

## **DISTRICT OF HUDSON'S HOPE**

### **AGENDA**

Council Chambers

Monday, July 13, 2015 at 6:00 PM

**1. Call to Order:**

**2. Notice of New Business:**

Mayor's List

Councillors Additions

CAO's Additions

**3. Adoption of Agenda by Consensus:**

**4. Declaration of Conflict of Interest:**

**5. Adoption of Minutes:**

M1 June 22, 2015 Regular Council Meeting Minutes

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**16. Business Arising Out of the Minutes:**

**7. Delegations:**

**8. Staff Reports:**

SR1 Forman of Public Works – Report on Priority Projects

Page 5

8 SR2 BC Hydro – Development Variance Permit

Page 6

SR3 Tent Rentals and Campground Fire Wood Cost Analysis

Page 15

**9. Correspondence:**

C1 NDIT-2014 Local Government Management Internship Program

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C2 PRRD-Order in Council No. 148

Page 20

C3 Sigma Inn & Suites Hudson's Hope - Letter

Page 25

C4 UNBC-CCIRC Launch Event, October 2-3, 2015

Page 26

C5 Coastal Gaslink Project Activity Update #30 June-July 2015

Page 27

C6 NH – New Mental Health and substance use support programs to help support residents of northern B.C.

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C7 Documentary

Page 33

C8 West Moberly Days 2015 (tabled from last meeting)

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C9	Unconditional Grant Funding Letter – June 2015 Payment	Page 35
C10	Media Advisory: GVRD Board Considers Site C Dam	Page 37
C11	2015 UBCM Convention – Provincial Appointment Book and Meeting Request Process for Meetings with Provincial Government Staff	Page 39
C12	World's Invitational Class "A" Gold Panning Championships	Page 54
C13	Province of BC Referral Request on Coal Licence applications	Page 56

**11. Reports by Mayor & Council on Meetings and Liaison Responsibilities**

CR1	Councillor Travous Quibell/Nicole Gilliss – Meeting of the Thompson Subdivision Sewer Committee	Page 58
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**12. Old Business:**

**13. New Business:**

**14. Public Inquiries:**

**15. Adjournment:**



**REGULAR COUNCIL MEETING**  
**June 22, 2015**  
**6:00 P.M.**  
**MUNICIPAL HALL COUNCIL CHAMBERS**

**Present:**   **Council:**   **Mayor Gwen Johansson**  
                                  **Councillor Dave Heiberg**  
                                  **Councillor Kelly Miller**  
                                  **Councillor Heather Middleton**

**Staff:**       **Director Of Protective Services, Robert Norton**  
                                  **Deputy Clerk, Dwylla Moraice Budalich**  
                                  **Public Works Foreman, Layton Bressers**

**Absent:**     **Councillor Travous Quibell**  
                                  **Councillor Nicole Gilliss**  
                                  **Councillor Caroline Beam**  
                                  **CAO, Tom Matus**

**Other:**       **0 in gallery**

**1.       CALL TO ORDER:**

The meeting was called to order at 6:04 p.m. with Mayor Johansson presiding.

**2.       NOTICE OF NEW BUSINESS:**

**Mayors Additions:**

CR2   Mayor's Report to Council

**Staff Additions:**

SR3   Public Works Updates

SR4   Director of Protective Services Updates

**3.       ADOPTION OF AGENDA BY CONSENSUS:**

The June 22, 2015 Regular Council meeting, agenda was adopted by consensus.

**4.       DECLARATION OF CONFLICT OF INTEREST:**

None

**5.       ADOPTION OF MINUTES:**

0550-01

**M1      June 8, 2015 Regular Council Meeting Minutes**

**RESOLUTION NO. 131**

**M/S Councillors Heiberg/Miller**

**THAT:**

**"The minutes of the May 25, 2015 Regular Council Meeting be adopted as written."**

**CARRIED**

MI

6. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 **2015 Leo & Ethel Rutledge Scholarship**

Committee meet and will decide this week on person to be awarded on Graduation night - June 26, 2015. **Staff to prepare certificate.**

7. **STAFF REPORTS:**

SR1 **Annual Report 2015**

For Information

SR2 **Dudley the Dinosaur Trademark Renewal**

**RESOLUTION NO. 132**

**M/S Councillors Heiberg/Miller**

**THAT:**

**"Council direct staff to renew the trademark TMA530866 Dudley Dinosaur for a 15 year period ending 2030."**

**CARRIED**

SR3 **Public Works Updates**

Public Works Foreman updates on:

- Cemetery being cleaned up as manpower available
- Benches and picnic tables to be installed as manpower available
- Shop has new fuel tank
- Sewer camera been purchased - demo done by company for staff
- Paving to start middle of this week and into next week
- When curbside work to be done include office outside steps in work
- New cardboard bin at the landfill site
- Recommendation to be brought to council in regards to camping firewood and tent

SR4 **Protective Services Updates**

Robert Norton gave updates on:

- Lynx Creek Project done and paperwork all submitted
- Beryl Prairie Subdivision Project for next year submitted and recommendations came back in changes to be made to original submission.
- McIntosh lighting in the works - changes to be made should reduce the usage by 65%
- Washroom for the ballpark - 10k in budget will go ahead to do one for this year
- Water cistern at Cemetery - to be included in next year budget

8. **CORRESPONDENCE:**

C1 **Need answers - letter**

Mayor to send response letter.

C2 **Jamieson Woods - email**

Council to put together presentation of Light Industrial intentions and have a meeting that all concerned can attend to get out information to the public.

C3 **NH letter - Lynx/Bernot Creek Advisory**

No one wants to take ownership. Mayor to follow up - possible testing of water again. More sliding has occurred. Continue to get answers. Mayor to write response to letter from NH.

- C4      **Public Invite to Learn About Site C Construction**  
FOR INFORMATION
- C5      **Advertising by Liquor Distribution Branch**  
FOR INFORMATION
- C6      **For Meeting with Honorable Coralee Oakes - CSCD**  
Council to email thought and ideas on topics they would like to bring forth to the Minister – deadline is August 14, 2015
- C7      **Council of Forest Industries announces appointment of new President and CEO**  
FOR INFORMATION
- C8      **Site C Clean Energy Project – Consideration Tracking Tables for the DOHH**  
Councillor Heiberg and Councillor Middleton to go thru Zoning Bylaw, Noise Bylaw, Large equipment idling bylaw, etc. for controlling mechanisms. Staff to assist in locating bylaw information for Council.
- C9      **West Moberly Days 2015**  
Tabled for next meeting.
- C10     **PRGT Project Activity Update #25**  
FOR INFORMATION
9.      **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISONS RESPONSIBILITIES:**
- CR1     **Councillor Heiberg – PRRD Report**  
FOR INFORMATION
- CR2     **Mayor Johansson – Mayor's Report to Council**  
RESOLUTION NO. 133  
M/S Councillors Heiberg/Beam  
THAT:  
"Council move that Mayor Johansson be authorized to travel to Vancouver to make a presentation to the Metro Vancouver Board Meeting July 3, 2015."  
CARRIED
10.     **OLD BUSINESS:**
- OB1     **Pioneer Cemetery**  
On July 7<sup>th</sup> the Hudson's Hope Historical Society will be going to the cemetery to assess the clean-up needs and then organize a work bee to help clean up the cemetery.
- OB2     **Diarized Items**  
Council went through list to clean up items that have already been looked after.
11.     **NEW BUSINESS:**
- NB1     **Damage to Interruptive Panel at Museum**  
Staff to talk with museum about repairs that need to be done to damaged sign.

12. **ADJOURNMENT:**  
Mayor Johansson declared the meeting adjourned (7:12 p.m.)

		<b><i>Diarized</i></b>	<b><i>Last Review/Action</i></b>
	<b>DIARY</b>		
	<b><i>Conventions/Conferences/Holidays</i></b>		
DY1	<i>PRRD: Solid Waste Disposal</i>	<i>05/12/14</i>	
DY2	<i>Airport Resurface and Redevelopment</i>	<i>05/12/14</i>	
DY3	<i>Co-Op Correspondence Re: Card Lock</i>	<i>11/12/13</i>	
DY4	<i>Capital Projects Meeting (every 6 months)</i>	<i>10/14/14</i>	
DY5	<i>Financial Assistance Grant Policy</i>	<i>03/09/15</i>	
DY6	<i>Special Events Contract</i>	<i>05/01/15</i>	
DY7	<i>Herbicide/Pesticide Bylaw</i>	<i>05/01/15</i>	
DY8	<i>2016 Budget Meetings to start in February</i>	<i>05/11/15</i>	

Certified Correct:

\_\_\_\_\_  
Clerk / Minute Taker

\_\_\_\_\_  
Chair

# Forman of Public Works

## REPORT ON PRIORITY PROJECTS

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1. Paving is progressing around town Atoms street is almost done.
2. Tables and benches that Laurel ordered are being installed at the park.
3. We will be moving two tables to the back of the library from Beattie park.
4. We have had two lawn tractor failures in one week so this set us back a bit on are parks grass cutting we have one back up and running we will need to replace these two tractor nexed year if the budget allows.
5. We had a water line brake in front of the liquor store where we installed a new valve it looks like there was settling of the valve, We dug it up took the valve and put new line in because of the positions of the other valves we can live without this one.
6. The new shower temperature control valve is installed at the pool so people should be getting a nice warm shower.

## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Tom Matus, Chief Administrative Officer  
**SUBJECT:** Development Variance Permit – BC Hydro  
**DATE:** 09 July 2014  
**FROM:** Dwylla Moraice Budalich, Deputy Clerk

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### RECOMMENDATION:

**That:** *"A Development Variance Permit be approved to proceed with next steps in the process for Lot 14, Plan PGP34820 Part NE 1/4, Section 13, Township 81, Range 26, West of the 6th Meridian Peace River District to increase the allowable sign amount to two and specify the size and dimensions of the sign allowed."*

### INFORMATION:

The property owner at 10500 Dudley Drive has applied for a Development Variance Permit to include 2 signs at the property – one at each entrance (Dudley Drive and Holland Drive). Currently the parcel is zoned R2 Multi-unit Residential.

The variance would be requested for sections 4.17.1(a) and of the Zoning Bylaw No. 823, 2013 as referenced below:

#### 4.17 Signs and Notices

Signs and notices are permitted as follows:

- .1 The maximum number of signs is:
  - (a) one per parcel in all zones, except any C-zone; and
  - (b) two per parcel in any C-zone.
- .2 The maximum size of signs is as follows:
  - (a) In C-zones, signs combined must not exceed 4.7 m<sup>2</sup> or 1% of principal buildings floor area, whichever is greater.
  - (b) In all M-zones, signs must not exceed 4.7 m<sup>2</sup>.
  - (c) In the OR zone, signs must not exceed 2 m<sup>2</sup>.
- .3 In Rural and R-zones, one "for rent" or "for sale" sign is permitted provided that the sign:
  - (a) does not exceed 1 m<sup>2</sup> in an R-zone; and
  - (b) does not exceed 3 m<sup>2</sup> in any rural zone.
- .4 Where a day care centre is a permitted use, one sign not exceeding 3 m<sup>2</sup> in area is permitted to identify the enterprise on the parcel.
- .5 In any zone where there is a commercial kennel, one sign not exceeding 1 m<sup>2</sup> in area is permitted to identify the enterprise on the parcel.
- .6 In addition to the permitted signs described herein, directional signage is permitted in Rural zones and the Outdoor Recreation zone.



For Residential zones it does not state dimensions of signs, so it is recommended that Council state the dimensions they would like to have the sign.

