



DISTRICT OF HUDSON'S HOPE

AGENDA

Council Chambers

Monday November 14, 2016 at 6:00 PM

1. Call to Order:

2. Notice of New Business:

Mayor's List

Councillors Additions

CAO's Additions

3. Adoption of Agenda by Consensus:

4. Declaration of Conflict of Interest:

5. Adoption of Minutes:

M1 October 24, 2016 Regular Council Meeting

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M2 October 18, 2016 Special Council Meeting

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6. Business Arising From the Minutes:

7. Delegations:

D1 Rick Loucks- BC Ambulance Service

Page 9

8. Staff Reports:

SR1 Signage and Branding Project

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SR2 Paperless Office-SharePoint

Page 13

SR3 Destination development

Page 14

9. Bylaws:

B1 MEMBERS OF COUNCIL, OFFICERS AND EMPLOYEES INDEMNIFICATION BY-LAW NO. 874, 2016

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10. Correspondence

C1 Northern News Release

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C2 UBCM Newsletter

Page 25

C3 Site C Construction Schedule

Page 26

C4 FCM Communique

Page 28

C5	Northern Health Media Advisory	Page 31
C6	Message from LGMA	Page 32
C7	Letter from the Honourable Stephanie Cadieux	Page 34
C8	Canadian Camping and RV Council	Page 36
C9	UBCM Newsletter Nov. 2	Page 38
C10	BC Hydro Construction Notification	Page 39
C11	BC Honours and Awards	Page 44
C12	Hudson's Hope Historical Society	Page 47

11. Reports by Mayor & Council on Meetings and Liaison Responsibilities

CR1	Councillor Gillis- North Peace Airport Society	Page 48
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12. Old Business:

13. New Business:

14. Public Inquiries:

15. Adjournment:



REGULAR COUNCIL MEETING
October 24, 2016
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Travous Quibell
Councillor Caroline Beam
Councillor Heather Middleton

Staff: CAO, Tom Matus
Foreman of Public Works, Layton Bressers
Corporate Officer, Tammy Andersen

Other: 9 in gallery

1. **CALL TO ORDER:**

The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.

RESOLUTION NO.161/16

M/S Councillors Gillis/Heiberg

THAT:

"The delegations be moved to the beginning of the meeting."

CARRIED

NOTICE OF NEW BUSINESS:

2.

Mayors Additions: Agenda Addition CR4, OB2

Councillors Additions: Agenda Addition CR3,CR4,CR5

Staff Additions: Agenda Addition OB1

3. **ADOPTION OF AGENDA BY CONSENSUS:**

The October 24, 2016 Council meeting agenda was adopted by consensus.

4. **DECLARATION OF CONFLICT OF INTEREST:**

5. **ADOPTION OF MINUTES:**

M1 **October 11, 2016 Regular Council Meeting Minutes**

0550-01

RESOLUTION NO.162/16

M/S Councillors Quibell/Middleton

THAT:

"The minutes of the October 11, 2016 Regular Council Meeting be adopted as amended."

CARRIED

6. **BUSINESS ARISING OUT OF THE MINUTES:**

- BA1 **SR1 RFD- Arena Concession** **0850-01**
- Cost analysis was presented to Council, position has been posted with closing date of October 27, 2016
- BA2 **SR7 RFD- Reservoir inspection** **5300**
- Inspection has not been completed
- BA3 **SR2 RPT-Campground Year End Report** **6130-20**
- New washrooms at Beattie Park maintenance, staff is aware.
- BA4 **D1 Bullhead Mountain Curling Club** **0810-01**
- Expense has been approved, lower cost due to wiring not needing to be replaced. Season expected to begin early January.
- BA5 **D2 YRB (North Peace) Ltd** **0510-20**
- Farrell Creek incident report forwarded
- BA6 **C9 Nominations for New Stop of Interest Signs** **0400-20**
- Staff working on, assistance from Historical Society
- BA7 **C10 Correspondence from Hilary Crowley** **0400-80**
- Letter of support to be sent, copy of motion to be included
- BA8 **CR1 Invitation to Northeast Resource Municipalities Coalition** **0400-50**
- Added to Old Business
- BA9 **NB2 Standing Community Recreation Engagement Committee establishment** **0360-01**
8100-01
- Terms of Reference not completed

7. **DELEGATIONS:**

- D1 **Jay Morrison –Spectra Energy** **6660-20**
- Safety is Core Value
 - Outline of Western Canada system
 - Information regarding the expansion project
 - Less than 1 KM of project falls within District of Hudson's Hope
 - N5 Compressor will be accessed off of Beryl
 - Work on N4 expected to start in January
 - South Loop access through Johnson Creek and Moberly Forest Roads
 - Merger agreement between Spectra and Enbridge signed Sept.6/2016
- D2 **Neil & Earlene Bitterman, Shaun Shephard – Emergency response and hazmat control of hazardous substances** **7130-01**
- Information in regard to procedures used for decontamination process
 - How can this process be approached differently in future? Are there any different protocols?
 - Protocols that were followed were proper first responder protocols for situation

- Will review with attendees to determine what other protocols may have been followed
- Discussion in regard to responsibility

8. **STAFF REPORTS:**

- SR1 **CAO- Action and Other Updates** **0110-01**
- Lunch Trailer- Will arrive on 25th. Discussion in regard to possibly trading for van.
 - Grants- requesting information from L&M to assist in new intake.
 - BC Bike Fund- Engage with Rec committee prior to applying, must state where locating. Refer to Staff to retrieve input as where most interest is for new pathway.
- SR2 **Appreciation and Recognition Policy**
- RESOLUTION NO.163/16
M/S Councillors Heiberg/Miller
THAT:
"Council approve the Appreciation and Recognition Policy as written"
CARRIED
9. **BYLAWS:**
- B1 **DOHH Council Procedure Amendment Bylaw No. 875, 2016** **3900-02**
- RESOLUTION NO.164/16
M/S Councillors Heiberg/Miller
THAT:
"Council adopt District of Hudson's Hope Council Procedure Amendment Bylaw NO. 875, 2016".
CARRIED
- B2 **MEMBERS OF COUNCIL, OFFICERS AND EMPLOYEES INDEMNIFICATION** **3900-02**
- BY-LAW NO. 874, 2016**
RESOLUTION NO.165/16
M/S Councillors Heiberg/Gillis
THAT:
"Council approve First, Second, and Third readings of "MEMBERS OF COUNCIL, OFFICERS AND EMPLOYEES INDEMNIFICATION BY-LAW NO. 874, 2016" as amended."
CARRIED
Staff to check for and review any existing indemnity bylaws.
10. **CORRESPONDENCE:**
- C1 **UBCM special edition newsletter** **0400-01**
- Auxiliary Constable Program
 - Councillors Gillis and Quibell to contact Cpl. Romanchych for direction.
- C2 **Northern Health Media Bulletin** **0400-80**
FOR INFORMATION

11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

- CR1 **Councillor Heiberg-UBCM** **0400-01**
- 85 million dollar Forest Enhancement, staff directed to look into possible funding projects
 - Support letter to be sent in regard to changing of wording for S.744 of the Local Government Act. Requesting that letter be forwarded to all Ministries. Councillor Heiberg to follow up with staff.
- CR2 **Councillor Middleton – Information Request re: Signage and Branding Project** **5330-01**
- Request for status update on signage project
 - Budget is available to complete project, signs in storage? Staff directed to follow-up.
- CR3 **Councillor Gillis- UBCM** **0400-01**
- To be brought forward to Strategic Planning Meeting
- CR4 **Mayor's Report to Council**
- Hudson's Hope Pharmacy: **0400-80**
 - Have coverage for now, concern that pharmacy will close due to not meeting requirements, some interest has been shown for position. Meeting at UBCM shows support. Request letter of support from Moberly Lake
 - Water Comptroller: **0400-20**
 - Inform residences with non-domestic use of ground water well that they must register. Have until February 2017 to register for free. Issue for District of Hudson's Hope's cattle producers. Stress importance of registering- First in Right, First in Time.
 - Discussion in regard to water licences.
 - Discussion in regard to Berm.
- CR5 **Business Walk** **0540-20**
- North Peace Economic Development Commission (NPEDC) will be holding a meeting for the businesses that were missed during the Business Walk.
 - NPEDC will be sending report to council in regard to the business walk

12. **OLD BUSINESS:**

- OB1 **Transfer Station Site** **5360-03**
- Change from share shed to share area
 - Risk assessment should be conducted
 - Signage/barriers required
- OB2 **Invitation to Northeast Resource Municipalities Coalition** **0400-50**
- Mayor Johansson invoked her right to rescind the motion made under resolution 159/16.
 - Discussion in regard to concerns of setting up expectation to join coalition due to invitation.
 - Discussion in regard to attendance at Coalition's meeting in Taylor.
- Motion brought forward for reconsideration

RESOLUTION NO.166/16

M/S Councillors Gillis/Quibell

THAT:

"The an invitation be sent to the Northeast Resource Municipalities Coalition requesting a presentation outlining Coalition membership and the Coalition's purpose, mission and goals."

CARRIED

13. **NEW BUSINESS:**

NB1 **Northeast Resource Municipalities Coalition**

0400-50

RESOLUTION NO.167/16

M/S Councillors Quibell/Miller

THAT:

"Council approves the travel and registration for up to 7 attendees to the Northeast Resource Municipalities Coalition Forum in Taylor BC."

