



## **DISTRICT OF HUDSON'S HOPE**

### **AGENDA**

Council Chambers

Monday, November 23, 2015 at 6:00 PM

**1. Call to Order:**

**2. Notice of New Business:**

Mayor's List

Councillors Additions

CAO's Additions

**3. Adoption of Agenda by Consensus:**

**4. Declaration of Conflict of Interest:**

**5. Adoption of Minutes:**

**6. Business Arising Out of the Minutes:**

**7. Delegations:**

**8. Staff Reports:**

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SR2 BC Wildfire Service Fuel Cache

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SR3 2016 Council Meeting Calendar

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SR4 Bulletin Advertising

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SR5 Zamboni Purchase

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SR6 Forman of Public Works Report

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SR7 CAO – Action and other Updates

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**9. Bylaws:**

B1 Fees and Charges Bylaw No. 856, 2015

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**10. Correspondence:**

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**11. Reports by Mayor & Council on Meetings and Liaison Responsibilities**

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**12. Old Business:**

**13. New Business:**

**14. Public Inquiries:**

**15. Adjournment:**

# REQUEST FOR DECISION

<b>RFD#:</b>	<b>Date: November 12, 2015</b>
<b>Meeting#: CM112315</b>	<b>Originator: Tom Matus, CAO</b>
<b>RFD TITLE: Youth Councillor: Discussion Paper</b>	

## **BACKGROUND:**

Council has expressed interest in creating a "Youth Councillor" position; and has requested administration to peruse policies and bylaws from other municipalities.

## **DISCUSSION:**

What does Council want to achieve in creating the Youth Councillor position? This discussion paper helps to develop a framework as to what to include in a policy or bylaw.

This Discussion Paper helps proffer the following reasoning, duties and incentives, (for discussion purposes); outlining some of the aspects for Council consideration in establishing and implementing a Youth Councillor (YC) position:

- a. YC to express the youth perspective and aspirations in the community for Council's consideration and understanding in, i.e.:
  - i. recreational opportunities
  - ii. support to youth in:
    1. education
    2. sports
    3. arts
    4. vocation
    5. health
- b. to develop/build capacity for a youth to consider the role of a Councillor;
- c. to become cognizant of the political objectives of a Council in serving its municipal community;
- d. Remuneration:
  - i. Honoraria/indemnity:
    1. based on attendance;
    2. paid as flat monthly or yearly rate;
    3. paid out in whole, or in part i.e.:
      - a. per meeting;
      - b. Monthly;
      - c. or at end of YC term
  - ii. A portion withheld for a bursary
    1. Bursary:
      - a. Amount held until admission to university.
      - b. Amount paid out at end of Councillor term.

**SRI**

iii. Donation:

1. To organization of YC's choice
2. Organization of Council's choice

e. Term: determine length of time as YC

i. Condition/s to remain as YC:

1. Develop Code of Ethics
2. Develop termination clause

**BUDGET:**

To determine, i.e.:

- a) contracted employee or term employee;
- b) remuneration expensed to Legislative Department as an Indemnity Expense; or
- c) salary/contract expensed to Administration as a part-time employee subject to Union Collective agreement.

The above is not an exhaustive list of aspects to consider but a precursor for discussion by committee.

**RECOMMENDATION / RESOLUTION:**

That Council strike an Ad Hoc Committee to discuss aspects to include in this Youth Councillor position.

  
\_\_\_\_\_  
Tom Matus, CAO

## REQUEST FOR DECISION

<b>RFD#:</b>	<b>Date: November 16, 2015</b>
<b>Meeting#: CM112315</b>	<b>Originator: Tom Matus, CAO</b>
<b>RFD TITLE: BC Wildfire Service Fuel Cache</b>	

### BACKGROUND:

The Ministry of Forests, Wildfire Service has a Fuel Cache located at the Hudson's Hope Airport (specifically 56 02.140 x -121 58.550). All ministry caches on private/municipal lands are now required to have License of Occupation agreements in place acknowledging the arrangement.

### DISCUSSION:

A draft of the agreement is attached for your perusal. The Ministry of Forests, BC Wildfire Service's sole purpose for this fuel cache location at the District of Hudson's Hope airport is for providing essential (fire protection) service to the community and surrounding areas.

The Licensee is requesting to lease the Fuel Cache area for \$1.00 for a period of five years for the term commencing November 1<sup>st</sup>, 2015 to October 31<sup>st</sup>, 2020.

### BUDGET:

\$1.00 revenue over five years ( 2015-2020) coded to "Fire Response Out Of Area".

### RECOMMENDATION / RESOLUTION:

Due to the nature of the use of this area Administration recommends that Council:

"Approve the lease term to the Ministry of Forests, BC Wildfire Service Fuel Cache at the District of Hudson's Hope Airport for sum of One (\$1.00) Dollar for a five year term commencing November 1<sup>st</sup>, 2015 to October 31<sup>st</sup>, 2020."



Tom Matus, CAO

ARCS: 146-45/\_\_\_\_\_ (LOO-G7 PRV02)

## LICENSE OF OCCUPATION (Equipment Storage & Miscellaneous Uses)

THIS AGREEMENT made the 23rd day of November, year of 2015.

BETWEEN: HER MAJESTY THE QUEEN in right of the Province of British Columbia as represented by the Minister of Forests, Lands and Natural Resource Operations.

**BC Wildfire Service**

**Prince George Fire Centre**

**Plaza 400 – 5<sup>th</sup> Floor, 1011 – 4<sup>th</sup> Avenue, Prince George BC V2L 3H9**

(hereinafter referred to as the "Licensee")

OF THE FIRST PART

AND: **District of Hudson's Hope**  
**PO Box 330, Hudson's Hope BC V0C 1V0**

(hereinafter referred to as the "Licensor")

OF THE SECOND PART

WHEREAS the Licensor is the owner or occupier and is vested with the administration and control of certain land and/or premises more particularly described as:

**BLOCK C OF DISTRICT LOT 1092 PEACE RIVER DISTRICT, PID 014-296-381**

(hereinafter referred to as the "Land")

AND WHEREAS the Licensee wishes to enter upon the said Land for the purpose of storing and accessing materials and equipment related to wildfire management:

**FUEL STORAGE CACHE**

**HUDSON'S HOPE AIRPORT, COORDINATES: N56 02.140 x W121 58.550**

AND WHEREAS the Licensor wishes to grant the Licensee a licence for the purpose of facilitating such storage and access of materials and equipment:

NOW THIS AGREEMENT WITNESSETH that in consideration of the foregoing and the mutual covenants and conditions herein contained, the parties hereto agree as follows:

1. The Licensor hereby grants to the Licensee a licence to enter upon the said Land for the purpose of storing and/or removing materials and equipment at the Licensee's will.
2. The Licence hereby granted shall be for a period of five (5) years commencing on the 1<sup>st</sup> day of November, 2015 and ending on the 31<sup>st</sup> day of October, 2020.
3. The Licensee shall pay to the Licensor the sum of one dollar (\$1.00) for the entire term, receipt of which is hereby acknowledged.
4. The Licensor agrees not to remove or relocate any materials or equipment during the term of this agreement without the Licensee's consent.
5. The Licensor will not be responsible for the condition or damage to any materials or equipment caused by weather or other natural causes stored in an outside compound or location.
6. The Licensor agrees that all stored materials and equipment are, and will remain, the property of the Licensee.
7. The Licensee shall observe all and singular the provisions of the land laws for the time being of the Province of British Columbia.
8. The Licensee covenants and agrees to indemnify and save harmless the Licensor from any and all claims, demands, actions, and damages arising out of or arising from or out of any act or omission on the part of the Licensee or its employees, contractors or agents in the exercise or purported exercise of the rights conferred by this licence.
9. That it be lawful for the Licensor at all reasonable times to enter upon the Land to ensure that the provisions herein are being fully complied with by the Licensee.
10. The Licensee shall maintain the premises in a tidy and sanitary condition at the Licensee's own expense.
11. The Licensor agrees to notify the Licensee of any intent to sell or lease the "Land".
12. It is agreed that this licence may be terminated by either party giving the other ninety (90) days written notice of such termination.
13. This licence is granted and accepted on the understanding that the Licensor shall NOT be responsible for the supply of any services to the Licensee, and in the event such services are made available to the Licensee, the Licensor does not guarantee that such services will be continued.



## LICENSE OF OCCUPATION (Equipment Storage & Miscellaneous Uses)

ARCS: 146-45/\_\_\_\_\_ (LOO-G7 PRV02)

Whenever the singular or masculine is used in this licence, the same shall be deemed to include the plural of the feminine, or the body politic or corporate, also the heirs, executors, administrators, successors assigns of the parties hereto and each of them (where the context or the parties so require).

IN WITNESS WHEREOF the parties have executed this agreement as of the day and year first above written.

Licensor Authorized Signature      **DISTRICT OF HUDSON'S HOPE**

Signed on Behalf of Her Majesty the Queen in Right of the  
**PROVINCE OF BRITISH COLUMBIA, c/o THE MINISTER OF FORESTS,  
LANDS AND NATURAL RESOURCE OPERATIONS.**

SIGNED by the Licensor in the presence of:

SIGNED by the Licensee in the presence of:

## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor Johansson and Council  
**DATE:** 23 November 2015  
**FROM:** Dwylla Moraice Budalich, Deputy Clerk  
**SUBJECT:** 2016 Council Meeting Calendar

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### RECOMMENDATION

**THAT:** *"Council adopt the attached meeting schedule for the 2016 Regular Council Meeting dates."*

### ADMINISTRATOR COMMENTS:

### INFORMATION

District of Hudson's Hope Procedure Bylaw No. 765, 2009 states:

#### 12. Notice of Council Meetings

(1) A schedule of the date, time and place of regular Council meetings shall be made available to the public and notice shall be given annually, on or before January 30, of the availability of the schedule in accordance with section 94 of the Community Charter.

I have prepared the attached 2015 schedule of meetings. This calendar takes into consideration all statutory holidays and the UBCM Convention that has been well-attended by members of Council.

It is up to Council whether you would like to have one meeting a month in the summer as we have done in the past.

Please note that Council is not bound by the calendar and can resolve to add, delete or change any of the meetings dates at any time.

