



DISTRICT OF HUDSON'S HOPE

AGENDA

Council Chambers

Monday November 28, 2016 at 6:00 PM

1. Call to Order:

2. Delegations:

D1 Dr. Richard McCrea- Six Peaks Dinosaur Tracks

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3. Notice of New Business:

Mayor's List

Councillors Additions

CAO's Additions

4. Adoption of Agenda by Consensus:

5. Declaration of Conflict of Interest:

6. Adoption of Minutes:

M1 November 14, 2016 Regular Council Meeting

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7. Business Arising From the Minutes:

8. Staff Reports:

SR1 CAO Report- Action and other Updates

Page 28

SR2 BC Hydro Water License Application

Page 29

SR3 Property Appraisals

Page 31

SR4 Remedial Action Requirements

Page 37

SR5 Direct Mailing List

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SR6 2017-2021 Strategic Plan

Page 40

SR7 Property Tax Class 2 and 6

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9. Bylaws:

10. Correspondence

11. Reports by Mayor & Council on Meetings and Liaison Responsibilities

12. Old Business:

OB1	Community Recreation Engagement Recreation Committee	Page 52
OB2	BikeBC Fund Update	Verbal
OB3	LGLA Leadership Forum	Page 56

14. Public Inquiries:

15. Adjournment:



DISTRICT OF HUDSON'S HOPE

Delegation to Council Request Form

Name of person or group wishing to appear before Council:

2

Subject of presentation: Six Peaks Dinosaur Track Site

Purpose of presentation:

- ☒ information only
- ☐ requesting a letter of support
- ☐ requesting funding
- ☒ other (provide details)

The presentation will provide a summary of this summer's work on the track site and will provide some ideas on potential displays at the site and in Hudson's Hope.

Contact person (if different than above):

Dr. Richard T. McCrea

Telephone number: 250 242-4051

Email address: rtmccrea@prprc.com

Will you be providing supporting documentation? ☒ Yes ☐ No

If yes:

- ☐ handouts at meeting
- ☒ publication in agenda (one original due by 4:30 the Wednesday prior to your appearance date)

Technical requirements:

- ☐ flip chart
- ☒ multimedia projector
- ☐ laptop
- ☐ other _____

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Rules for Delegations:

1. fifteen minute maximum
2. name of person and or group and subject will be published in agenda (available to public and on internet)
3. direct your presentation to Council
4. Council may have questions
5. be courteous and polite
6. be respectful
7. is not a debate
8. don't expect an immediate answer
9. may not be on date requested as limit of three delegations per meeting on a first come, first served basis
10. bring enough handouts if your material is not published in agenda (the District will not provide reproduction services)

Helpful Suggestions:

- have a purpose
- get right to your point and make it
- be concise
- be prepared
- don't waste time
- state your request if any
- multiple-person presentations are still ten minutes maximum
- may be people in gallery who support or oppose you
- the Recording Secretary may ask for any relevant notes from you if not handed out or published in the agenda

I understand and agree to these rules for delegations

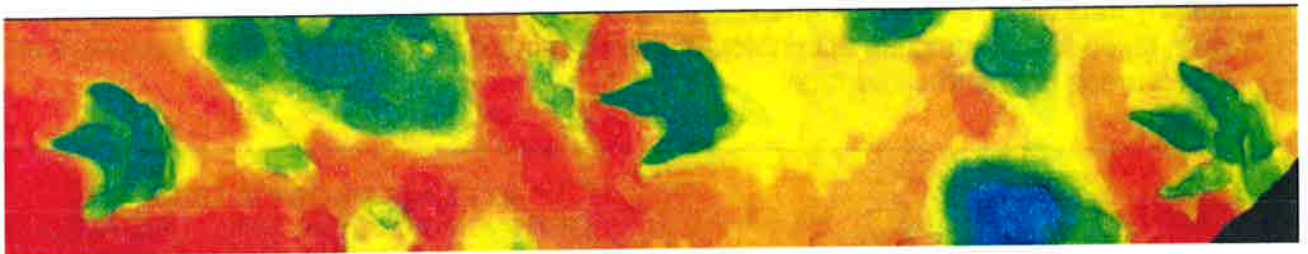
Name of Delegate or Representative of Group

Signature

Date

For Office Use			
<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected		
By (Signature)	<input type="checkbox"/> Mayor	<input type="checkbox"/> CAO	
Appearance Date / Application			
Reason for Denial / Comments			
By (Signature)	Date		

**PROPOSAL FOR THE CONTINUED EXCAVATION OF THE
SIX PEAKS DINOSAUR TRACK SITE
IN THE CARBON CREEK BASIN, NORTHEASTERN BRITISH COLUMBIA**



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October 29, 2016



1.0 OVERVIEW OF PROJECT AND PROPOSAL

A large-scale dinosaur track site, the Six Peaks Dinosaur Track Site, was discovered by Mr. Barry Mireau in the fall of 2008 and reported to the Peace Region Palaeontology Research Centre (PRPRC) a few days later. The tracks were exposed as a result of forestry activity that occurred 25-30 years ago. While only +100 m² of surface was clean enough to show tracks, the gentle slope (10° dip to the west) was in a large cleared area approximately 100 meters long by 35 meters wide. The track surface was estimated to be covered by less than 60 cm of in place mudstone, making the excavation of the entire surface (~3,500 m²) a viable prospect.

Thanks to a very generous grant from the Dalglish Family Foundation, as well as cash and in-kind donations from other sources, our team from the PRPRC was able to undertake a full-scale excavation and research program at the Six Peaks Dinosaur Track Site in the summer of 2016 from June 20th to August 30th, inclusive. During this time our field crew and many volunteers excavated approximately 700 m² of the track surface, revealing over 1,000 fossil footprints from at least twelve different types of dinosaurs and birds (Figure 1). All tracks were traced 1:1 on rolls of transparent plastic sheets and 231 tracks in 22 trackways were measured in detail. 30 latex and silicone moulds were made of over 96 tracks, including a few lengthy trackways, and two original *ex situ* tracks were collected. Over 5,000 photographs were taken for constructing 3D photogrammetric models of individual tracks, trackways and select areas on the track surface.

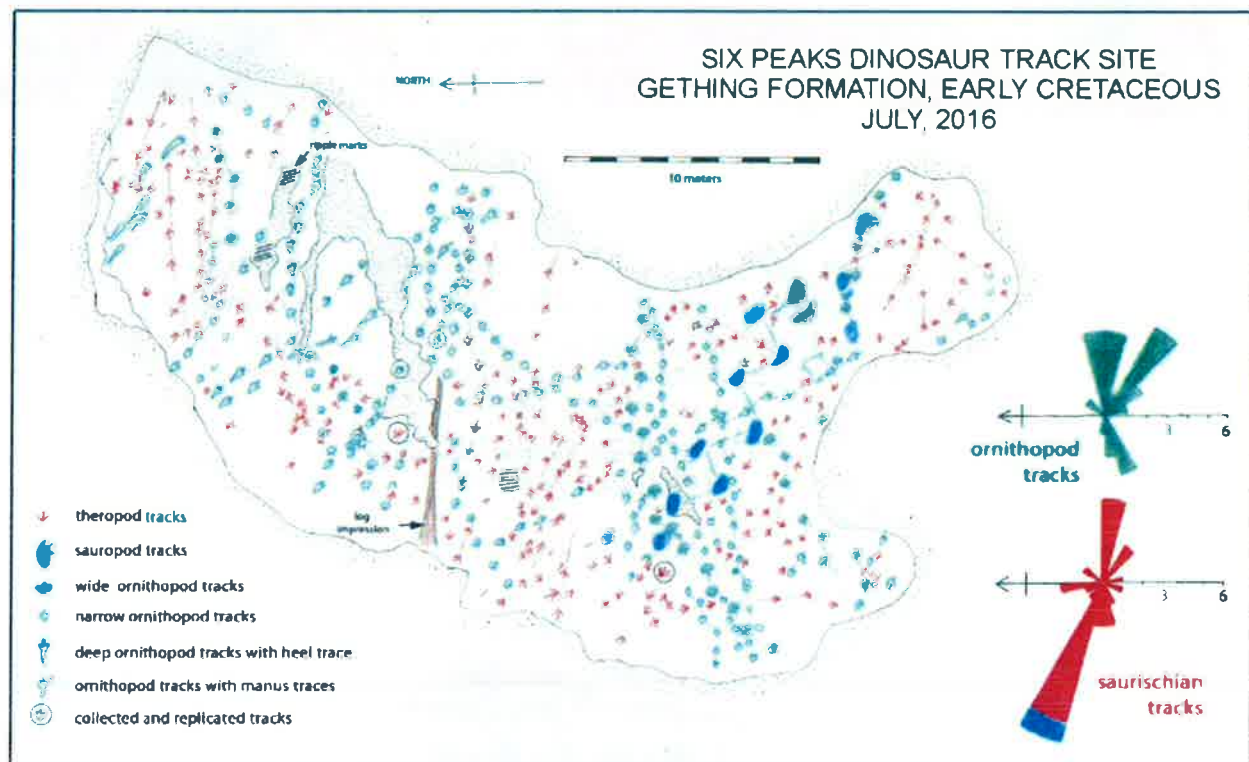


Figure 1. Preliminary track site map. This is the first record of sauropods from the Gething Formation, and is currently the most northern record of this group in North America, and possibly the world.

On July 8, 2016, an unveiling event was organized at the track site by the North and Peace Economic Development Commissions, the Treaty 8 Tribal Association, and the District of

Hudson's Hope. This event included a blessing and dance ritual courtesy of the Treaty 8 Tribal Association. At least 100 people attended this event and a total of 600 people visited the site over the summer. The number of visitors is remarkable and supports the vision of having this site become a world-class interpretive area for research, education, and tourism.

Palaeontologists from the PRPRC are leading a new initiative called the "Northern Dinosaur Trail" which seeks to promote significant dinosaur sites along or adjacent to the Alaska Highway as marketable dinosaur destinations (Figure 2). In the first stages the Northern Dinosaur Trail is proposed to start in Alberta to include the superb dinosaur track sites near the town of Grande Cache, Alberta, as well as the newly opened Philip J. Currie Museum near Grande Prairie, Alberta. The Northern Dinosaur Trail then continues to the PRPRC and Tumbler Ridge UNESCO Global Geopark in Tumbler Ridge, British Columbia and the Six Peaks Dinosaur Track Site near Hudson's Hope, British Columbia for a total driving distance of 658 km. Additional sites in Alberta, British Columbia, the Yukon Territory, and Alaska could be added in the future. Recent discussions with potential Northern Dinosaur Trail destination partners on this topic have all been positive. The Six Peaks Dinosaur Track Site represents an opportunity for a significant tourism development that would have a regional economic impact and will reinvigorate tourism along the Alaska Highway.

