



**DISTRICT OF HUDSON'S HOPE  
REGULAR COUNCIL MEETING AGENDA**

Council Chambers

Monday, October 27, 2014 at 7:00 PM

**1. Call to Order:**

**2. Notice of New Business:**

Mayor's List

Councillors Additions

CAO's Additions

**3. Adoption of Agenda by Consensus:**

**4. Declaration of Conflict of Interest:**

**5. Adoption of Minutes:**

M1 October 14, 2014 Regular Council Meeting Minutes

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M2 October 20, 2014 Special Council Meeting Minutes

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**6. Business Arising Out of the Minutes:**

**7. Delegations:**

**8. Staff Reports:**

SR1 CAO & FC Conference in Prince George: November 7-9, 2014

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SR2 NEBCRMC Meeting

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SR3 ACTION UPDATES

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**9. Bylaws:**

B1 Sewer Services Regulations Bylaw No. 845, 2014

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**10. Correspondence:**

C1 Hudson's Hope Community Hall Society

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**11. Reports by Mayor & Council on Meetings and Liaison Responsibilities**

**12. Old Business:**

**13. New Business:**

**14. Public Inquiries:**

**15. Adjournment:**





**REGULAR COUNCIL MEETING**  
**October 14, 2014**  
**7:00 P.M.**  
**MUNICIPAL HALL COUNCIL CHAMBERS**

**Present: Council:**    **Acting Mayor Councillor Nicole Gilliss**  
                                 **Councillor Travous Quibell**  
                                 **Councillor Richard Brown**  
                                 **Councillor Daniel Bouillon**  
                                 **Councillor Kelly Miller**  
                                 **Councillor Dave Heiberg**

**Staff:**            **CAO: Tom Matus**  
                         **Deputy Clerk: Laurel Grimm**  
                         **Director of Protective Services: Robert Norton**  
                         **Intern: Devon Flynn**

**Other:**            **9 in gallery**

**1. CALL TO ORDER:**  
The meeting was called to order at 7:00 p.m. with Acting Mayor Nicole Gilliss presiding.

**2. NOTICE OF NEW BUSINESS:**

**Council Additions:**

Councillor Heiberg included a verbal report on the Peace River Regional District Meeting and on the Coal and Energy Forum under Reports by Mayor and Council.

Councillor Miller included an update on Signage under Reports by Mayor and Council.

**CAO Additions:**

Tom Matus included SR16 under Staff Reports.

**3. ADOPTION OF AGENDA BY CONSENSUS:**  
The October 14, 2014 Regular Council meeting agenda was adopted by consensus.

**4. DECLARATION OF CONFLICT OF INTEREST:**  
Councillor Quibell declared conflict of interest for SR3.

**5. ADOPTION OF MINUTES:**

**0550-01**

**M1 September 15, 2014 Regular Council Meeting Minutes**

**RESOLUTION NO. 231**

**M/S Councillors Miller/Heiberg**

**THAT:**

**"The minutes of the September 15, 2014 Regular Council Meeting be adopted as amended."**

**CARRIED**

**M2. October 7, 2014 Committee of the Whole Meeting Minutes**

**RESOLUTION NO. 232**

M/S Councillors Quibell/Heiberg

THAT:

"The minutes of the October 7, 2014 Committee of the Whole Meeting be adopted as written."

CARRIED

**6. BUSINESS ARISING OUT OF THE MINUTES:**

**BA1 BA4: Meeting with BC Ambulance 7100-01**

Only 2 of the 6 students that were signed up to participate in the EMR Course were available. This course has been postponed to a later (unknown) date.

**7. DELEGATIONS:**

**D1 Yellowhead Road and Bridge 5400-01**

Presented a slideshow on their Annual Update.

**D2 Hudson's Hope Health Care and Housing Society 5340-01**

Mr. William K. Lindsay read the report to Council outlining the history with sewer problems on Garbitt Crescent and Dudley Drive and those residents affected.

Questions from Council:

- 11 houses had damages in the last back-up.
- 10205 Garbitt Cres. Has had numerous back-ups
- Some residences have backflow preventers but they do require regular maintenance

**8. STAFF REPORTS:**

**SR1 Action and Other Updates by CAO 5340-01**

Dudley Street Sewer Back-up

- Staff is assuming there was a blockage at the east end of Garbitt Cres. This most likely was a result of the power outage.
- one of the pumps fell off the block.
- Looking at possible mitigation measures
- Requesting purchase of grinder type pumps and alarm system to reduce reoccurrence
- Residents should install backflow preventers to illuminate backflow
- Issue has been referred back to staff to look at getting a possible engineer.
- Letter sent to effected residents educating them on prevention measures

NEBCRMC

Council would like to meet with the Coalition to discuss issues pertinent to the Municipality.

Medical Services Working Group

Staff to set up a meeting.

Ball Diamonds

Deferred to Budget Meeting.

**SR2 5 Year Strategic Capital Planning Session Report 6430-01**

Staff to schedule a meeting every 6 months.

- SR3      **Rogers Cell Tower Approval**      **1275-01**  
8:19 p.m. Councillor Quibell left the Council Chambers.
- RESOLUTION NO. 233  
M/S Councillors Miller/Brown  
THAT:  
"Council approve the proposed Rogers Telecommunications tower project."  
CARRIED
- 8:21 p.m. Councillor Quibell re-entered the Council Chambers.
- SR4      **Fire Department Water Tanker Tender Award**      **1220-01**  
RESOLUTION NO. 234  
M/S Councillors Heiberg/Brown  
THAT:  
"Council award tender DHH 2014-48 for one (1) fire tanker apparatus and accessory equipment to Hub Fire Engines for the total price of \$269,921.00 excluding GST and PST."  
CARRIED
- SR5      **2014 UBCM Meeting with the Honorable Christy Clark**      **0400-01**  
FOR INFORMATION
- SR6      **2014 UBCM Meeting with the Honorable Steve Thomson**      **0400-01**  
FOR INFORMATION
- SR7      **2014 UBCM Meeting with the Honorable Terry Lake**      **0400-01**  
FOR INFORMATION
- SR8      **2014 UBCM Meeting with the Honorable Norm Netnick**      **0400-01**  
FOR INFORMATION
- SR9      **2014 UBCM Meeting with the Honorable Peter Fassbender**      **0400-01**  
FOR INFORMATION
- SR10      **2014 UBCM Meeting with the Honorable Shirley Bond**      **0400-01**  
FOR INFORMATION
- SR11      **2014 UBCM Meeting with the Honorable Coralee Oakes**      **0400-01**  
FOR INFORMATION
- SR12      **2014 UBCM Ambulance Paramedics of BC Meeting**      **0400-01**  
FOR INFORMATION
- SR13      **2014 UBCM Improving Health for Remote and Rural Communities Session**      **0400-01**  
FOR INFORMATION
- SR14      **Intern Update**      **6440-01**  
Community Recreation Program – waiting to meet contractual obligations. Benches have just been shipped. Installation may have to wait until Spring 2015.
- SR15      **Year End Report Submitted by Elisha Siemens, Pool Supervisor**      **0810-20**  
Referred to Budget. Council could see benefit of training in-house.

- SR16      **Repairs to Kendrick Lift Station** **5340-5**  
RESOLUTION NO. 235  
M/S Councillors Bouillon/Heiberg  
THAT:  
"Approve the expenditure of \$16,185.00 for the lift station repair from the Capital Sewer budget."  
CARRIED  
  
A letter be sent to all affected residents on Garbitt Crescent and Dudley Drive.
9.      **BYLAWS:**  
B1      **Sewer Service Regulations Bylaw No. 841, 2014** **3900-02**  
RESOLUTION NO. 236  
Councillors Heiberg/Bouillon  
THAT:  
"Council amend the Sewer Service Regulations Bylaw No. 845, 2014 to change the name from Operations Manager to the Director of Protective Services, wherever it is mentioned."  
CARRIED  
  
RESOLUTION NO. 237  
M/S Councillors Heiberg/Bouillon  
THAT:  
"Council give first and second readings to the Sewer Service Regulations Bylaw No. 845, 2014."  
CARRIED
10.      **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISONS RESPONSIBILITIES:**
- CR1      **Councillor Heiberg: Peace River Regional District** **0400-50**  
The District of Hudson's Hope is not liable for any of the loans received for the \$15,000,000 upgrades for the airport. Looking to hire an electrical manager. The NEBCRMC will be discussing the Regional District's response letter at the meeting on October 22, 2014.
- CR2      **Councillor Heiberg: Coal and Energy Forum** **0390-01**  
The Twin Sisters nursery is growing and planting native species of plants to the area and could be looking at expanding into food products.  
  
Minister Bennett spoke about the price of coal. Once the price goes up we will see an increase in jobs in the area.  
  
Overall was a beneficial conference.
- CR3      **Councillor Miller: Street Banners/Signage** **1475-01**  
Presented Council with the new banners that will be placed around town this fall.
- CR4      **Councillor Quibell: North Peace Economic Development Commission** **6750-01**  
Branding meeting at the Pearkes Centre 7-8:30 p.m. Council is invited to attend.
11.      **OLD BUSINESS:**  
None
12.      **NEW BUSINESS:**  
None

- 13. PUBLIC INQUIRIES:** **5340-01**  
**PI1 Unknown**  
Stated that \$16,000 in sewer repairs seems a small amount to invest in the sewer system.  
  
Asked if a backflow preventer was a requirement in the building permit process? Robert Norton replied – yes a backflow preventer must be your first appliance.
- PI2 Robert Bach** **5340-01**  
Had installed a backflow preventer at Moberly Lake with a 6" riser and a flapper on the bottom and pressure relief on the outside of the house. Was only a few hundred dollars.  
  
Questions regarding the measuring of volume. This is left up to the engineer who installed it.
- PI3 Lenore Harwood** **5340-01**  
Has some concerns over the doctor's house and how it may affect retention. There is a misconception about the pool drainage and that this is the cause of the sewer backing up. The pool water does not go into the pipes.
- 14. ADJOURNMENT:**  
**RESOLUTION NO. 238**  
**M/S Councillors Miller/Heiberg**  
**THAT:**  
**"The Regular Council Meeting for September 15, 2014 be adjourned" (9:07 p.m.)**  
**CARRIED**

		<i>Diarized</i>	<i>Last Review/Action</i>
	<b>DIARY</b>		
	<b>Conventions/Conferences/Holidays</b>		
<b>DY1</b>	<i>PRRD: Solid Waste Disposal</i>	<i>05/12/14</i>	
<b>DY2</b>	<i>Airport Resurface and Redevelopment</i>	<i>05/12/14</i>	
<b>DY3</b>	<i>Grubjesic Driveway</i>	<i>05/12/14</i>	
<b>DY4</b>	<i>Co-Op Correspondence Re: Card Lock</i>	<i>11/12/13</i>	
<b>DY5</b>	<i>Communications Expenditure</i>	<i>08/11/14</i>	
<b>DY6</b>	<i>Premiers BC Natural Gas Forum</i>	<i>08/11/14</i>	
	<i>Capital Projects Meeting (every 6 months)</i>	<i>10/14/14</i>	

Certified Correct:

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Clerk / Minute Taker

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Chair





**SPECIAL COUNCIL MEETING**  
**October 20, 2014 5:00 P.M.**  
**MUNICIPAL HALL COUNCIL CHAMBERS**

**Present: Council:** Mayor Gwen Johansson  
Councillor Kelly Miller  
Councillor Rich Brown  
Councillor Dave Heiberg  
Councillor Nicole Gilliss

**Staff:** CAO: Tom Matus

**Other:** 5 in gallery

**1. CALL TO ORDER:**

The meeting was called to order at 5:03 p.m. with Mayor Gwen Johansson presiding.

