



DISTRICT OF HUDSON'S HOPE

AGENDA

Council Chambers

Monday December 12, 2016 at 7:00 PM

1. Call to Order:

2. Delegations:

3. Notice of New Business:

Mayor's List

Councillors Additions

CAO's Additions

4. Adoption of Agenda by Consensus:

5. Declaration of Conflict of Interest:

6. Adoption of Minutes:

M1 November 28, 2016 Regular Council Meeting

Page 1

7. Business Arising From the Minutes:

8. Staff Reports:

SR1 CAO Report- Action and other Updates

Page 6

SR2 Foreman of Public Works Report

Page 7

SR3 RFD-Public Viewing of Public Works Shop

Page 8

SR4 RFD-Office Closure

Page 9

SR5 RFD- 2017 Council Meeting Calendar

Page 10

SR6 RFD- Committee Appointments 2017

Page 13

SR7 RFD- 2017 Grant Applications

Page 15

9. Bylaws:

B1 Amending Bylaws 876 and 877

Page 20

10. Correspondence

C1 Invitation-High on Ice Festival 2017

Page 27

C2 Letter of Thanks-Historical Society

Page 28

- | | | |
|----|--|---------|
| C3 | Invitation-The Unsung Heroes of Northern BC | Page 29 |
| C4 | Section 17 Conditional Withdrawal in the Peace Moberly Tract | Page 32 |

11. Reports by Mayor & Council on Meetings and Liaison Responsibilities

- | | | |
|-----|---------------------------------|--------|
| CR1 | Councillor Heiberg- RCLC Report | Verbal |
| CR2 | Mayor's Report to Council | Verbal |

12. Old Business:

- | | | |
|-----|-------------------------------------|---------|
| OB1 | RPT-Property Tax Revenue per Capita | Page 34 |
|-----|-------------------------------------|---------|

14. Public Inquiries:

15. Adjournment:



REGULAR COUNCIL MEETING
November 28, 2016
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Travous Quibell
Youth Councillor Tess Herrington

Absent: Councillor Heather Middleton
Councillor Caroline Beam

Staff: CAO, Tom Matus

Other: 1 in gallery

1. CALL TO ORDER:

The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.

2. DELEGATIONS:

D1 Dr. Richard McCrea- Six Peaks Dinosaur Tracks

- Four more seasons of excavating
- Two track ways discovered
- Have found Sauropod prints, these dinosaurs weighed between 20-30 tons each
- Would like to see a building covering the tracks, area of building would be 6000 Sq. feet.
- Would like to do an exhibition in Hudson's Hope of 3D models- concrete or granite model the size of a 30-ton Sauropod.
- Exhibit would include high quality signs made of brass or bronze.
- Dr. McCrea is looking into Grant applications to help fund project.
- Ontario Government has contributed to the Six Peaks Dinosaur Tracks, BC Government has not.

3. NOTICE OF NEW BUSINESS:

Mayors Additions: CR1-Mayor's Report to Council

Councillors Additions:

Staff Additions:

4. ADOPTION OF AGENDA BY CONSENSUS:

The November 14, 2016 Council meeting agenda was adopted by consensus.

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

M1 **October 24, 2016 Regular Council Meeting Minutes**

RESOLUTION NO.175/16

M/S Councillors Heiberg/Quibell

THAT:

"The minutes of the November 14, 2016 Regular Council Meeting be adopted as amended."

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 **D1- Rick Loucks- BC Ambulance Service**

- Ambulance Drivers need to be trained
- Staff has been speaking to younger population from Hudson's Hope to determine if any interest, attempt to gather 5 or 6 names
- Relationship between the fire department and the ambulance service is the best it has ever been.
- Last intake saw some improvement
- One fire department member may be willing to drive the ambulance.

BA2 **SR5- CAO Report- Action and other Updates**

- Lunch Trailer -Photos to be sent to Councillor Gillis

8. **STAFF REPORTS:**

SR1 **CAO Report- Action and other Updates**

- **Shop Design-** expected completion of construction project- December 2016. Prime Contractor responsibilities lie with the Contractor
- **Thompson Sewer Main Extension Construction-** project complete except for final landscaping. Final cost is \$126,000.
- **Transfer Site:** Policy is being drafted, requested detailed Scope of Work.
- **Strategic Plan 2017-2019 completed**
- **Union Negotiations-** contract has been ratified
- **Arena Concession-** Contract drafted between District of Hudson's Hope and Coalbox Creative Limited- waiting on final conditions to be met.

SR2 **BC Hydro Water License Application**

RESOLUTION NO.176/16

M/S Councillors Quibell/Heiberg

THAT:

"Council agrees to amend Schedule A to allow the geotechnical investigations to commence in the Spring of 2017 so that the work could be undertaken in much more favorable conditions."

CARRIED

- SR3 **Property Appraisals**
RESOLUTION NO.177/16
M/S Councillors Heiberg/Miller
THAT:
"Council approve the cost of \$10,080.00 to have RMS Management Services provide Building and Water Equipment Appraisals for assets held by the District of Hudson's Hope"
CARRIED

- SR4 **Remedial Action Requirements**
FOR INFORMATION

- SR5 **Direct Mailing List**
Internal administration item, staff to create listing for Emergency situations.

- SR6 **2017-2021 Strategic Plan**
- **Throughout Document:** Change from 2017-2021 to 2017-2019
 - change heading II to read "Encourage Population Growth"
 - **Under the heading II Achieve 20% population growth 2017-**
 - Item 1- Delete
 - Item 8- change "down" to "town"

RESOLUTION NO.178/16
M/S Councillors Miller/Heiberg
THAT:
"That Council approve the "District of Hudson's Hope Corporate Strategic Plan 2017-2019" as amended
CARRIED

- SR7 **Property Tax Class 2 and 6**
Staff to provide report on property tax revenues per capita

9. **BYLAWS:**

10. **CORRESPONDENCE:**

11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

- CR1 **Mayor Johansson-Report to Council**
- **Pharmacy-** BC Agencies are working for resolution to keep pharmacy open, looks promising
 - **Telus-**
 - Some improved service through use of "Smart Hub", which operates through cell phone towers.
 - \$15 discount available for seniors, call 1-844-372-8559. The customer must provide proof of age-birthdate and driver's license number was an example provided.

- **Crown Land Issue-**
 - Ministry of Aboriginal Relations and Reconciliation (MARR): Community Engagement Session- postponed until December 14th, 7pm, Community Hall
 - Local Government is supposed to be included in MARR's engagement on the Crown land issue, this does not seem to be happening.
 - Chetwynd appears to be only other municipality, besides the District of Hudson's Hope, with land on the table
 - Mayor Johansson has requested the District of Hudson's Hope have a seat on the committee and be in attendance at meeting between the committee and the Minister on December 9th, 2016. No response has been received.
- **Ministry of Forests, Lands and Natural Resource Operations-**
 - Hosted "Roundtable" with main topic being the Crown Land on the table for negotiations with First Nations.
 - Municipalities in attendance voiced concerns in regard to lack of information and lack of transparency.
 - Mayor Johansson discussed the cumulative impact of land being taken within Hudson's Hope for flooding and surrounding land within the District's borders being taken in regard to the Crown land transfer to First Nations
 - Mayor Johansson discussed Lynx Creek situation, heavy metals and turbidity having resulted in reduced number of fish and reduced invertebrates in the creek below the slide on Brenot.
- **PRRD**
 - Requested PRRD to set meeting with Minister Rustad.
 - Chetwynd has chosen site on south side of river near dam-site during negotiations for BC Hydro settlement
 - BC Hydro Recreation Fund- request guidance from REC Committee.
- **Land & Air Delivery Service-** Sue Arnston would like to introduce delivery service including groceries.
- **Pink Mountain Ecological Values-**
- **Mayor's Caucus Feb 22-24 in Oak Bay.**

RESOLUTION NO.179/16
M/S Councillors Gillis/Miller

THAT:

"That Council approve travel and registration costs for Mayor Johansson to attend the Mayor's Caucus from February 22-24, 2017 in Oak Bay.

