

DISTRICT OF HUDSON'S HOPE

AGENDA

Council Chambers

Monday, December 14, 2015 at 7:00 PM

- 1. Call to Order:**

- 2. Notice of New Business:**
 - Mayor's List
 - Councillors Additions
 - CAO's Additions

- 3. Adoption of Agenda by Consensus:**

- 4. Declaration of Conflict of Interest:**

- 5. Adoption of Minutes:**
 - M1 November 9th, 2015 Regular Council Meeting Minutes Page 1
 - M2 November 23rd, 2015 Regular Council Meeting Minutes Page 6

- 6. Business Arising Out of the Minutes:**

- 7. Delegations:**

- 8. Staff Reports:**
 - SR1 Electronic Cigarettes Page 11
 - SR2 Christmas/New Year's Office Closure Page 27
 - SR3 Protective Services Update Page 28

- 9. Bylaws:**
 - B1 Cemeteries Management Amendment Bylaw No. 851, 2015 Page 33
 - B2 OCP Bylaw No. 854, 2015 Page 35
 - B3 Zoning Plan Amending OCP Bylaw No. 855, 2015 Page 43
 - B4 Fees and Charges Bylaw No. 856, 2015 Page 49
 - B5 Fees and Charges Amendment Bylaw No. 857, 2015 Page 52
 - B6 Business License Amendment Bylaw No. 859, 2015 Page 58

10. Correspondence

C1	Selina's update from Victoria – AGLG/DNA/etc.	Page 70
C2	Coastal GasLink Pipeline Project Update #35	Page 72
C3	Threatened Closure of Telepharmacy in Hudson's Hope	Page 75
C4	Progress update on palaeontological project proposal	Page 77
C5	NH-'Connecting' health care services through innovative access: Northern Health Connections	Page 79
C6	Williston Lake Track Site	Page 82
C7	BCH-News Release Site C civil work contract to create thousands of construction jobs, business opportunities for B.C.	Page 109
C8	NH-Northern Health marks World AIDS Day 2015 by building on past success	Page 114
C9	NCLGA Call for Resolutions, Nomination & AGM Bids	Page 116
C10	District of Kent-Downloading of DNA Analysis Costs	Page 118
C11	NH-Warning about Northern Health staff impersonators	Page 126
C12	Discussion re: Hudson's Hope re: BCAS	Page 127
C13	Tree Canada – BC Hydro Project # BC Hydro 15-13	Page 129
C14	British Columbia Community Achievement Awards	Page 130
C15	Written Hearing: BC Hydro's Response to objections to BC Hydro's Application for Water Licence and Permit over Crown Land for Site C Clean Energy Project on Peace River	Page 134
C16	Transit Funding Concerns in the District of Squamish	Page 148
C17	NH-Northern Health Connections annual schedule changes during holiday season	Page 151
C18	Risk Management Grant Certificate of Award	Page 153

11. Reports by Mayor & Council on Meetings and Liaison Responsibilities

CR1	Light Industrial Housing Committee – meeting minutes update November 26 th & December 7 th meetings	Page 156
CR2	North Peace Airport Society Updates for meeting	Page 160
CR3	BC Hydro Agriculture Mitigation Consultation Meeting Report & Meeting with School District #60	Page 172
C4	NEBC Resource Municipalities Coalition Upstream Update Forum November 25 th	Page 173

12. Old Business:

13. New Business:

14. Public Inquiries:

15. Adjournment:



REGULAR COUNCIL MEETING
November 9, 2015
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Caroline Beam
Councillor Nicole Gilliss
Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Heather Middleton

Staff: CAO, Tom Matus
Director of Protective Services, Robert Norton
Deputy Clerk, Dwylla Moraice Budalich

Absent: Forman of Public Works, Layton Bressers

Other: 7 in gallery

1. **CALL TO ORDER:**
The meeting called to order at 6:03 p.m. with Mayor Johansson presiding.
 2. **NOTICE OF NEW BUSINESS:**
Mayors Additions: Rate Design Model
Councillors Additions: None
Staff Additions: None
 3. **ADOPTION OF AGENDA BY CONSENSUS:**
The November 9, 2015 Regular Council meeting agenda was adopted by consensus.
 4. **DECLARATION OF CONFLICT OF INTEREST:**
 5. **ADOPTION OF MINUTES:**
- M1 **October 26, 2015 Regular Council Meeting Minutes** 0550-01
RESOLUTION NO. 172
M/S Councillors Heiberg/Miller
THAT:
"The minutes of the October 26, 2015 Regular Council Meeting be adopted as amended."
CARRIED

6. **BUSINESS ARISING OUT OF THE MINUTES:**

- BR1 **C3-ECOFOR-Application Pursuant to the Environmental Management Act on behalf of BC Hydro and Power Authority** 0400-30
Staff to follow up question: Is this the concrete for all of the houses that BC Hydro will be moving? Where is the site located? Where is the debris coming from?
- BR2 **C2-Declared 'A Day For Our Common Future' to be December 11th, 2015** 0630-01
No further action to be taken.
- BR3 **C4-PRGT-Follow up, Councillor Miller has not heard back from Rebecca McElhoes.** 6660-20

7. **DELEGATION:**

- D1 **Wasting water & money on flowers - Eileen Gallant** 0220-01
- Radio station still not working
 - Cut budget for flowers - more perennials and only one row of flowers
 - Wasting water - watering all the time
 - Need bigger hot water tank for pool showers
 - Lynx Creek subdivision road needs new pavement
 - Public toilets
- D2 **MFLNRO, MOE, BCOGC AND NH - Summary on Brenot Creek landslide** 0220-01
Representatives from MFLNRO, BCOGC and NH present their understanding of the landslide at Brenot Creek - Present were: Chelton van Geloven (FLNRO/MOE), Marten Geertsema (FLNRO), Allan Chapman (BCOGC), Dave Tamblyn (NH), Alan Clay (BCOGC) and James O'Hanley (BCOGC).
- Not a safe area
 - Could slide again
 - Previous slide many years ago
 - Heavy metals in sands
 - Turbidity of water very high
 - Game camera installed Nov. 3/15 to monitor

8. **STAFF REPORTS:**

- SR1 **Campground Year-End Report** 0
RESOLUTION NO. 173
M/S Councillors Gilliss/Miller
THAT:
"That Council approve Administration amend the Fees and Charges Bylaw #843, 2014 to include the following fees:
Campgrounds for all Campsites:
Daily Fee: \$20.00 all campgrounds
Season Pass: \$200.00 (Residents only)
7 night Punch Card: \$100.00
Firewood \$5.00 (no free bundle)"
CARRIED
Council would like additional information on actual percentage of usage over the season. Also, if fees are going up then council would like to see improvements to the campgrounds and new playground.

- SR2 **Consultant-Wastewater Facility Upgrade** 0
- With upgrades will facility accept Industrial waste? Yes, and it will all be tested and monitored before accepting
 - Is cell 3 near impact lines?

RESOLUTION NO. 175

M/S Councillors Heiberg/Middleton

THAT:

"District Council by resolution authorizes a direct purchase in circumstances they consider appropriate"; and "approve Urban Systems as the Lead Consultant Project Manage, including the 'Work Program-Environmental Investigations And Detailed Design For Wastewater Facility Upgrades' and 'Work Program Sewage Treatment Plant & Trucked Waste Facility Construction Services' at a combined estimated cost of \$610,300.00."

CARRIED

Councillor Gilliss opposed.

- SR3 **Peace River Agreement-Ministry of Community, Sport and Cultural Development** 0
FOR INFORMATION

- SR4 **Shop Site Preparation-Schedule of Quantities and Prices** 0
FOR INFORMATION

- SR5 **Survey for Hudson's Hope Sewage Treatment Plant** 0
FOR INFORMATION

- SR6 **BCF-SCF Funding Agreement** 0
RESOLUTION NO. 176

M/S Councillors Gilliss/Middleton

THAT:

"Council approve The Government of Canada and the Province of British Columbia New Building Canada Fund-Small Communities Fund Funding Agreement in the amount of \$1,585,332.00."

CARRIED

- SR7 **CAO, Action and other Updates** 0
FOR INFORAMTION

- SR8 **Quote for Microsoft Surface Pro 4 tablets** 0
- If new tablets purchased need to commit to paper free agenda/meetings
 - Get quote to include 3 additional tablets for CAO, Director of Protective Services and Foreman of Public Works.
 - Include in Budget for next year.

- SR9 **Appointment of Robert Norton to the North Peace Airport Society** 0
RESOLUTION NO. 174

M/S Councillors Heiberg/Miller

THAT:

"Council appoint Robert Norton, Director of Protective Services, as the replacement for Rich Brown on the North Peace Airport Society board."

CARRIED

9. **CORRESPONDENCE:**
- C1 **Northern BC Tourism Impact Award** 0
FOR INFORMATION
- C2 **Prince Rupert Gas Transmission Project Receives Oil and Gas Commission Approvals** 6660-20
FOR INFORMATION
- C3 **NH-Workplace health and safety programs front and centre at Northern Health board meeting** 0400-80
FOR INFORMATION
- C4 **Adoption Awareness Month** 0
FOR INFORMATION
- C5 **Alaska Highway Corridor Nomination Submitted – Darryl Johnson** 0
Staff to prepare letter of support for Darryl Johnson
- C6 **Thank-you – Samantha MacDonald** 0
• Great job Arena Staff
• Received many good responses and comments
Staff to information Arena Staff of the thank-you received.
- C7 **Auditor General for Local Government – Gordon Ruth** 0
FOR INFORMATION
- C8 **2016 BC Natural Resource Forum** 0
RESOLUTION NO. 177
M/S Councillors Heiberg/Gilliss
THAT:
"Council approve up to two council members to attend the 2016 BC Natural Resource Forum on January 19-21, 2016 in Prince George, BC."
CARRIED
- C9 **BCH-Agriculture Monitoring and Follow-up Program** 0
• \$20 million dollar fund being set up
• Should be directed to part of industry most important – horticulture
• Agreement that Agriculture in the area 0
• Is PRRD responding? Staff to inquire with PRRD as to direction they are taking
- C10 **Local Residents 7 British Columbians First – IUOE Local 115** 0
FOR INFORMATION
Staff to include in January Bulletin if there is space and put on Facebook.
- C11 **PRRD Media Release – Preliminary Results-Somestic Sewage Receiving** 0
FOR INFORMATION
10. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISONS RESPONSIBILITIES:**

- CR1 **Welcome Wagon Program** 0
Councillor Gilliss:
• Should the program move forward
• Councillor Gilliss to compile more information and bring back to council
Staff to forward information to Councillor Gilliss on what is currently given to New Residents.

11. **OLD BUSINESS:**

- OB1 **Rate Design** 0
• Production cost in scope
• No district money to be offered
12. • BC Utility Commission allowing claim for loss
• Mayor Johansson to do more work on topic

13. **NEW BUSINESS:**

ADJOURNMENT:

Mayor Johansson declared the meeting adjourned (9:01 p.m.)

Diarized

DIARY

Conventions/Conferences/Holidays

DY1	<i>PRRD: Solid Waste Disposal</i>	<i>05/12/14</i>
DY2	<i>Airport Resurface and Redevelopment</i>	<i>05/12/14</i>
DY3	<i>Co-Op Correspondence Re: Card Lock</i>	<i>11/12/13</i>
DY4	<i>Capital Projects Meeting (every 6 months)</i>	<i>10/14/14</i>
DY5	<i>Financial Assistance Grant Policy</i>	<i>03/09/15</i>
DY6	<i>Special Events Contract</i>	<i>05/01/15</i>
DY7	<i>Herbicide/Pesticide Bylaw</i>	<i>05/01/15</i>
DY8	<i>2016 Budget Meetings to start in February</i>	<i>05/11/15</i>
DY9	<i>Wood & Tent Policy Changes</i>	<i>07/13/15</i>
DY10	<i>Youth Volunteer of the Year</i>	<i>08/10/15</i>
DY11	<i>Community Rebate – Plant a Tree</i>	<i>08/10/15</i>
DY12	<i>Bylaw 588 to be looked at after Bylaw 852 adopted</i>	<i>09/14/15</i>
DY13	<i>Policy for Ice – Putting in and taking out</i>	<i>09/14/15</i>

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson



**REGULAR COUNCIL MEETING
November 23, 2015
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS**

Present: Council: Mayor Gwen Johansson
Councillor Caroline Beam
Councillor Travous Quibell
Councillor Nicole Gilliss
Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Heather Middleton

Staff: CAO, Tom Matus
Director of Protective Services, Robert Norton
Forman of Public Works, Layton Bressers
Deputy Clerk, Dwylla Moraice Budalich

Absent: none

Other: 1 in gallery

1. **CALL TO ORDER:**
The meeting called to order at 6:04 p.m. with Mayor Johansson presiding.
2. **NOTICE OF NEW BUSINESS:**
Mayors Additions: None
Councillors Additions: Safety of Brenot Creek
New Tablets
Staff Additions: None
3. **ADOPTION OF AGENDA BY CONSENSUS:**
The November 23, 2015 Regular Council meeting agenda was adopted by consensus.
4. **DECLARATION OF CONFLICT OF INTEREST:**
Councillor Gilliss declared a conflict of interest with the Staff Report on the Bulletin Advertising.
5. **ADOPTION OF MINUTES:**
6. **BUSINESS ARISING OUT OF THE MINUTES:**

MZ

7. **DELEGATION:**
- D1 **Cpl Trevor Romanchych: Hudson's Hope RCMP – Report to Mayor and Council** 0
Cpl Romanchych read to the report as presented.
8. **STAFF REPORTS:** 0
- SR1 **Youth Councillor: Discussion Paper** 0
Council created a committee to discuss aspects to include in the Youth Councillor position. Councillor Beam with head the committee and Councillor Quibell and Councillor Middleton will be a part of the committee. 0220-01
- SR2 **BC Wildfire Service Fuel Cache** 0220-01
RESOLUTION NO. 178
M/S Councillors Heiberg/Middleton
THAT:
"Council approve the lease term to the Ministry of Forests, BC Wildfire Service Fuel Cache at the District of Hudson's Hope Airport for the sum of One (\$1.00) Dollar for a five year term commencing November 1st, 2015 to October 31st, 2020."
CARRIED 0220-01
- SR3 **2016 Council Meeting Calendar**
RESOLUTION NO. 179
M/S Councillors Quibell/Miller
THAT:
"Council adopt the attached meeting schedule for the 2016 Regular Council Meeting dates."
CARRIED
- SR4 **Bulletin Advertising** 0
Staff to amend bylaw.
Councillor Gilliss leaves the room @ 6:17pm and returns @ 6:25 pm.
RESOLUTION NO. 180
M/S Councillors Beam/Quibell
THAT:
"Administration amend the Fees and Chagres Bylaw to include the new fees for Bulletin Advertising. Council requests that the 1 year prepaid advertising get more of a discount that ½ year prepaid advertising."
CARRIED
- SR5 **Zamboni Purchase/Ice Re-Surfacer Purchase** 0
RESOLUTION NO. 181
M/S Councillors Middleton/Heiberg
THAT:
"Council approve the expenditure to send Ed Reschke (and/or Keith Reschke) to Burnaby to assess the condition of the Ice Resurfacer at Vimar and upon the approval and satisfaction by Ed Reschke of the state of the ice re-surfacer, authorize Ed Reschke to purchase the machine for \$69,000.00 plus applicable taxes."
CARRIED

And

RESOLUTION NO. 182

M/S Councillors Quibell/Gilliss

THAT:

"Council approve the submission of the Northern Development Initiatives Trust, Community Halls and Recreation Facilities grant application: for NDIIT project review on January 26th, 2016."

