



DISTRICT OF HUDSON'S HOPE SPECIAL MEETING AGENDA

Council Chambers

Monday, February 20, 2017 at 5:00 PM

1. Call to Order:

2. Adoption of Agenda by Consensus:

3. Declaration of Conflict of Interest:

4. Bylaws

B1 Bylaw 879-Amending Financial Plan Page 1

5. Financial Assistance Applications

G1	Hudson's Hope Radio Amateur Club	Page 4
G2	Hudson's Hope Fall Fair Society	Page 15
G3	Hope for Health Society	Page 22
G4	Hudson's Hope Playschool	Page 31
G5	Double "H" Saddle Club	Page 38

5. Final Reports

FR1	Double "H" Saddle Club	Page 53
FR2	Hope for Health Society	Page 58
FR3	Hudson's Hope Playschool	Page 61

6. Discussions

D1	O&M Budget Discussion	
	Budget spreadsheet	Electronic Copy
	O&M Budget Item Report	Page 63

D2	Capital Asset Budget Report	
	Budget spreadsheet	Electronic Copy
	Capital Asset Budget Item Report	Page 105

6. Public Inquiries:

7. Adjournment:

REQUEST FOR DECISION

RFD#:	Date: February 17, 2017
Meeting#: CM012317	Originator: Tom Matus, CAO
RFD TITLE: Amending Financial Plan Bylaw #879, 2017	

BACKGROUND:

First, Second and Third Readings have been given to *Amending Financial Plan Bylaw #879, 2017* on February 15, 2017.

DISCUSSION:

Changes to page Schedule A of the Financial Bylaw were necessary to properly reflect the 2016 Budget details: due to a figure (Rural Grant) from the 2015 Schedule A was not deleted, the Water Fund Transfer was off \$2026, also three expenditures were not reduced from the GGS total when detailing the fund transfers for Protective Services Fund - \$126,100.00, Machine & Equipment Fund - \$231,854.00, and Office Equipment Fund - \$72,401.00.

An additional change was necessary due to a recreation revenue account being understated by \$32,500 due to an entry in the spreadsheet being entered as a debit rather than a credit

BUDGET:

\$2,026.00 increase *from* Water Fund to cover budgeted water operating expenses.

The Protective Services Fund, Machine & Equipment Fund and Office Equipment Fund transfer fund figures do not affect the budget, this was a previous reporting error as listed on Schedule A.

Account # 01-17-1702-4205 Tourism BC Grant -\$16,250

RECOMMENDATION / RESOLUTION:

That Council:

"Adopt the *Amending Annual Financial Plan Bylaw# 879, 2017*".



Tom Matus, CAO



BYLAW NO. 879, 2017

A Bylaw to Adopt an Amended Financial Plan for 2016

WHEREAS section 165 of the Community Charter requires the adoption of an annual financial plan by bylaw and the financial plan is to include the current year plus the following 4 years;

NOW THEREFORE the Council of the District of Hudson's Hope, in open public meeting assembled, enacts as follows:

1. This Bylaw shall be cited as the "Amended Annual Financial Plan Bylaw No. 879, 2017".
2. Annual Financial Plan Bylaw No. 862, 2016 is hereby amended by deleting Schedule "A", and adding a new Schedule "A" which is attached to and forms part of this Bylaw, is adopted as the Financial Plan of the District of Hudson's Hope for the years 2016 to 2020.

Read a First Time on this 15th day of February, 2017.

Read a Second Time on this 15th day of February, 2017.

Read a Third Time on this 15th day of February, 2017.

Adoption of Bylaw on this day of , 2017.

Gwen Johansson, Mayor

Tom Matus, CAO

Certified a true copy of Bylaw No 879, 2017
this day of .

Corporate Officer

Amending Bylaw 879-2017 - Schedule A

	2016	2017	2018	2019	2020
General Operations					
General Revenue					
water (incl Wtr Res Xfr)	- 230,806	- 237,730	- 244,862	- 252,208	- 259,774
sewer (incl Swr Res Xfr)	- 122,080	- 124,521	- 127,012	- 129,552	- 132,143
Property Taxes	- 2,119,089	- 2,119,089	- 2,119,089	- 2,119,089	- 2,119,089
grants in lieu	- 1,445,283	- 1,445,283	- 1,445,283	- 1,445,283	- 1,445,283
grants other	- 1,000,698	- 798,333	- 798,333	- 798,333	- 798,333
GENERAL GOVERNMENT SERVICES	- 55,268	- 55,268	- 55,268	- 55,268	- 55,268
collection Other Gov'ts	- 3,153,148	- 3,184,679	- 3,216,526	- 3,248,691	- 3,281,178
Revenue From Other Sources (icbc/fire)	- 149,250	- 149,250	- 149,250	- 149,250	- 149,250
protective services	- 1,000	- 1,000	- 1,000	- 1,000	- 1,000
Bylaw/Lands	- 13,800	- 13,800	- 13,800	- 13,800	- 13,800
Environmental & Public Health	- 278,260	- 281,043	- 283,853	- 286,692	- 289,559
Recreation	- 117,650	- 118,827	- 120,015	- 121,215	- 122,427
EDO	- 61,100	- 50,000	- 50,000	- 50,000	- 50,000
to/(-)from General Fund					
General Operations Revenue	-\$ 8,747,431	-\$ 8,578,822	-\$ 8,624,290	-\$ 8,670,380	-\$ 8,717,104
General Expenditure					
water	230,806	235,422	240,130	244,933	249,832
sewer	122,080	124,521	127,012	129,552	132,143
Legislative	163,202	166,466	169,795	173,191	176,655
Grants	37,500	38,250	39,015	39,795	40,591
GGs	796,081	812,003	836,363	861,454	887,297
Collection Other Gov'ts	3,153,148	3,216,211	3,280,535	3,346,146	3,413,069
ICBC	86,755	86,755	86,755	86,755	86,755
Protective Services	295,202	301,106	307,128	313,270	319,536
Bylaw/Lands	167,368	170,715	174,129	177,612	181,164
Public Works	933,517	952,188	971,231	990,656	1,010,469
Environmental & Public Health	456,376	465,503	474,813	484,310	493,996
Recreation	1,009,649	1,029,842	1,050,439	1,071,447	1,092,876
EDO	92,300	50,000	50,000	50,000	50,000
Protective Services Fund:	126,100	126,100	126,100	126,100	126,100
Machine & Eqp (DPW) Fund	231,854	231,854	231,854	231,854	231,854
Office Equipment Fund	72,401	74,401	74,401	74,401	74,401
to/(-)from General Fund	773,093	497,486	384,589	268,903	150,365
Total General Operations Expense	\$ 8,747,431	\$ 8,578,823	\$ 8,624,290	\$ 8,670,380	\$ 8,717,104
Surplus/(deficit) must be 0	\$ 0	\$ 0	\$ 0	-\$ 0	\$ 0
CAPITAL OPERATIONS					
Transfer from Funds, Reserves; Capital Revenue					
Water Capital Fund	- 37,000	- 25,000	- 25,000	- 25,000	- 25,000
Sewer Capital Fund	- 868,360	- 200,000	-	-	-
Sewer Operating Fund	-	- 5,000	- 5,000	- 5,000	- 5,000
General Capital Reserve	- 2,609,766	- 215,000	- 395,000	- 395,000	- 470,000
SPF Grant	- 1,350,000	-	-	-	-
NDIT	- 30,000	-	-	-	-
BCF Grant Funding	- 1,585,333	-	-	-	-
BC Bike	-	-	-	-	-
from: Gas Tax Deferred Revenue	-	-	-	-	-
Gas Tax Fund	- 94,307	-	-	-	-
Borrowing	-	-	-	-	-
Protective Services Fund	- 142,000	-	-	-	-
to/(-)from General Fund					
Total Capital Revenue	- 6,716,766	- 445,000	- 425,000	- 425,000	- 500,000
Capital Operations Expenditure					
Water Capital Reserve	37,000	25,000	25,000	25,000	100,000
Sewer Capital Reserve	2,548,000	-	-	-	-
General Capital Reserve	4,131,767	420,000	400,000	400,000	400,000
Debt Payment (Sewer Capital)	-	-	-	-	-
to/(-)from General Fund					
Total Capital Operations Expense	6,716,766	445,000	425,000	425,000	500,000
Surplus/(deficit) must be 0	0	-	-	-	-

APPLICATION FOR A GRANT

Date: Feb 13, 2017

Date Received:

FEB 15 2017

GENERAL INFORMATION			
Official Name of Non-Profit Organization <u>Hudson's Hope Radio Amateur Club</u>			
Mailing Address <u>Box 90</u>	City <u>Hudson's Hope</u>	Province <u>BC</u>	Postal Code <u>V0C1V0</u>
SOCIETY INFORMATION			
Society Registration Number <u>S-0056443</u>		Charity's BN (Business Number) / Registration Number (the number the organization puts on charitable donation receipts)	
SOCIETY EXECUTIVE - ATTACH LIST IF MORE ROOM IS NECESSARY			
Title	Name	Phone Number	
President	Travis Quibell	778-785-3711	
Vice President	Wally Harwood	250-783-5562	
Secretary/Treasurer	Tyler Schwartz	250-783-5694	
Director	Adrian Schenk	250-783-5102	
Director	Arnold Koenig	250-783-3077	
LOCAL CONTACT INFORMATION OF PERSON COMPLETING APPLICATION FORM			
Contact Name <u>Tyler Schwartz</u>			
Mailing Address <u>Box 133</u>	City <u>HH</u>	Province <u>BC</u>	Postal Code <u>V0C1V0</u>
Work Telephone <u>783-5042</u>	Home Telephone <u>783-5694</u>	Cell Telephone	Email Address <u>tschwartz@prisa.ca</u>

GRANT APPLICATION	
<input checked="" type="checkbox"/> New Grant Application	<input type="checkbox"/> Application for Project Previously Funded by the

ORGANIZATION INFORMATION

Describe the purpose of your organization:

See attached

User Statistics

1. 30 The number of persons that are served by your organization annually.
2. ~10 The number of members in your organization/society.

Is the organization run by volunteers, paid staff or a combination of both?

1. 5 the number of volunteers and 250 the number volunteer hours worked per year.
2. The number of paid staff, their titles and number of paid hours per year.

Number	Title	Paid Hours Per Year
	None	

REQUEST FOR GRANT

Describe the reason for your grant application:

See attached

Proposal is best characterized as:

☐ Event ☒ Capital Project

Participants/beneficiaries will primarily be:

☒ Youth ☐ Seniors ☒ Disadvantaged Persons

This proposal's activities can best be described as related to:

☐ Arts and Culture ☐ Recreation and Sports ☒ Environment, Social and Education


Attach the following information:

- ☐ Most recent audited Financial Statements including a Balance Sheet and Income Statement
- ☐ Previous year's actual operating budget if the most recent Financial Statements provided are not the previous year's (Please attach a copy of the income and expense statement in a format consistent with the organization's financial statements)
- ☐ Operating Budget for the Current Year (Please attach a copy of the projected income and expense statement in a format consistent with the organization's financial statements)
- ☐ Projected operating budget for the next year
- ☐ Copy of Non-Profit Society Registration papers

DECLARATION

I hereby declare that the statements and information contained in the material submitted in support of this application are to the best of my belief true and correct in all respects.

I hereby agree to indemnify and save harmless the District of Hudson's Hope and its employees against all claims, liabilities, judgments, costs and expenses of whatsoever kind which may in any way occur against the said City and its employees in consequence of and incidental to, the granting of this exemption, if issued, and I further agree to conform to all requirements of the applicable bylaw and all other statutes and bylaws in force in the District of Hudson's Hope.



Signature of Applicant

Feb 15, 2017
Date

The personal information on this form is collected for the purpose of an operating program of the District of Hudson's Hope as noted in Section 26(c) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection and use of this information, please contact the Freedom of Information Coordinator at 250 787 8150.

APPLICATION DEADLINE – FEBRUARY 15

SEND APPLICATIONS TO:

DISTRICT OF HUDSON'S HOPE



HUDSON'S HOPE, BC

V0C 1V0, CANADA

Hudson's Hope Radio Amateur Club**Balance Sheet**

As at December 31

	2016	2015	2014
Assets			
Cash	\$ 1,466.30	\$ 1,405.04	\$ 1,368.59
Accounts Receivable	\$ -	\$ -	\$ -
Equipment	\$ 7,010.30	\$ 6,919.40	\$ 6,645.00
Investments (NPSCU Share)	\$ 27.04	\$ 26.00	\$ 25.00
	<u>\$ 8,503.64</u>	<u>\$ 8,350.44</u>	<u>\$ 8,038.59</u>
Liabilities			
Accounts Payable		\$ 274.40	\$ -
Net assets (Assets - Liabilities)	<u>\$ 8,503.64</u>	<u>\$ 8,076.04</u>	<u>\$ 8,038.59</u>
Total Liabilities and fund balance	<u>\$ 8,503.64</u>	<u>\$ 8,350.44</u>	<u>\$ 8,038.59</u>



Travous Quibell, PresidentFeb 6 / 2017
Date
Tyler Schwartz, TreasurerFeb 6, 2017
Date

Hudson's Hope Radio Amateur Club
Income Statement
As at December 31

	2016	2015	2014
Income			
Dues	\$ 550.00	\$ 60.00	\$ 40.00
Interest	\$ 1.56	\$ 1.45	\$ 4.32
Total Revenue	<u>\$ 551.56</u>	<u>\$ 61.45</u>	<u>\$ 44.32</u>
Expense			
Equipment Purchase	\$ 165.90	\$ 274.40	
Society Fees	\$ 25.00	\$ 25.00	\$ 25.00
Total Expenses	<u>\$ 190.90</u>	<u>\$ 299.40</u>	<u>\$ 25.00</u>
Excess Revenue over expenses	<u><u>\$ 360.66</u></u>	<u><u>-\$ 237.95</u></u>	<u><u>\$ 19.32</u></u>


 Travous Quibell, President

Feb 6/2017
 Date


 Tyler Schwartz, Treasurer

Feb 6, 2017
 Date

Describe the purpose of your organization:

The purpose of the Hudson's Hope Radio Amateur is to provide amateur radio services in and around the community of Hudson's Hope and to sustain and grow the service.

The services include two linked voice repeaters in Hudson's Hope – one on Signal Hill and one on Bullhead Mountain, with linking into the Peace wide repeater network, to provide emergency and non-emergency communication.

Additional services include Automatic Packet Reporting System (APRS) coverage, which provides real time digital communications of information including position, weather, text message, announcements, queries and other telemetry.

Describe the reason for your grant application:

The purpose of this application is to request \$2000 in funding to purchase an upgraded repeater controller for Bullhead Mountain. The specified controller is an RLC-Club Deluxe II, details as per attached.

Price: \$1318.90 USD * 1.37 CAD/USD Conversion = \$1806.89 * 12% Tax = \$2023.72 + Shipping

This repeater controller will provide enhanced reliability, and functionality above and beyond our existing repeater controller, and includes a built in phone patch to enable amateur radio operators to make telephone calls from within the coverage area (which is greater than the cell phone coverage areas). This provides enhanced safety for amateur radio operators and others while working, playing and exploring the Hudson's Hope area.

Search

[HOME \(/\)](#) [MSAT \(/MSAT.HTML\)](#) [RLC \(/RLC.HTML\)](#) [SUPPORT \(/SUPPORT.HTML\)](#)

[ACCESSORIES \(/ACCESSORIES.HTML\)](#) [STORE \(/STORE.HTML\)](#) [CONTACT \(/CONTACT.HTML\)](#)

[ABOUT \(/ABOUT.HTML\)](#) [CART \(0\)](#)

RLC-Controllers Main Site

(/)



(/uploads/1/6/0/2/16024216/s683651812712768812_p6_i1_w800.jpeg)

RLC-Club Deluxe II Package

~~\$1418.90~~ **\$1318.90**

SKU: 360-130-4100

RLC-Club Deluxe II Package -

Includes:

RLC-Club, RLC-Club Deluxe II and a 19" enclosure

*** Includes a discount of \$100 from the individual piece price**

Quantity

1

5 available

Add to Cart



Audio Test Solutions, Inc. Copyright 2015

Hudson's Hope Radio Amateur Club
Income Statement & Operating Budget
As at December 31

		BUDGET 2018	BUDGET 2017	ACTUAL 2016	ACTUAL 2015	ACTUAL 2014
Income						
	Dues	\$ 100.00	\$ 100.00	\$ 550.00	\$ 60.00	\$ 40.00
	Interest	<u>\$ 2.00</u>	<u>\$ 2.00</u>	<u>\$ 1.56</u>	<u>\$ 1.45</u>	<u>\$ 4.32</u>
	Total Revenue	\$ 102.00	\$ 102.00	\$ 551.56	\$ 61.45	\$ 44.32
Expense						
	Equipment Purchase	\$ 100.00	\$ 100.00	\$ 165.90	\$ 274.40	
	Society Fees	<u>\$ 25.00</u>	<u>\$ 25.00</u>	<u>\$ 25.00</u>	<u>\$ 25.00</u>	<u>\$ 25.00</u>
	Total Expenses	\$ 125.00	\$ 125.00	\$ 190.90	\$ 299.40	\$ 25.00
Excess Revenue over expenses		<u><u>-\$ 23.00</u></u>	<u><u>-\$ 23.00</u></u>	<u><u>\$ 360.66</u></u>	<u><u>-\$ 237.95</u></u>	<u><u>\$ 19.32</u></u>

Society Act

Constitution

1. The Name of the Society is the "Hudson's Hope Radio Amateur Club" ✓
2. The Purpose of the society is to provide for the education and advancement of local HAM Radio operators and interests for the service of Amateur Radio.

Bylaws

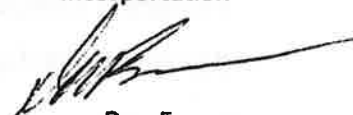
The bylaws of the society are those set out in schedule B to the Society Act ✓

Dated November 2nd 2009 ✓

Witnessed by

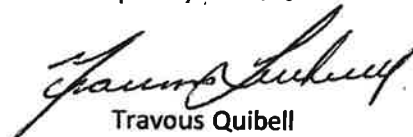
JASON W. NAISBY
10003 Dudley Drive
Hudson's Hope, B.C.
VOC 1V0
Jan Mink

Applicants for Incorporation



Don Ferguson

12313 Beaton Street, Hudson's Hope BC, VOC 1V0



Travous Quibell

10212 Turner Crescent, Hudson's Hope BC, VOC 1V0



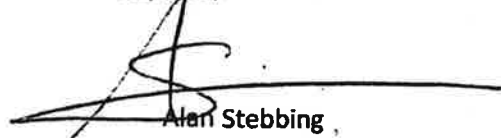
Wally Harwood

9915 Dudley Drive, Hudson's Hope BC, VOC 1V0



Richard Mason

4575 Reschke Road, Hudson's Hope BC, VOC 1V0



Alan Stebbing

10213 Garbitt Crescent, Hudson's Hope BC



**BRITISH
COLUMBIA**

The Best Place on Earth

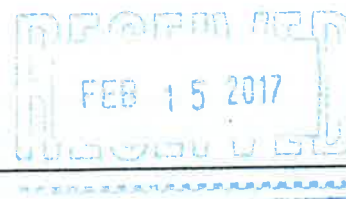
File Number: S-56443

HUDSON'S HOPE RADIO AMATEUR CLUB

**I hereby certify that the documents attached hereto are copies of
documents filed with the Registrar of Companies on March 12, 2010**

**RON TOWNSHEND
Registrar of Companies**

APPLICATION FOR A GRANT



Date: 02 FEB 2017

Date Received: _____

GENERAL INFORMATION			
Official Name of Non-Profit Organization Hudson's Hope Fall Fair			
Mailing Address Box 415	City Hudson's Hope	Province BC	Postal Code V0C1V0
SOCIETY INFORMATION			
Society Registration Number S-0062986		Charity's BN (Business Number) / Registration Number 845567692BC0002	
SOCIETY EXECUTIVE - ATTACH LIST IF MORE ROOM IS NECESSARY			
Title	Name	Phone Number	
President	Hues, Stephanie E		
	Miller, Kelly D		
	Kruger, John		
	Watson, Angie M		
	Vince, Caitlin L		
LOCAL CONTACT INFORMATION OF PERSON COMPLETING APPLICATION FORM			
Contact Name Kelly Miller			
Mailing Address Box 733	City Hudson's Hope	Province BC	Postal Code V0C1V0
Work Telephone	Home Telephone 250 783-9106	Cell Telephone	Email Address hudsonshopefallfair@gmail.com

GRANT APPLICATION	
<input checked="" type="checkbox"/> New Grant Application	<input type="checkbox"/> Application for Project Previously Funded by the

ORGANIZATION INFORMATION

Describe the purpose of your organization:

- A. To encourage through an annual family event, the exhibition of locally grown or produced goods and products;
- B. To encourage people of any age to learn different crafts and skills;
- C. To excite beginners to try new things that can enhance their life skills and self-sufficiency; and
- D. To enjoy the variety of talents and efforts put forth by our neighbours and to honour accomplishments.