Report prepared by:



Dwylla Moraice Budalich, Deputy Clerk

SR3





# Regular Council Meetings (2016)

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

●: 2 ●: 9 ○: 16 ○: 23 ○: 31

February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

●: 8 ○: 15 ○: 22

March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

○: 1 ●: 8 ○: 15 ○: 23 ○: 31

April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

●: 7 ○: 14 ○: 22 ○: 29

May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

●: 6 ○: 13 ○: 21 ○: 29

June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

●: 4 ○: 12 ○: 20 ○: 27

July

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

●: 4 ○: 11 ○: 19 ○: 26

August

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

●: 2 ○: 10 ○: 18 ○: 24

September

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	UBCM VICTORIA 26-30					

●: 1 ○: 9 ○: 16 ○: 23 ●: 30

October

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

○: 9 ○: 16 ○: 22 ●: 30

November

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

○: 7 ○: 14 ○: 21 ●: 29

December

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

○: 7 ○: 13 ○: 20 ●: 29

Jan 1	New Year's Day	Mar 28	Easter Monday	Oct 10	Thanksgiving Day
Feb 2	Groundhog Day	May 23	Victoria Day	Oct 31	Halloween
Feb 8	Family Day	Jun 21	National Aboriginal Day	Nov 11	Remembrance Day
Feb 14	Valentine's Day	Jul 1	Canada Day	Dec 24	Christmas Eve
Mar 17	St. Patrick's Day	Aug 1	British Columbia Day	Dec 25	Christmas
Mar 25	Good Friday	Sep 5	Labour Day	Dec 26	Boxing Day
Mar 27	Easter Sunday			Dec 31	New Year's Eve



## NOTICE OF 2016 REGULAR COUNCIL MEETING SCHEDULE

The following District of Hudson's Hope regular Council meetings are scheduled for 2016 and will be held in the Council Chambers, District Office, at 9904 Dudley Drive, Hudson's Hope. All meetings will commence at 6:00 pm, unless otherwise advertised.

January 11	June 27
January 25	July 11
February 9	July 27
February 22	August 8
March 14	August 22
March 29	September 12
April 11	October 11
April 25	October 24
May 9	November 14
May 24	November 28
June 13	December 12

Regular council meetings are posted annually, and agendas are made available prior to each meeting. The powers of the mayor and council are exercised through the adoption of resolutions or the enacting of bylaws at council meetings.

All regular council meetings are open to the public and no person is excluded, except in the case of improper conduct. Members of the public are welcome to attend the open meetings of council.

The rules governing the conduct of the meeting are outlined in the Council Procedures Bylaw and Robert's Rules of Order.

A copy of the schedule will be available at the District of Hudson's Hope, at 9904 Dudley Drive, Hudson's Hope, BC. The Schedule is subject to change; please confirm meetings by contacting the District Office at (250) 783-9901 or by email at [district@hudsonshope.ca](mailto:district@hudsonshope.ca) or visit our website at [www.hudsonshope.ca](http://www.hudsonshope.ca)

## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor Gwen Johannson and Council

**SUBJECT:** Bulletin Advertising

**DATE:** 23 November 2015

**FROM:** Lindsay Richardson, Office Assistant

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### INFORMATION:

Over the last few years the Bulletin has been growing with local advertising. Many of our local businesses are choosing to advertise in the Bulletin. The Ads have also become more complex.

About 500 copies are produced each month as well as about 60 sent out via email. The Public always have great comments about the Bulletin and look forward to receiving the latest edition.

The fees for advertising have not been looked at since 2009, Bylaw No. 764. Attached is a copy of our current rates along with the suggested rate increase. Also included are the fees from the Taylor Times, a black and white paper produced by the District of Taylor.

For the month of November there were the following paid advertisements in the Bulletin:

7 Full page ads	-	\$280.00
11 Half page ads	-	\$275.00
4 Quarter page ads	-	\$ 60.00
<b>Total</b>		<b>\$615.00</b>

The copying and paper the costs are approximately \$1050.00. This does not include the labour costs for all of the hours that goes into compiling all of the information and putting together the final product.

### RECOMMENDATION:

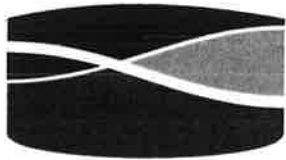
That Administration amend the Fees and Charges Bylaw to include the new fees for Bulletin Advertising

Report prepared by:



Lindsay Richardson





**HUDSON'S  
HOPE**  
*PLAYGROUND OF THE PEACE*

Box 330  
9904 Dudley Drive  
Hudson's Hope BC VOC 1V0  
Telephone 250-783-9901  
Fax: 250-783-5741

## **BULLETIN ADVERTISING**

**Current Rates:** (These rates have been in effect since at least 2009)

<b>Specifications</b>	<b>Rates Per Month</b>	<b>6 month Prepaid Advertisement</b>	<b>1 Year Prepaid Advertisement</b>
"For Sale"	\$5.00	N/A	N/A
¼ page	\$15.00	\$75.00	\$135.00
½ page	\$25.00	\$125.00	\$225.00
full page	\$40.00	\$200.00	\$360.00
Non-Profit	\$0.00		

### **Suggested Rates:**

<b>Specifications</b>	<b>Rates Per Month</b>	<b>6 month Prepaid Advertisement (½ month discount)</b>	<b>1 Year Prepaid Advertisement (1 month discount)</b>
"For Sale"	\$10.00	N/A	N/A
¼ page	\$30.00	\$165.00	\$330.00
½ page	\$50.00	\$275.00	\$550.00
full page	\$80.00	\$440.00	\$880.00
Non-Profit	\$0.00		

### **Taylor Times:**

The District of Taylor has a comparable community newspaper operated by the District. Here are their prices for comparison:

**Business Card Size \$11.61**

**Quarter Page \$17.86 (2.125 x 5.5 inches)**

**Half Page \$35.71 (4.25 x 5.5 inches)**

**Full Page \$69.64 (8.5" x 11") - for one month  
\$89.29 (8.5" x 11") - for two months**

# DISTRICT OF HUDSON'S HOPE

## Bylaw No. 764

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A bylaw to establish fees and charges for the District of Hudson's Hope.

**WHEREAS** the *Community Charter* states that Council may, by bylaw, impose a fee payable in respect of all or part of a service of the municipality;

**NOW THEREFORE** the Council of the District of Hudson's Hope, in open meeting assembled, enacts as follows:

**1. Title**

This Bylaw shall be cited as the "District of Hudson's Hope Fees and Charges Bylaw No. 764, 2009".

**2. Fees and Charges**

The various fees and charges as set out in Schedule "A" attached hereto and forming part of this bylaw are hereby imposed.

**3. Effective Date**

This bylaw shall take effect upon adoption by the affirmative vote of a majority of Council present at the meeting at which the vote is taken.

Read a First Time this 26<sup>th</sup> day of January, 2009.

Read a Second Time this 26<sup>th</sup> day of January, 2009.

Read a Third Time this 26<sup>th</sup> day of January, 2009.

Adopted this 9<sup>th</sup> day of February, 2009.

Karen Anderson  
MAYOR

C. Borwick  
CLERK

Certified a true copy of Bylaw No. \_\_\_\_  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk

**SCHEDULE "A"**  
**Bylaw No. 764, 2009**  
**Fees and Charges**

<b>ADMINISTRATIVE</b>	<b>TOTAL FEE</b>
NSF Cheque	\$25.00
Property Tax Certificate	\$10.00
<b>BULLETIN ADVERTISING</b>	
"For Sale" rate per month	\$5.00
¼ page ad – rate per month	\$15.00
¼ page ad – 6 month prepaid rate	\$75.00
¼ page ad – 1 year prepaid rate	\$135.00
½ page ad – rate per month rate	\$25.00
½ page ad – 6 month prepaid rate	\$125.00
½ page ad – 1 year prepaid rate	\$225.00
full page ad – rate per month rate	\$40.00
full page ad – 6 month prepaid rate	\$200.00
full page ad – 1 year prepaid rate	\$360.00
<b>DEVELOPMENT</b>	
Rezoning Application	\$500.00 (plus actual cost of advertising)
Official Community Plan Amendment Application	\$500.00 (plus actual cost of advertising)
Rezoning Application with Official Community Plan Amendment	\$750.00 (plus actual cost of advertising)
Subdivision Application	\$250.00 for first lot plus \$25 for each additional lot
Development Variance Permit Application	\$300.00
Development Variance Permit Application in conjunction with Subdivision Application	\$100.00
Board of Variance Application	\$300.00
<b>PHOTOCOPYING</b>	
Photocopies – all sizes (black and white)	\$.25
Photocopies – all sizes (colour)	\$.50
Zoning Bylaw	\$20.00
Official Community Plan Bylaw	\$25.00
Map – 3 x 3 District Map	\$25.00
Map – 18" x 36" Townsite Map	\$10.00
Map – 11" x 17" Lynx Creek Subdivision Map	\$5.00
Map – 11" x 17" Beryl Prairie Subdivision Map	\$5.00
<b>UTILITY SHUT-OFF/TURN-ON CHARGES</b>	
Turn on water service	\$10.00
Shut off water service	\$10.00
Turn on sewer service	\$10.00
Shut off water service	\$10.00

## REQUEST FOR DECISION

<b>RFD#:</b>	<b>Date:</b> November 17, 2015
<b>Meeting#:</b>	<b>Originator:</b> Layton Bressers, Foreman
<b>RFD TITLE: Zamboni Purchase</b>	

### BACKGROUND:

We currently own two old Zamboni ice machines, one is a 1980 and the other is a 1990, they have seen better days. We have the opportunity to acquire a 2010 Olympia ice resurfacers (Zamboni) with 2900 hrs, in like new condition.

### DISCUSSION:

Considering the condition of the two old machines are in versus the \$69,000 including freight, (\$107,000 brand new), for this "like" new one, I would suggest that we investigate and if satisfactory, acquire the new machine.

We had identified and budgeted (\$90,000) for this expenditure in our draft 2015 Capital budget but it was removed as it was not as high a priority as other identified items. This rare opportunity to purchase a Zamboni in almost perfect condition, warrants our investigation.

Administration would like to send Ed Reschke and/or Keith Reschke to Burnaby to have a look at the "Zamboni" and if it is in as good condition as is claimed we should give Ed the authority to purchase it.

We are planning to include \$100,000 in the 2016 budget plus the freight for a Zamboni.

