



**DISTRICT OF HUDSON'S HOPE
SPECIAL COUNCIL MEETING AGENDA**

Council Chambers

Monday, March 12, 2014 at 5:00 PM

1. Call to Order:
2. Notice of New Business:
 - Mayor's List
 - Councillors Additions
 - CAO's Additions
3. Adoption of Agenda by Consensus:
4. Declaration of Conflict of Interest:
5. Adoption of Minutes:
 - M1 March 10, 2014 Regular Council Meeting Page 1
6. Business Arising Out of the Minutes:
7. Delegations:
 - D1 Bullhead Mountain Curling Club Page 5
 - D2 Double "H" Saddle Club Page 10
 - D3 Friends of Hudson's Hope Society Page 15
 - D4 Greta's Class Act Page 18
 - D5 Hudson's Hope Brownies Page 22
 - D6 Hudson's Hope Fall Fair Society Page 24
 - D7 Hudson's Hope Grad 2015 Page 27
 - D8 Hudson's Hope Lions Club Page 29
 - D9 Hudson's Hope minor Hockey Association Page 34
 - D10 Hudson's Hope Playschool Page 37
 - D11 Hudson's Hope Poker Club Page 39
 - D12 Hudson's Hope Ski Hill Association Page 42
 - D13 Hudson's Hope Women's Club Page 47

8. Reports by Mayor & Council on Meetings and Liaison Responsibilities

9. Old Business:

10. New Business:

11. Public Inquiries:

12. Adjournment:



REGULAR COUNCIL MEETING
March 10, 2014
7:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: **Council:** **Mayor: Gwen Johansson**
 Councillor: Kelly Miller
 Councillor: Dave Heiberg
 Councillor: Travous Quibell
 Councillor: Daniel Bouillon

Staff: **CAO: Tom Matus**
 Administrative Assistant: Megan Tilsner

Other: 3 in gallery

1. CALL TO ORDER:

The meeting was called to order at 7:00 p.m. with Mayor Gwen Johansson presiding.

2. NOTICE OF NEW BUSINESS:

Mayors List:
None

Councillor Additions:
Councillor Heiberg added an item into Council Reports.

CAO Additions:
None

3. ADOPTION OF AGENDA BY CONSENSUS:

The March 10, 2014 Regular Council meeting agenda was adopted by consensus.

4. DECLARATION OF CONFLICT OF INTEREST:

NONE

5. ADOPTION OF MINUTES:

0550-01

February 24, 2014 Council Meeting

RESOLUTION NO. 058

M/S Councillors Miller/Heiberg

THAT:

"The minutes of the February 24, 2014 Council Meeting be adopted as written."

CARRIED

6. **BUSINESS ARISING OUT OF THE MINUTES:**
None

7. **PUBLIC HEARING:**

PH1 Development Variance Permit: Roy Kelly

Mayor Johansson read the Open Statement and declared the Public Hearing for the proposed Development Variance Permit open at 7:04 p.m.

Tom Matus, CAO, gave a brief synopsis of the proposed Development Variance Permit.

Councillor Bouillon asked what was meant by 'entertaining space'

Roy Kelly

- Explained that the entertaining space was for playing music, having a pool table, and visiting with family and friends. The home that they have is not large enough to have their pool table in the house, so the intent is to take a portion of the shop for keeping a pool table and another portion for musical instruments. Possibly one day having it as a recording studio for family and friends as well.

Hearing no other comments; Mayor Johansson directed Council to the next Public Hearing.

PH2 Agricultural Land Commission Application: District of Hudson's Hope

Tom Matus, CAO, gave a brief synopsis to the Application.

Councillor Miller asked if our application included room for expansion of the runway.

Tom Matus, CAO, explained that our current runway can land a 737 and we are looking at developing hangers along the runway.

Councillor Bouillon asked if our application would include keeping the portion of land that we currently have by mistake or if we have to give that back to the ALR.

Tom Matus, CAO explained that we would be giving that portion back, as we are basically doing a swap.

Hearing no other comments; Mayor Johansson directed Council to the next Public Hearing.

PH3 Agricultural Land Commission Application: District of Hudson's Hope

Tom Matus, CAO, gave a brief synopsis of the Application.

Councillor Heiberg and Quibell spoke to original concerns about ATV's driving on the road when camping at Dinosaur Lake. With the new proposed ATV Campground, there would be direct access to the trails.

Councillor Bouillon questioned why we are now asking for a larger block than originally planned.

Councillor Quibell explained that it would be more beneficial to get the whole lot as opposed to just part of it.

Hearing no other comments; Mayor Johansson closed the Public Hearing (7:20 p.m.)

SR4 Medical Services Working Group Meeting Minutes
FOR REVIEW.

SR5 Gething Mine Liaison Committee Meeting
FOR REVIEW.

SR6 Action Updates – Tom Matus
FOR INFORMATION

9. CORRESPONDENCE:

C1 BC Hydro Site C Project Update
FOR INFORMATION

C2 Local Government Interest in First Responder Services
FOR INFORMATION

C3 Termination of Physiotherapy Service to Hudson's Hope
FOR INFORMATION

– Staff to send a thank you letter to Dori Shankel.

C4 Communities in Bloom: An Invitation to participate in a program that will showcase, involve and benefit your community
FOR INFORMATION

C5 9th Annual "Spirit of the Peace" Competition Powwow on June 6th to 8th, 2014
FOR INFORMATION

C6 BC Rural Network – Andy Ackerman
FOR INFORMATION

C7 BC Rural Communities Summit
FOR INFORMATION

C8 Peace River Local Government Association Meeting – April 9, 2014

RESOLUTION NO.062

M/S Councillors Heiberg/Miller

That:

"Council approve travel, accommodation and other expenses for any council member wishing to attend the Peace River Local Government Association Meeting."

10. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISONS RESPONSIBILITIES:

CR1 Mayor Johansson: Regional District Water Committee

– Briefed council on Regional District Committee Meeting

CR2 Councillor Heiberg: Talisman Open House

- Attended the Talisman Open House on February 26th.
- Transition between Progress and Talisman should be completed Mid March.
- Talisman presented a Cheque for \$20,000 for maintenance of the LED Sign.

– Staff to send a thank you letter to Talisman.

11. **OLD BUSINESS:**
NONE.

12. **NEW BUSINESS:**
Councillor Miller has requested that Maps, Pictures, Graphs, etc. that are in the agenda's be sent as a link so that it can be viewed clearly as opposed to looking at it in the PDF.

13. **PUBLIC INQUIRIES:**
NONE

14. **ADJOURNMENT:**

M/S Councillors

THAT:

"The Regular Council Meeting for January 13, 2014 be adjourned"(8:45p.m.)

CARRIED

ARISE AND REPORT:

DIARY

Conventions/Conferences/Holidays

NCLGA AGM & Convention May 7-9, 2014

Premier's BC Natural Gas Forum Jan. 22-23

Co-Op Correspondence Re: Card Lock

Diarized Last Review/Action

10/28/13

10/28/13

11/12/13

Certified Correct:

Minute Taker

Chair



DISTRICT OF HUDSON'S HOPE

Application for Assistance

Name of Organization: <i>Bullhead Mountain Curling Club</i>	
Mailing Address: <i>Box 14 Hudson's Hope, BC V0C 1V0</i>	
Contact: <i>Shane Frocklage</i>	Telephone: <i>250-783-9175</i>
Purpose and form of requested assistance: (provide details of the event or project) <u>*Please note the new addition to the policy on the back page.</u> <i>The curling club is requesting that council wave our yearly lease payment to the town for the curling rink building. Last year the payment was \$678.29.</i>	
Where applicable, include a copy of your annual budget, latest financial statement, etc.	
Date: <i>Feb 4 / 14</i>	Authorized Signatory <i>[Signature]</i>

To assist with the preparation of the financial plan, this application should be received by the municipality by **February 14, 2014.**

Bullhead Mountain Curling Club- Year End Financial Report
March 2012 to February 2013

EXPENSES

Type	Details	Sub-total
Fees	Building Lease (to DOHH)	675.29
	Insurance- Hub	900.00
	Northern Health Food Permit	166.67
	Liquor license renew	250.00
	Elevator permit (Safety Authority)	129.00
	Fire alarm monitoring (Graydon)	464.89
	Peace Curling assoc.	360.00
	Society annual report (BCMOF)	25.00
	Fees Total	2970.85
Repair & Maintenance	General	1024.65
	Cleaning (Clover Janitorial)	925.00
	Ice Plant- Startup- Cimco	2662.45
	Scraper Blade- sharpen (Kevin's)	246.40
	Fire alarm/system mtce (AAA)	374.55
	Elevator mtce- Venture	546.52
	Repair & Maintenance Total	5779.57
Supplies	Bar and Lounge Regular	9402.45
	Karaoke (Quibell)	200.00
	Bonspiel- Closing Mixed Mar 2012- Bar, food, prizes, DJ (Hayashi), Hall Rental	3003.81
	Bonspiel- Men's & Ladie's Feb 2013- Bar, meals (Ann Budalich), prizes, plaque (Alcan)	2970.05
	Mother's Day- food & bar, HH Women's club, HH Grad Class, DJ equip, hall rental	3959.66
	Softball Dance	1202.76
	Supplies Total	20738.73
Utilities	Gas- Fortis	3187.77
	Electric- Hydro	8034.88
	Phone- Telus	1016.57
	Satellite- Shaw	1012.32
	Utilities Total	13251.54
EXPENSES TOTAL		42740.69