CARRIED

SR6	Forman of Public Works Report	0
	<ul style="list-style-type: none">• Paving plan – would like to know cost of resurfacing Lynx Creek Subdivision• Better to do more paving at once to keep mob/demob costs down• Staff to work on bylaw for industrial road use – need to get agreements to cover road damages• Trail and sidewalk plan – forward OCP information to councillors• Need cost of putting sidewalks in – staff to report on costs to do sidewalks, include in the budget Capital Plan• Sidewalks to include: Post Office, Pool to School, Thompson Subdivision connection, Dudley-Garbitt-Library	
SR7	CAO, Action and other Updates	0
	Bullhead Mountain Curling Club	0
	<ul style="list-style-type: none">• Staff to follow up with Club on agreement• Elevator repairs need to be done	
	Shop Site Preparation Tender	0
	<ul style="list-style-type: none">• Is there a site prep bylaw in place to include all the items for the vision of the location and Light Industrial area• When updating the OCP need to make sure requirements are included – have LI area as a development permitted area	
	Water Comptroller-Site C Water Licence Application	0
	<ul style="list-style-type: none">• If Fort Nelson will make recommendation in writing to BCH – it would be nice if DOHH could get a copy of the recommendation.	
	Diarized Items	0
	<ul style="list-style-type: none">• Remove Herbicide/Pesticide diarized item off of the list	
	Crown Grant Offer – Light Industrial	0
	<ul style="list-style-type: none">• Granted extension to March 4, 2016• Timber evaluation done• Drafted bylaws• ALC-exclusion need to be approved in 120 days-as long as we get and application submitted in 120 days we will meet requirements.• Need to deal with road closure before survey can be done.	
	MOTI meeting	0
	<ul style="list-style-type: none">• Meeting on November 26, 2015• Advertise meeting• Mayor Johansson, Councillors Miller, Quibell and Heiberg to attend with CAO• Mention to MOT about road use/damage	
9.	Bylaw:	
B1	Fees and Charges Bylaw No. 856, 2015	0
	RESOLUTION NO. 183	
	M/S Councillors Gilliss/Middleton	

THAT:

"Council to give first, second and third reading for the Fees and Charges Amending Bylaw No. 856, 2015."

CARRIED

10. **CORRESPONDENCE:**

C1 **HH Minor Hockey Letter**

0

Staff to write a letter asking the club to ask for specific and inform them of the Grant that will come out in February 2016.

C2 **North Peace Airport Society Orientation Seminar with Fred Banham-Dec 1**
FOR INFORMATION

0400-80

C3 **Tele pharmacy**

C4 **Support Ricky Warren**

0510-20

C5 **CBYG-FM Prince George-New transmitter in Hudson's Hope**

6660-20

C6 **Framework for an Agricultural Mitigation & Compensation Plan for the Site C**
Clean Energy Project-Stakeholder Meetings

0400-80

C7 **BC Hydro-WAC Bennett Dame Rip-rap Upgrade Project application filed with**
BC utilities Commission

6750-20

C8 **PRGT Project - Activity Update #30 November-December 2015**
FOR INFORMATION

C9 **Beauty Council Western Canada Letter**
FOR INFORMATION

5600-05

11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISONS**
RESPONSIBILITIES:

1770-01

CR1 **OLD BUSINESS:**

11. **NEW BUSINESS:**

0400-60

12. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned (9:01 p.m.)

Diarized

13.	DIARY		
	Conventions/Conferences/Holidays		6660-20
DY1	<i>PRRD: Solid Waste Disposal</i>	05/12/14	
DY2	<i>Airport Resurface and Redevelopment</i>	05/12/14	
DY3	<i>Co-Op Correspondence Re: Card Lock</i>	11/12/13	
DY4	<i>Capital Projects Meeting (every 6 months)</i>	10/14/14	
DY5	<i>Financial Assistance Grant Policy</i>	03/09/15	
DY6	<i>Special Events Contract</i>	05/01/15	
DY8	<i>2016 Budget Meetings to start in February.</i>	05/11/15	
DY9	<i>Wood & Tent Policy Changes</i>	07/13/15	
DY10	<i>Youth Volunteer of the Year</i>	08/10/15	
DY11	<i>Community Rebate - Plant a Tree</i>	08/10/15	6750-20
DY12	<i>Bylaw 588 to be looked at after Bylaw 852 adopted</i>	09/14/15	
DY13	<i>Policy for Ice - Putting in and taking out</i>	09/14/15	

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson

REQUEST FOR DECISION

RFD#:	Date: November 25, 2015
Meeting#: CM121415	Originator: Tom Matus, CAO
RFD TITLE: electronic cigarettes	

BACKGROUND:

Council directed to have its no smoking bylaw amended to include 3-cigarettes (vaping) prohibited. We have found that in fact the District of Hudson's Hope does not have a no smoking bylaw but it does have a Tobacco Free Zones Policy, (attached).

DISCUSSION:

We have amended the Tobacco Free Zones Policy to include the following:

Definitions:

"electronic cigarette" means a handheld device containing a liquid that is vaporized and inhaled, and includes but is not limited to electronic cigarettes, e-cigarettes, vaporizer cigarettes, personal vaporizers, and electronic nicotine delivery systems;

"smoke" or "smoking" means to smoke, hold, or otherwise have control over an ignited tobacco product, or to use, hold, or otherwise have control over an electronic cigarette.

I have attached a Public Places Bylaw from the City of Edmonton that would be useful to amend and adopt to our purposes.

In that Council has not appointed a Standing Committee to review bylaws, Administration recommends that Council do so.

BUDGET:

N/A

RECOMMENDATION / RESOLUTION:

- 1) That Council adopt, by resolution the Amended Tobacco Free Zones Policy;
- 2) That Council appoint, by resolution, a Standing Committee to review and recommend bylaws to Council; and
- 3) That council direct the Bylaw Committee to review and recommend a Public Places Bylaw for Council adoption.



Tom Matus, CAO

SRI



TOBACCO FREE ZONES POLICY

Council Resolution _____

Effective Date: _____

Section: Safety

Definitions:

“electronic cigarette, (e-cigarettes)” means a handheld device containing a liquid that is vaporized and inhaled, and includes but is not limited to electronic cigarettes, e-cigarettes, vaporizer cigarettes, personal vaporizers, and electronic nicotine delivery systems;

“smoke” or “smoking” means to smoke, hold, or otherwise have control over an ignited tobacco product, or to use, hold, or otherwise have control over an electronic cigarette.

Purpose:

To define what constitutes “smoking” on the District of Hudson's Hope owned premises; and

The Council of the District of Hudson's Hope believes that smoking is an addictive habit and that tobacco smoke including electronic cigarettes in the District of Hudson's Hope work environments is not conducive to good health. It recognizes the negative impact and discomfort of others smoking on non-smokers, but it also recognizes that there are smokers under its employ. The desire of the Council is to provide a situation where all designated areas of work, assembly and public use will be “smoke-free”.



District of Hudson's Hope

Land of Dinosaurs and Dams

TOBACCO FREE ZONES POLICY

Council Resolution No. 446/07

Effective Date: November 13, 2007

Section: Safety

Purpose:

The Council of the District of Hudson's Hope believes that smoking is an addictive habit and that tobacco smoke in the District of Hudson's Hope work environments is not conducive to good health. It recognizes the negative impact and discomfort of others smoking on non-smokers, but it also recognizes that there are smokers under its employ. The desire of the Council is to provide a situation where all designated areas of work, assembly and public use will be "smoke-free".

Definitions:

"electronic cigarette, (e-cigarettes)"

means a handheld device containing a liquid that is vaporized and inhaled, and includes but is not limited to electronic cigarettes, e-cigarettes, vaporizer cigarettes, personal vaporizers, and electronic nicotine delivery systems;

"smoke" or "smoking"

means to smoke, hold, or otherwise have control over an ignited tobacco product, or to use, hold, or otherwise have control over an electronic cigarette.

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
DATE: January 26, 2015
FROM: Laurel Grimm, Deputy Clerk
SUBJECT: Committee Appointments 2015

RECOMMENDATION

That:

"Council appoint the following Council Members and Members at Large to the corresponding Committees:

Standing Committees:

<i>Alaska Highway Community Society</i>	<i>Councillor Miller (Public: Darryl Johnson)</i>
<i>Hudson's Hope Historical Society</i>	<i>Councillor Kelly Miller</i>
<i>Hudson's Hope Library</i>	<i>Councillor Heather Middleton</i>
<i>Industrial Land Use Committee</i>	<i>Councillor Heiberg/Beam (Public: Robert Bach, Richard Brown)</i>
<i>Inventory Donations (SWAG)</i>	<i>Councillor Miller</i>
<i>Medical Services Working Group</i>	<i>Mayor Johansson, Councillor Gilliss, Councillor Heiberg</i>
<i>North Peace Airport Society</i>	<i>Chair: Councillor Gilliss (Public: Richard Brown)</i>
<i>North Peace Economic Development</i>	<i>Mayor Johansson, Councillor Beam</i>
<i>Northern Development Initiative Trust</i>	<i>Mayor Johansson, Councillor Quibell</i>
<i>Personnel Committee</i>	<i>Councillor Heiberg, Councillor Miller, Councillor Quibell</i>
<i>Public Works</i>	<i>To be determined</i>
<i>Recreation & Tourism</i>	<i>Councillor Gilliss, Councillor Middleton, Councillor Beam</i>
<i>RLGC</i>	<i>Councillor Heiberg</i>
<i>Site "C" Negotiations</i>	<i>Chair: Councillor Heiberg</i>
<i>Tourism/Activities</i>	<i>Councillor Miller, Councillor Beam"</i>

ADMINISTRATOR COMMENTS:

Recommended subject to Council approval.

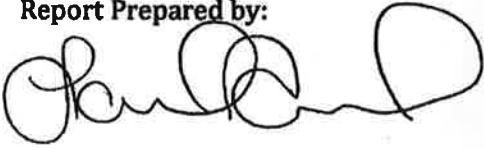


Tom Matus, CAO

COMMENTS:

Council must formally appoint members of Council and members at large to the following committees as per the Local Government Act Section Division 4 — Committees, Commissions and Other Bodies.

Report Prepared by:

A handwritten signature in black ink, appearing to read 'Laurel Grimm', written in a cursive style.

Laurel Grimm, Deputy Clerk



CITY OF EDMONTON

BYLAW 14614

PUBLIC PLACES BYLAW

(CONSOLIDATED ON OCTOBER 20, 2015)

**THE CITY OF EDMONTON
BYLAW 14614**

PUBLIC PLACES BYLAW

Whereas, pursuant to section 7(a) of the *Municipal Government Act*, a council may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; and

Whereas, pursuant to section 7(b) of the *Municipal Government Act*, a council may pass bylaws for municipal purposes respecting people, activities and things in, on or near a public place or place that is open to the public; and

Whereas, pursuant to section 7(i) of the *Municipal Government Act*, a council may pass bylaws for municipal purposes respecting the enforcement of bylaws made under the *Municipal Government Act* or any other enactment including any or all of the following:

- (i) the creation of offences;
- (ii) for each offence, imposing a fine not exceeding \$10,000 or imprisonment for not more than one year, or both;
- (iii) providing for imprisonment for not more than one year for non-payment of a fine or penalty;
- (iv) providing that a person who contravenes a bylaw may pay an amount established by bylaw and if the amount is paid, the person will not be prosecuted for the contravention;
- (v) providing for inspections to determine if bylaws are being complied with; and
- (vi) remedying the contraventions of bylaws;

PART I - PURPOSE, DEFINITIONS AND INTERPRETATION

PURPOSE	1	The purpose of this bylaw is to regulate the conduct and activities of people in public places to promote the safe, enjoyable, and reasonable use of such property for the benefit of all citizens of the City
DEFINITIONS	2	In this bylaw, unless the context otherwise requires: <ul style="list-style-type: none"> (a) “City” means the City of Edmonton; (b) “City Manager” means the chief administrative officer of the City; (c) “handbill” means printed material primarily advertising goods or services;

- (d) **“hotel”** includes a motel, inn or any other similar establishment providing temporary lodging;
- (e) **“municipal tag”** means a ticket alleging an offence issued pursuant to the authority of a bylaw of the City;
- (f) **“occupy”** or **“occupies”** means residing on or to be in actual or apparent possession or control of property;
- (g) **“own”** or **“owns”** means:
 - (i) in the case of land, to be registered under the *Land Titles Act* as the owner of the fee simple estate in a parcel of land; or;
 - (ii) in the case of personal property, to be in lawful possession or have the right to exercise control over it, or to be the registered owner of it;
- (h) **“person”** means any individual, firm, partnership, association, corporation, trustee, executor, administrator or other legal representative;
- (i) **“property”** means;
 - (i) in the case of land, a parcel of land including any buildings; or
 - (ii) in other cases, personal property;
- (j) **“public place”** means any property, whether publicly or privately owned, to which members of the public have access as of right or by express or implied invitation, whether on payment of any fee or not; and
- (k) **“violation ticket”** has the same meaning as in the *Provincial Offences Procedure Act*.

**RULES FOR
INTEPRETATION**

3

The marginal notes and headings in this bylaw are for reference purposes only.

PART II - PUBLIC BEHAVIOURS

- LITTERING** 4 A person shall not leave any garbage, litter or other refuse in a public place except in a receptacle designed and intended for such use.
- AGGRESSIVE PANHANDLING** 4.1 (1) A person shall not panhandle in an aggressive manner in any public place.
- (2) For the purpose of this section “panhandle” or “panhandling” means a request or solicitation made verbally or otherwise for the gratuitous provision of money or goods from another person.
- (3) For the purpose of this section, and without limiting the generality of the phrase, a person shall be considered to be panhandling in an “aggressive manner” if they:
- (a) obstruct or impede the passage of another person;
 - (b) make continued requests or solicitations after receiving a negative response from another person
 - (c) insult, threaten, coerce or intimidate another person;
 - (d) make physical contact with another person; or
 - (e) are intoxicated by alcohol or under the influence of illegal drugs;
- while panhandling.
- (S. 2, Bylaw 15167, July 8, 2009) Effective April 1, 2010
- URINATION AND DEFECATION** 5 A person shall not urinate or defecate in a public place except in a facility designed and intended for such use.
- DANGEROUS ACTIONS** 6 A person shall not throw or propel an object, or act in any other way, in a public place that is reasonably likely to cause injury to another person or damage to property
- FIGHTING** 7 A person shall not participate in a fight or other similar physical confrontation in a public place.
- BULLYING** 8 (1) In this section “harassed” includes but is not limited to tormented, troubled, worried, plagued or badgered.
- (2) A person shall not, in a public place, repeatedly communicate, cause or permit communication, either directly or indirectly, with any person under 18 years of age in a way that causes the person, reasonably in all the circumstances, to feel harassed.
- WEAPONS** 9 (1) A person shall not possess any loaded weapon, capable of

launching or firing a projectile, in a public place.

