

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council

SUBJECT: 2014 UBCM Honourable Terry Lake, Minister of Health Meeting

DATE: 3:00-3:15 - Tuesday, September 23, 2014

FROM: Tom Matus, CAO

Mayor Gwen Johansson, Councillors Dave Heiberg and Kelly Miller, and I met with Minister Terry Lake and his aides: Deputy and Assistant Deputy Ministers.

We discussed the Ministry of Health's and the District of Hudson's Hope's contribution to the Doctor's salary and the financial burden on the District of Hudson's Hope due to the initial partnering contributors being in arrears for several months.

The Minister responded that there are programs in place that we can apply for grant funding to pay for doctors' salary but that is all the Ministry can do. They were surprised that industry and the District were paying any portion of the doctor's salary.

We discussed the Community Paramedicine Model for Ambulatory Service, specifically that the District of Hudson's Hope is very interested in being the host for this model as a site specific example. We noted that the \$2/hr standby pay for ambulance drivers is not appealing and does contribute to the purpose of health care. The Paramedine model will provide a career for people; and how it is a holistic health care system.

Minister agreed it is an integrated health care system and wants this model of care to succeed. The ministry is looking for a community to test this model and that the Ministry will call us - hoping to do this by spring of 2015: Linda Lupine will contact us.

Attached, please find the Brief that we submitted to this Ministry.



Tom Matus, CAO



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

Box 330
9904 Dudley Drive
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Telephone 250-783-9901
Fax: 250-783-5741

MEETING WITH:

**THE HONOURABLE
TERRY LAKE**

**MINISTER
OF HEALTH**

UBCM – WHISLTER, BC
3:00-3:15, Tuesday, September 23, 2014

District of Hudson's Hope Attendees:

Mayor Gwen Johansson

Councillor Dave Heiberg

Councillor Kelly D. Miller

CAO Tom Matus

Location: Alpine Room C, 2nd Floor, Westin Hotel (4090 Whistler Way, Whistler, BC)



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The District of Hudson's Hope representatives: Mayor, Gwen Johansson; Councillor Dave Heiberg; Councillor Kelly Miller and CAO Tom Matus, would like this opportunity to discuss with the Honourable Terry Lake the following issue:

1. Doctor's Salary

We are grateful that the Ministry of Health has assisted us in providing a doctor for our community. The Ministry and the District of Hudson's Hope share the cost of this salary whereby the District of Hudson's Hope provides \$120,000 of the doctor's salary from its operating budget. We did this by obtaining buy-in and partnering the cost with industry, industry partners being, at the time: Canadian Kailuan Dehua Mines Co., Ltd. providing \$24,000/year; Talisman Energy providing \$24,000/year; Cardero Resource Corp. providing \$24,000/year; BC Hydro providing \$24,000/year; and of course the District of Hudson's Hope providing \$24,000/year.

We began the Doctor's contract with all the aforementioned partners in place but with no signed contracts, several of the partners have now ceased to contribute to this salary, being Cardero, (presently \$18,000 in arrears), and CKD, (presently \$16,000 in arrears), we also fear that Talisman, now owned by Progress, which has paid to December 31st 2014 will no longer be contributing to the Doctor's salary. So far, BC Hydro is still partnering with us and is up to date with its payments. The contract the District of Hudson's Hope signed with the Doctor ends August 20th, 2015. This leaves the lion's share of the salary costs burdened by the District of Hudson's Hope, total amount to pay from this date forward to the end of the contract is \$88,000.

We ask that the District of Hudson's Hope receive further financial assistance from the Ministry of Health to help cover the cost of the Doctor's salary.

2. Utilization of a Community Paramedicine Model for Ambulatory Service In Northern BC, - District of Hudson's Hope Being a Trial Area?

The District of Hudson's Hope has been in discussions with BC Ambulance in this last year and have accomplished many projects together. One project that has come to fruition is a Paramedicine model of ambulance service.

Our discussions with BC ambulance has indicated that the BC Ambulance Service is on the verge of testing this Paramedicine model of ambulance service and is in the process of identifying a location to test this service. Being that the District of Hudson's Hope was instrumental in initiating the discussion and bringing to reality in BC this concept of ambulance service we humbly but strongly request that the District of Hudson's Hope be the testing ground for the implementation of this ambulance service by the BC Ambulance Service when it so decides to begin testing.



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We thank you for taking the time to meet with us and we look forward to further dialogue in the near future with you and your Ministry on the above matters.

Mayor, Gwen Johansson
Councillor Dave Heiberg
Councillor Kelly D. Miller
CAO, Tom Matus

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council

SUBJECT: 2014 UBCM Honourable Norm Letnick, Minister of Agriculture Meeting

DATE: Tuesday, September 23rd, 1:40-1:55

FROM: Tom Matus, CAO

Mayor Gwen Johansson, Councillors Dave Heiberg and Kelly Miller, and I met with Minister Norm Letnick and two of his aides: Deputy and Assistant Deputy Minister.