\$ 675.29

REVENUE

Type	Details	Sub-Total
Bank Interest	Chequing	75.18
	Savings	118.82
Membership and Fees	Regular fees and membership	9463.00
Gross Sales & Revenue	Bar	13900.00
	Pool	270.00
	Kitchen rental	400.00
	Hall rental	300.00
	Bonspiel- Closing Mixed 2012	4087.00
	Bonspiel- Men's & Ladie's Feb 2013 Bar, entry, raffles	3196.00
	Mother's Day- food & liquor	5457.5
	Softball Dance	3881.5
	Christmas Party- W6 ranch	1330.08
	Christmas Party- Butler Ridge	2597.53
REVENUE TOTAL		45076.61
Net Profit	45076.61- 42740.69	2335.92

Bank Account Balances as of Feb. 26, 2013

Chequing= \$30,014.79

Savings= \$10,308.60

Membership Equity Shares= \$62.32

Bullhead Mountain Junior Curling Club
Yearly Financial Report
March 2012- February 2013

➤ **Expenses**

Details	Amount
Cheque#9 to Cheyanne Burkitt- curling jacket, alteration, supplies	205.48
Cheque#10 to Stan Burkitt- entry into Peace Curling tour	900.00
Cheques order (new cheques)	106.71
Cheque#11 to Stan Burkitt in exchange for chq from Talisman for same amount- hotel rooms for Devin's team at Juvenile Provincials	1500.00
Cheque#12 to Bullhead Mountain Curling Club. -This chq covers 3 chqs previously written by BMCC to cover Devin's expenses, as BMJC had run out of cheques. The 3 chqs details are as follows: Oct. 12/2012 \$410 to S. Burkitt for Jr. Curling Jan. 2/ 2013 \$400 to S. Burkitt for Jr. & Juv. Playdowns entry fees Jan. 23/2013 \$1583.64 to S. Burkitt for Jr. curling team lodging during Provincials	2393.64
EXPENSES TOTAL	5105.83

Revenue

Details	Amount
Cash deposit (bottle returns?)	30.60
Cheque	200.00
Cheque	1232.05
Cheque	500.00
Cheque (Talisman donation)	1500.00
REVENUE TOTAL	3462.65

Bank Account balance as of Feb 26, 2013

Chequing= \$79.16

Bullhead Mountain Junior Curling Club
Yearly Financial Report
March 2012- February 2013

➤ **Expenses**

Details	Amount
Cheque#9 to Cheyanne Burkitt- curling jacket, alteration, supplies	205.48
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Cheque	200.00
Cheque	1232.05
Cheque	500.00
Cheque (Talisman donation)	1500.00
REVENUE TOTAL	3462.65

Bank Account balance as of Feb 26, 2013
 Chequing= \$79.16

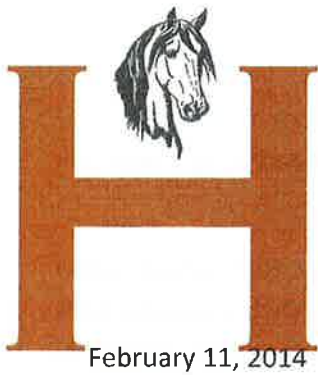


DISTRICT OF HUDSON'S HOPE

Application for Assistance

Name of Organization: DOUBLE H. SADDLE CLUB	
Mailing Address: Box 25	
Contact: SHARON JACKSON	Telephone: 250-783-5220
Purpose and form of requested assistance: (provide details of the event or project) <u>*Please note the new addition to the policy on the back page.</u>	
<p style="text-align: center;">PLEASE SEE ATTACHED GRANT REQUEST 2013 AGM TREASURER'S REPORT ESTIMATE FOR WORK DONE</p>	
Where applicable, include a copy of your annual budget, latest financial statement, etc.	
Date: Feb 12/14	Authorized Signatory: [Signature]

To assist with the preparation of the financial plan, this application should be received by the municipality by **February 14, 2014.**



DOUBLE "H" SADDLE CLUB

Mayor & Council

District of Hudson's Hope

RE: CLUBS AND ORGANIZATIONS FINANCIAL ASSISTANCE GRANTS

The Double H Saddle Club is hereby applying to the District of Hudson's Hope for an Assistance Grant for the purpose of updating a much needed outdoor stock watering facility. Our current outdoor water hydrant structure was built in the 1970's and it is past time when it should have been replaced. We have researched other Rodeo facilities in BC and have consulted with Omar Kirkeeng in an effort to provide the club with a safe and efficient structure. Mr. Kirkeeng has provided the club with an estimate of work to be done which is attached. We also have contacted W6 Contracting to help with the heavy equipment required to complete (pounding pipe posts surrounding hydrant for safety purposes). Any additional last minute plumbing &/or fitting fixtures will be purchased at Pro Hardware Hudson's Hope, a local sponsor of the Club. We hope to begin this project as soon as spring weather allows and to pay Omar Kirkeeng Excavating soon after.

In 2013 the Double H Saddle Club had a major revitalization to our Outdoor Rodeo Grounds facility. We were very fortunate to have major sponsors of in kind work that allowed us to complete a two week welding project focused solely on building a new all pipe return alleyway for stock. We had many local sponsors provide heavy equipment which allowed us to bring our facility up to date and safe for all riders and contestants. Our concession building was completely overhauled as well as a new deep fryer purchased and all stainless work areas installed. This update far exceeds other larger facilities here in the north. Much needed maintenance was completed by many local volunteers. These improvements will allow the club to move forward for years to come with equipment that will not fail to the elements. The District of Hudson's Hope contributed to this project by your assistance to our indoor arena bathroom reconstruction. Without this assistance it would have been very difficult for such a small club to complete this project. We have been able to use other donations to fix the arena roof, as well as purchase an 'on demand' water heater for the bathroom. This 2013 contribution by the District has allowed us to make more use of the arena this winter. We have hosted a BCHSRodeo 'Build a Cowboy Clinic' over Christmas. We now have a local horse trainer utilizing the facility all winter. We also have



an upcoming Barrel Racing clinic scheduled. All these clinics bring great exposure and compliments on our improvements and commitments for the future.

Due to these major improvements, The Double H Saddle Club was approached by BC High School Rodeo to once again host the JR. HIGH SCHOOL PROVINCIAL CHAMPIONSHIPS for 2014! Their executive hails mainly from southern BC & their comments to our executive on our facility & volunteer work were very flattering. They asked if we would consider hosting another year before they even left the May rodeo. As this was a huge undertaking for such a small club, we had to consider if we could pull it off one more time. We were told that Dawson Creek was waiting in the wings to take the event, and also that the BCHSRodeo executive had never offered this event to the same town twice in a row! This information, combined with our volunteer enthusiasm allowed us to accept the event with confidence. We have a list of improvements we will strive to complete in early May prior to the Rodeo.

This major event will be held May long weekend, May 16 through 19th, coupled with a Senior High Rodeo making it a four day event. This is second in the north in duration only to the Dawson Creek Rodeo. We could not consider this undertaking without the assistance of our Mayor and Council. In 2013, you provided the club with the big tent which was a great hit among the spectators, your parks department helped by bringing up every picnic table they could find, as well as help getting the water going. The sign the District provided welcoming the contestants was noticed by all as well. Contestants, families, spectators and BCHSRodeo Executive were all impressed with the results of our town's efforts. The executive's main compliment was that 'no town had ever welcomed them more!'

The club would ask Mayor & Council again request the town provide the tent and tables for the duration of this weekend event. We had also thought the town might entertain the thought that those great new Hudson's Hope T-shirts would be a wonderful thank you to each contestant. This could be co-sponsored by local business. We believe this would top off their visit to our 'Playground of the Peace'!

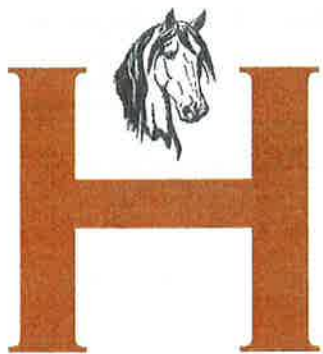
The Double H Saddle Club is committed to provide a safe and modern facility which promotes the development of horsemanship and the sport of rodeo. Small towns and rodeo compliment each other well, both strive very hard to survive in these changing times. Hudson's Hope and the Double H Saddle Club have shown and will continue to show that here in the North, we will thrive.

Thank you for your support and your consideration of this application.