Report Prepared By:

Dwylla Moraice Budalich, Deputy Clerk



**HUDSON'S  
HOPE**  
*PLAYGROUND OF THE PEACE*

Box 330  
9904 Dudley Drive  
Hudson's Hope BC VOC 1V0  
Telephone 250-783-9901  
Fax: 250-783-5741

## APPLICATION - DEVELOPMENT VARIANCE PERMIT APPLICATION

### SECTION 1- APPLICANT (PLEASE PRINT)

**Name:** I/We hereby make application to the District of Hudson's Hope for a Development Variance Permit

Owner Name BC Hydro c/o Bashar Amer

Please print first and last name

Owner Address 333 Dunsmuir St City Vancouver Prov. BC Postal Code V6B 5R3

Owner Contact Phone Number 604-623-3681 Email Bashar.Amer@bchydro.com

Applicant Name (if different from owner) \_\_\_\_\_

Applicant Address \_\_\_\_\_ City \_\_\_\_\_ Prov. \_\_\_\_\_ Postal Code \_\_\_\_\_

Applicant Contact Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**PLEASE NOTE: IF APPLICANT IS NOT AN OWNER, A LETTER OF CONSENT IS REQUIRED**

### SECTION 2 – DESCRIPTION OF PROPERTY

#### AS INDICATED ON STATE OF TITLE CERTIFICATE

Civic Address 10500 Dudley Drive Parcel Identifier (PID) 016-365-305

Lot/ Parcel Lot 14 Block \_\_\_\_\_ Plan PGP34820 Roll No. 04443.000

Existing Use of Subject Property 20 Unit Apartment and 5 Duplexes

Existing Use of Adjacent Properties Residential Housing

Present Zoning R2 – Multi-unit Residential

Official Community Plan (OCP) Map Designation Core Residential

OCP Development Permit Area Designation(s) \_\_\_\_\_

*This information is collected for the administrative and/or operational functions of the District of Hudson's Hope as authorized by the Local Government Act. This information has been collected, and will be used and maintained, in accordance with the Freedom of Information and Protection of Privacy Act. Should you have any questions above, please contact the District's CAO at 250-783-9901.*



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### SECTION 3 - DEVELOPMENT VARIANCE(S) REQUESTED:

The Development Variance(s) requested vary the provisions of the following City Bylaws:

Bylaw, Section & Requirement	Permitted	Proposed	Difference
Example: {Zoning Bylaw - Section 6.2 - Building Height)	(10 m)	(10.2m)	(11.2m)
Zoning Bylaw-Sec. 4.17 Signs and Notices	1 m x 1 m	2.44 m x 1.83m	1.44m x 0.83m
increase of 347%	1 m <sup>2</sup>	4.47 m <sup>2</sup>	3.47 m <sup>2</sup>

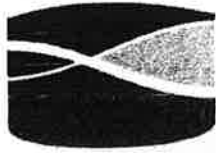
#### Detailed Description of Variance:

(Two Site Plans Attached. Site plans should illustrate legal information, setbacks, parking, access, outer perimeter of buildings and structures, topographic features, water courses, elevations, cross sections, relevant detail drawings.)

Add 2 entry signs as labelled "Property/Address Sign" on the attached plan view. A figure of the sign is attached also. The 2 proposed signs - one at each entry, are approximately 8' high x 6' wide x 1' deep

(Attach additional information to clarify)

SECTION 4- SUBMISSION REQUIREMENTS	Provided
I have paid the Application Fee plus advertising. (Advertising costs for two ads, which is a requirement of the <i>Local Government Act</i> ).	D
I have included a Certificate of Title (a title search dated no more than 30 days prior to submission of the application for proof of ownership);	O
I have completed all sections of this application form	O
Authorization of Owner written authorization from the registered property owner is required if the applicant is not the registered owner. This allows the applicant to apply on behalf of the owner	O
I have included two detailed Site Profiles and additional planning documents (if required )	D
Dimensioned Sketch Plan (if required)	O
Contour map (minimum of 1:1000 scale) (if required)	O
Front and Side Elevation Drawings (minimum 1:50 scale) (if required)	O



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Other: \_\_\_\_\_

D

NOTE: Prior to the issuance of a Development Variance Permit, the District may require, as a condition of issuing

I/We \_\_\_\_\_ make application to the District of  
Hudson's Hope for the issuance of a Development Variance Permit.

I also certify that the information contained herein is correct to the best of my knowledge and belief.  
I understand this application including any plans submitted is public information. I authorize reproduction  
of any plans/reports for the purposes of application processing and reporting.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Applicant's Signature)

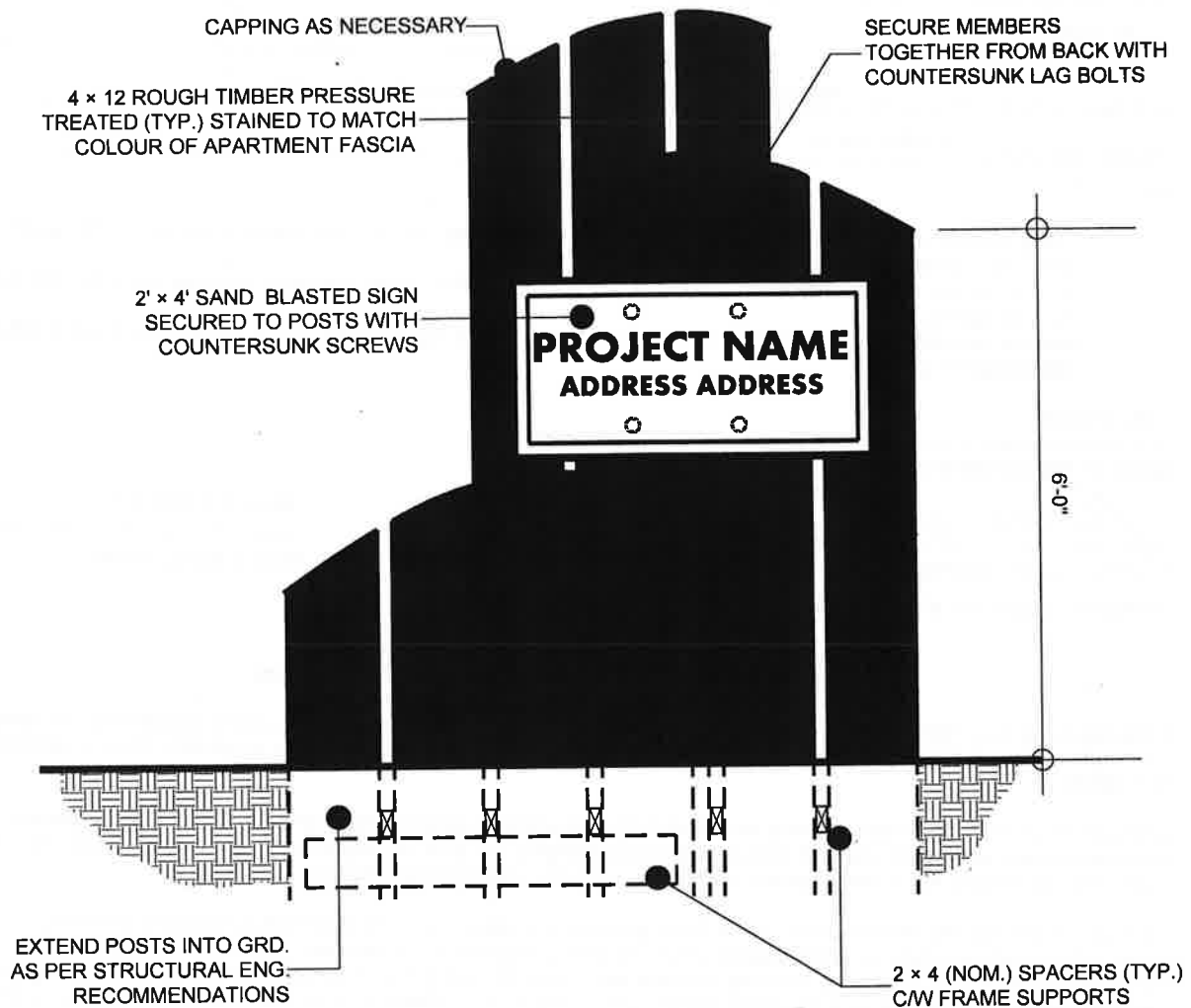
This application is made with my full knowledge and consent.


10 JULY 2015

\_\_\_\_\_  
(Date)

*B. Amer for*  
*BC HYDRO*  
\_\_\_\_\_  
(Registered Owner's Signature)

the Permit, security to guarantee the performance of obligations under the Permit.



 <p><b>Jay Lazzarin</b> Landscape Architect</p>	<p>PROJECT <b>BC HYDRO - HUDSON HOPE</b></p> <p>DWG. TITLE <b>ENTRY SIGN - CONCEPT B</b></p>	<p>REV</p>	<p>ISSUE DATE</p>	<p>PROJECT NO. 1013006 DATE 05/01/2015 SCALE 1/2" = 1'-0" REFERENCE</p>
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**FORM I**

**DISTRICT OF HUDSON'S HOPE  
Owner's Authorization of Agent**

The undersigned registered owner of land in the District of Hudson's Hope legally described as  
BC Hydro

and having a civic address of NW Dudley Dr. at Holland St., Hudson's Hope, BC.

hereby authorizes Bashar Amer  
to:

1. apply for and obtain as my agent a building permit in respect of the land from the District of Hudson's Hope under the provisions of Building Bylaw, No. 718, 2007;
2. provide to the District of Hudson's Hope as my agent all information and documents required by the bylaw for such an application;
3. execute and deliver to the District of Hudson's Hope, as my agent, a document in the form set out below when obtaining the permit.

BC Hydro

Name of Registered Owner (please print)

Bashar Amer

April 11, 2014

Signature of Registered Owner or  
Authorized Signatory of Corporate Owner

Date of Authorization

**Acknowledgement of Owner or Owner's Agent**

I acknowledge that the owner of the land in respect of which this permit is issued is solely responsible for carrying out the work authorized by this permit in accordance with the *Building Code* and other applicable laws respecting health and safety.

I acknowledge that the owner is solely responsible for determining whether the work authorized by this permit contravenes any easement, right of way, or covenant charging the land, or requires the involvement of an architect under the *Architect's Act* or an engineer under the *Engineers and Geoscientists Act*.

I acknowledge that the District of Hudson's Hope provides a limited monitoring service in relation to building construction and does not, by accepting or reviewing plans, inspecting construction, monitoring the inspection of construction by others, or issuing building or occupancy permits, make any representation or give any assurance that the construction authorized by this permit complies in every or any respect with the *Building Code* or any other applicable laws respecting health and safety.

If the District of Hudson's Hope has so indicated on this permit, I acknowledge that the District of Hudson's Hope has issued the permit in reliance on the certification of a registered professional, engaged by me to provide such a certification, that the plans for the work authorized by the permit comply with the *Building Code* and other applicable enactments, and that the fee for the permit has been accordingly reduced. I acknowledge that the District of Hudson's Hope, by issuing this permit or by authorizing occupancy, makes no representation to me or any other person as to any such compliance.

If I am executing this acknowledgement as the agent of the owner, I represent to the District of Hudson's Hope that:

- I am authorized by the owner to receive this permit and make these acknowledgements on the owner's behalf; and
- The owner is aware that the owner is solely responsible for carrying out the work authorized by this permit in accordance with the *Building Code* and other applicable laws respecting health and safety.





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FORM II

**DISTRICT OF HUDSON'S HOPE**  
**Acknowledgements of Owner or Owner's Agent**

**NOTE: An agent may not apply for or obtain a building permit on behalf of an owner without having provided a written authorization by the owner, in the form provided by the District of Hudson's Hope for that purpose.**

I acknowledge that the owner of the land in respect of which this permit is issued is solely responsible for carrying out the work authorized by this permit in accordance with the *Building Code* and other applicable laws respecting health and safety.

I acknowledge that the owner is solely responsible for determining whether the work authorized by this permit contravenes any easement, right of way, or covenant charging the land, or requires the involvement of an architect under the *Architect's Act* or an engineer under the *Engineers and Geoscientists Act*.

I acknowledge that the District of Hudson's Hope provides a limited monitoring service in relation to building construction and does not, by accepting or reviewing plans, inspecting construction, monitoring the inspection of construction by others, or issuing building or occupancy permits, make any representation or give any assurance that the construction authorized by this permit complies in every or any respect with the *Building Code* or any other applicable laws respecting health and safety.

If the District of Hudson's Hope so indicates in issuing a building permit, I acknowledge that the District of Hudson's Hope has issued the permit in reliance on the certification of a registered professional, engaged by me to provide such a certification, that the plans for the work authorized by the permit comply with the *Building Code* and other applicable enactments, and that the fee for the permit has been accordingly reduced. I acknowledge that the District of Hudson's Hope, by issuing this permit or any occupancy permit, makes no representation to me or any other person as to any such compliance.

If I am executing this acknowledgement as the agent of the owner, I represent to the District of Hudson's Hope that:

- I am authorized by the owner to receive this permit and make these acknowledgements on the owner's behalf; and
- The owner is aware that the owner is solely responsible for carrying out the work authorized by this permit in accordance with the *Building Code* and other applicable laws respecting health and safety.