Discussion centered on Site C with all its ramifications on the District of Hudson's Hope with special attention to the produce that can be grown in the Peace Valley and it is shipped to the Lower Mainland, included but not limited to:

1. How District of Hudson's Hope is the most effected community;
2. 4500 acres of farming land will be affected;
3. River front properties have been removed from the housing market and how erosion has prevented the construction of permanent structures along the bank within the impact zone;
4. Tax base effected due to value of land;
5. Security of Tenure (none): this is why people will not move into the valley;
6. BCUC involvement is requested by industry;
7. To determine if valley is being sacrificed due to no alternative;
8. JRP noted it is ok for LNG to burn industry to burn gas but no one else can;
9. No constraint to Clean Energy Act;
10. We have a team working on the reconciliation of the JRP;
11. We are looking for agriculture mitigation.

We also noted our Light Industrial Zone project and that this project is not within the ALR. But, future projects might be and we would ask special consideration and assistance from this Ministry in removing lands adjacent to the built up area of the community when LNG industry and Site C is realized.

The Minister understood our concerns and was agreeable to our position.

Attached, please find the Brief submitted to Honourable Norm Letnick.



Tom Matus, CAO



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MEETING WITH:

**THE HONOURABLE
NORM LETNICK**

**MINISTER
OF AGRICULTURE**

UBCM – WHISLTER, BC
1:40 – 1:55, Tuesday, September 23, 2014

District of Hudson's Hope Attendees:

Mayor Gwen Johansson

Councillor Dave Heiberg

Councillor Kelly D. Miller

CAO Tom Matus

Location: Alta Room, 2nd Floor, Westin Hotel (4090 Whistler Way, Whistler, BC)

Page 1 of 2

The District of Hudson's Hope representatives: Mayor, Gwen Johansson; Councillor Dave Heiberg; Councillor Kelly Miller and CAO Tom Matus, would like this opportunity to discuss with the Honourable Norm Letnick the following issue:

1. ALC: Removal Of Lands From ALR For Light Industrial Or Commercial Use

With the potential growth of the LNG industry and the possible approval of the Site C Clean Energy Project, should the District of Hudson's Hope wish to benefit from these activities we will need to be able to provide lands for light industrial and commercial use. We have limited area around the community to provide this as most of the vacant lands are within the Agricultural Land Reserve. Further, within the built up area of the community very few vacant lots exist for light industrial and commercial land development.

In future, we will need to access lands within the Agricultural Land Reserve to realize this benefit. We would ask that the Ministry of Agriculture, through the Agricultural Land Commission assist us with the logistical matters in this endeavor when the opportunities arise for the District of Hudson's Hope to provide light industrial and commercial lands for developers.

We have in the past, at the time of developing our 2013 Official Community Plan, applied to the ALR to exclude lands from the ALR that border the "built-up area" of the community. We expect to be re-applying for the exclusions of these lands once the LNG industry ramps up and should Site C be approved.

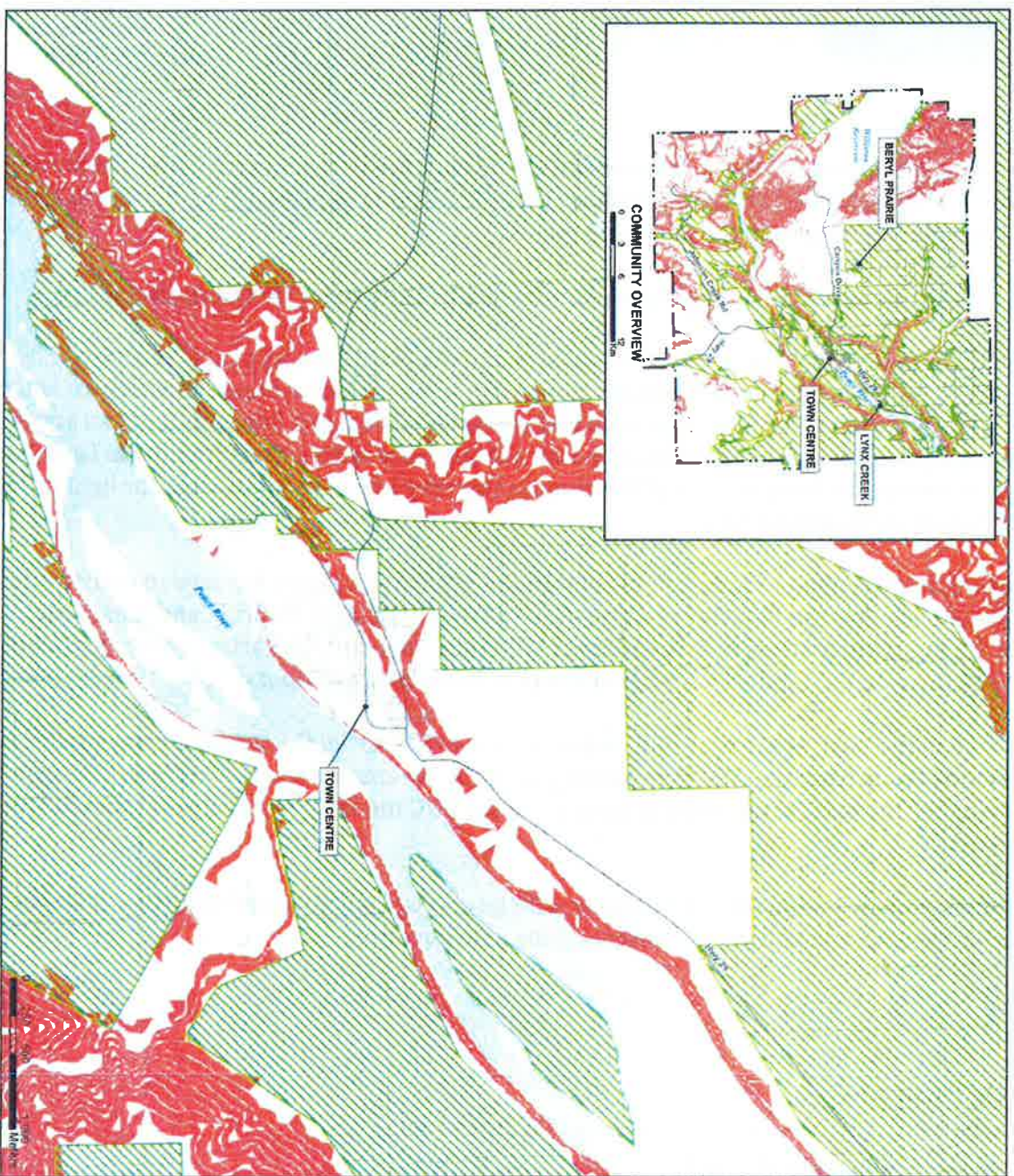
We thank you for taking the time to meet with us and we look forward to further dialogue in the near future with you and your Ministry on the above matter.