Sincerely,

Sharon Jackson

Treasurer / Project Co-Coordinator



DOUBLE "H" SADDLE CLUB

TREASURER'S REPORT

November 2013 AGM

BANK BALANCES:

CHEQUEBOOK	\$1701.47
SAVINGS	2653.75
TOTAL:	\$4355.22

2013 HIGH LIGHTS

LONG TERM DEBT PAID IN 2013 TO DARYL FETTES	\$2235.14
BATHROOM RENOVATION COSTS	\$3120.00
DISTRICT OF HH GRANT	\$3000.00
REVITALIZATION PROJECT GROUNDS, BUILDING AND CONCESSION	
IMPROVEMENTS APPROXIMATE VALUE	\$ 40,000.00
PROVIDED BY SPONSOR DONATIONS & IN KIND LABOUR	\$42,000.00
CONCESSION CONTRIBUTIONS	\$4855.00
BCHSRODEO ARENA RENTAL (TWO RODEOS)	\$ 800.00
WARREN'S ARENA LEASE BALANCE PAYMENT TO CLUB	\$ 933.84

** TREATED LUMBER ON SITE READY FOR DANCEHALL IMPROVEMENTS

** 2014 FUNDRAISING LETTERS CURRENTLY IN THE MAIL



Product 118

Use with 740 Envelope

PROPOSAL

Page No. of Pages

Omar Kirkeeng Excavating

Box 537
HUDSON'S HOPE, B.C. V0C 1V0
(250) 783-9119

SUBMITTED TO: DOUBLE "HH" SADDLE CLUB		TELEPHONE	DATE: FEB 6 - 2014
STREET: Box 25		JOB NAME: EXCAVATING + INSTALLING	
CITY: HUDSON'S HOPE	PROVINCE: BC	POSTAL CODE: V0C 1V0	JOB LOCATION: HUDSON'S HOPE ARENA
ARCHITECT	DATE OF: NS		JOB TELEPHONE

We hereby submit specifications and estimates for:

INSTALLING ③ YARD HYDRANTS

① REMOVE ONE OLD WATERER

② INSTALL TWO YARD HYDRANTS

③ SUPPLY AND HAUL DRAIN ROCK

④ SUPPLY PIPE AND FITINGS

⑤ SUPPLY LABOUR

⑥ REMOVE WASTE MATERIAL TO A LOW SPOT ON SITE

EXCAVATOR AND DUMP TRUCK	12000 P/H	8 HRS = \$960.00
HELPER	X \$30.00 P/H	8 HRS = 240.00
DRAIN ROCK	10 YDS X 19.00 P/Y	= 190.00
PARTS AND P.I.P.E		400.00
FILL GRAVEL	GST - 60.00	80.00
	PST - 46.90	\$1870.00

We Propose hereby to furnish material and labour - complete in accordance with above specifications, for the sum of: **1976.90****ONE THOUSAND NINE HUNDRED SEVENTY SIX — 90** dollars (\$ **1976.90**)

Payment to be made as follows:

UPON COMPLETION OF PROJECT

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, windstorm and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance.

Authorized Signature

*Omar Kirkeeng*Note: This proposal may be withdrawn by us if not accepted within **120** days.**Acceptance of Proposal**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature _____

Signature _____



DISTRICT OF HUDSON'S HOPE

Application for Assistance

Name of Organization: <i>Friends of Hudson's Hope Society</i>	
Mailing Address: <i>Box 247, Hudson's Hope BC V0C1V0</i>	
Contact: <i>Bonnie Nilson</i>	Telephone: <i>783 0606 or 783 9262</i>
Purpose and form of requested assistance: (provide details of the event or project) <u><i>*Please note the new addition to the policy on the back page.</i></u> <i>The Board of Directors for the Friends of Hudson's Hope has requested that I apply for property tax exemption/relief from our property located at 10324 Gethay Street for the thrift shop/laundromat.</i> <i>Thank you,</i> <i>Sincerely,</i> <i>Bonnie Nilson</i>	
Where applicable, include a copy of your annual budget, latest financial statement, etc.	
Date: <i>February 10, 2014</i>	Authorized Signatory <i>Bonnie Nilson</i>

To assist with the preparation of the financial plan, this application should be received by the municipality by **February 14, 2014**.

Cash Flow - t 12 months 11/02/2013 through 10/02/2014

Category 11/02/2013-
10/02/2014

INFLOWS

Interest Inc	46.10
Laundry Income	19,149.15
Payroll	-27,500.03
Thrift Store Income	24,275.49
Transfer In From Account 1	24,000.00
TOTAL INFLOWS	39,970.71

OUTFLOWS

Accountant Fees	418.60
Calender Advertisement	35.00
Coin Roller Fee	25.00
Insurance	3,980.00
Laundry Machines	3,384.00
Laundry Repairs	1,275.00
Laundry Supplies	870.59
Maintenance Supplies	12,987.41
Merchant Financial Activity Statement	15.00
Ministry Of Finance	25.00
Municipal Services	1,377.28
New Cheques	106.71
Office Supplies	1,771.83
Payroll Remittance	8,628.05
Renovations	21,782.32
Snow Removal	231.00
Tax	
Property	4,105.53
TOTAL Tax	4,105.53
UNPS Debit Settlement	-14,802.61
Utilities	
Electric	1,452.67
Natural Gas	2,787.23
Telephone	923.50
TOTAL Utilities	5,163.40
Worker Compensation	549.49
TOTAL OUTFLOWS	51,928.60

10/02/2014

Cash Flow - Last 12 months
11/02/2013 through 10/02/2014

Category

11/02/2013-
10/02/2014

OVERALL TOTAL

-11,957.89



DISTRICT OF HUDSON'S HOPE

Application for Assistance

Name of Organization: <i>Greta's Class Act</i>	
Mailing Address: <i>Box 687 Hudson's Hope, BC</i>	
Contact: <i>Greta Guddard</i>	Telephone: <i>250-283-5338</i>
Purpose and form of requested assistance: (provide details of the event or project) <i>Please see attached.</i>	
Where applicable, include a copy of your annual budget, latest financial statement, etc.	
Date: <i>Feb 12/14</i>	Authorized Signatory <i>Greta Guddard</i>

To assist with the preparation of the financial plan, this application should be received by the municipality by **February 14, 2014**.

Summer Arts Program

Name of Organization:

Greta's Class Act
Greta Goddard
Box 687 10602 Osborne St. Hudson's Hope, BC V0C 1V0
Tel: 250-783-5338

Purpose and Form of Assistance Requested:

\$4000.00 to run a summer arts program for four weeks in the summer

Program Details:

Dates: 4 weeks beginning in Mid July – August
Each camp would be two weeks long
Each camp would run daily from 9:30 am – 3:30 pm for students: There would be time daily for orientation, planning, and cleaning.
Each camp would run 10 am – 3 pm daily for participants
Target Ages: 7 - 13 years

Camp would include:

Music lessons and study
Voice lessons and study
Dance/Movement
ART – painting, drawing, pottery, etc. (using any potential resources around)
Outdoor physical activity and exploration
craft projects

There would be a coordinator and two students

The coordinator duties

- Advertise camp
- Set out a system/criteria for hiring students
- Register participants
- Set out rules for camp
- Organize and plan camp activities
- assist student hires
- field any problems/concerns with participants and/or parents/guardians
- supervise students and coordinate daily activities
- Purchase supplies
- Organize for camp site
- Pay students
- Organize for specialists/guests to provide workshops

Student duties

- help with planning and organizing of daily activities
- implement the program
- report to coordinator on a daily bases
- clean facility daily

Estimated Projected overall costs of the camp:

Coordinator fees:	\$2200.00
Student fees:	\$3600.00
Supply costs:	\$600.00
Honorariums:	\$300.00
Rental fee:	\$1000.00

In kind donation:

St. Peter's Church Hall – reduced rent and kitchen use

Private donations for supplies

Total: \$7700.00

Project income:

Tacsote	\$1000.00	(already secured funding)
St. Peter's	\$500.00	(already secured funding)
District	\$4000.00	
Community Donations:	\$700.00	
Participant fees:	\$1500.00	

(\$30 per participant a week – estimating 15 participants – would also consider a family rate)

Total: \$7700.00

Thank you so much for your consideration.

If you have any questions, please contact me.

February 11, 2014

Re: Summer Arts Program

Dear Greta:

I am writing this letter in support of a Summer Arts Program and your application to the District of Hudson's Hope for the Financial Assistance Grant.

After several conversations we have had in regards to having things to do for children that do not fit into the Playschool summer camp categories and are too young to hold summer jobs, a Summer Arts Program would accommodate the age group of 7-14 years very nicely. Both my children fall into this group and it is hard to find fun and exciting things for them to do, other than strictly sports oriented activities. My daughters both love art, music, dance and drama very much. I know that this type of program would really satisfy my children.

I just want to thank you for taking the steps to offer more variety to the community and the younger people. Keeping them busy and trying new things is a real opportunity in exposing them to different possibilities. If I myself have some time to offer when the program is up and running please remember I would certainly help out.

Sincerely,

A handwritten signature in cursive script, appearing to read "Dwylla Moraice Budalich".

Dwylla Moraice Budalich

Application for Hudson's Hope Financial Assistance Grant: Hudson's Hope Brownies

Description: Brownies is a club for girls who are in grades 2 and 3 (7 & 8 years old), and is a part of Girl Guides Canada. We are currently enjoying our second year of Brownies in Hudson's Hope, and have had a great time so far. This year, we have 9. We meet weekly for an hour and 30 minutes and provide a variety of fun activities for the girls, which also help develop them as people. The program includes activities related to self esteem, community involvement, personal growth, active living, STEM (Science, Technology and Engineering), environmental stewardship, camping, the arts and many others. In addition to regular meetings, the girls have visited the post office, participated in the Hudson's Hope Remembrance Day Ceremony, had a Science and Space themed sleepover, and planned and held a Christmas party for the Sparks and residents of Silver Willows. For the remainder of the year we plan to visit the GMS visitor centre, have a bike rodeo and have a visit from a dental health professional from FSJ. We also provide the girls with first aid training from a certified First Aider. We have an overnight camp planned for early June along with a number of other field trips in the Hudson's Hope area. We will participate in "Pitch In" week to help keep our community beautiful.

We are extremely thankful to the District of Hudson's Hope for providing us with start up funds in September 2012. This assistance has enabled us to provide quality programming to these young residents of Hudson's Hope. We aim to continue to provide excellent programming for the girls next year, and we are submitting this application to aid us in doing so. We are requesting \$890 to allow us to purchase the supplies needed to run our program, including \$300 for badges, \$590 towards our craft and themed supplies for meetings. Please review the following budget for more details. Thank you for considering our application.