- (2) A person shall not cause or permit a weapon to launch or fire a projectile in a public place.

HANDBILLS

- 10 (1) A person shall not distribute, cause or permit the distribution of a handbill in a hotel.
- (2) This section does not apply unless:
- (a) the person has been given notice by the proprietor or someone acting on behalf of the proprietor of the hotel not to distribute handbills, or
 - (b) signs prohibiting the distribution of handbills are visibly displayed at each of the entrances normally used by members of the public to enter the hotel.
- (3) In a prosecution for a contravention of this section, the court may, in the absence of evidence to the contrary, infer that a person distributed, caused or permitted the distribution of a handbill from the fact that the goods or services of the person are advertised in the handbill.

PART III - SMOKING

DEFINITIONS

- 11 In this Part:
- (a) **“building”** means an enclosed or substantially enclosed building or structure and, without limiting the generality of the foregoing, includes any bus shelter or rail platform;
 - (a.1) **“electronic cigarette”** means a handheld device containing a liquid that is vapourized and inhaled, and includes but is not limited to electronic cigarettes, e-cigarettes, vapourizer cigarettes, personal vapourizers, and electronic nicotine delivery systems;
 - (a.2) **“electronic cigarettes retailer”** means a fully enclosed premises where the sole function of the premises is the sale of electronic cigarettes and electronic cigarette products, and for which a valid City business licence has been issued pursuant to Bylaw 13138, Business Licence Bylaw;
 - (b) **“patio”** means an area outside of a building intended for the consumption of food or beverages by patrons of a business providing such food and beverages;

- (c) **“playground”** means a structure or collection of structures designed and intended for recreational use by children and, where mounted in a distinct material such as sand, gravel, or wood chips, includes the material in which those structures are mounted;
- (c.1) **“no smoking area”** means any public place, or portion of a public place, designated by temporary or permanent signage or other marking as a no smoking area;
- (d) **“public vehicle”** means a bus, taxi or other vehicle that is used to transport members of the public for a fee;
- (e) **“seasonal skating rink”** means an outdoor ice surface on which members of the public are permitted to skate, whether on payment of any fee or not, and includes public lakes, ponds, and outdoor rinks with boards or other ice support infrastructure;
- (f) **“skate park”** means an area designed and intended specifically for the use of skateboards, in-line skates, or similar devices;
- (g) **“smoke”** or **“smoking”** means to smoke, hold, or otherwise have control over an ignited tobacco product, or to use, hold, or otherwise have control over an electronic cigarette;
- (h) **“sports field”** means an outdoor area designed and intended for use in a specific sporting event and includes soccer fields, baseball diamonds, tennis courts, and similar areas but does not include golf courses;
- (i) **“tobacco product”** means a product manufactured from tobacco and intended to be smoked including but not limited to a cigarette or a cigar;
- (j) **“water spray park”** means a structure or collection of structures that spray or release water which is designed and intended for recreational use; and
- (k) **“window”** means a window that can be opened to admit air.

(S.2, Bylaw 15961, April 4, 2012)

(S.2, Bylaw 17004, April 15, 2015)

(S.2-4, Bylaw 17297, October 20, 2015)

GENERAL SMOKING PROHIBITION	12	<p>Except as permitted by this Part, a person shall not smoke:</p> <ul style="list-style-type: none"> (a) inside a building; (b) on a patio; (c) inside a public vehicle; (d) within five metres from a doorway, window or air intake of a building or patio; or (e) within ten metres of a playground, seasonal skating rink, skate park, sports field, or water spray park; (f) within a no smoking area. <p>(S.3, Bylaw 14877, March 25, 2008) (S.3, Bylaw 15961, April 4, 2012) (S.3, Bylaw 17004 April 15, 2015)</p>
OWNER OBLIGATIONS	13	<p>A person who owns or occupies a place where smoking is prohibited by this Part shall not permit any individual to smoke in that place.</p>
PRIVATE RESIDENCES	14	<p>Nothing in this Part prohibits a person from smoking in an area of a building designed, intended and used exclusively as a private residence.</p>
WORKPLACE EXCEPTION	15	<p>Repealed.</p> <p>(S.4, Bylaw 14877, March 25, 2008)</p>
ABORIGINAL PEOPLE	15	<p>Nothing in this Part affects the rights of aboriginal people respecting traditional aboriginal spiritual or cultural practices of ceremonies.</p> <p>(S.4, Bylaw 17004, April 15, 2015)</p>
LEGISLATIVE EXCEPTION	16	<p>(1) Subject to the provisions of this section, a person who owns or occupies a place where smoking is otherwise prohibited by this Part may permit smoking in that place when smoking is permitted pursuant to provincial or federal legislation or powers exercised pursuant to such legislation.</p> <p>(2) If smoking is permitted pursuant to this section, the person who owns or occupies shall ensure that:</p> <ul style="list-style-type: none"> (a) smoke does not enter any place where smoking is

OFFENCE

contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a person guilty of such an offence is liable to a fine in an amount not less than that established by this bylaw for each such day.

VICARIOUS LIABILITY

- 21 For the purposes of this bylaw, an act or omission by an employee or agent of a Person is deemed also to be an act or omission of the person if the act or omission occurred in the course of the employee's employment with the person, or in the course of the agent's exercising the powers or performing the duties on behalf of the person under their agency relationship.

CORPORATIONS AND PARTNERSHIPS

- 22 (1) When a corporation commits an offence under this bylaw, every principal, director, manager, employee or agent of the corporation who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence is guilty of the offence whether or not the corporation has been prosecuted for the offence.
- (2) If a partner in a partnership is guilty of an offence under this bylaw, each partner in that partnership who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence is guilty of the offence.

FINES AND PENALTIES

- 23 (1) A person who is guilty of an offence is liable to a fine in an amount not less than that established in this section, and not exceeding \$10,000.00, and to imprisonment for not more than six months for non-payment of a fine.
- (2) Without restricting the generality of subsection (1) the following fine amounts are established for use on municipal tags and violation tickets if a voluntary payment option is offered:
- (a) \$250.00 for any offence for which a fine is not otherwise established in this section; or
 - (b) Repealed
(S.2(1), Bylaw 14753, February 13, 2008)
 - (c) \$500.00 for any offence under section 5, 7, 9, and 13; and
(S.2(2), Bylaw 14753, February 13, 2008)
 - (d) double these fine amounts for any subsequent offence.
- (3) A subsequent offence means an offence committed by a person within one year after that person has already been convicted of the

- same offence or has voluntarily paid a fine for the same offence
- MUNICIPAL TAG** 24 If a municipal tag is issued in respect of an offence the municipal tag must specify the fine amount established by this bylaw for the offence.
- PAYMENT IN LIEU OF PROSECUTION** 25 A person who commits an offence may, if a municipal tag is issued in respect of the offence, pay the fine amount established by this bylaw for the offence and if the amount is paid on or before the required date, the person will not be prosecuted for the offence.
- VIOLATION TICKET** 26 If a violation ticket is issued in respect of an offence, the violation ticket may:
- (a) specify the fine amount established by this bylaw for the offence; or
 - (b) require a person to appear in court without the alternative of making a voluntary payment.
- VOLUNTARY PAYMENT** 27 A person who commits an offence may:
- (a) if a violation ticket is issued in respect of the offence; and
 - (b) if the violation ticket specifies the fine amount established by this bylaw for the offence;
- make a voluntary payment equal to the specified fine.
- ORDER TO COMPLY** 28 (1) If the City Manager believes, on reasonable grounds, that a person is contravening any provision of this bylaw, the City Manager may, by written order, require any person responsible for the contravention to remedy it.
- (2) The order may:
- (a) direct a person to stop doing something, or to change the way in which the person is doing it;
 - (b) direct a person to take any action or measures necessary to remedy the contravention of the bylaw and, if necessary, to prevent a re-occurrence of the contravention;
 - (c) state a time within which the person must comply with the directions;
 - (d) state that if the person does not comply with the directions within a specified time, the City will take the action or measure.

- (3) A person named in and served with an order issued pursuant to this section shall comply with any action or measure required to be taken within the time specified.
- (4) An order issued pursuant to this section may be served:
- (a) in the case of an individual:
 - (i) by delivering it personally to the individual;
 - (ii) by leaving it for the individual at their apparent place of residence with someone who appears to be at least 18 years of age; or
 - (iii) by mail addressed to the individual at their apparent place of residence or at any address for the individual on the tax roll of the City or at the Land Titles registry;
 - or;
 - (b) in the case of a corporation:
 - (i) by delivering personally to any director or officer of the corporation;
 - (ii) by delivering it personally to any person apparently in charge of an office of the corporation at an address held out by the corporation to be its address; or
 - (iii) by mail addressed to the registered office of the corporation.

PART V - GENERAL

POWERS OF THE CITY MANAGER

- 29 Without restricting any other power, duty or function granted by this bylaw the City Manager may:
- (a) carry out any inspections to determine compliance with this bylaw;
 - (b) take any steps or carry out any actions required to enforce this bylaw;
 - (c) take any steps or carry out any actions required to remedy a contravention of this bylaw;

- (d) establish areas where activities otherwise regulated, restricted or prohibited by this bylaw are permitted;
 - (e) establish forms for the purposes of this bylaw; and
 - (f) delegate any powers, duties or functions under this bylaw to an employee of the City.
- OBSTRUCTION** 30 A person shall not obstruct or hinder any person in the exercise or performance of the person's powers pursuant to this bylaw.
- CERTIFIED COPY OF RECORDS** 31 A copy of a record of the City, certified by the City Manager as a true copy of the original, shall be admitted in evidence as prima facie proof of the facts stated in the record without proof of the appointment or signature of the person signing it
- NUMBER AND GENDER REFERENCES** 32 All references in this bylaw will be read with such changes in number and gender as may be appropriate according to whether the reference is to a male or female person, or a corporation or partnership.

PART VI - TRANSITIONAL

- REPEALS** 33 The following bylaws are repealed:
- (a) Bylaw 7608, the Public Places Bylaw;
 - (b) Bylaw 11869, the Handbill Bylaw; and
 - (c) Bylaw 13333, the Smoking Bylaw.

EFFECTIVE DATE 34 This bylaw takes effect beginning on April 1, 2008.

(NOTE: Consolidation made under Section 69 of the *Municipal Government Act*, R.S.A., 2000, c. M-26 and Bylaw 12005, and printed under the City Manager's authority)

Bylaw 14614, passed by Council May 22, 2007

Amendments:

- Bylaw 14753, February 13, 2008
- Bylaw 14877, March 25, 2008
- Bylaw 15167, July 08, 2009 Effective April 1, 2010
- Bylaw 15961, April 4, 2012
- Bylaw 17004, March 3, 2015 Effective April 15, 2015
- Bylaw 17297, October 20, 2015

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
DATE: December 9, 2015
FROM: Dwylla Moraice Budalich, Deputy Clerk
SUBJECT: Christmas/New Year's Office Closure

RECOMMENDATION:

That: *"Council authorize the municipal operations to close at noon hour on December 24 and December 31, 2015."*

STAFF REPORT:

The last working days before Christmas and New Years are December 24th and 31st, respectively. In past years, the Council has authorized the early closure of the municipal operations at noon hour on those days.

Report prepared by:


Dwylla Moraice Budalich, Deputy Clerk

SR2

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
SUBJECT: Protective Services Update
DATE: 14 December 2015
FROM: Robert Norton, Director of Protective Services

INFORMATION:

This report is a synopsis of the activities of the various branches of the Protective Services Division.

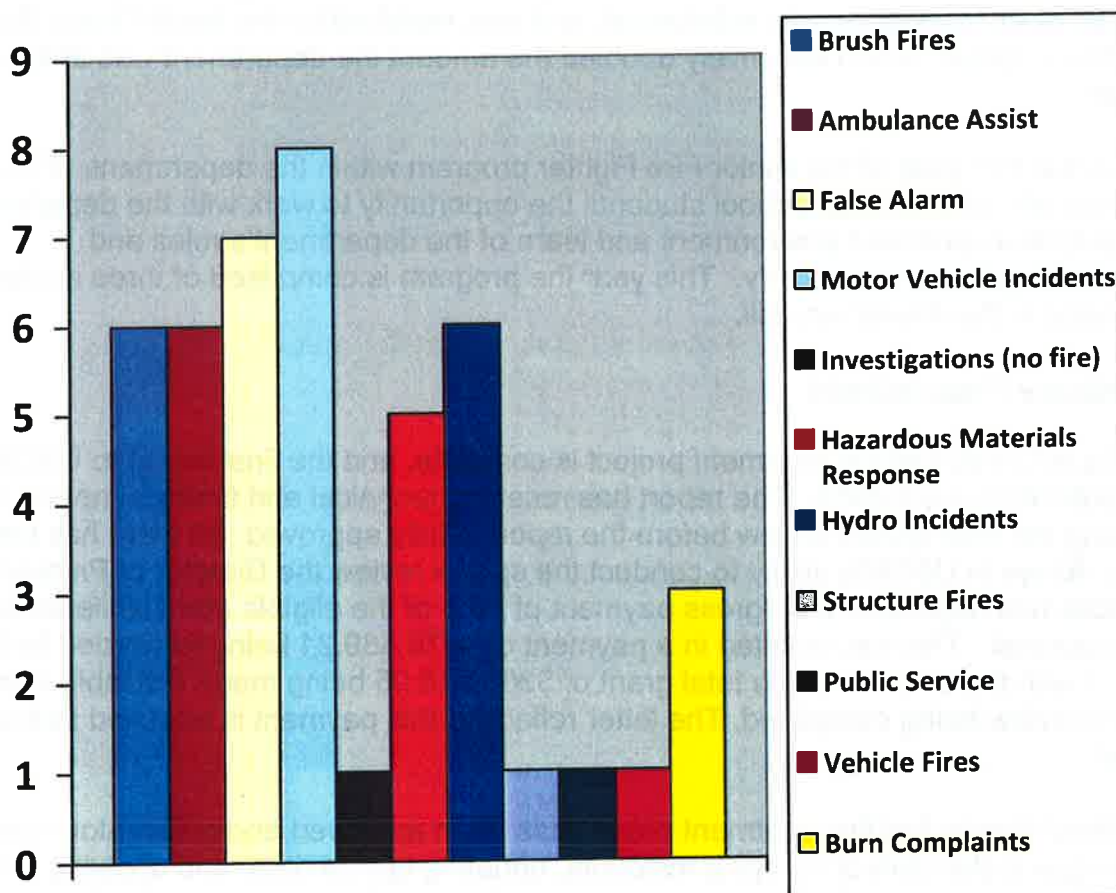
Fire Department

Year to date the department has responded to 45 calls for service including:

Brush Fires	6
Ambulance Assist	6
False Alarm	7
Motor Vehicle Incidents	8
Investigations (no fire)	1
Hazardous Materials Response	5
Hydro Incidents	6
Structure Fires	1
Public Service	1
Vehicle Fires	1
Burn Complaints	3

SR3

Call Volume 2015 To Date



The annual Halloween Fireworks fundraiser for Muscular Dystrophy was once again conducted with great success. Due to poor weather the display had to be rescheduled, but thankfully this did not negatively impact the numbers of residents attending the event. The event raised approximately \$1500 to support Muscular Dystrophy Canada's mission of providing support and resources to those affected by neuromuscular disorders, and funding ongoing research for a cure.