**2. NOTICE OF NEW BUSINESS:**

None.

**3. ADOPTION OF AGENDA BY CONSENSUS:**

The October 20, 2014 Special Council meeting agenda was adopted by consensus with the addition of item of "5. ICSR4".

**4. DECLARATION OF CONFLICT OF INTEREST:**

None

**5. STAFF REPORTS:**

**ICSR1 Site C**

- a) Rob Botterell, Council's consultant on the mitigation/compensation agreement negotiations gave an update on the progress of the negotiations – substantive progress, District of Hudson's Hope's role in Plan akin to a Ministry's role;
- b) Environmental Assessment Certificate approved by the Federal and Provincial governments;
- c) Meeting with EAO noted the office has given great consideration to the District of Hudson's Hope's conditions;
- d) 77 conditions from EAO
- e) BCH has sent out its plans to all and is seeking input;
- f) BCH will consider issues of all input;
- g) BCH to provide tracking document for BCH action on input received.
- h) DHH to provide input by November 15 2014;
- i) November 15 – December 15 see if input is being addressed;
- j) To request resources from BCH to review Plan

**ICSR2 Fair Share**

- a) MOU structured as: Province is represented by the Ministry of CSCD;
- b) All parties must be on board and signatories to any agreement;
- c) Province will negotiate with all signatories as a whole, not one on one;
- d) Signatories to ensure their individual interests are not overlooked;



## REQUEST FOR DECISION

<b>RFD#:</b> IC 7SR	<b>Date:</b> October 27, 2014
<b>Meeting#:</b> CM102714	<b>Originator:</b> Tom Matus, CAO
<b>RFD TITLE:</b> CAO & FC Conference in Prince George: November 7-9, 2014	

### BACKGROUND:

#### **Working Together: Effective Fire Service Administration for Fire Chiefs and Local Government CAOs Pilot Program**

The Local Government Management Association of BC (LGMA), is partnering with the Fire Chiefs' Association of BC, and Office of the Fire Commissioner to offer a pilot educational program to address knowledge, skill development, administrative and financial leadership to effectively operate fire departments in BC.

### DISCUSSION:

This pilot program is targeted to northern communities and will be held in Prince George from November 7-9, 2014. Additional pilot programs are being planned for other regions across BC for 2015. The program, aimed primarily at smaller communities operating volunteer, paid on call or composite departments, will support local government Chief Administrative Officers (CAOs) and Fire Chiefs to carry out their responsibilities in providing fire services to their community. CAOs and partner Fire Chiefs are encouraged to attend together. In addition, interested senior local government management who are responsible for working with their fire service(s) and deputy and assistant Fire Chiefs may also attend.

The focus of this interactive, practical training program is to:

- provide fire service and local government leaders with a clear understanding of their respective roles and responsibilities in the provision and administration of a local fire service;
- provide CAOs an opportunity to learn about the administrative, management and operational aspects of their local fire service(s);
- provide fire service leaders an opportunity to learn about the administrative and management requirements of their local governments;
- encourage the development of fire service delivery models and service levels based on community needs and capacity; and;
- build a network of fire service leaders and local government CAOs which will serve to provide mutual support and networking on an ongoing basis.

Participants will be provided with a take-away resource workbook for reference to use back in their community. Registration Deadline is October 31, 2014.

For more information contact:

Local Government Management Association  
7th floor, 620 View Street  
Victoria, BC V8W 1J6  
E: office@lgma.ca  
T: 250.383.7032

**BUDGET:**

Registration:  
\$250 + GST (includes meals) x 2    \$565

Gas:                                         \$100?

Accommodations: (2 x \$130)         \$250

Per diem: (2 x 60 x 3)                 \$360  
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Approximate total:                      \$1275

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**RECOMMENDATION / RESOLUTION:**

That Council:

Approve the attendance of both Tom Matus, CAO and Bob Norton, DPS to the "Effective Fire Service Administration for Fire Chiefs and Local Government CAOs Pilot Program" conference in Prince George scheduled for November 7-9, 2014.

**Approximate total:** \$1275

**Approve the attendance of both Tom Matus, CAO and Bob Norton, DPS to the "Effective Fire Service Administration for Fire Chiefs and Local Government CAOs Pilot Program" conference in Prince George scheduled for November 7-9, 2014.**

  
Tom Matus, CAO

## REQUEST FOR DECISION

<b>RFD#:</b> IC 7SR	<b>Date:</b> October 22, 2014
<b>Meeting#:</b> CM102714	<b>Originator:</b> Tom Matus, CAO
<b>RFD TITLE:</b> NEBCRMC meeting	

**BACKGROUND:**

Our concerns with the NEBCRMC discussions are on-going.

Dave and Nicole were speaking with Colin Griffith. It was decided that Council needs to decide 2 things.

- 1) if we want a meeting with the coalition before or after the election.
- 2) if we want the meeting in camera or not.

And we already agreed to commit to making this meeting happen before the end of November

We also agreed we would forward Colin and the group a detailed list of questions we need answers to and a list of discussion points.

**DISCUSSION:**

Council has provided the Coalition with its concerns and Council did have concerns about discussing the issues in-camera as per section D2 of the Council minutes of SCM June 23, 2014.

**BUDGET:****RECOMMENDATION / RESOLUTION:**

Administration awaits Council direction.



Tom Matus, CAO



HUDSON'S  
HOPE  
PLAYGROUND OF THE PEACE

**SPECIAL COUNCIL MEETING**  
**June 23, 2014**  
**4:30 P.M.**  
**MUNICIPAL HALL COUNCIL CHAMBERS**

**Present: Council:** Mayor: Gwen Johansson  
Councillor: Kelly Miller  
Councillor: Nicole Gilliss  
Councillor: Daniel Bouillon  
Councillor: Dave Heiberg

**Staff:** CAO: Tom Matus  
Intern: Devon Flynn  
Office Assistant: Becky Mercereau

**Others:** Jerrilyn Schembri  
Karen Goodings  
Lenoard Hiebert  
Arthur Hadland (via teleconference)

**Other:** 7 in gallery

**1. CALL TO ORDER:**

The meeting was called to order at 4:30 p.m. with Mayor Gwen Johansson presiding.

**2. ADOPTION OF AGENDA BY CONSENSUS:**

The June 23, 2014 Special Council meeting agenda was adopted by consensus.

**3. DECLARATION OF CONFLICT OF INTEREST:**

NONE

**4. ITEMS FOR DISCUSSION:**

**D1 Fair Share Negotiations**

**6660-20**

Noted that this current agreement has 6 more years though is to be extended to 2030 but nothing firm on the principles of the extended agreement. Would consider an "evergreen clause", (renew with an additional year after each year).

**D2 Mayor's Caucus**

**6660-20**

Discussion on how the Mayor's Caucus (partnership) is running and who all is involved. Council asked Karen Goodings if she can request a report from the Mayor's Caucus to be put on the next Peace River Regional District Board meeting agenda; it was noted that this "Caucus" was not driven by the people, could be contrary to section 90 of the CAA and that in-camera meetings are paid by public funds, are they legal; PRRD Board is the "common voice" of the PRRD; any coalition is to include the Areas and report to the PRRD;

Council and other communities agreed they would all respond to Minister Coralee Oakes's recent letter on Peace River MOU on LNG development.



HUDSON'S  
HOPE  
Partnership of the People

**SPECIAL COUNCIL MEETING**  
**June 26, 2014**  
**5:00 P.M.**  
**MUNICIPAL HALL COUNCIL CHAMBERS**

**Present: Council:** Mayor: Gwen Johansson  
Councillor: Daniel Bouillon  
Councillor: Dave Heiberg  
Councillor: Travous Quibell

**Staff:** CAO: Tom Matus  
Director of Public Works: Mike Carter  
Director of Protective Services: Robert Norton  
Deputy Treasurer: Rhonda Eastman  
Minute Taker: Devon Flynn

**Other:** 1 in gallery

1. **CALL TO ORDER:**  
The meeting was called to order at 5:12 p.m. with Mayor Gwen Johansson presiding.

2. **ADOPTION OF AGENDA BY CONSENSUS:**  
The June 26, 2014 Special Council meeting agenda was adopted by consensus.

3. **DECLARATION OF CONFLICT OF INTEREST:**  
NONE

4. **STAFF REPORTS:**

SR1 **Annual Report** 0640-01  
**RESOLUTION NO. 173**

M/S Councillor Heiberg/ Quibell  
**THAT:**  
"Council accept the 2014 Annual Municipal Report as presented."  
**CARRIED**

SR2 **Strategic Community Investment Funds** 1855-03  
**FOR INFORMATION**

SR3 **School Bussing** 0400-70  
**FOR INFORMATION**

**SR4 NERMC 0540-01**

Councillor Bouillon suggests a full council would be best to deliberate on the issue. A future public meeting that would not be in-camera would focus on discussing policy, not a contract, and would create an opportunity for the community to ask questions. Any time after July 16<sup>th</sup>.

**5. PUBLIC INQUIRIES:**

None

**6. ADJOURNMENT:**

**RESOLUTION NO. 174**

M/S Councillors Bouillon/Gillis


**THAT:**

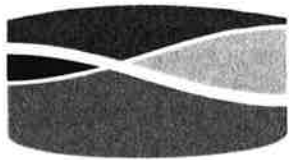
"The Special Council Meeting for June 26, 2014 be adjourned" (6:55 p.m.)

**CARRIED**

Certified Correct:

  
Deputy Clerk/ Minute Taker

  
Chair



HUDSON'S  
HOPE  
PLAYGROUND OF THE PEACE

Box 330  
9904 Dudley Drive  
Hudson's Hope BC V0C 1V0  
Telephone 250-783-9901  
Fax: 250-783-5741

April 17, 2013

Colin J. Griffith  
Colin J. Griffith & Associates Inc.  
10602-81<sup>st</sup> Ave  
Grand Prairie, AB  
T8W 2H2

Re: Mayor's LNG Partnership

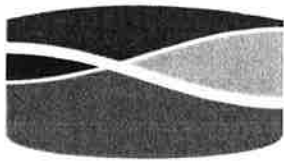
Hello Colin,

Find below a summary of the notes and ideas that Council would like satisfactorily addressed and resolved prior to Council signing on as a member of the Mayor's LNG Partnership.