CARRIED.

PUBLIC INQUIRIES:

14.

ADJOURNMENT:

15. Mayor Johansson declared the meeting adjourned at 7:55 pm

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Playground

07/25/16

UBCM resolution- Alternate Director

10/11/16

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson



SPECIAL COUNCIL MEETING
October 18, 2016
7:00 P.M.
MUNICIPAL HALL MEETING ROOM

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Heather Middleton

Absent: Councillor Nicole Gilliss
Councillor Travous Quibell
Councillor Caroline Beam

Staff: CAO, Tom Matus
Office Assistant, Becky Mercereau

Other: Pieter Bekker, FLNR, Water Allocation/Utility Regulation-
Manager & Deputy Comptroller of Water Rights
Glen Davidson, FLNR, Water Management Branch
Manager & Deputy Comptroller of Water Rights
Greg Van Dolah, FLNR, Dawson Creek Resource
Operations, District Manager

7 in gallery

1. **CALL TO ORDER:**
The meeting called to order at 7:10 p.m. with Mayor Gwen Johansson presiding.

RESOLUTION NO.160/16

M/S Councillors Middleton/Miller

THAT:

"The regular procedure be waived for the delegation to present."

CARRIED

7. **DELEGATIONS:**

Information on Water Rights in British Columbia

Pieter Bekker, Glen Davidson, and Greg Van Dolah, from the Ministry of Forests, Land, and Natural Resources, made a presentation to Council with information on a variety of water related issues.

Water Rights and New Act

- In February 2016, the Water Sustainability Act (WSA) was introduced; which now replaces the old Water Act
- Some of the areas that are dealt with in the act are protection of stream health, regulation of groundwater, licences for groundwater, new fees and rental rates, groundwater protection and enhanced dam safety
- Now with groundwater licences they can start collecting information on aquifers

- Domestic use does not require a licence, but you can register them
- People are advised to keep records when you sink your well and when you start using the well
- Dealing with the water quantity, not the water quality
- All non-domestic groundwater waters have 3 years to apply
- Currently in the process of policy and regulation development

Dam Safety

- Monitor dam safety on all dams in BC, including privately owned dams
- Current projects at the WAC Bennett Dam are the spillway upgrades and the riprap project
- Current project at the Peace Canyon Dam is the gate rehabilitation
- Fracking is a concern around dams because of the increased number of localized earthquakes and the costs of repair and/or maintenance from these earthquakes
- No more licences will be issued within an agreed upon distance from the dams

Site C Project

- They will be monitoring water during the construction
- Diversion and storage water licenses have been issued
- The reservoir water will have a narrow band with not a lot of fluctuation in levels
- Independent engineers and environmental monitors have been hired who report directly to them
- The effects on surface and ground water from the Site C project are not completely known; monitoring wells are being established to look at the quality and quantity of this water prior to the construction
- If you find the project is affecting your water source and there is a link with the construction, BC Hydro has to provide another source of water for you, replace the intakes or replace the well
- The water license for this project has been issued for 40 years, instead of indefinitely like has been done in the past
- Bridges are completed for accessing the construction site
- All equipment on the construction site is using bio-degradable fuels
- Test holes will start to be completed in the Spring for the Hudson's Hope berm, with preliminary designs to follow
- With the berm the District should consider the effects on the water treatment plant, boat launch tie ins and walking trails
- Highway realignment work is being worked on
- Fish passage facility will allow fish to swim into the facility and then be trucked to the appropriate spots determined by the type of species it is

- BC Hydro did receive some exemptions, for example using equipment in the river, but they are required to do environmental monitoring afterwards
- Questions on the damages to the aquatic life from going from a river to a lake or reservoir

Lynx Creek Landslide

- Questions on continual landslides that may occur once the reservoir is completed and the heavy metals and toxics that could be released as has happened with the Lynx Creek landslide
- Questions on the toxics being released into the water and whether it is of concern; however, it is being released whether it is into the Peace River or a new reservoir
- Takes approximately 17 days to flush the reservoir; but questioned if the entire reservoir actually flushes out
- There were many concerns when the Dinosaur Lake reservoir was completed with the landslides there, but no problems on that reservoir and no toxics being detected there
- The majority of the trees will be cleared which will help with keeping mercury out of the water, but was requested that some tree life be preserved for the aquatic life
- More access points for boats and for "car top" water crafts be looked at to make it more of a recreation area

It was recommended that the community protect their water sources and think of alternative sources that can be used if ever their current source was contaminated.

Recommended that Council speak with other agencies that also deal with water such as Northern Health, Ministry of Environment, etc.

The District will help to get information to residents with regards to registering their domestic wells. As well, as get information to the non-domestic users within our District.

ADJOURNMENT:

Mayor Johansson declared the meeting adjourned at 9:19 pm

DIARY

Conventions/Conferences/Holidays

Beryl Prairie Playground

UBCM resolution- Alternate Director

Diarized

07/25/16

10/11/16

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson



DISTRICT OF HUDSON'S HOPE

Delegation to Council Request Form

Name of person or group wishing to appear before Council:

Rick Loucks - BC Ambulance Service

Subject of presentation: Community Paramedic - Introduction and update

Purpose of presentation:

- ☒ information only
- ☐ requesting a letter of support
- ☐ requesting funding
- ☐ other (provide details)

Contact person (if different than above):

Telephone number: 250 219 1354

Email address: Rick.Loucks@bcehs.ca

Will you be providing supporting documentation? ☒ Yes ☐ No

If yes: ☒ handouts at meeting
☐ publication in agenda (one original due by 4:30 the Wednesday prior to your appearance date)

Technical requirements:

- ☐ flip chart
- ☐ multimedia projector
- ☐ laptop
- ☐ other

Rules for Delegations:

1. fifteen minute maximum
2. name of person and or group and subject will be published in agenda (available to public and on internet)
3. direct your presentation to Council
4. Council may have questions
5. be courteous and polite
6. be respectful
7. is not a debate
8. don't expect an immediate answer
9. may not be on date requested as limit of three delegations per meeting on a first come, first served basis
10. bring enough handouts if your material is not published in agenda (the District will not provide reproduction services)

Helpful Suggestions:

- have a purpose
- get right to your point and make it
- be concise
- be prepared
- don't waste time
- state your request if any
- multiple-person presentations are still ten minutes maximum
- may be people in gallery who support or oppose you
- the Recording Secretary may ask for any relevant notes from you if not handed out or published in the agenda

I understand and agree to these rules for delegations

Rick Loucks

Name of Delegate or Representative of Group

R. Loucks
Signature

Nov 01, 2016
Date

For Office Use	
<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected
By (signature): _____	<input type="checkbox"/> Mayor <input type="checkbox"/> CAO
Appearance date if applicable: _____	
Applicant informed of approval/rejection on (date): _____	
By (signature) _____	Date: _____

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
SUBJECT: Signage and Branding Project
DATE: November 9, 2016
FROM: Tammy McKeown, Corporate Officer

This project was implemented in 2014 with an approved budget of \$134,908. The 2014/2015 total project cost was \$139,869.63. Additional locations that were originally identified for the project were:

- Tourism Maps at the Visitor Center. These maps are also outdated and the structures old and in need of replacement.
- Additional Destination Signs that would feature locations identified by Council as tourist points of interest. For example Alwin Holland (Teapot and Teacup Islands) and Pioneer Cemetery.
- Tourism Maps at the Welcome Signs. The current log structure is rotting and needs to be replaced as well as the map is out of date.
- Tourism Maps at the Visitor Center. These maps are also outdated and the structures old and in need of replacement.
- Additional Destination Signs that would feature locations identified by Council as tourist points of interest. For example Alwin Holland (Teapot and Teacup Islands) and Pioneer Cemetery.
- The large wooden District of Hudson's Hope Sign, the log Library sign and the log Museum Signs need to be looked at and discussion had on replacing.
- Beattie Park Wood Signs. To be removed or replaced. We could look at keeping the rock structure and updating the actual sign.
- Other areas as identified by Council.

We received grants from the Economic Development Capacity Building (EDCB) in regard to this project in 2014 and 2015. We will be requesting another grant from EDCB for the 2017 year, to be used to complete the project. We have some of the required signs in storage but additional signs will need to be purchased if we are going to install them at all the identified locations.

We are planning on completing the project in the spring of 2017.


Tammy McKeown, Corporate Officer

2014 Signage Budget	\$	129,700.00
Additions to Budget	\$	5,208.00
Total Approved Budget	\$	134,908.00

Quote Signage Estimate	\$	123,287.15
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Completed Works

Invoice No. 1254	\$	1,232.00	
Invoice No. 1079	\$	4,312.00	
Invoice No. 1336	\$	5,577.60	
Invoice No. 1337	\$	6,361.60	
Invoice No. 1334	\$	7,392.00	
Invoice No. 916	\$	67,165.28	
Invoice No. 1358	\$	11,686.75	
	\$	103,727.23	A

Additions to Original Quote

Estimate No. 690	\$	5,208.00	
	\$	5,208.00	A

Total Complete to date 2014	\$	108,935.23
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Not Complete

Invoice No. 747	\$	15,243.20	A
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2014 Expected Total Complete:	\$	124,178.43	A
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Deferred to 2015

Invoice No. 867	\$	10,931.20	
Invoice No. 871	\$	4,760.00	
	\$	15,691.20	B

2014/15 Total Project Cost	\$	139,869.63	A+B
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Total as per 2014 Budget	\$	134,908.00
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Over budget amount to budget for
in 2015

\$	4,961.63
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REQUEST FOR DECISION

RFD#:	Date: November 9, 2016
Meeting#: CM11142016	Originator: Tammy McKeown
RFD TITLE: Paperless Office- SharePoint	

BACKGROUND:

In an attempt to become a paperless office the District has purchased tablets for the Mayor and Council and for the senior staff members. Agendas are no longer being printed for these individuals as they are now being supplied electronically.