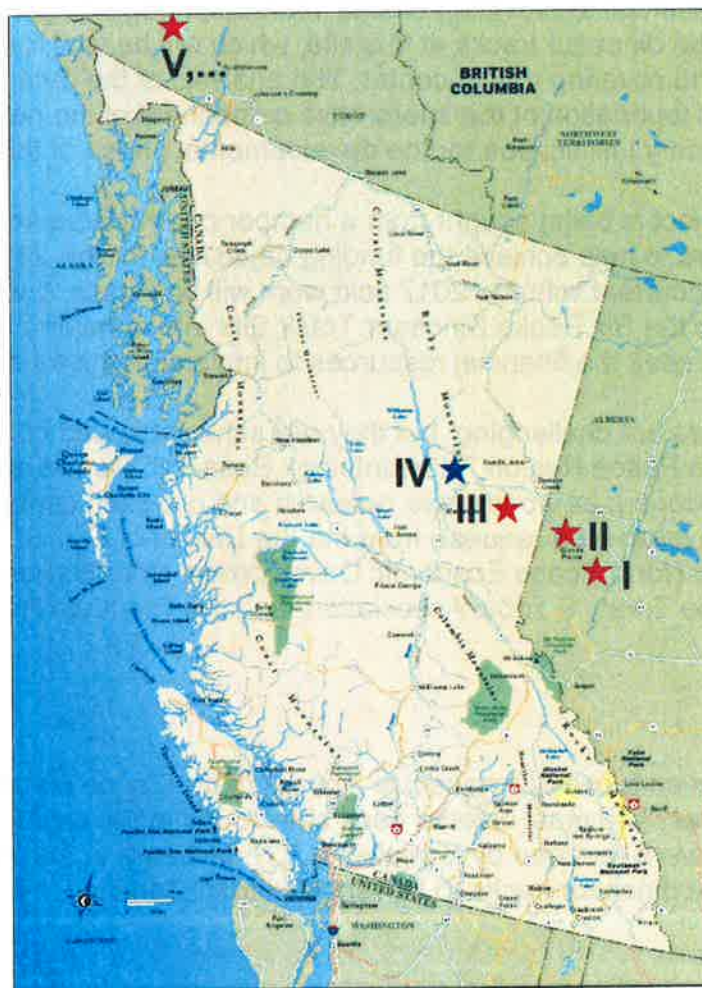


Figure 2. The Northern Dinosaur Trail: Key Palaeontological Attractions.

- I. Grande Cache Dinosaur Track Sites; II. Philip J. Currie Dinosaur Museum;
- II. III. Peace Region Palaeontology Research Centre & Tumbler Ridge UNESCO Global Geopark;
- III. IV. Six Peaks Dinosaur Track Site; V, Potential Sites in the Yukon Territory and the State of Alaska.

The essence of this document is a proposal to continue the excavation and documentation of the Six Peaks Dinosaur Track Site in 2017. The results of the excavation and documentation of this site are essential for making the case for the construction of a purpose-built, climate-controlled building over the dinosaur track surface to conserve the track site. This facility would also be an excellent indoor, weather independent tourism dinosaur destination.

With the success of the first year's field work in 2016, planning is underway for the next several years' field work which will see the continued excavation and clearing of the track surface, photography for high-resolution 3D imaging, mapping and measuring of the tracks and trackways at this site, and the creation of high-fidelity silicone and latex replicas. The field work will be conducted by up to four staff of the PRPRC and will be aided by four to six international palaeontologists from other institutions, as well as a significant number of volunteers. The experiences and lessons obtained from the work on this site in 2016 will help the plan to implement some new field procedures that improve the efficiency of excavating the track surface. Acquiring additional equipment will improve field capabilities at this and other sites for several years to come.

This field work is essential to providing crucial information regarding the numbers, diversity and orientation of the dinosaur tracks at this site, which will be vital for determining the size and placement of the covering tourist center. The analysis of the data resulting from this work will be the scientific foundation of the interpretive component of the new tourist center and will provide the necessary justification for the developmental phase of this project.

Support for this project is being sought from a number of private sources, and industry and government partners to help achieve the funding objectives for the 2017 field work (pg. 16 of this document). Concurrent with the 2017 field work will be Phase 2, which is to create a proposal to develop the Six Peaks Dinosaur Track Site into a major tourism destination for the Peace Region, and seek the financial resources to implement the tourism development plan.

The above objectives are challenging, but they are achievable and compliment the current establishment of the Peace Region Palaeontology Research Centre and Tumbler Ridge UNESCO Global Geopark as world-class research and outreach centers. This project has letters of support (available on request) from the the District of Fort St. John, the District of Hudson's Hope, the North Peace Economic Development Commission, the Peace River Regional District, the Treaty 8 Tribal Association, and the Tse'K'wa Heritage Society.

2.0 Background

The Gething Formation (Lower Cretaceous: Aptian) of the Peace River Canyon is well known for some of the largest and most diverse track sites found in the world. The first tracks of the Gething Formation were reported by a geologist F.H. McLearn in the 1920's (Figure 3). These were among the first dinosaur tracks to be reported from Canada.



Figure 3. In situ dinosaur track site in the Peace River Canyon. From Sternberg, 1932.

The Peace River track sites were studied by Charles M. Sternberg (Figure 4) in 1930, who described a number of new dinosaur track types such as those of large, two-legged, meat-eating (theropod) allosaurids (*Irenosauripus mclearni*, *Irenosauripus acutus*, *Irenosauripus occidentalis*), large plant-eating iguanodontids (*Amblydactylus gethingi*), medium-sized theropods (*Columbosauripus unguates* and *Gypsichnites pascensis*), small theropods (*Irenichnites gracilis*), and medium-sized, four-legged plant-eating ankylosaurs (*Tetrapodosaurus borealis*). The Peace River fossil tracks were the first major description of a dinosaur track fauna in the world to be made from the Cretaceous Period.



Figure 4. Charles Mortram Sternberg (1885-1981).

These track sites were not studied again until the mid-1960's during construction of the W.A.C. Bennett Dam, when a group of researchers from the Royal Ontario Museum made some track replicas and recovered some original specimens (Figure 5).



Figure 5. Member of the 1965 ROM Expedition at W.A.C. Bennett Dam Site (left) and a theropod trackway (right). Both images provided courtesy of the Royal Tyrrell Museum of Palaeontology and Alberta Community Development.

With the planned construction of the Peace Canyon Dam in the 1970's it was realized that the tracks would be covered in the resulting reservoir (now Dinosaur Lake) between the two dams (Figure 6).



Figure 6. Map of location of Peace Canyon dinosaur tracksites.

Four years of salvage work was conducted on these track sites by the Provincial Museum of Alberta led by Dr. Philip J. Currie (Figure 7).



Figure 7. Philip J. Currie with the world's oldest known bird tracks (*Aquatilavipes swiboldae*) in 1979. Image provided courtesy of the Royal Tyrrell Museum of Palaeontology and Alberta Community Development

As a result of this work several new tracksites were found (Figure 8), hundreds of tracks and trackways were mapped and measured, and approximately 90 original track specimens were removed (Figure 9).



Figure 8. One of the new track sites Philip J. Currie's expedition discovered. Image provided courtesy of the Royal Tyrrell Museum of Palaeontology and Alberta Community Development.

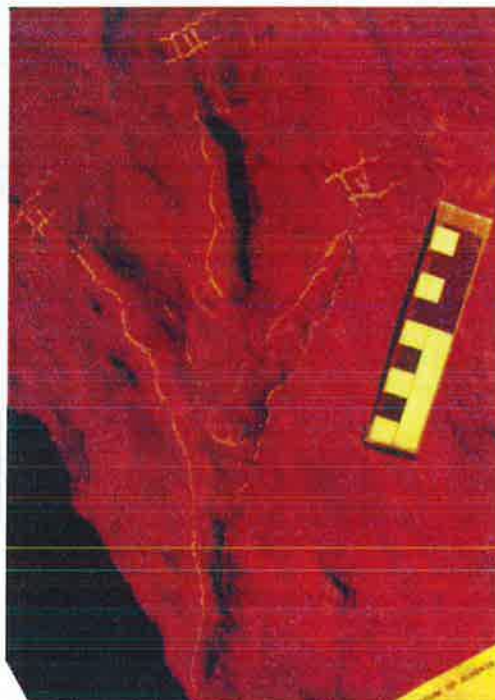


Figure 9. *Irenichnites gracilis* specimen recovered from the Peace River Canyon.

Two new track types were found and described and which are *Amblydactylus kortmeyerii* - tracks of large plant-eating iguanodontid dinosaurs, and *Aquatilavipes swiboldae*: the first fossil bird tracks described from Canada. Additionally, many new observations and behaviors (herding of large hadrosaurs) were reported in the scientific and popular literature (Figure 10).

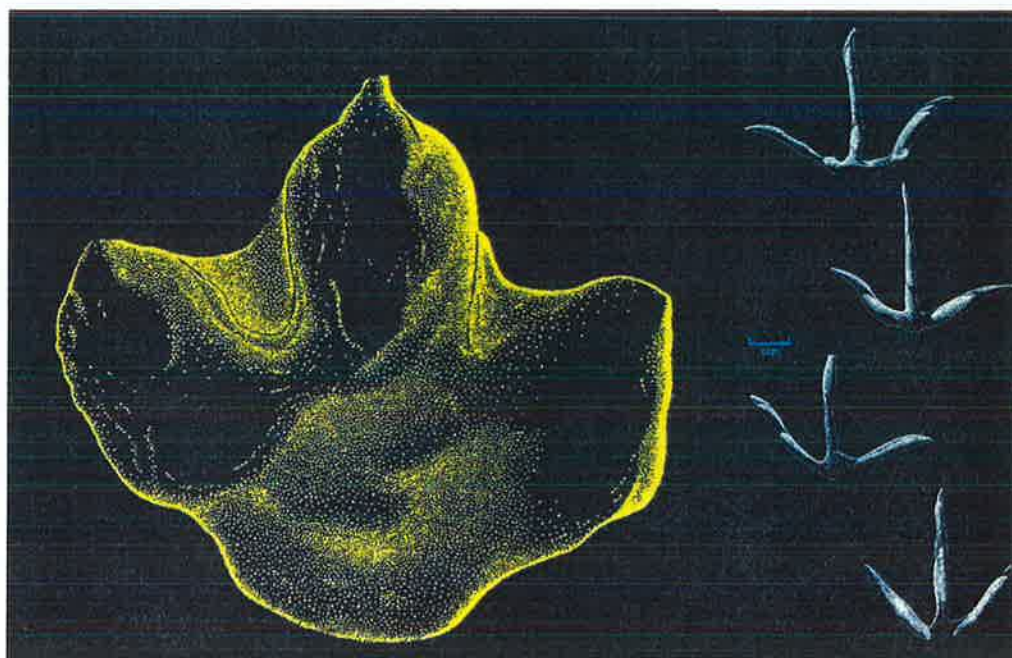


Figure 10. Illustration of *Amblydactylus kortmeyerii* and *Aquatilavipes swiboldae* prints. Left image modified from Currie and Sarjeant, 1979, and right image modified from Currie, 1981.

Most of the records and specimens from the 1970's expeditions are currently housed at the Royal Tyrrell Museum of Palaeontology in Drumheller, Alberta.

Once the Peace Canyon Dam became operational in the fall of 1979 the Peace River Canyon track sites that had been granted Provincial Heritage Resource status in 1930 were covered by the reservoir now called "Dinosaur Lake". Although the Peace Region is home to one of the top ten fossil track areas in the world, the opportunity was lost to develop tourism or educational programs due to the flooding caused by the dams.

3.0 Six Peaks Dinosaur Track Site

Since the flooding of the Peace Canyon dinosaur track sites, only a few comparatively minor Gething Formation track sites have been found in the Peace Region in the past few years in natural outcrop exposures and developing industrial sites (McCrea, 2007; McCrea & Buckley, 2007; McCrea et al., 2001; McCrea, Lockley and Meyer, 2001; McCrea et al., 1998; McCrea et al., 2014). However, in the fall of 2008 a Peace Region resident (Mr. Barry Mireau) reported the existence of a large-scale track site south of Williston Lake, by a resident of the region (McCrea et al., 2014). The site was visited shortly afterwards by members of the Tumbler Ridge Museum Foundation (TRMF), a palaeontologist from the PRPRC, and a number of B.C. government employees with a professional interest in the province's palaeontological heritage.