Bashar Amer

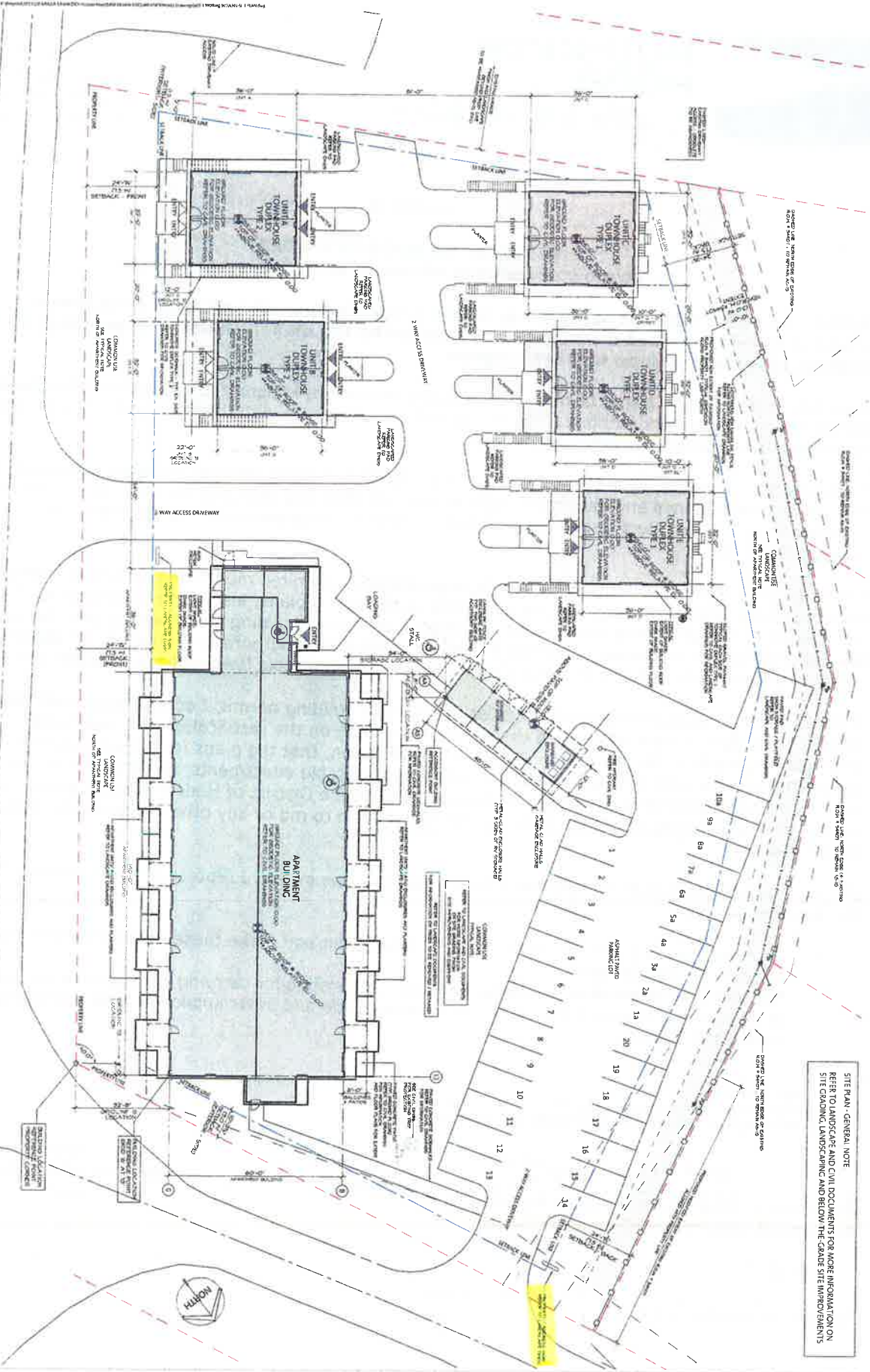
Name of Registered Owner or Agent (please print)

Signature of Registered Owner or Agent or  
Authorized Signatory of Corporate Owner

April 11, 2014

Date of Acknowledgement

Affix  
PROFESSIONAL SEAL  
here



OMICRON ARCHITECTURE ENGINEERING CONSTRUCTION LTD.  
 1000 WEST 10TH AVENUE, SUITE 100  
 VANCOUVER, BC V6H 1T6  
 TEL: 604-681-1111  
 FAX: 604-681-1112  
 WWW.OMICRON-ARCH.COM



## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor and Council

**SUBJECT:** Tent Rentals and Campground Fire Wood Cost Analysis

**DATE:** 13 July 2015

**FROM:** Layton Bressers Works Foreman/ Robert Norton Director of Protective Services

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### BACKGROUND

Following a discussion at the last Council meeting, it was requested that Staff return to the next meeting with some background information and some quantitative data regarding the demands placed upon the Public Works staff and the costs associated with the ongoing practices of tent rentals and free distribution of fire wood at the 4 campgrounds.

### DISCUSSION

The data reflected in the attached spreadsheets shows the financial costs as well as the total person hours required to provide these services.

While the financial costs are significant, it is felt that the time invested by District Staff to complete these tasks has a much more direct and substantial impact on Staff's ability to provide other core services within the community.

The use of skilled District employees to split firewood and set up and tear down the tent restricts their ability to conduct other essential core services such as road maintenance and sewer and water distribution system preventative and corrective maintenance. In some cases such as road maintenance, outside contractors are utilized to provide services which may otherwise be provided internally by District staff.

The additional hours required of the campground attendants to load and distribute fire wood also draws them away from other valuable activities such as facility maintenance, grounds keeping activities, as well as spending time interacting with campground patrons.

SR3

## RECOMMENDATIONS

It is recommended that Council review the attached data regarding the resources required to provide these services, and engage in further discussions exploring alternate solutions such as possibly utilizing a local service group to provide the tent rental service, and re-visiting the policy surrounding the no-cost fire wood that is currently being provided.

  
\_\_\_\_\_  
Layton Bressers, Foreman of Works  
\_\_\_\_\_  
Robert Norton, Director of Protective Services

828

# Tent Rental Costs and Staff Hours 2014 & 2015

Costs and staff hours based on 3 persons for 3 hours for set up and tear down @ \$30.00

Renter	Dates	Fee	Wage Cost
<b>2015</b>			
Fall Fair	Sept 11-14/15	\$ -	\$ 270.00
Lauren McDowell	July 31-Aug 4-15	\$ 360.00	\$ 270.00
DOHH 210th Bday	July 31-Aug 4-15	\$ -	\$ -
Canada Day	July 1-15		\$ 270.00
HH Soccer	June 5-8/15	\$ -	\$ 270.00
Peter Haagsman	May 29-June 1/15	\$ 360.00	\$ 270.00
HS Rodeo	May 14-19/15	\$ -	\$ 270.00
Repairs/replacement parts			\$ 620.79
		\$ 720.00	\$ 2,240.79
<b>2014</b>			
School Sportsday	May 23/14	\$ -	\$ 270.00
Debbie Green	June 13-16/14	\$ 360.00	\$ 270.00
Canada Day	June 30-July 2/15	\$ -	\$ 270.00
Cassie Stark	July 24-29/14	\$ 360.00	\$ 270.00
Diane Harris	Aug 1-5/14	\$ 360.00	\$ 270.00
Fall Fair	Sept 12-15/14	\$ -	\$ 270.00
HS Rodeo	May 15-20/14	\$ -	\$ 270.00
HH Soccer	May 30/14	\$ -	\$ 270.00
		\$ 1,080.00	\$ 2,160.00
		\$ 1,800.00	\$ 4,400.79
<b>Total Cost</b>		<b>\$</b>	<b>2,600.79</b>

**126 total staff hours over 24 months.**

Z:\1 - LGMA Filing System\Public Works and Engineering\Tent & Firewood Cost Breakdown.xlsx

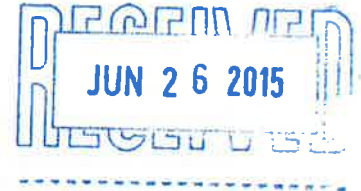
## Campground Fire Wood Cost and Staff Hours 2014-2015

Details	Cost	Staff Hours
<b>2015</b>		
Approx 8hrs/wk to Split wood - 16wk season (130 man hours @ \$30/hr)	\$ 3,840.00	130
Approx 3hrs/day to distribute wood to campers during <b>weekdays</b> - June - Sept (10wks) (150 man hours @ \$24/hr)	\$ 3,600.00	150
16hrs to distribute wood to campers on <b>weekends</b> - June - Sept (10wks) (160 man hours @ \$24/hr)	\$ 3,840.00	160
Overtime to replenish wood Approx 3hrs during peak wknds (5 wknds) (15 man hours @ \$36/hr)	\$ 540.00	15
Wood processing cost	\$ 2,250.00	
Firewood sales to date for 2015 @ \$5/bundle	\$ (195.00)	
<b>Total Cost</b>	<b>\$ 13,875.00</b>	
<b>455 total man hours</b>		<b>455</b>
<b>2014</b>		
Approx 8hrs/wk to Split wood - 16wk season (130 man hours @ \$30/hr)	\$ 3,840.00	130
Approx 3hrs/day to distribute wood to campers during <b>weekdays</b> - June - Sept (10wks) (150 man hours @ \$24/hr)	\$ 3,600.00	150
16hrs to distribute wood to campers on <b>weekends</b> - June - Sept (10wks) (160 man hours @ \$24/hr)	\$ 3,840.00	160
Overtime to replenish wood Approx 3hrs during peak wknds (5 wknds) (15 man hours @ \$36/hr)	\$ 540.00	15
Wood processing cost	\$ 2,250.00	
Firewood sales for 2014 @ \$5/bundle	\$ (120.00)	
<b>Total Cost</b>	<b>\$ 13,950.00</b>	
<b>455 total man hours</b>		<b>455</b>
<b>Total Cost</b>	<b>\$ 27,825.00</b>	

**CONFIDENTIAL**

June 11, 2015

District of Hudson's Hope  
PO Box 330  
Hudson's Hope, BC V0K 1V0



**Attention: Mayor Gwen Johansson**

Dear Mayor Johansson:

**Subject: 2014 Local Government Management Internship Program  
Northern Development Project Number 3367 60**

We are pleased to enclose our cheque in the amount of \$33,483.85 which represents the grant disbursement as per the conditional grant agreement.

Please don't hesitate to contact us should you require additional information. Thank you and we wish you every success and look forward to seeing the results have a positive impact on local government succession in the region.

Sincerely,

*Janine North*  
for Janine North  
Chief Executive Officer

c: Tom Matus, Chief Administrative Officer, District of Hudson's Hope  
Rhonda Eastman, Deputy Treasurer/Collector, District of Hudson's Hope



## PEACE RIVER REGIONAL DISTRICT



Office of: the Chair

via email to: [MEM.Minister@gov.bc.ca](mailto:MEM.Minister@gov.bc.ca)

June 12, 2015

The Honourable Minister Bill Bennett  
Minister of Energy and Mines  
Minister Responsible for Core Review  
Room 301, Parliament Buildings  
Victoria, BC  
V8V 1X4

Dear Minister Bennett,

**Re: Order in Council No. 148**

Thank you for your quick response dated May 13, 2015 on behalf of Premier Clark to the Peace River Regional District letter, dated April 30, 2015 regarding the OIC #148 which removed lands from the ALR through a recommendation from the ELUC.

The ELUC was enacted to protect the environment and it would be important that the "executive committee" examine the duties of the ELUC.

Definitions:

1. In this Act:

"committee" means the Environment and Land Use Committee continued under this Act;

"environment" means all the external conditions or influences under which humans, animals, and plants live or are developed;

Duties of the Committee:

3. The committee has the following duties and powers:

(a) to establish and recommend programs designed to foster increased public concern and awareness of the environment;

PLEASE REPLY TO:

☒ BOX 810, DAWSON CREEK, BC V1G 4H8 TELEPHONE: (250) 784-3200 or (800) 670-7773 FAX: (250) 784-3201 EMAIL: [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca)  
☐ 9505 100 STREET, FORT ST. JOHN, BC V1J 4N4 TELEPHONE: (250) 785-8084 Fax: (250) 785-1125 EMAIL: [prrd.fs@prrd.bc.ca](mailto:prrd.fs@prrd.bc.ca)

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- (b) to ensure that all the aspects of preservation and maintenance of the natural environment are fully considered in the administration of land use and resource development commensurate with a maximum beneficial land use, and minimize and prevent waste of those resources, and despoliation of the environment occasioned by that use;

DEFINITION OF DESPOLIATION — TO DESPOIL: WHICH MEANS: 1. TO SEVERELY DAMAGE OR RUIN (a place); 2. TO FORCEFULLY TAKE WHAT IS VALUABLE FROM (a place);

- (c) If considered advisable, to make recommendations to the Lieutenant Governor respecting any matter relating to the environment and the development and use of land and other natural resources;
- (d) to enquire into and study any matter related to the environment or land use;
- (e) to prepare reports, and, if advisable, to make recommendations to the Lieutenant Governor in Council;

Noted in your response is that you specify only Section 7 as though ELUC is acting in accordance with the Act whereas in Section 3 (a) (b) it would appear the actions that have been undertaken are contrary to the Act.

In reviewing your letter and obtaining a copy of the letter to Hydro Chair, Stephen Bellringer, it is also noted that your letter (undated) received by the ALC on Dec. 11th, 2013, shows you have already clearly stated the position of the Province, quote, "The Province is aware that one of the issues at the hearing will be the effect of the Project on agricultural land, some of which is located within the Agricultural Land Reserve." You also stated that, "Considering this joint environmental assessment, and its public hearing process under an independent Joint Review Panel, I am writing to inform you that the Government's current view is that this process should not be duplicated respecting these lands by a further process under the *Agricultural Land Commission Act*." Further stating, "Should the Project receive approval in the environmental assessment process, the Government will take appropriate action to ensure that the requirements of the *Agriculture Land Commission Act* will not apply to any of the lands potentially affected by the Project". Finally you state, "Please feel free to draw this letter to the attention of the Joint Review Panel at the hearing."