DISCUSSION:

To be able to provide the Agendas in a more efficient manner, we need to utilize a secure platform for delivery. We are looking at software options that will assist us in meeting the end goal of a completely paperless office from Agendas through Records Management. There is a large amount of research and planning that must be done prior to being able to implement the full Meetings and Records Management Solution, however, we need a program for the interim to deliver the Agenda packages.

IT Solutions has informed us that we already have the licensing for SharePoint Online through our current subscription to Office 365. They would be able to spin up a site, create a repository and send out a link to pilot users without much effort.

Some of the highlights of using SharePoint are:

- Minimize the number of steps to access documents
- Worldwide access to system from any device with browser
- No additional fees
- Ability to map SharePoint site in file explorer for internal staff
- Secure platform that can have granular security if solution scales out beyond agendas/council items.

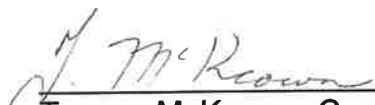
BUDGET:

No additional costs.

RECOMMENDATION / RESOLUTION:

That:

"Council approve the utilization of SharePoint for creation of electronic agendas"


Tammy McKeown, Corporate Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
SUBJECT: Destination Development Program
DATE: November 9, 2016
FROM: Becky Mercereau, Office Assistant

RECOMMENDATION:

THAT: *"Council send a Councillor to the November 30th session for Destination BC's Destination Development Program in the Northern Tourism Region."*

ADMINISTRATOR COMMENTS:

Report Approved by:



Tom Matus, CAO

INFORMATION

Emily and myself have worked together and completed the attached comprehensive inventory for Destination BC's Destination Development Program in the Northern Tourism Region (electronic copy only). Emily attended the September 16th program launch and Emily and Becky will both attend the next session in Fort St John on November 30.

The Comprehensive Inventory for Hudson's Hope has been completed and submitted to Destination British Columbia on November 9th. They did advise that they can set up a meeting with Mayor and Council to provide input to this analysis if requested. The Mayor and Council may also attend the November 30th session along with staff.

This is a comprehensive planning program that will feed into the 10 Year Provincial Destination Development Strategic Plan. A key aspect of the Destination Development Program is a comprehensive inventory which is a considerable undertaking.

Destination British Columbia is working in new ways to develop products and destinations, increase quality of visitor experiences, and ensure a high standard of services and amenities are in place to generate and sustain long-term demand for BC's tourism industry.

As a result of the destination development planning process, the following outputs will be created in each planning area:

1. **Situation Analysis** that will provide an in depth overview of the current market trends and existing destination development activities or issues that are directly affecting tourism in your area

2. **Asset Inventory** that will provide an updated list of tourism assets to assist in strategy development, implementation and further tourism planning.
3. **10-Year Destination Development Strategy** to guide long term planning and development that will include:
 1. Identification of the area's unique products, amenities and experiences;
 2. Identification of strategic priorities;
 3. Identification of policy areas that may impede future development activities;
 4. Identification of partners and resources needed to support goals, and
 5. Guidance on action and implementation planning

Report prepared by: BMercereau
Becky Mercereau, Office Assistant

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
SUBJECT: Bylaw No. 874, 2016
DATE: November 8, 2016
FROM: Tammy Andersen, Corporate Officer

RECOMMENDATION:

THAT:

"Council adopt the "MEMBERS OF COUNCIL, OFFICERS AND EMPLOYEES INDEMNIFICATION BY-LAW NO. 874, 2016".

ADMINISTRATOR COMMENTS:

Recommend that Adoption of Bylaw No. 874 be defeated.

Report Approved by:


Tom Matus, CAO

INFORMATION:

A review of "Indemnification Bylaw No. 674, 2004" (see attached) was completed. It has been determined that Bylaw 674 and Bylaw 874 are basically identical in form and format.

Report prepared by:


Tammy McKeown, Corporate Officer

DISTRICT OF HUDSON'S HOPE

Bylaw No. 674

A bylaw to provide indemnification for municipal officials against actions and prosecutions brought against them in connection with the performance of their duties.

WHEREAS the *Local Government Act* provides that the Council may, by bylaw, provide that the municipality will indemnify its officials against an award of damages or penalty imposed as a result of a claim or prosecution brought against them in connection with the performance of their duties, and in addition, pay legal costs incurred in a court proceeding arising out of the claim or prosecution;

NOW THEREFORE the Council of the District of Hudson's Hope, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as "Indemnification Bylaw No. 674, 2004".

2. In this Bylaw,

"municipality" means the District of Hudson's Hope.

"municipal official" means

- (a) a member of the Council;
- (b) a municipal officer or employee;
- (c) a member of a municipal commission established by the Council under section 143 of the *Community Charter*;
- (d) a member of an advisory planning commission appointed by the Council;
- (e) a member of a board of variance appointed by the Council;
- (f) a volunteer who participates in the delivery of services by the municipality under the supervision of an officer or employee of the municipality; and
- (g) a member of a select or standing committee who is not also a member of the Council.

3. The municipality will indemnify its municipal officials against any claim for damages or prosecution brought against them in connection with the exercise or intended exercise of their powers or the performance or intended performance of their duties or functions, including any legal costs incurred in a court proceeding arising out of the claim or prosecution.
4. Section 3 applies in respect of a person who was a municipal official at the time they exercised or intended to exercise the powers, or performed or intended to perform the duties or functions, in respect of which the claim or prosecution arises, whether or not they are a municipal official at the time the claim is made or prosecution is brought.
5. The provisions of section 3 do not apply in any case where a Court makes a finding that the municipal official:
 - (a) has been grossly negligent or dishonest, or engaged in wilful or malicious misconduct, or
 - (b) in the case of an officer or employee, has acted contrary to the terms and conditions of their employment, or
 - (c) has acted contrary to an order given by a person in authority over them.
6. Where indemnity is or may be claimed under this Bylaw by a municipal official they shall, immediately on receipt thereof, forward to the corporate officer appointed by the Council under section 148 of the *Community Charter* every statement of claim, writ of summons, information, notice, letter, document or advice relating to the claim or prosecution in respect of which the indemnity is or may be claimed.
7. Where indemnity is or may be claimed under this Bylaw by a municipal official they shall not:
 - (a) without the written consent of the municipality assume any liability, settle any claim or enter any plea except at their own cost, and no indemnification shall be paid in relation to any assumption of liability, settlement or plea made without such consent; or
 - (b) interfere with the municipality in any negotiation or settlement or in any legal proceedings with respect to such claim or prosecution, including the appointment of legal counsel to defend such claim or

prosecution, appointment of which shall be entirely at the discretion of the municipality or its insurer;

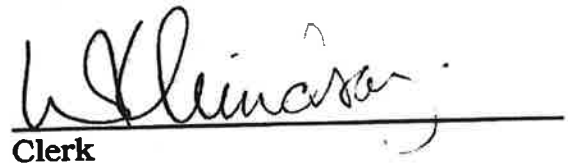
and wherever requested by the municipality or its legal counsel such municipal official shall:

- (c) assist in securing of information and evidence and the attendance of witnesses and shall themselves, where required by the municipality or its legal counsel, give evidence; and
 - (d) co-operate with the municipality in the conduct or defence of any action or proceedings, including any negotiation or settlement, or in the conduct of any appeal taken by the municipality on behalf of the municipal official.
8. Compliance by municipal officials with the provisions of sections 6 and 7 of this Bylaw is a condition precedent to the municipality's obligation to indemnify them under this Bylaw.
9. Municipal Public Officers Indemnification Bylaw No. 470, 1992 is repealed.

Read for a First Time on the 9th day of November 2004.
Read for a Second Time on the 9th day of November, 2004.
Read for a Third Time on the 9th day of November, 2004.

ADOPTED on the 23rd day of November, 2004.


Acting Mayor


Clerk

Certified a true copy of Bylaw No. 674 this
____ day of _____ 2004.

Clerk



BYLAW NO. 874, 2016

A by-law to provide indemnification for Members of Council, Officers and Employees against actions arising from the performance of their duties.

1. Title

This Bylaw shall be cited as the **“MEMBERS OF COUNCIL, OFFICERS AND EMPLOYEES INDEMNIFICATION BY-LAW NO. 874, 2016”**.