The *in situ* track area that was already exposed was +100 m² (McCrea et al., 2014). The track-bearing bed was oriented horizontally, which is extremely rare for western Canadian track sites, which are mostly vertical in orientation. The locality is next to a road and is not in any danger of flooding. The exposed track surface contains hundreds of footprints and trackways, primarily of meat-eating theropod dinosaurs (Figure 11).



Figure 11. Dinosaur trackways from the Six Peaks Dinosaur Track Site in the Gething Formation of northeastern British Columbia (Photo: Daniel Helm, Fall 2008).

When the prints were cleared of natural debris they were found to be very well preserved. The track surface is a fairly durable sandstone with some organic content, probably carbonized residuals from Early Cretaceous plants. Preliminary observations on this track site by the author show promise for an impressively large-scale, high-diversity dinosaur track site. The potential for research and tourism at this site was such that this material was presented to the Peace River Regional District in November, 2008 in which the following points were made:

- Individually the dinosaur prints are deep and well-defined and so are easy for the lay-person (tourists) to visualize
- This is the only sizeable fossil track site found in Canada to date that is reasonably accessible (not vertical, not located in alpine, mine or river bank areas)
- There is an opportunity for the development of a significant regional palaeontology tourism attraction in the vicinity of Hudson's Hope and the W.A.C. Bennett Dam
- Research and tourism development at this site will complement the palaeontology museum development initiatives that are already underway in Tumbler Ridge (Peace Region Palaeontology Research Centre and the Tumbler Ridge UNESCO Global Geopark) and Grande Prairie (Philip J. Currie Dinosaur Museum) and the Grande Cache Dinosaur Track Sites.
- It is feasible to expose approximately 3,500 m² of the track **surface** (Figure 12, 13).
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Figure 12. Aerial view of the track site taken in 2008. The blue dot line shows the area that was excavated in the summer of 2016 (~700 m²) and the black dash line shows the potential for future expansion (~3,500 m²).



Figure 13. Aerial view of the track site taken in 2016 showing extent of excavated areas.

While this site is not vulnerable to flooding, it is still very vulnerable to degradation from the attentions of recreational fossil collectors and to other human activities. Additionally, the track levels are all within the root zones of trees and substantial areas have already been destroyed by the action of roots. A detailed description of this locality was sent to the MLA's for Peace River North and Peace River South, the North Peace Economic Development Commission and the District of Hudson's Hope with a strong recommendation to work towards granting it and a comparatively small surrounding area some form of protective status to ensure no disruption or destruction from industrial or other activities, and to restrict non-permitted removal of fossil material whether from *in situ* exposures or eroded blocks.

4.0 PROPOSAL

It is possible to develop this track site into a major tourism and educational attraction for the Peace Region of British Columbia. However, most fossil track surfaces are subject to a number of factors that hasten their degradation when they are exposed. These include breakdown of the track surface through exposure to the elements, as well as a variety of human influences (industrial activity, recreational activities, vandalism, theft, etc.). Depending on the qualities of the track-bearing sediments, exposed surfaces may last between a few months to several years. Construction of a climate-controlled building over the track site would eliminate the major factors that can degrade and destroy these surfaces. A number of track sites from around the world have been preserved in this way and have become major tourism and educational attractions.

4.1 Goals of this Project

Phase 1. Protect the track site and a portion of the surrounding area (process begun in 2014 and the documents are due to be signed very soon).

Phase 2. Facilitate efforts to conduct large-scale palaeontological research at this site, started in summer 2016 (see below) and continuing until 2020 when the excavation is anticipated to be complete.

Phase 3. Work towards construction of a building (e.g. Figure 14-16) over a large portion of the *in situ* track area which will facilitate long-term conservation of this fossil track surface and become a major tourism attraction in the Peace Region and part of the Northern Dinosaur Trail.



Figure 14. A building constructed over an Early Jurassic dinosaur track site in St. George, Utah.



Figure 15. The St. George, Utah dinosaur track site inside its purpose-built museum (<http://www.dinosite.org/dinosaur-discovery-site/>).



Figure 16. Large dinosaur track surface covered by a building in Munchenhagen, Germany (<http://www.dinopark.de/ice/?domain=www.dinopark.de&lang=1&fuseaction=dino-article&menu=2223&id=2110>).

Phase 4. Develop interpretive materials and exhibits for tourism purposes, both within the building and even outside of the building (Figure 17).



Figure 17. Life size replicas of the types of dinosaurs that made the footprints and trackways at the DinoPark in Munchenhagen, Germany.

Phase 5. Establish guided tour bus schedules to the site that are coordinated with First Nations Communities in order to address concerns about increased road traffic and camping in this area which has a long tradition cultural and spiritual significance. The guided bus tours will also address substantial safety issues with the Johnson Creek Forest Service Road which is a very active logging road from spring to the fall.

Phase 6. Develop joint marketing and tourism promotion with the Tumbler Ridge Global Geopark and Peace Region Palaeontology Research Centre, the Philip J. Currie Museum, and the Grande Cache Dinosaur Track Sites towards making the palaeontological attractions within the Peace Region a viable tourism destination (The Northern Dinosaur Trail).

5.0 Field Research of the Six Peaks Dinosaur Track Site (2017)

The objective of the PRPRC for the majority of the 2017 field season is the same as it was for 2016: to expose and document as much of the Six Peaks Dinosaur Track Site as possible. This field research will be the foundation of the public interpretive aspect of this locality, but it will also be crucial in determining the extent of the track site and the size and orientation of the future building.

This field work is planned to begin in mid-late June and continue until the end of August. The documentation effort will be led by PRPRC palaeontologists. The rest of the team will consist of four to six international palaeontologists, PRPRC field staff (museum technician, summer field assistant, etc.), and a large contingent of volunteers.

This excavation will be the most labour-intensive task and will utilize a large number of persons, as well as mechanical equipment. This includes hiring an experience operator with an excavator and back hoe for three weeks. A volunteer operator assisted us for two days and uncovered approximately 100 m² of new track surface that was under consolidated and resistant overlying rock. Having the ability to hire this equipment and operator for a number of weeks will allow us to uncover another 1,000 m² of track surface or more in a very short time, allowing the research team to maximize its time in documenting and moulding the track surface.

Once the surface has been uncovered the research team will map all of the fossil footprints and trackways that are present. Thousands of high resolution digital photographs will be taken with the objective of creating high fidelity 3D computer-image models of the entire track surface as well as individual footprints and trackways (Figure 18).

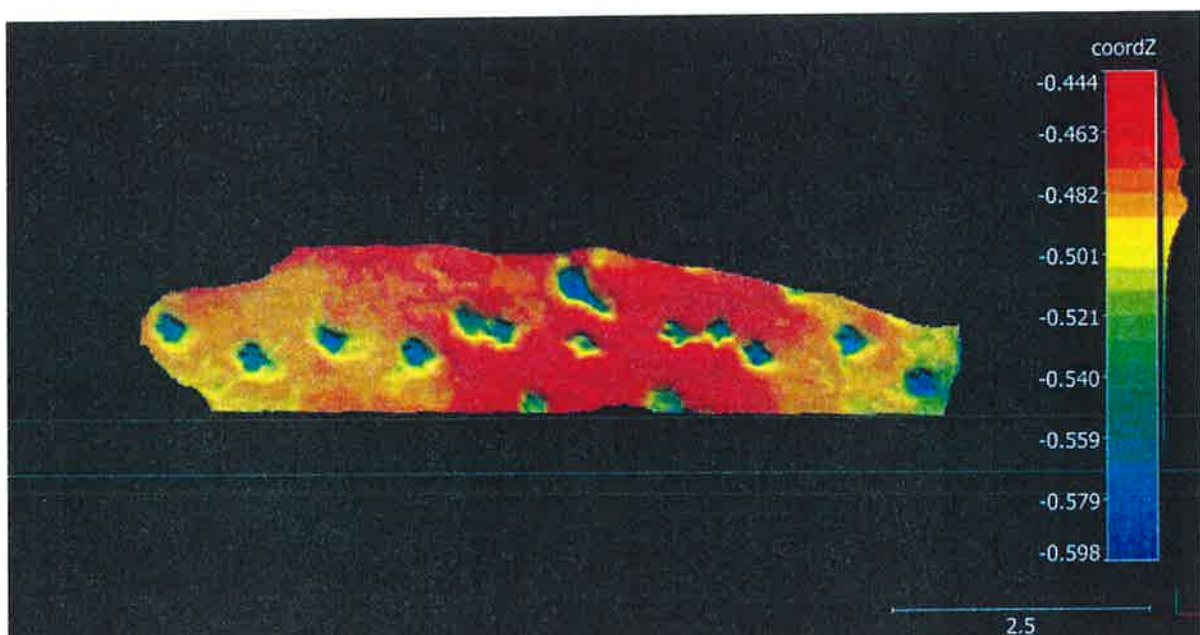


Figure 18. 3D digital colour topographic image of *Gypsichnites pascensis*, a type of trackway produced by a medium-sized, quadrupedal ornithomimid dinosaur excavated and prepared at the Six Peaks Dinosaur Track Site. Vertical and horizontal scales in meters.

A large number of replica moulds (mostly with silicone, but with some latex) of the most important tracks and trackways will be made. All specimens, photographs and data will be accessioned and curated at the PRPRC.

Video footage using an aerial drone will document different phases of the field work and this footage to create video productions to gain support for the construction of a building over the track surface.

The proposed budget (below) has been formulated to provide the PRPRC with the material and logistical capabilities to undertake this massive project and much of this material will be very useful for similar projects in the future.

Upon conclusion of the summer 2017 field activities, the entire track surface will be covered to protect it from the elements and human activities.

6.0 Budget

Field Operations and Priority Equipment

¾ ton truck (4WD – 8'box)	\$54,000.00
Canopy	\$2,500.00
Argo (8'x8')	\$26,500.00
Mess Trailer	\$22,000.00
Sweet Latex (45 gal)	\$5,000.00
Platinum Cure Silicone	\$23,000.00
Aqua-Resin (casting)	\$6,000.00
Food	\$15,000.00
Fuel	\$8,000.00
Long-Distance Travel	\$25,000.00
Miscellaneous Equipment	\$12,000.00
Excavator and Backhoe (rental)	\$20,000.00
Software (3D-Imaging)	\$5,000.00
Total	\$247,000.00

Additional Equipment for Enhancement of Project and Museum Capabilities

Research Grade 3D Printer	\$200,000.00
Drone (to carry full-size camera)	\$45,000.00
Total	\$245,000.00

Related Media Articles

<http://energeticcity.ca/?p=99954>

<http://www.cbc.ca/news/canada/british-columbia/prehistoric-dinosaur-highway-discovered-in-northeastern-b-c-1.3049475>

<http://www.cbc.ca/news/canada/british-columbia/bc-dinosaur-trackway-unveiled-1.3671049>

<http://www.theglobeandmail.com/news/british-columbia/researchers-uncover-stampede-of-dinosaur-tracks-in-bc/article30736970/>

<http://www.theglobeandmail.com/news/british-columbia/museum-in-wembley-alberta-seen-as-key-stop-on-northern-dinosaur-tour/article27164998/>

Film Documentaries: A Canadian filmmaker (Ms. Brandy Yanchyk) is producing two documentaries about dinosaurs, both of which will include the Six Peaks Dinosaur Track Site. These include a five-part series of ten minute episodes called "Dino Trails". This series will air on TELUS Optik Local's Video On Demand Service for TELUS subscribers and on TELUS' YouTube channel. The series may also air on Air Canada's in flight entertainment as part of the "Best of Optik" in 2018.