We recommend the disposal of our 30-year old backup ice-resurfacers as per our Surplus Property Policy #368/01, should we purchase this Zamboni.

### BUDGET:

\$69,000.00 (includes shipping) and comes with a 30-day full guarantee.  
To charge to General Capital Works, M&E Reserves Funds.

This item is not included in our 2015 Capital budget. We would need to amend our Financial Plan Bylaw, later this year.

### RECOMMENDATION / RESOLUTION:

That Council:

Approve the expenditure to send Ed Reschke (and/or Keith Reschke) to Burnaby to assess the condition of the Ice Resurfacers at Vimar and upon the approval and satisfaction of the machine by Ed Reschke authorize Ed to purchase the machine for \$69,000.00 plus applicable taxes.

  
\_\_\_\_\_  
Tom Matus, CAO

SR5





7445 Lowland Drive  
Burnaby, BC V5J 5A8  
Tel: 604-430-4274  
Fax: 604-439-7926  
Sales @vimarequipment.com

October 30, 2015

Hudson's Hope  
9904 Dudley Drive  
PO Box 330  
Hudson's Hope, BC V0C 1V0

Via email: foreman@hudsonshope.ca

Attn: Layton Bressers, Foreman of Public Works

**RE: USED EQUIPMENT QUOTE**

Dear Layton,

Thank you for the opportunity to meet and discuss your equipment requirements. I have attached information on Olympia Ice Resurfacers and Vactor combination catch basin sewer cleaner hydro excavators.

1. One only **2010 Olympia Millennium** Ice Resurfacer currently in stock, Unit #914, with approximately 2,900 hours, all as per standard specifications and including the following:

- 84" Conditioner
- Wash water aluminum tank
- Propane powered
- Advertising racks 18 x 55
- Wash water to flood water
- Stainless steel flood pipes
- Spinner knob on steering wheel
- Snow bin gussets

608 63'  
1-604 561-5818  
11/53

N Burke  
604-438-04274  
604-430 4274





**Total price for this unit would be..... \$69,000.00**  
*(FOB: your yards, all taxes extra, start-up and training included, NetCASH, Quote valid 30 days, subject to availability)*

2. One only **New Olympia Ice Resurfacer**, similar to the unit above, all as per standard specifications, delivery time on this unit would be approximately 6 months after receipt of order:

**Budget price for this unit would be..... \$107,000.00**  
*(FOB: your yards, all taxes extra, start-up and training included, NetCASH, Budget price only)*

3. One only **2005 Vector 21110 PD 18"** combination catch basin sewer cleaner, Unit #915, mounted on a **2005 International 7600** chassis, all as per standard specifications and including the following:

- 824-RCS-18"
- 80 GPM @ 2500 PSI
- 1300 Gallons Water Capacity
- 3" Y Strainer at Fill ILO of 2"
- 940,000 BTU Heater
- 10 yard hopper
- Domed Rear Door with Hydraulic Locks

- Debris Body Flushout (80GPM)
- 6" Knife Valve Rear Door with Cam-Lok
- Cyclone Separator
- Curbside Folding Pipe Rack
- Rear Door Splash Shield
- Lube Manifold
- Deflector Plate in Debris Body
- Hot Shift Blower Drive
- 8' Telescoping Boom
- Boom Transport Cradle
- Joystick Boom Control
- Cold Weather Recirc 20 GPM
- Cold Weather Recirc F/Drive
- Accumulator
- 3" Y Strainer at Pump
- Multi-Flow with Nozzles & Rack
- 600' of 1" Rodder Hose
- Auto Wind Guide
- Handgun Hose Reel Retractable
- Telescoping Rotating Hose Reel
- Hydraulic Tank Shut-off Valves
- Rodder Pump Drain Valves
- Rear Arrowboard Split
- Handlight with Retractable Reel
- Additional Handlight
- Rear Revolving Light
- Worklights on Boom
- C1-13 Engine
- 380 HP
- Eaton Fuller Manual Transmission
- 96 x 16 x 30 Aluminum Toolbox
- Front & Rear Tow Hooks
- Electronic Back-up Alarm
- 36 x 18 x 18 Aluminum Toolbox
- Safety Cone Storage Rack

**Total price for this unit would be..... \$190,000.00**  
*(FOB: your yards, all taxes extra, start-up and training included, NetCASH, Quote valid 30 days, subject to availability)*

4. One only New Vector 2112 PD PLUS 18" combination catch basin sewer cleaner, Unit #923, mounted on a 2016 Western Star 4700 chassis, all as per standard specifications and including the following:

- Positive displacement Roots 824-18" blower
- Debris body vacuum relief
- Stainless Steel micros trainer
- Two dual centrifugal cyclone separators (four in total)
- 12 yard Exten steel debris body
- 60" high dump
- Debris body deflector
- Dual stainless steel float ball shut offs
- 6" knife valve with camloc 3:00 position rear door
- 6" knife valve with camloc and port & fixed basket screen 6:00 position rear door
- Folding pipe rack curbside
- 21' of 8" pipe
- Rear door splash shield
- 1300 gallon water capacity
- 80 GPM @ 2500 PSI water pump
- Water pump hour meter
- PTO hour meter
- Low water alarm and water pump flow indicator
- Three flushing nozzles



W10 299653

## Olympia Maintenance Agreement

Unit #	914
Description	Panorama trade in.
Serial #	RM1004640 07B
Odometer	
Aux Hours	

Inspected By	Peric
Inspect. Date	07 OCT 2015
Inspect. Result	ATTN required
Cust. Name	VIMAR
Cust. Contact	

P = passed

C = Passed with caution

F = failed

Repair Complete = ✓

Repair Not Complete = X

P	C	F		Notes	Repair
			Thoroughly examine machines including:		
		X	Change front & rear differential oils	rear diff cover leaking	
		X	Check board brush struts, guide pin & barrel	see notes	
			Check and align board brush if necessary		
✓			Check and adjust automatic snow breaker		
✓			Check and evaluate front and rear guide wheels		
✓			Check all lights on unit		
✓			Check vertical auger top bearing, belt adjustment and condition		
✓			Check complete braking system		
✓			Check wheel bearings		
✓			Check front ball joints tightness and lubrication		
	X		Check tire inflation and conditioner, stud conditioner	front tires missing several studs	
✓	X		Check conditioner condition, damage, squeegee condition	Left top link fly in threads	
✓			Check horizontal auger bearings; chain adjustment, oil chain		
✓			Check power steering and all fluids		
		X	Check Hydraulic system condition,	cloudy / Suc Regd	

			leaks etc, change filter if necessary		
			Check tire wash system	N/A	
✓	✓		Check complete water system including wash water automatic fill and integrated battery watering system	the water hose form, should be replaced	
✓	✓		Check wash water and flood water impellers		
✓	✓		Check battery condition, cleanliness, connectors		
		✗	Change hydraulic oil annually.	required	
			Vimar Equipment will determine preventable intervals within the first year of use		
			Check cap rotor wires plugs etc.		

### LUBRICATION PROCEDURES:

1. The bin cover pivot on the right and left side of the snow bin at the top corners inside the snow bin.
2. The front bumper wheel shaft
3. The upper & lower king pin bushing located directly behind the driver's side front tire
4. The upper & lower king pin bushing on the right hand side front tire
5. The blade holder pivot on the right side
6. The horizontal auger flange bearing on the right side. Fill until water is completely flushed
7. The block where the sled lift arms pivot to raise and lower the conditioner on the right hand side
8. The greasable link pin on the conditioner lift arm on the right hand side
9. The 3/4 inch flange bearing where the blade crank goes through the conditioner
10. The 3/4 inch flange bearing at the top of the blade adjustment crank
11. The blade adjustment screw
12. The 3/4 inch universal joint at the base of the blade adjustment crank
13. The greasable link pin on the conditioner lift arms
14. The horizontal auger flange bearing on the drivers side
15. The blade holder pivot on the blade adjustment arms on the driver's side
16. The block where the sled lift arms pivot to raise and lower the conditioner on the driver's side
17. The vertical auger bearing on top of the vertical auger

### OLYMPIA ICE EDGER:

P	C	X		Notes	Repair
			<b>Examine Battery and Propane Edgers including:</b>		
			Check electric motor or propane system		
			Check batteries		
			Check cutting angle		
			Check blade location and sharpness		
			Check grease points and wear items		



**OTHER:**

1. Leave facility with detailed report regarding recommendations for maintenance, comments and watch points
2. Inspection to be performed annually at a cost of \$900.00 per machine, plus travel. This price will include hydraulic oil and filters as required. Pricing valid for 30 days.
3. The following items could be serviced at time of inspection for an additional cost of \$381.89, pricing includes parts and labour
  - Engine service
  - Transmission Service
  - Transfer Case service
  - Both Differential Service
4. Follow-up to replace and repair agreed upon items at additional cost.
5. Any additional repairs performed by Vimar Equipment will be at the current Vimar hourly rate, and billed under separate purchase orders.