User Statistics

1. + 250 The number of persons that are served by your organization annually.
2. 5 The number of members in your organization/society.

Is the organization run by volunteers, paid staff or a combination of both?

1. +5 the number of volunteers and 100 the number volunteer hours worked per year.

Number	Title	Paid Hours Per Year



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

DECLARATION

I hereby declare that the statements and information contained in the material submitted in support of this application are to the best of my belief true and correct in all respects.

I hereby agree to indemnify and save harmless the District of Hudson's Hope and its employees against all claims, liabilities, judgments, costs and expenses of whatsoever kind which may in any way occur against the said City and its employees in consequence of and incidental to, the granting of this exemption, if issued, and I further agree to conform to all requirements of the applicable bylaw and all other statutes and bylaws in force in the District of Hudson's Hope.

Signature of Applicant

Date

The personal information on this form is collected for the purpose of an operating program of the District of Hudson's Hope as noted in Section 26(c) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection and use of this information, please contact the Freedom of Information Coordinator at 250 787 8150.

APPLICATION DEADLINE - FEBRUARY 15

SEND APPLICATIONS TO:

DISTRICT OF HUDSON'S HOPE

HUDSON'S HOPE, BC

VOC 1V0, CANADA

REQUEST FOR GRANT

Describe the reason for your grant application:

IN KIND - TENT; ACENT; PICKNIC TABLES; ACCESS TO FIELD

Proposal is best characterized as:

☒ Event ☐ Capital Project

Participants/beneficiaries will primarily be:

☒ Youth ☒ Seniors ☒ Disadvantaged Persons

This proposal's activities can best be described as related to:

☐ Arts and Culture ☐ Recreation and Sports ☒ Environment, Social and Education

Attach the following information:

- ☐ Most recent Financial Statements including a Balance Sheet and Income Statement
- ☐ Previous year's actual operating budget if the most recent Financial Statements provided are not the previous year's (Please attach a copy of the income and expense statement in a format consistent with the organization's financial statements)
- ☐ Operating Budget for the Current Year (Please attach a copy of the projected income and expense statement in a format consistent with the organization's financial statements)
- ☐ Projected operating budget for the next year
- ☐ Copy of Non-Profit Society Registration papers



RECEIPT

Form Filed:	BC Society Annual Report
Society Number:	S-0062986
Business Number:	845567692BC0002
Society Name:	HUDSON'S HOPE FALL FAIR SOCIETY
Filing Date and Time:	June 11, 2016 02:39 PM Pacific Time
Fee	\$25.00
Service Charge:	\$00.00
Subtotal:	\$25.00
Service Charge GST:	\$00.00
Total:	\$25.00

Payment Method:	Credit Card
Payment Invoice Number:	SOFI000002079827
Transaction ID:	10015857
Your Contact Name is:	Kelly
Your Contact Telephone Number is:	250 783-9106
Credit Card Type:	MASTERCARD
Credit Card Number:	XXXXXXXXXXXXXXXXXX
Authorization Number:	07321Z



2016 Annual Report BC SOCIETY

FORM 11
SOCIETY ACT
Section 68

Filed Date and Time: **June 11, 2016 02:39 PM Pacific Time**

ANNUAL REPORT DETAILS

NAME OF SOCIETY

HUDSON'S HOPE FALL FAIR SOCIETY
9799 FREDETTE AV
HUDSON'S HOPE BC V0C 1V0

SOCIETY INCORPORATION NUMBER
S-0062986

DATE OF INCORPORATION
August 13, 2014

DATE OF ANNUAL GENERAL MEETING (AGM)
March 6, 2016

DIRECTOR INFORMATION as of March 6, 2016

Last Name, First Name, Middle Name:

HUES, STEPHANIE ELIZABETH

Physical Address:

5229 12 MILE RD
HUDSON'S HOPE BC V0C 1V0

Mailing Address:

5229 12 MILE RD
HUDSON'S HOPE BC V0C 1V0

Last Name, First Name, Middle Name:

KRUGER, JOHN J

Physical Address:

5229 12 MILE RD
HUDSON'S HOPE BC V0C1V0

Mailing Address:

5229 12 MILE RD
HUDSON'S HOPE BC V0C1V0

Last Name, First Name, Middle Name:

MILLER, KELLY DAVID

Physical Address:

9799 FREDETTE AV
HUDSON'S HOPE BC V0C 1V0

Mailing Address:

9799 FREDETTE AV
HUDSON'S HOPE BC V0C 1V0

Last Name, First Name, Middle Name:

VINCE, CAITLIN L.

Physical Address:

10709 THOMPSON
HUDSON'S HOPE BC V0C1V0

Mailing Address:

10709 THOMPSON
HUDSON'S HOPE BC V0C1V0

Last Name, First Name, Middle Name:

WATSON, ANGIE M

Physical Address:

12802 CARTER ST
HUDSON'S HOPE BC V0C1V0

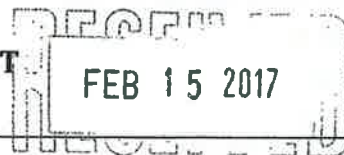
Mailing Address:

12802 CARTER ST
HUDSON'S HOPE BC V0C1V0



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

APPLICATION FOR A GRANT



Date: Tuesday, February 15, 2017

Date Received: _____

GENERAL INFORMATION

Official Name of Non-Profit Organization: Hope for Health Society ("H4H")

Mailing Address: PO Box 356, Hudson's Hope, BC, V0C 1V0

Email Address: hope4healthsociety@gmail.com

SOCIETY INFORMATION

Society Registration Number: S-0062868.

Charity's BN (Business Number) / Registration Number: H4H does not have charity status.

SOCIETY EXECUTIVE

Title	Name	Telephone Number
Chair	William Lindsay	250-783-5557
Secretary	Greta Goddard	250-783-0855
Treasurer	Colleen Gillie	250-783-2330

Other Active Members:

Dr. David Courtney	Susan Soderstrom	Cara Hudson
Fiona McLay-Courtney	Grace Okada	Laurinda Hieberg
Dwylla Moraice-Budalich	Lynda Luchinski	

LOCAL CONTACT INFORMATION OF PERSON COMPLETING APPLICATION FORM

Contact Name: Greta Goddard

Mailing Address: PO Box 687, Hudson's Hope, BC, V0C 1V0

Home Telephone: (250) 783-5338

Email Address: rgfequet@pris.ca

Cell Telephone: (250) 783-0855

GRANT APPLICATION

☐ New Grant Application

☒ Application for Event Previously Supported

ORGANIZATION INFORMATION

Describe the purposes of your organization:

- a. To promote health and wellness in Hudson's Hope and the surrounding area by creating awareness about healthy options, in part by making these available, affordable and accessible;

- b. To increase physical activity as a lifestyle choice;**
- c. To reduce the use and consumption of tobacco and alcohol products;**
- d. To educate our citizens on proper nutrition; and**
- e. To develop and support health-oriented events and activities.**

User Statistics:

It is difficult to accurately quantify the number of persons that are served by H4H annually because its events are not the same each year. Also, our financial assistance to other organizations (see below) enables residents and visitors to participate in their events and activities. H4H doesn't track those numbers. However, the healthy meals attract about 30 to 40 persons, the cooking class had 10 students and That Dam Run had 102 runners/walkers in 2015, and 111 runners in 2016. In 2017, H4H was pleased to assist a young student, Celina Fequet, with some costs for a BollyX dance fitness program. Class attendance averaged 10 participants.

Currently there are 11 members of our society.

H4H is run by volunteers only - there are no paid staff, although some presenters have received an honorarium for their travel expenses.

In 2015, the activities of H4H have been generously supported by approximately 40 to 50 volunteers and some of these individuals have helped out with more than one event. A conservative estimate of the number of volunteer hours contributed in 2015 is 390, and approximately the same for 2016.

REQUEST FOR GRANT

Describe the reason for your grant application:

H4H was incorporated as a society in 2014. Start up funding was provided by Northern Health. In accordance with its purposes (see above), H4H has hosted healthy meal events, sponsored cooking classes, organized physical activities, and helped to fund other local groups (over \$10,000 was contributed to the Hudson's Hope School, the Hudson's Hope Ski Association, the District of Hudson's Hope and the Bullhead Mountain Curling Club).

In September 2014, the Hope for Health Society ("H4H") first held *That Dam Run* – a 10-mile run/walk on pavement and trails. 46 participants registered for this event and weather conditions were perfect. The 2015 TDR was again held in September and a 5 km run/walk was added as a separate event; but the weather was brutal – snow and a cold wind. There were 102 registered ranging from 87 to 7 years of age. In 2016, the third annual run, attracted 111 runners. All participants must agree to waive all liability and save harmless the organizations which have any involvement in this event; and the municipality is included as an indemnified party.

In 2017, H4H again hopes to organize this event with perhaps 150-200 participants if the logistics can be worked out. Accordingly, rather than a cash donation, H4H requests from the municipality the contribution of equipment and labour:

- to borrow some orange safety cones and a couple of stop/slow signs;
- to make use of the District of Hudson's Hope's office equipment: to make and print bib numbers, print and photocopy promotional materials
- to have the porta-potties transported from Butler Ridge Energy Services to the race site and returned afterwards
- to have the big tent erected on site for the event

- if applicable and available, the smaller District tent
- use of the hot chocolate back pack from the Recreation Coordinator
- to borrow the large sandwich boards for signage

Proposal is best characterized as: Event.

Participants/beneficiaries will primarily be: Runners and Walkers.

This proposal's activities can best be described as related to: Recreation and Sports.

Attach the following information:

- ☐ Most recent **audited** Financial Statements including a Balance Sheet and Income Statement
- ☐ Previous year's actual operating budget if the most recent Financial Statements provided are not the previous year's (Please attach a copy of the income and expense statement in a format consistent with the organization's financial statements)
- ☐ Operating Budget for the Current Year (Please attach a copy of the projected income and expense statement in a format consistent with the organization's financial statements)
- ☐ Projected operating budget for the next year
- ☐ Copy of Non-Profit Society Registration papers

DECLARATION

I hereby declare that the statements and information contained in the material submitted in support of this application are to the best of my belief true and correct in all respects.

I hereby agree to indemnify and save harmless the District of Hudson's Hope and its employees against all claims, liabilities, judgments, costs and expenses of whatsoever kind which may in any way occur against the said District and its employees in consequence of and incidental to, the granting of this exemption, if issued, and I further agree to conform to all requirements of the applicable bylaw and all other statutes and bylaws in force in the District of Hudson's Hope.

Tuesday, February 15, 2017

Signature of Applicant



Hope For Health
Income Statement 01-04-2015 to 31-03-2016

REVENUE

Revenue	
Grant Funding	7,500.00
Donations Revenue	0.00
Fund Raising Revenue	0.00
Event Revenue	3,080.16
BTW Revenue	262.50
Interest Revenue	13.28
Miscellaneous Revenue	0.00
Total Revenue	<u>10,855.94</u>
TOTAL REVENUE	<u>10,855.94</u>

EXPENSE

Expenses	
Advertising & Promotions	262.50
Business Fees & Licenses	77.50
Commissions on Event Registration	315.00
Donations Expense	10,696.16
Event Supplies, Small Equip & Materials	4,376.08
Honorariums	400.00
Insurance	204.70
Office Supplies/Postage/Admin	121.27
Venue Rent	550.00
Total Expenses	<u>17,003.21</u>
TOTAL EXPENSE	<u>17,003.21</u>
NET INCOME	<u><u>-6,147.27</u></u>

**Hope For Health
Budget
April 1, 2016 to March 31, 2017**

REVENUE

Revenue

Grant Funding	7,500.00
Event Revenue	3,330.00
Interest Revenue	15.00
Total Revenue	<u>10,845.00</u>

TOTAL REVENUE

10,845.00

EXPENSE

Expenses

Commissions on Event Registration	350.00	Based on: historical info)
Donations Expense	5,000.00	(3 year historical ave)
Event Supplies, Small Equip & Materials	6,000.00	(historical info for dinners and run)
Insurance	220.00	(historical info)
Office Supplies/Postage/Admin	100.00	(historical info)
Professional Fees (Speakers/Presenters)	1,000.00	(\$250 x 4 dinners)
Venue Rent	1,400.00	(\$350 x 4 dinners)
Total Expenses	<u>14,070.00</u>	

TOTAL EXPENSE

14,070.00

NET INCOME

-3,225.00

Hope For Health
Projected Statement of Income and Expenses
April 1, 2016 to March 31, 2017

REVENUE

Revenue	
Grant Funding	7,500.00
Event Revenue	3,330.00
Interest Revenue	12.66
Total Revenue	<u>10,842.66</u>
TOTAL REVENUE	<u>10,842.66</u>

EXPENSE

Expenses	
Commissions on Event Registration	349.65
Donations Expense	1,250.00
Event Supplies, Small Equip & Materials	4,307.38
Insurance	218.56
Office Supplies/Postage/Admin	100.00
Professional Fees (Speakers/Presenters)	350.92
Venue Rent	500.00
Total Expenses	<u>7,076.51</u>
TOTAL EXPENSE	<u>7,076.51</u>
NET INCOME	<u><u>3,766.15</u></u>

HOPE FOR HEALTH SOCIETY
BALANCE SHEET
As at March 31, 2016

ASSETS	
Current Assets	
NPSCU Chqing 952	\$ 15,033.92
NPSCU Equity Shares	\$ 25.00
Prepaid Expenses	\$ -
Total Current Assets	\$ 15,058.92

LIABILITIES	
Current Liabilities	
Accounts Payable	\$ -
Total Current Liabilities	\$ -
TOTAL LIABILITIES	\$ -

EQUITY	
Equity	
Deferred grant monies rec'd this year	\$ 7,500.00
Unspent Funds - Previous Year	\$ 13,706.19
Current Earnings	-\$ 6,147.27
Total Equity	\$ 15,058.92
TOTAL EQUITY	\$ 15,058.92

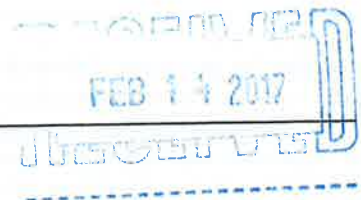
TOTAL ASSET	\$ 15,058.92
--------------------	---------------------

LIABILITIES AND EQUITY	\$ 15,058.92
-------------------------------	---------------------

APPLICATION FOR A GRANT

Date: February 09 2017

Date Received: _____



GENERAL INFORMATION			
Official Name of Non-Profit Organization Hudson's Hope Play School			
Mailing Address PO Box 611	City Hudson's Hope	Province BC	Postal Code V0C1V0
SOCIETY INFORMATION			
Society Registration Number S-0015570		Charity's BN (Business Number) / Registration Number (the number the organization puts on charitable donation receipts)	
SOCIETY EXECUTIVE - ATTACH LIST IF MORE ROOM IS NECESSARY			
Title	Name	Phone Number	
See attached document.			
LOCAL CONTACT INFORMATION OF PERSON COMPLETING APPLICATION FORM			
Contact Name Craig Stephenson			
Mailing Address PO Box 4	City Hudson's Hope	Province BC	Postal Code V0C1V0
Work Telephone 250-783-5031	Home Telephone 250-783-5552	Cell Telephone 2507830527	Email Address cstephensonsparky@hotmail.com

GRANT APPLICATION	
<input type="checkbox"/> New Grant Application	<input checked="" type="checkbox"/> Application for Project Previously Funded by the

ORGANIZATION INFORMATION

Describe the purpose of your organization: The Purposes of the Society are:

- (a) To supply and render service of a non-profit nature to children.
- (b) To work closely with parents in daycare programs which seek to meet the individual needs of parents and children.
- (c) To provide a meeting place for parents, children and others for mutual instruction and exchanges of ideas.
- (d) To print, publish and distribute, printed material and literature related to the attainment of the society's purposes.
- (e) To enter in to any contracts or arrangements with any person, corporation, or governmental agency that may seem conducive to above societies purposes.
- (f) To raise money for the carrying out of the society's objects and, without limiting the generality of the foregoing, to raise funds through subscriptions, membership fees, donations, gifts, governmental or private grants.
- (g) To purchase, sell, lease, and (or) hold such property, equipment, and materials that are deemed necessary to accomplish the society's purposes.
- (h) To do all such things as are necessary and conducive to the attainment of the above objects or any of them.

User Statistics

1. 50+ The number of persons that are served by your organization annually.
2. 26 The number of members in your organization/society.

Is the organization run by volunteers, paid staff or a combination of both?

1. 6 the number of volunteers and 600 the number volunteer hours worked per year.
2. The number of paid staff, their titles and number of paid hours per year.

Number	Title	Paid Hours Per Year
1	Facility Manager and Lead Instructor	1500

REQUEST FOR GRANT

Describe the reason for your grant application:

The reason for the application is that in addition to providing weekly daycare to the community of Hudson's Hope our facility also runs a series of summer camps for children from 3-12 years old in the month of July. This past year we have also began running similar themed camps on days when the children of Hudson's Hope are not in school. These include professional development days and non statutory holidays. This is providing a valuable service for many working parents within the community.

These camps provide an enriching and educational experience for children in this age group. The activities and themes are varied and have included such things as art, healthy food choices, magic, pirates, Chinese culture, outdoor living, survival, science and drama. The weekday sessions are an all day camp and the summer camps have traditionally been two sessions per day for a four week duration.

It has always been the attempt for the Hudson's Hope Play School to offer these programs for as low a cost as reasonable in order to enable participation from as broad a socioeconomic demographic as possible. In the past this has meant that the operation of the summer camp program has been subsidised by as much as \$1000 from our operating budget. Adding the school holiday camps to our program increases the possibility of larger subsidies and programs have had to be cancelled with medium levels of participation due to budgetary pressures.

Grant funding will be used to maintain a low fee level for day and summer camps to allow a broad demographic access to educational and enriching activities that promote discovery and physical activity. It will also allow us to run camps with less than full numbers for those occasions when enrollment does not meet the break even threshold.

Because of our expanded programming and increased financial risk we are asking the District of Hudson's Hope for a grant in the amount of \$1500 to allow us to offer our camps at an accessible cost and break even at lower numbers.

Proposal is best characterized as:

☒ Event ☐ Capital Project

Participants/beneficiaries will primarily be:

☒ Youth ☐ Seniors ☐ Disadvantaged Persons

This proposal's activities can best be described as related to:

☒ Arts and Culture ☒ Recreation and Sports ☒ Environment, Social and Education

Attach the following information:

- ☒ Most recent **audited** Financial Statements including a Balance Sheet and Income Statement
- ☐ Previous year's actual operating budget if the most recent Financial Statements provided are not the previous year's (Please attach a copy of the income and expense statement in a format consistent with the organization's financial statements)
- ☐ Operating Budget for the Current Year (Please attach a copy of the projected income and expense statement in a format consistent with the organization's financial statements)
- ☐ Projected operating budget for the next year
- ☐ Copy of Non-Profit Society Registration papers

DECLARATION

I hereby declare that the statements and information contained in the material submitted in support of this application are to the best of my belief true and correct in all respects.

I hereby agree to indemnify and save harmless the District of Hudson's Hope and its employees against all claims, liabilities, judgments, costs and expenses of whatsoever kind which may in any way occur against the said City and its employees in consequence of and incidental to, the granting of this exemption, if issued, and I further agree to conform to all requirements of the applicable bylaw and all other statutes and bylaws in force in the District of Hudson's Hope.

Craig Stephenson for Hudson's Hope Play School

February 09 2017

Signature of Applicant

Date

The personal information on this form is collected for the purpose of an operating program of the District of Hudson's Hope as noted in Section 26(c) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection and use of this information, please contact the Freedom of Information Coordinator at 250 787 8150.

APPLICATION DEADLINE - FEBRUARY 15

SEND APPLICATIONS TO:

DISTRICT OF HUDSON'S HOPE

HUDSON'S HOPE, BC

V0C 1V0, CANADA



2016 Annual Report

4. Society Directors

Before you file your Annual Report, please review the directors listed below. If you submitted a Form 7 to update the directors and the changes are not yet reflected here, then contact BC Registry Services now at 1 877 526-1526.

- Directors listed below cannot be changed if no meeting was held.
- One director must be a BC resident.
- Director addresses must be a physical address. Post Office Box alone is not accepted.
- Full names of directors are required, initials only are not accepted.
- Draw a line through name if director has ceased, and amend the list in the space provided.