The fire department also conducted the annual door to door food drive in support of the Friends of Hudson's Hope Food Bank in November. This event provides a significant portion of the food needed to operate the food bank throughout the year, and also assists with the Food Bank's Christmas hamper initiative. Once again this year the amount of the donations was substantial, and was matched by the North Peace Savings and Credit Union, which effectively doubled the amount the department was able to gather.

This is the 11th year of the Junior Fire Fighter program within the department. This program allows local high school students the opportunity to work with the department in a safe and controlled environment and learn of the department's roles and contributions to the community. This year the program is comprised of three students, all placed in the downtown hall.

Emergency Preparedness

The Lynx Creek fuel fire treatment project is complete, and the final report to UBCM was submitted June 2015. The report has received technical and financial review and is awaiting the final spatial review before the report is fully approved. As there has been some delays in UBCM's ability to conduct the spatial review the Director of Protective Services has requested a progress payment of 75% of the eligible grant while we await final approval. This has resulted in a payment of \$276,689.21 being forwarded to the District with the balance of the total grant of \$368,918.95 being made available upon the spatial review being completed. The letter reflecting this payment is attached to this report.

The Beryl Prairie fuel fire treatment project has been approved and preparatory work has begun in the form of notifying residents, updating spatial data, and applying for the timber licenses required. Once the appropriate licenses have been received work will commence shortly after. It is anticipated that this project will take approximately 2 months to complete.

Members of the District Staff are completing emergency management courses including emergency operations center training which will continue to improve upon our ability to prepare for, respond to, and recover from emergencies which may affect our District.

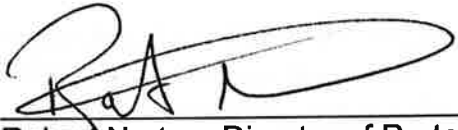
Back-up generators have been installed at the Beryl Prairie Fire Hall as well as the District Office. The District generator is awaiting natural gas hook up and should be serviceable within the next 7 days. These generators provide us the capability to operate our primary and secondary emergency operations centers during a power outage, and also equips us with locations in which we can assist residents during a prolonged outage with essential needs such as potable water and wash facilities.

A life safety review of the District infrastructure has found a lack of carbon monoxide detectors within many of our facilities. To rectify this situation a number of carbon monoxide detectors have been ordered, and will be installed soonest.

Bylaw

The Director of Protective Services attended a noxious weeds meeting in Dawson Creek with stakeholders from throughout the regional district present. The PRRD invasive plant staff emphasised the importance of municipalities working cooperatively with their staff to manage infestations within their respective areas. Hudson's Hope was specifically mentioned as an example of the success that can be achieved by this relationship. There were three joint enforcement actions taken this year within the district to control Canada thistle on private land, and all three resulted in the land owners treating their properties. These properties will receive additional follow up in 2016.

In 2015 a weed survey was conducted by District Staff and PRRD staff to identify priority species and areas requiring treatment. There were several areas of concern on district property including the lower area of the Public Works yard which has a variety of invasive plants. Protective Services and the Foreman of Works have been discussing a variety of options to help us better manage our lands, and some options discussed have included educating our staff on the identification of noxious weeds and invasive plants , and training and certifying some of our District Staff to apply the required products to control our infestations. While spraying could help to control the spread of the noxious weeds, additional efforts going forward which may need to be considered include hand pulling weeds and planting competing plants in some specific areas.

A handwritten signature in black ink, appearing to read 'Robert Norton', is written over a horizontal line.

Robert Norton, Director of Protective Services

RECEIVED
DEC 10 2015

Local Government Program Services

...programs to address provincial-local government shared priorities



FIRST NATIONS'
Emergency Services
BRITISH COLUMBIA



BRITISH
COLUMBIA

www.gov.bc.ca

The Strategic Wildfire Prevention Initiative is managed by the Provincial Fuel Management Working Group. For program information, visit the Funding Program section at:

www.ubcm.ca

LGPS Secretariat

Local Government House
525 Government Street
Victoria, BC, V8V 0A8

E-mail: lgps@ubcm.ca
Phone: (250) 356-2947
Fax: (250) 356-5119

December 4, 2015

Mayor Johansson and Council
District of Hudson's Hope
Box 330
Hudson's Hope, BC V0C 1V0

RE: Progress Payment (SWPI-343: Lynx Creek Operational Treatment, 2013)

Dear Mayor and Council,

Thank you for submitting final reporting documentation and for requesting a progress payment for the above noted fuel management project. The Provincial Fuel Management Working Group has reviewed and approved your request.

Reported total project costs were \$475,695.52. Progress are available with the approval of technical and financial reporting. Based on this, a cheque in the amount of \$276,689.21 will follow shortly under separate cover. This represents 75 per cent of the eligible grant (\$368,918.95). The balance of the grant will be available when all approvals have been granted.

The Strategic Wildfire Prevention Initiative is a suite of funding programs that is administered by the Union of BC Municipalities and managed through the Provincial Fuel Management Working Group. Technical expertise is provided by FNESS and the Ministry of Forest, Lands & Natural Resource Operations provides funding.

On behalf of the Working Group, I commend your progress and wish you continued success in your community safety efforts.

Sincerely,

Peter Ronald
Programs Officer

cc: Robert Norton, Director of Protective Services, District of Hudson's Hope
Harry Offizier, Fuel Management Specialist, Prince George Fire Centre

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johannson and Council
SUBJECT: Cemeteries Management Amendment Bylaw No. 851, 2015
DATE: 4 December 2015
FROM: Dwylla Moraice Budalich, Deputy Clerk

RECOMMENDATION:

That: "Council adopt the Cemeteries Management Amendment Bylaw No. 851, 2015."

Information:

The first, second and third reading of the bylaw were on June 8th, 2015. The adoption of the bylaw was never done.

BI



Cemeteries Management Amendment BYLAW NO. 851, 2015

A bylaw to amend the Cemetery Management Bylaw No. 755, 2009 Schedule A: to regulate Marker size.

WHEREAS every operator of aa cemetery must adopt Bylaws for the Internment or other disposition of the deceases respecting the organization, operation and management of the cemetery, including the setting of Fees, the size, call and kind of Memorials and materials used for Memorials; and the rights, privileges and responsibilities of the operator, Internment Right Holder, and their relatives, other users, suppliers, Funeral Providers, Memorial dealers and the general public;

NOW THEREFORE under its statutory powers, including Section 8(f) of the Community Charter, S.B.C. c26, the Council of the District of Hudson’s Hope, in a duly assembled open meeting, enacts as follows:

PART 1 - INTRODUCTION

1. Title

This Bylaw shall be cited as the “District of Hudson’s Hope Cemeteries Management Amendment Bylaw No. 851, 2015”.

2. The “District of Hudson’s Hope Cemeteries Management Amendment Bylaw No. 755, 2009” is hereby amended by the following:

a) Amending Schedule “A” section 1 Adult Internment Maximum Dimension by deleting “50 cm x 75 cm (20” x 30”)” and replacing with “91.5 cm x 61 cm (36” x 24)”.

8. This Bylaw shall come into effective on the date this bylaw is adopted.

Read a First Time this 8th day of June, 2015.

Read a Second Time this 8th day of June, 2015.

Read a Third Time this 8th day of June, 2015.

Adopted this this ____ day of _____, 2015.

MAYOR

CLERK

Certified a true copy of Bylaw No. 851, 2015

this __ day of _____,

Clerk

REQUEST FOR DECISION

RFD#:	Date: December 11, 2015
Meeting#: CM112315	Originator: Tom Matus, CAO
RFD TITLE: Crown Grant Offer OCP Amendment: New Light Industrial Zone	

BACKGROUND:

To comply with the Crown Grant Offer for the purchase of the lands commonly known as the New Light Industrial zone the District of Hudson's Hope must make an amendment to its Official Community Plan and its Zoning Bylaw before the CGO expiration date, currently at dated January 4th, 2016.

To note: Administration has received an extension of the expiration date to either March 4th, 2016 to comply with all conditions; and the condition to have approval from the ALC has been changed approval from the ALC to the submission of an application for approval to the ALC.

DISCUSSION:

Procedure for OCP/Zoning amendments is as follows, as per the Local Government Act, Part 26, Division 4 – Public Hearings on Bylaws, sections 890-894 which read as follows:

Division 4 — Public Hearings on Bylaws

Public hearings

890 (1) Subject to subsection (4), a local government must not adopt an official community plan bylaw, a zoning bylaw or a bylaw under section 914.2 [early termination of land use contracts] without holding a public hearing on the bylaw for the purpose of allowing the public to make representations to the local government respecting matters contained in the proposed bylaw.

(2) The public hearing must be held after first reading of the bylaw and before third reading.

(3) At the public hearing all persons who believe that their interest in property is affected by the proposed bylaw must be afforded a reasonable opportunity to be heard or to present written submissions respecting matters contained in the bylaw that is the subject of the hearing.

(3.1) Subject to subsection (3), the chair of the public hearing may establish procedural rules for the conduct of the hearing.

(4) A local government may waive the holding of a public hearing on a proposed bylaw, other than a proposed bylaw under section 914.2, if

(a) an official community plan is in effect for the area that is subject to a proposed zoning bylaw, and

(b) the proposed bylaw is consistent with the plan.

(5) More than one bylaw may be included in one notice of public hearing, and more than one bylaw may be considered at a public hearing.

(6) A written report of each public hearing, containing a summary of the nature of the representations respecting the bylaw that were made at the hearing, must be prepared and maintained as a public record.

B2

(7) A report under subsection (6) must be certified as being fair and accurate by the person preparing the report and, if applicable, by the person to whom the hearing was delegated under section 891.

(8) A public hearing may be adjourned and no further notice of the hearing is necessary if the time and place for the resumption of the hearing is stated to those present at the time the hearing is adjourned.

(9) Despite section 135 (3) [at least one day between third reading and adoption] of the Community Charter, a council may adopt an official community plan, a zoning bylaw or a bylaw under section 914.2 at the same meeting at which the plan or bylaw passed third reading.

Delegating the holding of public hearings

891 (1) If a local government makes a delegation in relation to one or more public hearings,

(a) that delegation does not apply to a hearing unless the notice of hearing under section 892 includes notice that the hearing is to be held by a delegate, and

(b) the resolution or bylaw making the delegation must be available for public inspection along with copies of the bylaw referred to in section 892 (2) (e).

(2) If the holding of a public hearing is delegated, the local government must not adopt the bylaw that is the subject of the hearing until the delegate reports to the local government, either orally or in writing, the views expressed at the hearing.

Notice of public hearing

892 (1) If a public hearing is to be held under section 890 (1), the local government must give notice of the hearing

(a) in accordance with this section, and

(b) in the case of a public hearing on an official community plan that includes a schedule under section 970.1 (3) (b), in accordance with section 974.

(2) The notice must state the following:

(a) the time and date of the hearing;

(b) the place of the hearing;

(c) in general terms, the purpose of the bylaw;

(d) the land or lands that are the subject of the bylaw;

(e) the place where and the times and dates when copies of the bylaw may be inspected.

(3) The notice must be published in at least 2 consecutive issues of a newspaper, the last publication to appear not less than 3 and not more than 10 days before the public hearing.

(4) If the bylaw in relation to which the notice is given alters the permitted use or density of any area, the notice must

(a) subject to subsection (5), include a sketch that shows the area that is the subject of the bylaw alteration, including the name of adjoining roads if applicable, and

(b) be mailed or otherwise delivered at least 10 days before the public hearing

(i) to the owners as shown on the assessment roll as at the date of the first reading of the bylaw, and

(ii) to any tenants in occupation, as at the date of the mailing or delivery of the notice, of all parcels, any part of which is the subject of the bylaw alteration or is within a distance specified by bylaw from that part of the area that is subject to the bylaw alteration.

(4.1) If the bylaw in relation to which the notice is given is a bylaw under section 914.2 [early termination of land use contracts], the notice must

(a) subject to subsection (5), include a sketch that shows the area subject to the land use contract that the bylaw will terminate, including the name of adjoining roads if applicable, and

(b) be mailed or otherwise delivered at least 10 days before the public hearing

- (i) to the owners as shown on the assessment roll as at the date of the first reading of the bylaw, and
 - (ii) to any tenants in occupation, as at the date of the mailing or delivery of the notice, of all parcels, any part of which is subject to the land use contract that the bylaw will terminate or is within a distance specified by bylaw from that part of the area that is subject to that land use contract.
- (5) If the location of the land can be clearly identified in the notice in a manner other than a sketch, it may be identified in that manner.
- (6) The obligation to deliver a notice under subsection (4) or (4.1) must be considered satisfied if a reasonable effort was made to mail or otherwise deliver the notice.
- (7) Subsection (4) does not apply if 10 or more parcels owned by 10 or more persons are the subject of the bylaw alteration.
- (8) In respect of public hearings being held under section 890 (1) or waived under section 890 (4), a local government may, by bylaw,
- (a) require the posting of a notice on land that is the subject of a bylaw, and
 - (b) specify the size, form and content of the notice and the manner in which and the locations where it must be posted.
- (9) Specifications under subsection (8) (b) may be different for different areas, zones, uses within a zone and parcel sizes.

Notice if public hearing waived

893 (not applicable)

- (1) If a local government waives the holding of a public hearing under section 890 (4), it must give notice in accordance with this section.
- (2) The notice must state
- (a) in general terms, the purpose of the bylaw,
 - (b) the land or lands that are the subject of the bylaw, and
 - (c) the place where and the times and dates when copies of the bylaw may be inspected.
- (3) Section 892 (3), (4) and (5) to (7) applies to a notice under subsection (2), except that
- (a) the last publication under section 892 (3) is to be not less than 3 and not more than 10 days before the bylaw is given third reading, and
 - (b) the delivery under section 892 (4) (b) is to be at least 10 days before the bylaw is given third reading.
- (4) to (7) [Repealed 2000-7-144.]

Procedure after a public hearing

894 (1) After a public hearing, the council or board may, without further notice or hearing,

- (a) adopt or defeat the bylaw, or
 - (b) alter and then adopt the bylaw, provided that the alteration does not
 - (i) alter the use,
 - (ii) increase the density, or
 - (iii) without the owner's consent, decrease the density of any area from that originally specified in the bylaw.
- (2) A member of a council or board who
- (a) is entitled to vote on a bylaw that was the subject of a public hearing, and
 - (b) was not present at the public hearing
- may vote on the adoption of the bylaw if an oral or written report of the public hearing has been given to the member by
- (c) an officer or employee of the local government, or
 - (d) if applicable, the delegate who conducted the public hearing.

(3) After a public hearing under section 890 (1) or third reading following notice under section 893, a court must not quash or declare invalid the bylaw on the grounds that an owner or occupier
(a) did not see or receive the notice under section 892 or 893, if the court is satisfied that there was a reasonable effort to mail or otherwise deliver the notice, or
(b) who attended the public hearing or who can otherwise be shown to have been aware of the hearing, did not see or receive the notice, and was not prejudiced by not seeing or receiving it.