Even as the process had barely begun, the province was ensuring that they would remove any legal road blocks instead of allowing the Joint Review Panel to conduct the hearings in an unbiased manner. With statements such as were made in the letter to the Chair of BC Hydro and cc'd to Richard Bullock, then chair of the ALC, the province was clearly directing the ALC that there was no need for them to be involved. The ALC Act states that the Commission will only respond through an application process and, in this case, no application was ever made, therefore, there was no ability to respond to the JRP.

We believe that these actions are contrary to the ELUC and the ALC and are not acceptable. We request that you follow the provincially regulated acts and the recommendations of the JRP, rescind OIC # 148 and allow the BCUC to conduct an appropriate hearing.

For your further consideration, the Peace River Regional District forwarded the following resolution to the 2015 North Central Local Government Association (NCLGA) which was endorsed.

**Therefore Be It Resolved:**

**That the Province of BC be requested to rescind Order in Council No. 148 until there has been adequate public input and respect shown for the legal requirements required to apply for removal of lands from the ALR.**

There is mounting provincial concern with regard to the loss of valuable food producing lands.

Yours truly,



Lori Ackerman,  
Chair

cc: Lieutenant Governor Judy Guichon  
Premier Clark  
Minister Steve Thompson  
Minister Norm Letnick  
MLA Pat Pimm  
MLA Mike Bernier  
UBCM members  
Regional Districts  
Frank Leonard, Chair, ALC





## PEACE RIVER REGIONAL DISTRICT

Via email: [premier@gov.bc.ca](mailto:premier@gov.bc.ca)

Office of: Chair

May 26, 2014

The Honourable Christy Clark  
Premier of BC  
P.O. Box 9041 Stn. Prov. Govt.  
Victoria, B.C. V8W 9E1

Dear Premier Clark:

Re: Site C Clean Energy Project Joint Review Panel Report Recommendations

Peace River Regional District Directors have reviewed the recently released Site C Clean Energy Project Joint Review Panel Report and we discussed the Panel's recommendations at our May 15, 2014 regular meeting. The Regional District Board subsequently resolved:

"That a letter be forwarded to the Premier of BC requesting that the British Columbia Utilities Commission be involved in the Site C Clean Energy Project approval process, in keeping with several recommendations of the Site C Clean Energy Project Joint Review Panel and in the interest of open and transparent decision making. Further, that the letter be copied to all BC cabinet ministers, leaders of opposition parties, Member of Parliament Bob Zimmer, South Peace MLA Mike Bernier, North Peace MLA Pat Pimm, and all UBCM members."

We request that our Provincial government endorse the Joint Review Panel's recommendations 47, 48, and 49. We believe the public's interests will be best served if, prior to any final decision being made, the Site C Project is referred to

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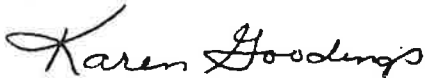
PLEASE REPLY TO:

☒ BOX 810, DAWSON CREEK, BC V1G 4H8 TELEPHONE: (250) 784-3200 or (800) 670-7773 FAX: (250) 784-3201 EMAIL: [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca)  
☐ 9505 100 STREET, FORT ST. JOHN, BC V1J 4N4 TELEPHONE: (250) 785-8084 Fax: (250) 785-1125 EMAIL: [prrd.fs@prrd.bc.ca](mailto:prrd.fs@prrd.bc.ca)

the British Columbia Utilities Commission for public hearings and Commission review of the Project's costs and impacts on ratepayers.

We look forward to your reply.

Yours truly,



Karen Goodings,  
Chair

cc. Executive Council of BC:

Honourable Amrik Virk  
Honourable Andrew Wilkinson  
Honourable Bill Bennett  
Honourable Coralee Oakes  
Honourable Don McRae  
Honourable John Rustad  
Honourable Mary Polak  
Honourable Michael de Jong  
Honourable Naomi Yamamoto  
Honourable Norm Letnick  
Honourable Peter Fassbender  
Honourable Rich Coleman  
Honourable Shirley Bond  
Honourable Stephanie Cadieux  
Honourable Steve Thomson  
Honourable Suzanne Anton  
Honourable Teresa Wat  
Honourable Terry Lake  
Honourable Todd Stone

Official Opposition Party of BC

Mr. Bob Zimmer, MLA Prince George – Peace River

Mr. Mike Bernier, MLA – South Peace

Mr. Pat Pimm, MLA – North Peace

UBCM Membership



## SIGMA INN & SUITES LTD.

13070 115 Avenue  
SURREY, BC  
V3R 2T9  
PHONE: 604-582-8500  
FAX: 604-582-8505

June 20, 2015

**ATTN:** Mayor Gwen Johansson  
Hudson's Hope Council  
9904 Dudley Drive  
Hudson's Hope, BC V0C 1V0

RE: Sigma Inn & Suites Hudson's Hope

Dear Mayor Johansson,

I am writing this letter to you to draw your attention to the difficulties that our hotel, Sigma Inn & Suites, has endured in recent months. Our occupancy has lowered significantly in comparison to previous years and we have had many days where we only have one or two rooms rented—a situation that has almost never occurred in our seven years of business.

While we understand that the current state of the economy is a large contributing factor in the success of local businesses, we feel as though there have been additional factors which have caused the drastic decline in our occupancy. First off, the Council has approved building permits for numerous apartment buildings and housing solutions, which has resulted in many of the companies who are working long-term in Hudson's Hope to rent apartments instead of stay in local hotels. By continually approving more and more building permits for rental space, local hotels will suffer significant losses which will not only affect the business as a whole, but also put many local employees out of jobs as we would no longer be able to afford to employ them.

At this time, due to the hardships that our hotel has faced in the past few months, I am kindly requesting from you a relief on paying this year's property taxes. As you know, our hotel has not been profitable this year in comparison to previous years due to the aforementioned circumstances. Therefore, I am hoping that you will understand the effect that this has had on the revenue, which is why we are needing your assistance in waiving the property tax for the time being while the hotel is slow and we are not generating enough revenue to cover all costs.

Please do not hesitate to contact me should you have any further questions or concerns in regards to this letter. I am happy to answer any questions you may have about our hotel as well as provide you with additional documentation that you may require. I can be reached using the contact information listed below.

Warm regards,

**Raj Sandhu**

President and Owner  
Sigma Inn and Suites Ltd. o/a Sigma Inn & Suites  
Phone: (604) 725-0785  
Email: raj.sandhu62@gmail.com

**June 22, 2015****SAVE THE DATE: CCIRC LAUNCH EVENT, OCTOBER 2-3, 2015**

The Cumulative and Community Impacts Research Consortium (CCIRC) is pleased to invite you to its upcoming launch event being held on October 2-3, 2015 at the UNBC Campus in Prince George, BC.

CCIRC was created in the wake of a January 2014 forum hosted by the Community Development Institute, the Health Research Institute and the Natural Resources and Environmental Studies Institute at UNBC. The forum explored how to tackle the cumulative impacts of resource development across BC's northern regions. To continue fostering these conversations through dedicated research and community engagement, CCIRC will investigate environmental, community and health impacts associated with resource development. For more information on CCIRC, please visit [www.unbc.ca/cumulative-impacts](http://www.unbc.ca/cumulative-impacts).

The October launch event will introduce CCIRC's vision, academic leads, and advisory committee; share and discuss examples of research and practice on cumulative impacts across northern BC; and provide opportunities for participants to share their concerns and help shape CCIRC's future research and public engagement activities. We will also be launching a new book produced by UNBC researchers and northern community partners resulting from the January 2014 forum entitled: *The Integration Imperative: Cumulative Environmental, Community and Health Impacts of Multiple Natural Resource Developments*.

This event is open to the public and will take place on the evening of Friday October 2<sup>nd</sup> (6:30-9:00PM) and Saturday October 3<sup>rd</sup> (8:00AM-4:00PM). Light refreshments will be provided on Friday evening, with coffee and lunch provided to registered participants on Saturday. We encourage you to RSVP (for attendance in person, or online for the Friday evening event) to help us plan accordingly. A full schedule will be made available closer to the date of the event. For more information and to RSVP, please contact:

**Chris Buse**

Project Lead

Cumulative and Community Impacts Research Consortium (CCIRC)

University of Northern British Columbia

3333 University Way | Prince George, BC | V2N 4Z9

E: [chris.buse@unbc.ca](mailto:chris.buse@unbc.ca) | C: +1.778.349.4242 | P: +1.250.960.5778

## Clerk

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**From:** Rachel Kulasa <rachel\_kulasa@transcanada.com> on behalf of Coastal GasLink <coastalgaslink@transcanada.com>  
**Sent:** Wednesday, June 24, 2015 4:32 PM  
**To:** Clerk  
**Subject:** Coastal GasLink Project Activity Update #30 June-July 2015  
**Attachments:** Coastal GasLink Project Activity Update 30\_June 2015.pdf; footer

Good Afternoon,

Attached is **Project Activity Update #30** from the **Coastal GasLink Pipeline Project** for **June-July 2015**. We plan to issue this update each month.

Please let me know if you would like to be removed from the distribution list, or if you would like the update sent to anyone else in your organization.

To directly unsubscribe automatically, please email: [leave-tc\\_cgl\\_updates@listsrv.transcanada.com](mailto:leave-tc_cgl_updates@listsrv.transcanada.com)

Kind regards,



**Jaimie Harding**  
Community Relations Lead  
Coastal GasLink Pipeline Project  
Toll Free: (855) 633-2011  
[coastalgaslink@transcanada.com](mailto:coastalgaslink@transcanada.com)  
[www.coastalgaslink.com](http://www.coastalgaslink.com)

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# Coastal GasLink Pipeline Project

## Project Activity Update #30 June – July 2015

Coastal GasLink's engineering and environmental field programs are underway for our fourth field season. Coastal GasLink continues to collect information related to permitting applications, compliance with regulatory requirements and construction planning.

Much of our construction planning work in 2015 focuses on the refinement of locations for necessary construction facilities, such as camps, access roads and borrow sites. We continue to gather input and answer questions from potentially affected landowners, local governments, Aboriginal groups and the public.

The Coastal GasLink project team is working to be ready to start construction in 2016, and to commence pipeline operation in time to supply natural gas to meet the in-service date of the proposed LNG Canada facility in Kitimat.

### 1. Engineering Field Programs

Engineering crews are at work on two programs in June and July in the section of the proposed pipeline route to the east of the Coast Mountain divide.

#### *a) Engineering Survey*

The on-the-ground engineering survey program identifies appropriate terrain for construction along the proposed Coastal GasLink route.

This non-intrusive work allows the project team to determine the construction techniques to be used along the route, and the amount of rock or soil that will be disturbed during construction. The goal is to create as little construction disturbance as is practical.

#### *b) Access Roads and Bridges Assessment*

Coastal GasLink is working to confirm its access road plan in 2015. The assessment process considers the condition and loading limits of existing roads and bridges, and the need to upgrade existing access or build new access. The effects on the environment and on communities, along with community preferences, are carefully considered in the selection, design, upgrading and construction of access roads.

Most new access roads will be temporary. After construction they will be decommissioned except where required for ongoing pipeline or facility maintenance or where we are directed otherwise by regulatory authorities or landowners.

### 2. Archaeological Field Program

The purpose of the Project's archeological field program is to identify and evaluate archaeological resources within the proposed Project footprint, assess all effects on archaeological resources that may result from the Project, and recommend viable alternatives for avoiding or managing adverse effects to support project permitting.

The 2015 program commenced in May, continuing the archaeological field program that started in 2013. Crew sizes range to as many as 11 participants, and normally include advisors on traditional knowledge from Aboriginal communities.

Two crews are scheduled to remain active in the Chetwynd area into the third week of June.

Eleven crews are scheduled to work on western sections of the proposed route until the end of the first week of July, assessing sites from the upper Morice River to the upper Kitimat River.

#### **For more information:**

1.855.633.2011 (toll free)

coastalgaslink@transcanada.com

www.CoastalGasLink.com

Page 1 of 3

### 3. Fisheries and Aquatic Studies

The fisheries and aquatic studies field program involves collecting fish and fish habitat information from watercourses crossed by the Project.

The information gathered has been used to evaluate baseline conditions for fish and fish habitat, and will inform design and mitigation strategies at watercourse crossings along the proposed pipeline route and potential access routes. Survey crews collect information on fish species and their abundance; the presence of sensitive habitats upstream and downstream from proposed crossings; riparian areas; and flow, channel and approach slope conditions.

Work on the 2015 fisheries and aquatic program began in early June. Three crews consisting of four to nine people assessed watercourse crossing conditions from the upper Morice River to the Coast Mountains. An additional two crews are scheduled to continue work in the same area in early July.