There will also be a 45 minute documentary currently called "The Dinosaur Trail" which will air on CBC TV's documentary strand "Absolutely Canadian" as well as on CBC's Documentary Channel. "The Dinosaur Trail" will also be available online to all Canadians on CBC.ca for a year.

These documentaries will be presented at a number of international television markets such as the World Congress of Science and Factual Producers in Stockholm and the RealScreen Summit in Washington, DC so it is possible that they may be picked up in international media markets.

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Sternberg, C.M. 1946. Canadian dinosaurs. *National Museum of Canada, Bulletin No. 103, Geological Series No. 54*: 1-20



Richard T. McCrea, Ph.D.
Museum Director &
Curator of Palaeontology

Peace Region Palaeontology Research Centre
Box 1540
Tumbler Ridge, British Columbia
V0C 2W0
CANADA

Telephone: (250) 242-4051
Fax: (250) 242-4050
E-mail: rtmccrea@prprc.com

Re: A PROPOSAL FOR AN OUTDOOR DINOSAUR TRACK DISPLAY IN HUDSON'S HOPE

November 23, 2016

Mayor Gwen Johansson
District of Hudson's Hope

Dear Mayor Johansson,

In 1923 geologist F.H. McLearn was the first to publish a scientific report the existence of fossil dinosaur footprints in the Peace River Canyon of northeastern British Columbia. While these were not the first fossil footprints discovered in Canada, they were the first dinosaur footprints to be discovered in this country. In 1930, Charles Mortram Sternberg of the National Museum of Canada (now Canadian Museum of Nature) undertook a vigorous palaeontological field expedition to collect vertebrate fossils along the Peace River. His work began in the early summer collecting marine reptile fossils from sites that are now flooded by the Williston Reservoir. It wasn't until late summer that he began work within the Peace River Canyon. Under difficult circumstances Sternberg collected a large number of original track and trackway specimens, along with many plaster moulds. All of the specimens Sternberg collected were transported via pack horse, boat, wagon and train back to his museum in Ottawa. This was Sternberg's only field research trip to this area and in 1932 he published a scientific paper describing all of the different types of dinosaur tracks he had collected from the Peace River Canyon. Sternberg described eight new ichnospecies under six ichnogenera (*Irenesauripus mclearni*, *I. acutus*, *I. occidentalis*, *Gypsichnites pascensis*, *Columbosauripus ungulatus*, *Irenichnites gracilis*, *Amblydactylus gethingi*, and *Tetrapodosaurus borealis*). This was the world's first description of a Cretaceous dinosaur fauna from tracks, however this remarkable fact of historic interest is unknown to all, but a few specialists.

In the fall of 2015 I visited the Canadian Museum of Nature and examined each one of the track specimens which Sternberg had collected 85 years earlier. An important part of my work was to take a great number of high-resolution digital photographs in order to create 3D digital models of these track specimens. It is possible to use these 3D models to generate very high-fidelity, physical replicas.

Given the history of dinosaur track discoveries in the vicinity of Hudson's Hope, including the potential prospects for the large-scale dinosaur track site (the Six Peaks Dinosaur Track Site) near Carbon Creek, and the continued interest in dinosaurs from the general public, there would certainly be interest in some form of dinosaur-related exhibits in Hudson's Hope. There are a

number of minor dinosaur track exhibits within Hudson's Hope, along with some interpretive materials at the W.A.C. Bennett and Peace Canyon dams, and a number of signs at pullouts on the highway approaches to Hudson's Hope with some (often not very accurate) information on this topic.

This proposal, which the District of Hudson's Hope may consider, is for the establishment of a high-quality, permanent outdoor exhibit on the early history of the dinosaur tracks from the Peace River Canyon. Such an exhibit would acknowledge and celebrate the unique and important fossils finds that are inexorably linked to Hudson's Hope, which also involved some of its famous citizens. The exhibit is envisioned to contain a number of highly weather-resistant stone or concrete pillars, or obelisks. Each pillar or obelisk would be dedicated to providing information (on bronze plaques) about each of Sternberg's track types, as well as a 1:1 replica of each of these types replicated in bronze, or similar resistant casting media. The location for this exhibit might be the lovely park near the Visitor Information Centre, which was the inspiration for this proposal.

An exhibit like this would bring welcome attention to the town of Hudson's Hope and would be an excellent attraction for the Northern Dinosaur Trail concept that is designed to entice travellers on the Alaska Highway to linger at a number of dinosaur destinations from western Alberta, to northeastern British Columbia and up to the Yukon Territory and Alaska. It is hoped that the Six Peaks Dinosaur Track Site will be one of the main attractions along the Northern Dinosaur Trail, but whether that goal is realized, or not, this proposal for Hudson's Hope is achievable.

I have not attached a budget for this proposal. My purpose is to see if there is interest for such a project from the District of Hudson's Hope. If there is interest, I hope that there might be some fruitful discussions about how such an exhibit could best suite this community.

Prior to writing this proposal, I contacted the Canadian Museum of Nature to see if there would be any issue using 3D printed replicas of tracks under their custodianship for this purpose. I was informed that these models fall under the CC-BY NC category (<https://creativecommons.org/licenses/by-nc/2.0/ca/>). This means that the use of these digital models, as proposed here for public information, but not for commercial profit, would be allowed, with proper acknowledgement to the Canadian Museum of Nature.

I look forward to our upcoming delegation next week.

Sincerely Yours,

Richard T. McCrea, Ph.D.



REGULAR COUNCIL MEETING
November 14, 2016
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Caroline Beam
Councillor Heather Middleton

Absent: Councillor Travous Quibell

Staff: CAO, Tom Matus
Office Assistant, Lindsay Richardson

Other: 7 in gallery

1. **CALL TO ORDER:**
The meeting called to order at 5:58 p.m. with Mayor Gwen Johansson presiding.
RESOLUTION NO.168/16
M/S Councillors Heiberg/Middleton
THAT:
"The delegations be moved to the beginning of the meeting."
CARRIED
2. **NOTICE OF NEW BUSINESS:**

Mayors Additions:
Councillors Additions:
Staff Additions: Agenda Addition SR4, SR5
3. **ADOPTION OF AGENDA BY CONSENSUS:**
The November 14, 2016 Council meeting agenda was adopted by consensus.
4. **DECLARATION OF CONFLICT OF INTEREST:**
5. **ADOPTION OF MINUTES:**
- M1 **October 24, 2016 Regular Council Meeting Minutes**
RESOLUTION NO.169/16
M/S Councillors Heiberg/Middleton
THAT:
"The minutes of the October 24, 2016 Regular Council Meeting be adopted as written."
CARRIED

M2 **October 18, 2016 Special Council Meeting Minutes**

RESOLUTION NO.170/16

M/S Councillors Middleton/Miller

THAT:

"The minutes of the October 18, 2016 Special Council Meeting be adopted as written."

CARRIED

6. **BUSINESS ARISING OUT OF THE MINUTES:**

7. **DELEGATIONS:**

D1 **Rick Loucks- BC Ambulance Service**

- District of Hudson's Hope supports \$5/hr on call rate- Working on call=\$20/hr
- Have approx. 10 call outs per month, 150/year- call volumes are low in Hudson Hope.
- Require 5-6 people in HH to serve; to train. EMR must be employee to take the training.
- Contact is Chetwynd Supervisor of Paramedics

8. **STAFF REPORTS:**

SR1 **Signage and Branding Project**

- Refer to Staff – number of signs in storage, number required to complete the project etc.

SR2 **Paperless Office-SharePoint**

- Staff to have IT Partners implement a pilot project for SharePoint
- Councillor Middleton to follow up with training

SR3 **Destination development**

- Councillor Miller to attend the November 30, 2016 session

SR4 **Surplus Sale Items**

- Proceeds from sale to be deposited into General Capital Reserve

RESOLUTION NO.171/16

M/S Councillors Gillis/Heiberg

THAT:

"The Council accept the bid for the following item, listed below, and authorize staff to prepare and execute the transfer documents required for sale:

1980 Olympia Ice Surfacers \$3,101.00"

CARRIED

RESOLUTION NO.172/16

M/S Councillors Gillis/Beam

THAT:

"The 2003 Ford F Series Garbage Truck be retendered with a minimum bid of \$1,000.00"

CARRIED

SR5 **CAO, Action and Other Updates**

- Thompson Sewer Main Extension Construction
 - Staff to provide options for the Parcel Tax
- Wastewater Facility Upgrade
 - Staff to bring back additional information
- Lunch Trailer
 - Staff to bring back additional information
- Union Negotiations
 - Staff to send out information to Councillors
 - In-Camera scheduled for Monday November 21, 2016 @ 6:00PM

9. **BYLAWS:**

B1 **MEMBERS OF COUNCIL, OFFICERS AND EMPLOYEES
INDEMNIFICATION BY-LAW NO. 874, 2016**

- Bylaw 874 and Bylaw 674 are basically identical in form and format.

RESOLUTION NO.173/16

Motioned by Councillor Beam- no Second

THAT:

"Council adopt the "MEMBERS OF COUNCIL, OFFICERS AND EMPLOYEES INDEMNIFICATION BY-LAW NO. 874, 2016"."

DEFEATED

10. **CORRESPONDENCE:**

C1 **Northern News Release**
FOR INFORMATION

C2 **UBCM Newsletter**
FOR INFORMATION

C3 **Site C Construction Schedule**

- Councillor Heiberg to follow up on access roads

C4 **FCM Communique**
FOR INFORMATION

C5 **Northern Health Media Advisory**
FOR INFORMATION

C6 **Message from LGMA**
Local Government Leadership Association-courses available for Mayor and council

C7 **Letter from the Honourable Stephanie Cadieux**
FOR INFORMATION

- C8 **Canadian Camping and RV Council**
Discussion in regard to providing information to our local RV parks
- C9 **UBCM Newsletter Nov. 2**
FOR INFORMATION
- C10 **BC Hydro Construction Notification**
FOR INFORMATION
- C11 **BC Honours and Awards**
 - Staff to send out PSA requesting nominations, Mayor to draft letter for Bulletin
- C12 **Hudson's Hope Historical Society**
RESOLUTION NO.173/16
M/S Middleton/Heiberg
THAT:
"Donations be made to the Hudson's Hope Museum in the form of a Family Swim Pass and a 7 Day Camping Pass."
CARRIED

RESOLUTION NO.174/16
M/S Beam/Gillis
THAT:
"The District office provide District of Hudson's Hope promotional items to the Hudson's Hope Museum; the donation of items shall not exceed \$100.00 in value."
CARRIED
 - Staff directed to update Policy.
- C13 **John-Paul McCarthy, Coalbox Creative Limited- Expression of Interest for the Concession**
 - Staff direct to respond with a proposal of \$200/month fee.
Review past Curling Club arrangements
- C14 **BC Hydro Construction Notification**
FOR INFORMATION
11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**
- CR1 **Councillor Gillis- North Peace Airport Society**
FOR INFORMATION
12. **OLD BUSINESS:**
 - Councillor Middleton-Tax Policy Discussion, determine new rates and budget items prior to bringing forwarded
13. **NEW BUSINESS:**
 - Mayor Johansson- Bio Diversity, Pink Mountain
 - Councillor Heiberg
 - PRRD Elections

- 911- Staff to follow up with Mayor Johansson
 - Building Inspection- are we staying with current model
 - Agenda- make more public friendly, allow inquiries as we progress through items, move Delegations to beginning of meeting
- Councillor Miller- Telus senior rate, staff to advertise that cheaper rate is available
 - Councillor Middleton- Tax Utility Rate discussion- will bring back as motion
 - MARR Meeting Cancelled- reschedule
 - Special meeting to be scheduled for December 5th with library, historic society and Hudson's Hope Community Hall.