2. In this By-law, unless the context otherwise requires;

“Municipality” – means the District of Hudson’s Hope duly incorporated by Letters Patent pursuant to the provision of the Municipal Act (British Columbia);

“Members of Council, Officers and Employees” – means and shall include present Members of Council, officers, employees, volunteer firefighters and former members of Council, officers and employees of the Municipality against whom any claim for damages is brought arising out of the performance of their duties while members of Council, officers, or employees of the Municipality but does not include independent contractors engaged by the Municipality from time to time or professional persons such as lawyers, accountants, architects, planners, engineers, and others who advise the Municipality from time to time on a fee for service basis;

“Indemnify” means to pay the amounts required or incurred (a) to defend an action or prosecution brought against a person in connection with the exercise or intended exercise of the person’s powers or the performance or intended performance of the person’s duties or functions; (b) to satisfy a judgment, award or penalty imposed in an action or prosecution referred to in paragraph (a); or (c) in relation to an inquiry under the Public Inquiry Act, or to another proceeding, that involves the administration of the City or the conduct of City business, but does not extend to a fine that is imposed as a result of a conviction for an offence, other than a strict or absolute liability offence;

3. The Municipality will indemnify its Members of Council, officers and employees against any claims for damages against a member of Council, officer or employee arising out of the performance of their duty and, in addition, pay legal costs incurred in a court proceeding arising out of the claim.

4. The provisions of Section 3 hereof do not apply in any case where a member of Council, officer or employee:
- a) has been grossly negligent, or,
 - b) has willfully acted contrary to the terms and conditions of the employment; or,
 - c) has acted contrary to an order given by a superior.
5. The Municipality will not seek indemnity against its Members of Council, officers or employees where the actions of those Members of Council, officers or employees result in a claim for damages against the Municipality by a third party unless the Member of Council, officer, employee has been grossly negligent or has willfully acted contrary to the terms of their employment, or to an order of a superior.
- 6.
- a) Where indemnity under this By-law is or may be claimed by any Member of Council, officer or employee, they shall immediately, upon receipt thereof, forward to the Chief Administrative Officer of the Municipality every Statement of Claim, Writ, letter, document or advise relating to a claim against them in respect of which indemnity is or may be claimed under this By-law.
 - b) Where indemnity under this By-law is or may be claimed by a Member of Council, officer or employee such Member of Council, officer or employee shall not:
 - i. voluntarily assume liability or settle any claim except at their own cost and no indemnification will be paid in relations thereto; or,
 - ii. interfere with the Municipality in any negotiation, settlement or in an legal proceedings with respect to such claim;and that whenever requested by the Municipality such Member of Council, officer or employee shall:
 - iii. aid in securing of information and evidence and the attendance of witnesses and shall themselves, where required by the Municipality give evidence; and,
 - iv. cooperate with the Municipality in the defence of any action or proceedings or in the prosecution of any appeal taken by the Municipality on behalf of the Member of Council, officer or employee.

7. Compliance by Members of Council, officers and employees with the provisions of Section 6 of this By-law constitutes a condition precedent to the Municipality's liability to indemnify Members of Council, officers or employees as provided in this By-law.
8. This Bylaw shall come into effect on the date this bylaw is adopted.

Read a First Time this day of , 2016.
Read a Second Time this day of , 2016.
Read a Third Time this day of , 2016.
Adopted this day of , 2016.

MAYOR

CAO

Certified a true copy of Bylaw No. 874, 2016

this ____ day of _____, _____.

Clerk

NEWS RELEASE

**For Immediate Release
October 19, 2016**

Access to health services across the regions highlighted at Northern Health board meeting

New and improved services and resources undertaken by Northern Health and its partners to improve the delivery of health services were highlighted for the Board during their regular meeting in Prince George on October 19th, 2016. The board also heard about significant awards garnered by Northern health staff and physicians.

The expansion of access to magnetic resonance imaging (MRI) in northern B.C. will grow significantly over the next year as the Request for Proposals (RFP) process has been completed and the tender has been awarded for three new MRIs as part of the Northern Health 10-year medical imaging strategy. The MRIs will be located in Terrace, Fort St. John and Prince George (replacement for UHNBC).

"We know in our expansive region that sometimes travel is required. Establishing MRIs to serve people in the northwest and northeast can reduce some of the travel burden," states Dr. Charles Jago, Northern Health Board Chair. "This is a significant first step in enhanced medical imaging opportunities in our communities."

The Board also heard details regarding the visit by their Royal Highnesses The Duke and Duchess of Cambridge to Haida Gwaii on Friday, September 30th. The Duke and Duchess toured the new hospital and health centre and met with Northern Health physicians, health care workers, patients and their families.

Haida Gwaii Hospital and Health Centre – Xaayda Gwaay Ngaaysdli Naay will officially open for service to the public in November and is the first facility in Northern Health that carries both an English name and a First Nations name.

An update on community consultations on 'Growing up Healthy in Northern BC' was also presented during the board meeting. Completed by the end of July, consultation results are being analyzed for a comprehensive report upcoming. There were two main approaches to listening to residents. The first approach included community meetings that were held across the north, including open public sessions, stakeholder focus groups and youth groups. The second approach was an electronic process where residents were also asked to

contribute ideas and select priorities through an innovative online process, using Thoughtexchange as the platform for that engagement.

A total (allowing for overlap) of 874 participants engaged in these consultations, providing their thoughts, feedback and ideas for supporting child health in the north. Some of the suggestions brought forth from the public included:

- Focus on traditional First Nations and Aboriginal culture
- Increase supports for mental health and substance use issues for children and youth
- Increase access to existing recreation and culture activities
- Reducing use of technology (or use too young)
- Address poverty and related issues (food security well noted)

“Prioritizing child health is one way we are working to improve the current and future care of northern B.C. residents,” said Cathy Ulrich, Northern Health President & CEO. “We are grateful for the input of those people who live, work, learn and play in northern communities as we work together to support living well and preventing disease and injury.”

Northern Health, the Cariboo Chilcotin Regional Hospital District, the Cariboo Regional District and Barkerville Gold Mines partnered in the establishment of the Wells Primary Care Clinic. The clinic will host a visiting Nurse Practitioner and is a great example of how community partnerships improve access to health care. The official opening occurred on September 20, 2016.

Award-winning Northern Health staff and physicians were hailed at the meeting:

- Barb Crook, Health Services Administrator, Mackenzie & District Hospital & Health Centre is this year’s recipient of the Health Care Hero Gold Apple award.
- Dr. Nadine Caron, an Associate Professor in the Department of Surgery and Co-Director of the UBC Centre for Excellence in Indigenous Health, has received the Dr. Thomas Dignan Indigenous Health Award from the Royal College of Physicians and Surgeons.
- Dr. Becky Temple, Clinical Instructor, Department of Family Practice has been awarded the 2016 Clinical Faculty Award for Excellence in Community Practice Teaching by the Faculty of Medicine.

The next Northern Health Board Meetings will be held in Prince George on December 3 & 4.

Media Contact

Northern Health Media Line 1 (877) 961-7724

Urban Deer Management Funding Applications Now Available October 26, 2016

The Province has been working with UBCM to develop a new urban deer cost management cost-sharing funding program. The Provincial Urban Deer Cost Share Program will help local governments or First Nations with funds to help address urban deer management challenges through operational or research projects. The program application is now available. [Read more](#)



Species at Risk Engagement

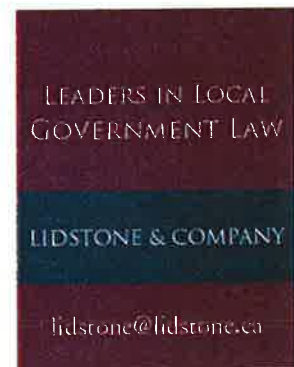
The BC Ministry of the Environment has created an engagement website to gather input on species at risk. Comments will be accepted until November 30, 2016. [Read more](#)



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Deadline Approaching for Phase 2 of BC Rural Dividend Program

Local governments are reminded that October 31, 2016 is the deadline for phase 2 of the BC Rural Dividend Program. The Program is providing \$25 million a year over three years and is aimed at assisting rural communities with a population of 25,000 or less to reinvigorate and diversify their local economies. [Read more](#)



Congratulations to Prize Draw Winners

Councillor Pat Corbett-Labatt from Port Hardy and Councillor Michele Babchuk from Campbell River are the lucky winners of the 2016 Convention Prize Draws. Councillor Corbett-Labatt won the Explore the Floor 40" Smart LED TV and Councillor Babchuk won a Samsung Galaxy tablet for completing the Convention Evaluation.

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From: Project Team, Site C <sitec@bchydro.com>
Sent: Friday, October 28, 2016 2:14 PM
To: Project Team, Site C
Subject: Site C Construction Bulletin - October 28, 2016

Site C Construction Schedule: October 31 – November 13

The following construction activities are scheduled to occur October 31 – November 13:

Dam site area – north (left) bank and south (right) bank

- The main civil works contractor will continue to mobilize crews, material and equipment.
- Excavation will continue on the north and south banks. This may include blasting on the south bank.
- Drilling and the installation of geotechnical instrumentation will continue on the south bank.
- Work will continue on the south bank drainage tunnel and access ramp.
- Work will continue on the south bank cofferdam and approach channel.
- The placement of riprap may continue along sections of the south bank shore.
- Aggregate will be crushed on the south bank and work will continue to construct concrete batch plants.
- Preparation work will begin to construct the foundation for the roller-compacted-concrete buttress.
- Work will continue to construct a storage site for excavated surplus material on the east and west sides of the confluence of the Moberly River. A storage site is also being constructed on the north bank of the Peace River, to the west of the temporary Peace River construction bridge.
- Work will begin to construct in-river dikes for the storage site areas.
- Road maintenance activities will continue as required.
- Work will continue to construct the Moberly River construction bridge. This will include pile driving.
- A temporary forestry bridge will be installed across the Moberly River.