### 4. Wildlife Studies

This program includes both aerial and ground-based surveys. Information gathered in 2015 will help us to build on work done in 2013 and 2014 to support construction planning and mitigation strategies for protected wildlife features, such as raptor nests, wildlife dens and mineral licks. Breeding songbird surveys and pond-dwelling amphibian surveys are being undertaken in areas where access was unavailable in 2013 and 2014.

Wildlife crews started work at the beginning of June. A helicopter aerial survey was conducted along the full extent of the proposed pipeline route over a three-day period to identify raptor and heron nests as well as trumpeter swan habitat.

Wildlife habitat features of special interest are being assessed from the ground at various places along the proposed route. Two crews consisting of four to nine people undertook surveys from the upper Morice River to the Coast Mountains in early June. One crew is scheduled to carry out wildlife habitat studies from Groundbirch to Sukunka Falls in the Peace River region in the last week of June. Additional surveys are planned for one crew just west of Houston during the first week of July, as well as one crew within the Rocky Mountain ranges during early July.

Breeding bird and amphibian studies were carried out from the upper Morice River to the Coast Mountains during the first half of June.

### 5. Soil Surveys

Today's pipeline construction practices include careful handling of soils to ensure the conservation of soil capability.

Coastal GasLink survey crews consisting of two soil scientists started work in early June, focusing on agricultural soils, collecting soil samples and identifying soil types. Soil studies from the Murray River through the Sukunka Valley in the Peace River region are scheduled to conclude in the third week of June. A brief survey in the Houston area is scheduled for early July.

The results will inform soils handling techniques, refine site-specific reclamation plans, and support permitting and regulatory applications.

#### For more information:

1.855.633.2011 (toll free)

coastalgaslink@transcanada.com

www.CoastalGasLink.com

Page 2 of 3

## 6. Vegetation and Wetland Surveys

This program is intended to determine the location and seasonal condition of rare plant populations. Wetland surveys gather information on species presence, surface water characteristics, soil moisture and nutrient content, soil texture and wetland classification. Crews consist of anywhere from four to nine people.

Information from vegetation and wetland surveys supports the refinement of the project construction footprint and the identification of appropriate mitigation and construction techniques.

Data on vegetation will be used to develop mitigation plans for old forests and provincially-listed rare plants and ecological communities identified along the proposed route. Information from the wetland surveys will be used to develop mitigation and to provide a benchmark for post-construction reclamation and monitoring.

The vegetation and wetland field program started in early June. Two crews were assigned to study vegetation communities of interest, while three crews were to map wetland areas. Study areas in the first half of June ranged from south of Burns Lake to the Upper Kitimat Valley. Further work may be scheduled as required.

## 7. Environmental Management Plan

Coastal GasLink completed a comprehensive assessment of potential adverse effects of the Project in accordance with the Application Information Requirements issued by the BC Environmental Assessment Office (EAO). An Environmental Assessment Certificate (EAC) Application was filed with the EAO in January of 2014. The review process continued through 2014 with the EAC issued in October 2014. Prior to construction, Coastal GasLink will develop an Environmental Management Plan (EMP).

The purpose of the EMP is to describe the recommended environmental management measures and commitments that should be implemented to avoid or reduce potential adverse effects of construction and operations of the Project, and are to be carried out by Coastal GasLink and its Contractors. The EMP includes general environmental management measures that have been developed based on past project experience, TransCanada standards (adopted by Coastal GasLink) as well as current industry accepted best management practices.

Appendices to the EMP include various Contingency Plans and Management Plans, such as the Caribou Mitigation and Monitoring Plan, the Heritage Resource Discovery Contingency Plan, an Invasive Plant Management Plan, a Traditional Land Use Sites Discovery Contingency Plan, a Traffic Control Management Plan, a Water Quality Monitoring Plan, a Wildlife and Wildlife Habitat Management Plan, the Social and Economic Effects Management Plan (SEEMP), and a Timber Salvage Strategy.

A draft SEEMP has been circulated for comment to local governments, provincial agencies and Aboriginal groups. Each local government in the project area has provided a designated contact for consultation on the SEEMP. Coastal GasLink is currently working with these contacts to gather feedback on the SEEMP. This consultation review period is to continue until the end of June 2015.

## 8. In the Community

Coastal GasLink was pleased to co-sponsor the BC Chamber of Commerce Annual General Meeting in Prince George from May 24 through May 26. Project representatives attended the event and were able to engage with local chambers from along the project route. TransCanada is an active member of 14 local chambers across Northern BC.

Coastal GasLink will be attending the inaugural awards presentation of the Terrace Community Foundation in Terrace on June 24. Coastal GasLink is excited to be recognized as a founding donor at this event.

Coastal GasLink is a sponsor of the Prince George Cougars Alumni Golf Tournament on July 17 and 18. Proceeds from the tournament go to the Spirit of the North Healthcare Foundation.

### For more information:

1.855.633.2011 (toll free)

coastalgaslink@transcanada.com

www.CoastalGasLink.com

Page 3 of 3



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## NEWS RELEASE

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June 26, 2015  
For Immediate Release

### **New mental health and substance use support programs to help support residents of northern B.C.**

Northern Health is introducing new programs in communities across northern B.C. to support people with severe mental illness or substance use concerns. The programs will better connect northerners with crucial mental health or substance use services, when and where they need them the most.

“Caring for people who are experiencing issues with mental health and substance abuse is a complex issue,” said Shirley Bond, MLA for Prince George-Valemount. “We know that it involves a number of community partners, including the RCMP and health care providers. The funding announced today will provide new programs to better support northern residents and help improve the way services are delivered to individuals on the street, emergency rooms and in communities.”

To reduce the amount of time members of the RCMP spend with patients in the emergency department, a new psychiatric liaison nurse position will be added to hospitals in Prince George, Prince Rupert, and Fort St. John. The nurse will support physicians and staff in the emergency department by quickly helping to assess the patient, and start determining the best supports – either community based programs or in-patient care.

“Mental health and substance use support cannot come from a single organization, and instead need to be created in partnerships that wrap services around the patient,” said Mike Morris, MLA for Prince George-Mackenzie. “The new programs will help Northern Health better serve its clients, while getting the police officers back onto the road more quickly.”

As well, new intensive case management teams will be expanding from Prince George to Terrace and Fort St. John. The intensive case management teams are community-based, outpatient support teams that provide street and community outreach services to people with mental illness and/or substance use problems to connect them with appropriate care and services to reduce their time spent in hospital.

“Mental health and substance use challenges are not only an urban issue, but also seen in rural and remote parts of our province,” said Cathy Ulrich, Northern Health’s chief executive officer and president. “Having the new psychiatric liaison nurse and intensive case management team spread out across the region will help us to better serve residents closer to home.”

The third and final program underway in Prince George is the new Car 60, modeled after the similar Car 40 in Kamloops, Car 87 for the Vancouver Coastal Health region, and Car 67 for Fraser Health residents. Car 60 is a community mobile crisis response program comprised of staff with an expertise in mental health and substance use problems and a plain clothes RCMP officer. The program connects a person in the community in crisis with appropriate supports, determines if medical care at the hospital is required, and supports the RCMP in developing a joint response in addressing community mental health and substance use related calls.

"We have seen an increase in the number of mental health and substance use -related calls, and having the Car 60 program will help to better serve the person we're trying to help," said Warren Brown, Superintendent, Prince George RCMP. "This mobile crisis response program has been successful in other communities in B.C., and we're confident that it will also be successful here in Prince George."

The three new programs were made possible by the Ministry of Health's investment beginning in 2014/15 of \$20.25 million to health authorities to support programs and services for those with severe mental illness or substance use issues. This investment aligns with the provincial government's 10-year mental-health and substance use plan, Healthy Minds, Healthy People, which focuses on prevention, early intervention, treatment and sustainability.

As well, the Ministry of Health recently released several policy papers which outline the strategic service priorities for the health sector. These priorities focus on building primary and community care supports to better meet the needs of individuals, including those with mental health and substance use challenges.

Northern Health continues to work with community partners and the Province to enhance mental health and addiction supports in northern British Columbia. For a full list of mental health and addiction programs within the region, visit: [www.northernhealth.ca](http://www.northernhealth.ca).

**Media Contact:**

Northern Health media line: 250-961-7724



## Clerk

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**From:** Tess Calder <tesscalder@gmail.com>  
**Sent:** Monday, June 29, 2015 11:03 AM  
**To:** Clerk  
**Subject:** documentary

Hello Dwylla,

Thanks for chatting to me on the phone just now. As I said it will only be a small crew of about 5-7 people. They are filming a documentary on a botanist names Mary Henry a scientist and unheralded explorer in the 1930's. Her travels took her to the remote upper reaches of British Columbia where she left her mark on the botany world and among the people of the First Nations.

They will be doing small interviews and general filming in your area the week of July 20th. If they happen to want to film anything specific, I will be sure to contact you. Im sure you will not even notice their presence.

If you have any questions please feel free to call/email me anytime.

Thanks,

Tess  
Location Fixer  
604-506-3323

C7



# WEST MOBERLY FIRST NATIONS

Box 90 Moberly Lake BC V0C 1X0  
Telephone: 250-788-3663 Facsimile: 250-788-9792



JUN 18 2015

June 17, 2015

To Whom It May Concern:

Re: West Mo Days 2015

West Moberly First Nations will be holding our annual West Moberly Days 2015 on July 24,25,26 at this time we are seeking any contributions to help assist with the cost to make this another successful celebration. In the past many contributions have been made by financial donations contributions that have been greatly appreciated by the Chief and council, staff and all members of the community. This year West Moberly Days we will be hosting a theme to "Honour the Youth" of our community and to celebrate our theme your generous contribution will help with making this year 2015 a great event.

"Honour the Youth" is to recognize and honor the youth of our community as they are the future leaders, the future cultural teachers, the future vision leaders, and to celebrate the youth it gives them the strength, the courage and the wisdom to be proud of their community and who they are and where they come from. The youth will be the ones to continue to celebrate and pass on our culture and traditions but in return they must be recognized and honored to show that we as adults have not forgotten who they are.

On behalf of West Moberly First Nations thank you for taking the time to read my letter, you may contact at me at:

1-250-788-3663 or [wmfnevents@westmo.org](mailto:wmfnevents@westmo.org)

Monday to Thursday

8:00am to 4:00pm

I look forward to your response and I am open to any questions, ideas or any request you may have in regards to West Mo Days events.

Sincerely,

Theresa Davis  
Events Coordinator

## Clerk

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**From:** LGIF CSCD:EX <LGIF@gov.bc.ca>  
**Sent:** Monday, June 29, 2015 12:05 PM  
**To:** Clerk  
**Subject:** Unconditional Grant Funding Letter - June 2015 Payment

Ref: 158438

Her Worship Mayor Gwen Johansson  
and Members of Council  
District of Hudson's Hope  
Box 330  
Hudson's Hope, BC VOC 1V0

Email: [district@hudsonshope.ca](mailto:district@hudsonshope.ca)  
cc: [rhonda@hudsonshopé.ca](mailto:rhonda@hudsonshopé.ca)

Dear Mayor Johansson and Councillors:

As discussed in the email sent April 14, 2015, 2014 marked the last year of the Strategic Community Investment Fund (SCIF) program. This was a multi-year program that accelerated Small Community, Regional District, and Traffic Fine Revenue Sharing grants in the early years of the program and reduced them in the later years. Commencing 2015, the SCIF program was discontinued.

The 2015 payment for Small Community, Regional District, and Traffic Fine Revenue Sharing grants funding was divided into two installments: a March installment and a June installment. The March Installment, totalling \$40 million, has already been paid. The June installment, totalling approximately \$75.1 million, will be provided to local governments before the end of June 2015. Thus, the total grant funding for 2015 will be \$115.1 million.

The June installment consists of \$36.7 million for Small Community and Regional District grants to support service provision in areas with smaller tax bases and \$38.4 million for Traffic Fine Revenue Sharing grants to help municipalities enhance policing and public safety programs.

Unconditional Grant Funding	Purpose	Payment Date	Amount
Small Community Grants	Local government services	June 25, 2015	\$201,196
Traffic Fine Revenue Sharing Grants	Defray the cost of local police enforcement	June 25, 2015	\$ 0

If you have any questions or comments regarding the grant payments, please feel free to contact Ms. Jennifer Richardson, Policy Analyst, by telephone at: 250-356-9609, or by email at: [Jennifer.Richardson@gov.bc.ca](mailto:Jennifer.Richardson@gov.bc.ca).