Mayor, Gwen Johansson

c.c. Councillor Dave Heiberg
Councillor Kelly D. Miller
CAO, Tom Matus

Official Community Plan Development Constraints

-  Municipal Boundary
-  Agricultural Land Reserve
-  Steep Slopes (>20%)



SCHEDULE G

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council

SUBJECT: 2014 UBCM Honourable Peter Fassbender, Minister of Education Meeting

DATE: September 22nd, 1:40-1:55pm

FROM: Tom Matus, CAO

Mayor Gwen Johansson, Councillors Dave Heiberg and Kelly Miller, and I met with Minister Peter Fassbender and four of her aides: Deputy and Assistant Deputy Ministers.

We discussed the Scholl Bussing allocation formula and brought to his attention the inequity of the formula in that it provides funding for a community that doesn't provide bussing and does not provide adequate funding to communities that provide bussing. We asked that this inequity be corrected for the 2015/16 school year.

To reiterate the inequality and what the following communities and Electoral Areas will be providing as additional aid to the School District 60 to assist in the school bussing of their students in their respective jurisdictions:

North Peace SD #60 - Bussing Financial Support

Area B	1,141	198,694	
Area C	1,012	176,230	
Area D	15	2,612	377,536
Taylor	77	13,409	
Hudson's Hope	52	9,055	
	<u>2,297</u>	<u>400,000</u>	
Required Funding	<u>400,000</u>		
Amount per Student	<u>174</u>		

Tumbler Ridge receives \$400,000 funding but does not provide school bussing services.

The Minister countered that the actual Block Funding formula to the School Districts had not changed, only that the Transportation line item is now included in the Block Funding; though changes with varying school

populations and it was the School Districts that allocate the line items amounts within their budget. So, it would be the PRRD that would have to explain why the lack of service. He noted that School District 60 received a \$14M increase in funding.

There was mention of the "Student Location Factor": this is governed by the Province and must be allocated by the PRRD/PRNSD 60 as dictated by the Province. This is the issue that will be researched within the Education Department as the Ministry governs this formula.

Attached, please find the Brief submitted to Honourable Peter Fassbender.

A handwritten signature in black ink, appearing to read 'T. Matus', is positioned above a horizontal line.

Tom Matus, CAO



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MEETING WITH:

**THE HONOURABLE
PETER FASSBENDER**

**MINISTER
OF EDUCATION**

UBCM – WHISLTER, BC
9:20 – 1:35, Wednesday, September 24, 2014

District of Hudson's Hope Attendees:

Mayor Gwen Johansson

Councillor Dave Heiberg

Councillor Kelly D. Miller

CAO Tom Matus

Location: Alpine Room B, 2nd Floor, Westin Hotel (4090 Whistler Way, Whistler, BC)

Page 1 of 2

The District of Hudson's Hope representatives: Mayor, Gwen Johansson; Councillor Dave Heiberg; Councillor Kelly Miller and CAO Tom Matus, would like this opportunity to discuss with the Honourable Peter Fassbender the following issue:

1. School district #60 School Bus Funding

We are aware of the submission that the Peace River Regional District has made to the Ministry of Education in regard to the gross formula discrepancies in school bussing allocations within the province of British Columbia. Suffice it to say that the District of Hudson's Hope reiterates the info and brings attention to a formula that allocates \$400,000 to Tumbler Ridge even though Tumbler Ridge does not provide school bussing for its students? We expect that the Ministry of Education will correct this inequity prior to the beginning of the 2015/16 school year?