14. **PUBLIC INQUIRIES:**

15. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned at 8:28 pm

DIARY

Conventions/Conferences/Holidays

Beryl Prairie Playground

UBCM resolution- Alternate Director

Diarized

07/25/16

10/11/16

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson

THE DISTRICT OF HUDSON'S HOPE

SUBJECT: ACTION and other UPDATES

SUBJECT: ACTION and other UPDATES

DATE: November 28, 2016

FROM: Tom Matus, CAO

Staff Anticipated Travel:

CAO: CAO Forum - Victoria

Feb. 22-24, 2017

CAO: MATI: Leadership in Local Government Organizations

June 18-23, 2017

CO: MATI® Foundations - August 13-18, 2017

Shop Design

Shop construction project is continuing, expected completion date is end of December 2016. Prime Contractor responsibilities lie with the Contractor.

Thompson Sewer Main Extension Construction

Project is complete other than some landscaping to be finalized. The last final figure which included the holdback (\$11K) had increased the cost to \$116K; a couple of invoices that the consultant forgot to forward have increased the Final cost to \$126K.

Wastewater Facility Upgrade

We are working on other avenues to obtain a contractor for this project – as requirements met that satisfied the NWPTA. Re-tendering this project in January is the current plan. I've discussed with Eric to reduce the scope of work to serve its population only: Eric will have already begun this task and should have something to us very shortly.

BCH – CMA

Negotiations on-going, making progress. Further teleconference discussions scheduled for November 22nd.

Transfer Site Scavenging Policy

Drafting of policy for Transfer Site is in progress. Met with Councillor Miller at the site on Wednesday, November 16th. Requested a detailed Scope of Work from DPW to ensure compatibility between the policy and Transfer Site Maintenance Agreement.

Transfer Site Maintenance Agreement

Drafting of agreement with Kevin Howard in progress. Met with Councillor Miller at the site on Wednesday, November 16th. Requested from DPW a detailed Scope of Work prior to tendering an RFP – the CAO feels this should go out to tender being that this be a three year agreement.

Strategic Planning

Will have strategic plan drawn up for November 28th meeting.

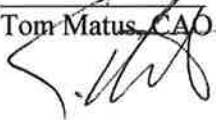
Union Negotiations

Have submitted the agreed upon terms to the in-camera meeting on November 21, 2016 which Council has ratified.

Arena Concession

Coalbox Creative Limited has signed the agreement for use of the arena concession – we will sign once we receive their compliance for insurance and requirement as prime contractor. Coalbox will approach Bullhead Mountain Curling Club for use of the concession in the curling rink as they have control of the concession in the building.

Tom Matus, CAO



REQUEST FOR DECISION

RFD#:	Date: November 17, 2016
Meeting#:	Originator: Tom Matus, CAO
RFD TITLE: BC Hydro Water License Application - Schedule A Conditions	

BACKGROUND:

On February 26, 2016 BC Hydro was granted a water license for the creation of the reservoir by Pieter Bekker, Deputy Comptroller of Water Rights based on Water License Application WLA0Z123498-0001. We are working with Gypsy Fisher – Water Management Officer working out of Pieter's office.

DISCUSSION:

We received a request from John Bodnarchuk which reads, (I have highlighted the more pertinent info to this RFD):

The license included Schedule A Conditions which included:

- o Initial design, including habitat features, is provided to FAHTC and District of Hudson's Hope for review at least 3 years before berm construction is to begin. (FAHTC is the Fisheries and Aquatic Habitat Mitigation and Monitoring Technical Committee – with representation from MOE, FLNRO and DFO – their concern would be for the creation of aquatic habitat).
- o Construction of the berm is currently scheduled to commence April 2020.
- o Based on the construction schedule in order to comply with the 3 year timeline the preliminary report would be required in April 2017.

BC Hydro has completed evaluation of an RFP to obtain design services for the berm and the ancillary works however as of this date the internal approval to award to the preferred proponent is still underway, so a design contract has not yet been awarded.

In order to complete the preliminary design geotechnical investigation will be required by the design consultant – and it is very late in the year to commence those investigations given the onset of winter conditions.

We have explained the schedule challenge to Gypsy Fisher who has indicated that, with the agreement of both FAHTC and the District of Hudson's Hope, the Water Comptroller's Office would be willing to amend this Schedule A condition so that the preliminary design would be completed 2.5 years in advance of construction. This would amend the required date from April 2017 to September 2017.

(BCH has already requested this to the FAHTC and is awaiting their reply.) This would allow the geotechnical investigations to commence in the Spring of 2017 so that the work could be undertaken in much more favorable conditions.

BC Hydro would work with the FAHTC to obtain a similar relaxation of the Schedule A condition – BC Hydro has an ongoing relationship with this committee.

The Water Comptroller's Office is willing to consider this amendment to Schedule A as long as the District of Hudson's Hope is amenable to this schedule revision.

Given that the BC Hydro design consultant will be work with the District of Hudson's Hope engineering consultant throughout the design process the District should be well informed on the design parameters and would be provided ample opportunity for input and overview of the design of the relocation of the water intake and pump house, as well as the general berm design.

Based on the above, BC Hydro requests written agreement from the District of Hudson's Hope supporting this amendment to the conditions of the Water License such that the preliminary design for the berm, including the relocation of the water intake and pump house as well as the aquatic mitigation measures would be completed by September 2017 (2.5 years in advance of berm construction).

Once you have had a chance to consider this information please let me know when a convenient time would be for me to give you a call to discuss further and answer any questions you may have.

In summary: is the District of Hudson's Hope agreeable to (deferring) amending Schedule A to allow the geotechnical investigations to commence in the Spring of 2017 so that the work could be undertaken in much more favorable conditions?

To note: the following is the response we received from FAHTC:

Sent: Friday, November 18, 2016 12:18 PM

To: Fisher, Gypsy FLNR:EX

Cc: McArthur, Michael; 'Todd Hatfield'; 'Alston Bonamis (Alston.Bonamis@dfo-mpo.gc.ca)'; Naito, Brian; van Poorten, Brett ENV:EX; Hunter, Dave J.; Rezansoff, Kyle FLNR:EX; Tschaplinski, Peter J ENV:EX; McAdam, Steve ENV:EX; Major, Stephanie; von Muehldorfer, Karen

Subject: RE: Update to Milestone for Shoreline Protection at Hudson's Hope

Hi Gypsy,

The adjusted timing for delivery of the draft design for the Shoreline Protection at Hudson's Hope, from 3 years to 2.5 years before berm construction will still provide ample time for the Fisheries and Aquatic Mitigation and Monitoring Technical Committee to review the habitat features in that design. The committee has no concerns with this suggested change in timing.

Regards,

Brent Mossop

on behalf of the Fisheries and Aquatic Mitigation and Monitoring Technical Committee

BUDGET:

n/a

RECOMMENDATION and RESOLUTION:

That:

"Council agrees to amending Schedule A to allow the geotechnical investigations to commence in the Spring of 2017 so that the work could be undertaken in much more favorable conditions".


Tom Matus, CAO

REQUEST FOR DECISION

RFD#:	Date: November 21, 2016
Meeting#: CM11282016	Originator: Tammy McKeown
RFD TITLE: Property Appraisals	

BACKGROUND:

Willis Insurance has informed us that the building values submitted for insurances purposes have not been updated since 2011. The last appraisal of the buildings was completed in 2003.

DISCUSSION:

The building values need to be updated to ensure that the District has proper coverage for each of its assets. A comparison between BCAA values and SOV values shows a large discrepancy, some BCAA values are higher than SOV and other SOV values are higher than BCAA. Due to these inconsistencies we find that the information we hold is unreliable. Willis has voiced concerns in regard to the liability issues created due to inaccurate information being provided.

Good day:

The most serious consequence that could arise was if there was a major loss i.e. fire which destroyed either a good portion of a building or the entire building and there was a shortfall in the values as you could be faced with having to pay out a large unbudgeted sum of money.

Coverage is written on a blanket basis which includes building & contents however the policy does contain a margin clause of 130% so provides you with some leeway

To give you a better picture I am going to use the town hall as an example as having a total loss:

i.e. Total Values declared: \$2,518,997.
Total loss: Actual rebuilding/replacement cost \$4,000,000.
Deductible: \$5,000.
130% Margin clause applied would provide a value of \$3,274,696. less the policy deductible of \$5,000.00 would be \$3,274,691. which is the maximum the Insurance would pay.

∴ Shortfall would be: \$725,309.

Page 21 of the policy wording outlines the margin clause.

Please do not hesitate to contact us if I can be of any assistance.

Kindest regards

Cathie

Cathie Hartsell, CAIB

Assistant Vice President, Account Executive

Willis Towers Watson

Willis Canada Inc. | 1500 – 1095 West Pender Street | Vancouver, BC V6E 2M6

T 604 683 6831 or D 604 605 3690 or C 778-986-9247

F 604 683 5746

Cathie.Hartsell@willistowerswatson.com

www.willistowerswatson.com

Follow [Willis Towers Watson](#) on social media

A quote to provide up to date assessments has been received from RMS Management Services, an affiliate of Willis Insurance, in the amount of \$10,080.00. RMS will be in Hudson's Hope for the Liability Risk Assessment inspection and is willing to conduct the assessments at that time.

BUDGET:

\$10,080.00

RECOMMENDATION / RESOLUTION:

That:

"Council approve the cost of \$10,080.00 to have RMS Management Services provide Building and Water Equipment Appraisals for assets held by the District of Hudson's Hope.



Tom Matys, CAO



Tammy McKeown, Corporate Officer

CONFIDENTIAL



RMS Quote

Municipality

Hudson Hope, BC

RMS' Building Appraisal Services

Based on the SOV provided by Hudson Hope, the following is RMS' quote to provide building and water equipment valuations.

The scope of our services are included in the following:

RMS Services for 2018

Service Type	RMS Quote
Building Appraisals	\$6,600.00
Water Equipment Appraisals	\$2,250.00
Per Diem Charge	\$ 750.00
Grand Total (excluding GST)	\$9,600.00
Grand Total (including GST)	\$10,080.00

RMS has applied the same preferred pricing schedule to this quote that is provided to membered MIABC for the property appraisal program.

Given that our inspector will be in Hudson Hope for the Liability Risk Assessment inspections, we have waived the travel charge in our appraisal quote and have applied only a 'Per Diem' charge.