Expected Brownies Program for September 2013-June 2014:

Participants: 8-10 girls and 3 Unit Leaders.

Activities: 35 Weekly meetings, 1 sleepover, 1 overnight camp, field trips within and around Hudson's Hope, participation in Remembrance Day ceremony, community clean up and beautification initiatives.

Expected Expenses:

Meetings:	\$600	(\$20 per week for supplies and activities)
Badges:	\$300	
Overnight Camp:	\$300	
Sleepover	\$250	
Volunteers	\$240	(uniforms/ Guider Books and training)

Total Expenses: \$1690

Expected Revenue:

Membership fees	\$135	(\$15 for each girl, based on 9 girls)
Girl Guide Cookies	\$360	(based on 9 girls selling 4 cases each)
Weekly Dues	\$305	(based on 9 girls paying \$1 per week for 35 weeks)

Total Revenue: \$800

Requested amount: \$890

All Girl Guides bank accounts within the Alcan District (Ft. St. John, Hudson's Hope) are overseen by the District Treasurer. A bank statement for the Hudson's Hope Brownies has been requested, and I will forward it to the District when I receive it.

Thank you for considering our request. If you have questions or require further information, please contact me at (250) 783-5312 or by email: jenn.meleschuk@gmail.com.

Sincerely,

Jenn Meleschuk (Snowy Owl)
PO Box 368
Hudson's Hope, BC
V0C 1V0



Hudson's Hope Fall Fair - Request for Assistance From District

The Hudson's Hope Fall Fair is once again putting on the Fall Fair for their 22nd year. This successful event provides opportunities for the public to compete in a number of arts and crafts, home-grown food and flowers, and other categories. It is a way to display our community skills and talents, and provide opportunities to get together and enjoy the events that occur that day such as a pancake breakfast, wagon rides, and a firemen's challenge. We operate on a break-even budget, attempting to ensure that our price for admission and entries is accessible to everyone.

The proposed date for the Fall Fair is Saturday, August 23rd, and will be confirmed shortly at our next meeting.

The Fall Fair is requesting a donation in-kind from the District, as in year's past, of:

- The use of the Arena on the evening of Friday, August 22nd and Saturday, August 23rd;
- The set up and use of the tent;
- District staff to support the event by being present during the arena opening and closures (in the evenings/early mornings)

Budget for 2014

Expenses	<i>Budget</i>	REVENUE	<i>Budget</i>
Train - fuel	\$50.00	Registration	\$250.00
Insurance	\$450.00	Tables	\$200.00
Grad Class	\$300.00	Auction	\$300.00
Tags	\$100.00	Gate	\$500.00
Ribbons	\$100.00	Donations	\$250.00
Out of Town Judge	\$70.00		
AHA Membership			
Fees	\$25.00		
Office Supplies	\$50.00		
Front Gate	\$75.00		
Misc.	\$250.00		
TOTAL EXPENSES	\$1,470.00	TOTAL REVENUE	\$1,500.00



Hudson's Hope Fall Fair 2013 – Final Report

The Hudson's Hope Fall Fair was again a wonderful event held on Saturday August 24th

We thank all that participated in the Fall Fair, the entries this year were fantastic!

The overall category winners for this year's event were:

Creative Writing – Nancy Smith

Fruit and Vegetables – Heather Middleton

Dairy and Poultry – Hudson's Hope Honey

Wine and Liquor – Grace Okada

Grain and Forage Crops – Deb Brough

Art – Kelly Newsholme and Debbie Stebbie

Home Canning – Terry Webster

Flowers and Foliage – Margaret Kylo

Home Baking – Margaret Kylo

Photography – Judy Duff

Handicrafts – Kristy Bruce

Toys – Irmgard Lohman

Junior Crafts (ages 2-5) – Billie Naisby

Junior Crafts (ages 6-9) – Davida Naisby

Junior Crafts (ages 10-14) – Wren Naisby

The high points award went to Margaret Kylo. The George and Betty Holoboff Memorial award for greatest participation went to Heather Middleton. George and Betty Holoboff were the founders of the fall fair, and their initial support has lead to 21 years of the Fall Fair in Hudson's Hope.

We would like to thank the many sponsors who donated prizes this year including: Ardill Ranch, Hudson's Hope Library, On the Rim, Pro Hardware, Freddie's Deli, Marg's Minimart, Legacy Village Market, Marie Gouldie and Edna Smith.

We would also like to thank the volunteers who assisted in making this event a success. The judges included: Dave and Margaret Kylo, Liza Rhymer, Caitlin Vince, Allie Haagsman, Kristy Bruce, Becky Mercereau, Elinor Morrissey, Joseph King, Morgan Luchinski and Heather Middleton. The key volunteers during the day included: Vita Gamboa, Nancy Smith, Edna Smith, John Cole, Burton Middleton, Marilyn Middleton and many others!

From a financial perspective, we broke even. With some of our funds in our savings we were able to purchase additional light-weight tables for use in the Arena or at other community events to help support the fair.

Thank you again to everyone who participated, volunteered, and came out to the Fall Fair.

Heather Middleton, President Hudson's Hope Fall Fair Society



DISTRICT OF HUDSON'S HOPE

Application for Assistance

Name of Organization: Hudson's Hope Grad 2015	
Mailing Address: Box 595	
Contact: Darcy Hollen - President	Telephone: 250 783-2347
Purpose and form of requested assistance: (provide details of the event or project) <u>*Please note the new addition to the policy on the back page.</u>	

Grads of 2015 consisting of 14 graduates are requesting assistance for their ceremony that takes place in June of 2015. The grad ceremony is the biggest event in Hudson's Hope year after year.

At this event the grads dress up, the girls in their gorgeous gowns and the boy in their tux's. The gym will be decorated beautifully in the theme the grads choose as their inspiration. A big banner will be painted with a saying or lyric that sends them off into the world. Each grad will have a table full of family and friends to celebrate their special night and a full meal will be provided for them and their guests.

During the night there will be speeches from the grads, teachers, parents, mayor, school superintendent, businesses and clubs. The grads will walk in with their candle bearers while a slideshow of their milestones plays on the big screen and their favorite song plays in the background. After dinner and the speeches to the grads, teachers and parents the grads will go outside to have their dance with their parent, candle bearer and special others. At this point the gym will be transformed to rows of chairs for the community to come and join in the celebration and watch the grads as they walk in with their cap and gowns as they take their seat on the stage where the community members witness all their success. Grads will receive their scholarships and graduation certificates. The evening will end with the valedictorian speech and the traditional throwing of their graduation caps.

Where applicable, include a copy of your annual budget, latest financial statement, etc.	
Date:	Authorized Signatory

*To assist with the preparation of the financial plan, this application should be received by the municipality by **February 14, 2014.***

STATEMENT PERIOD ENDING	2014.01.31
ACCOUNT #	946210
PAGE	2 of 2

Chequing Accounts

Details of 101 - Organization Chequing

Associate Type : Signing Authority Ms Darcy Leigh Hollen : Mrs Chrissy Gail Brown : Mrs Lori Maria Herrington

Account Rate: 0.25%

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance(\$)
2014-01-22	Balance Forward			0
2014-01-22	Cheque Deposit		1,575.45	1,575.45
2014-01-31	Interest Deposit:		0.11	1,575.56
Totals:		0	1,575.56	

Shares

Details of 391 - Membership Equity Shares

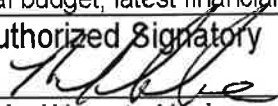
Associate Type : Signing Authority Ms Darcy Leigh Hollen : Mrs Chrissy Gail Brown : Mrs Lori Maria Herrington

Account Rate: 0.0%

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance(\$)
2014-01-22	Balance Forward			0
2014-01-22	Cheque Deposit		25.00	25.00
Totals:		0	25.00	

DISTRICT OF HUDSON'S HOPE

Application for Assistance

Name of Organization: Hudson's Hope Lions Club	
Mailing Address: Box 444, Hudson's Hope BC VOC 1V0	
Contact: Kelly Newsholme	Telephone: 250 783-5736
Purpose and form of requested assistance: (provide details of the event or project) <u>*Please note the new addition to the policy on the back page.</u> On behalf of the Hudson's Hope Lions Club, I would like to make application for assistance from the District of Hudson's Hope for \$3,900.00. This money would be used to purchase round tables, linens and 2 folding baby change tables. There is a bit of a gray area as to whose responsibility the Community Hall, the kitchen and the furnishings are. The Lion's Club seems to have taken on the responsibility of the furnishings, starting with the construction of the folding wooden tables years ago. In the past few years 21 folding plastic banquet tables and more stacking chairs were added thanks to grant monies we received from the District. This furniture sees a lot of use from hall patrons for a variety of functions. We are, however finding that for some functions such as weddings and smaller dinner parties people prefer round tables and have been sourcing them elsewhere and bringing them to the hall. Should we be awarded this grant, we would purchase a set of twelve 60" plastic folding tables which come with a rolling cart. There are also no table linens available in town for the tables. We would purchase enough table cloths for the 21 eight foot rectangular tables, the 12 round tables and skirting enough for 3 of the rectangular tables. The Friends of Hudson's Hope have agreed to launder the linens, the cost of which would be passed on the renter. In addition we would like to purchase 2 fold down baby change tables as there are presently none in the hall. These would be installed in the handicap washroom on the main floor and in the single bathroom in the basement. Attached are the details of each item. We don't have an annual budget as being a community service organization, we raise money and distribute it to those in need as required. A current bank statement can be provided upon request. Thank you for considering our application. Sincerely Kelly Newsholme Lion's Club member	
Where applicable, include a copy of your annual budget, latest financial statement, etc.	
Date: FEB 13/14	Authorized Signatory 

To assist with the preparation of the financial plan, this application should be received by the municipality by February 17, 2012.