To reiterate the inequality and what the following communities and Electoral Areas will be providing as additional aid to the School District 60 to assist in the school bussing of their students in their respective jurisdictions:

North Peace SD #60 - Bussing Financial Support

Area B	1,141	198,694	
Area C	1,012	176,230	
Area D	15	2,612	377,536
Taylor	77	13,409	
Hudson's Hope	52	9,055	
	2,297	400,000	
Required Funding	400,000		
Amount per Student	174		

We thank you for taking the time to meet with us and look forward to further dialogue with you and your Ministry in the near future.

Mayor, Gwen Johansson
Councillor Dave Heiberg
Councillor Kelly D. Miller
CAO, Tom Matus

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council

SUBJECT: 2014 UBCM Honourable Shirley Bond Minister of Jobs, Tourism, Skills and Training

DATE: September 22nd, 4:20-4:35pm

FROM: Tom Matus, CAO

Mayor Gwen Johansson, Councillors Dave Heiberg and Kelly Miller and I met with Minister Shirley Bond and two of her aides.

Sole topic of discussion revolved around assistance to acquire/purchase Provincial Crown Land to develop the Light Industrial Zone on Highway 29 and to access grants and expertise in marketing the 18 lots.

We noted that we are developing a partnerships with the Ministries of Jobs, Tourism, Skills and Training, (Amy Schneider and Tammy Danshin), the Ministry of Forest, Lands, Natural Resource Operations, (Marianne Johnson) and the Ministry of Community, Sports and Cultural Development, (contact to be identified after the UBCM), to accomplish this development.

We noted that we would want support from the Ministry of FLNRO to acquire all of Section 30, including that portion on MoTI - Gravel Reserve, so that what we don't use as Light Industrial land can be used as Parks and Open Space. This gravel reserve land to be acquired by either Nominal Rent Tenure (\$1/year) or a regular Tenure (yearly rent depending on the use). MoTI has relinquished its tenure so we can acquire this property much easier.

We noted that should we not get the aforementioned partnering Ministry assistance in acquiring all this targeted land we would have to go to the Ministry of Agriculture and ALR to acquire other lands, and this would require removing lands from the ALR, as all other available lands around the community are within the ALR - this would entail more bureaucracy and delay.

Minister Bond was very enthusiastic with this development project and noted for us to inform Minister Steve Thomson of the Ministry of FLNRO that she is in support of this project and her Ministry of JTST looks forward to partnering with the Ministry of FLNRO on this project. And that she, as Premier Clark, supports the idea of Ministries partnering and working together to achieve goals.

Attached you will find the Brief submitted to Honourable Shirley Bond.



Tom Matus, CAO



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MEETING WITH:

**THE HONOURABLE
SHIRLEY BOND**

**MINISTER
OF JOBS, TOURISM, SKILLS
AND TRAINING**

UBCM – WHISLTER, BC
4:20P – 4:35, Monday, September 22, 2014

District of Hudson's Hope Attendees:

Mayor Gwen Johansson

Councillor Dave Heiberg

Councillor Kelly D. Miller

CAO Tom Matus

Location: Alpine Room D, 2nd Floor, Westin Hotel (4090 Whistler Way, Whistler, BC)

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The District of Hudson's Hope representatives: Mayor, Gwen Johansson; Councillor Dave Heiberg; Councillor Kelly Miller and CAO Tom Matus, would like this opportunity to discuss with the Honourable Shirley Bond the following issue:

We are beginning the process of applying for Provincial Crown lands for light industrial use and ask the Ministry to assist us in this process. We have been discussing this issue with the Ministry personnel and are grateful for their involvement and assistance, we wish that this assistance continue specifically in identifying any grant/funding opportunities to assist in developing this area and any other expertise the Ministry may provide in realizing a fruitful conclusion for the District of Hudson's Hope in this endeavour.

To describe the project located on:

A portion of land within 150 meters perpendicular from and running parallel to Highway 29 beginning at and extending from the southern boundary of NE ¼ of Section 19 TP81, Range 25 (which intersects with Hwy 29), extending through and along the south eastern boundary, of SE ¼ Section 30 TP81 Range 25, (abutting to and parallel to Highway 29), to the northern boundary, of the SW ¼ of Section 29 TP81, Range 25, (which intersects with Highway 29), as Light Industrial - a distance of approximately 1.5 kilometers within District of Hudson's Hope.

This land is generally flat, and typically ranges from elevation 514m – 516m on the lots. Current tree cover is very dense on conceptual Lots 12-18, and more open on Lots 1-11, note that some minor adjustment may be required to Lots 1-3, as the bottom of slope of a sand dune does encroach slightly. We would recommend changes be made to both improve the intersection alignments (at Powell Road and Jamieson Avenue) as well as modify several of the lot lines.