## NOTES AND COMMENTS

- \* harimeter not displaying
- board brush poor condition
- brush IN/OUT Rod eye tabs has elongated hole / play



7445 Lowland Drive  
Burnaby, BC V5J 5A8  
Tel: 604.430.4274  
Fax: 604.439.7926  
Tax# R134918424

**299653**

Date: 10-09-2015

Your Ref#:

Vimar Rep: TroyD-Shop

Terms:

Internal Doc: Work Order

Page 1 of 2

**BILL TO:**

**SHIP TO:**

Vimar Inventory  
7445 Lowland Drive  
Burnaby BC V5J 5A8

Year: 2010

Make: Olympia

Chassis:

Unit #: 914

Serial: RM100464107B

Model: Millennium

VIN: N/A

Hours: 0.00

**Notes:**

Date Unit Scheduled: Oct9/15

Customer Contact / Work Authorized by: Todd

Customer Complaint: Evaluation

Hours:

The following items noted during evaluation

- Rear diff cover is leaking - DONE
- Board brush is frayed and in poor condition-DONE
- Board brush in/out cylinder attach point on arm, tab has elongated/worn hole - DONE
- Front tires are missing several studs
- Hydraulic system should be serviced - DONE
- Ice making water supply hose kinked and torn - DONE
- Hour meter is not displaying

Ship Via:

Order	Ship	B/O	Item	Description	Unit Price	Total Price
1.00	1.00		OIL(P)-DEXIII	PAIL, ATF, Transmission & Hydraulic Oil, Olympia Dexron III Mercon	110.01	110.01
1.00	1.00		35-17280	Rod End Board Brush	43.08	43.08
1.00	1.00		40-4010	Filter Element 2005 - Present	232.30	232.30
0.00	0.00		SPR	Parts Request by Service	11,111.00	0.00
Need to order one pail of ATF to top off reservoir						
1.00	1.00		35-17360	Board brush**	93.72	93.72
6.00	6.00		OIL(L)-5W30	LITRE, Engine Oil, 5W30	7.35	44.10
1.00	1.00		I20-1360	Auger Chain 38.75"L	112.00	112.00
1.00	1.00		7060MP	OIL FILTER	9.57	9.57
8.00	8.00		41-985	Spark Plug	10.36	82.88
3.00	3.00		OIL(L)-80W90	LITRE, Gear Oil, SAE 80W90	7.36	22.08

**Terms/Conditions:**

All returns require prior approval and may be subject to a restock fee, of up to 50%. Returns must be received within 15 days of original invoice date. Special Order items are final sale & unreturnable unless prior arrangements have been made. All items eligible for warranty consideration require prior approval and are subject to individual manufacturer warranty policies - please contact our office for more information. All warranty consideration items must be returned within 5 days of initial claim for warranty claim to be processed. Warranty credit will be issued upon successful completion of claim. Original invoice due & payable according to specific invoice terms. Late penalty of 1.5% per annum may be assessed on overdue invoices.

299653

Page 2 of 2

**Your Ref#**

Order	Ship	B/O	Name	Description	Unit Price	Disc	Total Price
1.00	1.00		OIL(P)-DEXIII	PAIL, ATF, Transmission & Hydraulic Oil, Olympia Dexron III Mercon		110.01	110.01
2.25	2.25		LAB-V-STK	Evaluation		104.00	234.00
			RP OCT 09-Unload unit from trailer Evaluation completed. Defects in comments section				
4.50	4.50		LAB-V-STK	Labour - Vimar Stock/Inventory Units		104.00	468.00
			RP Oct 14 Remove rear diff cover, clean and re-install cover with sealant. NO OIL ADDED YET. Repair/replace board brush in/out rod eye and adjust board brush. Replace damaged ice making water hose. Service hydraulic system.				
4.75	4.75		LAB-V-STK	Labour - Vimar Stock/Inventory Units		104.00	494.00
			RP Oct 15 Replaced board brush. Filled rear differential with oil. Top off hydraulic oil. Replace and adjust auger chain. Service engine oil/filter. Gap new spark plugs and replace. Alumabrite conditioner covers and re-install. Grease unit. Re/re Instrument cluster to check tach power. Hour meter still not displaying.				

**Payment Information:****Amt. Paid Ref #**

**Date Paid    Paid By**

**Sub-total** **\$2,055.75**

<b>HST/GST</b>	<b>\$0.00</b>
----------------	---------------

**PST** **\$0.00**

<b>Paid to date</b>	<b>\$0.00</b>
---------------------	---------------

<b>Balance Due</b>	<b>\$2,055.75</b>
--------------------	-------------------

**Terms/Conditions:**

**All returns require prior approval and may be subject to a restock fee, of up to 50%. Returns must be received within 15 days of original invoice date. Special Order items are final sale & unreturnable unless prior arrangements have been made. All items eligible for warranty consideration require prior approval and are subject to individual manufacturer warranty policies - please contact our office for more information. All warranty consideration items must be returned within 5 days of initial claim for warranty claim to be processed. Warranty credit will be issued upon successful completion of claim. Original invoice due & payable according to specific invoice terms. Late penalty of 1.5% per annum may be assessed on overdue invoices.**

## — 2010 Olympia Millennium —



### Body

- 84" Conditioner with wash water
- Wash water aluminum tank
- Propane powered
- Advertising racks
- Wash water to flood water
- Stainless steel flood pipes
- And much more not listed here.....

**Hours: 2,900**

visit us at: [vimarequipment.com](http://vimarequipment.com) for more information

(04/30/15)

Providing solutions since 1975.....

**Stock #914**



# Forman of Public Works Report

1 Christmas lights are all ready for the festive season.

2 Snow plowing and sanding equipment has all been gone over and is ready for the snow and ice.

3 I have been putting together a paving plan for the next 5 years. I do have a quote from DGS Astro for paving the Beryl Prairie subdivision loop this would be a cost of 665,314.56 plus tax. I am also waiting for a quote for Drew RD and the Bp Fire hall parking lot and loop. Tom is also waiting to hear from Kyle Martin from Transcanada regarding the detreating of Drew RD and what intent they have to repair Drew road that there trucks pounded out, and the rout through the subdivision they will be taking so any new paving will not be destroyed by their transport trucks. I am also waiting on a quote for the resurfacing the lynx creek subdivision .

4 Cindy is putting together some fun skates at the arena to draw more people to the arena. The Halloween skate was a big success.

A handwritten signature in black ink, appearing to be 'JH' or similar, with a long vertical line extending downwards from the bottom left of the signature.

## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** MAYOR JOHANSSON and COUNCIL

**SUBJECT:** ACTION and other UPDATES

**DATE:** November 23, 2015

**FROM:** Tom Matus, CAO

---

**CAO Anticipated Travel:**

None

**GPS Cadastral Tie Survey**

Work completed on September 17<sup>th</sup>. Awaiting confirmation from FLNRO that contractor has complied with contract.

**New Horizons Lease Agreement**

Assessing insurance documents vis-à-vis requirements re Agreement and Associate Member insurance coverage provided by MIA.

**Bullhead Mountain Curling Club**

Sent draft agreement for their review and am awaiting their reply.

**Atkinson Property**

Letter to Darin Thompson is complete and am awaiting cost estimates from L&M Engineering for the Atkinson Property relating specifically to utility services for permanent housing.

**Wastewater Treatment Facility Upgrade**

Survey of the lagoon area completed on November 18<sup>th</sup>.

**Shop Site Preparation Tender**

Have received Urban Systems' Tender documents for this project. We will request/advertise for tenders in the spring of 2016 due to the water main construction and testing.

**Shop RFQ**

We will be advertising for Request for Qualifications for the Shop construction week of November 23<sup>rd</sup>.

**Water Comptroller – Site C Water Licence Application**

Spoke to WMB in Fort Nelson: will recommend that BCH water licence not be issued prior to BCH-CMA finalized with the District of Hudson's Hope

**Diarized Items:**

05/01/15: We do not have an Herbicide/Pesticide Bylaw/Policy in place.

**Peace River Agreement: \$1M Funding for Partnership Committee**

For information only: as required by Ministry of CSCD – PRRD draft bylaw to govern the funds is attached.

**Strategic Priorities Fund**

As per Rebecca Williams: "Applications are currently under technical review and we anticipate to have decisions by the end of the year. If you have any further Gas Tax questions do not hesitate to contact me."

### **Crown Grant Offer – Light Industrial**

After review of the CGO I am awaiting clarification from Marianne Johnson on the three following items:

1 "In regard to the appraisal: we may choose our own appraiser via the terms of reference? I thought FLNRO was to supply a list of appraisers that we would choose from."

Marianne's reply regarding item #1 above:

**"You may choose an accredited appraiser and provided them with the Terms of Reference, which provides guidance on how the appraisal should be done. List of appraisers available in the area can be found on Appraisal Institute of Canada's Website - <http://www.aicanada.ca/province-british-columbia/british-columbia>"**

2 Section 2 re the ALC, it may be prudent that we exclude this land from the acquisition? It is an area at the very east end of the acquired area and hence would be the last area that we would be interested in developing. My experience with the ALC is that in no way would this exclusion be approved within 120 days. I just finished two exclusions and it took 11 months for the ALC to process and approves it: they received it August 2014 and approved it July 2015;

3 The CGO notes in section 2 of the "Agreement to Further Terms" that we are to inspect the lands for its environmental condition. Do we need to provide proof of this inspection, as we are quite certain that no activity has occurred on this property that would have risked environmental contamination?

Other than the above I feel we can meet the other deadlines."

Reply received from Sherry Cantlon of FLNRO regarding items #2 and 3 above:

**"Please accept the following as an addendum to your Crown Grant Offer dated November 4, 2015. Portion "2 Approvals/Consents/Permits" will now read as follows:**

### **2. Approvals/Consents/Permits**

**You need to obtain and submit to our office the following:**

**Proof of application submitted to the Provincial Agricultural Land Commission within 120 days of the date of this offer, that you have made application to have the Land excluded from the Agricultural Land Reserve.**

**Written confirmation from the District of Hudson's Hope stating that it has adopted a zoning bylaw permitting the Land to be used for light industrial purposes. Proof that the area has been rezoned must be submitted prior to survey."**

An expiration extension to January 26<sup>th</sup>, 2016 has been granted to meet the OCP and Zoning Bylaw amendment requirement.

"You addressed a concern in the Crown Grant Offer under "Agreement to Further Terms" Section 2. By accepting this offer, you confirm that: you are to inspect the lands for its environmental condition. This is boilerplate; you are not required to provide proof. This is for your information and is only a reminder to you."

4 Bylaws that need to be done:

OCP, Zoning and Road Closure.

We need to do a Road Closure Bylaw for the Taylor Ave undeveloped road RoW which passes through our subdivision as we cannot deposit a final survey plan of the Light Industrial sub division with a road RoW caveat placed on the SE ¼ section 30, TP81 Range 25 West of the 6<sup>th</sup> Meridian, Peace River District, Except Plan 16795. We will need to have the Road Closure Bylaw adopted prior to adopting the OCP and Zoning bylaws.

I have requested survey quotes from Tryon Professional Group and McElhanney to do the surveys for the above bylaws.

5 Moll meeting

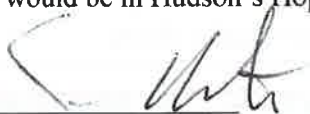
Meeting with Maria Butts scheduled for November 26<sup>th</sup> at 1:30pm to discuss aspects of the Light Industrial Subdivision.

PRGT Invite

As per Catie Underhill's invitation:

"We would like to extend an invitation to Hudson's Hope to meet with Snelson, who has been conditionally awarded pipeline construction work in this region, for the morning of Tuesday, December 1."