Sincerely,

*"Original signed by"*

Coralee Oakes

Minister of Community, Sport and Cultural Development

## Clerk

---

**From:** Peace Valley Landowner Assoc. <pvla@xplornet.com>  
**Sent:** Friday, July 03, 2015 6:02 AM  
**To:** Dwylla Moraice  
**Subject:** Media Advisory: GVRD Board Considers Site C Dam



### **MEDIA ADVISORY**

July 3, 2015

For Immediate Release

#### **GREATER VANCOUVER REGIONAL DISTRICT BOARD CONSIDERS SITE C DAM**

VANCOUVER, BRITISH COLUMBIA – On Friday July 3<sup>rd</sup>, the GVRD will hear from delegations and consider the following resolution on the Site C Dam:

That the GVRD Board write a letter to the Honourable Christy Clark, Premier of British Columbia, requesting a moratorium on the construction and development of the Site C Dam until the end of 2017, and that the proposed project be referred to the British Columbia Utilities Commission for review and consultation.

Delegations include:

- Mayor Gwen Johansson, District of Hudson's Hope
- Karen Goodings, Director, Electoral Area B, Peace River Regional District
- Brad Sperling, Director, Electoral Area C, Peace River Regional District
- Wendy Holm, P. Ag. , Professional Agrologist
- Joe Foy, National Campaign Director, Wilderness Committee
- Rob Botterell, PVLA legal counsel
- D Lynn Chapman on her own behalf
- Alison Thompson, President, Canadian Geothermal Association
- Dr. Elaine Golds, Education-Conservation Chair, Burke Mountain Naturalists
- Grand Chief Stewart Phillip, President, Union of British Columbia Indian Chiefs

**Meeting:** GVRD Board Meeting

**Date:** Friday, July 3, 2015

**Time:** 9:00 am

C10

**Location:** 4330 Kingsway, Burnaby, B.C., V5H 4G8

**Media Contacts:** To contact speakers for interviews, please attend the GVRD meeting or call Rob Botterell, legal counsel to the PVLA at 778-866-2936. Speakers will be available to answer media questions following their presentations.

-30-

This message was sent to dwylla@hudsonshope.ca from:

Peace Valley Landowner Assoc. | pvla@xplornet.com | PVLA | SS#2, Site 12, Comp 19 | Fort St. John, British Columbia V1J 4M7, Canada

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## Clerk

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**From:** CivicInfo BC <info@civicinfo.bc.ca>  
**Sent:** Friday, July 03, 2015 12:50 PM  
**To:** CivicInfo BC  
**Subject:** 2015 UBCM Convention - Provincial Appointment Book and Meeting Request Process for Meetings with Provincial Government Staff  
**Attachments:** Memorandum dated July 3 2015 to Delegates - Provincial Appointment Book.pdf; 2015 UBCM Provincial Appointment Book.pdf

\*\*\*\*\*

This message is being sent by CivicInfo BC to all UBCM Members on behalf of the Ministry of Community, Sport and Cultural Development.

\*\*\*\*\*

**Subject:** 2015 Provincial Appointment Book  
**Intended Recipient(s):** Mayors/Regional District Chairs/Islands Trust Chair/CAOs/UBCM First Nations Members/cc: Admini  
**Attachments:** Two (2) plus message below.

If you have received this message in error, we ask that you forward it along to the appropriate person in your office.

\*\*\*\*\*

### MESSAGE:

Attached please find a memo for UBCM delegates, as well as the 2015 Provincial Appointment Book for the 2015 UBCM Convention in Vancouver, September 21 – 25, 2015.

The memo outlines the process for requesting meetings with provincial ministry, agency, commission and corporation staff both online and onsite at the 2015 UBCM Convention.

This year's online meeting request form is available at [Provincial Government Staff Meetings](#).

If you have any questions, please contact CSCD UBCM Meeting Coordinator Doreen Brydges at 250-387-4013 or via email at [UBCM.MeetingRequests@gov.bc.ca](mailto:UBCM.MeetingRequests@gov.bc.ca).

\*\*\*\*\*

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\*\*\*\*\*

C11



July 3, 2015

UBCM Members (sent via email only)

**Re: 2015 UBCM Convention – “Excellence in Action”  
Vancouver, September 21 – 25, 2015**

Further to Minister Oakes' June 10, 2015 letter regarding the 2015 UBCM Convention, I am pleased to attach the 2015 Provincial Appointment Book for your use in requesting meetings with provincial government staff (ministries, agencies, commissions and corporations) available to meet with delegates at Convention.

To request a meeting with provincial government staff, you must complete the form located at: [Provincial Government Staff Meetings](#).

The deadline for submitting online meeting requests is **Friday, August 28, 2015**. Meeting confirmation details will be sent to the contact identified on your meeting request form.

After August 28, 2015, requests for appointments can be made at the Provincial Appointments Desk, during Convention at the following locations:

**Monday, September 21 and Tuesday, September 22**

Vancouver Convention Centre, East Building – Lobby  
8:30 am – 4:00 pm

**Wednesday, September 23 and Thursday, September 24**

Vancouver Convention Centre, East Building – Exhibition Hall C  
8:30 am – 4:00 pm

For information on requesting meetings with the Premier, Cabinet Ministers, and Honourable Coralee Oakes, Minister of Community, Sport and Cultural Development, please see the 2015 Provincial Appointment Book (page 3) or the [Provincial Government Meeting Request Page](#).

If you have any questions, please contact Doreen Brydges at 250-387-4013 or via email at [UBCM.MeetingRequests@gov.bc.ca](mailto:UBCM.MeetingRequests@gov.bc.ca).

*B. Schmidt*

Birgit Schmidt  
Manager, Client Services  
Local Government Division

pc: Doreen Brydges, UBCM Meeting Coordinator

Attachment

# **2015 PROVINCIAL APPOINTMENT BOOK**

Meeting Requests with

**Provincial Government Staff  
from Ministries, Agencies, Commissions and  
Corporations (MACC)**

at the

## **2015 UBCM CONVENTION**

**September 21 – 25, 2015  
Vancouver Convention Centre  
Vancouver, BC**



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## Introduction

The Provincial Appointment Book is provided to help schedule meetings at the 2015 UBCM Convention. All Provincial Government Ministries, Agencies, Commissions and Corporations (MACC) who are attending the Convention and available to meet with local government delegates are listed. Links to meeting requests with the Premier and Cabinet Ministers, and the Minister of Community, Sport and Cultural Development are also included.

## Meeting Requests

### **Honourable Christy Clark, Premier and Cabinet Ministers** *(except Minister of Community, Sport and Cultural Development)*

Click: <https://UBCMreg.gov.bc.ca>

Invitation Code: MeetingRequest2015

**Deadline: Friday, August 14, 2015**

Questions: Contact the Premier's UBCM Meeting Request Coordinator, Tim Wong by email at [UBCM.Meetings@gov.bc.ca](mailto:UBCM.Meetings@gov.bc.ca) or by phone at 604-775-1600.

### **Honourable Coralee Oakes, Minister of Community, Sport and Cultural Development**

Click: [Minister Oakes' Meetings](#)

**Deadline: Friday, August 14, 2015**

Questions: Contact the CSCD UBCM Meeting Request Coordinator, Doreen Brydges by email at [UBCM.MeetingRequests@gov.bc.ca](mailto:UBCM.MeetingRequests@gov.bc.ca) or by phone at 250-387-4013.

### **Provincial Government Staff** *[Ministries, Agencies, Commissions and Corporations (MACC)]*

Click: [Provincial Government Staff Meetings](#)

**Deadline: Friday, August 28, 2015**

Questions: Contact the CSCD UBCM Meeting Request Coordinator, Doreen Brydges by email at [UBCM.MeetingRequests@gov.bc.ca](mailto:UBCM.MeetingRequests@gov.bc.ca) or by phone at 250-387-4013.

## **Ministries, Agencies, Commissions and Corporations (MACC) Meeting Information**

The Provincial Appointment Book contains a listing of all Provincial Government Ministries, Agencies, Commissions and Corporations (MACC) who will be attending the 2015 UBCM Convention and are available to meet with local government delegates.

### **Meetings with Provincial Government Staff (MACC) will be held:**

Tuesday, September 22, 2015  
Pan Pacific Hotel, Gallery Level – Cypress Suite

Wednesday, September 23 to Thursday, September 24, 2015  
Vancouver Convention Centre, East Building – Exhibition Hall C

### **ON-LINE**

To request meetings with Provincial Government Staff (MACC) click: [Provincial Government Staff Meetings](#).

**Deadline to submit on-line MACC meeting requests: Friday, August 28, 2015.**

Once MACC meetings are scheduled, confirmation will be sent to local governments **via email**.

### **ON-SITE**

Provincial Appointments Desk staff will be available to schedule meetings with Provincial Government Staff (MACC).

Monday, September 21 to Tuesday, September 22, 2015  
8:30 am – 4:00 pm  
Vancouver Convention Centre, East Building – Lobby

Wednesday, September 23 to Thursday, September 24, 2015  
8:30 am – 4:00 pm  
Vancouver Convention Centre, East Building – Exhibition Hall C

Questions: Contact the CSCD UBCM Meeting Request Coordinator, Doreen Brydges by email at [UBCM.MeetingRequests@gov.bc.ca](mailto:UBCM.MeetingRequests@gov.bc.ca) or by phone at 250-387-4013.

## Ministry of Aboriginal Relations and Reconciliation

DIVISION/BRANCH	TOPIC
Aboriginal Relations and Reconciliation	New Relationship, treaty negotiations, reconciliation issues, Aboriginal relations, closing the socio-economic gap.

## Ministry of Advanced Education (including Government Communications and Public Engagement)

DIVISION/BRANCH	TOPIC
Sector Strategy and Quality Assurance	Post-secondary quality assurance, governance, legislation, audit, accountability, international education, data, strategic policy, planning, human capital planning and sector labour relations.
Institutions and Programs	25 public post-secondary institutions and their programs including skills and training, student aid funding and services, Aboriginal education, adult basic education and medical and health.
Financial and Management Services	Post-secondary funding and capital, and Ministry organizational development and technology solutions.
Government Communications and Public Engagement	Provides a variety of communications services and expertise, and works closely with other provincial, federal and municipal government representatives, media, industries, associations, interest groups, and the general public. Services include: strategic communications, planning and advice; issues management; media relations; media communications, planning and advice; issues management; media relations; media monitoring; writing and editorial services; communications research; coordinating cross-government projects; event planning; advertising and marketing; graphic design; online communications, including social media.

## Ministry of Agriculture

DIVISION/BRANCH	TOPIC
Food Safety and Inspection Branch	Establish provincial and regulatory standards along the food system (processors, packers, distributors), assess industry food safety compliance, and support industry to adopt food safety standards.
Sector Development Branch	Builds (agricultural) industry capacity by supporting business development, First Nations agriculture, youth participation and succession, and agroforest and range use development; provides in-depth knowledge of the challenges and needs of various sectors, and emergency preparedness and coordination required for the Agrifood sector in BC.
Business Risk Management Branch	Helps producers manage risks that cause income losses and lead to financial instability, including weather hazards, natural disasters, wildlife, diseases, pests and market declines. The Branch delivers three programs to help farmers manage financial risk: Production Insurance - which offers insurance protection for agricultural crops against weather perils; Agri-Stability - which protects farm enterprises from the financial impacts of significant margin declines which can be caused by increasing input costs or reduced agricultural revenues; and Wildlife Damage Compensation - compensates farmers for losses due to wildlife.
Innovation and Adaptation Service Branch	Provides innovative solutions to the agriculture, food and seafood sectors as essential parts of the social and economic fabric of BC; facilitates competition, adaptation and innovation in response to economic, environmental, social influences and market change.



## Ministry of Children and Family Development

DIVISION/BRANCH	TOPIC
	NOT ATTENDING CONVENTION

## Ministry of Community, Sport and Cultural Development

DIVISION/BRANCH	TOPIC
<b>Local Government Division</b>	
<b>Governance and Structure Branch</b>	
Local Government Structure	Incorporation, restructure, boundary extensions, structure-related legislation and processes, and local and regional governance/services.
Advisory Services	Local government administration, elections, governance/administration-related legislative requirements/powers, and local and regional governance/services.
Community Relations	Local government First Nations relations and Free Crown Grant/Nominal Rent Tenure sponsorships.
<b>Infrastructure and Finance Branch</b>	
Local Government Finance	Local government finance, including: budgeting and financial plans; audited financial statements; unconditional grants; reserve funds; investments and municipal corporations; long-term liabilities; development financing (including Development Cost Charges); user-fees; and taxation (including tax sale).
Infrastructure and Engineering	Asset management, sewer, water, stormwater, solid waste, green energy and other capital grants, infrastructure planning grants and infrastructure programs (Small Communities Fund, Strategic Priorities Fund).
<b>Intergovernmental Relations and Planning Branch</b>	
Planning Programs Intergovernmental Relations	Regional growth strategies, regional and community land use planning and development, community amenity contributions, dispute resolution services (including RD service review/withdrawal) and capacity building, Northwest Community Readiness Community Planning Program, <i>Miscellaneous Statutes Amendment Act</i> , streamlining legislation (Land Use Contracts, repeal of RD bylaw approval requirements, protection from DCC increases), renewed Gas Tax Agreement, climate action initiatives (mitigation and adaptation), carbon neutral local government and Climate Action Charter and socio-economic effects management plans (for LNG facilities and pipes).
<b>Property Assessment Services</b>	
	Valuation of restricted use properties (BC Ferry Services, NavCan), classification of redevelopment lands, and the farm classification of Medical Marijuana.
<b>Integrated Policy, Legislation and Operations Division</b>	
	General policy and legislation including local elections campaign finance.
<b>Arts, Culture, Gaming Grants and Sport Division</b>	
BC Arts Council	Eligibility criteria and application process for programs of the BC Arts Council; arts and cultural development in communities.
Arts and Culture Branch	Policy and program support for the creative sector including development of community engagement and special initiatives.