CARRIED

12. **OLD BUSINESS:**

OB1 **Community Recreation Engagement Recreation Committee**

- Tabled to future meeting to give Mayor Johansson time to review the Terms of Reference
- REC committee to be invited to Committee of the Whole Meeting on December 5, 2016-strategic plan.

OB2 BikeBC Fund Update

- o To be included in Community Strategic Plan at a later date

OB3 LGLA Leadership Forum

RESOLUTION NO.180/16

M/S Councillors Quibell/Miller

THAT:

"That Council approve registration and travel costs for Councillor Gillis to attend the LGLA Leadership Forum from February 1-3, 2017 in Richmond.

CARRIED

13. NEW BUSINESS:

- PRRD Building Inspection Proposal- working with PRRD and other communities on implementation

14. PUBLIC INQUIRIES:

15. ADJOURNMENT:

Mayor Johansson declared the meeting adjourned at 7:40 pm

DIARY

Conventions/Conferences/Holidays

Beryl Prairie Playground

UBCM resolution- Alternate Director

Diarized

07/25/16

10/11/16

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: MAYOR JOHANSSON and COUNCIL

SUBJECT: ACTION and other UPDATES

DATE: December 12, 2016

FROM: Tom Matus, CAO

Staff Anticipated Travel:

CAO: CAO Forum - Victoria

Feb. 22-24, 2017

CAO: MATI® Advanced Communication Skills for Local Government Professionals

April 23-28, 2017

CAO: MATI: Leadership in Local Government Organizations

June 18-23, 2017

CO: MATI® Foundations - UBC-Okanagan Campus in Kelowna

August 13-18, 2017

Shop Design

Shop construction project is continuing, expected completion date is end of January 2017. Cement pouring to take place December 20th and 22nd.

Wastewater Facility Upgrade

We are working on other avenues to obtain a contractor for this project – as requirements met that satisfied the NWPTA. Re-tendering this project in January is the current plan. I've discussed with Eric to reduce the scope of work to serve its population only: Eric had already begun this task and should have something to us very shortly.

BCH – CMA

Negotiations on-going, making progress.

Transfer Site Scavenging Policy

Drafting of policy for Transfer Site is in progress. Met with Councillor Miller at the site on Wednesday, November 16th. Requested a detailed Scope of Work from DPW to ensure compatibility between the policy and Transfer Site Maintenance Agreement.

Transfer Site Maintenance Agreement

Met with Councillor Miller at the site on Wednesday, November 16th. Requested from DPW a detailed Scope of Work prior to tendering an RFP – the CAO feels this should go out to tender being that this be a three-year agreement.

Arena Concession

Coalbox Creative Limited apparently, has obtained insurance and should be operating in the Arena the week-end of December 10th.

Solar Array

Request for Expression of Interest has been issued, closes December 20th, from there we will Request a Proposal from three proponents.



Tom Matus, CAO

Forman of Public Works Report

Hi all just a update from the public works department on November 18 it was discovered that we had a water leak in Beattie park upon inspection it was found to be at the location of one of our new hot tap valves. Knowing that the line is asbestos and that the hole would be at least ten feet deep we knew we had to contract the repair out (we do not have the proper training or equipment to handle asbestos pipe or a excavator that can dig that deep). I contacted Knappett Industries out of FSJ and they were able to come up the following Monday and do the repair it took two days because we could not get the water shut off being that the valve that failed was one we put in so we would not have to shut the town water of in the end we had to shut the town water completely off. It is highly recommended that we budget to fix the old valves as soon as possible that is why we put in the hot taps the valve themselves did not fail it was the ac pipe that failed du to improper installation and compaction this is the third one to fail so we expect it may not be the last.

The next problem we have been having is at the water treatment plant we have had the incoming 6 inch line fail 3 times since the plant start up the first failure was three years ago we had to have water hauled in that break was a major the last two we caught early the last two breaks we were able to scrounge up enough parts that we could fix the break we realigned the line and took out faulty installed parts and took all the stress out of the line and also eliminated any water hammer by setting the soft start river pumps to their maximum slow start time of 30 seconds this seems to have solved the problem also we have ordered spare parts to have on hand should we have any more failures if this does not solve the problem we may need to change the inlet line to the firs filter to stainless steel.



REQUEST FOR DECISION

RFD#:	Date: Dec 2nd, 2016
Meeting#:	Originator: Emily Nusse SEC
RFD TITLE: Public Viewing of New Public Works Shop	

BACKGROUND:

The new public works shop in Jamieson is near completion. Prior to public works personnel operating out of the new shop, administration would like to propose a public viewing of the building.

DISCUSSION:

Administration will work with the Foreman of Public Works to determine an appropriate date to host this public viewing at the end of 2016 or early 2017.

BUDGET:

Refreshments x 250 people = \$300 (coffee & refreshments)

RECOMMENDATION / RESOLUTION:

That:

"The Council of The District of Hudson's Hope will decide:

If the District of Hudson's Hope would like Administration to move forward and plan a public viewing of the new public works shop once it is complete."



Emily Nusse, SEC

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
DATE: November 29, 2016
FROM: Tammy McKeown, Corporate Officer
SUBJECT: Christmas/New Year's Office Closure

RECOMMENDATION:

That: *"Council authorize the Municipal Office to close at noon hour on December 23, 2016 and noon hour on December 30, 2016."*

STAFF REPORT:

The last working days before Christmas and New Years are December 23rd and 30th, respectively. In past years, the Council has authorized the early closure of the municipal operations at noon hour on those days.

Report prepared by:


Tammy McKeown, Corporate Officer

CAO COMMENTS:

I am not aware of any legislation regarding "municipal civic holidays", so to speak. I've requested input from MCSCD: "The Province has done this for years under an informal policy" is their answer. I further inquired about a bylaw to govern this, they feel it is not necessary, a policy would suffice.

We could draft a policy to govern this or simply continue with providing a motion every year?

CAO has no objection, Administration awaits Council direction.



Tom Matus, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
DATE: 30 November 2016
FROM: Tammy McKeown, Corporate Officer
SUBJECT: 2017 Council Meeting Calendar

RECOMMENDATION

THAT: *"Council adopt the attached meeting schedule for the 2017 Regular Council Meeting dates."*

ADMINISTRATOR COMMENTS:



Tom Matus, CAO

INFORMATION

District of Hudson's Hope Procedure Bylaw No. 765, 2009 states:

12. Notice of Council Meetings

(1) A schedule of the date, time and place of regular Council meetings shall be made available to the public and notice shall be given annually, on or before January 30, of the availability of the schedule in accordance with section 94 of the Community Charter.

I have prepared the attached 2017 schedule of meetings. This calendar takes into consideration all statutory holidays and the UBCM Convention that has been well-attended by members of Council.

It is up to Council whether you would like to have one meeting a month in the summer as we have done in the past.

Please note that Council is not bound by the calendar and can resolve to add, delete or change any of the meetings dates at any time.