Proposed Key Messages:

1. Hudson's Hope appreciates the initiative of the organizing committee to prepare the draft material and to bring us all together for discussion.
2. It is a worthwhile concept to bring our communities together to address common industrial development impacts and to speak to the provincial government with a common voice. The potential industrial impacts are unprecedented in our region and require unique and thoughtful solutions to ensure that the communities of the northeast can continue to effectively and efficiently support shale gas and LNG development, and to manage social and economic impacts in our communities.
3. Without agreement of all communities in the region, achieved through an equitable distribution of benefits to all members of our broader regional community, the proposed group will not achieve legitimacy with the provincial government.
4. Hudson's Hope would like to continue to work with all members of our regional community to seek supporting benefits from the provincial government.
5. The documents provided are a great start but they do not yet provide the supporting language that clarifies the benefit to Hudson's Hope or other communities in the "under 5000" club.
6. Before Hudson's Hope can support the proposed process we would like to see clearer language on governance, decision making, dispute resolution and terms of reference. We are willing to continue to work with the group to achieve this.
7. In particular, there are a number of issues that we believe need to be addressed before a decision on participation can be made including:
  - a) Decision making process clearly articulated in writing
  - b) Dispute resolution mechanism identified
  - c) More evenly distributed representation on the executive and secretariat:





HUDSON'S  
HOPE  
PLAYGROUND OF THE PEACE

Box 330  
9904 Dudley Drive  
Hudson's Hope BC VOC 1V0  
Telephone 250-783-9901  
Fax: 250-783-5741

- a. Written clarification on the voting structure within the Executive Committee in regard to the "under 5000" club
  - d) A one-class structure established: "over-5000's" and "under-5000's" be abolished
8. A full discussion on the representation of electoral area residents and understanding of how they will benefit: a new agreement with the provincial government must benefit ALL members of our broader regional community:
- a) While it is reasonably clear the potential benefit that will accrue to the larger communities, the new regional body must clearly identify in its terms of reference how it will create benefit for all classes of residents in the smallest communities and unincorporated areas, and specifically how it proposes to accommodate communities with small populations but relatively larger impacts which are difficult to address using simply mathematical sharing formulas.

We would also add that the identity of the 'coalition' needs to be reconsidered:

- a. Not a coalition that is confrontational.
- b. Is it strictly LNG we are addressing? If not, take out 'LNG'.
- c. Mayors' Partnership' could be anywhere. Give it a name that identifies the northeast.
- d. Keep in mind that any agreement we make with the province will be replicated in every other region unless it clearly identifies that the rationale for the agreement is to manage a scale of change that is unprecedented and is imposing great hardship on north eastern communities.

We look forward to addressing the above matters with you at your earliest convenience.

Kindest Regards,

Mayor Gwen Johansson

## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor Johansson and Council  
**SUBJECT:** ACTION and other UPDATES  
**DATE:** October 27, 2014  
**FROM:** Tom Matus, CAO

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### Dudley St Sewer Back-up

The alarm work has been started on the Kendrick lift station and pump "grinder" ordered.

### Combo VAC/Flusher Truck

I have forwarded to Urban Systems a request to determine the optimal size truck for Hudson's Hope, as well to determine if a combo **Vacuum/Flusher/Steamer** truck is available. Discussion with the CAO in Chetwynd and Tumbler Ridge notes that their respective Public Works Depts. They consider it their most valuable piece of equipment due to versatility, low maintenance and frequency of use.

### Arena

Due to chipping of the ice and to protect the new logo the arena was closed on Saturday to affect repair.

### Emergency Medical Responder course

Update as per email from Mayor Gwen Johansson:

- The anticipated October EMR course did not proceed because they didn't get the required number of original applicants submitting all the required paperwork.
- New Course: There is a workshop being scheduled for Thursday, Nov 6th to Sunday, Nov 9th. (through Craig Parnell BC Ambulance)
  - o Successful completion of the course will qualify individuals to be "Driver Only" employees.
  - o Candidates from out-of-town will be expected as some communities have people with completed paperwork who are looking for this type of workshop, so they feel this one will proceed.
  - o Expected number: 6 or 7, maybe 8.

The HH office & airport will be involved:

Basement room is reserved for BC Ambulance ([Nov 5-8th, Wed-Sat(?)], 8:30 – 4:30).

Airport is being closed. (Bob) this is for driver training qualification & will be for the 8:30 – 4:30 time frame as well.

### NEBCRMC

I received the following email from Colin Griffith in regard to next meeting with the Coalition:

"At the Mayor's Partnership meeting yesterday we had an opportunity for a fruitful discussion with your Councilors Nicole Gillis and Dave Heiberg. It was agreed that both parties would set the target of having a meeting prior to the end of November at the latest. It was also agreed that your two Councilors would review two key decisions with your Council. The first being a decision as to the timing of the meeting either prior to or after the November 15th, 2014 municipal elections and secondly as to whether the meeting would be solely between the Coalition and your Council (Closed) or a public meeting. Once these decisions are made by your Council please advise.

We canvassed the Mayors as to potential dates and we are available as follows to attend a meeting in HH:

- Prior to election - Thursday, November 6<sup>th</sup>, 2014 – We are available from 10am to 2pm
  - Wednesday, November 12<sup>th</sup>, 2014 – We are available all day
- Post election - Wednesday, November 19<sup>th</sup>, 2014 – We are available all day
  - Thursday, November 20<sup>th</sup>, 2014 – Available in the morning.

Our delegation will be composed of Mayors Ackerman, Bumstead and Jarvis as well as Colin Griffith the Executive Director and potentially other member of the ED Team and Secretariat.  
Please advise Tom.”

**BCH**

Judith Reynier has invited Council to a tour of the housing project at 3:30pm on November 6, 2014.



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Tom Matus, CAO

## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor and Council  
**SUBJECT:** Sewer Service Regulations Bylaw No. 845, 2014  
**DATE:** October 17, 2014  
**FROM:** Laurel Grimm, Deputy Clerk

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### RECOMMENDATION:

**That:** *"Sewer Service Regulations Bylaw No. 845, 2014 be given third this 27<sup>th</sup> day of October, 2014."*

### BACKGROUND/ RATIONALE:

First and second readings were given at the October 14, 2014 Council meeting. The name was changed from *Director of Protective and Inspective Services and Fire Chief* to *Director of Protective Services* as directed.

Report Prepared By:



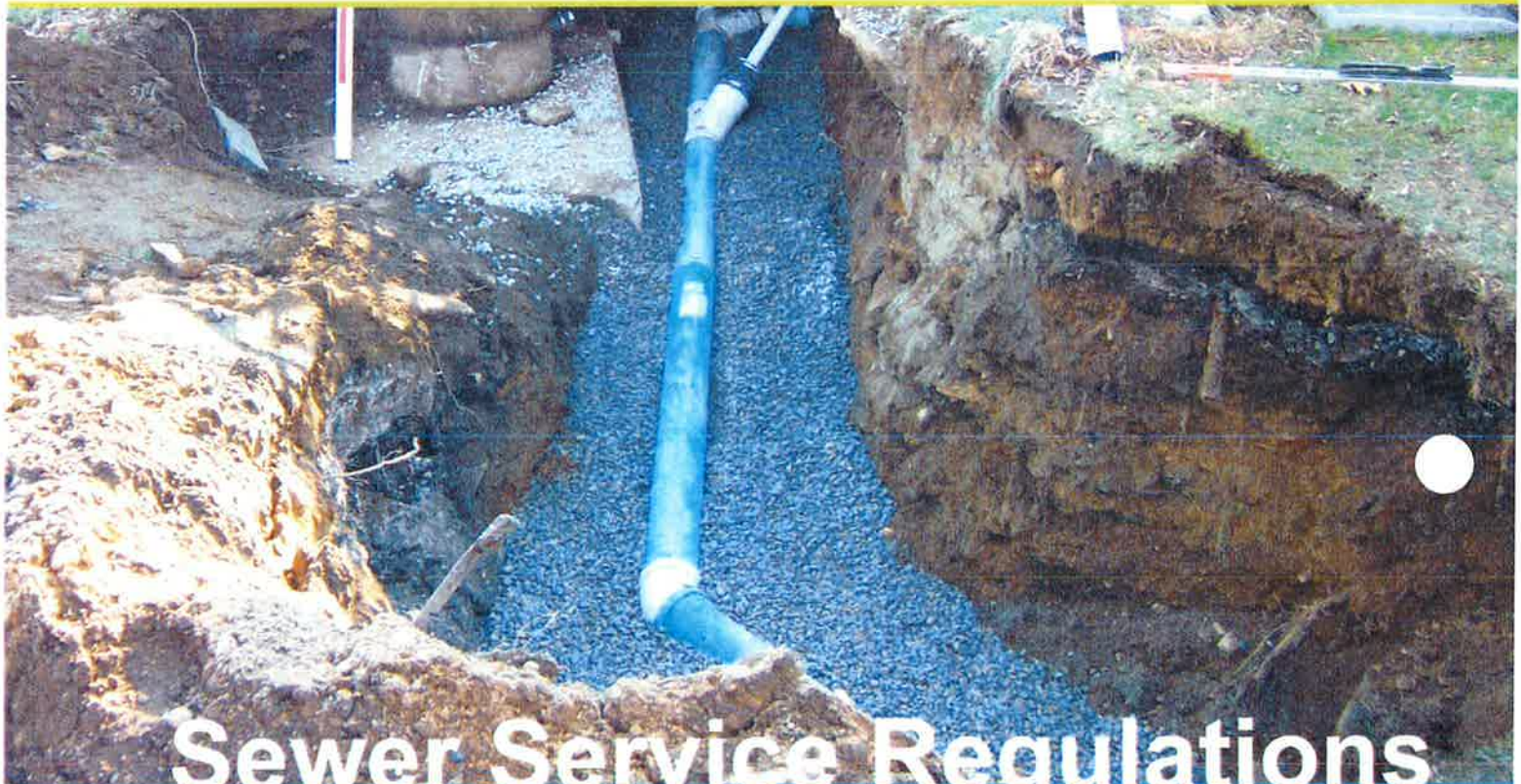
Laurel Grimm, Deputy Clerk





HUDSON'S  
HOPE

PLAYGROUND OF THE PEACE



# Sewer Service Regulations

Bylaw No. 845, 2014

**WHEREAS** pursuant to the *Community Charter*, the *District* may operate and regulate a sewer system as a municipal service;

**NOW THEREFORE** the *Council* of the *District* of Hudson's Hope, in open meeting assembled hereby enacts as follows:

- .1 This bylaw shall be cited as the "Sewer Service Regulations Bylaw No. 845, 2014"
- .2 The following schedules attached hereto form part of this Bylaw:
  - .1 Schedule A (Sewer Service Regulations)
  - .2 Schedule B (Penalties)
  - .3 Schedule C (Municipal Ticket Information Offences)
  - .4 Schedule D (Designated Bylaw Enforcement Officers)
  - .5 Schedule E (Service Application Form)
  - .6 Schedule C (Prohibited Wastes)
  - .7 Schedule D (Restricted Wastes)
- .3 If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be served and the decision that it is invalid shall not affect the validity of the remainder of this Bylaw.
- .4 Sewer Service Regulation Bylaw No. 841, 2014, is hereby repealed and replaced with this Bylaw.
- .5 Sewer Service Regulation Bylaw No. 757, 2008, and all amendments thereto are hereby repealed and replaced with this Bylaw.