This would be in Hudson's Hope. I've attached the full email conversation text for Council perusal.

  
Tom Matus, CAO

## Tom Matus

---

**From:** Eric Sears <ESears@urbansystems.ca>  
**Sent:** November-16-15 3:25 PM  
**To:** Tom Matus  
**Subject:** Shop Site Tender Documents  
**Attachments:** 2015-11-13-Shop Tender.docx; Shop Site Works Specifications.pdf

Hi Tom,

Attached is a draft tender document for the shop site services. I took what you had prepared and incorporated it into a MMCD type template. The nice thing about the MMCD template is that it is the tender documents and a contract ALL in one. The contract part is what was missing from the documents you had sent. I think this should be fairly straight forward for the contractors to work through. I have highlighted some of the items that need input. Also, there are currently bonding requirements for the project. If you are comfortable with the contractors that will be asked to submit a price this could be waived. It will save some money and the contractors won't have to go through a bonding company.

The tenders will be required to submit the filled out schedule of quantities which are based on specifications that are typically in the larger MMCD document. To make it easier I have included the relevant specifications as an appendix so anyone bidding won't need to go find them. The specifications are important as they lay out the payment terms for each items and provide important installations and material information for specific items such as the watermain.

Please take a look and let me know what you think.

Regards,

Eric

**Eric Sears, P.Eng.**



10808 100th Street  
Fort St. John, BC V1J 3Z6  
T: 250 785 9697 x 8297  
C: 250 793 2947  
esears@urbansystems.ca  
[urbansystems.ca](http://urbansystems.ca)

If you are not the intended recipient or agent, do not rely on, distribute, or copy any part of this e-mail. If you received this e-mail in error, please delete the message, and if possible let me know it has been received in error. Many thanks.

## Tom Matus

---

**From:** Catie Underhill <catie\_underhill@transcanada.com>  
**Sent:** November-12-15 4:34 PM  
**To:** Tom Matus; Gwen Johansson  
**Cc:** Dave Heiberg; Kelly Miller; Robert Norton  
**Subject:** RE: Invitation to Meet- PRGT and Spread 1 Prime Contractor

Hi Tom,

Thank you so much for your reply! Do you think it's safe for our contractors to book travel out for that day? If you could let us know as soon as possible it would be much appreciated, as we'll have quite a few attendees to coordinate.

Regarding the camp site waste treatment, our OGC permits were delayed much later than we thought they would be, so it has taken extra time to get the geotechnical work done. We have also recently realized that the camps requiring waste treatment services could be smaller than initially anticipated, decreasing the capacity requirements. At this point, we're wondering if it's possible to get some information relating to cost and timing for the expansion? We have determined there is sufficient capacity in surrounding PRRD communities to take our waste as is, but would obviously be interested in knowing some of the details of the Hudson's Hope project due to proximity to the camp.

We look forward to meeting with you all on the 1<sup>st</sup> and as always, please let me know if there's any additional information I can provide going into the meeting.

Regards,

Catie

Catie Underhill  
Community Relations  
Prince Rupert Gas Transmission Project  
TransCanada Pipelines Limited  
450 1<sup>st</sup> ST SW  
Calgary, AB T2P 5H1  
Office: (403) 920-4534  
Cell: (587) 439-7820

---

**From:** Tom Matus [mailto:cao@hudsonshope.ca]  
**Sent:** Tuesday, November 10, 2015 1:31 PM  
**To:** Catie Underhill; Gwen Johansson  
**Cc:** Dave Heiberg; Kelly Miller; Robert Norton  
**Subject:** RE: Invitation to Meet- PRGT and Spread 1 Prime Contractor

Hi Catie,

I will add this to our Council meeting agenda on November 26<sup>th</sup>, failing any reply sooner.

I would also like to discuss any other grant opportunities; as well how is the geotechnical survey doing for the work camp site?

Regards,

Tom Matus, CAO

---

**From:** Catie Underhill [[mailto:catie\\_underhill@transcanada.com](mailto:catie_underhill@transcanada.com)]  
**Sent:** Tuesday, November 10, 2015 11:21 AM  
**To:** Gwen Johansson <[mayor@hudsonshope.ca](mailto:mayor@hudsonshope.ca)>  
**Cc:** Tom Matus <[cao@hudsonshope.ca](mailto:cao@hudsonshope.ca)>; Dave Heiberg <[Dave@hudsonshope.ca](mailto:Dave@hudsonshope.ca)>; Kelly Miller <[Kelly@hudsonshope.ca](mailto:Kelly@hudsonshope.ca)>; Robert Norton <[bob@hudsonshope.ca](mailto:bob@hudsonshope.ca)>  
**Subject:** Invitation to Meet- PRGT and Spread 1 Prime Contractor

Hello Mayor Gwen,

As PRGT prepares for a positive final investment decision (FID) from our customer, Pacific NorthWest LNG, we would like to ensure that communities have the opportunity to connect with the prime contractors who are being considered for managing the construction of the pipeline. While PRGT will not officially award construction work until after we have received a positive FID, we recognize the importance of making these connections as far in advance of the start of construction as possible.

We would like to extend an invitation to Hudson's Hope to meet with Snelson, who has been conditionally awarded pipeline construction work in this region, for the morning of Tuesday, December 1. While our contractors will be prepared to speak in greater detail about specific project activities and schedules and to items like local contracting in the near future, these initial meetings are intended to make introductions and to discuss how future engagement should unfold as we work towards launching construction activities. We are committed to ensuring ongoing engagement and communication throughout the course of construction and look forward to taking this first step with our contractors in this regard.

PRGT will be following up with you by phone shortly to confirm timing and attendance for this initial meeting.

Regards,

Catie

Catie Underhill  
Community Relations  
Prince Rupert Gas Transmission Project  
TransCanada Pipelines Limited  
450 1<sup>st</sup> ST SW  
Calgary, AB T2P 5H1  
Office: (403) 920-4534  
Cell: (587) 439-7820

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## THE DISTRICT OF HUDSON'S HOPE


**REPORT TO:** Mayor Gwen Johansson and Council  
**SUBJECT:** Fees and Charges Bylaw No. 856, 2015  
**DATE:** 18 November 2015  
**FROM:** Dwylla Moraice Budalich, Deputy Clerk

---

### RECOMMENDATION:

#### That:

"Council to give first, second and third reading for the Fees and Charges Amending Bylaw No. 856, 2015. "

  
\_\_\_\_\_  
Tom Matus, CAO



**BYLAW NO. 856, 2015**

---

**A Bylaw to amend the Campgrounds and Community Recreation Facilities Fee Amendment  
Bylaw No. 746, 2008**

---

**WHEREAS** pursuant to Section 194 of the *Community Charter*, Council may, by bylaw impose fees and charges payable in respect of any service it considers necessary or desirable;

**AND WHEREAS** Council deems it necessary and desirable to exercise the authority provided by the *Local Government Act* to cover costs or providing various services and information;

**NOW THEREFORE** the Council of the District of Hudson's Hope, in a duly assembled open meeting, enacts as follows:

1. Deleting the "Campgrounds and Community Recreation Facilities Fee Amendment Bylaw No 746 2008 (Amends #588)" all references to Arena of Schedule "B"; and
2. Replacing with Schedule "A" of this bylaw;

All previous bylaws referencing an amendment to Parks, Campgrounds & Facilities Regulation Bylaw No. 588, 1999 shall be amended to read reference to "Campgrounds & Community Recreation Facilities Fees Establishment Bylaw No. 599 (Amends #588)"; and

3. This bylaw shall be cited as the "Amended Fees and Charges Bylaw No. 856, 2015".
4. This bylaw shall come into force and effect upon the date of the Adoption of this Bylaw.

Read a First Time on this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

Read a Second Time on this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

Read a Third Time on this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

Adoption of Bylaw on this \_\_\_\_\_ day of \_\_\_\_\_ 2015

\_\_\_\_\_  
Gwen Johansson, Mayor

\_\_\_\_\_  
Tom Matus, CAO

Certified a true copy of Bylaw No. 856, 2015

this \_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
Clerk

## **“SCHEDULE A”**

<b>Campgrounds:</b>	
Daily Fee	\$20.00
Season Pass (for Residents only)	\$200.00
7 Night Punch Card	\$100.00
Firewood: for each bundle sized 1.25 cubic feet	\$5.00



HH Minor Hockey  
PO Box 99  
Hudson's Hope BC V0C 1V0

Dear DOH H -

I am writing from the Hudson's Hope Minor hockey Club in Hudson's Hope BC. Our club has a new Executive Team this year who are very enthusiastic about keeping hockey alive and well in our little town. We can boast an enrollment of 20% of our school population, that's a higher percentage than larger communities!

Our Club provides practice times twice a week, one hour per team with full ice for the Pre-Novice, Novice, Atom/Peewee and Modified Midget players. Unfortunately some of our divisions do not have enough players to field a hometown team so we have joined with neighboring communities for games to give these kids a chance to play the sport they love. We have been providing ice time for each team so all players are able to practice in their hometown, even though the enrollment numbers for some divisions make this financially difficult.

Our expenses include coaching clinics, referee clinics, ice fees and insurance. To cover these costs we collect fees of \$310.00 per year, run various fundraisers including 50/50 draws and operate a community bottle shed. Even with these efforts we find ourselves needing help from corporate sponsors such as you. This season we are also looking purchase some new goalie equipment.

If you are able to help our kids with a donation this year or would like to discuss advertising and recognition opportunities please call me anytime.

Sincerely,

HHMHA Executive

cl

**Tom Matus**

*CORRESPONDENCE*

**From:** Martina Bancroft <Martina.Bancroft@prrd.bc.ca>  
**Sent:** November-12-15 10:27 AM  
**To:** Tom Matus; Gwen Johansson; Travous Quibell; Dave Heiberg; Kelly Miller; Heather Middleton; Caroline Beam; CMcLeod@districtoftaylor.com; MMcPhail@districtoftaylor.com; Rob Fraser; Betty Ponto; dlueneberg@districtoftaylor.com; gbarber@districtoftaylor.com; Lori Ackerman; Trevor Bolin; Bruce Christensen; Dan Davies; Larry Evans; Gord Klassen; Chris Cvik; Kim Frech  
**Cc:** Nicole Gilliss; Brent Taillefer; Byron Stewart  
**Subject:** North Peace Airport Society Orientation Seminar with Fred Banham - Tuesday 1 December

Dear CAOs, CFOs, Mayors & Councils,

The North Peace Airport Society would like to invite the CAOs, CFOs, Mayors and Councils of the Commissions' member municipalities to attend the North Peace Airport Society Orientation Seminar on Tuesday December 1. Mr Fred Banham will give an overview of the history of the North Peace Airport Society, the Society Act, and the relationship between the North Peace Airport Society and North Peace Airport Services.