							Per BCAA	Per SOV	difference
333-041091.030	4142	SUMMER RD	DOHH (Airport)		014-296-373		3,522,000	44,943	-3,477,057
333-004625.000	10808	BEATTIE DR	DOHH (King Gething Park)		004-341-155		12,000	115,741	103,741
333-000537.000	9907	DUDDLEY DR	DOHH (New Horizons)					286,311	286,311
333-040420.035	9555	BEATTIE DR	DOHH (Tourist Info Centre)		005-759-919			291,607	291,607
333-041202.020	4453	BERYL PRAIR	DOHH. (Beryl Prairie FIREHALL)		014-800-365		58,700	329,186	270,486
333-000537.000	9905	DUDDLEY DR	DOHH (Library)		011-487-160		275,000	634,321	359,321
333-040420.030	9595	DUDDLEY DR	DOHH (Beattie St. Sewer Lift Str.)		005-759-897		24,000	647,850	623,850
333-000586.000	10310	KYLLO ST	DOHH (Community Hall)		013-023-519		452,000	774,113	322,113
333-004402.000	10201	HOLLAND ST	DOHH (Swimming Pool)		007-410-816		698,000	1,083,767	385,767
333-001413.000	8902	CLARKE AVE	DOHH (Works Shop)		011-262-451		109,000	1,154,781	1,045,781
333-000594.000	10311	GETHING ST	DOHH (Curling Club)		013-680-013		1,147,000	1,950,970	803,970
333-000590.000	9904	DUDDLEY DR	DOHH (District Office)		012-625-817		782,000	2,087,853	1,305,853
333-001715.000	9403	ARDILL AVE	DOHH (Water Tower)		006-465-706		416,000	2,116,412	1,700,412
333-004650.000	10010	ARENA RD	DOHH (Arena)		007-303-009		1,923,000	4,462,804	2,539,804
333-004230.000	10001	DUDDLEY DR	DOHH		003-925-021		159,600	362,567	202,967
							9,578,300	16,343,226	6,764,926

Our file: 2.11.2.

VIA FACSIMILE: (800) 665-5252

Thursday, January 6, 2005

Willis Canada Inc.
1500 – 1095 West Pender Street
Vancouver, BC, V6E 2M6

Attention: David McNamara
Account Manager

Dear Mr. McNamara:

Re: Statement of Values

Attached is our Statement of Values as required for the renewal of our insurance policy. As we discussed, the municipality engaged Suncorp Valuations Ltd. during 2004 to provide us with appraisals of these properties. We have not yet received the report, but will provide it as soon as it is delivered.

Also, I will be contacting the Hudson's Hope Historical and Museum Society forthwith to have it arrange for its own insurance policy.

Yours truly,

DISTRICT OF HUDSON'S HOPE

W.K. (Bill) Lindsay
Administrator

Encl.

Our files: 1.3.3.1. & 2.11.2.

VIA FACSIMILE (original by regular mail)

Wednesday, September 15, 2004

Peace River Regional District
PO Box 810
Dawson Creek, BC, V1G 4H8

Attention: Faye Salisbury
Director of Administration

Dear Ms. Salisbury:

Re: Proposal for Appraisal of Specified Municipal Properties

During its regular meeting held last evening, the Council passed a resolution to participate with the Peace River Regional District and other north east BC local governments in an appraisal of specified municipal properties and to select the proposal of Suncorp Valuations Ltd. dated September 1, 2004 which sets out a scope of work for a fee of \$7,500 plus a proportional share of disbursements and plus GST.

I understand that we will be invoiced by Suncorp for a retainer of 50% of its fee.

Thank you for coordinating this project on our behalf.

Yours truly,

DISTRICT OF HUDSON'S HOPE

W.K. (Bill) Lindsay
Administrator

cc: Suncorp Valuations Ltd.
505 - 1155 Robson Street
Vancouver, BC, V6E 1B4
Att'n: Brent MacDonald
Manager, Business Development

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johansson and Council
SUBJECT: Remedial Action Requirements
DATE: November 21, 2016
FROM: Tom Matus, CAO

In regard to Council's options for handling properties which it feels need action by the owner, research obtained in municipality's handling and responsibility of such a property is provided below.

In the Charter Community Act, Division 12 — Remedial Action Requirements addresses this issue. In general terms Legal advice reads as follows:

Opinion received from Carrie Moffat of Lidstone & Company:

"Council could impose a remedial action requirement (RAR) on the owner before it comes under the District's ownership. A RAR can be imposed on the owner if the council considers that the matter or thing on the property is in or creates an unsafe condition (s. 73(2)(a)), contravenes the building regulations (s. 73(2)(b)), or council declares the building a nuisance (s. 73). The RAR can require the owner to:"

- (i) remove or demolish the matter or thing,
- (ii) fill it in, cover it over or alter it,
- (iii) bring it up to a standard specified by bylaw, or
- (iv) otherwise deal with it in accordance with the directions of council or a person authorized by council.

"The District should follow the timeline and notice requirements set out at ss. 76-79 of the *Community Charter*."

"If the person does not comply with the RAR, the District can fulfill the requirement at the expense of the person and recover the costs by adding the debt to property taxes:"

17 (1) The authority of a council under this or another Act to require that something be done includes the authority to direct that, if a person subject to the requirement fails to take the required action, the municipality may

- (a) fulfill the requirement at the expense of the person, and
- (b) recover the costs incurred from that person as a debt.

(2) Division 14 [Recovery of Special Fees] of Part 7 [Municipal Revenue] applies to an amount recoverable under subsection (1) that is incurred for work done or services provided in relation to land or improvements.

"As the property is likely valued less than the taxes owed, the District is entitled to take the owner to court to recover the outstanding costs as per s. 231(1):"

231 (1) Taxes and fees owed to a municipality, together with any applicable interest or penalties, are a debt due to the municipality recoverable in any court of competent jurisdiction.

(2) In addition to recovery under subsection (1), amounts referred to in that subsection may be recovered by any other method authorized under this or another Act and, unless otherwise provided, the use of one method does not prevent seeking recovery by one or more other methods.

"If the District does sue the owner, it could seek to have its legal costs paid for by the owner.

As part of the RAR, Council could require the owner to install fencing around the property and signage warning of the hazards. If the owner does not comply, the District may install this at the owner's expense as noted above. If the building contravenes the building bylaw and as a result of the condition, the building is unsafe or is unlikely to be usable for its expected purpose during its normal lifetime, or something was done to the building and no permit or inspection was obtained, the building inspector may recommend that Council file a notice on title to the property (s. 57, Community Charter). As the District is aware of the hazards, Council should consider adopting a policy based on budgetary, staff resources, political, social and economic factors (for example, the policy could be to impose a RAR, seek enforcement of the building bylaw, or take no action at this time). When a municipal Council establishes a policy and staff carry out the policy in a non-negligent manner, then liability is significantly reduced. Liability is also reduced when Council has turned its mind to the matter and made a decision as to how to proceed."

I am awaiting further reply from legal to more specific questions which should be presented at an in-camera meeting:



Tom Matus, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Tom Matus, CAO
SUBJECT: DISTRICT MAILING LIST
DATE: November 23, 2016
FROM: Becky Mercereau, Office Assistant

RECOMMENDATION:


THAT: *"to approve starting our own mailing list for District business."*

ADMINISTRATOR COMMENTS:

Approved - great idea.

Becky, please include this as a staff report to Council from yourself.

Report Approved by:


Tom Matus, CAO

INFORMATION

Recently there has been some issues with the delay in HHPA's getting mailed out. The posts through this system can only be done from Monday to Friday, 9am-4pm, and they do advise that you give 24 hours to have the post mailed out.

When we need to announce important messages, such as our emergency water shut-offs, this becomes problematic.

We would like to start our own mailing list. We have looked into Mailchimp which offers a free service with up to 2,000 subscribers and up to 12,000 emails per month. This would definitely be sufficient for us.

We would use this only for District business, and still allow the PSA system to deal with all the buy & sell, personal announcements, etc.

As well, this will be good to have set up if PRIS ever decides to end this service.

Report prepared by:


Becky Mercereau, Office Assistant

REQUEST FOR DECISION

RFD#:	Date: November 23, 2016
Meeting#: CM11282016	Originator: Tammy McKeown, Corporate Officer
RFD TITLE: Corporate Strategic Plan	

BACKGROUND:

A Strategic Planning meeting was held on November 5th, 2016 in order to revise the existing Strategic Plan to reflect the District's new priorities.

DISCUSSION:

The Draft copy of the 2017-2021 Strategic Plan, created through consultation between Council and Staff, is attached for review.

BUDGET:**RECOMMENDATION / RESOLUTION:**

Recommendation:

That Council approve the "District of Hudson's Hope Corporate Strategic Plan 2017-2021" as presented.



Tom Matus, CAO



Tammy McKeown, Corporate Officer



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

Box 330
9904 Dudley Drive
Hudson's Hope BC V0C 1V0
Telephone 250-783-9901
Fax: 250-783-5741

District of Hudson's Hope

Hudson's Hope, British Columbia

Corporate Strategic Plan 2017-2021

A 20/20 Vision for our Community

Introduction

The **2015-2020 Corporate Strategic Plan** provides a new direction for the District of Hudson's Hope. The plan was developed by members of Council and senior staff to reflect and support the Official Community Plan (OCP), Integrated Community Sustainability Plan (ICSP) and Economic Development Plan. It is expected to take effect July 1, 2015 and it replaces the 2012-2014 Corporate Strategic Plan.

The 2015-2020 Corporate Strategic Plan sets out the following:

- A Vision Statement
- A Mission Statement
- A Values Statement (guiding principles)
- Strategic Objectives
- Supporting Actions

The Plan is a framework to help Council and senior management work effectively and harmoniously over the next five years in tackling challenges before the District and embracing opportunities for community prosperity and sustainable growth. It demonstrates the commitment of Council to provide quality services, build a safe, sustainable and complete community, support a wide variety of economic opportunities and foster a high quality of life for the residents of Hudson's Hope.

The Council realizes that priorities change with time, and it is the Council's intention to commit to ongoing strategic planning and adaptive management. Accordingly, the Plan will be reviewed by Council and senior staff annually and adjusted as needed to respond to emerging challenges and to benefit from new opportunities.

Vision

A vibrant, diverse and livable community supported by sustainable, managed growth within a healthy natural environment

Mission

To provide strong, cost-effective leadership that supports a high quality of life for residents

Values

- **Accountability** – Taking ownership and accepting responsibility for decisions and actions emanating from those decisions

- **Community** – Demonstrating respect and consideration for all relevant interests
- **Cooperation** – Working together and supporting one another
- **Commitment** – Pledging to carry out the business of the District in a cost-effective and timely manner that is consistent with the best interests of residents
- **Fairness** – Ensuring that all points of view and input are taken into account before making decisions
- **Honesty** – Being sincere, genuine and frank when making decisions
- **Integrity** – Making decisions for and acting in the best interests of the District
- **Nurturing** – Fostering and cultivating a collaborative and learning culture within the District as an organization, in the pursuit of community self-empowerment

Strategic Objectives

In setting a direction and priorities within the Strategic Plan, Council and staff have taken into consideration the District's past achievements, current multi-year commitments under the OCP, and experience in addressing its most pressing challenges.

The Plan has four strategic objectives for 2015-2020. The first three are priorities for District programs and services, and the fourth is a priority for the District's internal operations. They are:

- I To provide above-standard municipal infrastructure services
- II To achieve 20% population growth
- III To respond to emerging challenges and act on new opportunities
- IV To ensure a financially sound, competent, responsive and resilient organizational culture

Supporting Actions

Council and staff have identified specific actions with timelines to be taken to meet each of the four strategic objectives over the next five years.