Read a first time this	____ day of __, 2014
Read a second time this	____ day of __, 2014
Read a third time this	____ day of __, 2014
Adopted this	____ day of __, 2014

**X**

Mayor

**X**

CAO



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## Schedule B – Penalties

## Schedule C – Municipal Ticket Information Offences

## Schedule D – Designated Bylaw Enforcement Officers

## Schedule E – Service Application Form

## Schedule F – Prohibited Wastes

## Schedule G – Restricted Wastes



# SCHEDULE A

## Sewer Service Regulations

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## 1.0 DEFINITIONS

In this bylaw, all words or phrases shall have their normal or common meaning except where this is changed, modified or expanded by the definitions set forth below:

**BIOCHEMICAL OXYGEN DEMAND** or “**BOD**” means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures in 5 days at 20 degrees Centigrade, expressed in milligrams per litre, as determined by the appropriate procedure in standard methods.

**COMMUNITY SEWER SYSTEM** means all sanitary sewer works and all appurtenances thereto, including sewer mains, *Sewage* lagoons, sewer outfalls, service connections, *Sewage* lift stations, force mains, siphons and treatment facilities owned, controlled, maintained and operated by the *District* that gather, treat, transport, store, utilize or discharge wastes. The Community Sewer Systems does not include storm drains.

**CONSUMER** means any person who discharges *Waste* into the *Community Sewer System* under this Bylaw.

**CONTAMINANT** means any substance, whether gaseous, liquid or solid, whether dissolved or suspended, that:

- (a) injures or is capable of injuring the health or safety of a person;
- (b) injures or is capable of injuring property or any life form;
- (c) interferes or is capable of interfering with the proper operation of a sewer or *Sewage* facilities;
- (d) causes or is capable of causing material physical discomfort to a person; or
- (e) damages or is capable of damaging the environment.

**COUNCIL** means the *Council* of the *District* of Hudson's Hope.

**DISTRICT** means the *District* of Hudson's Hope.

**INSPECTION CHAMBER** means a below-ground structure built in the line of a sewer or sanitary drain for inspecting or testing the sewer or drain and for clearing obstructions from the surface.

**LOW PRESSURE SYSTEM** means a sanitary sewer system consisting of on-site, privately owned, operated and maintained *Sewage* pumps with discharge pipes connected to a *District* owned and operated low pressure *Sewage* forcemain or gravity sewer. The entire length of the *Service Connection* is private, even that portion within the public right-of-way.

**OIL AND GREASE** means an organic substance recoverable by procedures set out in *Standard Methods* and includes but is not limited to grease, hydrocarbons, esters, fats, oils, waxes and high-molecular-weight carboxylic acids.

**OPERATIONS MANAGER** means the person appointed by *Council* to manage and oversee the day-to-day operation of the *Community Water System*, the Approving Officer and/or the Chief Administrative Officer (CAO).

**PRIVATE SEWER SERVICE** means a pipe, including manhole and *Inspection Chamber* laid on a property connecting a *Service Connection* with a house, building, or structure on the property. A *Private Sewer Service* is used to convey *Waste* to the *Community Sewer System* and is not owned by the *District*.

**SANI-STATION** means an approved facility to which *Sewage* is transported for temporary storage.

**SERVICE CONNECTION** means a service pipe from the *Sewer Main* to the property line. A *Service Connection* includes an *Inspection Chamber* and is part of the *Community Sewer System*.

**SEWER (MAIN)** means a pipe, or conduit and other equipment and facilities, owned, operated and maintained or otherwise under the control or jurisdiction of the *District*, for collecting and transporting waste.

**STANDARD METHODS** means the latest edition of "Standard Methods for the Examination of Water and Wastewater" jointly prepared and published from time to time by the American Water Works Association, American Public Health Association and the Water Environment Federation or any successor published standards.

**STORM DRAINS** means all pipes, conduits, drains and other equipment intended or necessary to carry storm water.

**STORM WATER** means water originating from rainwater, snow melt, and/or ground water *Storm Water* includes but is not limited to, water from roof drains and building foundation drains.

**SYSTEM EXTENSION** means any installation requiring the construction of a *Sewer Main* on a highway, *District* right-of-way or easement, from an existing *Sewer Main*, but does not include a *Service Connection* or a *Private Sewer Service*.

**UNCONTAMINATED WASTEWATER** means water after use for any purpose that is not substantially changed from its natural state in terms of chemical or biochemical qualities and/or temperature. *Uncontaminated Wastewater* includes but is not limited to, cooling water, dechlorinated water discharged from a swimming pool and water used in street cleaning.

**URBAN SERVICE BOUNDARY** means the maximum extent to which the *District* will extend the *Community Sewer System* as shown and defined in the *District's Official Community Plan*.

**WASTE** means any substance whether gaseous, liquid or solid, that is or is intended to be discharged or discarded, directly or indirectly, to its respective sewer, drain, and treatment plant or collection station.

**WASTE (DOMESTIC)** means *Waste* produced on real property or in a premises which is solely used for residential purposes.

**WASTE (NON-DOMESTIC)** means all *Waste* except domestic *Waste*, sanitary *Waste*, trucked *Waste*, *Storm Water* and cooling *Waste*.

**WASTE (SPECIAL)** means a substance that is defined as "Special Waste" as interpreted by the *Environmental Management Act*.

**WASTE (SANITARY)** means *Waste* from sanitary conveniences on residential and on-residential property.

**SEWAGE** means the water-borne *Wastes* of the municipality derived from human or industrial sources including domestic wastewater and industrial wastewater, but does not include rain water, ground water, or drainage of uncontaminated water.

## 2.0 GENERAL REGULATIONS

### 2.1 Conditions of Sewage Collection

- .1 It is a condition of the collection of *Sewage* that:
  - (a) the *District* shall not be liable for damage by reason of the failure of collection of sewer to any *Consumer*, and,
  - (b) the *District* shall not be liable for any injury or damage to any person or property arising or occurring from the use of the *Sewer System*.

### 2.2 User Fees

- .1 All *Consumers* must pay the applicable sewer rate(s) that are set out in the *District's Fees and Charges Bylaw*.

### 2.3 Enforcement

- .2 Subject to the provisions of the Community Charter the Operations Manager, and any other designated District bylaw enforcement officer, is authorized to enter, at all reasonable times, any day of the week, on any property in order to inspect and determine whether the regulations and requirements of this Bylaw are being met.

## 3.0 COMMUNITY SEWER SYSTEM

### 3.1 Requirement to Connect

- .1 Within the Urban Service Boundary, every owner of a premise fronting or abutting a *Water Main* must connect to the *Community Sewer System*.
- .2 In addition to any other penalty that may be imposed by this Bylaw, or penalties levied by other government agencies, where the owner of a premise fails, neglects, refuses to or does not connect the to the *Community Sewer System*, the *District* may have the work done at the expense of the owner, and the *District* may recover the cost in the same manner as *District* taxes.
- .3 Each parcel is limited to a maximum of one *Service Connection* except when:
  - (a) there is more than one permanent building on the parcel; or,
  - (b) there is a duplex on the parcel.

### 3.2 Application to Connect

- .1 An application to connect, or reconnect, to the *Community Sewer System* must be made by the owner of a premise using the "Connection / Abandonment Application Form" (Schedule E).
- .2 Each application to connect, or reconnect, to the *Community Sewer System* must be accompanied by a sewer *Service Connection* fee, as outlined in the *District's Fees and Charges Bylaw*.
- .3 Prior to connecting to the *Community Sewer System*, the owner of the premise must obtain the approval from the *Operations Manager* in writing.
- .4 Despite Section 3.2.1 of this Bylaw, the *District* may decline to install a *Service Connection* if:
  - (a) any part of the *Community Water System* has inadequate capacity to meet the proposed additional service requirements; or,
  - (b) the proposed *Service Connection* exceeds twenty metres (20.0 m) in length.

### 3.3 Installation of Service Connection

- .1 All *Service Connections* must be installed in accordance with all relevant *District* bylaws and regulations.

- .2 Only the *District*, or approved *District* contractors, shall install *Service Connections*, unless otherwise permitted in writing by the *Operations Manager*.
- .3 *Service Connection(s)* will be located as per owner requests, wherever possible. In the event that the owner's preferred location is not practical, the *Operations Manager* will designate an appropriate location for each *Service Connection* to the parcel or building(s), as the case may be.
- .4 The following conditions apply when an application for a *Service Connection* accompanies a building permit with a construction value greater than \$100,000, or where a parcel is being redeveloped:
  - (a) If the *Service Connection* and *Private Sewer Service* are less than thirty (30) years old, the owner of the parcel must provide a video inspection for the *District* to review. The owner of the parcel must repair the *Service Connection* if it has excessive damage.
  - (b) If the *Service Connection* and *Private Sewer Service* are thirty (30) years old or older they must be replaced.
  - (c) All no-corrode, asbestos cement or clay service pipes of any age or condition must be replaced.
  - (d) All shared *Service Connections* and *Private Sewer Services* must be replaced.
- .5 Every owner of a parcel that connects to the *Community Sewer System* must:
  - (a) discontinue use of any septic tanks, lagoons or mounds; and
  - (b) decommission any septic tanks, lagoons or mounds; or,
  - (c) remove and dispose of any septic tank.
- .6 No person shall excavate any roadway within the *District* for the purposes of installing or repairing sewer, or any other utilities, without first submitting the following:
  - (a) a satisfactory Certificate of Insurance naming the *District* as an additional insured;
  - (b) a satisfactory Street Opening Bond in the amount of ten thousand dollars (\$10,000.00) executed to the benefit of the *District*; and,
  - (c) a sketch of the location and nature of the work to be done.

### 3.4 Shut-Off and Disconnection

- .1 In the event that a building or structure is removed from its site, or is destroyed or is damaged to the extent that it can no longer be put to any legally permitted use, the owner of the premise must, at his or her expense, effectively cap the downstream side of the *Private Sewer Service*, a minimum of 2 meters or the depth of the inspection chamber,



from the property line, for the interim period during which the *Service Connection* is not in use.

- .2 If the intention is to not ever use the *Service Connection*, the owner of the premise must, at his or her expense, effectively have the *Service Connection* capped and sealed.
- .3 When an owner of a premise permanently ceases use of a *Service Connection*, the owner must immediately notify the *District* (see Schedule E) and pay the abandonment fee set out in the *District's Fees and Charges Bylaw*.