Next steps:

1. Perform several geometric improvements to the conceptual roadway alignments;
2. Calculate rough order of magnitude quantities and cost estimates;
3. Prepare a Crown Land Application report on behalf of the District;
4. Once land is acquired, assist the District with the Rezoning Process, and conceptual design process;
5. Prepare a Traffic Impact Study (TIS) as required by the Ministry of Transportation. This will be a condition of the rezoning application;
6. Once rezoning is obtained, assist the District with the subdivision application, layout phasing plan and the detailed design process as the Engineer-of-Record;
7. Following receipt of a PLA, prepare detailed probable construction cost estimates, prepare contract documents and issue the plans for tender to regional contractors;
8. Recommend a contractor based on bids received;
9. Proceed to construction and monitor the progress;

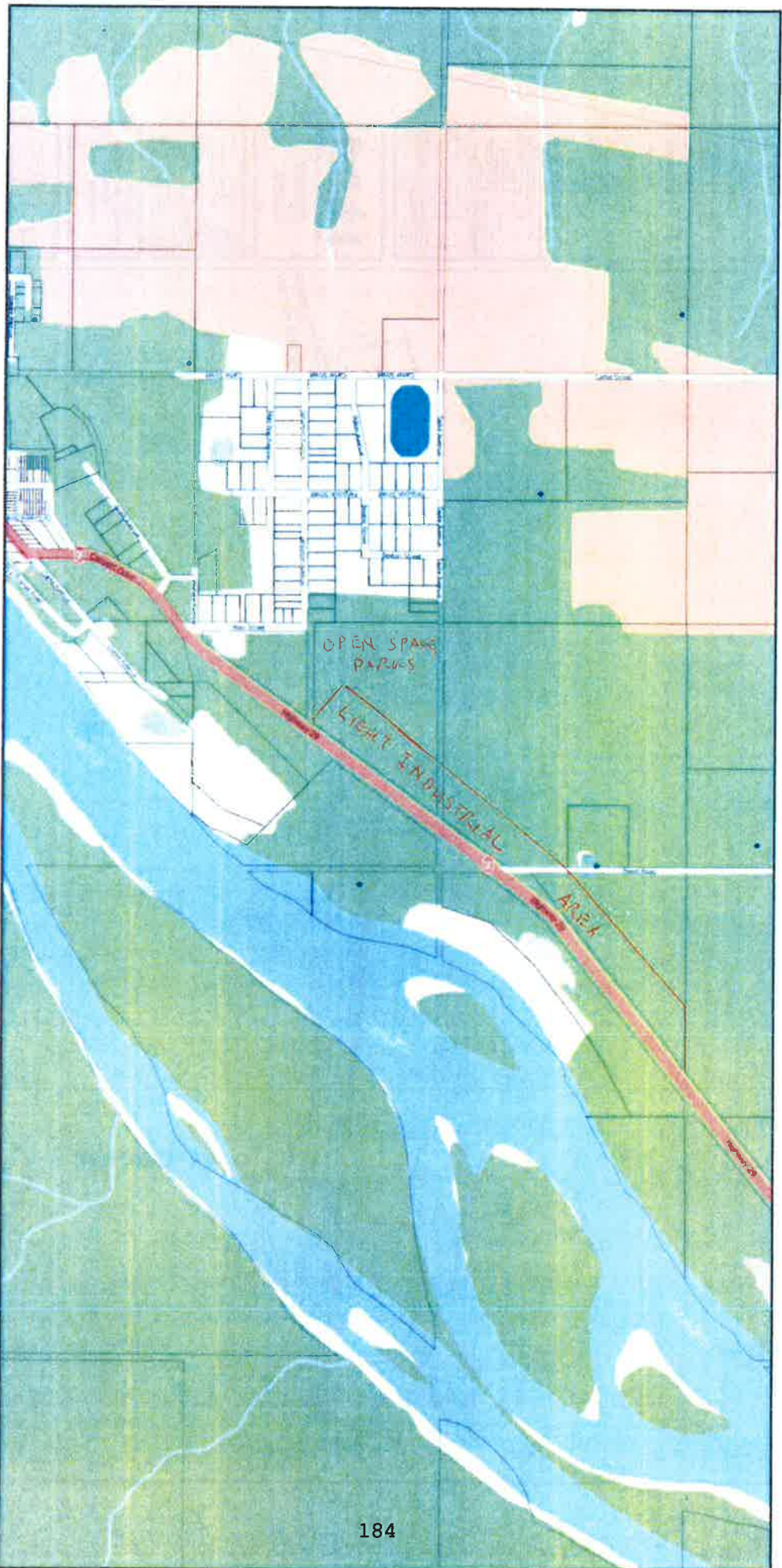
10. Following construction, facilitate the subdivision registration of lots at the Land Titles Office, thereby creating market-ready fee simple lots;
11. Prepare a marketing brochure for the District to issue to potential realtors or interested buyers.

A conceptual description and preliminary survey plan of this project is attached.

We thank you for taking the time to meet with us and we look forward to further dialogue in the near future with you and your Ministry on this matter.

Mayor, Gwen Johansson
Councillor Dave Heiberg
Councillor Kelly D. Miller
CAO, Tom Matus

ICIS



Sources: USGS, FAO, NPS, EPA, ESRI, Delorme, TANA, and other suppliers; © 2010 Microsoft Corporation and its data suppliers

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council

SUBJECT: 2014 UBCM Honourable Coralee Oakes Minister of
Community, Sports and Cultural Development Meeting

DATE: September 22nd, 1:40-1:55pm

FROM: Tom Matus, CAO

Mayor Gwen Johansson, Councillors Dave Heiberg and Kelly Miller, PRRD Area B Director Karen Goodings, and I met with Minister Coralee Oakes and four of her aides: Deputy and Assistant Deputy Ministers.