Report prepared by:



Tammy McKeown, Corporate Officer



District of Hudson's Hope Regular Council Meetings (2017)

January

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

■ Council Meetings ■ UBCM Convention 2017

Jan 1	New Year's Day	Jul 1	Canada Day	Oct 8	Thanksgiving Day (Many regions)
Jan 2	New Year's Day' observed	Jul 3	Canada Day - additional statutory holiday	Nov 11	Remembrance Day (Many regions)
Feb 13	Family Day (British Columbia)	Aug 7	British Columbia Day (British Columbia)	Nov 13	Remembrance Day Stat
Apr 14	Good Friday	Sep 4	Labour Day (All)	Dec 25	Christmas
Apr 17	Easter Monday (Many regions)			Dec 28	Boxing Day
May 22	Victoria Day (Many regions)				



NOTICE OF 2017 REGULAR COUNCIL MEETING SCHEDULE

The following District of Hudson's Hope regular Council meetings are scheduled for 2016 and will be held in the Council Chambers, District Office, at 9904 Dudley Drive, Hudson's Hope. All meetings will commence at 6:00 pm, unless otherwise advertised.

January 9	June 19
January 23	July 10
February 6	July 24
February 20	August 8
March 6	August 21
March 20	September 11
April 3	October 10
April 18	October 23
May 8	November 6
May 23	November 20
June 5	December 11

Regular council meetings are posted annually, and agendas are made available prior to each meeting. The powers of the mayor and council are exercised through the adoption of resolutions or the enacting of bylaws at council meetings.

All regular council meetings are open to the public and no person is excluded, except in the case of improper conduct. Members of the public are welcome to attend the open meetings of council.

The rules governing the conduct of the meeting are outlined in the Council Procedures Bylaw and Robert's Rules of Order.

A copy of the schedule will be available at the District of Hudson's Hope, at 9904 Dudley Drive, Hudson's Hope, BC. The Schedule is subject to change; please confirm meetings by contacting the District Office at (250) 783-9901 or by email at district@hudsonshope.ca or visit our website at www.hudsonshope.ca

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
DATE: December 6, 2016
FROM: Tammy McKeown, Corporate Officer
SUBJECT: Committee Appointments 2017

RECOMMENDATION

That:

"Council appoint the following Council Members and Members at Large to the corresponding Committees:

Mayor is ex-officio on all committees

Community Hall Society	Councillor Quibell
Hudson's Hope Historical Society	Councillor Miller
Hudson's Hope Library	Councillor Middleton
Industrial & Housing Committee	Councillors Heiberg/Miller Public: Richard Brown/Darrin Thompson
Promotional/Donations	Councillor Miller
Medical Services Group	Mayor Johansson, Councillors Gilliss/Heiberg
Recreation	Councillors Beam/Gilliss/Middleton
Tourism (includes RV & Trackway)	Councillor Beam/Miller
Site C Regional Committee & Negotiations	Mayor Johansson, Councillor Heiberg
*Thompson Subdivision Sewer	Councillor Gilliss/Quibell
Volunteer/Youth Volunteer/Scholarships	Councillor Beam/Middleton

Appointments to External Organizations

North Peace Airport Society	Councillor Gilliss Protective Services, Bob Norton
Northern Development Initiative Trust	Mayor Johansson, Councillor Quibell
Alaska Highway Community Society	Councillor Miller Public: Darryl Johnson

Liaison with Staff

Personnel Committee	Mayor Johansson, Councillors Heiberg/Miller
Public Works	Mayor Johansson, Councillor Heiberg/Miller
Lease Agreements	Councillor Gilliss/Heiberg/Miller

Monitoring

Finance Monitoring	Councillor Middleton
Bylaw Monitoring	Councillor Middleton

ADMINISTRATOR COMMENTS:

*The Thompson Subdivision Sewer Main needs only landscaping – recommend Committee remain until 100% satisfactorily completed.




Tom Matus, CAO

COMMENTS:

Council must formally appoint members of Council and members at large to the following committees as per the Local Government Act Section Division 4 — Committees, Commissions and Other Bodies.

Report prepared by:



Tammy McKeown, Corporate Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johannson and Council
SUBJECT: 2017 Grant Applications: HHP Library, HHHS Museum, HH Community Hall Society
DATE: December 6, 2016
FROM: Tom Matus, CAO

Following is a report for decision-making to decide on the approval of grant funding to the organizations listed in the above subject matter.

HUDSON'S HOPE PUBLIC LIBRARY

Requested 2017 Assistance = \$150,743.

Grant request for previous years:

2016	2015	2014	2013	2012	2011
\$146,914	\$118,717	\$109,985	\$88,698	\$91,113	\$96,080
2010					
\$84,646					

Items of note:

2016

The computer capital purchase in 2016 has \$10,000 as an actual expenditure in Project 1 for the Server; The District spent \$7,810.89 for the server plus a \$674.91/month maintenance fee to the HHPL fiscal year-end.

The \$10,500 noted in the Capital Revenue account is the amount to cover these expenditures.

2017:

In O&M Technical Support Expense account \$11,000 is budgeted, this is where the maintenance fee for ITP is being paid. Note that we invoice directly to the HHPL for this fee rather than ITP, due to economies of scale.

HUDSON'S HOPE HISTORICAL SOCIETY MUSEUM

Requested 2017 Assistance = \$85,000.

Grant request for previous years:

2016	2015	2014	2013	2012	2011
\$52,000	\$52,000	\$51,000	\$50,000	\$55,500	\$55,500

2010
\$55,500

Items of note:

O&M:

Collection Management: 2016 total budget \$11,000, though 2016 actual is \$3,243 (to November 30th); why is \$26,000 budgeted in 2017:

Elinor Morrissey writes:

“Under the Collections Management – due to not get the Museum Assistant Program Grant (MAP) and the Cultural Spaces Grant – we were unable to go a head with two exhibits that were budgeted for in 2016 – hence why we only spent \$3243 in 2016- we had to cut back on displays. We would like to be able to go ahead and mount these displays in 2017 – as well as outfitting the Rutledge Building Display space with displays and signage to identify and support the mounted animals.

Capital:

Museum Expansion - \$26,000 in funding remains to be identified in order for the HHHSM to successfully fund the required expansion.

Elinor Morrissey writes:

“Museum Expansion – We are still in the process of applying for grants to help make up the needed funds to finish the expansion – at this point if we are unable to finish parts of the expansion- the plan is to finish the public space and wait to finish the Basement and storage area – we are hopeful that we will be able to find some of the needed funding for the expansion fund though grant or corporate funding.”

HUDSON’S HOPE COMMUNITY HALL SOCIETY

Requested 2017 Assistance = \$ undetermined.

Grant request for previous years:

2016	2015	2014	2013	2012	2011	2010
\$30,000	\$0	\$8,000	\$15,000	\$13,160	\$0	\$3,000

Items of note:

Capital Expenditure: Foundation and Flooring

A grant of \$30,000 was offered from NDIIT that was matched by the District of Hudson's Hope to do flooring in 2015. Prior to the work being performed, during the work planning it was revealed that the foundation had to be repaired before any work on the flooring could be done.

The plan now is to request a change in the scope of work in that NDIT, the grant funder, allow the use of the grant to be used to repair the foundation issues – District of Hudson's Hope grant to follow suit.

Dean McKinley of NDIT suggests the following:

“Let us know the situation after you have had an opportunity to properly assess the building after Christmas. Based on what you learn, we can either look at scope changes to the existing project or, it may be more appropriate to withdraw this project and re-submit at a later time for a different project scope.”

We may also consider keeping the existing grant for its purpose; and request a new grant should it be necessary to affect repairs to the foundation as it is possible we may be able complete both scopes of work in the same construction season.

NDIT requests we include the help of our Building Inspector to see what his opinion on the matter is. Once he recommends a course of action, we will then approach NDIT for further consultation.

FINANCIAL ASSISTANCE GRANT POLICY

Our policy reads, in part, as follows:

“1. For budgetary preparation purposes an amount not exceeding 15% of the municipal residential tax revenue will be budgeted annually for Financial Assistance Grants.”