### 3.5 System Extensions

- .1 The *Community Sewer System* will not be extended beyond the *Urban Service Boundary*.
- .2 The *District* will not permit *System Extension* within the *Urban Service Boundary* if:
  - (a) any downstream part of the *Community Sewer System* has inadequate capacity, based on the *District's* flow volume calculations, to meet the proposed additional service requirements; or
  - (b) the proposed *System Extension* would cause the *District* to expend an inordinate amount of time, effort or money, as determined by the *Operations Manager* or his/her designate, to operate and maintain the *System Extension*, in comparison to the revenue that it would generate.
- .3 *System Extensions* for which the *District* pays either wholly or partially, will only proceed provided costs to the *District* are:
  - (a) Recoverable in whole, or in part, from existing and future parcels of land that will be served by the *System Extension*;
  - (b) Not excessive as determined by *Council*.
- .4 Any person seeking the installation of an *System Extension* by the *District* must:
  - (a) enter into a servicing agreement with the *District*; and,
  - (b) submit to the *District* any technical drawings necessary, in the opinion of the *Operations Manager*, to complete the extension.
- .5 Any person wishing to construct a *System Extension* at their own expense must:
  - (a) enter into a servicing agreement with the *District*;
  - (b) supply the engineering designs and cost estimates (both documents under seal of a professional engineer registered in the Province of British Columbia) to the *District* along with any other information required by the *Operations Manager*; and,
  - (c) permit the *District*, or the *District's* contractors, to inspect the extension prior to backfill, perform or witness all standard testing procedures and if required by the

*Operations Manager*, modify the extension to meet *District* standards or requirements for similar extensions.

- .6 No provision of this bylaw limits or restricts in any way *Council* from exercising full jurisdiction and control over the operation of the *Community Sewer System*, and the fact that any extension may have been installed and constructed without cost to the *District* will not in any way exempt the person receiving service from any regulations, rates, order or bylaw of the *District*. The payment of part or all of the installation and construction costs by any applicant for a *Service Connection* shall not be construed as a guarantee by the *District* with respect to continuity or adequacy of service.

### 3.6 System Failures

- .1 All persons must immediately notify the *District* of any suspected defects, breaks or breakdowns in the *Community Sewer System*, and any suspected defects, breaks or breakdowns in *Private Sewer Services* that may threaten the integrity of the *Community Sewer System*.
- .2 Where any *Service Connection*, becomes stopped or otherwise fails to function, the owner or occupier of the premise must notify the *Operations Manager*. The *District* shall, as soon as is reasonably practicable, arrange to have the *Service Connection* unstopped or otherwise restored to serviceable condition.
- .3 Where there is no *Inspection Chamber* installed on the *Service Connection* at the property line, or the *Inspection Chamber* has been buried, covered, or obstructed and cannot be located by the *District*, the *District* will take reasonable efforts to locate the connection through means of surveying, sounding, probing, and shallow hand digging. If other methods are required, the cost of these methods shall be the responsibility of the owner. The cost to remove and replace material, structures, and improvements covering or obstructing the *Inspection Chamber* and the reinstatement of the area to its previous state shall be the responsibility of the owner of the premise.
- .4 The following conditions apply where a *Service Connection* is unstopped or otherwise restored to serviceable condition as a result of a blockage:
  - (a) If the blockage is found in a *Private Sewer Service* on the owner's property side of the connection, then the owner shall be responsible for all costs to remove the blockage, repair the *Service Connection* and reinstate the area to its previous state.
  - (b) If the blockage is found to be located in the *Community Sewer System* due to a structural fault, the *District* will, at its costs, remove the blockage, repair the *Service Connection*, reinstate the area to its previous state, and pay reasonable direct costs necessary to initially expose the *Service Connection*.
  - (c) If it is determined that a blockage within *Community Sewer System* is as a result of an introduced foreign object or substance, the *District* will remove the blockage,

repair the *Service Connection* and reinstate the area to its previous state, with the owner or occupier of the premises responsible for all costs incurred by the District.

- .5 All costs for *District* works which are deemed to be the responsibility of the owner of a premise shall be paid upon demand and if unpaid on the thirty-first (31) day of December of the year in which the work is done shall be deemed to be taxes in arrears and the *District* may recover the cost in the same manner as *District* taxes in accordance with the applicable provisions of the *Local Government Act* and *Community Charter*.

### 3.7 Prohibited Activities

- .1 No person shall connect to, add to, tamper with, operate, remove or alter the *Community Sewer System* or any part thereof except in accordance with this Bylaw.
- .2 No person shall without lawful excuse break, damage, destroy, uncover, deface or mar the *Community Sewer System* or any part thereof.
- .3 No person shall obstruct, at any time, or in any manner, the access to any manhole, inspection chamber, or other fixture connected with the *Community Sewer System*, by placing thereon or in the vicinity thereof, any fencing or other impediments, landscaping, lumber, timber, wood, brick, stone, gravel, sand or other materials or things and the *Operations Manager* or any other employee or agent of the *District* may order the removal of the obstruction and the expense of the removal will be charged to and paid by the person so offending in addition to any other penalty imposed by this bylaw.
- .4 No owner or occupier of a premise serviced by the *Community Sewer System* may accept, admit or discharge any *Waste* or other material or substances, unless the *Waste* or other materials or substances was generated on property to which the service is provided.

## 4.0 PRIVATE SEWER SERVICE

### 4.1 Establishment

- .1 The owner of a premise is solely responsible for the installation of *Private Sewer Services*, at his or her own cost.
- .2 Every owner of a premise shall construct *Private Sewer Service(s)* in strict compliance with the *BC Building Code* and the *District's Building Bylaw* and must operate and maintain the *Private Sewer Service(s)*, including clearing any blockages directly attributed to discharge from the premise.
- .3 If, after receiving 7 days written notice from the *District* that the owner of a premise is not in compliance with section 4.0.1, and had an opportunity to be heard before *Council*, then *District* staff may enter the parcel to undertake necessary repairs and/or replacements. All associated costs shall be paid by the owner of the premise, and are recoverable in the same manner as taxes pursuant to the *Community Charter*.

### 4.2 Interceptors

- .1 Grease and oil and sand interceptors must be provided on all *Private Sewer Services* for:
  - (a) All food establishments, other than vehicles, as defined in the *Food Safety Act*, R.S.B.C. 2002, c.28 as amended;
  - (b) All industrial used permitted uses in the District's Zoning Bylaw under Section 20 (M1 – Light Industrial) and Section 21 (M2 – Heavy Industrial);
  - (c) The following commercial used permitted in the District's Zoning Bylaw:
    - i. Gas bar;
    - ii. Automobile, truck and recreation vehicle sales and repairs where trucks and recreational vehicles do not exceed 4,700 kg (10,364 lbs.) gross vehicle weight;
    - iii. Public transportation depot;
    - iv. Service Station;
    - v. Automobile, recreation vehicle, boat, trailer, tire, truck sales, rental, repair and cleaning;
    - vi. Car and truck wash establishment;
    - vii. Heavy equipment repair;
    - viii. Instruments, small equipment sales and service;

- ix. Oilfield supplies and service; and,
  - x. Tire sales.
- .2 All interceptors must be of a type and capacity approved by the *Operations Manager* and must be installed in readily and easily accessible locations for cleaning and inspection. Once installed, all interceptors shall be maintained by the owner of the premise, at his or her expense, in an operable and functional state at all times. The *Operations Manager* may prescribe the manner and the frequency of maintenance and may require that the owner periodically provide acceptable proof of maintenance.

### 4.3 Low Pressure Systems

- .1 At no time shall the owner or occupier of a premise change the pumping characteristics of the pumping system within a premise, unless otherwise approved by the *Operations Manager*.
- .2 The owner of the premise is fully responsible for the operation, maintenance, repair and replacement of any pumping system including pump unit(s), controls, entire force main and all auxiliary components, and annual pump outs of solids tanks, from the building to the connection to a low pressure *Sewer Main*.
- .3 If a pumping system does not provide adequate pressure the owner must replace the pumps, forcemain and controls including installing a balancing tank to meet changing operating conditions of the *Low Pressure System* in the area. The replacement work shall be designed by a professional engineer and the owner shall submit the record of replacement to the *District*. All work is to be completed at the owner's cost.

## 5.0 INDUSTRIAL, COMMERCIAL AND INSTITUTIONAL WASTE

- 1 The design flow rates of the sanitary sewer system for industrial, commercial or institutional Waste are:
  - (a) gravity sewers – 30,000 litres/gross hectare/day with the peak flow rate not exceeding 1.3 litres/gross hectare/second; and,
  - (b) low pressure systems – flow rate to be designed in accordance with the specific design of the downstream system and in consultation with the *Operations Manager*.
- 2 Where Waste is discharged into the sanitary sewer system at a rate which is in excess of the design flow rate as identified in Section 5.0.1 above, the *Operations Manager* may prescribe a rate of discharge that is acceptable within the system or may direct that the Waste be conveyed to a sewer inlet at another location adequate to receive the flow. When a request is received to discharge an excess amount of waste, it will be considered a special circumstance and will be scheduled during low volume times such as between midnight and 6:00 a.m.
- 3 Where no appropriate sewer is available or where the discharge is considered to be injurious to or exceed the design flow rate of the *Community Sewer System*, the Waste may be disposed of in into an outlet in a manner prescribed by the *Operations Manager*, subject to regulations, standards of quality, quantity, rate of discharge and other stipulations and conditions as may be prescribed or are in effect by legislation or this bylaw.
- 4 Every owner of a premise is responsible for providing, installing, operating and maintaining equipment to limit the discharge within the prescribed rate or convey Waste to another outlet as directed by the *Operations Manager*.
- 5 Except where expressly authorized to do so by an applicable pre-treatment standard or requirement in accordance with the *Ministry of Environment's* specification, no industrial user shall ever increase the use of process water, or in any other way attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with a pre-treatment standard or requirement, or in any other pollutant-specific limitation developed by the District. The *Operations Manager* may impose mass limitations on industrial users who are using dilution to meet applicable pre-treatment standards or requirements or in other cases where the imposition of mass limitations is appropriate.



## 6.0 PROHIBITED AND RESTRICTED WASTE

### 6.1 Prohibited Waste and Special Waste

- 1 No person may permit sludge, material or deposit contained in a septic tank to enter the Community Sewer System, other than at a specific *District* designated facility.
- 2 No person may discharge or allow or cause to be discharged, into the *Community Sewer System* any:
  - (a) Prohibited *Waste* (Schedule F), other than truck *Waste* that is permitted to be disposed at a specific *District* designated facility;
  - (b) Special waste;
  - (c) Water or any other substance for the purpose of diluting any non-domestic *Waste* discharged into a sewer to meet acceptable tolerance standards within this bylaw; or
  - (d) Anything in a concentration or quantity which may be or may become a health or safety hazard to personnel operating or maintaining the sewers or the sanitary sewer system or which may cause damage or interfere with the proper operation of a sewer or the sanitary sewer system or which may injure or is capable of injuring any property, or health of any person or any life form.
- 3 No person may discharge or continue to allow to be discharged any *Storm Water* directly into a *Private Sewer Service* or the *Community Sewer System*.