BUDGET:

Approximately: \$500.00 for the combined cost of two advertisements in the Alaska Highway Newspaper.

RECOMMENDATION / RESOLUTION:

That Council approve 1st Reading of the Official Community Plan Amending OCP Bylaw 854, 2015 to Amend OCP Bylaw 822, 2013; and schedule a Public Hearing for the Official Community Plan Bylaw, Public Hearing to be held between 1st and 3rd Readings.



Tom Matus, CAO

**BYLAW NO.
854, 2015**

A Bylaw to Amend Official Community Plan Bylaw No. 822, 2013

WHEREAS the *Community Charter Act* (the "Charter"), provides for the creation and amendment to its Official Community Plan Bylaw;

NOW THEREFORE the Council of the District of Hudson's Hope, in a duly assembled open meeting, enacts as follows:

1. This Bylaw may be cited as the "Official Community Plan Amendment Bylaw No. 854, 2015".
2. "Official Community Plan Bylaw No. 822, 2013" is hereby amended by:

Re-designating the land use from Protected Parks and Natural Space to its amended designation of Industrial (Serviced) as indicated on Schedule "A" lands within sections 19 and 30,

An area being approximately 11 hectares of land: dimensions being one hundred and fifty (150) meters wide x an approximately eight hundred and ten (810) meters long, located parallel along the north side of Highway 29. Metes and bounds of land beginning at the northeast boundary line of Block C of Northeast 1/4, section 19, Township 81, Range 25, West of the 6th Meridian, Peace River District, and ending at the east boundary line of Southeast 1/4, Section 30, Township 81, Range 25, Peace River District, except Plan 16795. This land lying between the west side of the undeveloped road right of way of Jamieson Ave and the west side of the developed road right of way of Powell Road.

3. This bylaw comes into effect upon the Adopted date of this bylaw.

READ FOR A FIRST TIME this _____ day of _____, 2015.

READ FOR A SECOND TIME this _____ day of _____, 2015.

Advertised in the Northeast News on _____ day of _____, 2015.

PUBLIC HEARING HELD ON this _____ day of _____, 2015.

READ FOR A THIRD TIME this _____ day of _____, 2015.

ADOPTED this _____ day of _____, 2015.

Gwen Johansson,
MAYOR

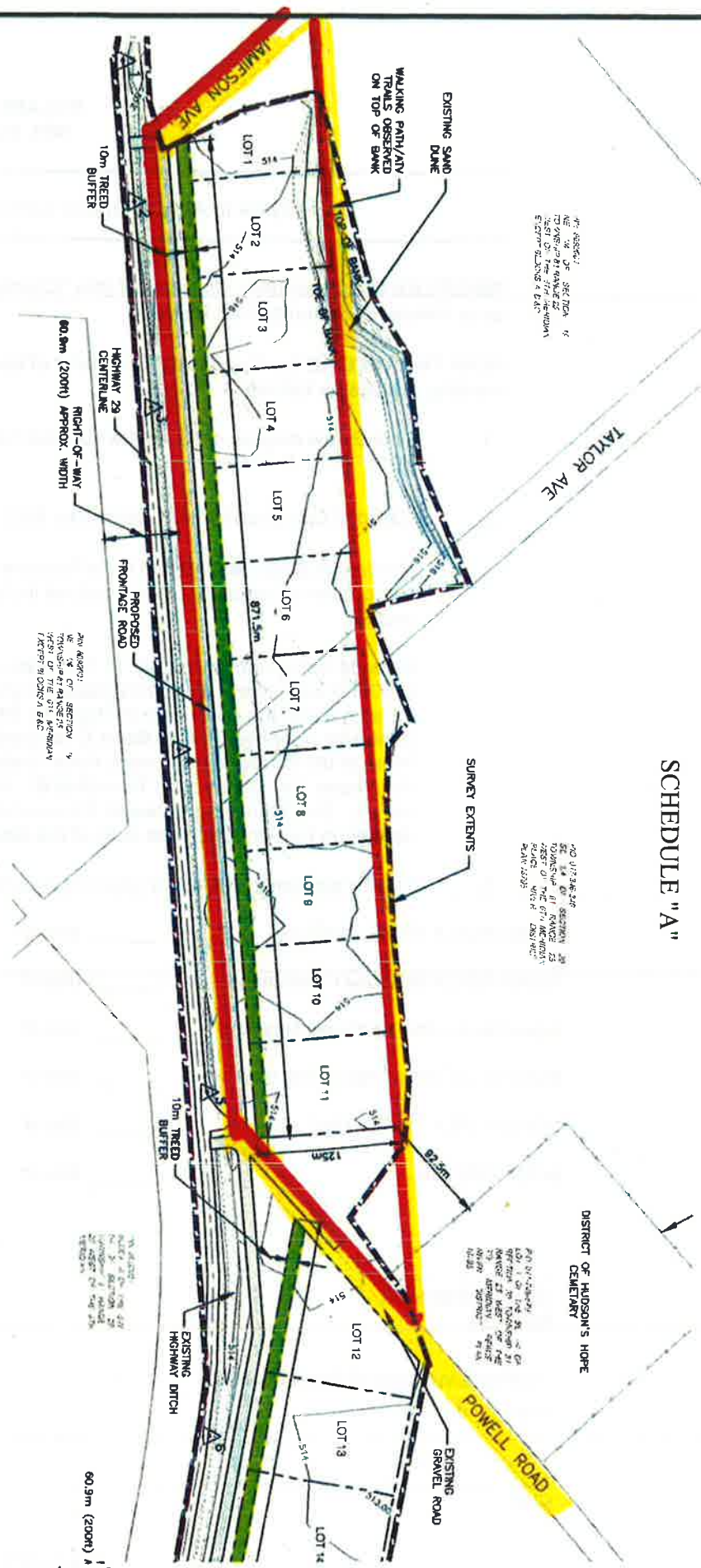
Tom Matus,
CAO

Certified a true copy of Bylaw No. 855

This ___ day of _____, 20__.

Clerk

SCHEDULE "A"



40/173-24-240
 52.14 OF SECTION 24
 TOWNSHIP 11 RANGE 23
 RANGE OF THE DISTRICT OF
 SURREY BLOCKS A & B/C

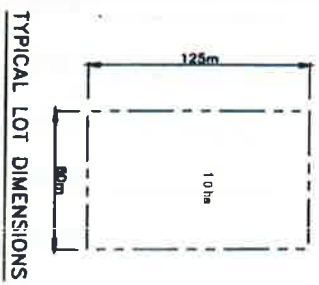
40/173-24-240
 52.14 OF SECTION 24
 TOWNSHIP 11 RANGE 23
 RANGE OF THE DISTRICT OF
 SURREY BLOCKS A & B/C

DISTRICT OF HUDSON'S HOPE
 CEMETARY

40/173-24-240
 52.14 OF SECTION 24
 TOWNSHIP 11 RANGE 23
 RANGE OF THE DISTRICT OF
 SURREY BLOCKS A & B/C

POINT #	NORTHING(m)	EASTING(m)	ELEVATION(m)
1	6210917.243	588688.918	512.88
2	6211015.754	588729.383	513.95
3	6211102.157	588803.805	515.08
4	6211406.289	589038.482	515.95
5	6211650.628	589272.313	516.74
6	6211900.523	589404.078	515.82
7	6212071.239	589536.371	515.92

- NOTES:**
1. PLAN SHOWN WITH GROUND LEVEL COMPONENTS. FOR COMPUTATION OF U. S. COORDINATES, MULTIPLY BY THE COMBINED SCALE FACTOR OF 0.99965780
 2. LAW ENGINEERING FIED SURVEY PERFORMED ON AUG. 20, 2014. SURVEY DATA WAS COLLECTED USING A COMBINATION OF RTK-GPS AND TOTAL STATION.
 3. GEOMETRIC ELEVATIONS ESTABLISHED BASED ON PROVINCIAL CONTROL MONUMENT SET IN N.W. CORNER OF LIQUOR STORE FOUNDATION, INTERSECTION OF BEAULIE DR. AND GETTING ST.
 4. LOCATION OF HIGHWAY AND LEGAL ARE APPROXIMATE
 5. PROPOSED LOTS 12-18 WERE DENSELY TREED. GROUND CONTOURS WERE DERIVED FROM GOOGLE EARTH SPATIAL DATA. ELEVATIONS ARE APPROXIMATE.



Consultation during OCP development

879 (1) During the development of an official community plan, or the repeal or amendment of an official community plan, the proposing local government must provide one or more opportunities it considers appropriate for consultation with persons, organizations and authorities it considers will be affected.

(2) For the purposes of subsection (1), the local government must

(a) consider whether the opportunities for consultation with one or more of the persons, organizations and authorities should be early and ongoing, and

(b) specifically consider whether consultation is required with

(i) the board of the regional district in which the area covered by the plan is located, in the case of a municipal official community plan,

(ii) the board of any regional district that is adjacent to the area covered by the plan,

(iii) the council of any municipality that is adjacent to the area covered by the plan,

(iv) first nations,

~~(v)~~ school district boards, greater boards and improvement district boards, and

(vi) the Provincial and federal governments and their agencies.

(3) Consultation under this section is in addition to the public hearing required under section 882 (3) (d).

(4) If the development of an official community plan, or the repeal or amendment of an official community plan, might affect agricultural land, the proposing local government must consult with the Agricultural Land Commission.

Adoption procedures

- 882** (1) An official community plan must be adopted by bylaw in accordance with this section.
- (2) Each reading of a bylaw under subsection (1) must receive,
- (a) in the case of a municipal bylaw, an affirmative vote of a majority of all council members, and
 - (b) in the case of a regional district bylaw, an affirmative vote of a majority of all directors entitled under section 791 [*voting on resolutions and bylaws*] to vote on the bylaw.
- (3) After first reading of a bylaw under subsection (1), the local government must, in sequence, do the following:
- (a) consider the plan in conjunction with
 - (i) its financial plan, and
 - (ii) any waste management plan that is applicable in the municipality or regional district;
 - (b) [Repealed 2000-7-139.]
 - (c) if the plan applies to land in an agricultural land reserve established under the *Agricultural Land Commission Act*, refer the plan to the Provincial Agricultural Land Commission for comment;
 - (d) hold a public hearing on the proposed official community plan in accordance with Division 4 [*Public Hearings on Bylaws*].
- (4) [Repealed 2014-14-33.]
- (5) In addition to the requirements under subsection (3), a local government may consider a proposed official community plan in conjunction with any other land use planning and with any social, economic, environmental or other community planning and policies that the local government considers relevant.
- (6) The minister may make regulations doing one or more of the following:
- (a) in relation to subsection (3),
 - (i) defining areas for which and describing circumstances in which referral to the Agricultural Land Commission under subsection (3) (c) is not required, and
 - (ii) providing that an exception under subparagraph (i) is subject to the terms and conditions specified by the minister;
 - (b) [Repealed 2014-14-33.]
- (7) [Repealed 2014-14-33.]

REQUEST FOR DECISION

RFD#:	Date: December 11, 2015
Meeting#: CM112315	Originator: Tom Matus, CAO
RFD TITLE: Crown Grant Offer Zoning Amendment: New Light Industrial Zone	

BACKGROUND:

To comply with the Crown Grant Offer for the purchase of the lands commonly known as the New Light Industrial zone the District of Hudson's Hope must make an amendment to its Official Community Plan and its Zoning Bylaw before the CGO expiration date, currently at dated January 4th, 2016.

To note: Administration has received an extension of the expiration date to either March 4th, 2016 to comply with all conditions; and the condition to have approval from the ALC has been changed approval from the ALC to the submission of an application for approval to the ALC.

DISCUSSION:

Procedure for OCP/Zoning amendments is as follows, as per the Local Government Act, Part 26, Division 4 – Public Hearings on Bylaws, sections 890-894 which read as follows:

Division 4 — Public Hearings on Bylaws

Public hearings

890 (1) Subject to subsection (4), a local government must not adopt an official community plan bylaw, a zoning bylaw or a bylaw under section 914.2 [early termination of land use contracts] without holding a public hearing on the bylaw for the purpose of allowing the public to make representations to the local government respecting matters contained in the proposed bylaw.

- (2) The public hearing must be held after first reading of the bylaw and before third reading.
- (3) At the public hearing all persons who believe that their interest in property is affected by the proposed bylaw must be afforded a reasonable opportunity to be heard or to present written submissions respecting matters contained in the bylaw that is the subject of the hearing.
 - (3.1) Subject to subsection (3), the chair of the public hearing may establish procedural rules for the conduct of the hearing.
- (4) A local government may waive the holding of a public hearing on a proposed bylaw, other than a proposed bylaw under section 914.2, if
 - (a) an official community plan is in effect for the area that is subject to a proposed zoning bylaw, and
 - (b) the proposed bylaw is consistent with the plan.
- (5) More than one bylaw may be included in one notice of public hearing, and more than one bylaw may be considered at a public hearing.
- (6) A written report of each public hearing, containing a summary of the nature of the representations respecting the bylaw that were made at the hearing, must be prepared and maintained as a public record.

B3

(7) A report under subsection (6) must be certified as being fair and accurate by the person preparing the report and, if applicable, by the person to whom the hearing was delegated under section 891.

(8) A public hearing may be adjourned and no further notice of the hearing is necessary if the time and place for the resumption of the hearing is stated to those present at the time the hearing is adjourned.

(9) Despite section 135 (3) [at least one day between third reading and adoption] of the Community Charter, a council may adopt an official community plan, a zoning bylaw or a bylaw under section 914.2 at the same meeting at which the plan or bylaw passed third reading.

Delegating the holding of public hearings

891 (1) If a local government makes a delegation in relation to one or more public hearings,

(a) that delegation does not apply to a hearing unless the notice of hearing under section 892 includes notice that the hearing is to be held by a delegate, and

(b) the resolution or bylaw making the delegation must be available for public inspection along with copies of the bylaw referred to in section 892 (2) (e).

(2) If the holding of a public hearing is delegated, the local government must not adopt the bylaw that is the subject of the hearing until the delegate reports to the local government, either orally or in writing, the views expressed at the hearing.

Notice of public hearing

892 (1) If a public hearing is to be held under section 890 (1), the local government must give notice of the hearing

(a) in accordance with this section, and

(b) in the case of a public hearing on an official community plan that includes a schedule under section 970.1 (3) (b), in accordance with section 974.

(2) The notice must state the following:

(a) the time and date of the hearing;

(b) the place of the hearing;

(c) in general terms, the purpose of the bylaw;

(d) the land or lands that are the subject of the bylaw;

(e) the place where and the times and dates when copies of the bylaw may be inspected.

(3) The notice must be published in at least 2 consecutive issues of a newspaper, the last publication to appear not less than 3 and not more than 10 days before the public hearing.