The seminar will be from 9:00am to 3:00pm and breaks and lunch will be provided. Upon confirmation of the number of attendees I will send you a calendar request confirming the time and location.

**Please rsvp to me by Wednesday November 18.**

Thank you and I look forward to hearing from you,

Martina

Martina Bancroft, BGS  
North Peace Coordinator

*North Peace Economic Development Commission  
North Peace Airport Society*

9505 100<sup>th</sup> Street, Fort St John, BC V1J 4N4  
P: 250.785.5969 | F: 250.785.1125  
[www.npedc.ca](http://www.npedc.ca)

C2

**Tom Matus**

CORRESPONDENCE

**From:** Kelly Miller  
**Sent:** November-13-15 9:08 AM  
**To:** Gwen Johansson  
**Cc:** Tom Matus  
**Subject:** Fwd: Loss of Hudson's Hope Telepharmacy  
**Attachments:** image001.jpg; ATT00001.htm; Stake Holder (MLA) Letter Hudson's Hope.docx; ATT00002.htm

Gwen-  
Good morning

Please include this information for our next Council meeting.

Our Pharmacy owner Alan, has cc'd Minister Pimm

**Date:** November 13, 2015 at 8:59:23 AM MST  
**To:** "[kelly@hudsonshope.ca](mailto:kelly@hudsonshope.ca)" <[kelly@hudsonshope.ca](mailto:kelly@hudsonshope.ca)>

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**From:** Pharmasave 214 [<mailto:ps214@shaw.ca>]  
**Sent:** Thursday, November 12, 2015 8:58 AM  
**Subject:** Telepharmacy

Attached is a letter to pass out to key stakeholders in the community. It is to help raise awareness and to get the message out that people need to contact their MLA.

Thanks,  
ALAN

**Pharmasave 214**  
**Caulfeild Village**  
5331 Headland Dr.  
West Vancouver BC  
V7W3C6

Phone: 604-926-5331  
Fax: 604-926-6052  
e-mail: [ps214@shaw.ca](mailto:ps214@shaw.ca)  
Web: [www.pharmasavecaulfeildvillage.com](http://www.pharmasavecaulfeildvillage.com)

C3

Dear "Stakeholder":

In June, the College of Pharmacists of BC, the licensing and regulatory body for pharmacies in the province, sent a letter to all BC telepharmacy operators mandating that telepharmacies be staffed by a registered pharmacy technician by January 1, 2016. This new requirement came as a surprise to all telepharmacy operators and seriously jeopardizes our ability to provide ongoing pharmacy services in your community.

As you know, telepharmacies are licensed pharmacies that allow for the special provision of pharmacy services to residents in rare and remote communities, without a pharmacist present on site. Since being established, our Pharmasave telepharmacy site has been staffed by responsible, fully trained pharmacy assistants who work under the supervision of licensed pharmacists located at a distant host site. These pharmacy assistants are also members of your community.

The small group of telepharmacy operators in BC have been in contact with the College of Pharmacists to try and bring some sense of reason following their decision to strictly enforce, with no exception, the use of registered technicians. To date, our efforts have fallen on deaf ears. Rather than recognize the fact that this decision would eliminate reasonable and much needed access to pharmacy services in certain communities, the College has chosen to ignore the consequences and remains unwilling to work with us to find a solution.

Registered technicians are a newly regulated profession in Canada, and the reality is that there is a shortage of technicians in BC. Becoming registered as a pharmacy technician requires advanced training from specific academic programs in BC. Much like the issues we face in recruiting pharmacists to work in remote areas, the likelihood of recruiting a registered technician remains a significant challenge. I have had several job opportunity ads running since July, and not even one applicant to date.

Without a registered technician, your remote Pharmasave telepharmacy will close and your community's current level of access to safe and trusted pharmacy care, including access to the medications we provide will end. Residents will once again be faced with the hardship of traveling significant distances to access pharmacy care, no matter the time of year.

As such, I am reaching out to you and other key members of your community to bring this issue to your attention, as the closure of your Pharmasave telepharmacy and the impact it will have is significant.

In light of our unsuccessful efforts to resolve this directly with the College of Pharmacists, I would like to now ask your assistance in elevating awareness of this issue. Please contact your MLA to help engage decision makers in government. Locally, your mayor or council may be able to reach out to their political contacts as well. In addition, please contact the College of Pharmacists of BC and voice your concerns. The College is accountable for ensuring that the public receives safe pharmacy care. Your Pharmasave telepharmacy has always provided local residents with safe and responsible pharmacy care and has been a significant contributor to healthcare in your area.

Attached is some contact information that you may find useful. I sincerely hope that by increasing awareness of this issue on all fronts, a reasonable solution will prevail, allowing members of your community to continue receiving the best pharmacy care possible.

Thank you in advance for your assistance. Please don't hesitate to contact me if you'd like to discuss further.

Sincerely,

**Alan Williamson**  
**Pharmasave Telepharmacy**

**Hudson's Hope, BC**  
ps214alan@shaw.ca

**MLA: Pat Pimm**  
Deputy Chair, Committee of the Whole  
Peace River North  
Elected 2009, 2013  
British Columbia Liberal Party  
[pat.pimm.MLA@leg.bc.ca](mailto:pat.pimm.MLA@leg.bc.ca)  
Office:  
East Annex, Parliament Buildings  
Victoria, BC  
V8V 1X4  
Phone: (250) 953-4892  
Fax: (250) 387-1522  
Constituency:  
10104 100th St.  
Fort St. John, BC V1J 3Y7  
Phone: (250) 263-0101  
Fax: (250) 263-0104

## **College of Pharmacists of British Columbia**

200-1765 West 8th Avenue  
Vancouver BC V6J 5C6

### **Get Directions**

Tel: 604.733.2440 or 800.663.1940  
Fax: 604.733.2493 or 800.377.8129  
E-mail: [info@bcpharmacists.org](mailto:info@bcpharmacists.org)



**Tom Matus**

Correspondence

**From:** nicole <nikker\_hunt@hotmail.com>  
**Sent:** November-13-15 9:06 AM  
**To:** Tom Matus; Clerk; Gwen Johansson

Mayor and staff

I am wondering if there is anything we, the district do to support Ricky Warren. As he's off to his world championships. It's a frat chance to send him with some DOHH stuff or financial assistance.

Nicole Gilliss  
Realtor  
Re/Max Action Realty  
(250) 783-1076

c4



## Broadcasting Decision CRTC 2015-507

PDF version

Reference: Part 1 application posted on 24 August 2015

Ottawa, 16 November 2015

**Canadian Broadcasting Corporation**  
Prince George and Hudson's Hope, British Columbia

*Application 2015-0911-8*

### **CBYG-FM Prince George – New transmitter in Hudson's Hope**

1. The Commission **approves** the application by the Canadian Broadcasting Corporation (CBC) to amend the broadcasting licence for the English-language radio programming undertaking CBYG-FM Prince George, British Columbia, to operate an FM rebroadcasting transmitter in Hudson's Hope to replace its existing low-power AM transmitter CBXU Hudson's Hope. The Commission did not receive any interventions regarding this application.
2. The new transmitter will operate at 103.1 MHz (channel 276A1) with an effective radiated power of 124 watts (non-directional antenna with an effective height of antenna above average terrain of -159 metres).
3. The CBC indicated that this amendment would improve the quality of its Radio One signal in Hudson's Hope and surrounding areas.
4. Pursuant to section 22(1) of the *Broadcasting Act*, this authority will only be effective when the Department of Industry notifies the Commission that its technical requirements have been met and that a broadcasting certificate will be issued.
5. The transmitter must be operational at the earliest possible date and in any event no later than 24 months from the date of this decision, unless a request for an extension of time is approved by the Commission before **16 November 2017**. In order to ensure that such a request is processed in a timely manner, it should be submitted in writing at least 60 days before that date.

Secretary General

*\*This decision is to be appended to the licence.*

**From:** Project Team, Site C <sitec@bchydro.com>  
**Sent:** Tuesday, November 17, 2015 12:26 PM  
**Subject:** NEW FORT ST. JOHN MEETING DATE: Invitation to Participate in Stakeholder Consultation: Framework for an Agricultural Mitigation and Compensation Plan for the Site C Clean Energy Project



Ministry of  
Agriculture



Ministry of  
Energy and Mines

Please note that the stakeholder meeting originally scheduled for Thursday, December 3, 2015 in Fort St. John has been changed to **Thursday, January 7, 2016**. All other meeting dates remain the same. Our apologies for any inconvenience.

The updated invitation, with the new Fort St. John meeting date, is below. Thank you to those who have already registered for a meeting. If you have not already done so, we invite you to respond to this email to register.

## We Want to Hear From You

### Invitation to Participate in Stakeholder Consultation: Framework for an Agricultural Mitigation and Compensation Plan for the Site C Clean Energy Project

From November 23, 2015 to January 29, 2016, BC Hydro, the Ministry of Agriculture and the Ministry of Energy and Mines are seeking input from Peace Region agricultural stakeholders across various sectors regarding the development of a framework for an Agricultural Mitigation and Compensation Plan for the Site C Clean Energy Project.

### STAKEHOLDER MEETINGS

You are invited to attend one of the following stakeholder meetings taking place in December 2015 and January 2016:

DATE	TIME	LOCATION
Wednesday, December 2, 2015	1:00-3:00 p.m.	Hudson's Hope
<b>NEW DATE: Thursday, January 7, 2016</b>	<b>1:00-3:00 p.m.</b>	<b>Fort St. John</b>
Tuesday, January 12, 2016	1:00-3:00 p.m.	Dawson Creek
Wednesday, January 13, 2016	1:00-3:00 p.m.	Chetwynd

To register for a meeting, please email [sitec@bchydro.com](mailto:sitec@bchydro.com) with your name and contact information. As space is limited, please RSVP at least one week prior to the meeting that you would like to attend.