Other work areas

- Construction of the viewpoint will continue on the north bank of the Peace River, above the dam site.
- The main civil works contractor will be surveying at the 85th Avenue Industrial Lands.
- The Ministry of Transportation and Infrastructure's contractor will demobilize from Old Fort Road. Work will resume in spring 2017.
- BC Hydro's contractor will demobilize from 271 Road. Work will resume in spring 2017.
- Operations will continue in Wuthrich Quarry and trucks will haul material from the quarry to the dam site.
- Work may begin to construct an access road into Portage Mountain Quarry.
- Heritage and survey work will continue for the Highway 29 realignment at Cache Creek/Bear Flat.
- Clearing will occur at Peace Canyon to prepare for switchyard expansion. Clearing will also occur in sections in and along the transmission line right-of-way between the Site C dam site and the Peace Canyon Dam.
- Survey work and staking will occur along the transmission line right-of-way.
- Work will begin to upgrade existing access roads that connect to the transmission line right-of-way. This will include clearing, construction of ditches and vehicle pull-outs, installation of culverts and final resurfacing.

Please note that all activities listed in this construction bulletin are based on the latest information in our construction plan and are subject to change.

What to Expect

While this work takes place, local residents can expect the following:

- There will be truck traffic on public roads as construction crews mobilize and the hauling of rock and timber continues. This will include increased industrial traffic on resource roads and public roads from Chetwynd leading to the dam site on the south bank.
- Some noise will occur in the vicinity of the dam site and along public roads as a result of the scheduled construction activities.

- Some noise and vibration will result from the periodic blasting that is occurring in Wuthrich Quarry. Material hauling may occur at night.
- Some noise will occur in and around the transmission line right-of-way as a result of clearing and access road upgrades. There may be minor traffic delays while upgrades are completed on the access roads.
- Early morning and night shifts may be scheduled, as well as shifts on the weekends.
- For boater and worker safety, boats will need to stay clear of active in-river work areas. These areas are clearly identified with signage and markings.

Learn More

- Visit the project website: sitecproject.com
- Follow the Site C Twitter account: [@sitecproject](https://twitter.com/sitecproject)
- Call the toll-free project line: 1-877-217-0777
- Email the project team: sitec@bchydro.com

Please [click here](#) to view a print-ready PDF in your web browser.

You are receiving this Construction Bulletin because you subscribed to receive email updates on construction for the Site C Clean Energy Project. To unsubscribe, please reply to this email with 'UNSUBSCRIBE' in the subject line.

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From: FCM Communiqué <communiqué@fcm.ca>
Sent: Friday, October 28, 2016 1:18 PM
To: Tammy McKeown
Subject: FCM Voice - Week of October 24, 2016

FCM NEWS | October 28, 2016

f in t d

Voice

Canada's Voice of
Municipal Government



FCM brings Phase 2 priorities to Finance Committee

On Wednesday, FCM Second Vice-President Sylvie Goneau appeared before the House of Commons Standing Committee on Finance to discuss municipal Phase 2 infrastructure priorities. She told Members of Parliament that Phase 2 investments must unlock the potential that already exists in municipalities of all sizes. Vice-President Goneau talked about empowering municipal leaders through allocation-based investments, as well as

about cost-sharing arrangements, critically needed housing investments and an expanded rural infrastructure fund. You can read her speech [here](#).

IN THIS ISSUE

- Brock Carlton moderates housing panel
- On the road to COP22
- Message from FCM Corporate Sponsor: Insurance Bureau of Canada

Brock Carlton moderates housing panel

FCM CEO Brock Carlton moderated a panel on housing on Tuesday, as part of The Canadian Housing and Renewal Association and the Canadian Alliance to End Homelessness "Housing on the Hill" event. The panel, entitled "What are the parties saying about housing?", featured Members of Parliament Adam Vaughan, Karen Vecchio and Marjolaine Boutin-Sweet. The event came just days after FCM released its comprehensive submission for the National Housing Strategy. [Canada's Housing Opportunity](#) is a 10-point roadmap to ensure that every Canadian has a safe and affordable place to call home.

On the road to COP22

Next month, Marrakech will host the 22nd meeting of the [Conference of Parties](#) (COP22). From November 14 to 17, FCM representatives will be taking part in a number of events to share the vital role municipalities play in reducing greenhouse gas emissions. Stay tuned for more information on our presence at this global climate conference — and follow us on [Twitter](#) for highlights and updates before, during and after the event.

Insurance Bureau of Canada – Reducing the Fiscal Costs of Disasters

Natural catastrophes are costing Canadians more money. Insurance can help protect Canadians from the financial impact of a natural disaster, and seek to work collaboratively with governments to manage the costs. For more information on IBC's national disaster strategy, visit their [website](#).



FCM Tweets

Phase 2 must continue allocation-based investments and a 50% federal share for new #infra projects: @sylvie_goneau to FINA.

.@FCM_Brock moderates #HoH2016 panel on housing this AM @TOAdamVaughan @karen_vecchio & @MarjBoutinSweet. <http://bit.ly/2eDRdKA> #CDNmuni

FCM pres. @clarksomerville's statement on #Habitat3 & the essential role that munis play <http://bit.ly/2f031QN> #cdnmuni

Help your municipal staff expand their sustainability knowledge

Ask your staff to subscribe to FCM Green email updates, and get the latest on our new guidebooks, reports and case studies, as well as events, training, webinars and more. These email updates are also the best way to keep up to date on our new climate change and asset management programs as well as on funding opportunities through our Green Municipal Fund.

Subscribe today

Find us: [f](#) [in](#) [t](#) [v](#)

FCM

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24 Clarence Street, Ottawa, Ontario K1N 5P3 | T. 613-241-5221 | F. 613-241-7440

This newsletter was sent to district@hudsonshope.ca.
To opt-out, follow this link: [Unsubscribe](#) | [Privacy Policy](#)
[View email in your browser](#)

MEDIA ADVISORY

October 28, 2016

Influenza Season and Flu Clinics Media Teleconference

Dr. Andrew Gray, Northern Health Northern Interior Health Officer, and Patricia Strim, Regional Nursing Lead, Public Health Regional Communicable Diseases will be available to discuss the upcoming influenza season and flu clinics in the Northern Interior on Monday, November 7th, 2016.

Due to a high volume in calls and requests from the media regarding influenza and vaccination in 2016, this is the most efficient way we can support answering your questions and delivering the most up-to-date and correct information about influenza vaccination in northern BC.

When: Monday, November 7, 2016

Time: 10:30 a.m.

Teleconference Details: Teleconference 1-877-385-4099 Participant 7628579#

Media contact:

NH media line - 1.877.961.7724



MESSAGE TO LGMA MEMBERS FROM THE BOARD OF DIRECTORS

The Board of Directors of the LGMA has been increasingly concerned that the ability of local government professionals to effectively carry out their roles and responsibilities as non-partisan, neutral public servants is being impacted by questionable conduct by some elected officials and the effect this is having on respectful workplaces.

At its 2016 Convention, Resolution B70 on the introduction of an integrity commissioner for local government in BC was referred to the UBCM Executive for further policy work in collaboration with the Ministry for Community, Sport and Cultural Development and the LGMA. The results of the collaborative policy review process will be reported back to the UBCM Executive at the 2017 Convention. The LGMA is hopeful that positive, constructive options can be identified.

The resolution reinforces efforts that have been under way for several months by the UBCM, Ministry and LGMA to identify potential legislative and non-legislative tools to address incidents of conflict among elected officials, inappropriate behaviour towards staff, questionable behaviour at council/board meetings or in interactions with the public, conflict of interest violations and breaches of other procedures and regulations.

In addition to the work being done with UBCM and the Ministry, in March 2015, staff were asked to prepare a discussion paper for the Board outlining the influences that may be impacting CAOs and senior management staff in local governments, and options for the LGMA to respond to the changes it perceives are occurring. In September 2015, the Board reviewed the discussion paper and endorsed the recommended actions. The discussion paper can be found on the LGMA website at: [LGMA | LGMA: Supporting CAOs and Senior Managers into the Next Decade](#)

The recommended actions are currently being implemented, and the LGMA has increased the number and quality of educational and professional development programs to support members to deal with these challenging circumstances. These have included sessions at CAO forums on conflict management and leading challenging communications, and joint training sessions between LGMA and the Local Government Leadership Academy at the Elected Officials LGLA Forum on conditions for a respectful workplace, respectful communications and the requirements for collaboration and relationship-building. In addition to this work, the Board will also be reviewing a range of potential educational and member services in 2017 to further assist members with the effects of these challenges on their careers and personal well-being.

We welcome your comments and feedback. Please feel free to contact myself, your Chapter Director or any other members of the Board directly or provide your inputs to Nancy Taylor, Executive Director, who will bring them forward to the Board of Directors.