(4) If the bylaw in relation to which the notice is given alters the permitted use or density of any area, the notice must

(a) subject to subsection (5), include a sketch that shows the area that is the subject of the bylaw alteration, including the name of adjoining roads if applicable, and

(b) be mailed or otherwise delivered at least 10 days before the public hearing

(i) to the owners as shown on the assessment roll as at the date of the first reading of the bylaw, and

(ii) to any tenants in occupation, as at the date of the mailing or delivery of the notice, of all parcels, any part of which is the subject of the bylaw alteration or is within a distance specified by bylaw from that part of the area that is subject to the bylaw alteration.

(4.1) If the bylaw in relation to which the notice is given is a bylaw under section 914.2 [early termination of land use contracts], the notice must

(a) subject to subsection (5), include a sketch that shows the area subject to the land use contract that the bylaw will terminate, including the name of adjoining roads if applicable, and

(b) be mailed or otherwise delivered at least 10 days before the public hearing

- (i) to the owners as shown on the assessment roll as at the date of the first reading of the bylaw, and
- (ii) to any tenants in occupation, as at the date of the mailing or delivery of the notice, of all parcels, any part of which is subject to the land use contract that the bylaw will terminate or is within a distance specified by bylaw from that part of the area that is subject to that land use contract.
- (5) If the location of the land can be clearly identified in the notice in a manner other than a sketch, it may be identified in that manner.
- (6) The obligation to deliver a notice under subsection (4) or (4.1) must be considered satisfied if a reasonable effort was made to mail or otherwise deliver the notice.
- (7) Subsection (4) does not apply if 10 or more parcels owned by 10 or more persons are the subject of the bylaw alteration.
- (8) In respect of public hearings being held under section 890 (1) or waived under section 890 (4), a local government may, by bylaw,
 - (a) require the posting of a notice on land that is the subject of a bylaw, and
 - (b) specify the size, form and content of the notice and the manner in which and the locations where it must be posted.
- (9) Specifications under subsection (8) (b) may be different for different areas, zones, uses within a zone and parcel sizes.

Notice if public hearing waived

893 *(not applicable)*

- (1) If a local government waives the holding of a public hearing under section 890 (4), it must give notice in accordance with this section.
- (2) The notice must state
 - (a) in general terms, the purpose of the bylaw,
 - (b) the land or lands that are the subject of the bylaw, and
 - (c) the place where and the times and dates when copies of the bylaw may be inspected.
- (3) Section 892 (3), (4) and (5) to (7) applies to a notice under subsection (2), except that
 - (a) the last publication under section 892 (3) is to be not less than 3 and not more than 10 days before the bylaw is given third reading, and
 - (b) the delivery under section 892 (4) (b) is to be at least 10 days before the bylaw is given third reading.
- (4) to (7) [Repealed 2000-7-144.]

Procedure after a public hearing

894 (1) After a public hearing, the council or board may, without further notice or hearing,

- (a) adopt or defeat the bylaw, or
- (b) alter and then adopt the bylaw, provided that the alteration does not
 - (i) alter the use,
 - (ii) increase the density, or
 - (iii) without the owner's consent, decrease the density of any area from that originally specified in the bylaw.
- (2) A member of a council or board who
 - (a) is entitled to vote on a bylaw that was the subject of a public hearing, and
 - (b) was not present at the public hearing
 may vote on the adoption of the bylaw if an oral or written report of the public hearing has been given to the member by
 - (c) an officer or employee of the local government, or
 - (d) if applicable, the delegate who conducted the public hearing.

(3) After a public hearing under section 890 (1) or third reading following notice under section 893, a court must not quash or declare invalid the bylaw on the grounds that an owner or occupier

(a) did not see or receive the notice under section 892 or 893, if the court is satisfied that there was a reasonable effort to mail or otherwise deliver the notice, or

(b) who attended the public hearing or who can otherwise be shown to have been aware of the hearing, did not see or receive the notice, and was not prejudiced by not seeing or receiving it.

BUDGET:

Approximately: \$500.00 for the combined cost of two advertisements in the Alaska Highway Newspaper.

RECOMMENDATION / RESOLUTION:

That Council approve 1st Reading of the Zoning Plan Amending OCP Bylaw 855, 2015 to Amend Zoning Bylaw 823, 2013; and schedule a Public Hearing for Zoning Bylaw, Public Hearing to be held between 1st and 3rd Readings.



Tom Matus, CAO

**BYLAW NO.
855, 2015**

A Bylaw to amend Zoning Bylaw No. 823, 2013

WHEREAS the *Community Charter Act* (the "Charter"), provides for the creation and amendment to its Zoning Bylaw;

NOW THEREFORE the Council of the District of Hudson's Hope, in a duly assembled open meeting, enacts as follows:

1. This Bylaw may be cited as "Zoning Bylaw Amendment No. 855, 2015".
2. "Zoning Bylaw No. 823, 2013" is hereby amended by:
 - a. Rezoning approximately 6 hectares of land, being a one hundred and fifty (150) meter wide x 480 meter long strip of land running parallel along the north side of Highway 29 located within Southeast ¼ Section 19, Township 81, Range 25, from P2 - Parks and Open Space to its amended zone of M1 - Light Industrial (Serviced) as indicated on Schedule "A"; and
 - b. Rezoning approximately 12 hectares of land, being a one hundred and fifty (150) meter wide x 880 meter long strip of land running parallel along the north side of Highway 29 located within southeast ¼ section 30, Township 891, Range 25 except Plan 16795 and southwest ¼ section 29, township 81, Range 25 except Black A from RU2 – Rural Agriculture to its amended zone of M1 – Light Industrial (serviced) as indicated on Schedule A.
3. This bylaw comes into effect upon the Adopted date of this bylaw

READ FOR A FIRST TIME this _____ day of _____, 2015.
READ FOR A SECOND TIME this _____ day of _____, 2015.
Advertised in the Northeast News on _____ day of _____, 2015.
PUBLIC HEARING HELD ON this _____ day of _____, 2015.
READ FOR A THIRD TIME this _____ day of _____, 2015.
ADOPTED this _____ day of _____, 2015.

Gwen Johansson,
MAYOR

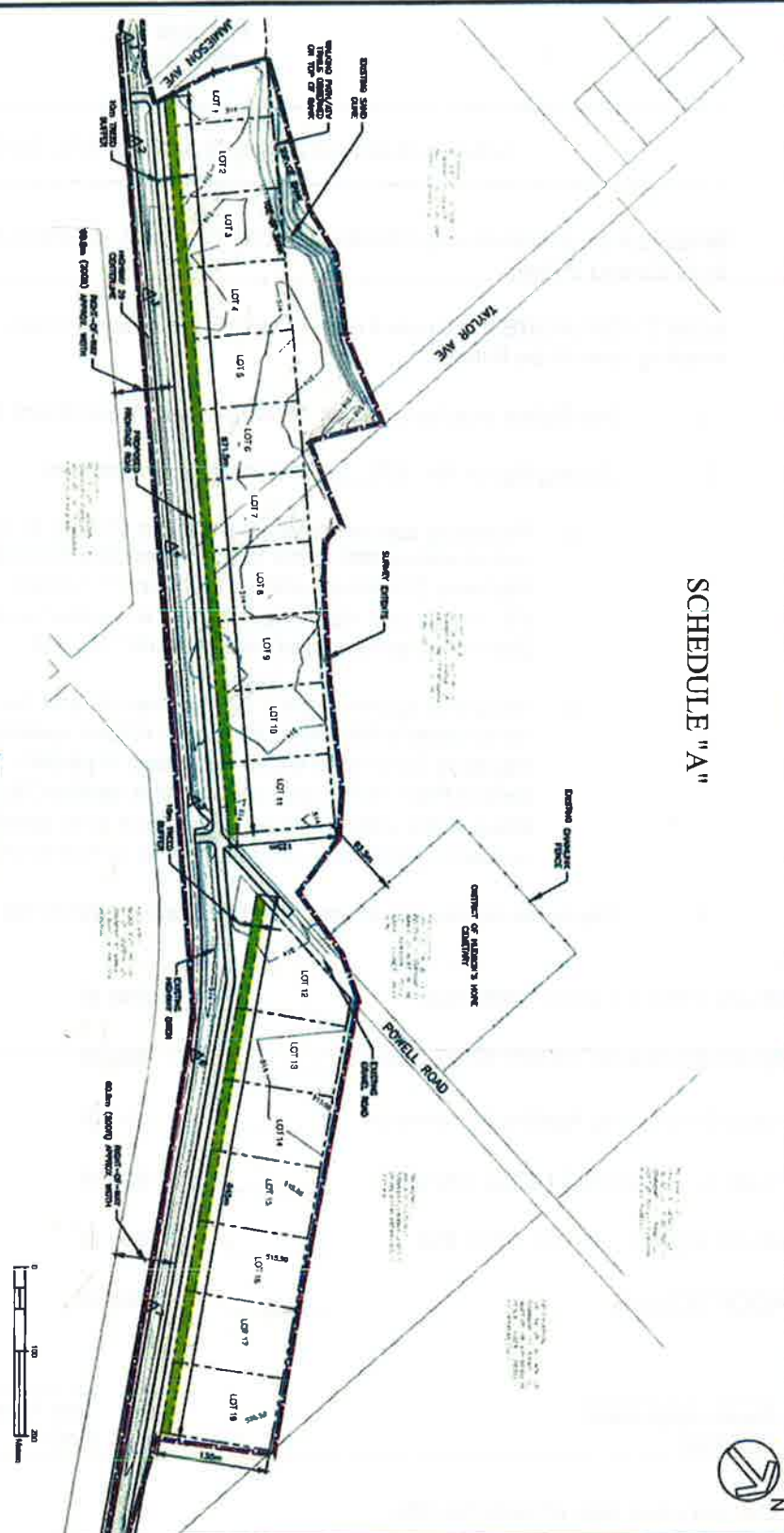
Tom Matus,
CAO

Certified a true copy of Bylaw No. 855

This ___ day of _____, 20__.

Clerk

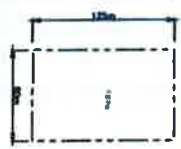
SCHEDULE "A"



LOT	AREA (SQ. FT.)	AREA (SQ. METERS)
LOT 1	10,000	929
LOT 2	10,000	929
LOT 3	10,000	929
LOT 4	10,000	929
LOT 5	10,000	929
LOT 6	10,000	929
LOT 7	10,000	929
LOT 8	10,000	929
LOT 9	10,000	929
LOT 10	10,000	929
LOT 11	10,000	929
LOT 12	10,000	929
LOT 13	10,000	929
LOT 14	10,000	929
LOT 15	10,000	929
LOT 16	10,000	929
LOT 17	10,000	929
LOT 18	10,000	929
LOT 19	10,000	929

NOTES:
 1. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.
 2. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.
 3. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.
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 17. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.
 18. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.
 19. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.
 20. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.

TYPICAL LOT DIMENSIONS



LEGEND

1. EXISTING DRIVE

2. EXISTING SIDEWALK

3. EXISTING CONCRETED DRIVE

4. EXISTING DRIVE

5. EXISTING SIDEWALK

6. EXISTING CONCRETED DRIVE

7. EXISTING DRIVE

8. EXISTING SIDEWALK

9. EXISTING CONCRETED DRIVE

10. EXISTING DRIVE

11. EXISTING SIDEWALK

12. EXISTING CONCRETED DRIVE

13. EXISTING DRIVE

14. EXISTING SIDEWALK

15. EXISTING CONCRETED DRIVE

16. EXISTING DRIVE

17. EXISTING SIDEWALK

18. EXISTING CONCRETED DRIVE

19. EXISTING DRIVE

20. EXISTING SIDEWALK

21. EXISTING CONCRETED DRIVE

22. EXISTING DRIVE

23. EXISTING SIDEWALK

24. EXISTING CONCRETED DRIVE

25. EXISTING DRIVE

26. EXISTING SIDEWALK

27. EXISTING CONCRETED DRIVE

28. EXISTING DRIVE

29. EXISTING SIDEWALK

30. EXISTING CONCRETED DRIVE

ENGINEERING LIMITED

1012-22-01

C001

HAUSDON'S HOME

PROPOSED LIGHT INDUSTRIAL

SUBMISSION

CONCEPTUAL PLAN

1 OF 1

2

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johannson and Council
SUBJECT: Fees and Charges Bylaw No. 856, 2015
DATE: 24 November 2015
FROM: Dwylla Moraice Budalich, Deputy Clerk

RECOMMENDATION:

That: "Council adopt the Fees and Charges Bylaw No. 856, 2015. "

BH



BYLAW NO. 856, 2015

**A Bylaw to amend the Campgrounds and Community Recreation Facilities Fee Amendment
Bylaw No. 746, 2008**

WHEREAS pursuant to Section 194 of the *Community Charter*, Council may, by bylaw impose fees and charges payable in respect of any service it considers necessary or desirable;

AND WHEREAS Council deems it necessary and desirable to exercise the authority provided by the *Local Government Act* to cover costs or providing various services and information;

NOW THEREFORE the Council of the District of Hudson's Hope, in a duly assembled open meeting, enacts as follows:

1. Deleting the "Campgrounds and Community Recreation Facilities Fee Amendment Bylaw No 746 2008 (Amends #588)" all references to Arena of Schedule "B"; and
2. Replacing with Schedule "A" of this bylaw;

All previous bylaws referencing an amendment to Parks, Campgrounds & Facilities Regulation Bylaw No. 588, 1999 shall be amended to read reference to "Campgrounds & Community Recreation Facilities Fees Establishment Bylaw No. 599 (Amends #588)"; and

3. This bylaw shall be cited as the "Amended Fees and Charges Bylaw No. 856, 2015".
4. This bylaw shall come into force and effect upon the date of the Adoption of this Bylaw.

Read a First Time on this 23rd day of November 2015.

Read a Second Time on this 23rd day of November 2015.

Read a Third Time on this 23rd day of November 2015.

Adoption of Bylaw on this ____ day of _____ 2015

Gwen Johansson, Mayor

Tom Matus, CAO

Certified a true copy of Bylaw No. 856, 2015

this ____ day of _____,

Clerk

“SCHEDULE A”

Campgrounds:	
Daily Fee	\$20.00
Season Pass (for Residents only)	\$200.00
7 Night Punch Card	\$100.00
Firewood: for each bundle sized 1.25 cubic feet	\$5.00

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johannson and Council
SUBJECT: Fees and Charges Amendment Bylaw No. 857, 2015
DATE: 10 December 2015
FROM: Dwylla Moraice Budalich, Deputy Clerk

INFORMATION:

Last council meeting Bulletin Advertising fees were requested to be increased. Council requested that staff come back with some options for advertising purchasers whom bought multiple months at a time. Staff is presenting 3 options of pricing for 6 months and 1 year prepaid advertisement.

Also in this bylaw amendment the remaining fees in the Schedule A are being addressed. The NSF cheque and Property Tax Certificate fee changes were recommended by Finance. The Photocopying/Faxing/Laminating were adjusted or added based on the Public Library pricing. Staff would like the customers of these services to use the library initially for the services this way the DOHH is not taking business away from them. Some of the services were previously not included in our bylaw, so no fees were being charged in the past. Other fees on the old Schedule A have already been addressed and amended in other bylaws.

RECOMMENDATION:

Council give first, second and third reading for the District of Hudson's Hope Fees and Charges Amendment Bylaw No. 857, 2015.