ITEM	LOCATION	PRICE	TAX	QUANTITY	TOTAL
SET OF 12 FOLDING 60" TABLES AND CART	COSTCO	\$2,249.99	\$270.00	1	\$2,519.99
ROUND TABLE CLOTH - 15" DROP	ON-LINE AT LINENTABLECLOTH.COM	\$10.41	\$0.52	15	\$163.96
RECTANGULAR TABLE CLOTH - 15" DROP	ON-LINE AT LINENTABLECLOTH.COM	\$13.81	\$0.69	25	\$362.51
TABLE SKIRT - FITS ONE 8' RECTANGULAR TABLE	ON-LINE AT LINENTABLECLOTH.COM	\$38.81	\$1.94	3	\$122.25
TABLE SKIRT CLIPS - 1 PER FOOT OF SKIRT	ON-LINE AT LINENTABLECLOTH.COM	\$0.82	\$0.04	70	\$60.27
FOLD DOWN BABY CHANGE TABLE	HOME HARDWARE	\$309.99	\$15.50	2	\$650.98
				TOTAL*	\$3,879.96

* INCLUDES SHIPPING

Lifetime® 12 Commercial Grade Round 60-in. Tables and Cart

Item #156617

Features:

Steel frame with all-weather finish, powder-coat steel and high density polyethylene.

Your Price **\$2,249.99** (Shipping & Handling included)

Features:

- Set includes 12 white round tables and storage cart - Commercial grade
- 1 table cart with capacity to move maximum 10 tables only when tables are folded
- Swivel caster wheels for cart
- Seating capacity of up to 8 people per table
- Steel frame holds 635-kg (1,400-lbs.) pounds of evenly distributed weight
- Superior strength and durability but lightweight
- Steel frame with all-weather finish Indoor/Outdoor
- Rounded edges for easy handling
- Stain resistant and easy to clean using mild soap and soft bristled brush
- Powder-coat steel and high density polyethylene (HDPE) plastic

Specifications:

- Dimensions (L x W x H):
- Table: 152.4 cm x 152. cm x 73.66 cm; (60 in. x 60 in. x 29 in.)
- Weight: 24 kg (53 lb.)
- Cart: 146 cm x 80 cm x 100 cm; (57.5 in. x 31.5 in x 39.5 in.)
- Weight: 40 kg (89 lbs.)

Warranty:

- 10 year limited warranty on table
- 1 year limited factory warranty on cart



<http://canada.linentablecloth.com>

POLYESTER TABLECLOTHS

Our polyester tablecloths in white are an affordable table cover guaranteed to add a touch of class and elegance to any wedding or special event. These tablecloths feature a seamless design and a serged hem making them ideal for use at any wedding venue. They are available in a wide array of colors designed to complement nearly any color scheme. Our tablecloths are made of woven polyester and are designed to be durable, wrinkle and stain resistant, and can be laundered countless times.

90 in. Round Polyester

Tablecloth White - \$10.41ea

60 x 126 in. Rectangular

Polyester Tablecloth

White - \$13.81ea

21 ft. Accordion Pleat Polyester

Table Skirt White - \$38.81ea

3 Inch Table Skirt Clip

- \$0.82ea

Baby Change Station/Table – HOME HARDWARE

Item #5413-030 Model #22591



\$309.99 EA

- Sturdy safety strap, deep concave bed and side walls provide a safe surface for changing; holds up to 250 lb
- Non-porous, high-density polyethylene is easy to keep sanitary and will not absorb moisture or odours
- Smooth surfaces, oversized hinge, tamper-proof hardware and safety stop system provide added child security
- Built-in dispenser accepts narrow, multi-fold liners
- Contoured bag hooks to hang purse and diaper bag
- Several multilingual instructions
- Four inch depth complies with ADA and ANSI A117.1 handicapped accessibility
- Dimensions (when open): 20-3/8" D x 35-7/8" W x 22-1/4" H



DISTRICT OF HUDSON'S HOPE

Application for Assistance

Name of Organization: Hudson's Hope Minor Hockey Association	
Mailing Address: Box 99 Hudson's Hope BC	
Contact: Steve Kehl	Telephone: 250-783-5290
Purpose and form of requested assistance: (provide details of the event or project) <i>*Please note the new addition to the policy on the back page.</i> Please see attached	
Where applicable, include a copy of your annual budget, latest financial statement, etc.	
Date: Feb 13 2014	Authorized Signatory

To assist with the preparation of the financial plan, this application should be received by the municipality by **February 14, 2014**.

Hudson's Hope Minor Hockey Association
Box 99
Hudson's Hope, BC. V0C 1V0
250-783-5290

February 10, 2014

District of Hudson's Hope
9904 Dudley Dr.
Hudson's Hope, BC. V0C 1V0

RE: Hudson's Hope Clubs and Organizations Financial Assistance Grants

Dear District of Hudson's Hope

I am writing on behalf of the Hudson's Hope Minor Hockey Association. We have been providing opportunities for boys and girls in Hudson's Hope to experience the sport of Hockey for many years. Hockey in addition to being an excellent form of exercise for kids of all ages, also provides the opportunity to develop social skills, teamwork, and self esteem.

The Hudson's Hope Minor Hockey Association strives to keep hockey affordable for parents so that any child interested in hockey will have the opportunity to play. To this end we work hard to fundraise to keep the cost of hockey down for parents. In addition to tournament fundraising, the Association also runs the bottle collection depo at the recycling centre by the Legacy Village Market grocery store. This is run using volunteers with the proceeds going to Minor Hockey.

We also make the bottle shed available to other associations outside of hockey season so that they might take advantage of the fundraising opportunity provided by the bottle shed.

Currently the bottle shed is in need of repairs and updating. When bottles and cans are dropped off they often accumulate and become an eyesore. Also, the sorting of the bottles becomes difficult, especially in the winter, without a proper covered sorting area.

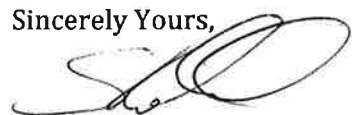
The Hudson's Hope Minor Hockey Association is requesting \$800 to upgrade the bottle shed to better allow volunteers to sort bottles while improving aesthetics for the storage of bottles when they are dropped off. The project would include a covered storage area for people to drop off bottles and cans which would not be visible to the grocery store parking lot. Also it would expand the current shed to allow for a covered area with a new sorting table. The funds would go towards purchasing lumber, and building supplies while volunteers would provide the labour for the project.

Budget

- Lumber and Supplies to enlarge the current shed \$400.
- Materials for Shelving and Storage for the enclosed bottle drop off area. \$300
- Materials to build a new sorting table \$100

Thank you for considering our application.

Sincerely Yours,



Steve Kehl
President of The Hudson's Hope Playschool
(250)783-5290

HUDSON'S HOPE MINOR HOCKEY ASSOCIATION FINANCIAL STATEMENT

SEASON: Sept 2013 - March 2013

REVENUE

Registration Fees			4,150.00	
Tournament Fees			400.00	
Sponsorship funds			1,200.00	
Bottle Shed			735.40	

TOTAL REVENUE

-		6,485.40	
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EXPENDITURES

BCMHA			682.55	
Player Fee				
Coach Fee				
Other (specifics)				
Ice Rental			4,759.86	
Clothing			130.00	
Coaches certification clinics			170.10	
Game Officials (Referees & Timekeepers)			105.00	
Team parties				
Team / player development				
Office supplies			50.00	
Hockey supplies			130.79	
Travel				
Tournament registrations (paid by Team)			800.00	
Bank Service Charges				
Pre-season camp				
any other expenditures (listed by category with specifics)				
Amount to be refunded to the parents				

TOTAL EXPENDITURES

		6,828.30	
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EXCESS OF REVENUE OVER EXPENDITURES

\$ -		-\$ 342.90	
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Hudson's Hope Playschool
Box 611
Hudson's Hope, BC. V0C 1V0
250-783-5505

February 14, 2014

Rhonda Eastman
Deputy Treasurer
District of Hudson's Hope
9904 Dudley Dr.
Hudson's Hope, BC. V0C 1V0

RE: Hudson's Hope Clubs and Organizations Financial Assistance Grants

To Whom it May Concern,

My name is Karen Kehl and I am writing to you on behalf of the Hudson's Hope Playschool. I apologize for the late submission. We had a mix up in regards to who would drop off the application for Financial Assistance grants. I am hoping that my mistake will not cause the Playschool to miss out on this wonderful opportunity.

The Playschool has been providing a wonderful program for the preschool children in the community since 1980. We offer 5 full days of programming with ECE qualified teachers. This year we continue to implement Kindergarten readiness activities knowing how important it is to prepare our preschool children for Full Day Kindergarten. We want to give our children every opportunity to grow through social interaction and play based learning environments.

Early Years research emphasizes the importance of learning through play. Engaging in hands on activities allows children to enhance their vocabulary and build their social awareness through shared experiences. Hands on materials allow children to explore their environment, and it is important to make sure all the materials are clean and safe for use for each child.

At the Hudson's Hope Playschool, we would like to add a sanitizing dishwasher to ensure that our toys and learning materials are sanitized on a regular basis. A dishwasher will allow the instructor to sanitize toys and help decrease the spread of germs. We would like to request financial assistance in the form of a grant for \$800 to purchase and install a dishwasher.