## Ministry of Community, Sport and Cultural Development (continued)

DIVISION/BRANCH	TOPIC
Community Gaming Grants	Eligibility criteria and application process.
Sport	Sport policy issues; programs supporting the delivery of services through provincial sport organizations.

## Ministry of Education

DIVISION/BRANCH	TOPIC
Libraries Branch	Public library services.
Resource Management Division	School capital and school funding.

## Ministry of Energy and Mines (and Responsible for Core Review)

DIVISION/BRANCH	TOPIC
Mines and Mineral Resources Division	Provincial mineral exploration and mining policy, geoscience, mineral and coal tenure, health and safety, mine reclamation and permitting.
Electricity and Alternative Energy Division	Electricity and alternative energy policy and programs including natural gas utilities, hydroelectric generation, the <i>Clean Energy Act</i> , clean transportation, energy efficiency and conservation and the Innovative Clean Energy Fund.

## Ministry of Environment (including Environmental Assessment Office)

DIVISION/BRANCH	TOPIC
Environmental Protection Division	Air quality, reducing toxins, pollution prevention, environmental emergencies/provincial spill response, <i>Environmental Management Act</i> , contaminated sites, brownfields, hazardous and industrial waste, <i>Integrated Pest Management Act</i> , product stewardship, waste management (incineration, landfilling, municipal liquid and solid waste), permitting and compliance reporting for industrial operations' emissions.
Environmental Sustainability and Strategic Policy	Species at Risk policy development, species, habitat and ecosystems conservation and sustainability, terrestrial and aquatic conservation science, wildlife inventory and monitoring, ecosystem stewardship outreach, biodiversity, conservation data centre, ecosystem information, climate change adaptation strategies. <i>Water Sustainability Act</i> , water conservation, source water protection, water quality, groundwater hydrology, groundwater protection, monitoring and network management for water (surface and groundwater) quantity and quality, air quality, water stewardship outreach, environmental and natural resource sector laboratory and knowledge (library) services. Overarching policy and legislation, compliance planning, intergovernmental relations, State of Environment Reporting and Service Plan.
BC Parks	Responsible for all matters (policy, planning and management) of conservation, recreation and cultural values in the province's parks and protected areas.
Conservation Officer Service	A natural resource law enforcement agency responsible for enforcing federal and provincial statutes, public safety as it relates to human-wildlife conflict and interactions, commercial environmental and industrial investigations and compliance and enforcement activities.

## Ministry of Environment (including Environmental Assessment Office) (continued)

DIVISION/BRANCH	TOPIC
Climate Action Secretariat	Province-wide management of systems to address and respond to climate change including local government related initiatives such as the Climate Leadership Plan, Community design, energy and the Climate Action Charter commitments in association with Ministry of Community, Sport and Cultural Development, legislated short and long-term, province-wide greenhouse gas reduction targets, Carbon Neutral Government (Public Sector Organizations - schools, universities and colleges and hospitals); and climate action pieces of legislation related to Greenhouse Gas Industrial Reporting and Control, Greenhouse Gas Reduction Targets, Carbon Tax, Greenhouse Gas Reduction (Emissions Standards), Greenhouse Gas Reduction (Renewable and Low Carbon Fuel Requirements, Greenhouse Gas Reduction (Vehicle Emissions Standards), Green Communities, Utilities Commission and <i>Clean Energy Act</i> . Recent integration (2014) of the Pacific Carbon Trust into the Climate Investment Branch.
Environmental Assessment Office	Environmental assessment process. Substitution and Equivalency. Relationship to federal environmental assessment process. Compliance and enforcement of certified projects. Public consultation.

## Ministry of Finance

DIVISION/BRANCH	TOPIC
Tax Policy Branch	Tax policy.

## Ministry of Forests, Lands and Natural Resource Operations

DIVISION/BRANCH	TOPIC
Integrated Resource Operations	Compliance and enforcement, wildfire management, recreation sites and trails, GeoBC, base mapping and Cadastral, Mountain Resorts, Archaeology, Heritage.
Resource Stewardship	Resource practices, land based investment planning, sustainable forest management, tree improvement, forest analysis, forest inventory, resource management objectives, fish and wildlife management, habitat management, water management, river forecasting, dam safety, flood safety, water use planning, utility regulation, water stewardship.
Timber Operations, Pricing and First Nations	BC Timber Sales, timber pricing, engineering, resource roads, resource worker safety, First Nations Relations, Softwood Lumber Agreement.
Tenures, Competitiveness and Innovation	Crown land and forest tenure policy, woodlots, tree farm licences, volume and area-based licences, science and carbon accounting, log exports, land tenures, private land policy, tourism policy, Crown land opportunities and restoration, brownfields, contaminated sites, aggregate management policy review.
Regional Operations	FrontCounter BC, resource management coordination, land use planning and implementation, Crown land and forest authorizations, community forest agreements, species at risk program delivery, urban deer, clean energy projects, First Nations Consultation, ecosystem based management, range.

## Ministry of Health

DIVISION/BRANCH	TOPIC
Health Services and Health Authorities	Health services delivery, including rural health.
Mental Health and Addictions	Mental health and addictions services.
Population and Public Health	Community Care.

## Ministry of International Trade (and Responsible for Asia Pacific Strategy and Multiculturalism)

DIVISION/BRANCH	TOPIC
International Business Development Division	International Missions, Trade and Investment Representatives Network, Export Development, Investment Attraction Programs.
International Strategy and Competitiveness Division	International strategy and policy, international and domestic trade negotiations and agreements, international marketing including online, business, and market intelligence. Venture capital tax credit program and venture capital policy.
Corporate Initiatives and Multiculturalism Branch	Multiculturalism programs, Anti-racism programs, Chinese Historical Wrongs Apology Legacy Projects.

## Ministry of Jobs, Tourism and Skills Training (and Responsible for Labour)

DIVISION/BRANCH	TOPIC
Major Investments Office	Support for significant major projects.
Tourism and Small Business	Tourism Policy. Small Business Initiatives and Programs. Regulatory Reform. Film Policy and Creative Sector.
Labour Market and Immigration	Immigration programs, settlement services, Canada Job Fund (LMA), skills training, labour market information.
Labour	Employment Standards, Labour Relations, Workers' Compensation.
Economic Development	Jobs Plan, regional and community economic development, community adjustment and transition, Mountain Pine Beetle epidemic response, industrial sectors (aerospace and manufacturing).
Workforce Development	Provincial Nominee Program; Premier's LNG Working Group.

## Ministry of Justice (and Attorney General)

DIVISION/BRANCH	TOPIC
<b>Policing and Security Branch</b>	<p>Police Services: provides central oversight of all policing and law enforcement in the province by developing and administering policing policy and programs. Ensures the adequate and effective levels of policing throughout the province.</p> <p>Security Programs: administration of the Protection Order Registry, the Criminal Records Review Program, and the regulation of the security industry in BC.</p>
<b>Emergency Management BC</b>	<p>Emergency Coordination: the Province's response to emergencies and disasters and provides specialized technology resources to support emergency response activities.</p> <p>BC Coroners Service: investigation of all unnatural, sudden and unexpected, unexplained or unattended deaths.</p> <p>Mitigation and the Office of the Fire Commissioner: enhances the capacity of communities and partners to reduce the potential impacts of emergencies or disasters.</p> <p>Strategic Business Services: delivers Disaster Financial Assistance (provincial funding) and oversees the Disaster Financial Assistance Arrangements cost-sharing program (federal funding). Administers the province's Flood Mitigation Program and provides cross-government leadership for significant and complex post-event recovery activities.</p>
<b>Community Safety and Crime Prevention Branch</b>	Civil Forfeiture; Victim Services; Violence Against Women and Children; Crime Prevention; and Combating Trafficking in Persons.
<b>Corrections Branch</b>	<p>Community Corrections: supervision and programs to reduce reoffending to offenders who live outside of correctional centres.</p> <p>Adult Custody: operation of correctional centres.</p>
<b>RoadSafetyBC</b>	Operates provincial road safety programs and is the policy and regulatory agency responsible for ensuring the safe and responsible operation of motor vehicles in BC.
<b>Court Services Branch</b>	<p>Court Administration: delivery of all court administration services.</p> <p>Sheriff Services: maintaining courtroom and courthouse security, prisoner custody and escort, document service, and jury administration.</p>
<b>Justice Services Branch</b>	<p>Criminal Justice and Legal Access: promotes access to justice through funding and oversight of legal aid programs, collaborative solutions to criminal justice problems through the integration of justice, health and social services, and oversees the Province's commitment to federal/provincial/territorial criminal justice reform initiatives.</p> <p>Dispute Resolution Office: promotes access to justice through dispute resolution alternatives, procedural efficiencies and case management in civil courts, agencies, boards, commissions, tribunals and government ministries.</p> <p>Family Justice Services: facilitates resolution of family disputes, operates justice access centres, family justice centres and the Parenting After Separation program.</p> <p>Maintenance Enforcement and Locate Services.</p>
<b>Liquor Control and Licensing Branch</b>	Regulates and monitors the liquor industry in BC by issuing licences for the manufacture and sale of liquor and supervising the service of liquor in licensed establishments.
<b>Liquor Distribution Branch</b>	Responsible for the importation of beverage alcohol into the province as well as the operation of an efficient wholesale and retail business.



## Ministry of Natural Gas Development (and Responsible for Housing)

DIVISION/BRANCH	TOPIC
<b>Oil and Strategic Initiatives Division</b>	Guide developments of recommendations related to energy exports and opening new energy markets related to inter-provincial pipelines, oil products and value-added natural gas products.
<b>Upstream Development Division</b>	The division has responsibility for the upstream petroleum and natural gas sector including royalties, tenure, geoscience and policy development. The division sets royalty rates for petroleum and natural gas, forecasts royalty revenues, develops royalty programs and administers the Infrastructure Royalty Credit Program. The division is responsible for the issuance and management of sub-surface tenures for Crown petroleum and natural gas rights including pre-tenure consultations, tenure disposition and issuance, and management of existing tenures. The division undertakes geological assessments of potential petroleum and natural gas resources and develops policy to support the responsible development of British Columbia's petroleum and natural gas resources. The Oil and Gas Commission is responsible for management of on-the-ground oil and gas activities.
<b>Liquefied Natural Gas Task Force</b>	The development of BC's new LNG industry by establishing cross-government goals and targets, and the accountability and monitoring mechanisms to ensure these targets are met, for: <ul style="list-style-type: none"> <li>• taxation, environmental, skills training and land-use policy and programs that will impact LNG development;</li> <li>• First Nations and community consultation/accommodation initiatives relevant to LNG development;</li> <li>• permitting and authorization processes for LNG projects, including pipelines.</li> </ul>
<b>Office of Housing and Construction Standards</b>	Partnering with local government, non-profits and private developers to build affordable housing; housing policy development, including market and non-market housing; housing policy related to strata properties; governance of the building and safety regulatory system, including development of building, fire and safety codes and standards, and policy advice relating to building and safety, the regulatory framework for landlords and tenants, including conventional residential and manufactured home park tenancies; and, adjudication of landlord and tenant disputes.

## Ministry of Social Development and Social Innovation

DIVISION/BRANCH	TOPIC
<b>Policy and Research Division</b>	Moving Forward on an Accessible BC Action Plan. Social Innovation.
<b>Employment and Labour Market Services Division</b>	How to access employment supports through the Employment Program of BC and WorkBC Employment Service Centres located throughout the Province. How to apply for project based funding under the Community Employer Partnership initiative in order to increase local employment opportunities for British Columbians.

## Ministry of Technology, Innovation and Citizens' Services

DIVISION/BRANCH	TOPIC
Technology and Innovation	Promote the technology industry in BC through BC Innovation Council, Premier's Technology Council, BC Knowledge Development Fund and BC's Technology Strategy.
Service BC	Include Service BC centres in 62 communities in BC, BC Registry and Online Services for business; Service BC Contact Centre and BC Stats.
Shared Services BC	Provides services to government ministries, Crown corporations, health authorities and other broader public sector organizations. Services include: real estate; property management; accommodation planning; procurement and supply services (includes Asset Investment Recovery, Product Distribution Centre, Queen's Printer and BC Mail Plus); and FOI requests.
Office of Chief Information Officer	Information Management and Information Technology (IM/IT) strategies, policies and standards; Information Privacy and Security; Identity Information Management; Network BC; Information Technology Infrastructure Services; Management of Strategic Vendor Contracts; Telecommunications Services Contract; Strategic Policy and Governance Framework for Strategic Partnerships.