### ADDITIONAL WAYS TO PARTICIPATE

If you are unable to attend a meeting, you can provide feedback and learn more by:

- Reviewing the discussion guide and completing a feedback form (available at [sitecproject.com](http://sitecproject.com) on November 23, 2015)
- Logging on to [sitecproject.com](http://sitecproject.com) to complete a feedback form in a user-friendly web format (available November 23, 2015)
- Sending an email to [sitec@bchydro.com](mailto:sitec@bchydro.com) or a letter to PO Box 2218, Vancouver, B.C. V6B 3W2

C6

Please provide your feedback by January 29, 2016.

## **BACKGROUND**

The Site C Clean Energy Project (Site C) will be a third dam and hydroelectric generating station on the Peace River in northeast B.C. Site C will be a source of clean, reliable and affordable electricity for more than 100 years.

BC Hydro, the Ministry of Agriculture and the Ministry of Energy and Mines are seeking input from agricultural stakeholders regarding the development of a Framework for an Agricultural Mitigation and Compensation Plan for the Site C Clean Energy Project. The Framework for the Plan will include:

- A. Implementation of appropriate construction management practices, as they pertain to agriculture
- B. Approach to development of individual farm mitigation plans
- C. Approach to management of surplus agricultural land
- D. Establishment of a \$20 million Agricultural Compensation Fund

## **HOW YOUR INPUT WILL BE USED**

Your input will be considered, along with technical and financial information, as BC Hydro, the Ministry of Agriculture and the Ministry of Energy and Mines develop a Framework for the Agricultural Mitigation and Compensation Plan by July 2016, a draft Agricultural Mitigation and Compensation Plan by January 2017, and a final Plan by July 2017.

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Clerk

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**From:** Tom Matus  
**Sent:** Wednesday, November 18, 2015 11:07 AM  
**To:** Clerk  
**Subject:** FW: BC Hydro - WAC Bennett Dam Rip-rap Upgrade Project application filed with BC Utilities Commission

Please include in the agenda...

Tom Matus, CAO

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**From:** Gammer, Bob [mailto:Bob.Gammer@bchydro.com]  
**Sent:** Tuesday, November 17, 2015 5:07 PM  
**To:** Gwen Johansson <mayor@hudsonshope.ca>; Tom Matus <cao@hudsonshope.ca>; lackerman@fortstjohn.ca; chris.cvik@prrd.bc.ca; Karen Goodings <kgooding@pris.bc.ca>  
**Subject:** BC Hydro - WAC Bennett Dam Rip-rap Upgrade Project application filed with BC Utilities Commission

To all:

The WAC Bennett Dam Rip-rap Upgrade Project is moving forward into the regulatory approval phase. BC Hydro has submitted its application to the B.C. Utilities Commission on November 13, 2015 for an order pursuant to section 44.2(1)(b) of the Utilities Commission Act, accepting the schedule of capital expenditures.

The details of the filing are not available yet on the BCUC website, <http://www.bcuc.com/Proceeding.aspx?ApplicationType=Current>, but we expect them to be in the next day or two. The project is about the replacement and upgrading of the rip-rap (large rock) that protects the upstream face of the WAC Bennett Dam from ice action, wind and wave erosion. The rip-rap is limestone that would be quarried from the Sand Flat site, about 23 km west of the dam as the crow flies. The project would take place over three to four years with completion expected in 2019, or 2020.

Please let me know if you have any questions.

Thanks,  
Bob

---

**Bob Gammer** | Manager, Northern Community Relations

**BC Hydro**  
3333 – 22<sup>nd</sup> Avenue  
Prince George, BC V2N 1B4

**P** 250 561-4858  
**M** 250 961-0676  
**E** [bob.gammer@bchydro.com](mailto:bob.gammer@bchydro.com)

[bchydro.com](http://bchydro.com)

**Smart about power in all we do.**

C7

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**Prince Rupert**  
Gas Transmission Project

PRGT Project

# Activity Update #30

November – December 2015

C8

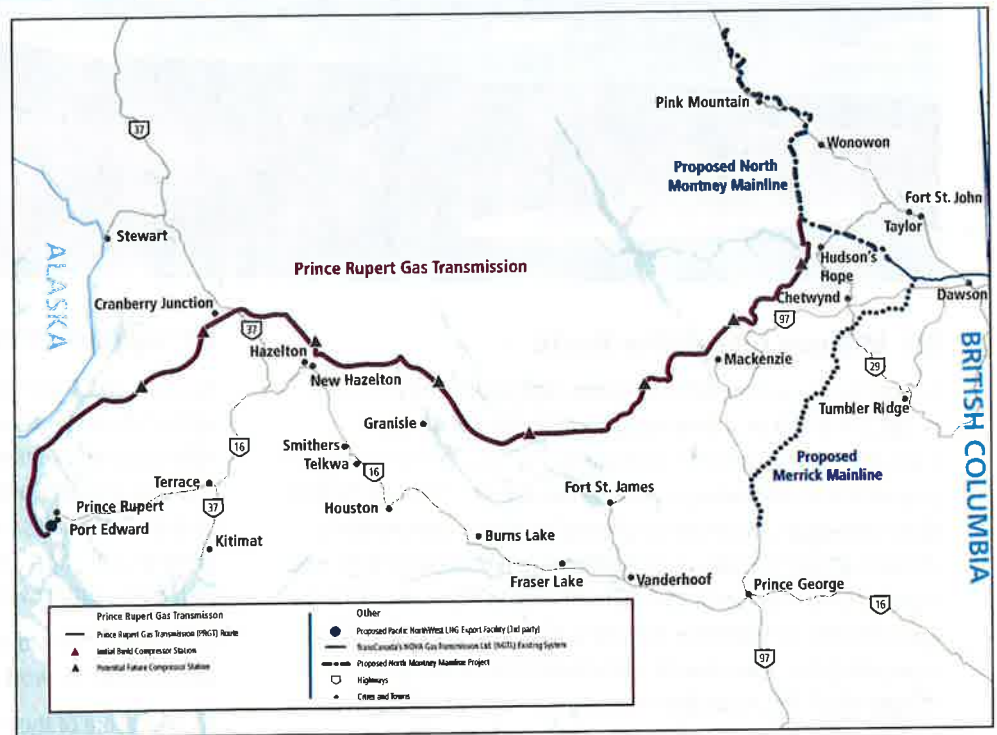


## PRGT Project Activity Update #30

### About the Project

The proposed Prince Rupert Gas Transmission (PRGT) Project is an approximately 900 kilometre natural gas pipeline to be routed from north of Hudson's Hope B.C. to the proposed Pacific NorthWest LNG export facility on Lelu Island within the District of Port Edward. Upon receiving all approvals, PRGT will be constructed and operated with safety and environmental stewardship as top priorities.

Once it's operating, the project will generate an estimated \$25 million each year in property taxes. This revenue will help support school and hospital districts, emergency services, recreation services, recycling programs and other local programs vital to sustaining strong communities.



### Project Updates

#### Regulatory Update

In October, PRGT received permits from the BC Oil and Gas Commission (BC OGC), which provide regulatory approval for the construction and operation of the project. The 11 permits cover the entire route from just north of Hudson's Hope to Lelu Island, as well as three compressor stations and a meter station where the gas is to be delivered to the Pacific NorthWest LNG (PNW LNG) facility. Included in the permits are approximately 70 conditions which will govern the implementation of the project, covering aspects of construction related to notification and reporting, the environment, First Nations, wildlife, stream crossings, and terrain stability among others.

PRGT will commence with construction once PNW LNG receives a positive decision on their proposed LNG facility from the federal government under the Canadian Environmental Assessment Act, and has confirmed its decision to proceed with the PRGT project. Once this decision has been made, PRGT will begin site preparation for camp locations and right-of-way clearing, with commencement of pipeline construction activities shortly thereafter.

PRGT has started to secure Temporary Use Permits, where necessary, related to camp, stockpile, and laydown sites from Regional Districts and municipalities across the route. We will continue to engage and work with these stakeholders to ensure all conditions of the permits are met as we move into construction. PRGT is also continuing engagement with communities, Aboriginal groups, and service providers related to the development and implementation of our management plans and other project commitments.

For more information on these permits, please visit our website at:

<http://www.princerupertgas.com/prince-rupert-gas-transmission-project-receives-oil-and-gas-commission-approvals/>

## PRGT Project Activity Update #30



### Mt. Milligan Alternative Route

Following engagement with interested stakeholders and Aboriginal groups, PRGT will be submitting applications to amend the Environmental Assessment Certificate and BC OGC permit to reflect a proposed route alternative in northeastern B.C. called the Mt. Milligan Alternative route. This proposed alternative route is approximately 28 km in length, and falls at its greatest distance, approximately nine kilometres south of the current route. The route alternative starts approximately 85 kilometres northwest of Fort St. James, B.C. PRGT is proposing this alternative to address concerns raised by Mount Milligan Mine. This route alternative would minimize effects on an area identified as sensitive to a local Aboriginal group and would also minimize effects on existing mining operations.

Environmental and engineering fieldwork has been completed on this route and the information collected as part of this fieldwork will be used to support the regulatory review of the proposed alternative. We do not anticipate this reroute will affect construction schedules.

### Field Work

Right-of-way flagging work that began in October will continue along the route through to the end of the year. Geotechnical work at PRGT's camp sites is ongoing, as is the geotechnical work taking place in Nisga'a Memorial Lava Bed Provincial Park.

Many of the environmental field programs and the flagging of priority environmental sites have now been completed. Activities still taking place are mostly related to archaeological, geotechnical, and fisheries work. In addition to this fieldwork, the environment team has been developing plans for various environmental training activities prior to construction. More information on these programs will be communicated as available.

For questions related to this and any field work, please don't hesitate to contact us using the phone number or email address provided at the end of the newsletter.

### BC Supports PRGT

For years, PRGT has worked hard to be a trusted neighbour, building strong relationships with communities near to the project corridor. We're pleased to have received a number of expressions of support from local governments and Chambers of Commerce across the pipeline corridor. These letters focus on the local benefits communities have and can expect to receive as a result of the project and speak to the constructive engagement PRGT has enjoyed with communities over the past two and a half years.

On behalf of the project, we would like to extend our gratitude to the communities we work with for their support.