I have enclosed a budget for the purchase and installation of the dishwasher. If you require any further documentation, please feel free to contact me. Any financial assistance to help provide this item in the Hudson's Hope Playschool would be greatly appreciated.

Thank you for considering our application, and I apologise for the late submission.

Sincerely Yours,

Karen Kehl
Vice President The Hudson's Hope Playschool
(250)783-5290

Hudson's Hope Playschool Dishwasher 2014

Projected Expenses

Item	Description	Amount
Dishwasher from Sears	Kenmore MD 24" Built in dishwasher-white item# 223 615 322 10	\$549.99
	Freight	\$29.00
	installation supplies	\$140.00
	Subtotal	\$718.99

HST 12% \$86.28

TOTAL \$805.27

Projected Revenue

Item	Description	Amount
DOHH Grant		\$800.00
	Total	\$800.00

Hudson's Hope Poker Club

P.O. Box 692

E. Leon Beebe 250-783-5677/0755

Dear District of Hudson's Hope,

Our goal is to enjoy playing poker in a quality, professional environment with friends that are of legal age. Whether you are just a casual poker player looking for some social outlet or a serious poker grinder out to turn a profit, the poker club brings players together for that purpose. We will host scheduled tournaments, one Saturday each month of the year as well as a top-ten final table and annual charity event. Our venue is the Hudson's Hope Curling Rink who we have full support of the board. They will supply staff, and services for food and beverages to poker patrons during each poker event.

Amount Requested – The Hudson's Hope Poker Club is requesting, a one time, \$6000.00 in financial assistance grants in one lump sum. Upon approval/receipt of grant, the Hudson's Hope Poker Club can start holding scheduled tournaments within two months and be a self-sufficient club. Upon overwhelming success of our club we will be donating any extra monies to various community organizations.

Project Summary – Timeline is as follows, following financial assistance grant acceptance, apply provincial Gaming License Class B, allow 2 days for approval. Once approved for the license, order all materials listed and allow 2 weeks for delivery. During the delivery time, recruiting/training volunteer poker tournament dealers will be the priority. Then it's time to shuffle up and deal!

Success of Poker Club – We are extremely excited to partner with the curling club for our venue and the poker club's success will be the curling clubs success as well.

Attached is an excel spreadsheet showing our required start up inventory. We rely heavily upon this grant to get up and running and thank you in advance for your consideration.

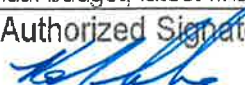
Hudson's Hope Poker Club Structure - Not for Profit Organization

President	Leon Beebe
Vice President	Chris Siemens
Executive Director	Aaron Lepine

Start up Costs	Cost/Unit \$	Total \$
Tables /Tops(x6) 84x42x30	380	2280
Chips (1000 pc set x2) w/trays	425	850
Playing Cards 2 deck sets (x12)	20	240
Dealer Chips (x10)	2.5	25
Bounty Chips (x50)	3.5	175
Cut Card Set 5pcs x10	2.5	25
Cash Box Lockable x 2	85	170
Tournament Timer x 2	65	130
Dealer/ Final Table Chairs x 10	125	1250
Table Cart x 1	250	250
Stanchion/ Rope off area x 11	55	605
		\$6,000.00

DISTRICT OF HUDSON'S HOPE

Application for Assistance

Name of Organization: Hudson's Hope Ski Association																																	
Mailing Address: Box 328, Hudson's Hope BC VOC 1V0																																	
Contact: Kelly Newsholme	Telephone: 250 783-5736																																
Purpose and form of requested assistance: (provide details of the event or project) <u>*Please note the new addition to the policy on the back page.</u>																																	
<p>On behalf of the Hudson's Hope Ski Association, I would like to make application to the District of Hudson's Hope for a grant for \$8,100. If approved, this money will be used to cover our annual <u>required expenses of insurance, licences, permits and dues.</u></p> <table border="1"><tr><td>\$6,000.00</td><td>Gougeon Insurance</td><td>\$2,000,000</td><td>General Liability Insurance</td></tr><tr><td>\$537.00</td><td>Gougeon Insurance</td><td></td><td>Directors Liability and Death & Dismemb.</td></tr><tr><td>\$270.00</td><td>BC Safety Authority</td><td></td><td>Contractor Licence renewal</td></tr><tr><td>\$633.53</td><td>BC Safety Authority</td><td></td><td>Annual Operating Permit</td></tr><tr><td>\$25.00</td><td>BC Registry Services</td><td></td><td>Society Annual Report filing</td></tr><tr><td>\$525.00</td><td>Ministry of Agriculture and Lands</td><td></td><td>Crown Land annual rent</td></tr><tr><td>\$110.25</td><td>Canada West Ski Areas Association</td><td></td><td>Required annual dues</td></tr><tr><td>\$8,100.78</td><td>TOTAL</td><td></td><td></td></tr></table>		\$6,000.00	Gougeon Insurance	\$2,000,000	General Liability Insurance	\$537.00	Gougeon Insurance		Directors Liability and Death & Dismemb.	\$270.00	BC Safety Authority		Contractor Licence renewal	\$633.53	BC Safety Authority		Annual Operating Permit	\$25.00	BC Registry Services		Society Annual Report filing	\$525.00	Ministry of Agriculture and Lands		Crown Land annual rent	\$110.25	Canada West Ski Areas Association		Required annual dues	\$8,100.78	TOTAL		
\$6,000.00	Gougeon Insurance	\$2,000,000	General Liability Insurance																														
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\$8,100.78	TOTAL																																
<p>The \$8000 grant we received from the District in 2013 was used towards the same annual expenses although we had the additional cost of an Installation Permit. This \$2455 Permit was a one-time expense.</p> <p>I have attached a copy of our Year End Balance sheet. As it ends September 30, I have also included a rough balance sheet ending January 31, 2014. In summary, our bank balance as of January was \$4659. It has been an expensive year for us in an attempt to be operational. We have needed signage, safety equipment, construction materials and a snowcat as well as paying off the balance owing on the lift. Our primary fundraiser is the Father's Day Fishing Derby. We generally make between \$3,000 and \$4,000 during the event. I applied for grant money through Andy Ackerman for our snowcat. He applied to 20 companies on our behalf but we were unsuccessful on all counts. I did apply to Community Futures and received \$5,000 in grant money. BC Hydro has been exceptional in providing us with electrical equipment, safety equipment, construction materials, road clearing and expertise. Local businesses and people have also been great at helping out when needed. We did have a couple of open days in January and made \$70 in revenue.</p> <p>Where applicable, include a copy of your annual budget, latest financial statement, etc.</p>																																	
Date: FEBRUARY 6, 2014	Authorized Signatory 																																

To assist with the preparation of the financial plan, this application should be received by the municipality by February 17, 2012.

Just an update on the current status of the Ski Hill:

As you may know, we purchased a brand new handle tow and had it installed last fall by Summit Lifts out of Fernie. We had our required inspection from the Safety Authority upon completion. We received a conditional pass but there were 10 points of non-compliance that needed addressing by both the Ski Club and our contractor. Nine of these were done right away but the tenth was not as easy. As the control box came from Europe, it was not CSA approved although the components in it were. This required the box to be removed and taken to the CSA lab in Kelowna for inspection. We did have approval to operate the lift in the meantime but waiting for the window of opportunity for the turnaround caused delays. The control box is due back for our planned Grand Opening on February 10.

We are also ramping up for our 15th annual Fathers Day Fishing Derby. Once again, we would like to ask the District for a donation of a Family Swim Pass for the derby and a Camping Pass as well.

The District has been very generous in helping both the ski hill and the derby in the past and we are hoping for your continued support.

Thanks for your time

Kelly Newsholme
Secretary/Treasurer
Hudson's Hope Ski Association

Hudson's Hope Ski Association
Balance Sheet as at September 30, 2013
(Prepared without Audit)

ASSET

OPERATING FUND Current Assets

NPSCU chequing 527028-101	33,001.56
Accounts Receivable	0.00
Utility Credit with BC Hydro	152.24
Total Operating Fund Assets	<u>33,153.80</u>

CAPITAL FUND

Equity Shares - NPSCU	50.06
Total Capital Funds Assets	<u>50.06</u>

CAPITAL ASSETS

Ski Hill & Recreation Property	165,000.00
Building Improvements	0.00
Total Capital Assets	<u>165,000.00</u>

TOTAL ASSET	<u><u>198,203.86</u></u>
--------------------	--------------------------

LIABILITY

OPERATING FUND Current Liabilities

Deferred Funding	152.24
Accounts Payable	0.00
TOTAL CURRENT LIABILITIES	<u>152.24</u>

TOTAL LIABILITY	<u>152.24</u>
------------------------	---------------

EQUITY

OPERATING FUND EQUITY

Retained Earnings	122,403.47
Current Earnings	7,971.10
TOTAL OPERATING FUND EQUITY	<u>130,374.57</u>

TOTAL EQUITY	<u>130,374.57</u>
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LIABILITIES AND EQUITY	<u><u>130,526.81</u></u>
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Hudson's Hope Ski Association
Statement of Income and Disbursements
October 1, 2012 - September 30, 2013
(Prepared without Audit)

RECEIPTS

Club Donations	60.00
Grants	13,000.00
Derby Donations	2,300.00
Derby - Ticket Sales	2,087.75
Derby - Auction	1,149.00
Interest from Bank Accounts	67.82
Interest from Investments	0.00
Memberships	40.00
TOTAL RECEIPTS	<u>18,704.57</u>