Report prepared by:

Dwylla Moraice Budalich

B5

Proposed Bulletin Advertising Rates:

Option 1:

½ month discount applied to 6 month term.

1½ months discount applied 12 month term.

Specifications	Rates Per Month		6 month Prepaid Advertisement		1 Year Prepaid Advertisement
"For Sale"	\$10.00		N/A		N/A
¼ page	\$30.00		\$165.00		\$315.00
½ page	\$50.00		\$275.00		\$525.00
full page	\$80.00		\$440.00		\$840.00
Non-Profit	\$0.00				

Option 2:

1 month discount applied to 6 month term.

2 months discount applied to 12 month term

Specifications	Rates Per Month		6 month Prepaid Advertisement		1 Year Prepaid Advertisement
"For Sale"	\$10.00		N/A		N/A
¼ page	\$30.00		\$150.00		\$300.00
½ page	\$50.00		\$250.00		\$500.00
full page	\$80.00		\$400.00		\$800.00
Non-Profit	\$0.00				

Option 3:

1 month discount applied to 6 month term:

3 months discount applied to 12 month term:

(This is the same rate of discount as on our current rates)

Specifications	Rates Per Month		6 month Prepaid Advertisement		1 Year Prepaid Advertisement
"For Sale"	\$10.00		N/A		N/A
¼ page	\$30.00		\$150.00		\$270.00
½ page	\$50.00		\$250.00		\$450.00
full page	\$80.00		\$400.00		\$720.00
Non-Profit	\$0.00				

OLD SCHEDULE

SCHEDULE "A" Bylaw No. 774, 2009 Fees and Charges

ADMINISTRATIVE	TOTAL FEE
NSF Cheque	\$25.00
Property Tax Certificate	\$10.00
BULLETIN ADVERTISING	
"For Sale" rate per month	\$5.00
¼ page ad – rate per month	\$15.00
¼ page ad – 6 month prepaid rate	\$75.00
¼ page ad – 1 year prepaid rate	\$135.00
½ page ad – rate per month rate	\$25.00
½ page ad – 6 month prepaid rate	\$125.00
½ page ad – 1 year prepaid rate	\$225.00
full page ad – rate per month rate	\$40.00
full page ad – 6 month prepaid rate	\$200.00
full page ad – 1 year prepaid rate	\$360.00
DEVELOPMENT	
Rezoning Application	\$500.00 (plus actual cost of advertising)
Official Community Plan Amendment Application	\$500.00 (plus actual cost of advertising)
Rezoning Application with Official Community Plan Amendment	\$750.00 (plus actual cost of advertising)
Subdivision Application	\$250.00 for first lot plus \$25 for each additional lot
Development Variance Permit Application	\$300.00
Development Variance Permit Application in conjunction with Subdivision Application	\$100.00
Board of Variance Application	\$300.00
Temporary Commercial Permit	\$300.00
PHOTOCOPYING	
Photocopies – all sizes (black and white)	\$.25
Photocopies – all sizes (colour)	\$.50
Zoning Bylaw	\$20.00
Official Community Plan Bylaw	\$25.00
Map – 3 x 3 District Map	\$25.00
Map – 18" x 36" Townsite Map	\$10.00
Map – 11" x 17" Lynx Creek Subdivision Map	\$5.00
Map – 11" x 17" Beryl Prairie Subdivision Map	\$5.00
UTILITY SHUT-OFF/TURN-ON CHARGES	
Turn on water service	\$10.00
Shut off water service	\$10.00
Turn on sewer service	\$10.00
Shut off sewer service	\$10.00

Library Services and Costs

Book Sale: By donation

Fax:

Within BC: \$2.00 for the first page
Additional pages 0.50

Outside BC: \$2.50 for the first page
Additional pages 0.50

Toll Free: \$0.50 per page

Lamination: \$0.50 per sheet

Printer: \$0.25 per sheet of paper
\$0.35 for double sided (b+w)
\$1.00 for colour printing

Scanner: 0.25 per sheet of paper



BYLAW NO. 857, 2015

A Bylaw to amend the Fees and Charges Bylaw No. 774, 2009

WHEREAS pursuant to Section 194 of the *Community Charter*, Council may, by bylaw impose a fees and charges payable in respect of any service it considers necessary or desirable;

AND WHEREAS Council deems it necessary and desirable to exercise the authority provided by the *Local Government Act* to cover costs or providing various services and information;

NOW THEREFORE the Council of the District of Hudson's Hope, in open meeting assembled, enacts as follows:

1. This Bylaw shall be cited as the "District of Hudson's Hope Fees and Charges Amendment Bylaw No. 857, 2015".
2. "District of Hudson's Hope Fees and Charges Bylaw No. 774, 2009" is hereby amended by deleting Schedule "A" and Replacing with Schedule "A" of this bylaw;
3. This bylaw shall come into force and effect upon the date of the Adoption of this Bylaw.

Read a First Time on this _____ day of _____ 2015.

Read a Second Time on this _____ day of _____ 2015.

Read a Third Time on this _____ day of _____ 2015.

Adoption of Bylaw on this _____ day of _____ 2015

Gwen Johansson, Mayor

Tom Matus, CAO

Certified a true copy of Bylaw No. 857, 2015

this ____ day of _____.

Clerk

“SCHEDULE A”

Bylaw No. 857, 2015

ADMINISTRATIVE	TOTAL FEE
NSF Cheque	\$30.00
Property Tax Certificate	\$20.00
BULLETIN ADVERTISING	
“For Sale” rate per month	\$10.00
¼ page ad – rate per month	\$30.00
¼ page ad – 6 month prepaid rate	
¼ page ad – 1 year prepaid rate	
½ page ad – rate per month rate	\$50.00
½ page ad – 6 month prepaid rate	
½ page ad – 1 year prepaid rate	
full page ad – rate per month rate	\$80.00
full page ad – 6 month prepaid rate	
full page ad – 1 year prepaid rate	
PHOTOCOPYING	
Photocopies – all sizes (black and white)	\$.50
Photocopies – all sizes (colour)	\$1.00
Zoning Bylaw	\$25.00
Official Community Plan Bylaw	\$30.00
Map – 3 x 3 District Map	\$30.00
Map – 18” x 36” Townsite Map	\$15.00
Map – 11” x 17” Lynx Creek Subdivision Map	\$10.00
Map – 11” x 17” Beryl Prairie Subdivision Map	\$10.00
Laminating per page	\$2.00
Faxing	\$2.50 initial page each additional page \$0.50

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johansson and Council
SUBJECT: Business License Bylaw No. 859, 2015
DATE: 11 December 2015
FROM: Dwylla Moraice Budalich, Deputy Clerk

RECOMMENDATION:

That: "Council give first, second and third reading of the District of Hudson's Hope Business License Amendment Bylaw No. 859, 2015. "

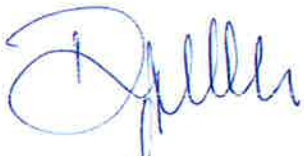
INFORMATION:

The Business License bylaw has not been updated since 1994. It is recommended that the fee be increase to \$50 per business license for the 2016 year.

The bylaw should then be looked at and updated as research has shown that surrounding district are charging double. It is also suggested that simplify the schedule charge different fees for different business as indicated in the District of Hudson's Hope Zoning Bylaw.

Examples: Town Centre Commercial Business, Service Commercial Business, Light Industrial Business, Heavy Industrial Business, Institutional Business, Home Occupation Business, Non Resident Business, etc.

Reported prepared by:



Dwylla Moraice Budalich



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BYLAW NO. 859, 2015

A Bylaw to amend the District of Hudson's Hope business License Bylaw No. 504, 1994

WHEREAS pursuant to Section 194 of the *Community Charter*, Council may, by bylaw impose a fees and charges payable in respect of any service it considers necessary or desirable;

AND WHEREAS Council deems it necessary and desirable to exercise the authority provided by the *Local Government Act* to cover costs or providing various services and information;

NOW THEREFORE the Council of the District of Hudson's Hope, in open meeting assembled, enacts as follows:

1. This Bylaw shall be cited as the "District of Hudson's Hope Business License Amendment Bylaw No. 859, 2015".
2. "District of Hudson's Hope Business License Bylaw No. 504, 2009" is hereby amended by changing the Annual Fee in Schedule "A" to \$50.00;
3. This bylaw shall come into force and effect upon the date of the Adoption of this Bylaw.

Read a First Time on this 14th day of December 2015.

Read a Second Time on this 14th day of December 2015.

Read a Third Time on this 14th day of December 2015.

Adoption of Bylaw on this ____ day of _____ 2015

Gwen Johansson, Mayor

Tom Matus, CAO

Certified a true copy of Bylaw No. 859, 2015

this ____ day of _____, _____.

DISTRICT OF HUDSON'S HOPE

BYLAW NO 504

Being a bylaw to amend
the District of Hudson's Hope Business License Bylaw No 491, 1993.

THEREFORE the Municipal Council in open meeting assembled, **ENACTS AS FOLLOWS:**

("District" means District of Hudson's Hope)

1. Schedule "A" of the District of Hudson's Hope Business License Bylaw No 491, 1993 is hereby repealed in its entirety.
2. Schedule "A" which is attached to form part of this bylaw outlines business license categories at the equal rate of \$35.00 for each business being carried on within the District.
3. (a) Annual license fees shall be prorated quarterly to provide an equitable fee structure for all applicants that wish to commence with a business at various times throughout the year.

(b) The quarterly business license fee shall be \$9.00 per quarter for the first year of operation.
4. (a) Business License fees shall be due and payable upon receipt of the business license invoice for the year 1994 only.

(b) Business License fees shall be due and payable prior to the last day of February in the year 1995 and every year thereafter.
5. Section 2 of the District of Hudson's Hope Business License Bylaw No 491, 1993 shall be amended to read:

Subject to Section 498 of the Act no person shall carry on, within the Municipality, any business unless he is the holder of a valid and subsisting license issued to him under this bylaw by the License Inspector and shall pay therefore, to the License Inspector, the sum specified in Schedule "A" attached hereto and made part of this bylaw and shall be incumbent upon each person to renew such license as long as such business is being carried on.

DISTRICT OF HUDSON'S HOPE
BUSINESS LICENSE BYLAW NO 504, 1994

SCHEDULE "A"

#	<i>Description</i>	<i>Annual Fee</i>
1	Auctioneer From every person selling personal property or general merchandise by auction, (not being a Crown Official selling Crown property by auction, a sheriff, sheriff's officer, or Bailiff, selling lands, goods, chattels, under judgement, or in satisfaction of rent or taxes).	\$35.00
2	Art Teacher From every person carrying on the business of teaching painting, pottery, ceramics, sewing, macramé, knitting etc...	\$35.00
3	Automobile Dealer From every person carrying on the business of a dealer in new automobiles, motor cars, trucks, tractors etc... or a dealer in both new and second hand items aforesaid.	\$35.00
4	Banks From every bank or person carrying on the business of a bank or banks, at one place of business.	\$35.00
5	Barber From each person carrying on the business of a barber for one chair or operator.	\$35.00
6	Bed and Breakfast From every person operating Bed and Breakfast accommodations.	\$35.00
7	Boots and Shoe Maker From every person carrying on the business of a boot and shoe maker and repairer, (and the sale of boots and shoes on the premises) the sale of harness, saddles, baggage and other leather goods and the repairing thereof, including sharpening of skates and lawnmowers.	\$35.00

8	Bowling Alleys From each person keeping any premises where bowling alley is used for hire or profit.	\$35.00
9	Cable and/or Satellite TV Sales From every person carrying on the business of providing Cable Television or the sales of Satellite TV Systems.	\$35.00
10	Cafe or Restaurant From every person carrying on the business of a cafe, restaurant, lunch counter, coffee shop, tea room, including the sale of tobacco's, confectionery, ice-cream, bread and milk and soft drinks.	\$35.00
11	Contractor and Machine Operator From every person carrying on the business of a building contractor, plumbing heating and electrical contractor or any contractor not herein enumerated.	\$35.00
12	Dance Hall Shows, Concerts etc... From every person operating a travelling picture show, concert, dance, or any other travelling show etc...	\$35.00
13	Dancing Teacher / Aerobic Instructor From every person carrying on the business of a dancing teacher / aerobic instructor.	\$35.00
14	Day Care Centre / Babysitting Service From every person carrying on the business of operating a day care centre/ babysitting service.	\$35.00
15	Driver of Vehicle for Hire From any driver, other than a chauffeur under the "Motor Vehicle Act", of any conveyance or vehicle kept for hire.	\$35.00
16	Dry Cleaners From every person carrying on the business of dry cleaning, pressing, dying etc...	\$35.00
17	Electronic Sales and Service From every person carrying on the business of selling and servicing radios, television stereos, computer equipment etc...	\$35.00

18	Engraver From every person carrying on the business of engraving.	\$35.00
19	Esthetician From every person specializing in esthetics.	\$35.00
20	Express From every person, company, or corporation carrying on the business of an express company.	\$35.00
21	Fuel Dealer From every person carrying on the business of a dealer in coal, wood, oil or other fuels for domestic or commercial purposes, (ie: bulk gas and oil sales and deliveries).	\$35.00
22	Fur Buyer From every person carrying on the business of buying fur.	\$35.00
23	Hairdresser From each person carrying on the business of a hairdresser, or beauty parlour for one chair or operator.	\$35.00
24	Handicrafts From each person carrying on the business of selling hand crafted homemade merchandise.	\$35.00
25	Hawkers, Peddlers, Hucksters From every person being a Hawker, Peddler or Huckster, not having any place of business.	\$35.00
26	Health Club From every person operating a Health and Fitness Centre.	\$35.00
28	Hotels, Motels, Apartments, Trailer Courts, Rooming Houses etc... From every person letting individual rooms, suites of rooms, either in a hotel, rooming house, apartment house, auto camp or motel, and whether or not meals are supplied to the occupants thereof.	\$35.00
29	Insurance From every person carrying on the business of selling insurance for real estate, fire, or accident.	\$35.00

30	Janitorial Services From every person providing janitorial services.	\$35.00
31	Laundry From every person carrying on the business of public laundry, wash house or coin operated laundry.	\$35.00
32	Locksmith Repairs and selling of.	\$35.00
33	Mail Order and or Retail From every person who either on his own behalf or as an agent for another carries on the business of a mail order and or retail business.	\$35.00
34	Manufacturer From every person carrying on the business of manufacturing goods or merchandise including beverages, and foods for human consumption.	\$35.00
35	Merry-Go-Round From every person operating a merry-go-round, mechanical ride, or other mechanical amusement machine, for each machine or ride.	\$35.00
36	Mobile Store From every person carrying on the business of operating a mobile store who goes from place to place or house to house selling or offering for sale, or who vents on any highway street, lane or public place, any goods, wares, or merchandise, or foodstuffs.	\$35.00
37	Music Teacher From every person carrying on the business of a music teacher.	\$35.00
38	Newspaper Dealer (Wholesale) From every person carrying on the business of a wholesale newspaper, periodicals, books, etc... agent or dealer.	\$35.00
39	Newspaper Periodical Agent From every person who either on his own behalf, or as an agent for another, sells, solicits, or takes orders for the sale of subscription of newspapers, periodicals, Christmas and Easter cards, or books of an educational character, whether published in or outside Canada.	\$35.00
40	Notary Public From every person carrying on the business of a notary public.	\$35.00