Discussion focused on coming and past agreements the District has entered into (or not) vis-à-vis Site C and the PRRD i.e. the Legacy Term Sheet; and District of Hudson's Hope Grants and Taxes in Lieu arrangements which the BC Government has imposed upon the district of Hudson's Hope regarding the Peace Canyon Dam and the W.A.C. Bennett Dam.

The Mayor pointed out that the benefits of these major projects go elsewhere but the negative impacts stay within the area these projects are built. The Mayor noted that one complete reservoir and 20% of another are within the District of Hudson's Hope municipal border. The Minister concurred and pledged continued support to the District of Hudson's Hope on this matter.

The Mayor voiced the following issues:

1. asked that Site C be reviewed by the BCUC;
2. why a special formula was made for the grants/taxes in lieu was developed for the District of Hudson's Hope in regard to the two previous built dams, and will include Site C meaning no more funds will be available to District of Hudson's Hope once Site C is operational;
3. reiterated that the Grants/Taxes in Lieu Finance Policy for the District of Hudson's Hope be revisited and reviewed for fairness;
4. requested a meeting with the Minister and a full table of PRRD representatives in the Spring of 2015 to discuss impacting issues;
5. that we review all PRRD formulas effecting all the governing bodies within the PRRD;
6. assess LNG impacts within the province re subsurface rights that have not been sold.

Minister Oakes asked that all information we have on grants/taxes in lieu, a complete brief of the Site C impacts on the District of Hudson's Hope, and the Fair Share Agreement be sent to her.

The Minister promised that credibility assessments will be made on any bodies or organizations speaking to the Ministry, on behalf of municipal governments/governing bodies within the Peace River Region, prior to them negotiating the subject of extending or replacing the Fair Share agreement. And that all impacts on governing bodies within the PRRD will be reviewed.

Karen Goodings noted that the District of Hudson's Hope is the only community within the PRRD that recognizes the PRRD concerns; and that the PRRD Electoral Areas comprise 1/3 of the PRRD population. Karen also noted the work camps within the PRRD and their socio-economic impacts within the PRRD.

Minister Coralee Oakes asked that she be kept informed on all the issues we spoke to in this meeting.



Tom Matus, CAO

Attached please find the following documents that were submitted to **ALL** the Minister:

- 1 the Minister's Brief we submitted on the North East British Columbia Resource Municipalities Coalition (NEBCRMC) and two letters from the District of Hudson's Hope to Colin Griffith, Executive Director of the NEBCRMC: one outlining our concerns in regard to the governance model of the NEBCRMC and one declining to participate in the NEBCRMC;
- 2 Speaking Notes on 1) the NEBC Coalition, 2) Hydro Dam Grants in Lieu Policy & BC Hydro Site C Legacy Agreement and 3) District of Hudson's Hope and PRRD Recommendation Referral of Site C to the BCU;
- 3 Site C Quiz.



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MEETING WITH:

**THE HONOURABLE
CORALEE OAKES**

**MINISTER
OF COMMUNITY, SPORTS AND
CULTURAL DEVELOPMENT**

UBCM – WHISLTER, BC
1:40 – 1:55, Monday, September 22, 2014

District of Hudson's Hope Attendees:

Mayor Gwen Johansson

Councillor Dave Heiberg

Councillor Kelly D. Miller

CAO Tom Matus

Location: Alpine Room D, 2nd Floor, Westin Hotel (4090 Whistler Way, Whistler, BC)

Page 1 of 2



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The District of Hudson's Hope representatives: Mayor, Gwen Johansson; Councillor Dave Heiberg; Councillor Kelly Miller and CAO Tom Matus, would like this opportunity to discuss with the Honourable Coralee Oakes the following issue:

1. The North East British Columbia Resource Municipalities Coalition

The District of Hudson's Hope has been invited to be a member of the Northeast BC Resource Municipalities Coalition but to date we have not accepted the invitation until the Coalition has satisfactorily addressed our concerns and resolve them to what we believe is an appropriate terms of reference which includes all the members of the Peace River Regional District, and, that all decisions are made by consensus.

We understand that Coalition representatives have met with the Honourable Coralee Oakes requesting to be recognized by the BC Government as the negotiating body, if you will, that will represent all the "municipalities" in the Northeast BC in brokering future liquid natural gas benefits to the municipalities.

We agree with the concept and principles of the Coalition but believe there are major flaws in the organization of this Coalition. We submitted a letter, (attached for your perusal), to the Coalition identifying the flaws and outlining our concerns to be addressed. The Coalition had a meeting whereby they voted on all our concerns; we did not receive the response we were looking for, in that what we proffered would be fair to all members of the PRRD, the two noted above major concerns that we had voiced were voted down.

We would ask that the Honourable Coralee Oakes concur with our position and pose to the Coalition to address the concerns we raise, as per our attached letter, and resolve them to a satisfactory outcome; that outcome being that all members of the PRRD be included in this Coalition and that we reach agreement by consensus.

We thank you for taking the time to meet with us and we look forward to further dialogue in the near future with you and your Ministry on this matter.