DISBURSEMENTS

Board Expenses	0.00
Construction Costs	2,212.57
Other Capital Costs	0.00

General & Administrative Costs

Advertising	0.00
Bank Charges	0.00
Derby Prizes	1,751.89
Derby Advertising	266.81
Dues & Subscriptions	135.25
Events	455.60
Insurance	1,700.00
Office Supplies	0.00
Professional Fees	0.00
Promotions	0.00
Rent - Lease	560.00
Licencing Fees	2,725.00
Property Tax	0.00
Site Maintenance	0.00
Small tools & supplies	0.00
Utilities - Hydro	200.00
Construction (Hill/Tow)	726.35
Total General & Administrative Costs	<u>8,520.90</u>

TOTAL DISBURSEMENTS

10,733.47

Excess (deficiency) of Receipts over Disbursements

7,971.10

HUDSON'S HOPE SKI HILL ASSOCIATION
BANK BALANCE SHEET OCTOBER 1, 2013 TO SEPTEMBER 30, 2014

STARTING BALANCE ACCT # 527028-101 - Oct 1, 2013 \$ 33,001.56

DATE	CHQ NO	ITEM DESCRIPTION	PAYABLE	RECEIVABLE	BALANCE	CATEGORY
07-Oct-13		Fishing Derby Donation: Talisman (from 2013)		\$ 1,000.00	\$ 33,001.56	FISHING DERBY - Donation
09-Oct-13	250	Summit Lifts - Second payment	\$ 5,000.00		\$ 34,001.56	Construction
12-Oct-13	251	Pro Hardware - materials for bottom station (re Kelly)	\$ 1,033.27		\$ 29,001.56	Construction
22-Oct-13	249	Canada Ticket - lift tickets (re Kelly)	\$ 276.10		\$ 27,968.29	Office Supplies
31-Oct-13		Bank paid interest		\$ 6.23	\$ 27,692.19	Interest
14-Nov-13		Bank paid interest		\$ 1.25	\$ 27,698.42	Interest
28-Nov-13	253	Alcan Ventures - signage	\$ 148.73		\$ 27,550.94	Construction
30-Nov-13		Bank paid interest		\$ 5.69	\$ 27,556.63	Interest
04-Dec-13	252	Pro Hardware - light bulbs and wood screws	\$ 36.93		\$ 27,519.70	Construction
07-Dec-13		Membership dues		\$ 55.00	\$ 27,574.70	Membership fees
07-Dec-13		From members towards AGM meal		\$ 50.00	\$ 27,624.70	Donation
07-Dec-13	cash	Above dues & donations paid to Sportsman's	\$ 105.00		\$ 27,519.70	Event Expenses
07-Dec-13	254	Sportsman's Inn - AGM dinner (balance owing)	\$ 105.00		\$ 27,414.70	Event Expenses
10-Dec-13	256	Safety Auth Operating Permit fee	\$ 633.53		\$ 26,781.17	Licensing Fees
12-Dec-13	259	Pro Hardware - 2x4's and keys cut	\$ 33.49		\$ 26,747.68	Construction
12-Dec-13	257	Gougeon Insurance - General Liability Insurance	\$ 6,000.00		\$ 20,747.68	Insurance
12-Dec-13	255	Society annual report 2013	\$ 25.00		\$ 20,722.68	Dues & Subscriptions
20-Dec-13	261	Alcan Ventures - signage	\$ 53.50		\$ 20,669.18	Construction
24-Dec-13	258	Construction Materials - paint, door knobs, fire ext	\$ 767.40		\$ 19,901.78	Construction
31-Dec-13		Bank paid interest		\$ 4.85	\$ 19,906.63	Interest
06-Jan-14	TSF	Steven Palfy - snowcat	\$ 4,725.00		\$ 15,181.63	Equipment
	260	Min of Ag & Lands - Land rental	\$ 525.00		\$ 14,656.63	Rent - Lease
	262	Princess Auto (DJ) - winch for cat and other parts	\$ 316.04		\$ 14,340.59	Equipment
	263	Pro Hardware - battery and oil for sled	\$ 138.28		\$ 14,202.31	Equipment Maintenance
	264	Steven Palfy - balance for snowcat (trailer rent and fuel)	\$ 225.00		\$ 13,977.31	Construction
	265	Home Hardware - stain for fence and rollers (from July)	\$ 177.93		\$ 13,799.38	Construction
		Ski Ticket Revenue - Jan		\$ 70.00	\$ 13,869.38	Ski Ticket Revenue
	266	Summit Lifts - Third payment	\$ 6,000.00		\$ 7,869.38	
	266	Bank charges for transfer to Randy	\$ 25.00		\$ 7,844.38	
	267	Legacy Market - Gift card for Steven Palfy	\$ 50.00		\$ 7,794.38	
		BALANCE OWING ON LIFT INCL WINCHES AND TAX	\$ 3,135.00		\$ 4,659.38	JAN 30/14
		COLUMN TOTAL	\$ 29,535.20	\$ 1,193.02		

District of Hudson's Hope
P.O. Box 330
Hudson's Hope, BC
V0C 1V0

January 18th, 2014

Mayor Johansson and Councillors,

Re: 2014 Financial Assistance Grant

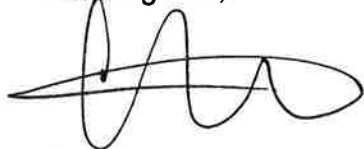
The Hudson's Hope Women's Club is a group of volunteers that manage the Community Hall kitchen, provide free lunch and/or dessert services for funerals and community events and offer financial assistance to community members in need. The Community Hall Society pays for the building's utilities making our operating costs manageable. These costs are covered by kitchen rental fees and any donations we receive for our services. Additional funds we have are put towards replacing small kitchen equipment or are given back to the community.

With activity increasing in the Community Hall and an ambitious new executive elected in October 2013, we are going to do some much needed work to the kitchen in the upcoming weeks. The project will consist of multiple work bees to clean and organize the facility, having the gas range inspected, replacing an extensive variety of missing and outdated existing equipment and investing in new equipment. This will greatly increase the kitchen's value, allowing us to adjust the price of kitchen rentals accordingly.

We are asking the District of Hudson's Hope for financial assistance in the amount of \$2000.00. This contribution will cover most of the cost of the new equipment and the range inspection. We are hoping to complete this project as soon as possible so the kitchen is in proper working order for the many spring and summer events the Community Hall will hold.

Thank you for your consideration of our application. Please do not hesitate to contact me for clarification or additional information.

Kind regards,



Cassie Haagsman
Hudson's Hope Women's Club President
Box 443
Hudson's Hope, BC
V0C 1V0
(250) 783-1327
cnhaagsman@gmail.com

Hudson's Hope Women's Community Club 2013 Financial Report

Income

Kitchen rentals	\$500.00
Donations for services	\$1,345.00
Interest on account	\$11.93
Total income	\$1,856.93

Expenses

Equipment and supplies	\$685.45
Funds donated	\$1,000.00
Total expenses	\$1,685.45

2013 profit/loss	\$171.48
------------------	----------

HH WOMENS CLUB
PO Box 443
Hudson's Hope BC V0C 1V0

2206003813

STATEMENT PERIOD ENDING	2013.12.31
STATEMENT FREQUENCY	Monthly
ACCOUNT #	
PAGE	1 of 2

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Account Summary

Chequing	5,031.37
Shares	58.21

6300502000412379



10704-101 Avenue
Fort St John, BC V1J 2B9
Ph: (250) 787-1688
Fax: (250) 787-1682
www.kingcool.ca

INVOICE

Invoice No.: 3270274
Date: 02/05/2014
Terms: Net 30. Due 03/07/2014.

Sold to:

Hudson's Hope Women's Club
Box 443
Hudson's Hope, BC V0C 1V0

Ship to:

Hudson's Hope Women's Club
Box 443
Hudson's Hope, BC V0C 1V0

Quantity	Unit	Description	Tax code	Unit Price	Amount
2.5	Hrs	Labour - Journeyman Rate	G	95.00	237.50
2.5	Hrs	Labour - Helper	G	55.00	137.50
	Kms	Mileage (No Charge)			
2.0		22-1398 Oven Control Knobs	GP	18.00	36.00
2.0		22-1399 Oven Indicators	GP	24.00	48.00
		Shop Supplies, Service & Testing Equipment (No Charge)			
		Nature of Complaint Check garland range and test, at Hudson's Hope Community Hall.			
		Work Completed Travelled to Hudson's Hope, tested garland gas range and found 1 pilot out of 8 not lit. Lit pilot, leak checked and tested. Also, replaced 2 worn out oven control knobs. All checks test ok.			
		G - GST 5%			22.96
		GP - GST 5%, PST 7%			5.88
		GST			
		PST			
Ask us about our new division "iDesign Kitchens"				Total Amount	487.84
Monthly statements will not be issued.					
PST - 1002 - 1169 Business No.: 82223 9620 RT0001					



British Columbia

English

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Checkout

1. Shipping Address
2. Delivery Options & Gift Messages
3. Payment
4. Review Order

PAYMENT DETAILS & ORDER AMOUNT

Billing Address:

Cassandra Haagsman
Cassandra Haagsman
9028 Jamieson Ave
PO Box 714
HUDSONS HOPE BC V0C
1V0
(250) 783-1327
cnhaagsman@gmail.com

[Edit Billing Address](#)**Payment Method:**

***** 7657




[Edit Card Information](#)**Costco Membership Number:**

111806100836

[Edit Costco Membership Number](#)