Last Name	First Name	Residential Address (Must be a physical address)	Postal Code
Azad Cryderman	Fawkir Meghan	BASEMENT, 10405 LEMIEUX ST, POST OFFICE BOX 359, HUDSON'S HOPE BC Box 609 9212 Pollen Ave..	V0C 1V0
Flood	Sarah	10101 ELLIS CRES, POST OFFICE BOX 316, HUDSON'S HOPE BC	V0C 1V0
Goettemoeller	Amanda	4537 RESCHKE RD, POST OFFICE BOX 0, HUDSON'S HOPE BC	V0C 1V0
Mercereau	Becky	5147 BERYL PRAIRIE RD, POST OFFICE BOX 633, HUDSON'S HOPE BC	V0C 1V0
Sohnare Perry	Sarah Amy	10103 DUDLEY DR, POST OFFICE BOX 644, HUDSON'S HOPE BC 10500 Dudley Dr. PO Box 491	V0C 1V0
Stephenson	Craig	9235 POLLON AV, POST OFFICE BOX 4, HUDSON'S HOPE BC	V0C 1V0

5. Signature

Sign here. I certify that this information is accurate and complete.

2016/10/20
Date Signed (YYYY/MM/DD)

FINANCIAL ASSISTANCE GRANT POLICY

Council Resolution No. 074

Effective Date: March 24, 2014

Section: Finance

Purpose:

The District of Hudson's Hope recognizes that valued contributions are being provided through volunteer efforts of the community organizations and agencies on behalf of the citizens. The Financial Assistance Grant demonstrates Council's commitment to working with groups which provide these beneficial programs, services or projects to the community while at the same time recognizing the financial constraints of the District.

Policy:

In granting financial assistance to an organization for a Financial Assistance Grant, the District will take in to account the following objectives:

1. For budgetary preparation purposes an amount not exceeding 15% of the municipal residential tax revenue will be budgeted annually for Financial Assistance Grants.
2. The primary purpose of a financial assistance grant is to provide assistance to an organization for a specific capital project or local event that benefits the residents of the District of Hudson's Hope.
3. Providing assistance includes the donation of time, facilities and District inventory (tents, tables, chairs, etc.)
4. Grants will not be provided for travel expenses.
5. The applicant organization must be registered as, or belong to a parent, Non-Profit Society under the laws of British Columbia and/or Canada.
6. Upon completion of project the applicant must submit a final report to the District of Hudson's Hope outlining how funds were expended.
7. Assistance in the form of a grant will be made after the property tax deadline (i.e., in early July). If the applicant requires all or a portion of the funds prior to that time, the application should specifically request an earlier payment.
8. Preference will be given to an organization that benefits the Hudson's Hope community at large.
9. Priority may be given to the following categories:
 - a. Family
 - b. Youth
 - c. Disabled
 - d. Adult
 - e. Size of Group

Note: Individual groups are encouraged to apply through their Umbrella Group.

10. Priority for capital projects and events hosted in our community may be given to the following



categories:

- a. Local Events
- b. Regional Events
- c. Provincial Events
- d. National Events

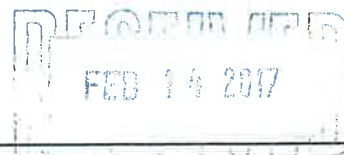
This policy does not apply to:

- a. Hudson's Hope Library
- b. Hudson's Hope Museum
- c. Hudson's Hope Community Hall
- d. Minor Sponsorships (Receptions, Luncheons, Dinners, etc.)
- e. Requests for promotional items (Pins, T-shirts, etc.)

Procedure:

1. Advertisements will be placed in the newspaper in January giving notice that the District of Hudson's Hope is accepting applications until February 15 for Financial Assistance Grants for the District's next budget year.
2. The application form for a financial assistance grant is attached to the policy
3. An executive representative of the organization making the grant request must present the request to Council if requested.
4. The application in its entirety may be placed in a Council agenda.
5. At the discretion of Council, decisions pertaining to the approval of the grant requests may be made at the same meeting as the request is presented, however the Council decision will not be made in front of the delegation, or Council may choose to postpone the decision until a later date.
6. Requests for financial assistance must be approved by an affirmative vote of at least two-thirds of all Council Members.

APPLICATION FOR A GRANT



Date: 09/02/2017

Date Received: _____

GENERAL INFORMATION			
Official Name of Non-Profit Organization			
Double "H" Saddle Club			
Mailing Address	City	Province	Postal Code
PO Box 25	Hudson's Hope	BC	V0C 1V0
SOCIETY INFORMATION			
Society Registration Number	Charity's BN (Business Number) / Registration Number <i>(the number the organization puts on charitable donation receipts)</i>		
S0008206	80038 4117 BC0001		
SOCIETY EXECUTIVE - ATTACH LIST IF MORE ROOM IS NECESSARY			
Title	Name	Phone Number	
President	Elisabeth Haagsman	250.783.9955	
Vice-President	Lindsay Gunderson	250.783.9397	
Secretary/Treasurer	Lyndsay Deitner	250.783.9359	
LOCAL CONTACT INFORMATION OF PERSON COMPLETING APPLICATION FORM			
Contact Name			
Elisabeth Haagsman			
Mailing Address	City	Province	Postal Code
PO Box 307	Hudson's Hope	BC	V0C 1V0
Work Telephone	Home Telephone	Cell Telephone	Email Address
	250.783.9955	250.783.1084	t7860095@telus.net

GRANT APPLICATION	
<input checked="" type="checkbox"/> New Grant Application	<input type="checkbox"/> Application for Project Previously Funded by the

[illegible]

DECLARATION

I hereby declare that the statements and information contained in the material submitted in support of this application are to the best of my belief true and correct in all respects.

I hereby agree to indemnify and save harmless the District of Hudson's Hope and its employees against all claims, liabilities, judgments, costs and expenses of whatsoever kind which may in any way occur against the said City and its employees in consequence of and incidental to, the granting of this exemption, if issued, and I further agree to conform to all requirements of the applicable bylaw and all other statutes and bylaws in force in the District of Hudson's Hope.



Signature of Applicant

09/02/2017

Date

The personal information on this form is collected for the purpose of an operating program of the District of Hudson's Hope as noted in Section 26(c) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection and use of this information, please contact the Freedom of Information Coordinator at 250 787 8150.

APPLICATION DEADLINE - FEBRUARY 15

SEND APPLICATIONS TO:

DISTRICT OF HUDSON'S HOPE**HUDSON'S HOPE, BC****V0C 1V0, CANADA**

FINANCIAL REPORT – DOUBLE H SADDLE CLUB

OCTOBER 31, 2016

CHEQUING A/C BALANCE	\$ 2,697.08		
SAVINGS A/C BALANCE	\$ 7,457.79		
TOTAL	\$ 10,154.87		
YEAR TO DATE TOTALS:		CREDIT	DEBIT
MEMBERSHIPS		\$ 2090.	
ADMINISTRATION			4,959.46
STALLS (INDOOR)		\$ 260.	
INDOOR ARENA		\$ 5,635.	\$12,196.66
OUTDOOR ARENA		\$14,236.95	\$ 6,916.50

**BC ASSESSMENT 2016 – see attached (both sides)*

February 2017

Income Total: \$1405.00

Rental \$350
Stall Rental \$415
Concession \$150
Indoor Riding/Heat \$140
Memberships \$350

Expenses Total: \$2399.33

Admin \$485.05
Utilities \$1589.21
Concession \$181.08
Maintenance \$143.99

Chequebook balance of Feb 1st, 2017

Chequings- \$2994.87
Savings- \$8456.79

Admin Expenses

\$40 – room rental Perkes
\$40 – Society Registration
\$78.40 – Membership HCBC

(We needed to become a member to apply for the grant)

\$326.65 – Montney Printing – Letterheads/envelopes

Utilities

Fortist BC \$630.50, \$270.17

BC Hydro \$639.79 (Indoor) \$48.75 (Outdoor)

Concession - \$181.08 (A lot left to sell in the spring)

Maintenance

\$8.16 – new padlock
\$100.00 – Russell Middleton – heaters
\$35.83 – new bathroom door handle with lock

**Projected Income for 2017
Double H Saddle Club**

Income Total: \$23,150

Rental \$5000
Stall Rental \$3000
Concession \$3700
Indoor Riding/Heat \$300
Memberships \$2150
Sponsorships/Donations \$9000

Expenses Total: \$17,700

Admin \$5700
Utilities \$3000
Concession \$2500
Maintenance \$6500

Projected Income for 2017 \$5750

**Projected Operational Budget for 2018
Double H Saddle Club**

Admin \$6,000

HUB Insurance
Capri Insurance
BC Society Registration
Misc
Banking Fees

Utilities \$3,200

BC Hydro
Fortist BC

Concession \$2,700

Maintenance \$7,000

Grounds Upkeep
Building Upkeep
Pen Upkeep
Snowplowing
Rodeo Grounds

Total Projected Operational Budget for 2018 \$18,900



2016 BC SOCIETY ANNUAL REPORT

BC Society - Societies Act

NAME OF SOCIETY: **DOUBLE "H" SADDLE CLUB**

Incorporation Number: S0008206

Business Number: 80038 4117 BC0001

Filed Date and Time: January 16, 2017 08:00 PM Pacific Time

Annual General Meeting (AGM) Date: November 30, 2016

REGISTERED OFFICE ADDRESS INFORMATION

Delivery Address:

12550 CARTER ST
HUDSON'S HOPE BC V0C 1V0

Mailing Address:

9505 - 100TH STREET
BOX 25
HUDSON'S HOPE BC V0C 1V0

DIRECTOR INFORMATION AS OF November 30, 2016

Last Name, First Name Middle Name:

DEITNER, LYND SAY

Delivery Address:

5004 BORING RD
POST OFFICE HUDSON'S HOPE
HUDSON'S HOPE BC V0C 1V0

Last Name, First Name Middle Name:

GUNDERSON, LYND SAY

Delivery Address:

5326 BERYL PRAIRIE ROAD
HUDSON'S HOPE BC V0C 1V0

Last Name, First Name Middle Name:

HAAGSMAN, ELISABETH

Delivery Address:

4829 BERYL PRAIRIE RD
POST OFFICE HUDSON'S HOPE
HUDSON'S HOPE BC V0C 1V0

CERTIFICATION

I, Lyndsay Deitner, certify that I have relevant knowledge of the society, and that I am authorized to make this filing.

ALL-WEST GLASS CHETWYND LTD.
BOX 1300 - 4608 NORTH ACCESS ROAD
CHETWYND@ALL-WEST.CA
CHETWYND, BC V0C 1J0
P: (250) 788-2480 FAX: (250) 788-2481

GST/HST ID: 874193873

P/O#:	PST Tax Exempt ID:	Quote: CH0003158
Taken By: TAMMY	GST Tax Exempt ID:	
Installer:	Ship Via:	
SalesRep: MATT B	Adv. Code:	Date: 2/8/2017 Time: 01:42 PM

HUDSON'S HOPE SADDLE CLUB
 HUDSON'S HOPE, BC V0C 1V0

DOOR QUOTE

(250) 783-9955 Phone 2: (250) 783-1084 C

Qty	Part Number	Description	Sell	Total
2	COMDOORST	COMMERCIAL STEEL DOOR - (RO 37 3/4" X 85")	\$764.10	\$1,528.20
1	OTHDOORH/W	OTHER HARDWARE	\$756.00	\$756.00
6	LSEB-BC	INSTALLATION	\$109.00	\$654.00
1	LSEB-BC	TRAVEL TO HUDSON'S HOPE	\$180.00	\$180.00
1	MILEAGE55	KM CHARGE OUT	\$100.00	\$100.00
2	SULAMCLLAM-6MM	(24" x 30") 6MM SEALED UNIT-LAMINATED	\$234.85	\$469.70

SUPPLY AND INSTALL

ONLY EP182 3/0 x 7/0 xRP x P/A C/R
 EXPANDABLE PRESSED STEEL FRAME

1 ONLY LS18GA 3/0 x 7/0 x RP x EXIT DEVICE PREP x POLY "S"INSULATED
 18GA METAL DOOR C/W 24" x 30" SEALED UNIT LITE KIT PREP

1 ONLY EP182 3/0 X 7/0 X BLK X TNL XP/A C/R
 EXPANDABLE PRESSED STEEL FRAME

1 ONLY LS18GA 3/0 X 7/0 X BLK X D/L PREP X POLY'S' INSULATED 18 GA METAL DOOR

6 ONLY 5BB1 4.5 X 4 NRP 652 BALL BEARING HINGES
 1 ONLY 9500PR3-28 RIM EXIT DEVICE
 1 ONLY 9500TP05-28 EXTERIOR THUMBLATCH C/W CYLINDER
 2 ONLY SC81 X 689 DOOR CLOSER
 1 ONLY 2409 X C32D STAINLESS STEEL DOOR PULL
 1 ONLY K11A-3 4" x 16" x C32D STAINLESS PUSH PLATE
 2 ONLY W14 X 17' NEOPRENE WEATHERSTRIP
 2 ONLY W24 - S X 36" BRUSH DOOR SWEEPS
 2 ONLY CT-12 X 36 " X AL 7" WIDE X 1/2" RISE ALUMINUM THRESHOLD

50 % DEPOSIT REQUIRED ON ALL ORDERS
 DELIVERY TIME 3 - 4 WEEKS

ROUGH OPENING TO BE ADJUSTED BY OTHERS

ALL-WEST GLASS CHETWYND LTD.
BOX 1300 - 4608 NORTH ACCESS ROAD
CHETWYND@ALL-WEST.CA
CHETWYND, BC V0C 1J0
PH:(250) 788-2480 FAX:(250) 788-2481

GST/HST ID: 874193873

P/O#:
Taken By: TAMMY
Installer:

PST Tax Exempt ID:
GST Tax Exempt ID:
Ship Via:

Quote: CH0003158

Date: 2/8/2017
Time: 01:42 PM

SalesRep: MATT B

Adv. Code:

HUDSON'S HOPE SADDLE CLUB

DOOR QUOTE

HUDSON'S HOPE, BC V0C 1V0

(250) 783-9955 Phone 2: (250) 783-1084 C

Qty	Part Number	Description	Sell	Total
-----	-------------	-------------	------	-------

Total:

Sub Total: \$3,687.90

BC - PST \$192.77

GST \$184.40

Total: \$4,065.07

Balance: \$4,065.07

ALL-WEST GLASS CHETWYND LTD.
BOX 1300 - 4608 NORTH ACCESS ROAD
CHETWYND@ALL-WEST.CA
CHETWYND, BC V0C 1J0
PH:(250) 788-2480 FAX:(250) 788-2481

GST/HST ID: 874193873

P/O#:
 Taken By: TAMMY
 Installer:

PST Tax Exempt ID:
 GST Tax Exempt ID:
 Ship Via:

Quote: CH0003157

Date: 2/8/2017
 Time: 01:29 PM

SalesRep: MATT B

Adv. Code:

HUDSON'S HOPE SADDLE CLUB

DOUBLE DOOR QUOTE

HUDSON'S HOPE, BC V0C 1V0

(250) 783-9955 Phone 2: (250) 783-1084 C

Qty	Part Number	Description	Sell	Total
1	COMDOORST	COMMERCIAL STEEL DOUBLE DOOR (RO - 73 3/4" X 85")	\$1,383.30	\$1,383.30
1	OTHDORH/W	OTHER HARDWARE	\$793.80	\$793.80
6	LSER-BC	INSTALLATION	\$109.00	\$654.00
1	LSER-BC	TRAVEL TO HUDSON'S HOPE	\$180.00	\$180.00
1	MILEAGE55	KM CHARGE OUT	\$100.00	\$100.00
2	SULAMCLLAM-6MM	(24" x 30") 6MM SEALED UNIT-LAMINATED	\$234.85	\$469.70

SUPPLY AND INSTALL

1 ONLY EP182 6/0 x 7/0 x F/B PREP x P/A C/R
 EXPANDABLE PRESSED STEEL FRAME

1 ONLY LS18GA 3/0 x 7/0 x Rp x EXIT DEVICE PREP x POLY "S" INSULATED
 18GA METAL DOOR C/W 24" x 30" SEALED UNIT LITE KIT PREP

1 ONLY LS18GA 3/0 x 7/0 x RP x F/B PREP x POL Y "S" INSULATED
 18GA METAL DOOR C/W 24" x 30" SEALED UNIT LITE KIT PREP

6 ONLY 5BB1 4.5 X 4 NRP 652 BALL BEARING HINGES
 1 PAIR F65UL X C26D MANUAL METAL DOOR FLUSHBOLTS
 1 ONLY 9500PR3-28 RIM EXIT DEVICE
 1 ONLY 9500TP05-28 EXTERIOR THUMBLATCH C/W CYLINDER
 1 ONLY 9500AS251 DOUBLE DOOR STRIKE
 1 ONLY SC81 X 689 DOOR CLOSER (ACTIVE DOOR ONLY)
 1 ONLY W14 X 20' NEOPRENE WEATHERSTRIP
 2 ONLY W24 - S X 36" BRUSH DOOR SWEEPS
 1 ONLY CT-12 X 72" X AL 7" WIDE X 1/2" RISE ALUMINUM THRESHOLD
 1 ONLY W8-P X 84" ALUMINUM ASTRAGAL

50 % DEPOSIT REQUIRED ON ALL ORDERS
 DELIVERY TIME 3 - 4 WEEKS

ROUGH OPENING TO BE ADJUSTED BY OTHERS

ALL-WEST GLASS CHETWYND LTD.
 BOX 1300 - 4608 NORTH ACCESS ROAD
 CHETWYND@ALL-WEST.CA
 CHETWYND, BC V0C 1J0
 PH:(250) 788-2480 FAX:(250) 788-2481

Page 2 of 2

GST/HST ID: 874193873

P/O#:	PST Tax Exempt ID:	Quote: CH0003157
Taken By: TAMMY	GST Tax Exempt ID:	Date: 2/8/2017
Installer:	Ship Via:	Time: 01:29 PM
SalesRep: MATT B	Adv. Code:	

HUDSON'S HOPE SADDLE CLUB

DOUBLE DOOR QUOTE

HUDSON'S HOPE, BC V0C 1V0

(250) 783-9955 Phone 2: (250) 783-1084 C

Qty	Part Number	Description	Sell	Total
-----	-------------	-------------	------	-------

Total:

Sub Total: \$3,580.80

BC - PST \$185.28

GST \$179.04

Total: \$3,945.12

Balance: \$3,945.12

09/02/2017

Double H Saddle Club
P.O. Box 25
Hudson's Hope, BC V0C 1V0

Dear Sir/Madam,

We are a small saddle club consisting of 30+ members. Our indoor arena and outdoor horse pens are in desperate need of updating to achieve the arenas full potential of a safe facility to rider and horses alike.

Our small arena was the starting point of some of the finest rodeo individuals such as:

- Debbie Guelly , a five time Canadian Champion Barrel Racer with five NFR qualifications to her credit,
- Rickie Warren, 2012 Canadian High School Rodeo Finals history by placing top three in all five events and now
- Jake Watson who sits 5th in the world at Saddle Bronc.

Currently the arena is the class room to the Natural Horsemanship and Equine Studies program offered through the Hudson's Hope Elementary and Secondary School. Which is one of the only few Equine Studies programs here in northern BC.

This program offers hands-on teaching that encourages non-traditional approaches to learning

- See more at: <http://www.alaskahighwaynews.ca/regional-news/hudson-s-hope/horsemanship-program-helps-build-communication-leadership-skills-1.5369689#sthash.WWp9KnwK.dpuf>

This indoor arena also serves as a winter training facility for several Hudson's Hope youths involved in the BC High School Rodeo Association, Jumping Lessons and Clinics.

Improvements:

The executives of the Double "H" Saddle Club have been made aware by Fire Chief Bob Norton that the indoor riding arena, on 12550 Carter St, building entrances should be updated in regards to safety reasons. Fortunately, we have equipment available for use, thanks to several companies, electricians and welders however the cost of supplies is not in the budget at this time.

We are asking for **your** help to accomplish a portion of our ongoing updates.

You can help by a money donation.

Your support is key in solving this problem.

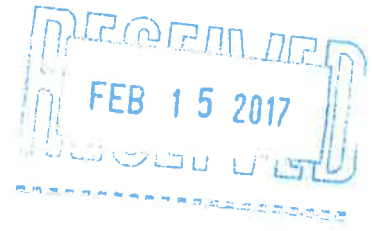
Would you consider donating money/supplies to help us achieve our mission of a safe equine facility?

We thank you in advance for your support!

Warmest regards,

Double "H" Saddle Club

Board of Directors



February 15th, 2017

The District of Hudson's Hope
Box 330
Hudson's Hope, BC
V0C1V0

Re: 2017 Financial Grant Application

Dear Hudson's Hope Council,

First of all, The Double "H" Saddle Club would like to thank you for your generous donation in 2014. With the allotted amount of \$1976.90 the club was able to purchase and install yard hydrants on our arena grounds (rodeo grounds).

Attached you will find the receipts and detailed work order on how the funds were used. The project was completed on May 3, 2014 and paid out on May 29th, 2014.