There is no direction in either the Community Charter Act or the Local Government Act in limiting what grants municipalities may provide to an organization other than the following:

CCA section 24 & 25 that reads:

“Publication of intention to provide certain kinds of assistance

24 (1) A council must give notice in accordance with section 94 [public notice] of its intention to provide any of the following forms of assistance to a person or organization:

- (a) disposing of land or improvements, or any interest or right in or with respect to them, for less than market value;
 - (b) lending money;
 - (c) guaranteeing repayment of borrowing or providing security for borrowing;
 - (d) assistance under a partnering agreement.
- (2) The notice must be published before the assistance is provided and must
- (a) identify the intended recipient of the assistance, and
 - (b) describe the nature, term and extent of the proposed assistance.

General prohibition against assistance to business and exceptions

25 (1) Unless expressly authorized under this or another Act, a council must not provide a grant, benefit, advantage or other form of assistance to a business, including

(a) any form of assistance referred to in section 24 (1) [publication of intention to provide certain kinds of assistance], or

(b) an exemption from a tax or fee.

(2) A council may provide assistance to a business for one or more of the following purposes:

(a) acquiring, conserving and developing heritage property and other heritage resources;

(b) gaining knowledge and increasing public awareness about the community's history and heritage;

(c) any other activities the council considers necessary or desirable with respect to the conservation of heritage property and other heritage resources.

(3) A council may, by an affirmative vote of at least 2/3 of all the members of council, provide assistance to a business for the conservation of any of the following property:

(a) property that is protected heritage property;

(b) property that is subject to a heritage revitalization agreement under section 610 of the Local Government Act ;

(c) property that is subject to a covenant under section 219 of the Land Title Act that relates to the conservation of heritage property.”

Requirements for public notice

94 (1) If this section applies, the applicable notice must be

(a) posted in the public notice posting places, and

(b) published in accordance with this section.

(2) Subject to subsection (4), publication under subsection (1) (b)

(a) must be in a newspaper that is distributed at least weekly

(i) in the area affected by the subject matter of the notice, and

(ii) if the area affected is not in the municipality, also in the municipality, and

(b) unless otherwise provided, must be once each week for 2 consecutive weeks.

(3) The obligation under subsection (2) may be met by publication of the notice in more than one newspaper, if this is in accordance with that subsection when the publications are considered together.

(4) If publication under subsection (2) is not practicable, the notice may be given in the areas by alternative means as long as the notice

(a) is given within the same time period as required for publication,

(b) is given with the same frequency as required for publication, and

(c) provides notice that the council considers is reasonably equivalent to that which would be provided by newspaper publication if it were practicable.

(5) As an exception, subsection (4) (b) does not apply in relation to an area if the alternative means is by individual distribution to the persons resident in the area.

(6) If the same matter is subject to 2 or more requirements for publication in accordance with this section, the notices may be combined so long as the requirements of all applicable provisions are met.

(7) A council may provide any additional notice respecting a matter that it considers appropriate, including by the Internet or other electronic means.

OBSERVATION #1:

Although the District of Hudson's Hope is not required to comply with the above, it may be prudent to adopt/include certain wordings from Section 24 and 94, (in regard to giving public notice), into our Financial Assistance Grant Policy.

The LGA states the following though this is for Regional Districts only:

“(9) As a limit on expenditures, the amounts that may be included in a financial plan as expenditures respecting assistance to be apportioned under section 380 (2) (g) [*assistance other than under a partnering agreement*] must not, in total, exceed the amount that would be obtained by a tax of 10¢ per \$1 000 on the net taxable value of land and improvements in the regional district.”

OBSERVATION #2:

In addition to the above recommendation, we may want to increase the percentage amount of assistance to organizations or, perhaps include more property tax classes in the already existing formula?

Total requested specific Activity grants:

HHP Library	\$150,743
HHHS Museum,	\$ 85,000
HH Community Hall Society	\$ 000
	=====
Total Activity grants:	\$235,743
	=====

RECOMMENDATION:

THAT Council maintain the current formula for Societies that fall under the Grants in Aid - Financial Assistance Grants account; and include in the current Financial Assistance Grant Policy wording similar to Section 94, in regard to giving Public Notice for grants that have their own accounting Activity.

Administration awaits direction from Council on whether to proceed with an amendment to the Financial Assistance Grant Policy, as per the above recommendation notes or in another form.



Tom Matus, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johansson and Council

SUBJECT: Amending Bylaws #s 876 and 877

DATE: December 9, 2016

FROM: Tom Matus, CAO

Attached please find two bylaws:

Amending District of Hudson's Hope Local Area Service Bylaw No. 876, 2016; and
Amending Local Area Service Parcel Tax Bylaw No. 877, 2016.

Amending District of Hudson's Hope Local Area Service Bylaw No. 876, 2016

Amends District of Hudson's Hope Local Area Service Bylaw No. 864, 2016, by replacing Schedule "A" of Bylaw 864.

The Plan that was used to illustrate the location of "Southeast ¼ Section 24 Township 81 Lot 2, Plan 19121 Range 26, W6M Peace River District Part of Parcel A, Plan B6747 Except Plan H808", PID: 010-613-811, was incorrectly labelled Lot 1, which this plan was used to identify the location of this lot in Bylaw 864. Thus, also inadvertently misidentified the lot as the lot subject to the Parcel Tax, as seen in Schedule "A" of Bylaw 864. The Lot subject to the Parcel Tax is Lot 2 not Lot 1.

Bylaw 876 corrects this error by showing Lot 2 as the lot subject to the Parcel Tax and also shows Lot 2 in its correct position.

Amending Local Area Service Parcel Tax Bylaw No. 877, 2016

Replaces and repeals Local Area Service Parcel Tax Bylaw No. 865, 2016, in that the legal descriptions for all lots include the Parcel Identification numbers and Lot 2, Southeast ¼ Section 24 Township 81, Plan 19121 Range 26, W6M Peace River District Part of Parcel A, Plan B6747 Except Plan H808", PID: 010-613-811 is properly identified as the lot included in the Local Area Service, not Lot 1.



Tom Matus, CAO

DISTRICT OF HUDSON'S HOPE

Amending District of Hudson's Hope Local Area Service Bylaw No. 876, 2016

A bylaw to amend Schedule "A" of District of Hudson's Hope Local Area Service Bylaw No. 864, 2016.

WHEREAS District of Hudson's Hope Local Area Service Bylaw No. 864, 2016 was passed to establish a local area service for the particular benefit of a part of the municipality, to be paid for in whole or in part by a property value tax or a parcel tax, or both, imposed only within the local service area;

AND WHEREAS pursuant to section 212 of the *Community Charter*, the owners of parcels within the Local Service Area (as more particularly described in this bylaw) have submitted a sufficient and valid petition proposing the service of the construction of a sanitary sewer system extension as contemplated in this bylaw and the cost recovery methods for that service;

AND WHEREAS the Council of the District of Hudson's Hope wishes to provide the local area service contemplated in this bylaw and considers that such service will provide particular benefit to the Local Service Area,

NOW THEREFORE THE COUNCIL of the District of Hudson's Hope in open meeting assembled, enacts as follows:

Title

1. This bylaw may be cited as the "Amending District of Hudson's Hope Local Area Service Bylaw No. 876, 2016."

Establishment of Local Area Service

2. The District hereby establishes the service of construction of a sanitary sewer system extension to service three parcels shown outlined on the plan attached as Schedule "A" for the benefit of the local service area described in this bylaw.

And further amends and replaces Schedule "A" of Bylaw 864, 2016 as that Schedule "A" shows Lot 1 and Lot 2 of Plan 19121 in reverse order. Schedule A of this Bylaw replaces Schedule A of bylaw 864, 2016, which shows the location of Lot 1 and Lot 2 of Plan 19121 in their proper placement.

Local Service Area Boundaries

3. The local service area includes all of the parcels within the area outlined in bold on the plan attached to and forming part of this bylaw as Schedule "A" (the "Local Service Area").