Subtotal:	\$526.92
Shipping & Handling:	\$0.00
GST ::	\$26.35
HST ::	\$0.00
PST ::	\$36.88
QST ::	\$0.00
Order Total:	\$590.15

ORDER SUMMARY

Description	Shipping Address	Delivery Options	Qty	Price	Item Total
 Sagetra Full-Size Edinburgh Chafing Dish Item # 381974	Cassandra Haagsman Cassandra Haagsman 1 9028 JAMIESON AVE Box 714 HUDSON'S HOPE BC V0C 1V0 (250) 783-1327 cnhaagsman@gmail.com	Ground Edit Delivery	6 Update	\$57.99	\$347.94
Gift Message not available on this item Remove from cart	Edit this Address				
 Eurodib Commercial 20 L (676.2 oz.) Salad Spinner Item # 381117	Cassandra Haagsman Cassandra Haagsman 1 9028 JAMIESON AVE Box 714 HUDSON'S HOPE BC V0C 1V0 (250) 783-1327 cnhaagsman@gmail.com	Ground Edit Delivery	1 Update	\$124.99	\$124.99
Gift Message not available on this item Remove from cart	Edit this Address				
 Borner VPower V-Slicer Item # 369333 Colour: Green	Cassandra Haagsman Cassandra Haagsman 1 9028 JAMIESON AVE Box 714 HUDSON'S HOPE BC V0C 1V0 (250) 783-1327 cnhaagsman@gmail.com	Standard Edit Delivery	1 Update	\$53.99	\$53.99
Gift Message not available on this item Remove from cart	Edit this Address				

Subtotal:	\$526.92
Shipping & Handling:	\$0.00

<i>Item Code</i>	<i>Description</i>	<i>Order</i>	<i>Available</i>	<i>U/M</i>	<i>Price</i>	<i>Extended</i>
CRS-ECONOBIB	CRS® Economy Bib Apron White	4	In Stock	EA	\$ 6.09	24.36
BRO502813	Browne-Halco® Windsor Round Soup Spoon	10	In Stock	DZ	\$ 3.49	34.90
BRO502802	Browne-Halco® Windsor Dessert Spoon	10	In Stock	DZ	\$ 3.29	32.90
BRO502810	Browne-Halco® Windsor Salad Fork	10	In Stock	DZ	\$ 2.49	24.90
BRO502823	Browne-Halco® Windsor Teaspoon	10	In Stock	DZ	\$ 2.09	20.90
JOR61008	Johnson Rose® 9¼x5½x2½in Loaf Pan	2	In Stock	EA	\$ 6.39	12.78
JOR3915	Johnson Rose® 1½" Pastry Brush	2	In Stock	EA	\$ 2.59	5.18
BRO575330	Browne-Halco® 10" Pie Plate	2	In Stock	EA	\$ 5.69	11.38
BRO573154	Browne-Halco® Elite 11¼in Solid Serving Spoon	4	In Stock	EA	\$ 4.49	17.96
BRO573155	Browne-Halco® Elite 11¼in Slotted Serving Spoon	3	In Stock	EA	\$ 4.59	13.77
BRO574311	Browne-Halco® 5½in Pie Server	2	In Stock	EA	\$ 1.89	3.78
JOR3072	Johnson Rose® 12in Utility Tongs Clear	2	In Stock	EA	\$ 2.49	4.98
JOR3069	Johnson Rose® 9½in Utility Tongs Clear	2	In Stock	EA	\$ 1.79	3.58
BRO574313	Browne-Halco® 3in Grill Scraper	1	In Stock	EA	\$ 2.69	2.69
VOL47710	Vollrath® Griddle Stone	3	In Stock	EA	\$ 2.99	8.97
BRO575186	Browne-Halco® 12oz Glass Sugar Pourer	2	In Stock	EA	\$ 1.89	3.78
TAB56W	Tablecraft® Sugar Caddy White	4	In Stock	EA	\$ 1.09	4.36
VOL52016	Vollrath® 16½in Plastic Spatula	2	In Stock	EA	\$ 3.49	6.98
VOL52013	Vollrath® 13½in Plastic Spatula	2	In Stock	EA	\$ 2.89	5.78
VOL52009	Vollrath® 9½in Plastic Spatula	2	In Stock	EA	\$ 1.39	2.78
BRO573615	Browne-Halco® 15×20" Cutting Board White	2	In Stock	EA	\$ 14.19	28.38
BRO573612	Browne-Halco® 12×18" Cutting Board White	2	In Stock	EA	\$ 9.99	19.98
BRO5753300	Browne-Halco® Square Grater	2	In Stock	EA	\$ 11.09	22.18
BRO575708	Browne-Halco® Optima 8oz One-Piece Ladle	1	In Stock	EA	\$ 3.29	3.29
JOR7329	Johnson Rose® 4-Pc Measuring Cup Set	2	In Stock	EA	\$ 3.39	6.78

BRO746108	Browne-Halco® 4-Pc Measuring Spoon Set	2	In Stock	EA	\$ 1.39	2.78
BRO574970	Browne-Halco® 20Qt Mixing Bowl	4	In Stock	EA	\$ 17.19	68.76
BRO575690	Browne-Halco® Economy Vegetable Peeler	4	In Stock	EA	\$ 2.59	10.36
BRO574312	Browne-Halco® Sandwich Spreader Wooden Handle	2	In Stock	EA	\$ 1.09	2.18
BROPC288S	Browne-Halco® Sandwich Spreader Plastic Handle	2	In Stock	EA	\$ 1.89	3.78
JOR3003	Johnson Rose® 2½lb Steak Weight	1	In Stock	EA	\$ 7.99	7.99
BRO57538	Browne-Halco® 12in Utility Tongs	2	In Stock	EA	\$ 6.09	12.18
VOL47003	Jacob's Pride® 12" Piano Whip	1	In Stock	EA	\$ 9.79	9.79
BRO744578	Cuisipro® 18in Deluxe Wooden Spoon	3	In Stock	EA	\$ 3.59	10.77
BRO744572	Cuisipro® 12in Deluxe Wooden Spoon	3	In Stock	EA	\$ 1.79	5.37
HEN11214-004	JA Henckels® Cologne 3Pc Paring Knife Set	2	In Stock	ST	\$ 12.99	25.98
HEN32108-200	JA Henckels® Twin Master® 8in Chef Knife Yellow	4	In Stock	EA	\$ 33.49	133.96
HEN32102-250	JA Henckels® Twin Master® 9½in Bread Knife Yellow	2	In Stock	EA	\$ 30.49	60.98
JOR3134	Johnson Rose® 4" Pizza Wheel	2	In Stock	EA	\$ 3.89	
CAM8FBNH434-151	Cambro® Camrack® HalfSize Flatware Basket	1	In Stock	EA	\$ 16.39	16.39
TABBH2	Tablecraft® Beehive 2oz Salt & Pepper Shaker	4	In Stock	EA	\$ 1.29	5.16
BRO574329	Browne-Halco® 8¾" Carnival Steak Knife	18	8 Avail.	DZ	\$ 6.19	111.42
CAMPE600CW-135	Cambro® Camwear® 60oz Pitcher	6	In Stock	EA	\$ 6.09	36.54

THIS ORDER HAS NOT BEEN SUBMITTED

PO/Reference
Number:

Subtotal: 859.49

GST/HST: 42.97

PST: 60.16

Total: \$ 962.62

Total does not include any applicable shipping charges which will be added during checkout.

Hudson's Hope Women's Club
10310 Kylo St.
Box 443
Hudson's Hope, BC
V0C 1V0

HUDSON'S HOPE COMMUNITY
RENTAL AGREEMENT

New rental rates and agreement to be implemented upon project completion.

Name of renter(s): _____

Company: _____

Mailing address: _____

Phone number: _____

The current rental rate is \$50.00 per day with no damage deposit or rental agreement required

Putting this in effect will ensure the kitchen stays well equipped, safe and sanitary.

Email: _____

Date(s) of use: _____

Coffee and tea facilities - \$50.00/day

Full kitchen use - \$100.00/day

Damage deposit - \$100.00 (required at the time of booking and returned after final inspection)*

Discounted rate for extended use: _____

*Donated use of kitchen or kitchen equipment does not require a damage deposit but is still held accountable to all kitchen facility rules.

KITCHEN FACILITY RULES

- For the duration the kitchen facility is rented under your name(s), you are responsible for every aspect of the kitchen facility and the behavior of the people who are using the kitchen with you.
- Any community hall equipment located outside of the kitchen area (tables, chairs, bar facilities etc.) is not included in the kitchen rental. Arrangements for these can be made at the **District of Hudson's Hope Office – (250) 783-9901**
- All kitchen contents and equipment are to stay within the community hall at all times unless authorized by a designated member of the Hudson's Hope Women's Club.
- The kitchen must be left in a clean and orderly fashion when finished. Any damages made to the kitchen or kitchen equipment and/or janitorial work required as a result of improper use will be expected to be paid for in full by the responsible party.
- All persons must practice safe and sanitary food preparation while using the kitchen facility with a minimum of one person present with a valid Level 1 Food Safe.
- Any personal belongings, equipment and/or supplies must be removed from the kitchen after use.
- All lights and appliances must be turned off and all cabinets and building exits locked when leaving.
- Kitchen facility keys are to be returned **promptly** after use.

I have read, understand and agree to the conditions listed above. Failure to comply with these rules may result in additional charges and/or termination of kitchen facility rental privileges.

Signed: _____

Date: _____