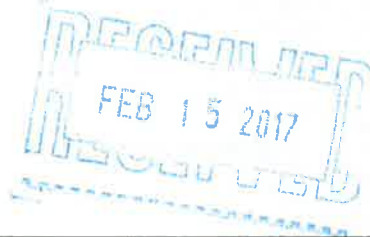
We would also like to thank you for your donations of the Marquis Tent, Tables and T-shirts for the event that accorded in May 16-19, 2014. We are very thankful for these items.

We are very appreciative of your support in the past. Your generous donations make a big difference to our small volunteer run club.

Thank you,

Elisabeth Haagsman
The Double "H" Saddle Club Executive Board

Box 537
HUDSON'S HOPE, B.C. VOC 1V0
(250) 783-9119



SUBMITTED TO DOUBLE "HH" SADDLE CLUB			TELEPHONE		DATE FEB 6-2014
STREET Box 25			JOB NAME EXCAVATING + INSTALLING		
CITY HUDSON'S HOPE	PROVINCE BC	POSTAL CODE VOC1V0	JOB LOCATION HUDSON'S HOPE ARENA		
ARCHITECT		DATE OF PLANS	JOB TELEPHONE		

We hereby submit specifications and estimates for:

INSTALLING ② YARD HYDRANTS

- ① REMOVE ONE OLD WATERER
- ② INSTALL TWO YARD HYDRANTS
- ③ SUPPLY AND HAUL DRAIN ROCK
- ④ SUPPLY PIPE AND FITINGS
- ⑤ SUPPLY LABOUR
- ⑥ REMOVE WASTE MATERIAL TO A LOW SPOT ON SITE

EXCAVATOR AND DUMP TRUCK	\$120.00 P/H	8 HRS =	\$960.00
HELPER	x \$30.00 P/H	8 HRS =	240.00
DRAIN ROCK	10 YDS x \$19.00 P/Y	=	190.00
PARTS AND PIPE			400.00
FILL GRAVEL			80.00
	GST - 60.00		
	PST - 46.90		
			\$1870.00

We Propose hereby to furnish material and labour - complete in accordance with above specifications, for the sum of: **1976.90**

ONE THOUSAND NINE HUNDRED SEVENTY SIX — 90 dollars (\$ **1976.90**).

Payment to be made as follows:

UPON COMPLETION OF PROJECT

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, windstorm and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance.

Authorized Signature *Aman Kishorey*

Note: This proposal may be withdrawn by us if not accepted within **120** days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature _____

54/113

Signature _____

**OMAR KIRKEENG EXCAVATING**

HST #R115880171

P.O. Box 537

HUDSON'S HOPE, B.C. VOC 1V0

(250) 783-9119

JOB WORK ORDER

2388

DATE OF ORDER

MAY 3-14

CUSTOMER'S ORDER NO.

TELEPHONE

WORKER

HELPER

STARTING DATE

BILL TO

DOUBLE "HH" SADDLE CLUB

ORDER TAKEN BY

OMAR

ADDRESS

Box 25

☐ DAY WORK☐ CONTRACT☐ EXTRA

CITY

HH

PROVINCE

POSTAL CODE

JOB NAME AND LOCATION

HH RIDING ARENA

TELEPHONE

JOB FAX

DESCRIPTION OF WORK

YARD HYDRANTS

MAY 2/3 WORK COMPLETED
AS PER FEB PROPOSALPO # 1202
5/29/14

SPECIAL INSTRUCTIONS

TOTAL
MATERIALSTOTAL
LABOUR

SUBTOTAL

1870.00

HST/GST

60.00

☐ NO ONE HOME☒ TOTAL AMOUNT DUE FOR WORK

OR:

☐ TOTAL BILLING TO BE MAILED
AFTER COMPLETION OF WORK

PST

46.90

DATE COMPLETED

WORK ORDERED BY

RAY JACKSON

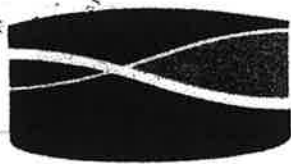
TOTAL

1976.90

SIGNATURE

I hereby acknowledge the satisfactory completion
of the above described work.

DATE	YOUR REFERENCE	INVOICE AMOUNT	CREDITS &/OR DISCOUNT AMOUNTS	AMOUNT PAYABLE
15/05/2014	2014 GIA			1,976.90
DISTRICT OF HUDSON'S HOPE PLEASE DETACH STUB BEFORE DEPOSITING CHEQUE				CHEQUE AMOUNT 1,976.90



**HUDSON'S
HOPE**

PLAYGROUND OF THE PEACE

9904 Dudley Drive
Hudson's Hope BC V0C 1V0
Telephone 250-783-9901
Fax: 250-783-5741

Our file: 1850-01

May 20, 2014

Double "H" Saddle Club
Box 25
Hudson's Hope, BC
V0C 1V0

Dear Sharon Jackson:

Re: 2014 Financial Grant Application

Council reviewed the applications received for the 2014 Financial Assistance Grants on April 28, 2014 and a final decision was made at the May 12, 2014 Regular Council Meeting.

The Double "H" Saddle Club's request for funding was approved in the amount of \$1,976.90 as well as for the donation of the Marquis Tent, Tables, and T-shirts for your event May 16-19, 2014.

Assistance in the form of a grant will be made after the property tax deadline (i.e., in early July). If the applicant requires all or a portion of the funds prior to that time, the application should specifically request an earlier payment.

Please note that these grants are not to be interpreted as an on-going financial commitment by the Council, however; we are happy to be able to provide your organization with assistance. We look forward to hearing about your completed projects and events.

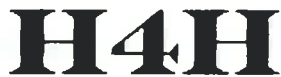
Upon completion of the project the applicant must submit a final report to the District of Hudson's Hope outlining how funds were expended. I have included a copy of our new Financial Assistance Grant Policy for your review.

If you have any further questions please feel free to contact me at the address above.

Yours truly,

Laurel Grimm, Deputy Clerk
DISTRICT OF HUDSON'S HOPE

Cc: Rhonda Eastman, Deputy Treasurer



**HOPE FOR HEALTH SOCIETY
10309 KYLLO STREET; P.O. BOX 356
HUDSON'S HOPE, B.C., V0C 1V0**

February 14, 2017

District of Hudson's Hope
9904 Dudley Drive
Hudson's Hope, BC, V0C 1V0

Attention: Mayor and Council

On Sunday, September 27, 2017, Hope for Health ("H4H") held its 3rd annual That Dam Run. We had 111 registered runners/walkers for the 10-mile event and the 5 km distance. The weather cooperated and no injuries were reported other than some sore muscles and joints. This unique race course continues to be popular with the competitors as it offers a challenge plus a combination of a paved surface and trail running. Attached is a map showing the route and a chart to illustrate the elevation changes.

This event is not possible without community support. BC Hydro authorizes the event on its property and provides portable radios for communicating. Peace View Enterprises donated the use of two buses to transport the runners/walkers from the Visitors Centre to the start location of the far side of the Dam. BC Athletics provides insurance for the organizers. Many volunteers help out on the day and are positioned at refreshment stations along the race course. MedTec Services provided a field ambulance and a paramedic. Butler Ridge Energy Services provided porta-potties. Northern Health is the principal funding agency for our group.

The purpose of this letter is to acknowledge the generous contribution from the municipality. The Works crew provided employees and equipment to transport the porta potties from Clarke Avenue to the WAC Bennett Dam and returned them after the event. We also benefitted by having the bib numbers and other documents printed using the office photocopy machine. This support is important to the success of this annual run and the members of Hope for Health are very grateful. Thank you.

Yours truly,

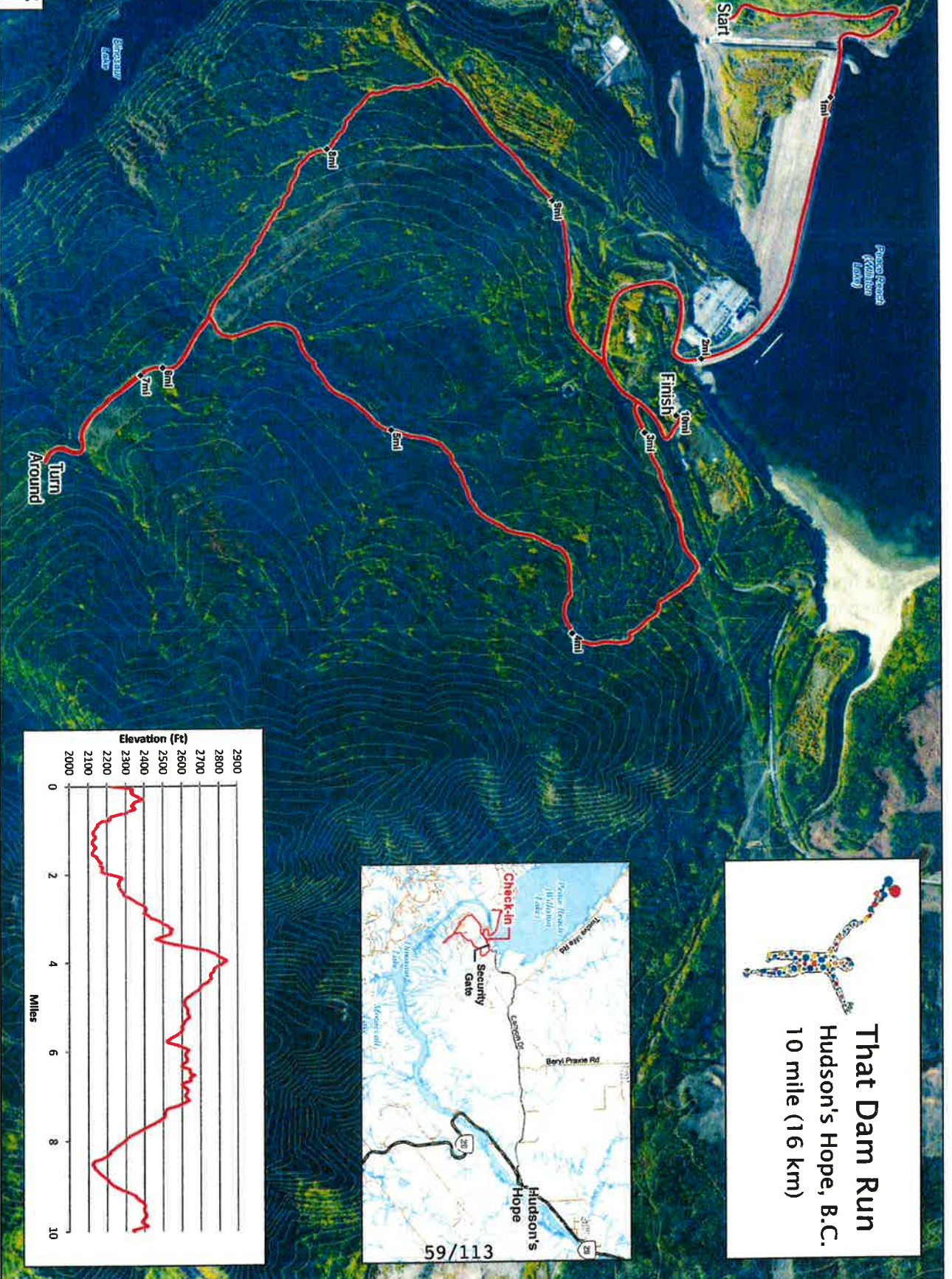
W.K. (Bill) Lindsay

A handwritten signature in black ink, appearing to read 'W.K. Lindsay'.

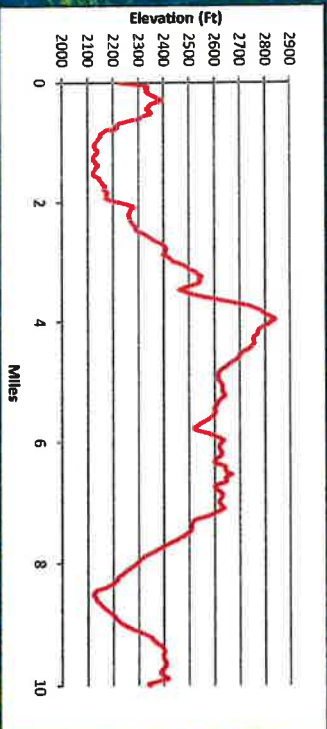
Encl.



WSP Survey (BC)
Unit St John BC
(250) 787-0550



That Dam Run
Hudson's Hope, B.C.
10 mile (16 km)





Hudson's Hope Playschool

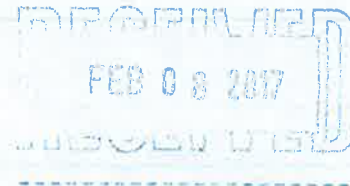
PO Box 611, 10112 Macintosh Crescent, Hudson's Hope, BC V0C 1V0

250-783-5505



January 23, 2017

District of Hudson's Hope
PO Box 330
Hudson's Hope, BC V0C 1V0



Dear Mayor and Council:

RE: Playschool Grant Final Report for 2016

The Hudson's Hope Playschool would like to thank the District of Hudson's Hope for the grant funding we received in 2016 in the amount of \$1500.00. This grant money enabled the Playschool to run enriching summer camps for children in Hudson's Hope during the month of July.

Thanks to the \$1500.00 we were able to offer the summer camps at an affordable cost to families.

Attached is our summer camp report that breaks down the revenue and expenses from the camps.

We hope that we can continue to offer these camps at affordable rates so all families in Hudson's Hope can participate in this programming.

Yours truly,




Craig Stephenson
President

Summer Camps - 2016

5 camps total		
Income:		
Tuition Fees	3,216.00	
BC Hydro Social Club	-	
DOHH	1,500.00	
	<u>4,716.00</u>	
Expenses:		
Wage expense	3,168.14	
Supplies:	266.42	
Magic		51.61
Sports		58.12
Art		17.8
Science		66.76
Dino		72.13
	<u>3,434.56</u>	
Total expenses		
	<u>1,281.44</u>	
Profit/Deficit		

Hudson's Hope Playschool
Income Statement
For the year ended August 31

	2016			2015
	Playschool	Summer Camps	Total	
Tuition	21,127.00	3,216.00	24,343.00	25,605.50
Child Development Center Funding	3,155.80	-	3,155.80	3,520.98
Fundraising	3,896.01	-	3,896.01	5,119.23
Contributions	3,650.00	1,500.00	5,150.00	5,550.00
Interest	22.09	-	22.09	32.82
Total revenue	31,850.90	4,716.00	36,566.90	39,828.53
Wages	25,091.61	3,168.14	28,259.75	26,893.40
Supplies and Programming	487.14	266.42	753.56	1,689.59
Start-up Purchases	999.97	-	999.97	1,000.00
Fundraising expenses	450.26	-	450.26	1,288.43
Insurance	1,084.90	-	1,084.90	1,072.00
Telephone and Internet	246.40	-	246.40	234.47
Worksafe BC	253.67	-	253.67	339.72
Professional Development	789.03	-	789.03	865.68
Building Maintenance and Repairs	261.15	-	261.15	912.23
Miscellaneous	460.98	-	460.98	1,646.83
Playground	503.55	-	503.55	-
Consummables	225.20	-	225.20	187.49
Registration and Licenses	75.00	-	75.00	60.00
Total expenses	30,928.86	3,434.56	34,363.42	36,189.84
Excess revenue over expenses	922.04	1,281.44	2,203.48	3,638.69



Craig Stephenson, President
Oct 19 2016

Date



Sarah Flood, Treasurer
Oct 19, 2016

Date

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johannson and Council
SUBJECT: O&M Budget item report
DATE: 2017-02-16
FROM: Tammy Andersen, Corporate Officer
Rhonda Eastman, Deputy Treasurer

At the January 30th, 2017 Regular Council Meeting, staff were directed to provide the following information:

GGS

- **1005-4111 Fortis Fee confirmation-** the Deputy Treasurer reviewed the line item and updated the franchise fee to the actual amount
- **1003-5038 Financial Assistance Policy**
 - Stipulates '...not exceeding 15%...'
 - Policy attached
- **1005-5036 Bulletin Ads-** total cost for 2016 is approximately \$25,464.74
 - Wages – \$11,500.00 approx.
 - Postage- \$ 464.74
 - Supplies- \$12,600.00 approx.
- **1005-5107 Total Legal Fees-** \$30,722.14
 - Lidstone & Co. - \$26, 976.17
 - Young/Andersen- \$ 3,795.97
- **1005-5128 2016 Site C Expenses-** \$34,473.35
- **1005-5131 Retail Sales**
 - Policy to be created
 - Breakdown of inventory including cost and sales prices attached
 - Total inventory cost for retail sales is \$2400, accounted for under each retail location (arena, district office, visitor center)
- **1005-5766 to 5770 Transfers**
 - Transfers began is 2011
 - Annual Budget Bylaw #795, 2011 Attached
 - No Policy in place, one to be created

Protective Services

- **1200-5002 Wages & Overhead-** Training, Animal Control
 - Verbal report, Director of Protective Services

Public Works

- **1710-5120 Materials & Supplies**
 - Groundskeeper is unable to attend
 - 2017 flower order receipts attached
 - Are planting perennials in viable locations
- **1401-5113 Highway 97 sign rental**
 - \$2000 lease cost
 - Last payment made to Alexander Stalker June 21/16
 - 2012 License to Occupy Land for Signage attached
- **1402-5002 Tarring Runway**
 - Engineering report attached

Environmental Health

- **1500-5400 O&M Environmental**
 - Total Project cost of Tree Planting Incentive for 2016 -\$7,679.46
 - Reported under account 01-17-1706-5132 Tree Program Expense
 - Transaction report attached
- **Greenhouse Gas Emissions**
 - CARIP report has been submitted on February 17, 2017
 - Copy of report attached

Recreation

- **1708-4331 Donations**
 - Total Donations for Winter Carnival \$12,652
 - Report from SEC attached
- **1701-5901 O&M Pool**
 - Breakdown of requested supplies attached
- **1702-5903 O&M Visitor Information Center**
 - Only request under O&M per report received is for general maintenance
- **1702-5905 O&M Campgrounds**
 - Verbal report – Director of Public Works
- **1708-5703 Families in Motion**
 - Fit For Life and Families in Motion included under line item
 - Last Fit For Life agreement signed 2015
 - Council agreed to sponsor Fit For Life in the amount \$2610 at the February 15th Regular Council Meeting
 - Families in Motion agreement expires in May of 2017, though showing as an expense is funded by grants from Success by Six and United Way

Total Insurance Costs- \$109,732.21

- District Fleet- \$41,110.00
- General/Building/Liability- \$68,622.21



Rhonda Eastman, Deputy Treasurer



Tammy McKeown, Corporate Officer

O&M Budget Discussion

- Discussion in regard to water treatment/pumphouse
 - Reservoir cleaning- 4 divers have come
 - Still require new ladder for large reservoir, the divers will install it when they are here next.
 - Lid was built for the small reservoir, it still needs to be installed.
 - Operating at a deficit on Water funds
 - Transfer to be made from Water Utility Fund
 - Surplus is allocated to planned projects
- GGS
 - Tax revenues are based on prior year as the current tax rates have not been received.
 - 1003-4206- PRA(Fair Share)
 - rename BCH-PRA to CMA
 - 1003-4208 Federal Gas Tax Grant
 - In Capital Revenue- remove from O&M
 - 1003-4209 and 4210 BCH-PRA Funding
 - to be moved to Capital Revenue
 - 1003-4209 Fuel Fire Treatment Project
 - Project completed, revenues expected were accrued from 2016.
 - 1005-4111 Fortis 3% franchise Fee
 - [staff directed to confirm amounts.](#)

4:50pm Councillor Gillis arrived

- 1002-5127 Scholarship/Grad Expense
 - Itemize each Scholarship and the amount budgeted towards the Grad expense.
 - Increase by \$2,000 to cover the scholarship for the Youth Councillor and for the Student of the year.
 - Consider adding Volunteer Appreciation as a line item.
- 1003-5038 Grants in Aid
 - Determine if this should be recorded at 15% of property tax.
 - [Bring Grants Policy back for review](#)
- 1005-5024 Custodian
 - Addition of Custodial line item for the Public Works Shop.
 - Change amount to \$40,000
 - Contract for cleaning to come back to Council
- 1005-5036 Bulletin Ads
 - rename to Bulletin Ads Postage
 - [Staff directed to provide the total cost associated to the Bulletin](#)
- 1005-5107 Legal
 - [Staff directed to provide total fees associated to legal costs.](#)
- 1005-5128 Site C
 - remove "BCH Grant is depleted.."
 - \$70,000 remaining that can be allocated elsewhere
 - Change amount to \$10,000, identify purpose of remaining amount
- 1005-5130 Bank Charges & Payroll Costs
 - increase budget amount by double
- 1005-5131 Retail Sales
 - [staff directed to confirm there is no duplication of Swag expense.](#)
 - [Staff directed to create purchasing policy regarding retail inventory](#)
- 1005-5765 to 5770 Transfers
 - [Locate Policy/Bylaw for Transfers](#)