Cost Recovery Method

4. The cost recovery method for an amount of \$89,798.00 which is a portion of the total cost of \$162,248.00, for providing the services established under this bylaw will be recovered by means of a parcel tax imposed only on the parcels within the Local Area Service, based on the three lots equal portion of the \$89,798.00.

READ A FIRST TIME this 12th day of December, 2016.

READ A SECOND TIME this 12th day of December, 2016.

READ A THIRD TIME this 12th day of December, 2016.

ADOPTED this ____ day of _____, 2016.

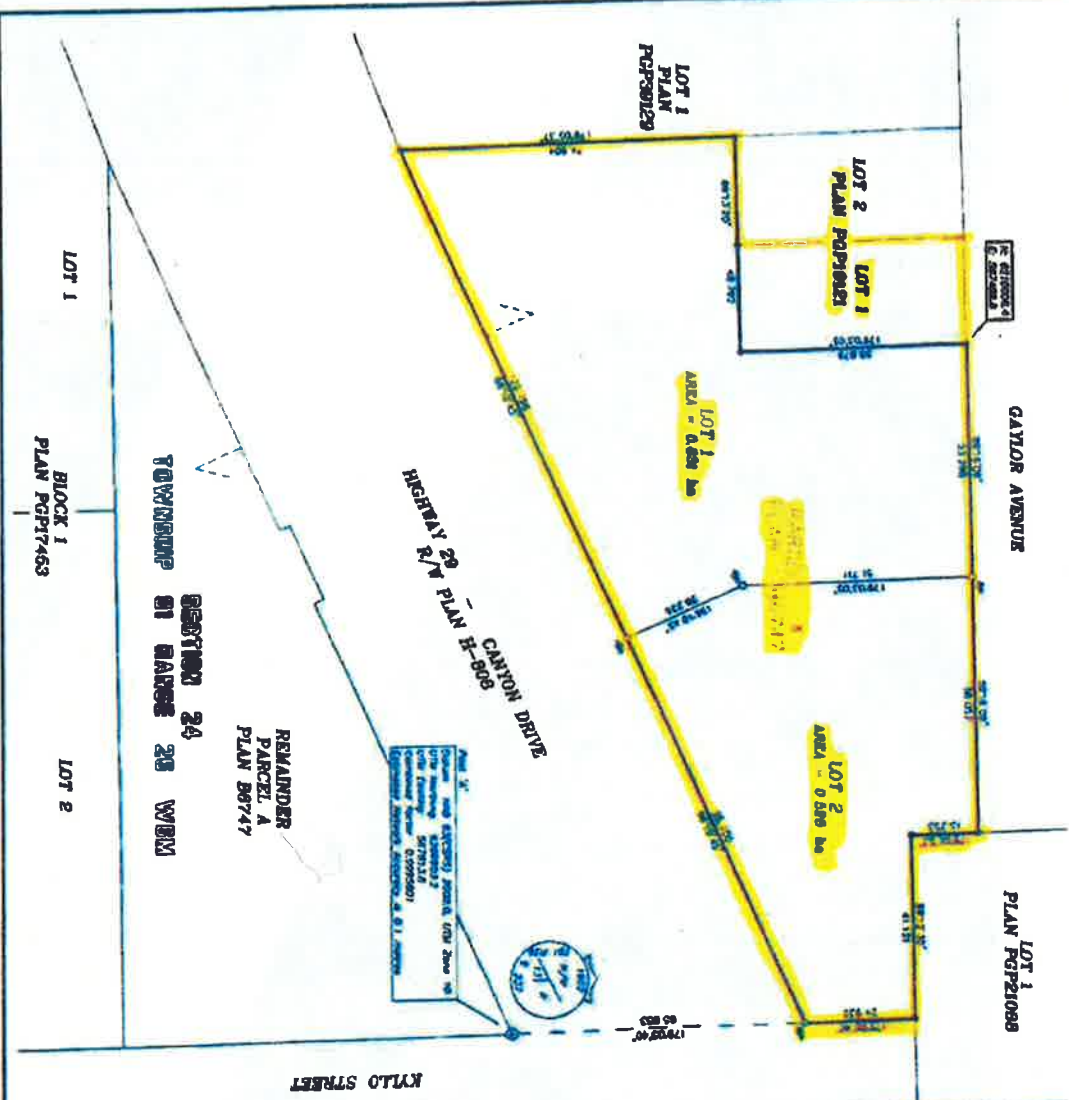
Mayor

Corporate Officer

**SUBDIVISION PLAN OF A PORTION OF
PARCEL A (PLAN B6747)
OF THE SOUTH EAST 1/4 SECTION 24
TOWNSHIP 81 RANGE 26 W6M
PEACE RIVER DISTRICT EXCEPT PLAN H808
R.C.S. 944.002**

The intended grid size of this plan is 500m in width by
430m in height (7' 6" when printed at a scale of 1:750)

1:750



LEGEND

The UTM coordinate and extended network horizontal accuracy are defined from CORS-PPP (Precise Point Positioning) static GPS observations. This plan shows the horizontal ground-level distance, unless otherwise specified. To compute grid distances, multiply ground-level distance by the average combined factor of 0.99999997. The average combined factor has been determined based on a stippled elevation of 439 metres. Grid bearings are derived from differential GPS observations and are referred to the central meridian of UTM Zone 10 (125° west longitude). To obtain local astronomic bearings referred to the meridian through point 'A', add 0.3508°.

- Found Set
- Denotes reference post
- Denotes standard iron post
- Denotes standard concrete post

NOTES:
All distances are horizontal ground level distance in metres and describe thereof.

APPROVAL:
This Plan has within the jurisdiction of the Approving Officer for the District of Hudson's Hope.

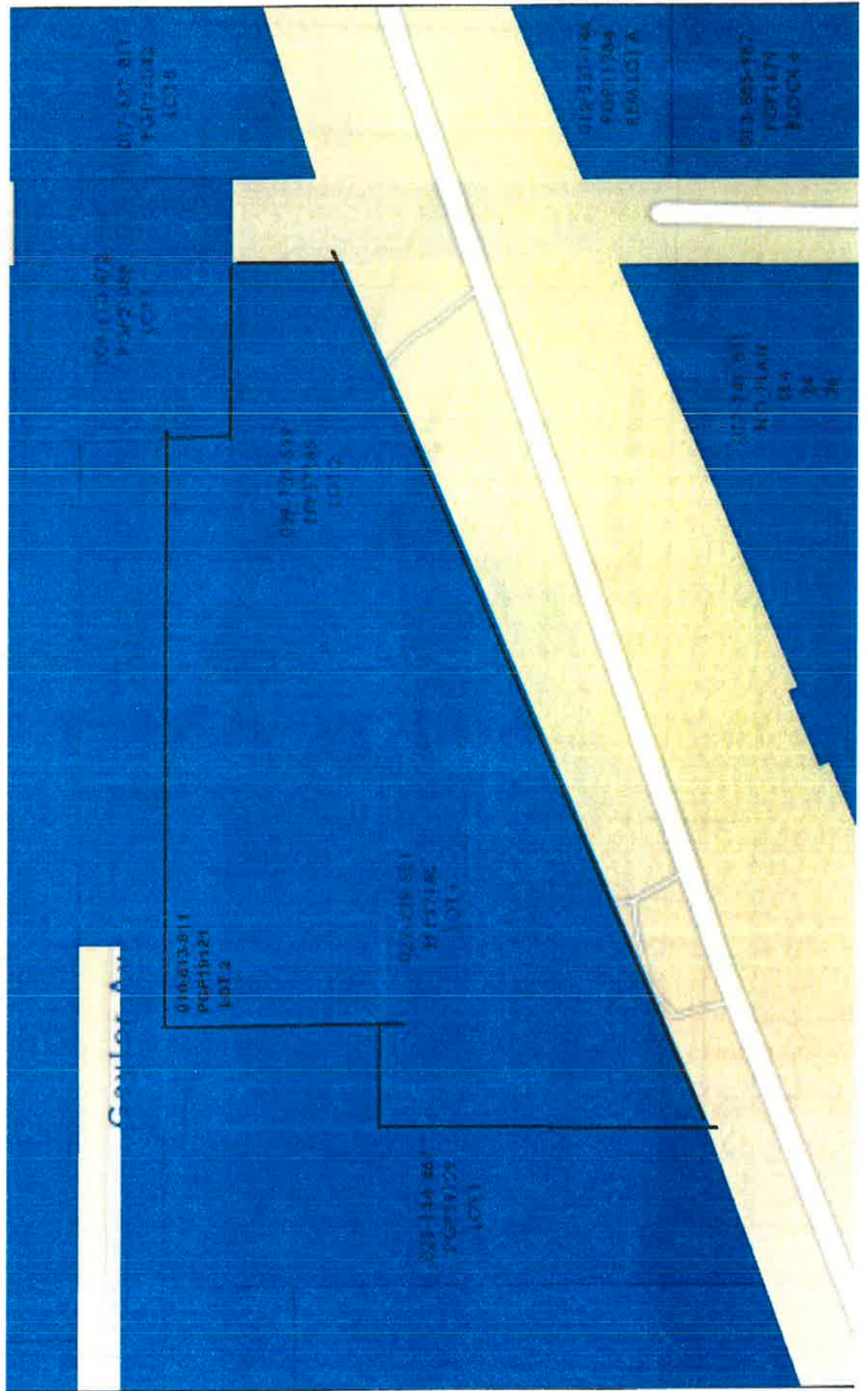
This plan lies within the Peace River Regional District.