Mayor, Gwen Johansson
Councillor Dave Heiberg
Councillor Kelly D. Miller
CAO, Tom Matus



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May 13, 2014

**Colin J. Griffith
& Associates
10602-81 Ave
Grande Prairie, AB T8W 2H2**

Re: District of Hudson's Hope Membership

Hello Colin,

At a duly assembled Council meeting held on May 12, 2014 the District of Hudson's Hope Council had discussed further our position as a partner in the newly formed "Mayor's Resource Development Partnership". Council moved to pass a motion which reads as follows:

"The District of Hudson's Hope declines to participate in this Partnership until all our issues that we have proffered in our previous letter dated April 17, 2014 (attached) have been addressed to Council's satisfaction."

Council is open to further discussion on this matter.

Sincerely,

Mayor, Gwen Johansson

**c.c. District of Hudson's Hope Council
Tom Matus, CAO**



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April 17, 2013

Colin J. Griffith
Colin J. Griffith & Associates Inc.
10602-81st Ave
Grand Prairie, AB
T8W 2H2

Re: Mayor's LNG Partnership

Hello Colin,

Find below a summary of the notes and ideas brought forward in Council's discussion of the proposed Mayor's Partnership.

Key Messages:

1. Bringing the Northeast together to address common industrial development issues and to speak to the provincial government with a common voice is good idea. Hudson's Hope appreciates the initiative of the organizing committee to prepare draft material and to bring us all together for discussion. The potential industrial impacts are unprecedented in our region and require unique and thoughtful solutions to ensure that the northeast can effectively and efficiently manage social and economic impacts in our communities.
2. Hudson's Hope is interested in working with all members of our regional community to seek supporting benefits from the provincial government.
3. We believe that participation of the full regional community will be needed to achieve legitimacy with the provincial government.
4. We believe there must be equitable distribution of benefits to all members of our broader regional community, including those most directly affected.
5. The documents provided are a great start but they do not yet provide the supporting language that clarifies the benefit to all, particularly Hudson's Hope or other communities in the "under 5000" club.
6. Before Hudson's Hope can support the proposed process we would like to see clearer language on governance, decision making, dispute resolution and terms of reference. We are willing to continue to work with the group to achieve this.
7. Specifically, there are a number of issues that we believe should be addressed:
 - a) Decision making process based on unanimity clearly articulated in writing,
 - b) Dispute resolution mechanism identified,
 - c) More evenly distributed representation on the executive and secretariat:



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- a. Written clarification on the voting structure within the Executive Committee in regard to the "under 5000" club
 - d) A one-class structure established: "over-5000's" and "under-5000's" be abolished.
8. A full discussion on the representation of electoral area residents and understanding of how they will benefit: a new agreement with the provincial government must benefit all members of our broader regional community:
- a) While the potential benefit that will accrue to the larger communities is reasonably clear, the new regional body must clearly identify in its terms of reference how it will create benefit for all classes of residents in the smallest communities and unincorporated areas, and specifically how it proposes to accommodate communities with small populations but relatively larger impacts which are difficult to address using simply mathematical sharing formulas.

We would also add that the identity of the 'coalition' needs to be reconsidered:

- a. Not a coalition that is confrontational.
- b. Is it strictly LNG we are addressing? If not, take out 'LNG'.
- c. Mayors' Partnership' could be anywhere. Give it a name that identifies the northeast.
- d. Keep in mind that any agreement we make with the province will be replicated in every other region unless it clearly identifies that the rationale for the agreement is to manage a scale of change that is unprecedented and is imposing great hardship on north eastern communities.

We look forward to addressing the above matters with communities in northeastern BC.

Kindest Regards,

Mayor Gwen Johansson

Cc: Mayor Dale Bumstead, Dawson Creek
Mayor Plowright, Pouce Coupe
Mayor Nichols, Chetwynd
Mayor Wren, Tumbler Ridge
Mayor Ackerman, Fort St John
Mayor Jarvis, Taylor
Mayor Streeper, Northern Rockies

**Speaking Notes – District of Hudson's Hope Mayor Gwen Johansson
Meeting with Hon. Coralee Oakes, Minister of Community, Sport and Cultural Development**

North East British Columbia Resource Municipalities Coalition (NEBC Coalition)

- Thank you for making provincial discussions on Fair Share and other resource benefit sharing agreements, e.g., LNG, contingent on partnership of all local governments in the region, including the Peace River Regional District and Electoral Areas (May 27th, 2014 Minister's Letter)
- The District of Hudson's Hope also has significant concerns regarding the NEBC Coalition. To date the NEBC Coalition has been unwilling to address our concerns fairly and reasonably.
- Hudson's Hope seeks:
 - consensus based decision making,
 - benefit sharing for all sectors of major resource development incl. oil and gas,
 - full participation of the PRRD and Electoral Areas,
 - an allocation formula that ensures that benefits go to the areas that bear the impact,
 - an assessment of the cost of setting up a parallel structure instead of using the PRRD for upcoming discussions with the province.
- Minister Oakes we respectfully ask for your continuing support and assistance to ensure Hudson's Hope, other small communities, the PRRD and Electoral Areas are full partners in upcoming discussions and that our interests are given full and fair consideration through a regional consensus model of decision making.