Thank you for the work you do, the professionalism with which you carry out your job, and the impact you have each and every day on the lives of the people in your communities.

A handwritten signature in black ink that reads "Paul Murray," with a horizontal line extending from the end of the signature.

Paul Murray, President
LGMA Board of Directors

Tammy McKeown

From: MCF Info MCF:EX <MCF.Info@gov.bc.ca>
Sent: Wednesday, November 02, 2016 11:14 AM
To: Tammy McKeown
Subject: Letter from the Honourable Stephanie Cadieux

VIA E-MAIL

Ref: 229940

Her Worship Mayor Gwen Johansson and Council
District of Hudson's Hope
E-mail: district@hudsonshope.ca

Dear Mayor Johansson and Council:

November is Adoption Awareness Month, and British Columbia is making history as the first province in Canada to design and launch an online tool that will streamline the adoptions process for waiting families and help ensure kids find the loving homes that they deserve, sooner.

Created with input from the Adoptive Families Association of British Columbia (AFABC), 'Adopt BC Kids' provides a personalized and user-friendly platform for adoptive families to view their application process, track what document have been received and better understand next steps. A built-in matching service ensures that matching criteria between a prospective parent and adoptee is automatically flagged, connecting waiting children and teens with forever homes, faster. Anyone interested in becoming an adoptive parent can begin their journey online at: www.gov.bc.ca/adoptbckids.

In your community and across the province, there are young people right now hoping for a family to call their own. Over the past 10 years, an annual average of approximately 270 children have been adopted in British Columbia, but there are still approximately 1,000 children and youth in government care who are waiting for a forever home. Some are part of a sibling group, some have special needs, and some are teens. Regardless of personal circumstances, each and every child deserves a family to belong to, a place to grow up, help with preparing for the challenges of adulthood and someone to rely on for support, encouragement and love.

Together with the AFABC, we are working to find those 1,000 families. The 1000familiesbc campaign is our joint effort to connect waiting children with caring families. Please help us raise awareness on Facebook and Twitter by using the hashtag #1000familiesbc or by directing members of your community to 1000familiesbc.com.

There are many other ways you can celebrate adoptive families and help raise awareness of adoption, for example by creating an adoption display in your office or helping to promote the celebration events for adoptive families in your community throughout the month of November.

The AFABC's representative for your area can provide you with more information on these events, or about adoption in general. Their contact information, as well as contact information for the four licensed adoption agencies in British Columbia, can be accessed at: <http://gov.bc.ca/howtoadopt>.

On behalf of the Ministry of Children and Family Development, thank you for helping us raise awareness about adoption and find loving homes for British Columbia's waiting children and youth.

Sincerely,

ORIGINAL SIGNED BY

Stephanie Cadieux
Minister of Children and Family Development



From: Canadian Camping and RV Council <info=ccrvc.ca@cmail20.com> on behalf of Canadian Camping and RV Council <info@ccrvc.ca>
Sent: Wednesday, November 02, 2016 12:00 PM
To: Tammy McKeown
Subject: Update on Canadian Camping and RV Council lobbying efforts

You are receiving this email from CRVA on behalf of Canadian Camping and RV Council.

No Images? [Click here](#)



**CANADIAN CAMPING
AND RV COUNCIL**
**CONSEIL CANADIEN DU
CAMPING ET DU VR**



Update on CRA Tax Issue from the Canadian Camping and RV Council

As you know, the Canadian Camping and RV Council appeared as a witness in front of the House of Commons Standing Committee in Charlottetown, Prince Edward Island on Tuesday, October 18, 2016 to lobby for campgrounds across Canada against the recent tax rulings made by CRA.

During the 90 minute session, (6) groups had 5 minutes to present and CCRVC was the first to speak in the 2nd morning session starting at 10:45AM.

We found the meeting to be impactful and hopefully prove to be beneficial in getting to a resolution of our tax issue.

The link to the minutes of our presentation along with the committee's questions can be found below.

Minutes of Charlottetown Finance Committee Meeting

A report on all of the consultations will be tabled in December 2016 by the Standing Committee on Finance. The suggestions made by Canadians, including CCRVC's submission on October 18th, will be considered by the Minister of Finance as the 2017 Federal Budget is developed.

We now need to put as much pressure on the Federal Government over the next 45 days as possible and are asking each campground to call their Member of Parliament Constituency Office immediately to voice our concerns. During the call, we ask that you request your MP to contact the Minister of Finance to enact change in the 2017 Budget and ***Income Tax Act*** to ensure that campgrounds are eligible for the small business tax deduction. To use a sports phrase, we are nearing "the 9th inning" on this!

To locate the name and address of your Member of Parliament please click [here](#). You will be asked to enter your postal code to get the name and address of your MP.

In case you missed it, Blake Richards the PC Member of Parliament in Airdrie-Banff, and supporter of CCRVC, stood up in the House of Commons last Friday during question period and directed concerns to the Minister of National Revenue - The Honourable Diane Lebouthillier.

See the video below of the exchange between them below.

House of Commons Question Period

We hope you will like our [Facebook](#) and follow us on [Twitter](#) for our daily messages.

Please contact our office if you have any questions on this communication.

Canadian Camping and RV Council;

November 2, 2016

New Federal Infrastructure Funding Announced

Finance Minister Bill Morneau announced that Phase 2 of the federal Infrastructure Plan will be expanded from \$48 million over 8 years to \$81 billion over 11 years during his fiscal update yesterday. Minister Morneau also announced that \$15 billion from the expanded Phase 2 plan would be delivered through a new Canada Infrastructure Bank. [Read more](#)



BC Building Act Update: Variation Requests

The application for requesting a local authority variation under Section 7 of the *Building Act* is now available on the *Building Act* website. An application guide is also available. [Read more](#)



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Electoral Area Directors Forum

Registration is now open for the Electoral Area Directors Forum on January 31 & February 1, 2017 at the Radisson Hotel Vancouver Airport in Richmond, BC. The conference is open to Regional District Chairs, Electoral Area Directors and regional district staff. [Read more](#)

2017 LGLA Leadership Forum

Registration is now open for the Local Government Leadership Academy's 2017 Leadership Forum will be held February 1-3, 2017 in Richmond. Under the theme of Communication: Listening, Connecting, Leading, delegates from BC local governments and First Nations will come together to consider the importance of communicating well by making yourself understood and by taking the time to understand others. [Read more](#)

Funding & Resources Update

Each month we provide an update on UBCM funding programs and information on other programs or resources that may be of interest to local governments and First Nations. [Read more](#)

Sponsorship Training for Arts Organizations

Business for the Arts' (BftA) would like to hear from local governments about their interests, capacity, and needs in order to help local arts organizations increase capacity and acquire the skills and confidence to seek out private funding. [Read more](#)

Community Energy, Climate Action Funding

The Community Energy Association is pleased to announce the release of the 2016 edition of Funding Your Community Energy and Climate Change Initiatives. It features a comprehensive list of programs offering financial incentives to local governments for climate action, energy planning, energy efficiency, and renewable energy. [Read more](#)

WE
RECYCLE
YOUR
ELECTRONICS

POWERED BY
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CLICK FOR
LOCATIONS
& ACCEPTABLE
PRODUCTS

Tammy McKeown

From: Tom Matus
Sent: Friday, November 04, 2016 2:56 PM
To: Tammy McKeown
Subject: FW: Transmission Works - Construction Notification Letter and Information Sheet
Attachments: Information Sheet - Transmission Works - November 2016.pdf; Construction Notification Letter - Transmission Works - November 2, 2016.pdf

Importance: High

Agenda item...

Tom Matus, CAO

From: Conway, David [mailto:Dave.Conway@bchydro.com]
Sent: Thursday, November 3, 2016 6:33 PM
To: Gwen Johansson (gjohansson@prn.bc.ca) <gjohansson@prn.bc.ca>; Tom Matus <cao@hudsonshope.ca>
Cc: Conway, David <Dave.Conway@bchydro.com>
Subject: Transmission Works - Construction Notification Letter and Information Sheet
Importance: High

Good afternoon Gwen and Tom,

Please find attached a construction notification letter and information sheet about upcoming Site C transmission works.

Work began in the summer and will continue this fall and winter for the Site C project transmission works, including upgrades to existing access roads and clearing in and around the transmission line right-of-way.

Feel free to share this information with residents in your community and please let me know if there are any questions.

Warm regards,

David Conway

David Conway
Community Relations Manager
Site C Clean Energy Project

BC Hydro
3333 - 22nd Avenue
Prince George, BC V2N 1B4

Office: 250.561.4849
Mobile: 250.612.9143
Fax: 250.561.4990
Email: dave.conway@bchydro.com

Web: www.sitecproject.com

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SITE C PROJECT CONSTRUCTION

TRANSMISSION WORKS

Transmission works include the construction of two new 75-kilometre, 500 kV transmission lines along an existing right-of-way between the Site C project and the Peace Canyon generating station. A new Site C substation will be constructed adjacent to the Site C powerhouse and will connect the Site C generating station to the new transmission lines. The Peace Canyon 500 kV gas-insulated switchgear will be expanded to incorporate the new transmission lines and to connect Site C to the BC Hydro transmission system.