The field survey represented by this plan was completed on the 21st day of October, 2015, by Brian Elliott, R.C.L.S. 6036.

TRIVIA LAND SURVEYING LTD.
DANIEL GREENE 250-782-5689
FORT ST JOHN 250-262-0031
www.trivialand.com

File No.
2015-522

District of Hudson's Hope Local Area Service Bylaw No. 876, 2016 Schedule "A"



DISTRICT OF HUDSON'S HOPE

Amending Local Area Service Parcel Tax Bylaw No. 877, 2016

A bylaw to replace and repeal Local Area Service Parcel Tax Bylaw No. 865, 2016.

WHEREAS:

- A. The Council of the Corporation of the District of Hudson's Hope ("Council") had adopted the District of Hudson's Hope Local Area Service Bylaw No. 864, 2016, which was further amended by Amending District of Hudson's Hope Local Area Service Bylaw No. 876, 2016; and
- B. The cost of the service will be recovered by a parcel tax.

NOW THEREFORE Council, in open meeting assembled, enacts as follows:

Citation

- 1. This amending Bylaw may be cited for all purposes as "**Amending Local Area Service Parcel Tax Bylaw No. 877, 2016**".

Imposition of Parcel Tax

- 2. A parcel tax is hereby imposed to provide all of the funding for the District of Hudson's Hope Local Area Service Bylaw No. 864, 2016.
- 3. The parcel tax is imposed on each of the parcels within the local service area, for a period of thirty (30) years, commencing January 1, 2017.
- 4. The parcel tax roll that is to be used to impose the tax is the parcel tax roll to be prepared pursuant to section 7 of this Bylaw.
- 5. The parcel tax will be imposed on the basis of a single amount per parcel, equal share of the construction cost situated on Gaylor Avenue and for this purpose the equal share for each parcel, is as follows:

Legal Description/Civic Address	Parcel	Annual Payment
Southeast ¼ Section 24 Township 81 Range 26, W6M Peace River District Except Plan H808 10009 Gaylor Ave, Hudson's Hope, BC, V0C 1V0	Lot 2, (Plan B6747) PID: 017-741-831	\$1,559.38

Southeast ¼ Section 24 Township 81 Lot 1, (Plan B6747) \$1,559.38
Range 26, W6M Peace River District PID: 017-741-831
Except Plan H808
10011 Gaylor Ave, Hudson's Hope, BC,
V0C 1V0

Southeast ¼ Section 24 Township 81 Lot 2, Plan 19121 \$1,559.38
Range 26, W6M Peace River District Part of Parcel A, Plan B6747
Except Plan H808 PID: 010-613-811
10013 Gaylor Ave, Hudson's Hope, BC,
V0C 1V0

6. The rate of tax to be paid shall be \$46,781.43 per parcel as determined in section 5 of this Bylaw.

Preparation of Parcel Tax Roll

7. Council hereby directs the preparation of a parcel tax roll for the purpose of imposing a parcel tax to provide a portion of the funding for the District of Hudson's Hope Local Area Service Bylaw No. 864, 2016.
8. District of Hudson's Hope Local Area Service Bylaw No. 864, 2016 is hereby repealed upon the adoption of this bylaw.

READ A FIRST TIME this 12th day of December, 2016.

READ A SECOND TIME this 12th day of December, 2016.

READ A THIRD TIME this 12th day of December, 2016.

ADOPTED this ____ day of _____, 2016.

Mayor

Chief Administrative Officer



November 25, 2016

District of Hudson's Hope,
Mayor Gwen Johansson and Councillors
Box 330
Hudson's Hope, BC V0C 1V0

Dear Mayor Gwen Johansson and Councillors,

RE: High on Ice Festival 2017 – Mayor's Ice Carving Challenge

The High on Ice Winter Festival is a fantastic family event that takes place in Fort St. John every February. It is one of British Columbia's only ice carving events and offers a full weekend of fun.

We invite you to join us for the opening ceremonies on the evening of Friday, February 10th. The ceremonies begin at 6:00pm in Centennial Park, followed by the annual council slide off. We are thrilled to be hosting meet and greet with the ice carvers in the park again, beginning just after the opening ceremonies. We welcome you to stay for drinks and appetizers and visit with these talented artists.

You are also hereby challenged to compete in the High on Ice Festival Mayor's Ice Carving Challenge, on Saturday, February 11th from 9:00am - 4:00pm. Pride and glory for your community are up for grabs along with the coveted trophy!

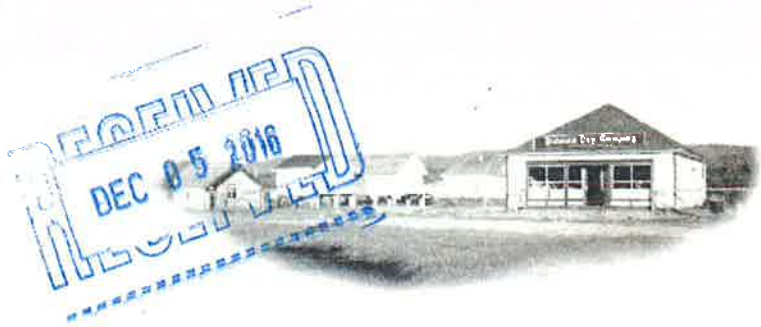
If you would like to accept my challenge, please contact Marissa Jordan at 250.794.3262 or e-mail mjordan@fortstjohn.ca by January 22, 2017. Once you have accepted the challenge, additional information will be provided to you.

We hope to see you either in the Mayor's Challenge or at the opening ceremonies in the Energetic City!