- Line items to be added:
 - Community Hall
 - Paving Fund
- Protective Services
 - 1200-5002 Wages & Overhead
 - Wages for Safety Officer will be up to \$70,000
 - Bylaw Officer- CAO to get guidance
 - Staff directed to provide Training update report
 - Staff directed to provide report in regard to possibility of using Bylaw Officer for Animal Control
 - 1200-5208 Fire Prevention (Deleted not in use)
 - Remove line item
- Bylaw & Lands Development
 - 1300-5002 Wages & Overhead
 - Include Safety Officer
 - 1301-5110 Insurance
 - Animal control liability insurance, discuss at time of contract renewal
 - 1800-5034 Bylaw Development
 - Increase budget amount to \$5000
 - 1800-5304 GIS Training
 - \$3,000 to be allocated
- Public Works
 - 1007-5117 Protective Clothing
 - Increase budget amount to \$9,500
 - 1400-5025 Custodian Expense
 - Increase budget amount to \$800
 - 1400-5117 Protective Clothing/First Aid
 - Check on what is needed for the Respirator Fit Testing Equipment
 - Possible Capital item
 - 1401-5113 Highway 97 Sign Rental
 - Staff directed to review agreement
 - 1401-5124 Contracted Services
 - Remove note in regard to Sidewalk assessment
 - Increase budget amount to \$25,000
 - 1710-5120 Materials & Supplies
 - Invite groundskeeper to Council meeting
 - Consider perennials
 - 1402-5002 Tarring runway
 - Staff directed to locate runway engineering report
- Environmental Health
 - 1500-5400 O&M Environmental
 - Staff directed to bring back total amount used for the Tree Planting Incentive
 - 1600-5501 Medical Services Group
 - Remove note regarding incentive
 - Greenhouse Gas Emissions- Staff to check if report is completed
 - Line items to be added:
 - Community Hall
 - Paving Fund
- Protective Services
 - 1200-5002 Wages & Overhead
 - Wages for Safety Officer will be up to \$70,000

- **Recreation**

- 1708-4331 Donations
 - Have SEC provide amounts
- 1701-5901 O&M Pool
 - Supplies need to be included in budget amount (life jackets etc.)
- 1702-5106 Publications
 - Increase budget amount to \$15,000
- 1702-5903 O&M Visitor Information Center
 - Remove note regarding sink & taps
 - Ensure O&M requests for this year are included in budget amount
- 1703-5038 Grant in Aid
 - Enter budget amount for line item
- 1706-5132 Tree Program
 - Rename to BC Hydro Tree Program
- 1707-5124 Contract Services (Personal Tch Answ)
 - Allocate \$1000 to line item
- 1707-5905 O&M Campgrounds
 - Staff directed to provide a report on necessary maintenance required
- 1708-5031 Special Events Expenses
 - Remove detailed list
 - Increase budget amount to \$18,000
- 1708-5311 Families in Motion
 - Clarify what all is included in line item

- **EDO**

- 1900-5026 Contract Services
 - Remove Economic Development Plan
 - Relocate Airport Runway under Light Industrial Zone

FINANCIAL ASSISTANCE GRANT POLICY

Council Resolution No. 074
Effective Date: March 24, 2014

Section: Finance

Purpose:

The District of Hudson's Hope recognizes that valued contributions are being provided through volunteer efforts of the community organizations and agencies on behalf of the citizens. The Financial Assistance Grant demonstrates Council's commitment to working with groups which provide these beneficial programs, services or projects to the community while at the same time recognizing the financial constraints of the District.

Policy:

In granting financial assistance to an organization for a Financial Assistance Grant, the District will take in to account the following objectives:

1. For budgetary preparation purposes an amount not exceeding 15% of the municipal residential tax revenue will be budgeted annually for Financial Assistance Grants.
2. The primary purpose of a financial assistance grant is to provide assistance to an organization for a specific capital project or local event that benefits the residents of the District of Hudson's Hope.
3. Providing assistance includes the donation of time, facilities and District inventory (tents, tables, chairs, etc.)
4. Grants will not be provided for travel expenses.
5. The applicant organization must be registered as, or belong to a parent, Non-Profit Society under the laws of British Columbia and/or Canada.
6. Upon completion of project the applicant must submit a final report to the District of Hudson's Hope outlining how funds were expended.
7. Assistance in the form of a grant will be made after the property tax deadline (i.e., in early July). If the applicant requires all or a portion of the funds prior to that time, the application should specifically request an earlier payment.
8. Preference will be given to an organization that benefits the Hudson's Hope community at large.
9. Priority may be given to the following categories:
 - a. Family
 - b. Youth
 - c. Disabled
 - d. Adult
 - e. Size of Group

Note: Individual groups are encouraged to apply through their Umbrella Group.

10. Priority for capital projects and events hosted in our community may be given to the following



categories:

- a. Local Events
- b. Regional Events
- c. Provincial Events
- d. National Events

This policy does not apply to:

- a. Hudson's Hope Library
- b. Hudson's Hope Museum
- c. Hudson's Hope Community Hall
- d. Minor Sponsorships (Receptions, Luncheons, Dinners, etc.)
- e. Requests for promotional items (Pins, T-shirts, etc.)

Procedure:

1. Advertisements will be placed in the newspaper in January giving notice that the District of Hudson's Hope is accepting applications until February 15 for Financial Assistance Grants for the District's next budget year.
2. The application form for a financial assistance grant is attached to the policy
3. An executive representative of the organization making the grant request must present the request to Council if requested.
4. The application in its entirety may be placed in a Council agenda.
5. At the discretion of Council, decisions pertaining to the approval of the grant requests may be made at the same meeting as the request is presented, however the Council decision will not be made in front of the delegation, or Council may choose to postpone the decision until a later date.
6. Requests for financial assistance must be approved by an affirmative vote of at least two-thirds of all Council Members.

	Cost of Production	Sale Price (incl. GST)	# Ordered	Current Stock
Onesies	\$10.58		12	3
Baseball Caps	\$15.08/\$15.58		12	2
Toques	\$13.58/\$14.53		64	16
Toddler Tees	\$9.91		40	36
Youth Tees	\$11.58		50	30
Tank Tops	\$18.53		25	11
T-shirts	\$14.21 (average)		136	97
Polos	\$35.58		34	19
Hoodies	\$31.55		12	6
Mugs	\$7.83		50	7
Tumblers	\$8.52		48	18
Coolers	\$41.69		26	11

*Cost of production includes transfer fees, embroidery, taxes & freight (\$4.58 per item)
 *Items were delivered much later than expected, 2 months of sales at info centre missed

Pd	Ref #	Description	Posted To	Batch No	SL	Vend #	PO #	Invoice #	Debit	Credit	Balance
Inv. Pd. Date		Work Order									

Account: 01-17-1702-4411
Include Encumbrance

RETAIL SALES

Fiscal Year: 2016

From Period: 1

To Period: 12

6	CS-PAY	INFO CTR SALES	01/06/2016	0605466	CS				75.95-	75.95-
7	CS-PAY	MUGS/TSHIRTS MAPS	19/07/2016	0605618	CS				66.89-	142.84-
7	CS-PAY	PIN SALES	19/07/2016	0605618	CS				5.70-	148.54-
7	CS-PAY	MAPS/KEY CHAIN	19/07/2016	0605618	CS				51.51-	200.05-
7	CS-PAY	INFO CENTRE MAPS/	19/07/2016	0605618	CS				61.86-	261.91-
7	CS-PAY	MAPS/MUG	27/07/2016	0605630	CS				37.05-	298.96-
8	CS-PAY	MAPS/ MUG	04/08/2016	0605644	CS				73.14-	372.10-
8	CS-PAY	MAPS/ PINS	04/08/2016	0605644	CS				66.62-	438.72-
8	CS-PAY	SALES OF MAPS, PI	11/08/2016	0605661	CS				96.09-	534.81-
8	CS-PAY	MAPS/PINS/TSHIRTS	18/08/2016	0605676	CS				90.33-	625.14-
8	CS-PAY	maps/pins info ct	30/08/2016	0605689	CS				22.57-	647.71-
9	CS-PAY	BALL CAP/MAPS/HOO	15/09/2016	0605721	CS				152.23-	799.94-
9	CS-PAY	MAPS, COOLER, PIN	15/09/2016	0605721	CS				58.04-	857.98-
9	CS-PAY	MUGS, PINS, MAPS	15/09/2016	0605721	CS				52.38-	910.36-
10	CS-PAY	MUGS/CAPS/TOQUE/M	06/10/2016	0605752	CS				106.47-	1,016.83-
10	CS-PAY	HOODIE/MAPS/TUMBL	06/10/2016	0605752	CS				108.47-	1,125.30-
10	CS-PAY	MAPS/TOQUES	06/10/2016	0605752	CS				64.57-	1,189.87-
Encumb. to date:									0.00	1,189.87-

GL Account Summary

Open Year	YTD Trans	Open Period	Period Trans	Encumbered	Budget	Close Balance
0.00	1,189.87-	0.00	1,189.87-	0.00	1,800.00-	1,189.87-

*** End of Report ***

Pd	Ref #	Description	Posted To	Batch No	SL	Vend #	PO #	Invoice #	Debit	Credit	Balance
Inv. Pd. Date		Work Order									
Account: 01-10-1005-4411			RETAIL SALES			Fiscal Year: 2016			From Period: 1		To Period: 12
Include Encumbrance											
2	CS-PAY	hoodie	19/02/2016	0605372	CS					30.00-	30.00-
4	CS-PAY	xl district jacke	22/04/2016	0605430	CS					105.00-	135.00-
6	CS-PAY	Toddler t-shirt	10/06/2016	0605494	CS					15.00-	150.00-
7	CS-PAY	COFFEE MUG	03/07/2016	0605555	CS					4.76-	154.76-
7	CS-PAY	DISTRICT OF HH PI	03/07/2016	0605555	CS					2.85-	157.61-
7	CS-PAY	6 HH KEYCHAINS	03/07/2016	0605555	CS					23.81-	181.42-
7	CS-PAY	10 HH PINS	03/07/2016	0605555	CS					28.57-	209.99-
7	CS-PAY	4 SIX PACKS FLOWE	03/07/2016	0605555	CS					10.00-	219.99-
7	CS-PAY	19 FLOWER POTS	03/07/2016	0605555	CS					47.50-	267.49-
7	CS-PAY	TUMBLER	27/07/2016	0605630	CS					5.00-	272.49-
7	CS-PAY	MUGS X 2	27/07/2016	0605630	CS					10.00-	282.49-
8	CS-PAY	Cooler	04/08/2016	0605644	CS					23.81-	306.30-
8	CS-PAY	MUGS	04/08/2016	0605644	CS					9.52-	315.82-
8	CS-PAY	SIX TUMBLERS	04/08/2016	0605644	CS					28.57-	344.39-
8	CS-PAY	FOUR DISTRICT TOQ	11/08/2016	0605661	CS					38.10-	382.49-
8	CS-PAY	BLUE/WHITE CREW N	11/08/2016	0605661	CS					14.29-	396.78-
8	CS-PAY	TSHIRT	11/08/2016	0605661	CS					15.00-	411.78-
8	CS-PAY	LADIES TANK TOP	11/08/2016	0605661	CS					14.29-	426.07-
8	CS-PAY	MEN'S T-SHIRT	11/08/2016	0605661	CS					14.29-	440.36-
8	CS-PAY	3 COFFEE MUGS	18/08/2016	0605676	CS					15.00-	455.36-
8	CS-PAY	2 TUMBLERS	18/08/2016	0605676	CS					10.00-	465.36-
8	CS-PAY	HOODIE SIZE LG	18/08/2016	0605676	CS					25.00-	490.36-
8	CS-PAY	BASEBALL CAP	30/08/2016	0605689	CS					10.00-	500.36-
8	CS-PAY	TUMBLER	30/08/2016	0605689	CS					5.00-	505.36-
9	CS-PAY	TWO TOQUES	15/09/2016	0605721	CS					19.05-	524.41-
9	CS-PAY	MENS XL T-SHIRT	15/09/2016	0605721	CS					15.00-	539.41-
10	CS-PAY	COOLER	06/10/2016	0605752	CS					25.00-	564.41-
10	CS-PAY	5 TOQUES	06/10/2016	0605752	CS					50.00-	614.41-
10	CS-PAY	toques - arena oc	28/10/2016	0605806	CS					20.00-	634.41-
10	CS-PAY	TOQUE	28/10/2016	0605806	CS					9.52-	643.93-
10	CS-PAY	JACKET	28/10/2016	0605806	CS					71.43-	715.36-
10	CS-PAY	shirt	28/10/2016	0605806	CS					14.29-	729.65-
10	CS-PAY	mens shirt	28/10/2016	0605806	CS					14.29-	743.94-
10	CS-PAY	mens t-shirt	28/10/2016	0605806	CS					14.29-	758.23-
10	CS-PAY	COOLER	28/10/2016	0605806	CS					23.81-	782.04-
10	CS-PAY	T SHIRT	28/10/2016	0605806	CS					14.29-	796.33-
11	CS-PAY	TOQUE	04/11/2016	0605844	CS					9.52-	805.85-
11	CS-PAY	LADIES T-SHIRT	04/11/2016	0605844	CS					14.29-	820.14-
11	CS-PAY	LADIES T-SHIRT	04/11/2016	0605844	CS					14.29-	834.43-
11	CS-PAY	LADIES SWEATSHIRT	04/11/2016	0605844	CS					23.81-	858.24-
11	CS-PAY	LADIES JACKET	04/11/2016	0605844	CS					71.43-	929.67-
11	CS-PAY	TOQUE	04/11/2016	0605844	CS					9.52-	939.19-
11	CS-PAY	8 toques	18/11/2016	0605865	CS					76.19-	1,015.38-
12	CS-PAY	BASEBALL CAPS X2	13/12/2016	0605890	CS					20.00-	1,035.38-
12	CS-PAY	APRON - CINDY	13/12/2016	0605890	CS					25.00-	1,060.38-
12	CS-PAY	mug sale	13/12/2016	0605890	CS					3.81-	1,064.19-
12	CS-PAY	cooler	13/12/2016	0605890	CS					19.05-	1,083.24-
12	CS-PAY	toques x 7	13/12/2016	0605890	CS					53.33-	1,136.57-
12	CS-PAY	baby onesides x2	13/12/2016	0605890	CS					15.24-	1,151.81-
12	CS-PAY	t-shirts x 5	13/12/2016	0605890	CS					57.14-	1,208.95-
12	CS-PAY	polo shirt	13/12/2016	0605890	CS					19.05-	1,228.00-
12	CS-PAY	5x toques rhonda	13/12/2016	0605890	CS					47.62-	1,275.62-
12	CS-PAY	rhonda cooler	13/12/2016	0605890	CS					23.81-	1,299.43-
12	CS-PAY	POLO SHIRT	13/12/2016	0605890	CS					25.00-	1,324.43-
12	CS-PAY	Cash Receipting S	13/12/2016	0605890	CS					14.29-	1,338.72-
12	CS-PAY	Cash Receipting S	13/12/2016	0605890	CS					14.29-	1,353.01-
12	CS-PAY	LEPINE - TOQUE	13/12/2016	0605890	CS					9.52-	1,362.53-
12	CS-PAY	toque arena dec 1	13/12/2016	0605890	CS					9.52-	1,372.05-
12	CS-PAY	TODDLER T SHIRT	30/12/2016	0605928	CS					9.52-	1,381.57-
12	CS-PAY	TOQUE	30/12/2016	0605928	CS					9.52-	1,391.09-
12	CS-PAY	TOQUE	30/12/2016	0605928	CS					9.52-	1,400.61-
12	CS-PAY	COOLER	30/12/2016	0605928	CS					23.81-	1,424.42-
Encumb. to date:									0.00		1,424.42-

GL Account Summary

Open Year	YTD Trans	Open Period	Period Trans	Encumbered	Budget	Close Balance
0.00	1,424.42-	0.00	1,424.42-	0.00	500.00-	1,424.42-

Pd	Ref #	Description	Posted To	Batch No	SL	Vend #	PO #	Invoice #	Debit	Credit	Balance
		Inv. Pd. Date	Work Order								

Account: 01-10-1005-4411 RETAIL SALES Fiscal Year: 2017 From Period: 1 To Period: 12
Include Encumbrance

1	CS-PAY	BABY ONESIE	13/01/2017	0605977	CS				9.52-	9.52-
1	CS-PAY	BABY ONESIE	13/01/2017	0605977	CS				9.52-	19.04-
1	CS-PAY	BLACK T-SHIRT	13/01/2017	0605977	CS				14.29-	33.33-
1	CS-PAY	TUMBLER	13/01/2017	0605977	CS				4.76-	38.09-
1	CS-PAY	MASON - T-SHIRT	25/01/2017	0606001	CS				14.29-	52.38-
2	CS-PAY	tshirt	02/02/2017	0606031	CS				15.00-	67.38-
2	CS-PAY	TOQUE	02/02/2017	0606031	CS				10.00-	77.38-
		Encumb. to date:							0.00	77.38-

GL Account Summary						
Open Year	YTD Trans	Open Period	Period Trans	Encumbered	Budget	Close Balance
0.00	77.38-	0.00	77.38-	0.00	0.00	77.38-

*** End of Report ***

DISTRICT OF HUDSON'S HOPE

Bylaw No. 795

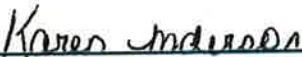
A bylaw to adopt a financial plan for 2011.

WHEREAS section 165 of the *Community Charter* requires the adoption of an annual financial plan by bylaw and the financial plan is to include the current year plus the following 4 years;

NOW THEREFORE the Council of the District of Hudson's Hope, in open meeting assembled, enacts as follows:

1. This Bylaw shall be cited as the "Annual Financial Plan Bylaw No.795, 2011."
2. Schedule "A", attached to and made part of this Bylaw, is adopted as the financial plan of the District of Hudson's Hope for the years 2011 to 2015.
3. Schedule "B", attached to and made part of this Bylaw, is adopted as the annual budget of the District of Hudson's Hope for the year ending December 31, 2011.
4. Schedule "C", attached to and made part of this Bylaw, is adopted as the capital expenditure program of the District of Hudson's Hope for the years 2011 to 2015.

Read for a First Time on the 5th day of May, 2011
Read for a Second Time on the 5th day of May, 2011
Read for a Third Time on the 5th Day of May, 2011
Adopted on the 9th day of May, 2011.