I Provide above-standard municipal infrastructure services

2017

1. Upgrade the sewage treatment and disposal facility;
2. Replace water valves;
3. Review zoning and land use policies to ensure appropriate infrastructure sizing;
4. Undertake an infrastructure inventory and update regularly to use in decision-making about new investments as part of the asset management plan;
5. Put in place a Wildland Fire Protection Program;
6. Develop a road management plan as part of the asset management plan;
7. Complete construction of Public Works Shop;
8. Complete Solar Array Installation/implementation;
9. Respond to emerging challenges and act on new opportunities;
10. Actively monitor and maintain the aquifer for the health of residents;
11. Continue to provide high-quality water through the operation of the water treatment plant;
12. The District will be ready to respond on an as-needed basis to questions from residents on wells about the water quality in the aquifer;
13. Road Paving:
 - a. At DPW Shop yard and access road;
 - b. Beryl Prairie Subdivision;
14. Gravel Roads: Transfer Site Road, Wegan Road, Barkely Road, and Boring Road;
15. Purchase of Lions Van;
16. Purchase of Loader;
17. Complete directional signage for facilities;
18. Beryl Prairie Water Stand Filtration System Upgrade to take magnesium out of water;
19. Works Management Software Module to be populated;
20. Beattie Lift Station Upgrade - Analyze and provide options to for 2018 upgrade;
21. BP Firehall Septic Tank Replacement;
22. 3 - Fire Hydrant Replacements;
23. Repair and replace warning sirens as required: Investigate new technologies as they come up with a recommendation for Council for implementation;
24. Research, only, the purchase of a Fire Department Rescue Truck;

2018

1. Vehicle/Heavy Operating Replacement Project:
 - a. Purchase Gravel Truck;
 - b. 1 - ton Reclining Flat Bed Truck;
 - c. 2 - ¾ ton pick-up trucks;
 - d. Fire Department Rescue Truck;
 - e. Prius trade-in;
2. Improve Existing Recreation Facilities:
 - a. Minor Pool Upgrades: water slide, pool cover, wall awnings, break room, dish tub sink, patio heater, boiler;
 - b. Major pool Upgrades: hot tub/spray park;
 - c. Arena Overhead Door Replacement;
3. Upgrade road network (rural drainage upgrades, urban major maintenance):
 - a. Paving: Lynx Creek Subdivision;
4. Downtown Firehall 2nd Floor addition;
5. Skateboard Park;
6. 3-way Vacuum Truck;
7. Curling Rink Lighting Replacement;

II Achieve 20% population growth

2017

1. Continue a partnership with North Peace Economic Development Commission to enhance the museum and to promote community living and business opportunities in the District;
2. Continue to participate in Small Town Love;
3. Continue to advocate for resource companies to locate their staff within District boundaries;
4. Participate in North Peace Airport Society;
5. Use District-owned lands to create new housing opportunities (Example: Atkinson lands);

6. Continue to maintain and build a working relationship with School District 60;
7. Continue to advocate for medical services in the community, including the tele pharmacy options etc.;
8. Explore opportunities for new businesses due to increased communications technologies being available in down;
9. Continue to participate in Dinosaur Trackway discussions related to potential tourism development;

III Respond to emerging challenges and act on new opportunities

2017

1. Explore ways to enhance working relationships with First Nations, Peace Regional District, School District 60, Northern Health Authority, BC Hydro, RCMP, Province of BC and resource companies;
2. Prepare a list of “community investment opportunities” to help guide prospective industry investors who want to contribute to the well-being of the District and who ask the question “What do you need?” when seeking to invest. As part of this marketing strategy, prepare an inventory of the extent and nature of industry investment into the community over the last 10 years – collaborate with the NPEDC;
3. Research and develop a strategy for recycling in Hudson's Hope. Look at business case from Fort St. John;

2019

- 1 Develop a waste reduction strategy;

IV Ensure a financially sound, competent, responsive and resilient organizational culture

2017

- 1 Review bylaw enforcement function and establish a philosophy for administering bylaw enforcement for the District;

- 2 Complete installation of a Financial Systems Plan;
- 3 Continue to engage with the community through a variety of media channels (including social media, etc.);
- 4 Ensure utility rates cover the cost of delivery;
- 5 Continue to engage with the youth in the community;
- 6 Hire a Safety/Bylaw Enforcement Officer;
- 7 Strengthen financial processes by creating a financial policy for the District. Council to lead a small committee.

Tom Matus, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johansson and Council
SUBJECT: Property Tax Class 2 and 6
DATE: November 23, 2016
FROM: Tom Matus, CAO

Regarding the option to increasing property tax Class 2 Utilities, I initially called Lauren Kerr of the CSCD to confirm our previous conversations in regard to the District's compliance with the Regulations which she replies:

"Hi Tom,

You currently have room to increase your Class 2 rate, without changing your Class 6 rate.

Regulation 329/96 says the tax rate for Class 2 must not exceed the greater of:

\$40/\$1,000 of assessed value, and
2.5 times the rate applicable to Class 6

2.5×9.7 (your current Class 6 rate) = 24.25

Therefore you can currently increase the Class 2 rate to a maximum of \$40/\$1,000 (as that is greater than 24.25), without increasing your Class 6 rate."

The TAXATION RATE CAP FOR CLASS 2 PROPERTY REGULATION reads, in its entirety, as follows:

Definitions

1 In this regulation

"class 2 property" means class 2 property as defined in section 2 of B.C. Reg. 438/81, the Prescribed Classes of Property Regulation;

"class 6 property" means class 6 property as defined in section 6 of B.C. Reg. 438/81, the Prescribed Classes of Property Regulation;

"general municipal revenue" means

(a) the municipal revenue referred to in section 197 (1) (a) of the *Community Charter*, and

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(b) for the City of Vancouver, revenue equivalent to municipal revenue referred to in section 197 (1) (a) of the *Community Charter*;

"municipality" means

(a) as applicable, paragraph (a) or (b) of the definition of "municipality" in the Schedule to the *Community Charter*,

(b) the City of Vancouver, or

(c) the Sechelt Indian Government District.

[am. B.C. Reg. 31/2008, ss. (a) and (b).]

General rule

2 In setting the tax or levy rate for class 2 property for general municipal purposes, a municipality must not exceed the greater of

(a) \$40 for each \$1 000 of assessed value, and

(b) 2.5 times the rate applicable to class 6 property for general municipal purposes in the municipality for the same taxation year.

Exceptions to the general rule

3 (1) Despite section 2, in setting the tax rate for class 2 property for general municipal purposes, the municipalities listed in Schedule 4 may not set a tax rate exceeding the greater of

(a) the value given to the right of the name of the municipality under the heading "Rate cap", and

(b) the value calculated as the product of the value to the right of the name of the municipality under the heading "Ratio cap" and the rate applicable to class 6 property in the municipality for the same taxation year.

(2) Repealed. [B.C. Reg. 31/2008, s. (d).]

[am. B.C. Reg. 31/2008, ss. (c) and (d).]

Schedules 1 to 3

Repealed. [B.C. Reg. 31/2008, s. (e).]

Schedule 4

[am. B.C. Reg. 409/98, s. 2.]

Name of Jurisdiction	Rate cap	Ratio cap
Village of Chase	40.0	4.73
District of Chetwynd	43.63	2.5
The Corporation of the Village of Cumberland	40.0	7.2
The Corporation of the District of Fort St. James	40.0	3.44
The Corporation of the District of Kent	40.0	5.56
The Corporation of the Village of Lake Cowichan	40.0	2.89
District of Mission	40.0	2.9
City of Nanaimo	46.32	2.5
The Corporation of the District of North Vancouver	40.0	3.82
The Corporation of the District of Pitt Meadows	40.0	3.29
The Corporation of the City of Port Coquitlam	40.0	3.06
City of Port Moody	40.0	3.28
The Corporation of the Village of Pouce Coupe	47.2	2.5
The Corporation of the City of Revelstoke	42.2	2.77
The Corporation of the Village of Slocan	40.0	7.91
City of Terrace	64.39	2.5
Town of View Royal	40.0	3.64
The Corporation of the City of White Rock	40.0	3.1

Having checked the interpretation of this regulation with Lauren, through my query below:

"Hi Lauren,

If the regulation 329/96 states:

the tax rate for Class 2 must not exceed the greater of:

\$40/\$1,000 of assessed value, and
2.5 times the rate applicable to Class 6

Then there seems to be a typo: shouldn't "and" read "or"?

Otherwise it seems to me that both criteria must be met in that the class 2 mill rate cannot exceed 40 and the class 2 rate product cannot exceed 2.5 times the class 6 rate: in that if class 2 rate product cannot be 2.5 times greater than class 6 rate and the 2.5 times product is capped at 4 - in

our case, in order to comply with the 2.5 multiplier the multiplicand (rate) must be changed to .16 to achieve the cap of a 40 mill rate?

If it read "or" that would mean that class 2 rate can be either 40 or 2.5 times greater than class 6 rate which theoretically can be greater than 40, as is the case with Dawson Creek (and it is not exempt from the rule)? As it seems there is no limit to the 2.5 times product.

Again, In our case if we change the class 2 rate to 40, it would exceed the 2.5 times or our current class 6 rate of 9.7, wouldn't we then have to change our class 6 rate to 16 to comply with both criteria/elements?

If so, then shouldn't Dawson Creek also be listed as exempt?

Though, interestingly enough I see that what you say does bear out for the mill rates of Fort St John and Tumbler Ridge, (and they are not exempt from the general rule), if I have their rates correct:

I note District of Chetwynd and Pouce Coupe are listed in schedule 4 as exempt from the general rule.

But in our case we seem to be the only ones adhering to the general rule, as it reads in the Regulation."

she replied, in part, with the following:

"...but I assure you that the interpretation I have given you is consistent with the Ministry's interpretation. I have double checked with our Statistics Analyst (who reviews all of the tax rate bylaws for legislative compliance) and my Director.

When I read the Regulation the key phrase is "the greater of", which implies a choice (either/or), not that you must comply with both the \$40/\$1,000 and 2.5 x Class 6."

This explains the District of Hudson's Hope position within the Act in regard to increasing the Utilities Class 2 property tax, it is clear for Council to proceed as it sees fit.