## Ministry of Transportation and Infrastructure

DIVISION/BRANCH	TOPIC
Various Divisions	Transportation issues.
If you have any questions regarding your Ministry of Transportation meeting request(s), please contact Gloria Valle directly at 1-250-387-7589, or via email at <a href="mailto:Gloria.Valle@gov.bc.ca">Gloria.Valle@gov.bc.ca</a> , or via fax at 1-250-356-8767.	

## Provincial Agencies, Commissions and Corporations

ORGANIZATION	TOPIC
<b>Agricultural Land Commission</b>	Information and advice regarding the Agricultural Land Reserve (ALR) and work of the Provincial Agricultural Land Commission (ALC). ALC Chair, Deputy CEO and Chief Tribunal Officer in attendance.
<b>BC Emergency Health Services (BCEHS)</b>	BCEHS governs the emergency medical services system in BC and provides pre-hospital emergency and inter-facility patient transfer services. Under the oversight of BCEHS, BC Ambulance Service (BCAS) is the primary provider of pre-hospital emergency care and medically necessary transport (ground and air) for British Columbians. BCEHS also oversees the BC Patient Transfer Network (BCPTN) which coordinates the transfer of acute and critically ill patients to the appropriate level of care both within and outside of BC.  Members of the BCEHS Executive will be in attendance and look forward to participating in productive and engaging sessions.
<b>BC Hydro</b>	BC Hydro's vision is to power BC with clean, reliable electricity for generations. BC Hydro's Community Relations staff will be present at the Convention and look forward to addressing any questions that you may have related to their operations.
<b>BC Oil and Gas Commission</b>	The BC Oil and Gas Commission regulates oil and gas activities for the benefit of British Columbians and looks forward to addressing any questions you may have on our regulatory oversight.
<b>BC Transit</b>	From small towns to large urban centres outside of Metro Vancouver, BC Transit provides safe, effective, customer focused transportation solutions that connect people and communities to a more sustainable future. BC Transit would be pleased to discuss any questions you may have regarding our services. In order to provide you with the best information possible, please provide specifics relating to your questions within the online meeting request.
<b>Insurance Corporation of British Columbia (ICBC)</b>	ICBC provides universal compulsory auto insurance (basic insurance) to drivers in British Columbia, with rates regulated by the British Columbia Utilities Commission (BCUC), and also sells optional auto insurance in a competitive marketplace. Our insurance products are available across BC through a network of independent brokers, and claims services are provided at ICBC claims handling facilities located throughout the province. We also invest in road safety and loss management programs to reduce traffic-related deaths, injuries and crashes, auto crime and fraud. In addition, we provide driver licensing, vehicle registration and licensing services, and fines collection on behalf of the provincial government at locations across the province. ICBC will have staff present at the Convention who would be pleased to discuss or meet on any issues related to ICBC's operations.
<b>Royal Canadian Mounted Police (RCMP)</b>	Various police issues.

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World's Invitational Class "A" Gold Panning Championships  
District of Taylor Community Parade



Friday, July 31st, 2015  
Taylor, BC

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Dear Prospective Parade Participant,

On behalf of the District of Taylor Gold Panning Committee, we would like to welcome you to join us for the 43rd Annual World's Invitational Class "A" Gold Panning Championships as a parade participant. We hope you'll also tell a friend – everyone is welcome to enter the parade!

Please find enclosed the parade form for the Friday July 31<sup>st</sup>'s parade. We would like you to fill out the form and submit back to the District of Taylor office – Attention Community Services Department – to confirm your registration by July 24th.

This year, the Gold Panning weekend will take place Friday, Saturday, and Sunday, July 31st, August 1st, & August 2nd at beautiful Peace Island Park, Rocky Mountain Forts. The World's Invitational Gold Panning Championship is planned to be an action packed family event. We hope that you will join us for the entire weekend. We have all sorts of activities planned, beginning with the fun, community- focused annual parade in Taylor on the Friday evening. As mentioned, activities for the whole family are currently being planned, including fun things for the kids – so be sure to join us for the Saturday and Sunday events as well.

Camp site fees at Peace Island Park are \$15.00-\$20.00 per night, per family. If you require a camping space, please call the Park Caretakers at (250) 789-9295 to reserve a spot. If you have a special place you'd like to camp, please let the Park Caretakers know that you are part of the gold panning event, and I'm sure they'll help if they can. The Park will fill to capacity very quickly.

For additional information on Gold Panning Weekend, please call Sheena Taillefer @ 250-263-2387 or Angel Bird @ 778-256-2495.

Yours truly,  
Sheena Taillefer & Angel Bird  
Event Coordinators Gold Panning Committee 2015

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# 43rd Annual World Invitational Gold Panning Championship District of Taylor Community Parade

Friday, July 31st, 2015  
at the Taylor Arena Parking Lot  
Judging & Marshalling begins at 6:00pm  
Parade begins at 6:30pm

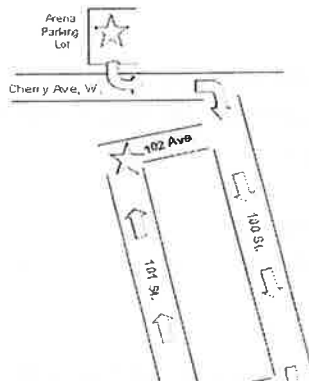
Entry is FREE. Completed Registration Forms  
must be received by July 24<sup>th</sup> and  
can be dropped off at the District Office,  
(fax 250-789-3543) or mailed to:

**Attention:**  
**Gold Panning Parade**  
**Box 300 Taylor, BC**  
**V0C 2K0**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_



## Category

\_\_\_ Commercial/Non-Profit

\_\_\_ Children's      \_\_\_ Motorized

\_\_\_ Gold Rush      \_\_\_ Non-Motorized

## Clerk

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**From:** FrontCounterBC@gov.bc.ca  
**Sent:** Wednesday, June 24, 2015 1:52 PM  
**To:** Clerk; Tom Matus  
**Subject:** Province of BC Referral Request on Coal Licence applications

District of Hudson's Hope  
Tom Matus

Coal Licence  
Referral Number: 76494087 - 006  
Reference Number: 164138  
Request Sent: June 24, 2015  
Response Due: July 24, 2015

You are invited to comment on the following Coal Licence applications. A response is optional. If no response is received by the deadline, the application and adjudication process will move ahead.

We are seeking your comments or concerns related to potential impacts of these coal licence applications from your agency's perspective. Your responses will be shared with First Nations to inform consultation and to provide additional information regarding potential considerations.

A full list of the coal licence applications under review has been uploaded to the electronic referral along with maps, shapefiles and status reports. The applications under review are for five applicants: Canada Sukunka Coal Corp, Teck Coal Limited, 0811044 B.C. Ltd, 0735513 BC Ltd, and Richfield Minerals Inc.

These coal licence applications are available for viewing on the online Coal Map on the Mineral Titles system which can be accessed through: [www.mtonline.gov.bc.ca](http://www.mtonline.gov.bc.ca)

Please note that the issuance of a coal licence does not confer the right to carry out any activities on the licence location. If coal licences are granted, the Ministry will consider comments and/or concerns related to any subsequently proposed development activities within the licence location through separate referrals on permit applications. Attached is the Administration of Provincial coal rights (November 2013) document that will provide you with a brief background on coal tenure.

Thank you for your review,

Tim

Please [Click Here](#) to respond to this referral. You must be logged in using your BCeID account to view associated information. Note that forwarding or otherwise distributing this email will provide access to the associated information only if the receiver has a corresponding account.

For "how-to" instructions on how to respond to this request, please visit <http://www.frontcounterbc.gov.bc.ca/ereferrals.html> for instructional videos. To obtain a BCeID, please visit <https://www.bceid.ca/>

For technical assistance with e-Referrals, please contact FrontCounter BC at 1-877-855-3222.

For more information regarding this referral, please contact the "Email Coordinator" given within the referral.

Note that it can take an extended period of time to connect from the BCeID login to the e-Referrals website, this is normal. Avoid re-clicking the "Next" button or you could extend this connection time.

Please do not reply to this email.

Tim Munson

FrontCounter BC  
Senior Advisor

(250) 387-6202  
Tim.Munson@gov.bc.ca

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## Clerk

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**From:** Travous Quibell <tquibell@pris.ca>  
**Sent:** Thursday, July 02, 2015 11:12 PM  
**To:** Nicole Gilliss; Gwen Johansson; Tom Matus; Clerk; Robert Norton  
**Subject:** Meeting of the Thompson Subdivision Sewer Committee

### FYI and Request for Meeting Notification

As Chair of the Thompson Subdivision Sewer Committee, after discussion with my co-chair, I would like to call a meeting of this committee for 5pm Monday July the 6<sup>th</sup> at the District Office in our Downstairs Meeting Room.

Assuming that the meeting room is available and we can get notification out in time of course. The meeting shall be open to the public, with emphasis placed on attracting attendance from residents of Thompson Subdivision.

The format will be an open discussion and Q and A, with the purpose being to share information with the residents about the structure of a local improvement project and parcel tax roll funded sewer upgrade, and to gather feedback (ie: interest in pursuing such a project).

Ideally we should have some staff members in attendance as well. I would like to invite Bob and Layton to attend (assuming this is OK with the CAO).

If there are any questions I am available via cell/email during the day tomorrow, if I do not answer please leave a message and I will return your call.

Travous.

CR1

## Meeting of the Thompson Subdivision Sewer Committee

There will be a Meeting of Thompson Subdivision Sewer Committee :

**Location :** Municipal Office, Downstairs Meeting Room  
(enter thru Council Chambers door)

**Time :** 5 :00 p.m.

**Date :** Monday, July, 6, 2015

This meeting shall be open to the **public** and more specifically **all residents of Thompson Subdivision are encouraged to attend.**

There will be a Q & A discussion to share information about the structure of a local improvement project and parcel tax roll funded sewer upgrade, and to gather feedback.

District of Hudson's Hope

9904 Dudley Drive, PO Box 330  
Hudson's Hope, BC V0C 1V0

Office: 250-783-9901  
Fax: 250-783-5741  
Email: [mayor@hudsonshope.ca](mailto:mayor@hudsonshope.ca)

[www.hudsonshope.ca](http://www.hudsonshope.ca)



## Clerk

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**From:** Travous Quibell <tquibell@pris.ca>  
**Sent:** Thursday, July 09, 2015 4:37 PM  
**To:** Clerk  
**Subject:** RE: Thompson Sub Meeting

Hi Dwylla,

Gwen took notes for the meeting, so hit her up for those as well, and from my side I can add the following:

The meeting ran for approximately 20 minutes. (about 5:10 to 5:30).

We discussed what a local service project looks like, how one is requested and approved, and possible funding scenarios.

Further information was requested by the attendees regarding project cost, and Bob agreed to follow up and supply some preliminary information back to the committee.

There was positive interest from those who attended, and the committee agreed to do a little bit of door-to-door information sharing prior to the next committee meeting.

We agreed on Monday the 20<sup>th</sup> at 5PM (subject to availability of the meeting room, or another appropriate space) to come back together and review any costing information that has become available and field any further questions (and hopefully see a few more people attend as well).

No specific request for decision/direction from council at this point.

Travous.

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**From:** Clerk [mailto:clerk@hudsonshope.ca]  
**Sent:** Thursday, July 09, 2015 2:35 PM  
**To:** Travous Quibell (tquibell@pris.ca); Travous Quibell  
**Subject:** Thompson Sub Meeting

Hi Travous,

I am hoping everything went well for the meeting on Monday. I would like to include in the agenda for Monday, July 13. Do you have a summary or report I could include?

Thanks,

**Dwylla Moraice Budalich, Deputy Clerk**  
District of Hudson's Hope

9904 Dudley Drive, PO Box 330  
Hudson's Hope, BC V0C 1V0

Office: 250-783-9901

Fax: 250-783-5741  
Email: [clerk@hudsonshope.ca](mailto:clerk@hudsonshope.ca)

[www.hudsonshope.ca](http://www.hudsonshope.ca)



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Version: 2014.0.4592 / Virus Database: 4365/10193 - Release Date: 07/09/15



**Thompson Sewer Service Committee**

**July 6, 2015**

**Property Owners Present:**

Mattias Gibbs

Justin Matchett

Elaine Rhymer

Candace Dow

Colleen Gillie

**Staff Present:**

Bob Norton

Layton Bressers

**Council Present:**

Travous Quibell

Nicole Gillis

Gwen Johansson

The meeting was called and chaired by Travous Quibell. Objective was to see if people were interested in having a sewer service in Thompson subdivision. Chapter 26 (Part 7) of the Community Charter was made available for those who wanted it.

There was general interest in the service – very much dependent on what the price turned out to be.

Consensus that a ballpark cost would be sought and then another meeting would be called.