To view some of the letters received, or to show your support for PRGT, please visit our website at:

<http://www.princerupertgas.com/b-c-supports-prince-rupert-gas/>

## In The Community

### Nov 13: Prince George Cougars Heroes Hockey Game

TransCanada was proud to sponsor the Prince George Cougars Heroes game, where local troops, veterans, first responders, and volunteers were honoured and recognized for their incredible service in their communities.

### Nov 25: NEBC Resource Municipalities Coalition Upstream Update Forum

As a Community Engagement sponsor, representatives from TransCanada will be attending the NEBC Resource Municipalities Coalition Upstream Update Forum in Fort St John at the end of November. All from the community are invited to attend. We hope to see you there!



## PRGT Project Activity Update #30



Representatives from Northern Lights College accept the \$250,000 investment from TransCanada at their campus in Dawson Creek.

## Skills Training and Education

### Northern Lights College

We know that financing is often one of the biggest barriers to post-secondary education for many students, which is why TransCanada was excited to announce our latest Skills Training and Education partnership with Northern Lights College at an event in Dawson Creek on October 20. The \$250,000 investment will go towards the purchase of welding booths for the College's proposed new trades training centre at the Dawson Creek Campus, as well as fund trades program bursaries for students in financial need.

"TransCanada's donation to the proposed new trades training centre will help NLC close the skills gap and ensure that students gain access to the right training in the right location at the right time," said Dr. Bryn Kulmatycki, NLC president and CEO. To learn more about the TransCanada Pipelines bursary, visit the NLC Foundation online at <http://www.nlc.bc.ca/About-NLC/NLC-Foundation>.

### Investing in the Community

#### Community Partners Addressing Homelessness - Connect Day

Heading into the Thanksgiving weekend, representatives from TransCanada were on hand volunteering at the Community Partners Addressing Homelessness (CPAH) Connect Day, as part of Homelessness Action Week in Prince George. CPAH is a network of approximately 40 service agencies and community partners who come together each year to address the issue of homelessness in the city. On Connect Day, individuals and families are able to come get free haircuts, photos, gently used clothing, lunch, and chat with agencies providing information related to community services such as free voice mail, housing, medical, addiction services, counselling and food services.

The survival backpacks handed out by CPAH are an important part of this day, and TransCanada was pleased to sponsor these this year. The backpacks contain essential items such as fleece blankets, gloves, hats, socks, several bus pass tickets, dental supplies and personal hygiene items, and were handed out to 250 individuals and families last year. We're proud to be a part of such an important initiative in the communities we live and work in, and congratulate CPAH on the incredible work they do.



Kiel Giddens and Lillian George, representatives from TransCanada's Prince George office, volunteer with CPAH by assembling survival backpacks for the homeless.

#### District of Port Edward Volunteer Fire and Rescue

The District of Port Edward Fire Chief, Shawn Pettitt, and his crew are often the first responders on the scene of a local emergency, so it's important that they are equipped with the latest technology like the lifesaving defibrillator recently donated by TransCanada. PRGT's Breanne Whyte travelled to Port Edward for a tour of the facilities and to learn how the new equipment will benefit the community. We are honoured to support the hard working team at the District of Port Edward Volunteer Fire and Rescue and we believe that these types of investments in communities are an essential part of being a good neighbour.



Chief Shawn Pettitt and his team from Port Edward Fire and Rescue with the new defibrillator donated by TransCanada.

## PRGT Project Activity Update #30

### Hope Air

It's easy to understand why Chrissy and Travis Hollman chose to raise their family in Terrace, B.C., with its small town feel and opportunities for growth. Four weeks after welcoming their son, Soren was airlifted to the children's hospital in Vancouver where he was diagnosed with a ventricular septal defect, causing his heart to overwork and pump fluid into his lungs. Though Terrace has nearly everything the family could ever need or want, the surgery Soren required was beyond the level of care available in Terrace. As a result, Soren needed to return to the children's hospital in a few months for open heart surgery; over 1,300 kilometres away from home.

With Chrissy on maternity leave, the family was on a limited income. The financial stress of traveling to Vancouver for surgery was overwhelming. As a nurse, Chrissy was familiar with Hope Air, a Canadian charity that arranges flights for those who need to travel for medical reasons, but face financial and distance barriers.

Three months after their emergency visit to the hospital, Soren traveled with his parents to Vancouver for the open heart surgery. "Hope Air assisted our stress-free surgery by supplying Soren and myself a flight to and from Vancouver," says Chrissy. "It was truly the only thing I did not have to worry about."

Families like Soren's are why TransCanada is proud to continue our partnership with Hope Air for the third year in a row. This \$15,000 donation will allow Hope Air to arrange 45 flights for BC residents, like the Hollman family. "Hope Air has done amazing work over the last 29 years to bridge the gap between home and hospital for thousands of children and adults. We are proud to be able to support Hope Air with our corporate donation," says John Dunn, Vice President of PRGT.



Doug Keller-Hobson, Executive Director of Hope Air, meets with Jaimie Harding, Community Relations Lead for Coastal GasLink, and Catie Underhill, Community Relations Liaison for PRGT, to discuss how TransCanada's donation will continue to benefit the people of northern BC.





**#201-3091 West Broadway  
Vancouver, BC  
V6K 2G9  
Phone: 604-871-0222  
Website: [www.beautycouncil.ca](http://www.beautycouncil.ca)**

November 16, 2015

Dear Mayors of British Columbia,

In 2003 the Provincial Government deregulated the majority of trades in BC; Cosmetology was included in this change. Since that time, this association has seen an increase in concerns about qualifications to practice in the industry – from consumers, business owners, practitioners and municipalities. Of particular note has been a continued desire for Certification in order for businesses offering hairdressing, esthetic/spa services and/or nail services to demonstrate professional industry standards. BeautyCouncil recognizes that sanitation, prevention and Infection Control practices following both provinces' Personal Service Establishment Guidelines as to why we are asking for your support in the following items.

BeautyCouncil Western Canada Certificate of Qualification in Hair, Esthetics and Nails includes measures to evaluate professional client interaction and techniques for services. The Cosmetology Association Western Canada (dba BeautyCouncil) has been a provincially recognized Cosmetology Trade Association since 1929. We represent approximately 6000 Hairdressers, Estheticians and Nail Technicians Salon and Spa Owners in BC and Alberta.

BeautyCouncil is asking you to support our request to municipalities to revise their current business license Bylaw requirements for Cosmetology businesses (Hairdressing, Esthetics/Spa, Nail Technology) to require that the owner/operator and employees produce and display the following documents issued by BeautyCouncil Western Canada:

- Current BeautyCouncil Membership
- BeautyCouncil BeautySafe Level 1: Infection, Prevention and Control Certificate to ensure the public that their practitioner is following general sanitation practices when servicing clients.
- BeautyCouncil Trade Certification to ensure the public that their practitioner is qualified in the trade of Hair, Esthetics and Nails.

The City of Surrey and New Westminster (Delta-Coming Soon) currently require as part of their Bylaws and Best Practices:

- BeautyCouncil Membership
- BeautyCouncil BeautySafe: Infection, Prevention and Control Certificate
- BeautyCouncil Certification of Qualification

*As a result, having these requirements has set industry standards to a new level and improved professional practices.*

The City of North Vancouver requires:

- BeautyCouncil Membership and
- BeautyCouncil Certificate of Qualification for Estheticians and Nail Technicians.

We have requested The City of North Vancouver to consider expanding this requirement to include Hairdressing.

We are making a concerted effort to contact all municipalities in British Columbia (and eventually Alberta) to include these measures of qualified and hygienic customer practices as part of their Best Practices model. BeautyCouncil could be responsible to monitor and track member requirements through participation of each Municipality.

On behalf of the BeautyCouncil Western Canada, we thank you for your consideration and we look forward to ensure communication on this proposal. Please do not hesitate to contact me directly with any further questions.

Regards,

Kym Elderkin  
BeautyCouncil Director of Education  
Cell: 604-703-4458  
Office: 604-871-0222  
[kym.elderkin@beautycouncil.ca](mailto:kym.elderkin@beautycouncil.ca)

Clerk

---

**From:** Dave Heiberg  
**Sent:** Tuesday, November 17, 2015 7:42 AM  
**To:** Clerk

Dwylla

Please add the following as a councillor report to our next council agenda.

PRRD November 12, 2015 Meeting.

Most of the agenda dealt with issues that did not pertain to Hudson's Hope.

There were three delegations.

1. Arthur Hadland re: Scentless Chamomile (Mayweed). Apparently this weed is very prolific and is easily spread. Requested that the board control identified sites. Looks like a Daisy but has no scent. Hudson's Hope has this weed. Resolution passed to refer this issue to the Invasive Weed Control Committee.
2. Foothills First Nation. Creating a grass roots society to represent their people and gain Federal recognition. They do not share the same vision as the three different Native organizations in the Kelly Lake area. Important for the PRRD to recognize who is representing these people for the future.
3. Hydro Construction Update. This was an in-camera session but the information shared was general in nature. Therefore it was agreed that it could be shared with the public. Hydro representatives were providing answers to previously asked questions. Bob Peever is the most senior manager that will be on site. He gave a construction update. Mostly concerning the clearing of the North and South shores and the progress of the work camp site. There was also considerable discussion around Traffic Management, Air and Noise Quality and Public Enquiries. Several questions regarding local hire, appears to be a problem.

The meeting held by Hrdro was followed by another in-camera meeting with Rob Botterell. This is sensitive information that I will share at a future in-camera meeting.

That's about all that would apply to our District.

Dave

Sent from my iPhone

CRI

## Tom Matus

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**From:** Gwen Johansson  
**Sent:** November-19-15 11:09 PM  
**To:** Clerk; Tom Matus  
**Cc:** Gwen Johansson  
**Subject:** Agenda items

Could you please put these items on Monday's agenda:

1. General Meeting: North Peace Economic Development Commission.

Background:

Last year Council decided to continue participating in the North Peace Economic Development Commission. Do we wish to continue? If so, fine. If not, we must give one year's notice and it has to be in place before January 1. So we would need to pass a resolution to withdraw at our December meeting. We would then continue for 2016 and would be out as of January 2017.

There has been some discussion about changing the focus of the group to be a "Community Development Commission" instead of "economic development."

The Saddle Hills area in Alberta has a development commission.

  
Thanks, Gwen

Mayor Gwen Johansson  
Sent from my iPhone