MAYOR



CLERK

Certified a true copy of Bylaw No. 795
this ____ day of _____ 2010

Clerk

District of Hudson's Hope
Schedule "A" to Bylaw # 795
Financial Plan for 2011 - 2015

	2011	2012	2013	2014	2015
Revenue					
Taxation					
Property Value Taxes	1,291,658	1,346,325	1,353,056	1,361,174	1,369,292
Parcel Taxes	8,827	101,478	101,478	101,478	101,478
Other Taxes, Collections	2,740,291	2,773,589	2,787,457	2,804,182	2,820,907
Grants in Lieu of Taxes	1,251,364	1,137,320	1,137,320	1,137,320	1,137,320
Sales of Services (Fees and Charges)	437,413	402,295	404,306	432,655	461,004
Proceeds from Borrowing			500,000	500,000	500,000
Revenue From Other Sources					-
Interest	3,500	5,770	5,827	5,973	6,119
Grants from Other Governments	1,462,656	2,956,894	1,901,156	1,906,563	1,911,970
Other	274,772	134,142	134,813	135,554	136,295
Transfers from Funds:					-
Reserve Funds	350,000	-	-	504,995	1,009,990
Development Cost Charges		-	-		-
Prior Years Surplus Appropriated	760,856	-	-		-
	8,581,337	8,857,812	8,325,414	8,889,894	9,454,374
Expenditures					
Fiscal Services					
Debt Interest	4,755	116,241	116,241	116,241	116,241
Debt Principal	4,072	174,314	174,314	174,341	174,368
Transfers to Other Governments	2,740,291	2,773,589	2,787,457	2,804,182	2,820,907
Other Fiscal Services	10,000	5,583	5,611	5,583	5,555
Capital Projects	1,951,449	2,488,873	1,490,139	1,902,817	1,712,917
Deficiency		-	-		-
Other Municipal Purposes					-
General Government Services	1,036,010	968,631	973,475	1,071,108	1,168,741
Protective Services	268,635	230,356	231,508	261,600	291,692
Transportation Services	542,000	481,146	483,551	521,406	559,261
Environmental Health Services	133,140	117,891	118,480	129,047	139,614
Public Health & Welfare Services	5,000	5,075	5,101	5,101	5,101
Environmental Development Services	379,550	359,337	361,133	729,785	1,098,437
Recreation and Cultural Services	775,080	788,738	792,681	810,093	827,505
Water System	150,000	174,406	175,593	176,734	177,875
Sewerage	119,000	94,904	96,380	97,856	99,332
Transfers to Funds:					-
Contribution to Reserve Funds	462,355	78,728	513,749	84,000	256,829
Development Cost Charges		-	-		-
	8,581,337	8,857,813	8,325,414	8,889,894	9,454,374

District of Hudson's Hope
Schedule "B" to Bylaw # 795
Annual Budget

GENERAL OPERATING FUND	
Revenue	
Taxes	1,295,126
Grants in lieu of taxes	1,251,364
Sales of services	196,913
Other revenue from own sources	667,935
Transfers from other governments	1,462,656
Other transfers, Collections for other governments	2,740,291
	7,614,285
Expenditure	
General government services and administration	1,036,010
Protective services	268,635
Transportation services	542,000
Environmental health services	133,140
Public health and welfare services	5,000
Environmental development services	379,550
Recreation and cultural services	775,080
Fiscal services:	
Debt charges	11,703
Transfers to own funds:	
General Capital Fund	851,449
Water Operating Fund	439,307
Sewer Operating Fund	
General Capital Works, Equipment Fund	72,401
Public Works Capital, Machinery and Equipment Reserve Fund	231,854
Protective Services Capital Works, Machinery and Equipment Reserve Fund	126,100
Tax Sale Properties Reserve Fund	
Transmission of collections for other governments	2,740,291
Other fiscal services	
MFA Payment: Twelve Mile Road	1,765
	7,614,285

District of Hudson's Hope
Schedule "B" to Bylaw # 795
Annual Budget

Schedule "B"	
WATER OPERATING FUND	
Revenue	
Sales of service	460,693
Taxes	
Other revenue from own sources	439,307
Transfers from other governments	
Other transfers	350,000
	1,250,000
Expenditure	
Environmental health services	150,000
Transfers to own funds:	
Water Capital Works, Machinery and Equipment Reserve Fund	1,100,000
Fiscal services	
	1,250,000
SEWER OPERATING FUND	
Revenue	
Sales of service	151,000
Taxes	5,359
Other revenue from own sources	
Transfers from other governments	
Other transfers	
	156,359
Expenditure	
Environmental health services	119,000
Transfers to own funds:	
Sewer Capital Works, Machinery and Equipment Reserve Fund	32,000
Fiscal services	5,359
	156,359

District of Hudson's Hope
Schedule "C" to Bylaw #795

Capital Expenditure Program from 2011 to 2015										Long Term Debt
	2011	2012	2013	2014	2015	Total	Operating	Reserves		
GENERAL CAPITAL FUND										
Engineering Structures	250,000	200,000	200,000	200,000	200,000	1,050,000				
Buildings	69,000		500,000		792,917	1,361,917				
Machinery and Equipment	270,000	288,873	290,139	252,817	220,000	1,321,829				
Land										
Other	262,449					262,449				
	851,449	488,873	490,139	452,817	1,212,917					
WATER CAPITAL FUND										
Engineering Structures	1,100,000	2,000,000	1,000,000	1,000,000	500,000	5,600,000		989,630		
Buildings										
Machinery and Equipment										
Land										
Other	1,100,000	2,000,000	1,000,000	1,000,000	500,000					
SEWER CAPITAL FUND										
Engineering Structures										
Buildings										
Machinery and Equipment										
Land										
Other										
		-	-	-						
Total	1,951,449	2,488,873	1,490,139	1,452,817	1,712,917		8,556,565	989,630		-
SOURCE OF FUNDS										
General Revenue	1,601,449	2,488,873	1,140,139	1,613,187	1,712,917					
Reserve Funds	350,000		350,000	289,630						
Borrowing	1,951,449	2,488,873	1,490,139	1,902,817	1,712,917					

A financial plan or budget is a long range plan expressed in monetary terms. It is a forecast of income and expenditures for a specified period and combines a number of departmental plans, such as parks, recreation, capital and water and sewer utilities into a unified plan. The financial plan provides legal limits for spending and reflects expected results or objectives.

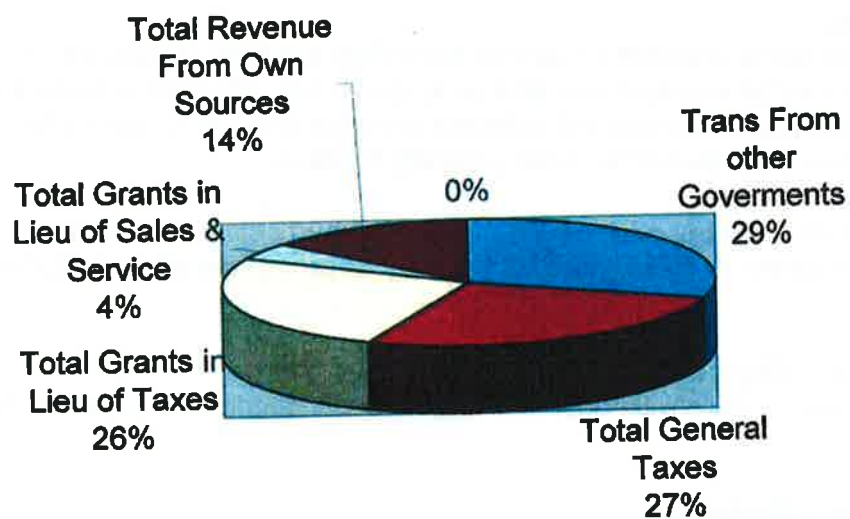
In accordance with Section 165(3.1) of the *Community Charter*, the District of Hudson's Hope is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*.
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

Funding Sources

The first pie chart shows the proportion of total revenue proposed to be raised from each funding source in 2011. Transfers from Other Governments form the greatest proportion of revenue but this can fluctuate from year to year depending upon the grants available. Property taxation forms the second largest portion of planned revenue and offers a number of advantages, for example, it is simple to administer and it is fairly easy for residents to understand. It offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as general administration, fire protection, and recreation services. Grants in Lieu of Taxes account for the third largest portion of planned revenue and is equal to property taxation. This is largely attributable to the Grant in Lieu of Taxes received from BC Hydro as there are two hydro-electric dams within the municipal boundaries.

Sources of Revenue 2011



Funding Sources – Objective

To increase the proportion of revenue that is received from sources other than taxation, where possible.

Funding Sources – Policies

- The District will review all fee schedules to ensure they are adequately meeting both the capital and delivery costs of the service, where feasible.
- Where possible, the District will endeavor to supplement revenues from other sources, rather than taxation, to lessen the burden on its limited property tax base.

Property Taxation

The funding options are somewhat limited for municipal services compared to those available for capital expenditures and utility purposes, because a municipal budget must be balanced, and shortfall between revenue and expenditures to fund operations must be provided for from property taxation.

The distribution of property tax revenue among the property classes is outlined below. The utilities property class provides the largest proportion of property tax revenue.

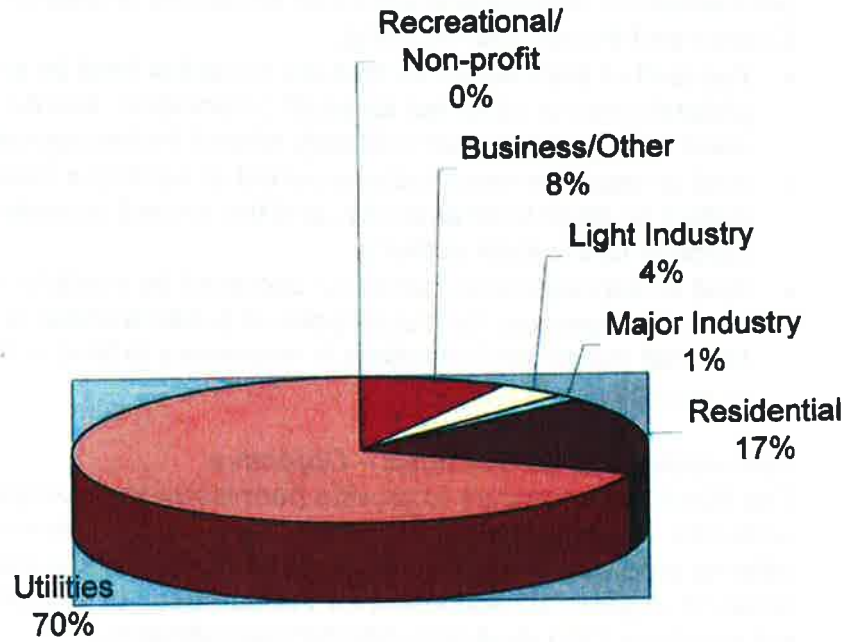
Property Taxation – Objective

To maintain the proportionate relationship of property tax distribution between the property classes.

Property Taxation – Policies

- Continue to monitor the increase in oil and gas activities within the District of Hudson's Hope and the impact on town services as a result to determine whether an increase in the tax rate for Major and Light Industries (Classes 4 and 5) is required.
- Align the distribution of tax rates among the property classes with the social and economic goals of the community, particularly to encourage a range of employment opportunities.
- Regularly review and compare the District's distributions of tax burden relative to other municipalities in the Peace River Regional District.

Distribution of Property Taxes



Permissive Tax Exemptions

The District has an existing permissive tax exemption policy that guides the administration and approval of tax exemptions. The eligibility criteria for permission tax exemptions are those contained in Section 224 of the *Community Charter* and include the following:

- For land or improvements that are owned or held by a charitable, philanthropic or other not for profit corporation, and the council considers are used for a purpose that is directly related to the purposes of the corporation.
- land or improvements that are owned or held by a municipality, regional district or other local authority, and the council considers are used for a purpose of the local authority.
- land or improvements owned or occupied by a religious organization, as tenant or licensee, for the purpose of public worship or for the purposes of a hall that the council considers is necessary to land or improvements so used or occupied.

Permissive Tax Exemptions – Objective

The District will continue to provide permissive tax exemptions to non-profit societies. Over the next three years, the District will investigate the feasibility of offering a permissive tax exemption to include revitalization tax exemptions targeted at green development for the purposes of encouraging development that will meet our *Climate Action Charter* commitments.

Permissive Tax Exemptions – Policies

- Expand the permissive tax exemption policy to include eligibility requirements for green revitalization tax exemptions.
- Develop a revitalization tax exemption program which details the kinds of green activities that the exemption will target.

Integrate the green revitalization exemption program into the District economic initiatives as a means of attracting retail and commercial businesses to further invest in the community.

FROM
VAN ROODE'S GREENHOUSES LTD
9195 BUCKHORN LAKE ROAD
PRINCE GEORGE B.C
V2N-6B1
Ph. 250-963-7640
Fax. 250-963-6614
e-mail - helenavenroode@yahoo.ca

ATTEN JAMIE

DISTRICT OF HUDSON HOPE

HERE IS OUR QUOTE FOR
PLANT ORDER SPRING 2017

ANY QUESTIONS PLEASE CONTACT
US AT ABOVE ADDRESS

THANK YOU

T. H. van Roode

2017 Bedding Plant Order

Flower	Type	Colour	Height	Size	Total Plants	Catalogue	Price
Amaranthus	Caudatus	red	36"	3" pot	15	Stokes	1.99
Aster	Tiger paw	mix	30"	flats	24	Stokes	1.99
Bracteantha	Dreamtime Jumbo	yellow	10-12"	flats	36	Ball	1.50
Callitriche	Cabaret Hot Pink	pink	6-10"	pots	21	Ball	1.99
Canna Lily	Tropical	mix	24-36"	pots	3	Ball/Vesey's	5.49
Clarkia		mix	24"	flats	40	Stokes	1.50
Coleus	Line Delight Premium Sun	green	28"	pots	38	Stokes	1.99
Dichondra	Emerald Falls	green	2-4"	pots	63	Ball	1.99
Dusty Miller	Silver Dust	silver	12-14"	flats	207	Ball	1.50
Foxglove	Digitalis Carnation	mix	42-48"	pots	11	Ball	5.49
Gazania	New Day	mix	8-10"	flats	29	Ball	1.99
Heliotrope	Marine Lemoine Strain	purple	24"	pots	32	Ball	1.99
Lavatera	Twin Cool White	white	12-20"	flats	64	Ball	1.50
Licorice Plant	Silver Mist	silver	18-24"	pots	37	Ball	1.99
Lobelia	Fountain Mix	mix	6-8"	flats	43	Ball	1.50
Marigold	Garland orange African	orange	28-60"	flats	32	Ball	1.50
Marigold	Gem Series	mix	12"	flats	1930	Ball	1.50
Marshallia	Collum Stock Avalanche	white	24-30"	flats	75	Ball	1.50
Minimus	Myrtle Mix	mix	8"	flats	20	Ball	1.50
Nemesia	Poetry Blue	blue	12-24"	flats	156	Ball	1.50
Petunia	Madness Sheer Double	pink	10-15"	pots	71	Ball	1.99
Rudbeckia	Cherry Brandy	red	20-24"	pots	92	Vesey's	1.99
Rudbeckia	Gold Rush	yellow	18-24"	pots	26	Ball	1.99
Rudbeckia	Indian Summer	yellow	36-42"	pots	19	Ball	1.99
Salpiglossis	Bolero Mix	mix	25"	flats	50	Stokes	1.50
Salvia	Evolution Violet Blue	purple	17-18"	flats	26	Ball	1.50
Salvia	Flare	red	14"	flats	64	Ball	1.50
Sanvitalia	Tsavo Yellow Ice	yellow	8-10"	pots	47	Ball	1.99
Snapdragon	Candy Showers	orange	trailing	flats	55	Stokes	1.50
Snapdragon	La Bella	mix	20"	flats	1930	Stokes	1.50
Snapdragon	Madame Butterfly	mix	28"	flats	102	Stokes	1.50
Snapdragon	Montego Formula Mix	mix	8"	flats	44	Stokes	1.50
Snapdragon	Rocket Blend	mix	36"	flats	34	Stokes	1.50

29.85
15.00
15.00
41.79
16.47
30.00
75.62
125.37
90.00
59.95
57.71
62.68
30.00
78.63
30.00
15.00
810.00
45.00

2017 Bedding Plant Order

Flower	Type	Colour	Height	Pot size	#	Catalog	Price
Thunbergia	Suede Mix	mix	vine	flats	57	Ball	15.00
Verbena	Aztec Magic Red	red	8-10"	flats	37	Ball	15.00
Verbena	Endurascaple Blue	blue	8-12"	flats	124	Ball	60.00
Zinnia	Profusion Double Cherry	pink	12-18"	flats	965	Ball	405.00
Zinnia	Profusion Double White	white	16-18"	flats	985	Ball	420.00
Zinnia	Magellan	mix	12-14"	flats	93	Stokes	45.00
Zinnia	State Fair	mix	30"	flats	63	Vesey's	15.00
Zinnia	Zahara Raspberry Lemonade mix	mix	16-18"	flats	130	Ball	15.00
hanging Baskets			18"		19		69.95

per ea

11/08/2016 14:11

30.00
15.00
60.00
405.00
420.00
45.00
15.00
15.00
60.00

DELIVERY

1329.05
250.00
5,870.57

11/11/18

0 * *

29.85 *
15.00 *
15.00 *
41.79 *
16.47 *
30.00 +
75.62 +
125.37 +
90.00 +
59.95 +
57.71 +
63.68 *
30.00 +
73.63 +
30.00 +
15.00 +
810.00 +
45.00 +
75.00 +
141.29 +
183.08 +
51.74 +
37.81 +
45.00 +
15.00 +
30.00 +
93.53 +
30.00 +
810.00 +
45.00 +
30.00 +
15.00 +
30.00 +
15.00 +
60.00 +
405.00 +
420.00 +
45.00 +
30.00 +
60.00 +
1,329.05 +
250.00 +
5,870.57 *C

5,870.57 +
5,870.57 x
5 *
293.53 *

LICENSE TO OCCUPY LAND FOR SIGNAGE

THIS AGREEMENT is dated for reference June 25, 2012.

BETWEEN:

ALEXANDER JAMES STALKER, SS2, Site 12, Comp 294, Fort St. John, B.C. V1J 4M7
(the "Owner")

AND:

DISTRICT OF HUDSON'S HOPE, Box 330, 9904 Dudley Drive, Hudson's Hope, B.C.
V0C 1V0; Fax (250) 783-5741
(the "Municipality")

WHEREAS:

A. The Owner is the owner of that property legally described as:

Parcel Identifier: 014-648-296
Parcel A (F2054) of the South West 1/4 of Section 35, Township 84, Range 20, West
of the 6th Meridian, Peace River District
("the Land");

B. The Municipality wishes to encourage tourists to visit the Hudson's Hope and Moberly Lake area, by placing a promotional billboard-type sign ("the Sign") on that portion of the Land which is adjacent to and visible from Highway 97 (the "License Area");

THE PARTIES AGREE as follows:

License

1. The Owner grants to the Municipality a non-exclusive license (the "License") over the License Area, to:

- (a) install, maintain, repair and, from time to time, replace the Sign;
- (b) bring onto the License Area all materials, vehicles, machinery and equipment necessary to install, maintain, repair and replace the Sign; and
- (c) do all acts that may be necessarily incidental to the use of the License Area for the purposes of the Sign.

Term

2. The term of this License will begin on July 1, 2012 and continue for five years.

27/06/12 - 1:49 PM/C

Municipality Covenants

3. The Municipality covenants to:
- (a) carry out the installation, maintenance, repair and replacement of the Sign in a careful and workmanlike manner so as not to cause any unnecessary damage to the Land;
 - (b) provide notice to Owner prior to entry onto the property; and
 - (c) maintain liability insurance coverage with respect to the Sign and the Municipality's use and occupation of the License Area.

Consideration

4. In consideration for receiving this License, the Municipality will pay to the Owner a license fee of \$2000.00 per year, for each year that this License remains in effect. Payments are due on June 30th of each year. The Owner acknowledges the sufficiency of this consideration.

Termination

5. Either the Municipality or the Owner may terminate this License by giving the other six months written notice. The Municipality will be entitled to a proportional refund of its annual license fee if the License is ever terminated by the Owner before the expiry of the License.

Owner's Covenants

6. The Owner covenants:
- (a) not to do anything, or permit anything to be done, that may in any way interfere with or damage or prevent access to the Sign;
 - (b) not to build or place any structure or place or remove any earth or other fill material or plant trees or shrubs upon any part of the License Area in such a manner as to interfere with, damage or obscure the Sign;
 - (c) not to build or place anything that interferes with the Municipality's access to and use of the Sign;
 - (d) before selling the Land, to require the purchaser to enter into an agreement with the Municipality on the same terms as this Agreement; and
 - (e) before mortgaging the Land, to inform the lender of the existence of this Agreement and the Sign.

Notice


7. Notices must be in writing. Notice is deemed to have been given if delivered by hand, faxed or sent by registered mail to a party at the address specified above for that party, or such other address of which either party may notify the other. Any notice to the Municipality must be marked to the attention of the Administrator.

Notices which are delivered by hand or faxed are deemed received on the same day. Notices which are mailed are deemed received five days after mailing, unless signed for on an earlier date.

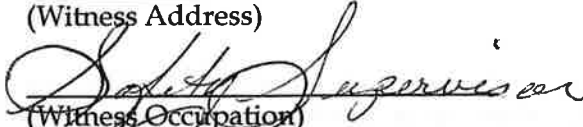
IN WITNESS WHEREOF the parties have executed this Agreement as of the dates indicated below.


DATED the 10 day of July, 2012.

Signed, Sealed and Delivered by the
Owner in the presence of:


(Witness)

Fuel St John
(Witness Address)



(Witness Occupation)


Alexander James (Axel) Stalker

DATED the 11 day of July, 2012.

The corporate seal of the DISTRICT OF
HUDSON'S HOPE was affixed in the
presence of:

Karen Manson
Mayor


Clerk

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council

SUBJECT: Airport Runway Overlay

DATE: June 12, 2014

FROM: Tom Matus, CAO

RECOMMENDATION:

ADMINISTRATORS COMMENTS:

Past email notes regarding the runway:

- L&M performed a quick survey for John Locher to determine the general runway condition;
- The proper way to perform this runway rehab would be to mill down the high spots and then pave a constant asphalt overlay (2-3" thickness);
- Alternately, a levelling course of asphalt could be placed and compacted in the low spots, followed by a constant asphalt overlay (2-3" thickness);
- The caveat is that the cracks are likely due to weakness in the base gravels/subgrade (not just the top asphalt layer) and will most likely to reappear. No information on the existing asphalt and base gravel thicknesses under the runway. It could be beneficial to do a lifecycle cost analysis to ensure the recommended paving suggested above is the most cost-effective repair option for the District in the long run.
- John Locher requested cost estimates directly from DGS Astro and Terus for an asphalt overlay based on our preliminary survey, however, No copy of any estimates that John may have received.
- The accuracy of the GPS survey equipment is +/- 2cm is great, but considering the cross sections of the runway were taken at 50m intervals, even if more accurate survey equipment were used the data would still show a general layout of the existing runway. Cannot see any hills or valleys along the runway in either plan or

MEMORANDUM

Date: January 21, 2014
To: Tom Matus, CAO – District of Hudson's Hope
From: Eric Sears, P.Eng. – Urban Systems
File: 0664.15.13 - C
Subject: District of Hudson's Hope – Airport Development Proposal Review – Draft

Introduction

The District of Hudson's Hope has asked Urban Systems to assist with a review of a development proposal at the Hudson's Hope Airport. We are pleased to provide the following outline of items that should be considered as part of this development proposal review process. It is noted that as far as we are aware there is no Airport Development Plan in place for the airport, it has therefore been necessary to make a number of assumptions; in general that the District wishes to preserve the current potential capabilities of the airport and does not wish to accommodate major airport expansions.