Tom Matus, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council

SUBJECT: Community Recreation Engagement Committee facilities report

DATE: November 22, 2016

FROM: Tammy McKeown

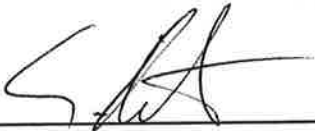
At the October 11, 2016 Regular Council Meeting, a request was made in regard to creating a Community Recreation Engagement Committee. Council requested a Recreation Facilities report providing the following information:

DESCRIPTION	YTD ACTUAL	YTD BUDGET	REMAINING BUDGET
Revenues			
Total Activity 1700: Arena	-16,818.05	-23,300	-6,481.95
Total Activity 1701: Swimming Pool	-26,272.10	-18,600	7,672.10
Total Activity 1702: Visitor Info Ctre	-12,252.62	-18,050	-5,797.38
Total Activity 1707: Campgrounds	-47,418.90	-38,900	8,518.90
Total Activity 1708: Special Events	-15,759.66	-18,800	-3,040.34
	-118,521.33	-117,650	871.33
Operating Expenses			
Total Activity 1700: Arena	146,249.58	194,626	48,376.42
Total Activity 1701: Swimming Pool	170,111.66	152,045	-18,066.66
Total Activity 1702: Visitor Info Ctre	62,855.58	80,408	17,552.42
Total Activity 1703: Curling Club	2,839.94	3,567	727.06
Total Activity 1704: Community Hall	0.00	31,410	31,410.00
Total Activity 1705: Library	149,269.37	152,833	3,563.63
Total Activity 1706: Parks	114,635.18	170,260	55,624.82
Total Activity 1707: Campgrounds	49,284.12	82,479	35,823.88
Total Activity 1708: Special Events	59,327.31	86,670	27,342.69
Total Activity 1709: Museum	52,000.00	52,000	0.00
	806,572.74	1,006,298	202,354.26
Total Dept 17: Recreation	688,051.41	888,648	203,225.59

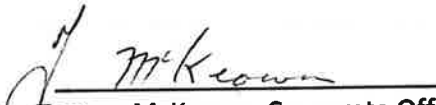
Capital Expenses

Total Activity 1100: REC: Land & Bldg	28457.98	30000	1542.02
Total Activity 1100: REC: Equip & Mach	60030.00	65200	1542.02

ADMINISTRATORS COMMENTS:



Tom Matus, CAO



Report prepared by Tammy McKeown, Corporate Officer

PARKS AND RECREATION ADVISORY COMMITTEE TERMS OF REFERENCE

1. PURPOSE

- 1.1. To act as an advisory bod to Council and municipal staff on matters related to municipal campgrounds, community parks, indoor and outdoor recreation facilities and opportunities, sport and recreation.

2. ROLE AND MANDATE

- 2.1. The Committee will act in an advisory capacity to Council, the Chief Administrative Officer and the Recreation Coordinator in matters pertaining to municipal campgrounds, community parks, indoor and outdoor recreation facilities and opportunities, sport and recreation, and will:
 - 2.1.1. Review and provide feedback on the Strategic Plan, including making recommendations regarding existing services/facilities or those that may meet the future needs of the community.
 - 2.1.2. Provide a community perspective on recreational opportunities offered by the District
 - 2.1.3. Foster public awareness, recognition and support for recreational activities.
 - 2.1.4. Make recommendations regarding the coordination of community parks, sport and recreation services with the programs of other agencies and voluntary organizations to ensure the most effective use is being made of that space.
 - 2.1.5. Consider and make recommendations with respect to such issues as referred to from time to time by the Recreation and Special Events Coordinator, the Chief Administrative Officer, or Council.
- 2.2. Recommendations are to be supported by relevant research including but not limited to; minutes from committee discussions, survey data, etc. Ideally all recommendations should be strategic in nature and have the support of the District staff, when possible.

3. MEMBERSHIP, APPOINTMENT, AND TERMS

- 3.1. The Committee will consist of eight (8) members, including
 - 3.1.1. Three (3) members of Council, one to serve as Chair.
 - 3.1.2. Four (4) community representatives from the public.
 - 3.1.2.1. Youth Councillor
 - 3.1.2.2. The members will represent a balance of interests within the Community, including but not limited to: representatives of the youth/young adult and ageing populations; representatives of the families; representatives of environmental matters as they relate to recreation and leisure; representatives of arts, culture and history in the community.
- 3.2. Appointments to the Committee shall be made as follows:
 - 3.2.1. The three council representatives are the existing 3 members of the Council Recreation Committee
 - 3.2.2. Council shall appoint four (4) representatives from the public who are residents of the District of Hudson's Hope.
- 3.3. Council shall appoint the Recreation and Special Events Coordinator.
- 3.4. Council may, at any time, remove any member of the Committee by Council resolution and any member of the committee may resign therefrom at any time upon sending written notice to the Chairperson of the Committee.

- 3.5. Committee members who are absent from three (3) consecutive meetings and or an absent for more than a total of 4 meetings per year, shall forfeit their appointment, unless such absence is authorized by resolution of the Committee.
- 3.6. Members are expected to review all meeting materials prior to the Committee meetings and RSVP to the Committee whether they will attend the meeting.
- 3.7. In the event of a vacancy during a regular term, the vacancy may be filled for the remainder of that term upon resolution of Council as soon as is convenient.
- 3.8. Members of the Committee shall serve without remuneration.

4. MEETINGS

- 4.1. The Committee will meet a minimum of four (4) times per year.
- 4.2. Special meetings may be held at the discretion of the Chair.
- 4.3. The Committee shall abide by the rules and procedures included in the Council Procedure Bylaw.

5. STAFF SUPPORT

- 5.1. For each Committee meeting, the Committee Secretary, which will be the staff member on committee, the Special Events and Recreation Planner will be the primary contact and provide the required professional support.
- 5.2. The Committee Secretary will be responsible to organize, prepare and distribute an agenda and the minutes from the previous Committee meetings.

Request to Mayor and Council

Date: November 28, 2016

Re: LGLA Leadership Forum

I would like to request authorization and approval to register for the LGLA Leadership Forum being held February 1-3 in Richmond. This year's theme is "Communicating; Listening, Connecting and Leading"

I feel this will be a valuable learning experience for me as an elected representative currently in my second term. I often struggle to find balance and achievement with my role on council and would value any education and tools I can receive.

Respectfully submitted by:

Councillor, Nicole Gilliss



Program Available for Leadership Forum

Nov 23, 2016

The full program for the 2017 LGLA Leadership Forum is now available. The forum theme is Communication: Listening, Connecting, Leading and will offer sessions on a wide range of topics, including public speaking; managing difficult conversations; moving beyond bullying and harassment, understanding communication styles; and local government communication tools.

Acclaimed author, journalist and Canadian Truth and Reconciliation Speaker Richard Wagamese will deliver a keynote on the importance of storytelling. Professional Graphic Recorder, Sam Bradd, will attend Forum events and sessions and produce an artistic rendering of the proceedings, as well as deliver a "how-to" presentation. Robert Laboucane of Aboriginal Awareness Canada will discuss how to improve communications between local governments and First Nations communities; and The Humphrey Group will deliver a practical, two-part workshop on public speaking.

The Leadership Forum will run Feb 1-3 and will be held in Richmond, B.C. All local government and First Nations elected officials and senior administrators are welcome to attend.

Our full program is now available online, as is registration, accommodation and other important information. Please visit the 2017 LGLA Forum event page for details.

Please Note: UBCM will be hosting the annual Electoral Area Directors' Forum January 30 – February 1, 2017, also at the Radisson Hotel. If you are an EA Director, please consider taking part in both events.

Please contact Errin Morrison, Program Manager, at 778-800-9952 (ext. 101) with any questions.

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LOCAL GOVERNMENT LEADERSHIP ACADEMY

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2017 LGLA Leadership Forum

Registration now open! LGLA's next province-wide Leadership Forum will be held **February 1-3, 2017** at the [Radisson Hotel Vancouver Airport](#) in Richmond. The theme for the 2017 Forum is "**Communication: Listening, Connecting, Leading**" and the program will include sessions on public speaking, navigating difficult conversations, different communication styles, aboriginal awareness, local government communications tools, and more.

Agenda (*Updated, November 18, 2016*)

Program-at-a-Glance (*Updated November 18, 2016*)

One-page Program Overview (*Updated November 18, 2016*)

Full Program (*Updated November 18, 2016*)

Registration is now open at a rate of **\$310/person + GST**.

UBCM is once again hosting the Electoral Area Directors Forum (January 31-February 1) immediately preceding the LGLA's 2017 Leadership Forum. Both events take place at the Radisson. Please click here to [register](#) for the EAD Forum.

Accommodation is available at the [Radisson Hotel Vancouver Airport](#) in Richmond at a rate of **\$125/night**. Please email reservations@radissonvancouver.com or call 1.800.333.3333 or 604.279.8384 to make your reservation. Be sure to mention you are registering for the LGLA Forum to take advantage of the special rate.

Questions? Please contact LGLA Program Manager Errin Morrison at emorrison@lgla.ca or 778-800-9952 (ext. 101)

Please note: Although the October 15 deadline has passed, we are still accepting applications for the inaugural **Cathy Watson Memorial Award** – announced this summer and providing one elected official who may otherwise be unable to attend the annual forum with complimentary registration, accommodation and travel assistance. Application details are available at lgla.ca/programs.



2017 LGLA Leadership Forum

The annual, province-wide LGLA Leadership Forum is a unique opportunity for BC local government and First Nations elected officials and senior administrators to learn from fellow leaders, experienced practitioners and subject experts and to connect with one another. Read on for a taste of the program and plan to join us for an inspiring and informative event!

Plenary Highlights

We begin our event with an engaging keynote address on **The Power of Storytelling** delivered by acclaimed author, journalist, and truth & reconciliation speaker **Richard Wagamese**. Later on opening day, LGLA and the Local Government Management Association bring you a joint session on **Communication Styles** where we explore the critical importance of effective communications to successful leadership. We wrap up our first day with an evening **Networking Reception** where delegates will have an opportunity to continue the conversation one-on-one with colleagues from around the province. On Thursday evening, those with an artistic bent are invited to join Sam Bradd, our Forum Graphic Recorder, for a hands-on **Introduction to Graphic Recording**; or choose the **Communications Coaching Forum** that same evening for an informal discussion with seasoned elected officials on your communications queries and conundrums.

Special Guests

The Honourable **Peter Fassbender**, Minister of Community, Sport and Cultural Development, will address delegates Friday morning; and **MLA Selina Robinson**, Opposition Spokesperson for Local Government, will join us on opening day. **UBCM President Councillor Murry Krause** will attend and participate and we also hope to welcome representatives from the host communities of Richmond and the Musqueam First Nation.

Stream #1 – Listening

Under the first main topic stream, we welcome **Robert Laboucane** of **Aboriginal Awareness Canada** who will introduce tools for gaining awareness and understanding and ultimately building trust through respectful relationships and much improved communications between local governments and Indigenous communities. In the afternoon, the **SFU Centre for Dialogue's Civic Engage Team** will explore diversity and inclusion in government decision making.

Stream #2 – Connecting

We begin this stream with a session on **Bullying and Bad Behaviour** by the ever-engaging **Tracey Lorenson**, who will explore how to have significant and meaningful discussions around contentious issues without getting personal. We follow this up in the afternoon with a presentation on **Collaborative Conversations** by **Carol Ann Fried** – who looks at how to connect and work together even under difficult circumstances.

Stream #3 – Leading

This is a special two-part offering by **The Humphrey Group** focusing exclusively on **Speaking as a Leader** – providing practical tools participants can implement immediately to communicate clearly and inspirationally. Participants will learn to organize their thoughts, craft a key message, and use their physical and vocal presence to keep their audience engaged.

Friday Sessions

Plan to stay until the end! We bring you timely and engaging presentations by **Dr. Gordon McIntosh** (Leadership at the Apex), **Jerry Berry** (Ethics & Communications), **Gordon Ruth** (Connecting with Local Government through Performance Audits) and **Todd Pugh** (11 Ways to Get the Most from CivicInfo BC).

Forum Registration: <https://www.civicinfo.bc.ca/event/2017/LGLA-LeadershipForum> (\$310+GST)

Program, Accommodation, Event Notices: <http://lgla.ca/events/2017-leadership-forum-2/>

About the Local Government Leadership Academy

The mission of the Local Government Leadership Academy is to provide local government and First Nations elected officials and senior administrators with comprehensive, timely and dedicated leadership development opportunities in the interest of improving governance at the local level. Visit our website to learn more about **LGLA certification** opportunities: <http://lgla.ca/programs/>.