Site C project transmission works will include the following activities:

- Surveying and staking for towers
- Construction/upgrading of existing access roads
- Right-of-way preparation, clearing and restoration
- Transmission line construction, including foundation installation, tower assembly and conductor stringing
- Peace Canyon 500 kV switchyard expansion including site preparation, civil and electrical work
- Site C substation construction, including civil and electrical work



Anticipated Timeline

- Survey and staking: summer 2016 to spring 2017
- Access road construction/upgrades: fall 2016 to winter 2016/17
- Right-of-way clearing: fall 2016 to winter 2017/18
- Construction of transmission lines: 2017 to 2022
- Peace Canyon switchyard site clearing: winter 2016/17
- Expansion of the Peace Canyon switchyard: 2017 to 2019
- Construction of Site C substation: 2017 to 2019

Transmission Corridor

The new 500 kV transmission lines will be constructed on an existing transmission right-of-way to the south of the Peace River between the Peace Canyon generating station and the Site C project area. A portion of this right-of-way is currently occupied by two 138 kV transmission lines, serving Fort St. John and Taylor.

The first 500 kV transmission line will be constructed along the unoccupied north side of the right-of-way alongside the existing 138 kV lines. The 138kV lines supplying Fort St. John and Taylor will be re-connected to the Site C substation, and the remaining portions of the lines will be removed between Peace Canyon and

Site C. This will create room to safely install the second 500 kV transmission line. The continual supply of electricity to the communities will be maintained.

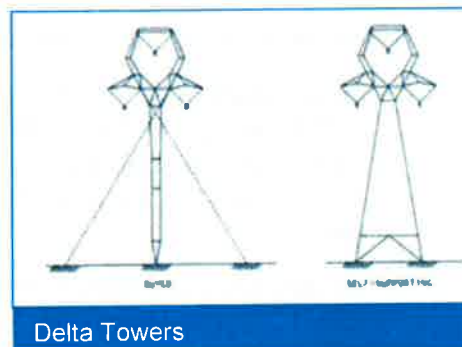
When complete, the Site C project's 500 kV transmission lines will become part of the overall BC Hydro transmission system and will undergo the same type of operation and maintenance activities as other transmission lines throughout B.C.

Design Progression

Delta-type towers have been selected for the majority of the new 500 kV transmission line, as shown in the figure to the right, with flat type towers installed at each end of the transmission line to incorporate a shield wire.

Taking advantage of the delta towers' narrower space requirements, the transmission line design has shifted the alignment within the existing right-of-way to allow construction of the majority of the foundations for both 500 kV transmission lines while the existing 138 kV transmission lines remain energized.

This reduces the construction duration and the overall transmission line footprint.



Site C and Peace Canyon Substations



A new Site C substation will be constructed near the Site C dam on the south side of the Peace River. The substation will connect the power feed from the Site C generating station to the new 500 kV lines and the supply to Fort St. John and Taylor.

The existing 500 kV switchyard at Peace Canyon will also be expanded to facilitate the interconnection of the Site C generating station to the BC Hydro transmission system.

Additional Information

- There will be increased vehicle traffic on the south side of the Peace River in and around the transmission line right-of-way, as the right-of-way is cleared and the transmission lines are being constructed.
- Delays and/or temporary access restrictions may occur on existing access roads while upgrade work is in progress.
- There will be helicopters in the area while the towers are erected and conductors are strung.
- Disturbances could occur in relation to hunting and trapping activities.

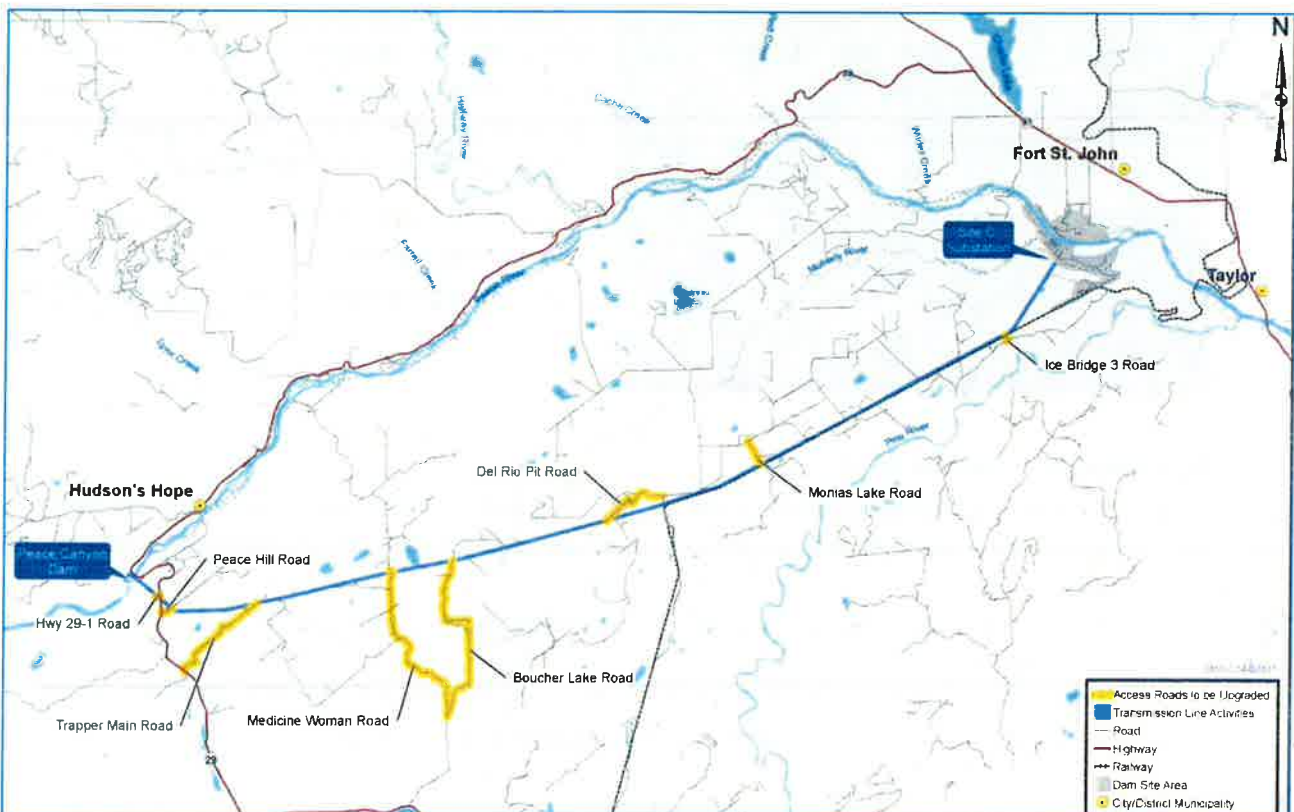
November 2, 2016

Upcoming Transmission Works for the Site C Project

Work will continue this fall and winter for the Site C project transmission works, including upgrades to existing access roads and clearing in and around the transmission line right-of-way. The transmission works include two new 75-kilometre, 500 kV transmission lines that will be constructed along an existing right-of-way between the Site C project and the Peace Canyon Generating Station, as well as a substation and other items. Please see the attached information sheet for additional details on how the Site C project will connect to the BC Hydro transmission system.

The upcoming work will include the following:

- **Preparation work:** Geotechnical investigations, survey work, field investigations and layout work will continue in and along the transmission line right-of-way. This will include geotechnical investigations along the right-of-way between Boucher Lake and Maurice Creek, and on the slope above the dam site. This work started in summer 2016 and will continue through early 2017.
- **Access road upgrades:** Portions of existing access roads, including Highway 29-1, Peace Hill Road, Trapper Main Road, Medicine Woman Road, Boucher Lake Road, Monias Road, Del Rio Pit Road and Ice Bridge 3 Road (see map below for locations), will be upgraded to provide safe construction access to the transmission line right-of-way. This work may include clearing and brushing, construction of ditches and vehicle pullouts, installation of bridges, subgrade reconstruction, culvert installation and final surfacing, and is expected to occur in fall/winter 2016/17, weather dependent.



- **Clearing work:** Tree clearing and vegetation removal will occur in the transmission line right-of-way, and in a 14-metre-wide area on the north side of the right-of-way, between the dam site and the Peace Canyon Generating Station. This work will include the construction of temporary and permanent construction access roads within the right-of-way. Clearing work will begin in fall/winter 2016 and will continue through 2017.
- **Peace Canyon Generating Station:** Some clearing may occur on BC Hydro-owned land at the Peace Canyon Generating Station to prepare the site for the expansion of the 500 kV switchyard, which is where the two new transmission lines will connect to the BC Hydro system.

Please note that all activities listed above are based on the latest information in our construction plan and are subject to change.

What to expect

While the transmission works occur, the following can be expected:

- There will be continued truck traffic as construction crews mobilize to the transmission line corridor and existing access roads.
- There will be continued industrial traffic on the resource roads and public roads from Chetwynd leading to the construction site on the south bank of the dam site.
- Delays and/or temporary access restrictions may occur on existing access roads while upgrade work is in progress.
- Early morning and/or night shifts may be scheduled, as well as shifts on the weekends.
- Some noise will occur in the vicinity of the transmission line corridor and along the existing access roads as a result of the scheduled construction activities.