Airport Location and History

The Hudson's Hope Airport is located approximately 5 km northwest of the main community near the intersection of Canyon Drive and Summer Road. The airport is situated on Block C of District Lot 1092 (PID: 014-296-381), as illustrated on Figure 1.

The site was originally developed as an airport in 1965 by BC Hydro during the construction of the W.A.C. Bennett Dam. The District has owned and operated the airport facilities since 1989, when they took over responsibility from BC Hydro.

Existing Conditions

Existing infrastructure at the Hudson's Hope Airport includes a runway, apron and two small out buildings. Figure 1 illustrates the location and configuration of this infrastructure. A brief description of these items is provided below:

- Runway
 - Asphalt Surface
 - 1585m (5200 ft) Long
 - 30.5m (100 ft) Wide
 - Unknown asphalt structure
 - Strip
 - Varying width: Widest at west (05) end, north side; narrowest at east (23) end, south side.
- Navigational Aids / lighting
 - There are no visual or electronic navigational aids or lighting
- Apron
 - Asphalt Surface
 - 180m (590 ft) Long
 - 45m (150 ft) Wide
 - Unknown asphalt structure

MEMORANDUM

Date: January 21, 2014
File: 0664.15.13 - C
Subject: District of Hudson's Hope – Airport Development Proposal Review – Draft
Page: 3 of 8

the developer to install a water storage tank and a sewage holding tank. It is also important to note that the level of fire protection at the airport would be limited due to the lack of municipal water infrastructure.

There is an existing BC Hydro / Telus right of way that runs through the airport property north of the apron. The right of way contains overhead power and Telus lines. The location of this infrastructure limits the available area for the proposed development. The Development Options section of this report illustrates different lot layouts that fit within this constraint. Other options would be possible if this pole line and right of way were relocated further north.

Airports typically have specific requirements for insurance that the District will need to clearly identify. It is recommended that the District require that the developer obtain suitable insurance prior to any development activities.

The Transport Canada Aerodrome Standards and Recommended Practices (TP312) outlines a number of standards that limit heights and establish building envelopes for developments adjacent to airport infrastructure. These regulations include clearways and obstacle limitation surfaces, which are in place to ensure safe operation of aircraft while taking off and landing. The District and potential developers will need to review this document to ensure that any potential development meets the requirements specified in this document.

The TP312 document provides recommendations for minimum clearances between the apron edge and adjacent buildings. The minimum clearance recommendations for different airport code letters and wing spans are as follows:

Code Letter	Wing Span	Clearance
A	Up to 15m	7.5m
B	15m to 24m	7.5m
C	24m to 36m	15.0m
D	36m to 52m	15.0m
E	52m to 65m	15.0m

Development Options and Cost Estimates

The development proposal that the District is currently reviewing would involve leasing a newly defined property along the apron for the construction of a small hanger / storage building. The primary use of this building will be to complete aircraft maintenance and to store aircraft.

A review of other airports in the Peace Region has been completed to determine property requirements for various size hangars. The Fort St. John airport has a hangar development along the frontage of their apron that has been used for comparison purposes. Figure 2 illustrates the approximate property size required to accommodate various hangar layouts / sizes. Based on this information, a property size of

MEMORANDUM

Date: January 21, 2014
File: 0664.15.13 - C
Subject: District of Hudson's Hope – Airport Development Proposal Review – Draft
Page: 5 of 8

The property development sequence will have an effect on the timing of the capital upgrade costs. For example, the access road will need to be constructed to the first property if the District wishes to begin developing at the western property. However, if the District chooses to begin with developing the eastern property, the entire access road will need to be completed.

There are a number of cost sharing / recovery options available to the District. The District should strive to find a balance between encouraging development at the airport and ensuring that all prospective developers contribute a reasonable amount to cover the overall upgrade cost.

The District may wish to consider pursuing alternate funding programs to assist with the capital cost associated with completing these improvements. The following sources of senior government contributions can be considered – Gas Tax Community Works Fund, Gas Tax application-based funds, BC Towns for Tomorrow program (if renewed), Building Canada Fund (when announced).

In addition to the above funding sources, the Northern Development Trust - Economic Diversification Infrastructure Program provides up to \$250,000 (70% of total project budget) in funding for projects that strengthen the local economy via major capital investments. There are a number of communities that have recently received funding through this program to improve airport infrastructure. These include Quesnel, Burns Lake, Fraser Lake and a number of others. The next funding application intake deadline for this program is May 16th, 2014.

Airport Development Plan

Given the complexity of the regulations governing airports it is often a challenge to ensure that development is not permitted which may compromise future development of the airport. In order to protect against this, the District may wish to consider creating an Airport Development Plan to set a long term vision for the development of the airport facility. This plan would help define a unified direction for the airport and help understand the current and future aviation needs and opportunities in the area. It would also serve as a road map to shape future development and help to respond efficiently and consistently to future development proposals. The following components could be explored in detail as part of an Airport Development Plan.

- **Marketing Assessment**
 - Community / industry overview
 - Assess current and future opportunity
 - Review competition in the region, and determine competitive advantages
- **Community Consultation**
 - Focus on information sharing
 - Obtain feedback for airport planning and design
- **Airport Development**
 - Promote the development and services that the community wants for the airport
 - Site planning standards (parking, signage, landscaping etc.)
 - Routine Maintenance Plan (runway/apron/building maintenance etc.)

Tammy McKeown

Subject: FW: Engineering Update
Attachments: Hudson's Hope Airport Runway Complete.pdf

From: Tom Matus [<mailto:cao@hudsonshope.ca>]
Sent: August 28, 2013 10:16 AM
To: 'John Cunningham' <jcunningham@dgsastro.bc.ca>
Cc: 'Ken Day' <kday@terusconstruction.ca>; 'Todd Strynadka' <tstrynadka@terusconstruction.ca>
Subject: FW: Engineering Update

Gentlemen:

We finally have a survey of the airstrip in Hudson's Hope and I have attached a copy. The Engineer's do not believe that there would be much leveling course required and that the cracks in the surface are the main problem. Would it be possible for you to provide an estimate for an overlay? I would need to apply for funding for the project, in short order, and we would like to do the repairs next year.
Thanks in advance!

John

From: Kyle Teschke [<mailto:kteschke@lmengineering.bc.ca>]
Sent: August-27-13 9:48 PM
To: cao
Cc: dbrizan@lmengineering.bc.ca; Mike Carter
Subject: Engineering Update

Hi John

For your information, I just sent the Ross St. WM install Contract Document set to Darryl for review. Hopefully we can get this out by Friday.

Regarding the runway project, I have sent the drawing set to Darryl for review. To note, the accuracy of the GPS survey equipment is +/- 2cm which is great, but considering the cross sections of the runway were taken at 50m intervals, even if more accurate survey equipment were used the data would still show a general layout of the existing runway. That being said, I cannot see any hills or valleys along the runway in either plan or profile that show any need for a leveling compound. After speaking with a pilot one day, he said his main concerns were the huge cracks. We'll see what Darryl has to say as well.

I hope these projects can still get done this year.

Cheers

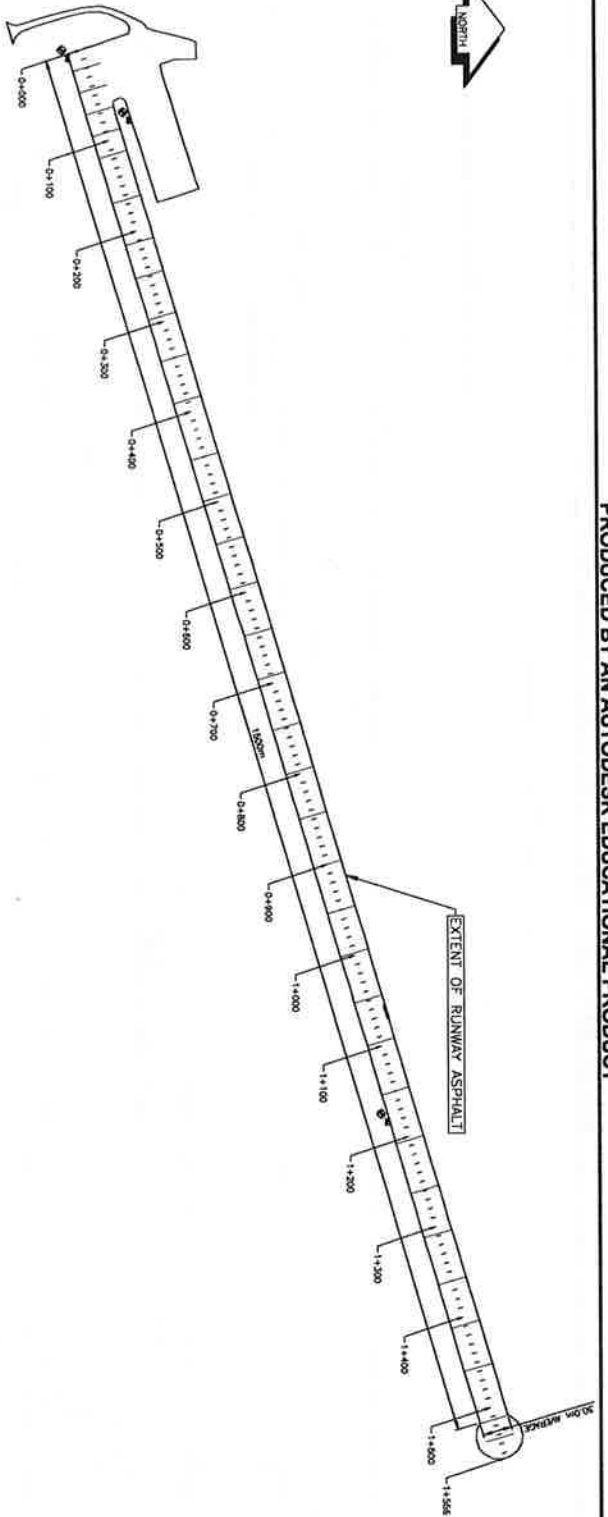
Kyle Teschke, EIT, Grad Tech

Project Engineer

L&M Engineering Limited
1210 Fourth Ave
Prince George BC V2L 3J4

Office: 250-562-1977 (Ext.110)
Cell: 250-301-5797
Fax: 250-562-1967
Email: kteschke@lmengineering.bc.ca

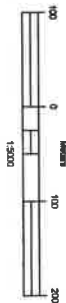
PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT



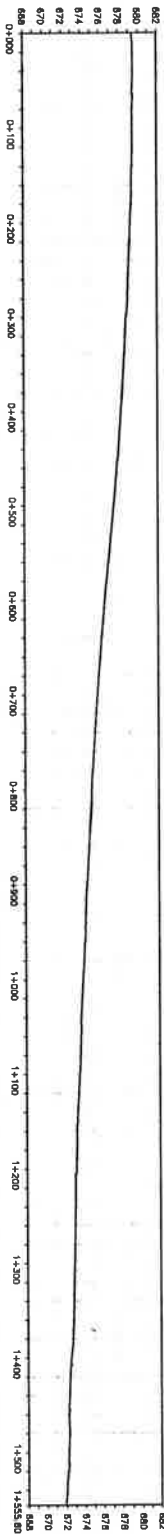
PROFILE - ALN - Runway CL

AIRPORT RUNWAY PLAN

SCALE 1:5000



PROFILE - ALN - Runway CL



AIRPORT RUNWAY PROFILE

SCALE H 1:5000 V 1:500

PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT

LEGEND

NO.	DATE	REVISION

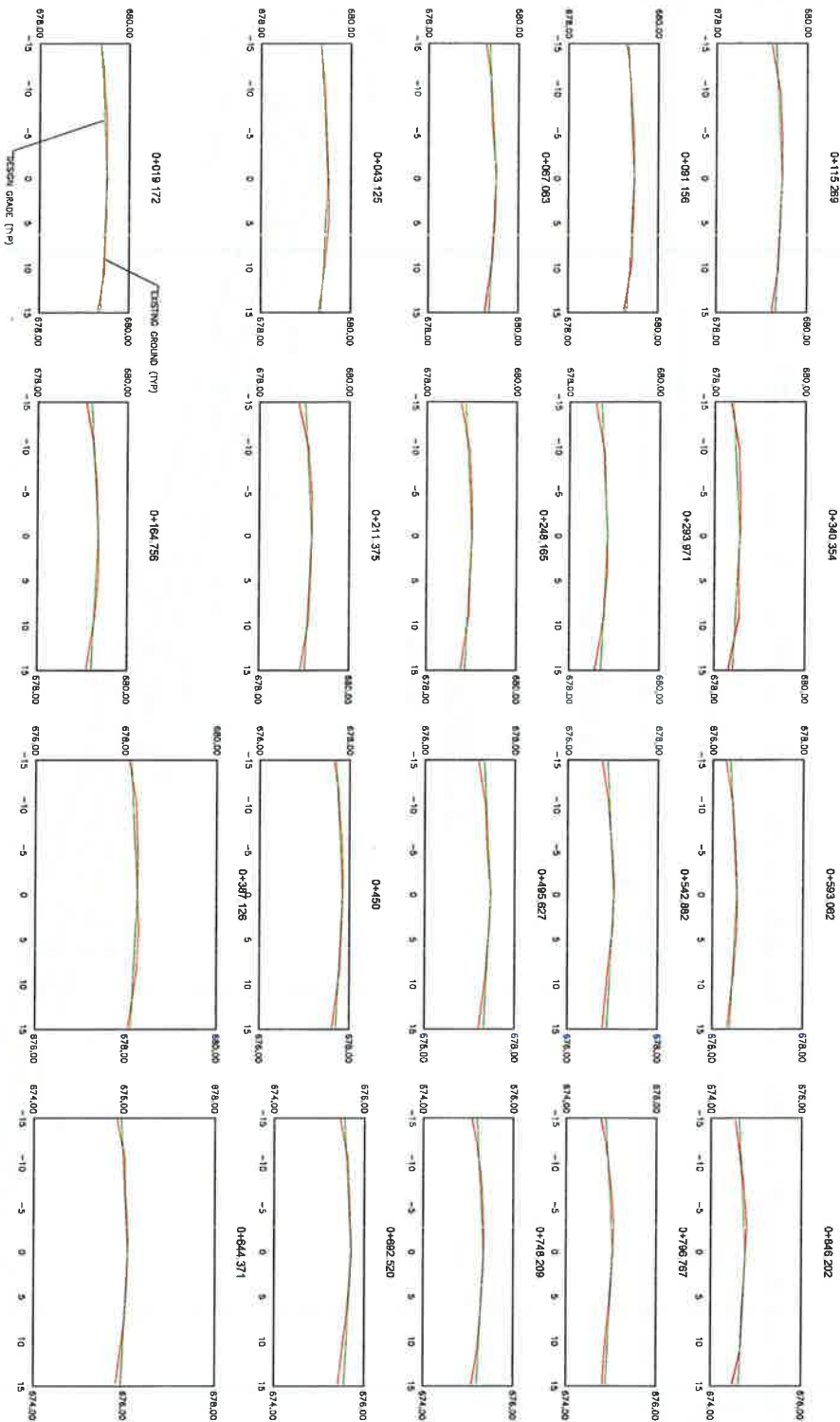
OWNER	U.S.
DESIGNER	U.S.
SURVEY FIRM	U.S.
ENGINEER	U.S.
CONTRACTOR	U.S.
DATE	JULY 2012
SCALE	1:5000 1:117

DISTRICT OF HUDSON'S HOPE
AIRPORT RUNWAY
TOPOGRAPHIC SURVEY
PLAN & PROFILE

CONSULTING PROJECT NO.
1012-18-01
DRAWING NO.
C001

SHEET NO.	REV. NO.
1 OF 3	0

PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT



NOTE: THESE PLOTS ARE CROSS SECTIONS OF THE RUNWAY. THEY ARE NOT TO BE USED FOR ANY OTHER PURPOSE.

AIRPORT RUNWAY CROSS SECTIONS

SCALE: 1/8" = 1'

PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT

LEGEND

DATE	REVISION

DESIGNED BY	
CHECKED BY	
DATE	
PROJECT TITLE	
CLIENT	
CONTRACT NUMBER	
SCALE	
DATE	

DISTRICT OF HUDSON'S HOPE
AIRPORT RUNWAY
CROSS SECTIONS

PROJECT NUMBER	1012-18-01
PROJECT NAME	C001

SHEET NO.	2 OF 3
TOTAL SHEETS	3

PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT

SECTION LINES ON CROSS SECTIONS SHOWN IN FULL-SCALE FROM CENTER LINE



AIRPORT RUNWAY CROSS SECTIONS

SCALE: NTS

PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT

LEGEND

NO.	DATE	REVISION

DESIGNED BY	DATE
CHECKED BY	DATE
DRAWN BY	DATE
IN CHARGE	DATE
PROJECT NO.	
PROJECT NAME	
PROJECT LOCATION	
PROJECT SCALE	
PROJECT DATE	

DISTRICT OF HUDSON'S HOPE
AIRPORT RUNWAY
CROSS SECTIONS

1012-18-01
C002

SHEET NO. 3 OF 3
REV. NO. 0

Pd	Ref #	Description	Posted To	Batch No	SL	Vend #	PO #	Invoice #	Debit	Credit	Balance
Inv. Pd. Date		Work Order									
Account: 01-17-1706-5132		TREE PROGRAM EXPENSES						Fiscal Year: 2016	From Period: 1	To Period: 12	
Include Encumbrance											
5	AP-INV	TREE REBATE G BAS	17/05/2016	0605469	AP	B1070		TREE REBAT	50.00		50.00
	19/05/2016										
5	AP-INV	TREE REBATE E EDG	17/05/2016	0605469	AP	E0490		TREE REBAT	50.00		100.00
	19/05/2016										
5	AP-INV	TREE REBATE E FUR	17/05/2016	0605469	AP	F0030		TREE REBAT	50.00		150.00
	19/05/2016										
5	AP-INV	TREE REFUND D JEW	17/05/2016	0605469	AP	J0280		TREE REBAT	50.00		200.00
	19/05/2016										
5	AP-INV	TREE REBATE J. PO	17/05/2016	0605469	AP	p5050		TREE PROGR	50.00		250.00
	19/05/2016										
5	AP-INV	K BIROSH 2 TREE R	27/05/2016	0605479	AP	B7102		TREE REFND	100.00		350.00
	27/05/2016										
5	AP-INV	TREE REBATE L COM	27/05/2016	0605479	AP	C7400		TREE REBAT	50.00		400.00
	27/05/2016										
5	AP-INV	TREE REBATE R EAS	27/05/2016	0605479	AP	E0310		TREE REBAT	50.00		450.00
	27/05/2016										
5	AP-INV	TREE REBAT D GOUL	27/05/2016	0605479	AP	G0686		TREE REBAT	50.00		500.00
	27/05/2016										
5	AP-INV	TREE REBATE K MIL	27/05/2016	0605479	AP	M4010		TREE REBAT	50.00		550.00
	27/05/2016										
5	AP-INV	TREE REBATE D MIL	27/05/2016	0605479	AP	M7035		TREE REBAT	50.00		600.00
	27/05/2016										
6	AP-INV	TREE REBATE N GIL	01/06/2016	0605500	AP	G0430		TREE REBAT	50.00		650.00
	03/06/2016										
6	AP-INV	TREE REBATE G. SA	01/06/2016	0605500	AP	S5092		TREE REBAT	50.00		700.00
	03/06/2016										
6	AP-INV	TREE REBATE T VIE	01/06/2016	0605500	AP	V3030		TREE REBAT	50.00		750.00
	03/06/2016										
6	AP-INV	TREE REBATE R PEL	08/06/2016	0605523	AP	P6090		TREE GRANT	50.00		800.00
	10/06/2016										
6	AP-INV	TREE REBATE E VAN	08/06/2016	0605523	AP	V2071		TREE REBAT	50.00		850.00
	10/06/2016										
6	AP-INV	TREE REBATE J VAN	08/06/2016	0605523	AP	V2073		TREE REBAT	50.00		900.00
	10/06/2016										
6	AP-INV	TREE REBATE F ZWY	08/06/2016	0605523	AP	Z0014		TREE REBAT	50.00		950.00
	10/06/2016										
6	AP-INV	TREE REBATE S MET	21/06/2016	0605564	AP	M5070		TREE REBAT	50.00		1,000.00
	24/06/2016										
6	AP-INV	TREE REBATE B MER	21/06/2016	0605564	AP	M6040		TREE REBAT	50.00		1,050.00
	24/06/2016										
6	AP-INV	D OLD TREE REBATE	30/06/2016	0605587	AP	O0060		TREE REBAT	50.00		1,100.00
	03/07/2016										
6	AP-INV	TREE REBATE C POW	30/06/2016	0605587	AP	P7000		TREE REBAT	50.00		1,150.00
	03/07/2016										
7	AP-INV	TREE REBATE S MAT	05/07/2016	0605606	AP	M7040		TREE REBAT	50.00		1,200.00
	07/07/2016										
7	AP-INV	TREE REBATE M SWA	12/07/2016	0605620	AP	S7180		TREE REBAT	50.00		1,250.00
	15/07/2016										
7	AP-INV	TREE REBATE B LIN	20/07/2016	0605637	AP	L0470		TREE REBAT	50.00		1,300.00
	22/07/2016										
8	AP-INV	TREE GRANT REBATE	08/08/2016	0605677	AP	G0120		TREE GRANT	50.00		1,350.00
	12/08/2016										
8	AP-INV	TREE GRANT REBATE	08/08/2016	0605677	AP	S0520		TREE GRANT	50.00		1,400.00
	12/08/2016										
8	AP-INV	TREE REBATE R BEE	17/08/2016	0605693	AP	B7270		TREE REBAT	50.00		1,450.00
	19/08/2016										
9	AP-INV	FERTILIZER FOR NE	27/09/2016	0605785	AP	P0080		203259	71.94		1,521.94
	29/09/2016										
10	AP-INV	tape pvc	05/10/2016	0605804	AP	p0080		/203368	2.45		1,524.39
	06/10/2016										
10	AP-INV	9605 DUDLY BACH	12/10/2016	0605816	AP	B0780		TREE REBAT	50.00		1,574.39
	13/10/2016										
10	AP-INV	TREE REBAT BACH 9	12/10/2016	0605816	AP	B0780		TREE REBAT	50.00		1,624.39
	13/10/2016										
10	AP-INV	FENCE FOR TREES	12/10/2016	0605816	AP	P0080		203394	1,037.26		2,661.65
	13/10/2016										
10	AP-INV	TREES FOR BCH TRE	25/10/2016	0605839	AP	S0320		16612	4,286.25		6,947.90
	27/10/2016										
10	0155	MC OCT: TREE PROG	31/10/2016	0605886	GL	100/113			731.56		7,679.46
		Encumb. to date:							0.00		7,679.46