Sincerely,

Mayor Lori Ackerman
City of Fort St. John

/mj



Hudson's Hope Historical Society Museum and Gift Shop

9510 Beattie Drive (across from the info center)
PO Box 98, Hudson's Hope, B.C. V0C 1V0

Ph. 250-783-5735 Fax. 250-783-5770
Email: hlmuseum@pris.ca
Web Site: www.hudsonshopemuseum.com

District Hall
Hudson's Hope BC
VOC 1V0
November 23, 2016

Dear Mayor and Council of the District of Hudson's Hope,

On behalf of the Hudson's Hope Historical Society, I would like to thank you for supporting the Museum Social on November 19, 2016, your donations to the Museum's fundraiser were greatly appreciated.

Without your kind support, the museum would not be able to continue to provide an interesting, educational, and fun place for locals and visitors to Hudson's Hope.

Thank you;

Sincerely

Elinor Morrissey
Museum Manager/Curator

From: ravi.saxena@draako.com
Sent: Tuesday, December 06, 2016 10:34 AM
To: Tammy McKeown
Subject: Invitation & Poster - The Unsung Heroes Of Northern BC
Attachments: Invitation.pptx; Unsung-Heroes-Poster.jpg

Dear Sir,

Att: Mayor, Gwen Johansson,

Subject: Invitation - The Unsung Heroes of Northern BC.

It is my great pleasure to invite you and your council members for our upcoming event -The Unsung Heroes of Northern BC. I will really appreciate if you can encourage others in your community to apply online nomination for Unsung heroes.

The Unsung Heroes of Northern BC event is about regular citizens who have accomplished something extraordinary. Heroes of Northern BC, who live for others and do something inspirational, bold, and unselfish.

These are citizens who have made a difference in our communities and have made Northern BC proud. The Unsung Heroes event will showcase all the remarkable contributions and the journeys of extraordinary people as they help society improve & they themselves become an inspiration to others.

The goal is to find real life heroes and encourage others to follow in their footsteps. It gives us a medium to honour individuals of the North and display appreciation & recognition on them for their inspirational work and wholehearted kindness. The appreciation and recognition is also intended to encourage community awareness and to instill in others the responsibility of working towards a more inclusive, compassionate and prosperous society.

Nominations for Heroes will opened from November 15th 2016 and will close December 31st 2016 and all those nominated will be reviewed by our panel of judges who individually reside throughout Northern BC. The process will culminate in an appreciation and recognition ceremony on February 4, 2017, to which you are cordially invited.

I do hope that you will be able to confirm your attendance by December 31, 2016 to this invitation and make this event grand and successful.

The ceremony will be at the Coast Inn Of the North in Prince George, BC, on February 4, 2017, and will include a Dinner Buffet. Tickets are \$75.00.

Please do not hesitate to contact me at 250-981-3107 or email me at ravi.saxena@draako.com with any questions. In the meantime, please visit our website at theunsungheroes.ca for more information.

I look forward to your response.

Sincerely,
Ravi Saxena (MBA)
DRAAKO Event Management Ltd

THE UNSUNG HEROES OF NORTHERN BC -2017

Dear,

Subject: Invitation - The Unsung Heroes of Northern BC.

It is my great pleasure to invite you for our upcoming event -The Unsung Heroes of Northern BC.

The Unsung Heroes of Northern BC event is about regular citizens who have accomplished something extraordinary. Heroes of Northern BC, who live for others and do something inspirational, bold, and unselfish. These are citizens who have made a difference in our communities and have made Northern BC proud. The Unsung Heroes event will showcase all the remarkable contributions and the journeys of extraordinary people as they help society improve & they themselves become an inspiration to others.

The goal is to find real life heroes and encourage others to follow in their footsteps. It gives us a medium to honour individuals of the North and display appreciation & recognition on them for their inspirational work and wholehearted kindness. The appreciation and recognition is also intended to encourage community awareness and to instill in others the responsibility of working towards a more inclusive, compassionate and prosperous society.

Nominations for Heroes will opened from November 15th 2016 and will close December 31st 2016 and all those nominated will be reviewed by our panel of 11 judges who individually reside throughout Northern BC. The process will culminate in an appreciation and recognition ceremony on February 4, 2017, to which you are cordially invited.

I do hope that you will be able to confirm your attendance by December 31, 2016 to this invitation and make this event grand and successful.

The ceremony will be at the Coast Inn Of the North in Prince George, BC, on February 4, 2017, and will include a Dinner Buffet. Tickets are \$75.00.

Please do not hesitate to contact me at [250-981-3107](tel:250-981-3107) or email me at ravi.saxena@draako.com with any questions. In the meantime, please visit our website at theunsungheroes.ca for more information. I look forward to your response.

Sincerely,

Ravi Saxena

DRAAKO Event Management Ltd

UNSUNG HEROES

OF NORTHERN BC

Inspirational Stories
OF REAL LIFE HEROES

Image courtesy of ©K.G.Gauthier

SATURDAY FEBRUARY 4TH 2017

5:30 PM AT THE COAST INN OF THE NORTH

DINNER BUFFET | TICKETS \$75

The Unsung Heroes of Northern BC event is about regular citizens who have accomplished something extraordinary. Heroes of Northern BC, who live for others and do something inspirational, bold, and unselfish. These are the citizens who have made a difference in their communities and have made Northern BC proud. The Unsung Heroes of Northern BC will showcase all the remarkable contributions and the journeys of extraordinary people as they help society improve and they themselves become an inspiration to others. Our Goal is to find real life heroes and encourage others to follow in their footsteps. It gives us a medium to honour individuals of the North and display appreciation & recognition to them for their inspirational work and wholehearted kindness.

CELEBRATE AN UNSUNG HERO!

Do you know an Unsung Hero? Now is your chance to nominate them! Our independent judges will review and verify every nomination.

Nominate an Unsung Hero at
theunsungheroes.ca

Nominations open
November 15th 2016

Nominations close
December 31st 2016

Nominate a hero online at **theunsungheroes.ca**

FOR MORE INFORMATION OR TO PURCHASE TICKETS CONTACT RAVI SAXENA 250.981.3107

PROUDLY SPONSORED BY



Tammy McKeown

From: Gwen Johansson
Sent: Thursday, December 08, 2016 8:43 PM
To: Tammy McKeown; Tom Matus
Subject: Fwd: 8015893 - Province of BC Referral Request on a Miscellaneous Land Use Application for Section 17 Conditional Withdrawal

Make sure this gets on Monday's agenda will you please? Thanks

Mayor Gwen Johansson
Sent from my iPhone

Begin forwarded message:

From: <FrontCounterBC@gov.bc.ca>
Date: December 8, 2016 at 11:37:21 AM MST
To: <mayor@hudsonshope.ca>
Cc: <cao@hudsonshope.ca>, <Penny.Vanderwekken-Dunn@gov.bc.ca>, <Tara.Forest@gov.bc.ca>
Subject: 8015893 - Province of BC Referral Request on a Miscellaneous Land Use Application for Section 17 Conditional Withdrawal

Hudson's Hope
Gwen Johansson, Tom Matus, Penny Vanderwekken-Dunn, Tara Forest

Miscellaneous Land Uses
Referral Number: 87900227 - 001
Reference Number: 223090
Request Sent: December 8, 2016
Response Due: January 7, 2017

You are invited to comment on the following application(s). A response is optional. If no response is received by the deadline, the application and adjudication process will move ahead.

This is an application for a Section 17 Conditional Withdrawal in the Peace Moberly Tract for First Nations purposes

Proponent: Ministry of Aboriginal Relations and Reconciliation

Tenure Type:Section 17 Conditional Withdrawal

Intended Land Use/background context: The Saulteau First Nations (SFN) and the Province signed a New Relationship and Reconciliation Agreement (NRRA) in which the Province acknowledged that the Peace Moberly Tract (PMT) is an area of special historic and continuing significance for the practice of traditional activities by SFN and West Moberly First Nations. Among other measures with respect to the protection of First Nation values in the PMT, the Parties to the NRRA agreed to develop and put forward a recommendation to the Minister, that the surveyed and un-surveyed Crown Lands within the PMT be conditionally withdrawn from disposition for the conservation of natural and heritage resources by designation under section 17 of the Land Act.