41	Occupations and Professions Not Enumerated From every person carrying on any business trade, or occupation not hereinbefore enumerated, or who enters into, or carries on any contract to perform any work, or furnish any material.	\$35.00
42	Optical/Optometrlist From every person carrying on any business trade or the providing of optical supplies and services.	\$35.00
43	Pawnbroker From every person carrying on the business of a pawnbroker.	\$35.00
44	Photographer From every person carrying on the business of taking pictures, finishings and the sale of camera and photographic supplies.	\$35.00
45	Piano Tuner From any person carrying on the business of a piano tuner.	\$35.00
46	Pool Rooms From each person keeping any premises where a billiard table or pool table is used for hire or profit.	\$35.00
47	Printer From every person carrying on the business of a printer, bookbinder, advertising.	\$35.00
48	Public Circus From every person who exhibits a public circus menageries, hippodrome, horse show, pony or dog show.	\$35.00
49	Real Estate Agent From every person carrying on the business of real estate including mobile home sales.	\$35.00
50	Retail Merchant From each person carrying on the business of a retail trader or merchant dealing in any class of goods, wares or merchandise, where not otherwise classified herein.	\$35.00
51	Rifle Galleries From each person keeping any premises where a rifle gallery, or shooting gallery is used for hire or profit.	\$35.00


52	Rodeos From every person operating a rodeo.	\$35.00
53	Sash and Door From every person carrying on the business of making sash and doors, millwork, woodwork and cabinet making.	\$35.00
54	Sawmill / Planermill From every person carrying on the business of operating a sawmill.	\$35.00
55	Second Hand Dealer From every person carrying on the business of a second hand dealer in furniture, clothing etc...	\$35.00
56	Selling Agent From every person who either on his own behalf, or as agent for another, sells, solicits, or takes orders for the sale by retail of goods, wares, merchandise, or services, to be supplied or delivered by him.	\$35.00
57	Selling Own Produce Provided that for every local hawker, peddler, or huckster, selling in its natural state, produce grown or raised by him upon his own land.	\$35.00
58	Septic Tank Cleaning, Bulk Water Delivery From every person carrying on the business of pumping out septic tanks or the delivery of water.	\$35.00
59	Service Station, Garage From every person carrying on the business of selling automobile accessories, gasoline, oils and automobile supplies and groceries; repairing of automobiles and motor vehicles, tires and the services of an automobile towing and wrecker, and incidentals to the above.	\$35.00
60	Stock Broker From every person carrying on the business of a stock broker or bond dealer.	\$35.00
61	Storage Garage From every person solely operating a storage garage for cars, trucks, vehicles, merchandise or household effects.	\$35.00
62	Tailor, Dressmaker or Upholstery For every person carrying on the business of a tailor, dressmaker or upholsterer, or including pressing or repairs.	\$35.00

63	Taxi Service From every person carrying on the business of operating a taxi service including the transportation of workers and school children by bus.	\$35.00
64	Theatres, Halls etc... From every proprietor, lessee or manager of any theatre, moving picture theatre, drive-in theatre, amusement hall, concert hall, music hall, opera house, rink, amusement park or other place of public entertainment or exhibition.	\$35.00
65	Trucking The trucking of all types of building material, earth fill, soil, gravel etc...	\$35.00
66	Trust or Loan Company From every person carrying on the business of a trust and loan, mortgage, or investment company, society or agent.	\$35.00
67	Vending Machines From every person installing a mechanical machine of skill or chance for public use, or for the sale of cigarettes.	\$35.00
68	Welder From every person carrying on the business of welding.	\$35.00
69	Wholesale Merchant From each person carrying on the business of a wholesale merchant or trader.	\$35.00
70	Wholesale and Retail Merchant From each person carrying on the business of a wholesale and retail trader or merchant.	\$35.00
71	For Office/Computer Use Only	

District of Hudson's Hope Business License Amendment Bylaw No 504, 1994

6. This bylaw shall come into force and take effect upon the date of adoption thereof.
7. This bylaw may be cited as the **District of Hudson's Hope Business License Amendment Bylaw No 504, 1994.**

READ A FIRST TIME THIS	02	DAY OF	March	1994.
READ A SECOND TIME THIS	02	DAY OF	March	1994.
READ A THIRD TIME THIS	02	DAY OF	March	1994.
RECONSIDERED AND ADOPTED THIS	16	DAY OF	March	1994.



MAYOR



CLERK TREASURER

Certified a true copy of the District of Hudson's Hope Business License Amendment Bylaw No 504, 1994. Dated this 16th day of March, 1994.



CLERK TREASURER

**DISTRICT OF HUDSON'S HOPE
BUSINESS LICENCE BYLAW NO 504, 1994**

**Business Licence Application
Schedule "B"**

I hereby apply for a business licence to carry on the business of: _____

A copy of certificate, or approval through the Ministry of Health is required where applicable.

Schedule "A" Section: _____ Annual Fee: _____ Account Number Issued: _____

Described As: _____

Civic Address of Business: _____

Signature: _____

Name: _____

Name of Business: _____

Mailing Address: _____

Phone Number: _____

Date of Application: _____

Non-Resident Applicants:

Driver's Licence Number: _____

Copy of Certificate (if applicable): _____

Approvals:

Clerk Treasurer

Date

Ministry of Health

Date

Clerk

From: [REDACTED]
Sent: Friday, November 20, 2015 3:56 PM
To: Clerk
Subject: Selina's update from Victoria

Dear Mayor/Councillor/Director,

Another legislative session has drawn to a close, and as Opposition Spokesperson for Local Government I would like to share with you what has gone on at the Legislature, and how it impacts local governments in British Columbia.

Many communities faced a trying fire season last summer. I had the opportunity to acknowledge the hardwork of local government elected officials in dealing with this challenge in the Legislature. You can see the 2-minute statement, Local Governments Rise to the Occasion, [here](#).

The government introduced legislation to 'fix' the Auditor General for Local Government legislation. Just a quick recap: The first AGLG, Basia Ruta, cost BC taxpayers \$5.2 million dollars over two years and produced just two reports. The government said all was well. A whistleblower said all was not well, and produced a private report commissioned by the Minister that demonstrated the office was in disarray. No wonder local governments were frustrated by the incompetence and confusion of the role and the office of the AGLG.

After many questions in the legislature about what was going on in this office Ms. Ruta was eventually fired. Ms. Ruta then sued the government for wrongful dismissal. The government settled for an undisclosed amount this summer and has since hired a replacement AGLG.

This debacle led the government to address some of their concerns by altering the legislation this fall that gave this office its powers. Some of the key changes include:

- eliminating the requirement that the auditor general for local government be an auditor,
- increasing the number of members of the audit council so that these two members would have some local government experience,
- reducing the independence of the office

You can read some of what the media had to say about these changes [here](#).

The second piece of legislation that was introduced in the Legislature this session is related to local election expense limits. Debate will not occur until the spring session, slated to begin mid-February 2016. In the meantime, government is holding additional consultation with stakeholders until Nov. 27, and I invite you to have a look at the legislation and share any thoughts or concerns you might have. For more information on submitting feedback, please visit <http://www.cscd.gov.bc.ca/LocalGovtElectionReform/>.

I would like to note that in collaboration with my caucus colleagues, we asked the Committee on Local Elections Expense Limits to consider asking the Legislature to expand our scope to include contribution limits as well. We were outnumbered, and as a result there is nothing in this bill related to contribution limits.

My colleague MLA Mike Farnworth, Opposition Spokesperson for Justice, and I have been closely monitoring the latest offloading of costs related to DNA analysis onto municipalities from the Federal

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and Provincial governments. We recognize the financial challenges this latest offload presents to local governments and we will continue to advocate for a renegotiation of this arrangement. Learn more [here](#).

I look forward to seeing you at the various area association meetings coming up this spring. I look forward to listening to your resolution debates and hearing your thoughts on how your provincial government can work with you to strengthen your communities.

In the meantime, don't hesitate to keep me posted as issues arise in your communities that affect local government. I can be reached at Selina.robinson.mla@leg.bc.ca or at my constituency office, 604.933.2001.

Until next time,

Selina Robinson
MLA Coquitlam-Maillardville
Opposition Spokesperson for Local Government, Sport and Seniors

If you would no longer like to receive emails from me regarding local government, please [click here](#)



Project Activity Update #35 November – December 2015

Coastal GasLink has identified a short list of potential prime contractors and is in the process of finalizing construction agreements.

Our project team is working to be ready to begin construction in 2016, with pipeline operations commencing in time to supply natural gas to meet the in-service date of the proposed LNG Canada facility in Kitimat.

In the coming weeks, potential prime construction contractors may be continuing to travel the approved Coastal GasLink pipeline route by air or on the ground, depending on weather conditions, as an aid to construction planning.

Our prime construction contractors will be large, highly-qualified firms with international experience in large diameter pipeline construction. We expect to select three prime construction contractors for the project, to be deployed across eight geographic construction sections.

The Coastal GasLink team will stay in touch with affected local governments regarding planned reconnaissance activity.

1. Environmental Field Programs

Since early 2013, Coastal GasLink has conducted field programs to collect information related to permitting applications, compliance with regulatory requirements and construction planning.

Environmental field work has now concluded for 2015, and is scheduled to resume in spring 2016.

We continue to gather input and answer questions from potentially affected landowners, local governments, Aboriginal groups and the public.

2. Engineering Field Programs

In the first half of November, two geoscientists and an assistant visited more than 30 sites across the project area to assess suitability of sources for aggregate or fill. This investigation covered the upper Sukunka Valley in the Peace River region, much of the project corridor in the Fraser-Fort George and Kitimat-Stikine regions, and the central Bulkley-Nechako region from approximately Endako to south of Houston. Sites deemed viable through this preliminary assessment will be subject to a regulatory permitting process to enable further field investigation.

From the third week of November into mid-December, Coastal GasLink has scheduled a program of testing at three potential borrow sites in the Regional District of Fraser-Fort George. Two sites are located near Mount Bracey, in the upper Anzac River valley, and the third is just east of the Coastal GasLink crossing of Highway 97, or approximately two kilometres north of Redrocky Lake.

For more information:

1.855.633.2011 (toll free)

coastalgaslink@transcanada.com

www.CoastalGasLink.com

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The purpose of this investigation is to determine whether the materials at each site are suitable for project construction uses.

Program activities will be executed in the following order:

- Site survey and flagging
- Equipment access clearing and site preparation
- Test-pitting and geotechnical borehole drilling
- Reclamation
- Post-investigation survey

3. Morice River North Alternate Route

On October 23, 2014, the BC Environmental Assessment Office (EAO) issued an Environmental Assessment Certificate (EAC) to Coastal GasLink Pipeline Ltd. for the Coastal GasLink Pipeline Project.

As a result of Coastal GasLink's ongoing consultation, a potential alternate route for a portion of the project has been identified. In November 2015, Coastal GasLink filed a request to amend its EAC, adding the alternate route to the certified pipeline corridor. At the same time, Coastal GasLink filed an application to the Oil and Gas Commission to amend its existing permit for Construction Section 7.

The proposed Morice River North Alternate (MNRA) route is located in the Regional District of Bulkley Nechako. Its eastern limit is approximately 35 kilometres south of the town centre of Houston. It consists of approximately 56 kilometres of alternate pipeline routing, generally located five kilometres north of the EAC pipeline corridor. Most of this alternate route is on the north side of the Morice River, while the EAC route lies on the south side at this location.

Environmental, archaeological and engineering information has been collected on the alternate route in order to support our amendment applications to the EAO and the OGC. Aboriginal groups whose traditional territory may be potentially impacted by the proposed MRNA route were invited to participate in the field data collection programs and provide Traditional Ecological Knowledge.

We are confident both routes could be built. Both options reflect TransCanada's high standards and commitment to safety and environmental protection. We'll decide on a final route after we've completed the regulatory process and fully assessed both options, taking into account cultural, environmental, commercial, and construction planning considerations.

4. Management Plans

Through 2013, Coastal GasLink developed a comprehensive assessment of potential adverse effects of the Project, in accordance with the Application Information Requirements issued by the BC Environmental Assessment Office (EAO). An Application for an Environmental Assessment Certificate (EAC) was filed with the EAO in January of 2014. This was followed by a detailed review process and the issuing of an EAC in October 2014.

Conditions attached to the EAC require the development and implementation of several management plans prior to construction. A primary management plan is the Environmental Management Plan (EMP), submitted in revised form to the EAO in late October 2015. The EMP provides a toolbox of recommended environmental management measures and

For more information:

1.855.633.2011 (toll free)

coastalgaslink@transcanada.com

www.CoastalGasLink.com



commitments to avoid or reduce potential adverse effects of construction of the Project, which are to be carried out by Coastal GasLink and its contractors. The environmental management measures set out in the EMP are based on past project experience, TransCanada standards (adopted by Coastal GasLink), current industry-accepted best management practices and additional measures identified during the environmental assessment.

Appendices to the EMP include various Contingency Plans and Management Plans, such as a Caribou Mitigation and Monitoring Plan, a Heritage Resource Discovery Contingency Plan, an Invasive Plant Management Plan, a Traditional Land Use Sites Discovery Contingency Plan, a Traffic Control Management Plan, a Water Quality Monitoring Plan, and a Wildlife and Wildlife Habitat Management Plan. Comments were received from Aboriginal groups and regulatory agencies on the draft management plans during April through September this year to inform the revised plans.

The conditions attached to the EAC also require development and implementation of a Socio-economic Effects Management Plan (SEEMP), describing the approach to monitor and report on mitigation implementation specific to social and economic infrastructure and services during construction. The draft SEEMP was circulated for comment in April 2015 to local governments, provincial agencies and Aboriginal groups, and more than 300 comments were received and reviewed. Coastal GasLink submitted a revised SEEMP to the EAO in late October.

The management plans for the Project have been revised as a result of ongoing consultation with regulatory agencies and Aboriginal groups, and because of ongoing construction planning. The various management plans are currently being reviewed by the EAO. If Coastal GasLink decides to proceed with construction of the proposed MRNA Route, any new mitigation identified for the proposed MRNA Route will be included as appropriate, in the management plans before Project construction

5. In the Community

TransCanada was pleased to sponsor the World Under-17 Hockey Challenge in Dawson Creek and Fort St. John in November. Project representatives attended the opening and closing ceremonies as well as various hockey games throughout the week. Congratulations to those communities on hosting such a successful tournament.

Coastal GasLink was the feature game sponsor of the Prince George Cougars "Heroes Night" on Friday, November 13, honouring Canadian veterans and local first responders and acknowledging the importance of safety in our day to day lives. Our project team hosted guests at the game, featuring the Cougars and the Edmonton Oil Kings, and the sponsorship also contributed 100 tickets used by local groups that are heroes in the Prince George community.

Coastal GasLink and Prince Rupert Gas Transmission jointly sponsored the Smithers District Chamber of Commerce Annual Community and Business Awards on November 14. A representative of TransCanada attended the event honouring and acknowledging business excellence in Smithers and area.

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