GL Account Summary						
Open Year	YTD Trans	Open Period	Period Trans	Encumbered	Budget	Close Balance
0.00	7,679.46	0.00	7,679.46	0.00	5,000.00	7,679.46

*** End of Report ***

Carbon Tax Calculation Form
Under the Climate Action Revenue Incentive Program

Local Government Name:	District of Hudson's Hope
Contact Information:	
Name:	Tom Matus
Position:	Chief Administrative Officer
Telephone Number:	250-783-9901
Email address:	cao@hudsonshope.ca

**Calculation of carbon tax paid directly by the local government
for fuel purchased between January 1 and December 31, 2016**

Fuel Type	Unit measure	Units	Tax Rate per unit, January 1, 2016 to December 31, 2016	Carbon Tax paid
Most common fuels in a local government context:				
Gasoline	Litre	16820	0.0667	1121.894
Diesel	Litre	25471	0.0767	1953.6257
Bio-Diesel ¹	Litre		0.0767	0
Natural Gas	Gigajoule ²	3926.0338	1.4898	5849.005155
Natural Gas	m ³ ³		0.057	0
Propane	Litre	1386.181	0.0462	64.0415622
Other fuels which are taxed:				
Heating Oil	Litre		0.0767	0
Locomotive Fuel	Litre		0.0767	0
Heavy Fuel Oil	Litre		0.0945	0
Aviation Fuel	Litre		0.0738	0
Jet Fuel	Litre		0.0783	0
Kerosene	Litre		0.0783	0
Naphtha	Litre		0.0765	0
Methanol	Litre		0.0327	0
Butane	Litre		0.0528	0
Ethane	Litre		0.0294	0
Refinery Gas	m ³		0.0528	0
Coke Oven Gas	m ³		0.0483	0
Coal -- Low Heat Value ⁴	Tonne		53.31	0
Coal -- High Heat Value ⁴	Tonne		62.31	0
Coke	Tonne		74.61	0
Petroleum Coke	Litre		0.1101	0
Tires -- shredded ⁵	Tonne		71.73	0
Tires -- whole ⁵	Tonne		62.4	0
Peat	Tonne		30.66	0

Total Carbon Tax Paid: 8988.566417

- Only list fuels that were purchased for the local government's own use, on which carbon tax was paid, and where that carbon tax was not refunded or recovered from another party (e.g., through a lease arrangement). Also do not include any fuels that were exempted from carbon tax (for more information
- Bio-diesel blends must be prorated in order to claim the diesel and bio-diesel portions on the appropriate line. The proportion of the blend (B5, B10, B15 etc) that is conventional hydrocarbon-based diesel is included on the diesel line; consequently, the bio-diesel pro-rated amount must be entered on the bio-diesel line. For example, a 10,000 litre purchase of B10, which is 10% bio-diesel and 90% hydrocarbon-based diesel, would be recorded as 9,000 litres hydrocarbon-based diesel (90% of 10,000
- Marketable Natural Gas may be recorded at either Gigajoules or m³
- Low Heat Value Coal includes Sub-Bituminous Coal; High Heat Value Coal includes Bituminous Coal
- Only include tires if they are combusted

I declare that the information contained in this Carbon Tax Calculation Form is true and correct and based on actual accounting records and not estimates. I am also aware of the requirement to report publicly by June 1st.

Signature of Chief Administrative Officer 102/113

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johannson and Council

SUBJECT: Donations


DATE: 2017-02-16

FROM: Emily Nusse

Council requested a report in regard to the donations received relating to the Winter Carnival. The following is a detailed breakdown showing the sponsors and amounts donated:

2017 Winter Carnival Sponsorship Totals

Name	Sponsorship \$
Progress Energy	\$ 2,000.00
Canbriam	\$ 2,000.00
BCHydro	\$ 1,000.00
FortisBC	\$ 1,000.00
Urban Systems	\$ 1,000.00
TransCanada	\$ 1,500.00
Spectra Energy	\$ 1,000.00
Hope For Health	\$ 1,000.00
Burnin Rubber	\$ 200.00
Andrew's Comp Sol	\$ 100.00
HH Lion's Club	\$ 300.00
New Horizons	\$ 50.00
Yellowhead	\$ 100.00
W6 Ranch	\$ 250.00
Butler Ridge	\$ 300.00
BCHydro	\$ 252.00
Energetic Transport Ltd	\$ 500.00
Safeway FSJ	\$ 100.00
Total Donations	\$ 12,652.00


Emily Nusse, SEC

Pool

	# units	cost per unit	Total per item
Capital Items			
Break Room			
Dish Tub sink			
Wall Awnings			
Hot tub/Spray Park			
Water slide			\$4,678.15
Pool cover		\$ 2.90 per sq/ft	
Electric Patio Heater			
Operational Items			
lifejackets	60	\$ 41.10	\$2,466.00 15-20 per size
Flutter boards	1 case of 12	\$ 202.50	\$ 202.50
Play raft	4	\$ 185.35	\$ 741.40
Play mat	8	\$ 128.80	\$1,030.40
handbags	20	\$ 46.15	\$ 923.00
exercise belts	24	\$ 48.75	\$1,170.00
aqua fit noodle	20	\$ 18.65	\$ 373.00
swim bars	10	\$ 32.75	\$ 327.50
pull buoys	10	\$ 11.75	\$ 117.50
swim flippers			
Hockey nets	2	\$ 100.00	\$ 200.00
Training AED machines	3	\$ 217.80	\$ 653.40
Annie Doll	5		3 adult, 1 child. 1 infant
Rescue Dolls	2		
Maintenance service			
removal of grass			
staffing			

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johansson and Council
SUBJECT: Capital Asset Budget item report
DATE: 2017-02-16
FROM: Tammy Andersen, Corporate Officer

At the January 30th, 2017 Regular Council Meeting, staff were directed to provide the following information:

General Capital

- **1100-5714 REC: L&B- Grass removal**
 - Verbal report- Director of Public Works
- **1100-5715 REC: M&E- Arena Flooring**
 - Testing confirmed the presence of Asbestos
 - Received quotes for replacement ranging between \$62,326 to \$124,867 with a potential additional \$9,960 for prep work, these amounts are not including tax(see attached)
 - Received quote for removal of existing floor - \$32,025 tax included(see attached)
- **1100-5717 DPW: M&E –Safety Equipment**
 - Verbal Report- Director of Public Works

Reserve Totals: See attached



Tammy McKeown, Corporate Officer

Capital Asset Budget Discussion

- Water Capital
 - 4001-5706 Water Infrastructure Capital
 - Remove FY 2020 note
- Sewer Capital
 - 5001-5703 Machinery & Equipment
 - Remove line items

Discussion in regard to Reserve Fund Policy, Councillor Middleton to bring forward

- General Capital
 - 1100-5714 REC: L&B
 - Grass Removal-Discussion in regard to replacement material to be used. Staff to bring back options to consider
 - 1100-5715 REC:M&E
 - Remove allocation for Dinosaur Lake Playground
 - Increase budget amount for Cameron Lake Playground to \$60,000
 - Remove Jacuzzi/Spray Park
 - Report for Arena Flooring to be forwarded to CAO
 - Remove ATV campground Skatepark upgrade and Basketball court upgrade
 - Light Industrial Park
 - Remove from budget
 - 1100-5717 DPW: M&E
 - Staff to provide report on safety equipment
 - Remove EK35
- Staff directed to Provide Updated Reserve Totals.



18949 111ave NW Edmonton, Alberta
T5S 2X4
Ph: 780-457-4652
Fax: 1-844-767-7111

Certificate of Analysis

Bulk (ACM) Identification:

Visual ID (Area Estimation) NIOSH 9002 (modified)

Revision# : 0
Client:
Residential

Contact: Cindy Edgar
COC#: 44664

Report Number:
Not Provided
Report Date: Friday, February 3, 17
Samples Collected: Monday, January 23, 17
Date Received: Thursday, February 2, 17
Turn Around Requested: Rush 24 hr.

EWL Log #	Sample #	Client Sample Information	Phases/Color/Fibrous/Non-Fibrous/Homogeneity	Asbestos Content Type & %	Other Materials Detected	Analyst
-----------	----------	---------------------------	--	---------------------------	--------------------------	---------

108668-1	1	#1	100% Black thick tarred sheet/ non homogenous/ fibrous	ND	NFM	FK
----------	---	----	--	----	-----	----

108668-2	2	#2	100% Black hard tarred sheet/ non homogenous/ fibrous	Chrysotile 1-5	NFM	FK
----------	---	----	---	----------------	-----	----

Enviro-Works Inc. is accredited by CALA to ISO/IEC 17025. For scope of Accreditation Visit: www.enviro-works.com

NFM=Non fibrous material

ND=None detected

VM=Vermiculite & mica

GF=Glass fibre

MW=Mineral wool

P=Perlite

SF=Synthetic fibre

*=Estimated percentage of asbestos is <0.1%

Reviewed By:

Cherie Laplante, B.Sc.,
Lab Manager



CALA
Testing
Accreditation No. A 3866



18949 11 Ave NW, Edmonton, Alberta T5S 2X4 p: (780) 457-4652 f: 1-844-767-7111

LABORATORY CHAIN OF CUSTODY

LAB CLIENT: District of Hudson's Hope
 ADDRESS: 9904 Dudley Drive, PO Box 830 Hudson's Hope, BC
 Email: oxe.no@hudsonshope.ca
 Phone: 250-783-5568 Fax: (250) 783-5568
 Credit Card #: _____
 DATE: Jan 23 2017
 PROJECT: _____
 PO#: _____
 FIVE

Turnaround Time: ☐ Rush (3 hour) ☒ Rush 24 hour ☐ 1-3 Days ☐ *Double Rush (Evening/Weekend surcharge applied)

Date Sampled

108/113

RECEIVED

FEB 02 2017

1088608

info@ndco-wärte.com

www.enrpro-works.com

49977
COC#

13:30 BK

RECEIVED

...

LABORATORY CHAIN OF CUSTODY

ADDRESS: 9904 Dudley Drive, PO Box 830 Hudson's Hope, BC V6A 6A6 CONTACT NAME: Cindy Edmuns

Email: oxe-na@hudsonsnode.ca

Phone: (250) 783-5568 Fax: (250) 783-5568

Credit Card #:

Turnaround Time: ☐ Rush (3 hour)

X Rush 24 hour

Q 1-3 Days

☐ "Double Rush (Evening/Weekend surcharge applied)

Sample #	Date Sampled	Asbestos								Mould						Lead in Paint		VOC	Radon	Bacteria	Time on	Time off	Flow Rate	Cassette #	Location/Sample Description	
		Bulk Dry (PLM)/NIOSH 9002	Bulk Dry (PLM)/EPA/600/R-92/116	200 Point Count	400 Point Count	1000 Point Count	Bulk Vermiculite/BPA/R-04/004	Bulk Dry (TEM)/contract lab	Fibre Count (PCM)	Wetle ACS strip	NVA Cassette	Surface swab	Surface tape	Bulk dry	TCLP	ASTM D675-08	Air/EPA TO-17	E-Pero	Total Count							
1		X																							#1	
2		X																							#2	
3																										
4																										
5																										
6																										
7																										
8																										
9																										
10																										

*Any weekend or evening analysis must be pre-arranged with the lab first

Signature:

Yellow Copy: Client

White Copy: EWI

***Any weekend or evening analysis must be pre-arranged with the lab first**



Hi-Pro Sporting Goods Ltd.
173 Stepping Stones Crescent
Vernon, BC
V1H 1X2

Quote

Date	Quote #
2017-01-23	340

Name / Address
HUDSON HOPE ARENA BOX 330 HUDSON HOPE, BC V0C 1V0

Terms
Net 30

Description	Qty	Rate	Total
Supply and Install approx. 6360 sq ft of Dinoflex Metro 10mm Rubber tiles. Price includes approved adhesive, freight, installation and siliconing wall edges in change rooms, bathroom, and halls. This Price does not include removal of current flooring, any disposal costs or if concrete needs to be grinded once old floor is up. See price at bottom for concrete grinding. Price for floor removal is to follow.		68,193.00	68,193.00
Supply and Install approx. 6360 sq ft of Pro XL 10mm Rubber tiles. Price includes approved adhesive, freight, installation and siliconing wall edges in change rooms, bathroom, and halls. This Price does not include removal of current flooring, any disposal costs or if concrete needs to be grinded once old floor is up. See price at bottom for concrete grinding. Price for floor removal is to follow.		110,716.00	110,716.00
Supply and Install approx. 6360 sq ft of Mondo Sport Impact 10mm Rubber tiles. Price includes approved adhesive, freight, installation and siliconing wall edges in change rooms, bathroom, and halls. This Price does not include removal of current flooring, any disposal costs or if concrete needs to be grinded once old floor is up. See price at bottom for concrete grinding. Price for floor removal is to follow.		124,867.00	124,867.00
		Subtotal	
		Sales Tax	
		Total	

GST/HST No.

829543107

Phone #	Fax #	E-mail	Web Site
250-542-4224	250-542-4224	brad.miller@hiprosports.net	www.hiprosports.net

1100-5715



Hi-Pro Sporting Goods Ltd.
173 Stepping Stones Crescent
Vernon, BC
V1H 1X2

Quote

Date	Quote #
2017-01-23	340

Name / Address
HUDSON HOPE ARENA BOX 330 HUDSON HOPE, BC V0C 1V0

Terms
Net 30

Description	Qty	Rate	Total
Supply and Install approx. 6360 sq ft of Mondo Sport Impact 6mm Rubber tiles. Price includes approved adhesive, freight, installation and siliconing wall edges in change rooms, bathroom, and halls. This Price does not include removal of current flooring, any disposal costs or if concrete needs to be grinded once old floor is up. See price at bottom for concrete grinding. Price for floor removal is to follow.		107,626.00	107,626.00
Supply and Install approx. 6360 sq ft of Mondo Ramflex 10mm Rubber tiles. Price includes approved adhesive, freight, installation and siliconing wall edges in change rooms, bathroom, and halls. This Price does not include removal of current flooring, any disposal costs or if concrete needs to be grinded once old floor is up. See price at bottom for concrete grinding. Price for floor removal is to follow.		108,576.75	108,576.75
Supply and Install approx. 6360 sq ft of Mondo Ramflex 6mm Rubber tiles. Price includes approved adhesive, freight, installation and siliconing wall edges in change rooms, bathroom, and halls. This Price does not include removal of current flooring, any disposal costs or if concrete needs to be grinded once old floor is up. See price at bottom for concrete grinding. Price for floor removal is to follow.		93,391.00	93,391.00
		Subtotal	
		Sales Tax	
		Total	

GST/HST No.

829543107

Phone #

250-542-4224

Fax #

250-542-4224

E-mail

brad.miller@hiprosports.net

Web Site

www.hiprosports.net



Hi-Pro Sporting Goods Ltd.
173 Stepping Stones Crescent
Vernon, BC
V1H 1X2

Quote

Date	Quote #
2017-01-23	340

Name / Address
HUDSON HOPE ARENA BOX 330 HUDSON HOPE, BC V0C 1V0

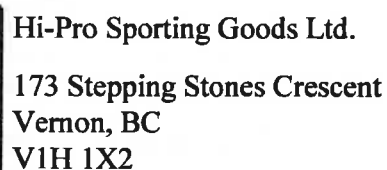
Terms
Net 30

Description	Qty	Rate	Total
Supply and Install approx. 6360 sq ft of Stamina Black 10mm Rubber mats. Price includes approved adhesive, freight, installation and siliconing wall edges in change rooms, bathroom, and halls. This Price does not include removal of current flooring, any disposal costs or if concrete needs to be grinded once old floor is up. See price at bottom for concrete grinding. Price for floor removal is to follow.		62,326.00	62,326.00
Supply and Install approx. 6360 sq ft of Stamina Black with speckle (grey or blue) 10mm Rubber mats. Price includes approved adhesive, freight, installation and siliconing wall edges in change rooms, bathroom, and halls. This Price does not include removal of current flooring, any disposal costs or if concrete needs to be grinded once old floor is up. See price at bottom for concrete grinding. Price for floor removal is to follow.		64,292.00	64,292.00
To Grind off old adhesive and scuff up concrete. We will not know if this is needed until the removal has been done. GST on sales		9,960.00	9,960.00
		Subtotal	
		Sales Tax	
		Total	

GST/HST No.

829543107

Phone #	Fax #	E-mail	Web Site
250-542-4224	250-542-4224	brad.miller@hiprosports.net	www.hiprosports.net



Quote

Date	Quote #
2017-02-14	353

Name / Address
HUDSON HOPE ARENA BOX 330 HUDSON HOPE, BC V0C 1V0

Terms
Net 30

Description	Qty	Rate	Total
Removal and disposal of ashpault planking containing asbestoes. Approx. 5500 sq ft		30,500.00	30,500.00
Includes all: labour / materials / bagging / clean up / disposal fees Setting up of containment areas Setting up of equipment as needed GST on sales		5.00%	1,525.00
		Subtotal	\$30,500.00
		Sales Tax	\$1,525.00
		Total	\$32,025.00

GST/HST No.

Phone #	Fax #	E-mail	Web Site
250-542-4224	250-542-4224	brad.miller@hiprosports.net	www.hiprosports.net

	A	B	C	D
1		BAL OF FNDS COMBINED	INTEREST EARNED	2017
2	NP S& CU FUND #	AFTER OCT INTEREST 2016	2016	OPENING
3				
4				
5	#210/#206 CAP MACH & EQUIP RESERVE FUND	2,008,291.68	15,788.25	2,024,079.93
6				
7	#204 WATER RESERVE FUND	739,212.32	14,550.88	753,763.20
8				
9	#205 SEWER RESERVE FUND	0.00	7,817.53	7,817.53
10				
11	#208 TX SALE PRO RESERVE FUND	207,637.35	692.70	208,330.05
12				
13	#661 PROTECTIVE SERVICE FUND	291,396.98	325.21	291,722.19
14				
15	#211 LAND RESERVE FUND	114,503.14	732.75	115,235.89
16				
17				
18		3,361,041.47	39,907.32	3,400,948.79
19				
20				
21	OTHER FUNDS			
22				
23	#209 OPERTG GENRL FUND	433,976.43	2,169.35	436,145.78
24	#202 CEMETARY FUND	15,402.62	294.20	15,696.82
25				
26		449,379.05	2,463.55	451,842.60

RESERVE