### 6.2 Restricted Waste and Storm Water

- 1 Unless the owner has received prior authorization in writing from the *Operations Manager*, no person shall discharge or allow or cause to be discharged into a *Private Sewer Service* or the *Community Sewer System* any:
  - (a) restricted *Waste* (Schedule G);
  - (b) uncontaminated wastewater; and,
  - (c) processed water from groundwater remediation.
- 2 Sanitary *Waste* from recreational vehicles must be discharged into approved sani-stations.
- 3 Nothing in this bylaw absolves a person discharging *Waste* from complying with any regional, provincial or federal enactment.



### 6.3 Accidental Discharge / Spill Reporting

- .1 All persons must notify the *District* and appropriate government agencies immediately of any sludge loading, accidental discharges or any other discharges or highway spills of wastes in violation of this Bylaw to enable countermeasure to be taken by the *District* to minimize damage to the *Community Sewer System* and/or the receiving waters.
- .2 The owner of the premise must identify the type of chemical, volume of spill, location, time and date of occurrence and the countermeasure taken to control the spill.
- .3 Within five (5) calendar days of the date of occurrence, by a detailed written statement from the owner of the premise describing the causes of the discharge and the measure being taken to prevent its future occurrence must be submitted to the *District* in writing.
- .4 Notification will not relieve the owner of the premise of liability for any consequential expense, loss or damage to the *Community Sewer System* or for any fines and/or penalties imposed by the *Ministry of Environment* which result from the violating discharge.

## 7.0 INSPECTION AND MONITORING

1. The *Operations Manager* may require a property located within an industrial or service commercial zone whose owner or tenant is deemed to be discharging non-domestic *Waste* into the *Community Sewer System* to install and maintain a control manhole at the property line suitable for the inspection, measuring and sampling of the non-domestic *Waste* or if the *Operations Manager* determines that one or more existing manholes are suitable for the purpose of inspecting, measuring and sampling, the *Operations Manager* may designate one or more of such manholes as control manholes.
2. The owner of property where a control manhole has been installed must ensure that the manhole is accessible and is maintained in good condition at all times.
3. The *Operations Manager* may require that a person who is discharging any material or substance into the *Community Sewer System* undertake measuring, sampling and analysis of the material or substance discharged at his or her expense.
4. All measuring, sampling and analysis required by the *Operations Manager* must be in accordance with methods and procedure specified in *Standard Methods*, unless otherwise authorized by the *Approving Officer*.
5. Samples which have been collected as a result of a requirement of the *Operations Manager* pursuant to Section 7.0.3 herein, must be analyzed by a qualified, independent agency, unless other prior arrangements have been authorized in writing by the *Operations Manager*.
6. If there is no control manhole on a parcel, the point of discharge into the *Community Sewer System* for the purposes of enforcing this Bylaw will be designated by the *Operations Manager* as that location where access to the discharge for the purpose of measuring, observing or sampling is possible.

## 8.0 OFFENCES AND PENALTIES

- .1 Any person who contravenes any provision of this Bylaw is liable to the *District* for and must indemnify the *District* from all costs, expenses, damages and injuries resulting from the contravention. This does not in any way limit any other provision or any other remedy the *District* may have under this Bylaw or otherwise at law.
- .2 Every person who violates any of the provisions of this Bylaw, or who suffers or permits any act or thing to be done in contravention of this Bylaw, or who refuses, omits, or neglects to fulfill, observe, carry out, or perform any duty or obligation imposed by this Bylaw is liable to a minimum fine of One Thousand Dollars (\$1,000) and a maximum fine and or penalty of Ten Thousand Dollars (\$10,000).
- .3 The minimum and maximum fines for breach of this Bylaw pursuant to the *Offence Act* and section 263 of the *Community Charter* are those listed in Schedule B.
- .4 Where there is an offence that continues for more than one day, separate fines may be issued for each day or part thereof in respect of which the offence occurs or continues.
- .5 The *District* may enforce compliance with the stipulations within this bylaw or non-payment of fines by preventing access to sewer services being supplied to the user or discontinuing the service thereof provided that the *District* has provided 7 days' written notice and has also provided the owner of the parcel affected with an opportunity to make representations to *Council*.
- .6 Nothing in this Bylaw limits the *District* from utilizing any other remedy that is otherwise available to the *District* at law.
- .7 The *District* designates this Bylaw as a bylaw that may be enforced by means of a ticket in the form prescribed for that purpose by the *Community Charter* and the *Community Charter* Bylaw Enforcement Ticket Regulation.
- .8 The persons appointed to the job positions or titles listed in Schedule D of this Bylaw are designated as Bylaw Enforcement Officers for the purposes of issuing tickets under this Bylaw.
- .9 The words or expressions set forth in Column 1 of Schedule C of this Bylaw designate the offence committed under the Bylaw section number appearing in Column 2 opposite the respective words or expressions for the purposes of issuing tickets under the *Community Charter*. The amounts appearing in Column 3 of Schedule C of this Bylaw are the fines for the corresponding offences designated in Column 1 for the purposes of issuing tickets under the *Community Charter*.

# SCHEDULE B

## Penalties

DESCRIPTION OF OFFENCE	PENALTY
Construction of sewer service without and/or in contravention of servicing agreement	<b>\$10,000</b>
Enter and/or work on public sewer without written authorization	<b>\$5,000</b>
Connecting private sewers without a permit	<b>\$5,000</b>
Extension of private system from one lot to another	<b>\$5,000</b>
Fail to provide required sewer service to separately titled lots	<b>\$ 5,000</b>
Roof leaders or <i>Storm Drains</i> connected to sanitary sewer	<b>\$ 2,500</b>
Flow monitoring point not installed as required	<b>\$ 1,500</b>
Wilfully damage with Sanitary Sewer	<b>\$10,000</b>
Wilfully tamper with device in the Sewer System or Sewage Facility	<b>\$10,000</b>
Release of wastes other than permitted matter, such as prohibited, restricted or special waste, to a Sanitary Sewer. An additional charge will be applied for the testing of the wastewater in truck.	<b>\$10,000</b>
Non reporting of accidental discharge/spill	<b>\$5,000</b>
Reasonable effort to repair/remedy/confine release not taken	<b>\$2,500</b>
High inflow and infiltration from the Building Sanitary Sewer	<b>\$2,500</b>
Failure to replace or repair deficient Building Sanitary Sewer	<b>\$2,500</b>
Discharge of restricted Waste without approval	<b>\$10,000</b>
Septic tank, lagoon or mound not discontinued and decommissioned	<b>\$2,500</b>

# SCHEDULE C

## Municipal Ticket Information Offences

COLUMN 1 DESCRIPTION OF OFFENCE	COLUMN 2 SECTION	COLUMN 3 FINE
Flow monitoring point not constructed and/or maintained	5.0.4	<b>\$1,000</b>
No access to flow monitoring point	3.7.3	<b>\$1,000</b>
Grease/oil interceptor not installed	4.2.1	<b>\$500</b>
Grease/oil interceptor insufficient capacity or design	4.2.2	<b>\$500</b>
Grease/oil interceptor inaccessible	4.2.2	<b>\$500</b>
Grease/oil interceptor not maintained	4.2.2	<b>\$500</b>
<i>District</i> work crew hindered from performing work	--	<b>\$150</b>

# SCHEDULE D

## Designated Bylaw Enforcement Officers

---

Chief Administrative Officer

Director of Public Works

Director of Protective Services

Bylaw Enforcement Officers

Approving Officer

Other District Authorized Personnel



# SCHEDULE E

## Service Application Form (Connection & Abandonment)

**\*\*\* Request 72 hours in advance for inspections Monday to Friday 8:00 am – 5:00 pm \*\*\***

Today's Date: \_\_\_\_\_  
Work to Begin Date: \_\_\_\_\_

### Owner Information

Owner(s)		Address			
First and Last Name		Street Address	City	Province	Postal Code
Home Phone	Cell	Fax	Email		

### Property Information

Civic Address of Subject Property	Legal Description of Subject Property		
Street Address	Lot:	Block:	Plan:
	Roll Number:		

### Services Requested

Property Type	Mark "X"
Residential	
Commercial	
Industrial	
Institutional	

Service Type	Size
Water	
Sewer	
Storm	
Hydrant	

Abandonment Required
Yes
No

### Contractor Information

Contractor Name		Contractor Address			
Full Company Name		Street Address	City	Province	Postal Code
Contact Name	Contact Title	Business Licence #	Contact Phone	Contact Cell	Contact Email

### Declaration

I/We \_\_\_\_\_, the registered owner(s) of the above mentioned property, do hereby apply for \_\_\_\_\_ Service Connection from the street main to my/our property and authorize the District of Hudson's Hope to inspect the service(s) provided by the Contractor mentioned above and to abide by all conditions of the Districts Bylaws.

I/We hereby declare that the above statements and the information contained in this application are to the best of my/our belief true and correct in all aspects. I/We hereby agree to indemnify and keep harmless the District of Hudson's Hope and its employees against all claims, liabilities, judgments, costs and expenses of whatsoever kind which may in any way occur against the said District and its employees in consequence of and incidental to, the granting of this permit, if issued, and I further agree to conform to all requirements of the applicable regulations, statutes and bylaws in force in the District of Hudson's Hope.

Signature of Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

# SCHEDULE F

## Prohibited Wastes

---

The following are prohibited wastes:

.1 Flammable or Explosive Waste

Any waste, which is capable of causing or contributing to an explosion or supporting combustion in any portion of the sanitary sewer system. Flammable and explosive wastes include but are not limited to, gasoline, benzene, naphtha, propane, diesel or other fuel oil, crankcase oil and sludge resulting from the manufacture of acetylene.

.2 Waste Causing Obstruction or Interference

Any *Waste* which is capable of obstructing the flow of or interfering with the operation or performance of any portion of the sanitary sewer system including, but not limited to earth, concrete and cement based products, sand, gardening or agricultural wastes, ash, chemicals, metal, glass, tar, asphalt, plastic, wood, *Waste* portions of animals, fish or fowl, solidified fat, paper and brewery waste.

.3 Odorous Waste

Any waste, other than sanitary *Waste* which is capable of creating an odour, or other air *contaminant*, causing air pollution outside any sewer or *Sewage* facility or creating within any sewer or *Sewage* facility an odour or other *contaminant* which would prevent safe entry by authorized personnel.

.4 High Temperature Creating Waste

- (a) Any *Waste* which may create heat in amounts which will interfere with the operation and maintenance of the sewer and *Sewage* facility or with the treatment of *Waste* in a *Sewage* facility;
- (b) Any *Waste* which will raise the temperature of *Waste* entering any *Sewage* facility to 40 degrees Centigrade or more; and
- (c) Any non-domestic *Waste* with a temperature of 65 degrees Centigrade or more.

.5 Corrosive Waste

Any *Waste* with corrosive properties which may cause damage to any sewer or *Sewage* facility.



6 Pathogenic Waste

Any *Waste* containing infectious material which may create a *contaminant* in the sanitary sewer or *Sewage* facility.