BCGS Mapsheet: 93O.080

93O.090

93O.100

93P.071

93P.081

93P.082

93P.083

93P.091

93P.092

93P.093

94A.001

94A.002

94A.003

94A.012

94A.013

94A.014

94A.023

94A.024

Size (Area) in ha. (approx.): 91, 974.31 ha

Schedule/Term Of Proposal: Indefinite pending review at renewal of NRRA

Please [Click Here](#) to respond to this referral. You must be logged in using your BCeID account to view associated information. Note that forwarding or otherwise distributing this email will provide access to the associated information only if the receiver has a corresponding account.

For "how-to" instructions on how to respond to this request, please visit <http://www.frontcounterbc.gov.bc.ca/ereferrals.html> for instructional videos. To obtain a BCeID, please visit <https://www.bceid.ca/>

For technical assistance with e-Referrals, please contact FrontCounter BC at 1-877-855-3222.

For more information regarding this referral, please contact the "Email Coordinator" given within the referral.

Note that it can take an extended period of time to connect from the BCeID login to the e-Referrals website, this is normal. Avoid re-clicking the "Next" button or you could extend this connection time.

Please do not reply to this email.

Jason Pederson

FrontCounter BC

() -

jason.pederson@gov.bc.ca

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johannson and Council

SUBJECT: Property Tax Revenue per capita

DATE: December 2, 2016

FROM: Tom Matus, CAO

Administration has been requested to provide the per capita revenue for property taxes collected.

Per capita revenue is as follows:

Total taxes (not including grants in lieu of taxes) = \$2,080,360.49

Total Residents = 1,352

Per Capita Revenue: = \$ 1,538.73

Total taxes including grants in lieu of taxes = \$3,578,501.00

Total Residents = 1,352

Per Capita Revenue: = \$ 2,646.82



Tom Matus, CAO

**DISTRICT OF HUDSON'S HOPE
2016 TAX CALCULATIONS**

2016 Tax Rates	Class 1	Class 2	Class 4	Class 5	Class 6	Class 7	Class 8	Class 9	
Tax Jurisdiction	Residential	Utilities	Major Industry	Light Industry	Business/Other	Managed Forest	Recreational/Non-profit	Farm	TOTAL
General Municipal									
Net Taxable Value (General)	101,888,852	55,654,200	1,240,500	10,432,552	19,943,500		200,700	2,408,609	191,768,913
Rate (per \$1,000)	3.5000	24.0000	16.0000	16.0000	9.7000		3.0000	3.0000	
Taxes	356,610.98	1,335,700.80	19,848.00	166,920.83	193,451.95		602.10	7,225.83	2,080,360.49
School									
Net Taxable Value (School)	100,475,502	171,744,800	1,240,500	10,432,552	20,264,400		200,700	1,204,280	305,562,734
Rate (per \$1,000)	2.1323	13.5000	5.4000	5.4000	5.4000		3.1000	6.9000	
Taxes	214,243.91	2,318,554.80	6,698.70	56,335.78	109,427.76		622.17	8,309.53	2,714,192.66
Peace River Regional District									
Net Taxable Value (Hospital)	96,141,602	56,938,900	1,240,500	10,432,552	19,943,500		200,700	1,204,280	186,102,034
Rate (per \$1,000)	0.1532	0.5361	0.5208	0.5208	0.3753		0.1532	0.1532	
Taxes	14,725.73	30,524.07	646.01	5,432.94	7,483.98		30.74	184.46	59,027.93
Improvements Only (Hospital) 911	68,554,324	56,769,300	782,000	9,390,800	14,676,748		0.3749	0.3749	150,173,172
Rate (per \$1,000)	0.3749	1.3121	1.2746	1.2746	0.9185		0.00	0.00	
Taxes	25,699.72	74,486.08	996.73	11,969.47	13,479.99		0.00	0.00	126,632.00
Peace River Regional Hospital									
Net Taxable Value (Hospital)	96,141,602	56,938,900	1,240,500	10,432,552	19,943,500		200,700	1,204,280	186,102,034
Rate (per \$1,000)	0.5902	2.0656	2.0066	2.0066	1.4459		0.5902	0.5902	
Taxes	56,739.57	117,612.04	2,489.15	20,933.61	28,836.47		118.45	710.73	227,440.00
BC Assessment Authority									
Net Taxable Value (Hospital)	96,141,602	56,938,900	1,240,500	10,432,552	19,943,500	0	200,700	1,204,280	186,102,034
Rate (per \$1,000)	0.0543	0.4995	0.4995	0.1575	0.1575		0.0543	0.0543	
Taxes	5,220.49	28,440.98	619.63	1,643.13	3,141.10		10.90	65.39	39,141.62
Municipal Finance Authority									
Net Taxable Value (Hospital)	96,141,602	56,938,900	1,240,500	10,432,552	19,943,500	0	200,700	1,204,280	186,102,034
Rate (per \$1,000)	0.0002	0.0007	0.0007	0.0007	0.0005		0.0002	0.0002	
Taxes	19.23	39.86	0.87	7.30	9.97		0.04	0.24	77.51
Policing									
Net Taxable Value (Hospital)	96,141,602	56,938,900	1,240,500	10,432,552	19,943,500	0	200,700	1,204,280	186,102,034
Rate (per \$1,000)	0.2939	1.0287	0.9993	0.9993	0.7201		0.2939	0.2939	
Taxes	28,256.02	58,573.05	1,239.63	10,425.25	14,361.31		58.99	353.94	113,268.18
Total Taxes:	701,515.64	3,963,931.68	32,538.72	273,668.31	370,192.54		1,443.38	16,850.11	5,360,140.39
Tax Rates Totals:	7.0989	42.9427	26.7014	26.3594	18.7177		7.5666	11.3666	

Note: Class 3 is repealed.

Area: 27 - Peace River
Jurisdiction: 333 - District of Hudson's Hope

Property Class	Occurrences	GENERAL TAXABLE VALUES			
		Land	Improvements	Land	Improvements
Residential Vacant	648	Gross 52,475,300 Exempt -48,401,500	Net 4,073,800		
Residential Single Family	462	Gross 17,060,928 Exempt	Net 17,060,928		60,715,800
Residential ALR	183	Gross 11,730,900 Exempt -236,400	Net 11,494,500		
Residential Farm	22	Gross Exempt	Net		
Residential Other	37	Gross 1,478,700 Exempt -773,400	Net 705,300		1,322,724
1 - *Total Residential *	1,352	Gross 82,745,828 Exempt -49,411,300	Net 33,334,528	68,554,324	
2 - Utilities	87	Gross 4,679,800 Exempt -4,510,200	Net 169,600		55,484,600
4 - Major Industry	19	Gross 458,500 Exempt	Net 458,500		782,000
5 - Light Industry	37	Gross 1,041,752 Exempt	Net 1,041,752		9,390,800
6 - Business And Other	141	Gross 12,774,200 Exempt -7,507,448	Net 5,266,752		14,676,748
8 - Rec/Non Profit	21	Gross 1,567,600 Exempt -1,366,900	Net 200,700		
9 - Farm	129	Gross 2,408,609 Exempt	Net 2,408,609		
S.644LGA/398VC	5	Gross Exempt	Net 1,284,700		1,284,700
Totals for Jurisdiction		Gross 105,676,289 Exempt -62,795,848	Net 42,880,441	150,173,172	

Folio Count:
Active: 1,555
Reference: 0
Total: 1,555

Net Taxable Assessment:
General: 193,053,613
Less S.644LGA/398VC: 1,284,700
Total: 191,768,913

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