For more information

The Site C project team will issue regular construction updates by email throughout the construction period. We encourage you to visit our website and sign up to receive construction updates to stay informed about upcoming work. To obtain more information about Site C, please:

- Visit the project website: sitecproject.com
- Follow the Site C Twitter account: [@sitecproject](https://twitter.com/sitecproject)
- Call the toll-free project line: 1-877-217-0777
- Email the project team: sitec@bchydro.com
- Send an enquiry or feedback online at: sitecproject.com/contact-us#enquiry

Kind regards,

Site C Project Team

Tammy McKeown

From: Gwen Johansson
Sent: Friday, November 04, 2016 2:51 PM
To: Tammy McKeown
Subject: For next Council Agenda - FW: Medal of Good Citizenship - Call for Nominations

Gwen Johansson, Mayor
District of Hudson's Hope

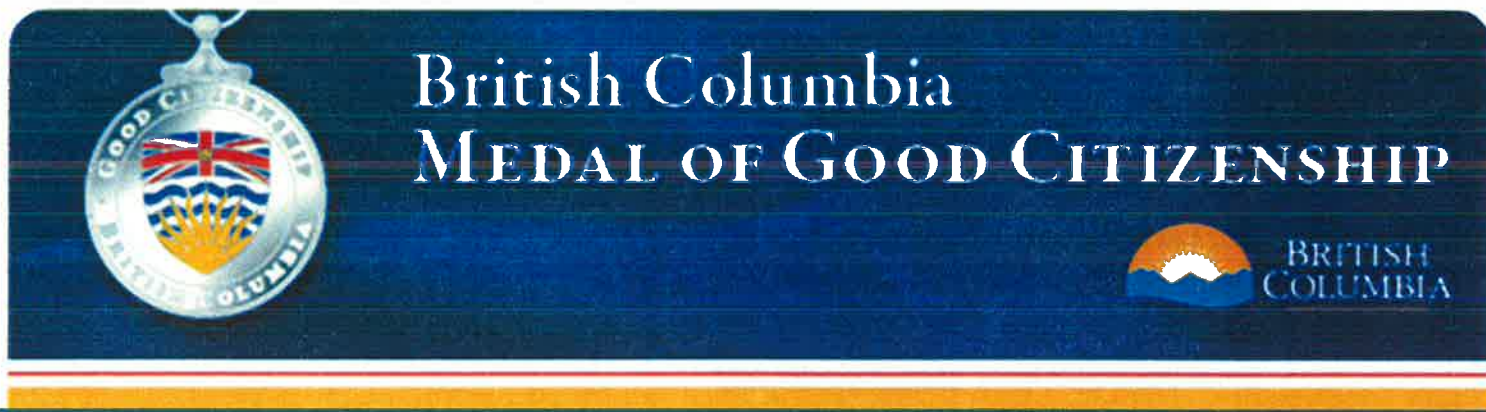
9904 Dudley Drive, PO Box 330
Hudson's Hope, BC V0C 1V0

Office: 250-783-9901
Fax: 250-783-5741
Cell: 250-783-0820
Email: mayor@hudsonshope.ca

www.hudsonshope.ca



From: BC Honours and Awards HAS:EX [mailto:bchonoursandawards@gov.bc.ca]
Sent: Friday, November 04, 2016 9:10 AM
To: Gwen Johansson <mayor@hudsonshope.ca>
Subject: Medal of Good Citizenship - Call for Nominations



Johansson and Councillors
Hope

V0C 1V0

uncillors:

Citizenship ~ Call for Nominations

wards Secretariat would appreciate your help in promoting the Medal of Good Citizenship and soliciting new nominations. Launch, the prestigious Medal of Good Citizenship recognizes individuals who, through exceptional long-term service, have made outstanding contributions without expectation of remuneration or reward. The medal reflects their generosity, service, acts of selflessness and contributions to the community.

In October 2015, 21 individuals and two communities have been named as recipients of the Medal. The full list of recipients is available on the [website](#). We help us promote the Medal by informing your community about the opportunity to nominate one of its outstanding citizens.

[Nomination form](#) is available on the [website](#). **Nominations are accepted year round but we are currently soliciting nominations to be reviewed by the Selection Committee to consider early in the New Year.**

Nomination Form, description of achievement, testimonial letters and any supporting materials must be submitted electronically as one PDF file to the Awards Secretariat at bchonoursandawards@gov.bc.ca.

Also, a call for nominations poster is also attached. Should you or your contacts require any further information, please do not hesitate to call 604.587.1616 or email to bchonoursandawards@gov.bc.ca

Riley Bond
Tourism and Skills Training
Selection Committee

MEDAL *of* GOOD CITIZENSHIP



SERVICE

SELFLESSNESS

I WANT TO NOMINATE SOMEONE

Nomination forms are available at
www.gov.bc.ca/medalofgoodcitizenship.

For information on eligibility
and other information:
www.gov.bc.ca/medalofgoodcitizenship.

Email us at:
bchonoursandawards@gov.bc.ca

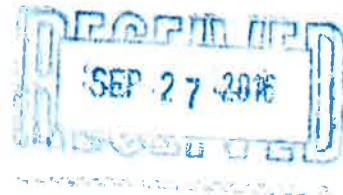
Mail us at:
Honours and Awards Secretariat
P.O. Box 9422, Stn Prov Govt
Victoria, BC V8V 1S2

Phone: 250-387-1616 Fax: 250-356-281

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are noticed



Hudson's Bay Store (Circa 1939) Now our Museum



Hudson's Hope Historical Society Museum and Gift Shop

9510 Beattie Drive (across from the info center)
PO Box 98, Hudson's Hope, B.C. V0C 1V0

Ph. 250-783-5735 Fax. 250-783-5770

Email: hbmuseum@pris.ca

Web Site: www.hudsonshopemuseum.com



Yes! We need you to become involved in the best little museum in Hudson's Hope. With your help we plan to get bigger and better!

Last year the Rutledge building was moved to our museum site. Now we need to finish the job so we can exhibit our stored displays that will be so happy to have a new and permanent home.

On November 19 2016 we are having a fundraising dinner and auction in Hudson's Hope. We are soliciting donations for this event: cash, merchandise, services – you name it, we would be happy to have it and we look forward to raising money to continue the work at the museum!

We rely on donations from generous local friends and businesses to help us achieve our goals.

PLEASE help us by making a donation.

Then come by and see our progress & come and enjoy yourself at our fundraising dinner. The date again is November 19th and it will be a fun time.

With thanks,

Elinor Morrissey, Museum Curator/Manager, (Tel: 250 783 5735 e-mail: hbmuseum@pris.ca)

and the fundraising committee: Fay, Kelly, Jamie, Christian and Deborah

Subject: FW: Report for agenda

NPAS

Quick update from the airport society. Passenger numbers are less than last year but that was to be expected with the economic downturn. Air Canada ridership is doing very well WestJet ridership numbers are down on their Vancouver runs, airport service staff is having talks with WestJet about perhaps servicing a different market maybe Kelowna direct etc. or just changing their timing for Vancouver which seems to be the problem. Society members at our next meeting at the end of November are having a presentation on A strategic plan and infrastructure development plan that was undertaken over a year ago and has finally been finalized. in that plan there is projections for increased ridership and if those numbers come to fruition what will have to be done to the terminal building to accommodate the growth. So in the not-too-distant future some terminal redevelopment is definitely going to have to happen. parking fees are going up in April 2017 to nine dollars a day currently they're eight dollars a day. Reason for the increase is just to cover costs of putting in the the additional parking. rates haven't been raise since 2013 and that was because of a promise made at that time to the public that they wouldn't see an increase for 4 years. The increase parking fees are designed to encourage people to get dropped off, carpool to the airport etc. however I did raise the issue that that only works for people that live in Fort St. John getting a family member to drop you off at him for the rest of us who are an hour out it it's not likely that someone is going to drive us to the airport drive home and then come pick us up. likely nothing will come of it but I did feel it was important to mention that we in HH are in an entirely different position when it comes to not taking our car to the airport. At the last Society meeting I did raise an issue concerning the roundabout traffic circle that leads you to the airport and how it's aesthetically unappealing. I was looking for some direction and hopefully some partnerships between all members of the society as well as landowners and other stakeholders about doing something to improve it. we are going to have a meeting with the regional district and MOTI at the end of November as well to discuss the possible possibilities for improvements to that roundabout.

Thank you
Nicole Gilliss

Response from Mike Whalley:

- >
- > Impact of Site C has been positive for the most part. The project to date has allowed the airport to remain on budget with respect to forecasted passenger growth.
- > With the regions economy impacted by changes within the energy sector, it was difficult in knowing what that would mean for passenger traffic out of North Peace. Our passenger break down is 60 - 70% business related and with most homes in the region dependent on the energy sector as part of their household income, leisure travel was expected to drop as well but, by how much.
- > We forecasted a 4.8% decline in passenger growth, compared to 2015 and as of the end of Q3, we are remaining on target. It is only in Q4 that we anticipate some positive influence from the energy sector, meaning that the anticipated impact of Site C has been beneficial to the airport.
- > The only impact that some consider to be negative, is the increased shuttle traffic at the curb during flight time. Operationally it created some challenges but, has also improved revenue opportunities.
- >
- > Trust this helps,
- > Mike Whalley
- > Managing Director
- > North Peace Airport Services