7 Trucked Waste

Any *Waste* that is collected and transported off site by means other than discharge to a sewer, including but not limited to *Oil and Grease* from interceptors, and other sludge of organic origin.

# SCHEDULE G

## Restricted Wastes

---

The following are restricted wastes:

.1 Food Waste

Any non-domestic *Waste* from cooking and handling of food that, at the point of discharge into a sewer, contains particles larger than 0.5 centimetres in any dimension.

.2 Radioactive Waste

Any *Waste* that, at the point of discharge into a sewer, exceeds radioactivity limitations established by the Atomic Energy Board of Canada from time to time.

.3 pH Waste

Any non-domestic *Waste* which, at the point of discharge into a sewer, has a pH lower than 5.5 or higher than 11.0 as determined by a grab sample.

.4 Specified Waste

Any *Waste* which, at the point of discharge into a sewer, contains any substance at a concentration in excess of the levels set out in Tables A, B or C below. All concentrations are expressed as total concentrations which include all forms of the *contaminant*, combined or uncombined, whether dissolved or undissolved. The concentration criteria apply to both grab samples and composite samples. Definitions and methods of analysis for these substances are outlined in standard methods.

Any non-domestic *Waste* containing any of the substances listed below in Tables A, B, C at dissolved concentrations in excess of the Special *Waste* Regulation Leachate Quality Criteria (as amended from time to time), regardless of the sampling method used, shall qualify as a special waste.

**TABLE A – CONVENTIONAL CONTAMINANTS**

<b>CONTAMINANT</b>	<b>MAXIMUM CONCENTRATION (MG/L)</b>
Biochemical Oxygen Demand (BOD)	500
Chemical Oxygen Demand	20,000
Phosphorus	200
Dissolved Solids	5,000
Total Kjeldahl Nitrogen	500
Total Oil and Grease <sup>1</sup> (O&G – Total)	150
Total Suspended Solids (TSS)	600

Note: <sup>1</sup> Total Oil and Grease includes Oil and Grease (Hydrocarbons)

**TABLE B – ORGANIC CONTAMINANTS**

<b>CONTAMINANT</b>	<b>MAXIMUM CONCENTRATION (MG/L)</b>
Oil and Grease (Hydrocarbon) (O&G – Hydrocarbon)	15
Phenols	1
Chlorophenols <sup>1</sup>	0.05
Polycyclic Aromatic Hydrocarbons <sup>2</sup> (PAHs)	0.05
Benzene	0.1
Total BETX <sup>3</sup>	1

Notes:

- <sup>1</sup> Chlorophenols include:  
Tetrachlorophenol (2,3,4,5-, 2,3,4,6-, 2,3,5,6-)  
Pentachlorophenol
- <sup>2</sup> Polycyclic Aromatic Hydrocarbons (PAHs) include:  
acenaphthylene  
anthracene  
benzo(a)anthracene  
benzo(b)fluoranthene

- benzo(k)fluoranthene
  - benzo(g,h,i)perylene
  - benzo(a)pyrene
  - chrysene
  - dibenzo(a,h)anthracene
  - fluoranthene
  - fluorine
  - naphthalene
  - phenanthrene
  - pyrene
  - indeno(1,2,3-c,d)pyrene
- 3 BETX includes:
- benzene
  - ethylbenzene
  - toluene
  - xylene

TABLE C – INORGANIC CONTAMINANTS

CONTAMINANT	MAXIMUM CONCENTRATION (MG/L)
Aluminum (Al)	50
Arsenic (As)	1.0
Boron (B)	50
Cadmium (Cd)	0.2
Chlorine (free) (Cl <sub>2</sub> )	5.0
Chromium (total) (Cr)	4.0
Cobalt (Co)	5.0
Copper (Cu)	2.0
Cyanide (CN <sup>-</sup> )	2.0
Iron (Fe)	10.0
Lead (Pb)	1.0
Manganese (Mn)	5.0
Mercury (Hg)	0.05
Molybdenum (Mo)	1.0
Nickel (Ni)	2.0
Selenium	1.0
Silver (Ag)	1.0
Sulphide (S <sup>2-</sup> )	3.0
Zinc (Zn)	3.0

**Hudson's Hope Community Hall Society**  
**PO Box 333**  
**Hudson's Hope, BC V0C 1V0**

The Hudson's Hope Hall Society is made up of a very small group of volunteers who take care of all the Hall bookings, billings, payments, bills, repairs and maintenance. The Community Hall is such an important part of this community and we are passionate about the Hall and dedicated to having it run as efficiently and smoothly as possible. Over the past 15 years or so, not many upgrades have been done to the building and there are some very important issues that need to be addressed in the coming year.

A good portion of the repairs and maintenance are handled by the board members, if possible, to save on costs and recently we took on the project of painting the upstairs of the hall to clean it up and give it a fresh look. We are always looking for ways to save money but at the same time maintain things at the level to what they should be.

The District has been an integral part of the Hall's success as you are always willing to help us out in the form of grants to complete any work or upgrades that are needed. In the past, grant money was always applied for to cover certain renovations and operating costs for the year. When the last board members all resigned, the new board took a long look at the rental rates and the books and decided that things needed to change if we were going to be able to keep the doors open. The first thing we did was to raise the rates to better reflect expenses going out. We now actually make a few dollars on a rental instead of losing money. The Hudson's Hope Hall Society is grateful to the District Council for the ongoing support you have given to ensure our building and the operation of renting the Community Hall is continued.

In an effort to be more self-sufficient we are requesting that Council consider paying for the cost of cleaning when they use the Community Hall. We are currently taking the funds out of our revenue account to pay these costs.

Traditionally, we have never charged the District of Hudson's Hope any rental fees for them being able to rent the Community Hall for special events or meetings as the District owns the building. Although we do not charge you anything, we still have to pay for the electricity, heat and cleaning fees associated with these rentals. On average we are charged \$100 per event to have the Hall cleaned. In 2013 the District rented the hall 7 times for different meetings, events and functions. This was a cost of \$700.00 to the Hall Society where we did not collect any rental fees. Thus far in 2014, the District has used the community hall 7 times, which has cost the Hall Society \$700, and the year is not over yet. Normally, we would be collecting a \$250.00 rental fee to help cover these costs.

We thank you for your consideration of this matter. We have attached copies of the invoices paid to Kelly Miller, our janitorial contractor, as well as copies of the booking calendar for proof of booking. Please do not hesitate to call us in any further information is required.

Thank you,



Johanna Dupuis  
HH Hall Society Director



**Clover**  
JANITORIAL  
SERVICES

PO Box 733  
Hudson's  
Hope, B.C.  
V0C1V0  
kdm@pris.ca

*INVOICE*

<i>Customer:</i>	Community Hall PO Box 333 Hudson's Hope, B.C. V0C1V0	<i>Date:</i> 28FEB2013
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	Description	Price	Total
06FEB13	Cleaning - Upstairs/Downstairs Greta - Snowmagedon	100.00	100.00
13FEB13	Cleaning - Upstairs/Downstairs Greta - Teen Dance	100.00	100.00
21FEB13	Cleaning - Upstairs/Downstairs BC Hydro	100.00	100.00
26FEB13	Cleaning - Upstairs/Downstairs Library - Beach Party	150.00	150.00
<div><p><i>Thank You</i> FOR YOUR BUSINESS</p><p><b>Please make all cheques payable to K. Miller</b> Net 30. Interest accrued at 1.5% per month</p></div>		Subtotal	450.00
		Total	450.00

# 7/03/13

# February 2013

## Hudson's Hope Community Hall

Sun	Mon	Tue	Wed	Thu	Fri	Sat
-----	-----	-----	-----	-----	-----	-----

1 Special Events  
Wink Carnival  
Special Events  
Wink Carnival

2 Special Events  
Wink Carnival  
Special Events  
Wink Carnival

3 Special Events  
Wink Carnival  
Special Events  
Wink Carnival

4 Special Events  
Wink Carnival  
Special Events  
Wink Carnival

5 Special Events  
Wink Carnival  
Special Events  
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6 Special Events  
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7 Special Events  
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30 Special Events  
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31 Special Events  
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Special Events  
Wink Carnival





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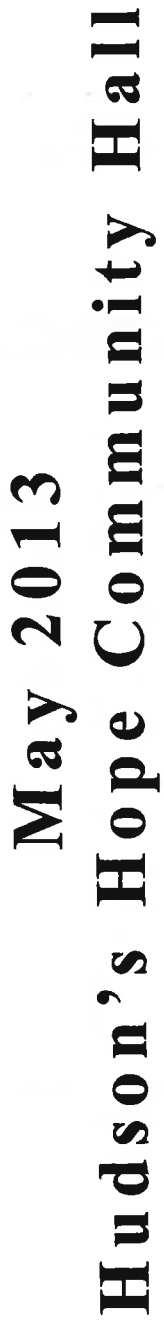
PO Box 733  
Hudson's  
Hope, B.C.  
V0C1V0  
kdm@pris.ca

INVOICE

Customer:	Community Hall PO Box 333 Hudson's Hope, B.C. V0C1V0	Date: 31MAY2013
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Description		Price	Total
07MAY13	Cleaning – Upstairs/Downstairs Funeral – Norma No Charge	0.00	0.00
08MAY13	Cleaning - Upstairs/Downstairs All Candidates Forum	100.00	100.00
09MAY13	Cleaning - Upstairs/Downstairs OCP Public Meeting	100.00	100.00
15MAY13	Cleaning - Upstairs/Downstairs Elections Canada	100.00	100.00
<div>Thank You FOR YOUR BUSINESS</div> <p><b>Please make all cheques payable to K. Miller</b> Net 30. Interest accrued at 1.5% per month</p>		Subtotal	300.00
		Total	300.00

#45  
2013/05/31



5	6	7	8	9	10	11
WORKS	NC 2:00pm Summer Funerals	7/	ALL CANDIDATES	9:00am-10:00am open house 3-8 p.m.		
12	13	14	15	16	17	18
		Pro Election Bill Vanden Tentative				
19	20	21	22	23	24	25
			Do HH NC			
26	27	28	29	30	31	
						Wanted Voting

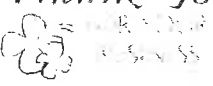


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Hope, B.C.  
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*INVOICE*

<i>Customer:</i>	Community Hall PO Box 333 Hudson's Hope, B.C. V0C1V0	<i>Date:</i> 31AUG013
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	Description	Price	Total
<del>07AUG13</del>	Cleaning – Upstairs/Downstairs Meeting –PRRD	100.00	<del>100.00</del>
14AUG13	Cleaning – Upstairs/Downstairs Meeting – TransCanada	100.00	100.00
18AUG13	Cleaning – Upstairs/Downstairs Dance – LIBRARY	150.00	150.00
23AUG13	Cleaning – Upstairs/Downstairs Monkey Business 1 Week Gymnastics	100.00	100.00
26AUG13	Cleaning – Upstairs/Downstairs Wedding – Harrison	150.00	150.00
<div>Thank You</div> <div></div> <div>Please make all cheques payable to K. Miller</div> <div>Net 30. Interest accrued at 1.5% per month</div>		Subtotal	600.00
		Total	600.00

#97  
4/9/13

# August 2013

## Hudson's Hope Community Hall

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Lions Club 2 7:30pm		3

4	5	6	7	8	9	10
---	---	---	---	---	---	----

6 PRED  
7pm  
open  
House

11	12	13	14	15	16	17
		Depcha Trans in vault Canada open House				Library (Alison Dance Tentative 5:45pm)

18	19	20	21	22	23	24
						Happy Wedding 2:00pm
						(CHQ IN VAULT)

Monkey Business Summer Camp

25	26	27	28	29	30	31
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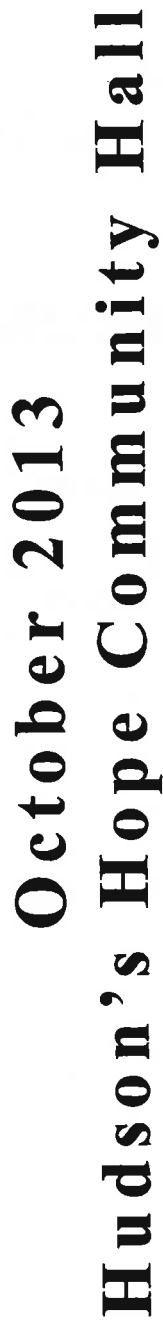
PO Box 733  
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Hope, B.C.  
V0C1V0  
kdm@pris.ca

*INVOICE*

<i>Customer:</i>	Community Hall PO Box 333 Hudson's Hope, B.C. V0C1V0	<i>Date:</i> 01NOV2013
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	Description	Price	Total
<del>09OCT13?</del>	Cleaning - Upstairs/Downstairs NEB Public Consultation Meeting	100.00	100.00
19OCT13	Cleaning - Upstairs/Downstairs MUSEUM-Harvest Social	150.00	150.00
26OCT13	Cleaning - Upstairs/Downstairs LIONS - Halloween Dance	150.00	150.00
29OCT13	Cleaning - Upstairs/Downstairs BCH Public Open House	100.00	100.00
<div>Thank You FOR YOUR BUSINESS</div> <div>Please make all cheques payable to K. Miller</div> <div>Net 30. Interest accrued at 1.5% per month</div>		Subtotal	500.00
		Total	500.00

#100  
6/11/13



6	7	8	9	10	11	12
			National Energy Board 7-10pm			
13	14	15	16	17	18	19
						harvest social cta in valet
20	21	22	23	24	25	26
						LIONS DANCE
27	28	29	30	31		
		29 DHH / Be Hydeo 6-9				




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Hope, B.C.  
V0C1V0  
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*INVOICE*

<i>Customer.</i>	Community Hall PO Box 333 Hudson's Hope, B.C. V0C1V0	<i>Date:</i> 30NOV2013
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	<i>Description</i>	<i>Price</i>	<i>Total</i>
08NOV13 13NOV13	Cleaning - Upstairs/Downstairs Remembrance Day - Greta	100.00	100.00
02NOV13	Cleaning - Upstairs/Downstairs W6 Christmas Party	150.00	150.00
29NOV13	Cleaning - Upstairs/Downstairs TransCanada	100.00	100.00
<div><p><i>Thank You</i></p><p> FOR YOUR BUSINESS</p><p><b>Please make all cheques payable to K. Miller</b></p><p>Net 30. Interest accrued at 1.5% per month</p></div>		Subtotal	350.00
		Total	350.00



# November 2013

## Hudson's Hope Community Hall

Sun	Mon	Tue	Wed	Thu	Fri	Sat
-----	-----	-----	-----	-----	-----	-----

1 2

3	4	5	6	7	8	9
	DOHH School Viewing	DOHH SEC School Setup Viewing	Lions Club 8 730pm School Viewing			
10	11	12	13	14	15	16
	Legions Dinner	Cleanup from vet Dinner				
17	18	19	20	21	22	23
						W6 SHINDIG potluck INVITATION
24	25	26	27	28	29	30
				Trans Canada open house 3-9		



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*INVOICE*

<i>Customer:</i>	Community Hall PO Box 333 Hudson's Hope, B.C. V0C1V0	<i>Date:</i> 02MAR2014
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	<i>Description</i>	<i>Price</i>	<i>Total</i>
05FEB	Cleaning - Upstairs/Downstairs Greta - Winterfest	100.00	100.00
09FEB	Cleaning - Upstairs/Downstairs Funeral - Sharron	100.00	100.00
12FEB	Cleaning - Upstairs/Downstairs Funeral - Gloria	100.00	100.00
27FEB	Cleaning - Upstairs/Downstairs Playschool Bingo	150.00	150.00
<div><p><i>Thank You</i></p><p>FOR YOUR BUSINESS</p><p><b>Please make all cheques payable to K. Miller</b></p><p>Net 30. Interest accrued at 1.5% per month</p></div>		Subtotal	450.00
		Total	450.00

# February 2014

## Hudson's Hope Community Hall

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2 Dg HH SLC Winter Carnival Palace, Audubon	3	4	5	6 Lions Club	7 Booked Sharon Pottier funeral.	8
9	10	11 Booked Funeral Brough	12	13	14	15 Booked Funeral Brough
16	17	18	19	20	21	22
23	24	25	26	27 Play School Bingo	28	



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V0C1V0  
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*INVOICE*

<b>Customer.</b>	Community Hall PO Box 333 Hudson's Hope, B.C. V0C1V0	<b>Date:</b> 31MAR2014
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	Description	Price	Total
04MAR	Cleaning - Upstairs/Downstairs BINGO - Playschool	150.00	150.00
12MAR	Cleaning - Upstairs/Downstairs Dance - Library	150.00	150.00
17MAR	Cleaning - Upstairs/Downstairs GRETA - Pot-o-gold	100.00	100.00
<div>Thank You FOR YOUR BUSINESS</div> <p><b>Please make all cheques payable to K. Miller</b> Net 30. Interest accrued at 1.5% per month</p>		Subtotal	400.00
		Total	400.00

# March 2014 Hudson's Hope Community Hall

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6 Lions Club	7	8 \$50 cash in vault + Library Dance
9	10	11	12	13	14	15
16 Pot of Gold Search	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NO BOOKINGS PLEASE - BAR RENO'S/PAINTING

NO BOOKINGS PLEASE - BAR RENO'S/PAINTING (TALK TO JO)



**Clover**  
JANITORIAL  
SERVICES

PO Box 733  
Hudson's  
Hope, B.C.  
V0C1V0  
kdm@pris.ca

**INVOICE**

<b>Customer:</b>	Community Hall PO Box 333 Hudson's Hope, B.C. V0C1V0	<b>Date:</b> 31MAY2014
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	Description	Price	Total
08MAY	Cleaning - Upstairs/Downstairs Clean up before <del>Red &amp; Gun 2HRS</del> <sup>MOTHER'S DAY</sup>	25.00	50.00
13MAY	Cleaning - Upstairs/Downstairs <del>Red &amp; Gun Club Dinner</del> <sup>MOTHER'S DAY</sup>	150.00	150.00
25MAY	Cleaning - Upstairs/Downstairs <del>Drill open House / BCH</del>	100.00	100.00
<p><i>Thank You</i> FOR YOUR BUSINESS</p> <p><b>Please make all cheques payable to K. Miller</b></p> <p>Net 30. Interest accrued at 1.5% per month</p>		Subtotal	300.00
		Total	300.00

#120  
2016/14  
A5

# May 2014 Hudson's Hope Community Hall

SUN	MON	TUE	WED	THU	FRI	SAT
				1 Lions Club	2	3
4 63	5	6	7	8	9	10 LIONS MOTHER'S DAY DINNER & DANCE
11	12	13	14	15 Doherty's Open House 5-8 p.m.	16	17
18	19	20 St. Mary's	21	22	23	24
25	26	27	28	29	30	31





**Clover**  
JANITORIAL  
SERVICES

PO Box 733  
Hudson's  
Hope, B.C.  
V0C1V0  
kdm@pris.ca

*INVOICE*

<i>Customer:</i>	Community Hall PO Box 333 Hudson's Hope, B.C. V0C1V0	<i>Date:</i> 31JUL2014
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	Description	Price	Total
09JUL	Cleaning - Upstairs/Downstairs VOITH	100.00	100.00
15JUL	Cleaning - Upstairs/Downstairs Funeral - John	100.00	100.00
23JUL	Cleaning - Upstairs/Downstairs Firefighters / DoHH	100.00	100.00
27FEB	Cleaning - Upstairs/Downstairs Wedding - Tara	150.00	150.00
01AUG	Cleaning - Upstairs/Downstairs DoHH - Monkey Business	100.00	100.00
<div>Thank You FOR YOUR BUSINESS</div> <div>Please make all cheques payable to K. Miller</div> <div>Net 30. Interest accrued at 1.5% per month</div>		Subtotal	550.00
		Total	550.00

#124  
10/8/24

# July 2014 Hudson's Hope Community Hall

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4 <del>Studep-</del> Voth in Vault Hydro	5
6 65	7	8	9	10	11	12 John Reno Memorial 2pm
13	14	15	16	17 FIRE EVAC + RAMP/FIREFIGHTERS USING HALL	18	19
20	21	22 Hope 4 Health	23	24	25	26
27	28	29 Diabetes Hot Meal	30	31	1-Tara Miller wedding	



**Clover**  
JANITORIAL  
SERVICES

PO Box 733  
Hudson's  
Hope, B.C.  
V0C1V0  
kdm@pris.ca

*INVOICE*

<i>Customer:</i>	Community Hall PO Box 333 Hudson's Hope, B.C. V0C1V0	<i>Date:</i> 30SEP2014
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	Description	Price	Total
09SEP2014	McAllister Fire Update Meeting	100.00	100.00
10SEP2014	DoHH Swap / Sign up night	100.00	100.00
12SEP2014	Wedding – Steph & Joseph	150.00	150.00
15SEP2014	Funeral – Art	100.00	100.00
16SEP2014	Hope 4 Health – Diabetes Dinner	100.00	100.00
27SEP2014	Funeral – Tex	100.00	100.00
<div>Thank You FOR YOUR BUSINESS</div> <div>Please make all cheques payable to K. Miller</div> <div>Net 30. Interest accrued at 1.5% per month</div>		Subtotal	650.00
		Total	650.00

13/10/14  
#126.

# September 2014 Hudson's Hope Community Hall

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4 Lions club	5	6
7 57	8	9 Community Meeting McAllister	10 Ht Fall Sign Up Night	11	12 CASH in Vault Joseph Kibet Stephanie Koehn	13
14	15 Paced Nursing Home 2:00pm	16 - Deposit in Vault Hope 4 Health (bring currency and paper)	17	18	19	20
21	22	23	24	25	26	27 2pm Darlene Todd *Funeral*
28	29	30				