Hydro Dam Grants in Lieu Policy & BC Hydro Site C Legacy Agreement

- The District of Hudson's Hope is the most impacted municipality by the WAC Bennett Dam, the Peace Canyon Dam, and if it proceeds, the proposed Site C Dam.
- However, the current provincial Grants in Lieu policy discriminates against Hudson's Hope and the BC Hydro Site C Legacy Agreement treats Hudson's Hope the same as or worse than communities which will experience no impacts.
- Minister Oakes we respectfully ask for your assistance to set up meetings between Hudson's Hope and the appropriate senior provincial officials so that our concerns can be addressed by Treasury Board when making budget decisions for Fiscal 2015/16.

Hudson's Hope and PRRD Recommend Referral of Site C to the BCUC

- Minister Oakes we respectfully ask you to take a strong stand at the Cabinet and Caucus tables in favour of referring Site C to the BCUC, as recommended by the Joint Review Panel.

The BC Government will soon decide whether to borrow an estimated \$7.9 billion for the largest public infrastructure project over the next 20 years - the Site C Dam Project (Site C).

Test your knowledge of Site C!

1. Last May, a joint federal/provincial review panel (JRP) concluded what about Site C?

- a. The need for Site C has not been established
- b. Information is lacking to determine whether the \$7.9 billion cost is accurate
- c. The impact of Site C on BC Hydro rates needs more scrutiny
- d. The BC Utilities Commission needs to review Site C
- e. All of the above

2. BC Hydro provided over 18,000 pages of information to the JRP. How many pages addressed the \$ 7.9 billion cost of Site C?

- a. 7 pages
- b. 64 pages
- c. 229 pages
- d. 513 pages

3. The JRP Report refers to a KPMG consultant's review of Site C's \$7.9 billion cost. How many pages was the 2011 KPMG report?

- a. 5 pages
- b. 68 pages
- c. 116 pages
- d. 238 pages

4. In its first 4 years of operation, BC Hydro forecasts Site C will

- a. make \$ 12 million
- b. make \$ 1.5 million
- c. lose \$ 4 million
- d. lose \$ 800 million

5. The BC government prohibited the JRP from reviewing what energy options? Include the options that the JRP said were insufficiently explored by BC Hydro.

- a. geothermal
- b. wind, run-of-river hydro and other renewable alternatives
- c. accepting power under the Columbia River Treaty
- d. burning natural gas to provide power instead of shipping the gas to Asia*
- e. all of the above

* The JRP report noted: "Finally, if it is acceptable to burn natural gas to provide power to compress, cool, and transport B.C. natural gas for Asian markets, where its fate is combustion anyway, why not save transport and environmental costs and take care of domestic needs?"

6. The JRP recommended Site C alternatives be examined by

- a. Bill Bennett, BC's Minister of Energy and Mines
- b. Clean Energy BC, a trade association of clean energy companies
- c. BC Utilities Commission, an expert and independent oversight body with a mandate to protect ratepayers, which reviewed Site C 31 years ago
- d. SNC Lavalin, a global energy infrastructure company
- e. Santa Claus

7. Calgary, Alberta is building the Shepard natural gas-powered energy plant to produce a comparable amount of electricity to Site C. How much will the plant cost to build compared to Site C?

- a. Same price, about \$ 8 billion
- b. \$ 1.1 billion more
- c. \$ 2 billion less
- d. \$ 6.5 billion less

8. At current prices, how much could BC Hydro save each year by using natural gas instead of Site C to produce power?

- a. No savings
- b. Save \$ 5 million/year
- c. Save \$ 10 million/year
- d. Save \$ 350 million/year

9. If Site C is not built, and the agricultural land in the Peace River Valley is not flooded, the fresh vegetables which could be grown there would fulfil the nutritional requirements of how many people?

- a. 2,000 people
- b. 25,000 people
- c. 250,000 people
- d. 1 million people

10. Which First Nations and supporting organizations will do whatever it takes to stop Site C?

- a. Treaty 8 Tribal Association
- b. West Moberly First Nations
- c. The Union of B.C. Indian Chiefs
- d. The Assembly of First Nations
- e. The First Nations Summit
- f. All of the above

If the BC government saved billions by not building Site C, what would you invest the savings in?

[CLICK HERE TO SEE THE ANSWERS OF THE SITE C QUIZ](#)

For more information on Site C, please visit www.sitecquiz.com

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council

SUBJECT: 2014 UBCM Ambulance Paramedics of BC Meeting

DATE: 11:30 - 12:30, Wednesday, September 24, 2014

FROM: Tom Matus, CAO

Mayor Gwen Johansson, Councillors Dave Heiberg and Kelly Miller, and I met with several Staff members of the BC Ambulance.

We discussed the following topics and received favourable responses to all of them and a commitment to assist us.


Topics of discussion we as per the following:

1. Ambulance waiting times;
2. Paramedicine Ambulance Model;
 - a. Ontario Gov't contributes \$6M to PAM;
 - b. BCG has contributed \$15M: 2015-2016;
 - c. 80 full-time and training rural (FTE-fulltime equivalents) have been included in the Collective Agreement April 1, 2015 - 2019;
 - d. This info will be fanned out to all health agencies in the 3rd week of September: PAM engagement and consultation discussions;
 - e. A report entitled "A Framework for Implementing Community Paramedic Programs in BC has been published;
 - f. Site specific programs, tailored to each community:
 - i. Needs assessment from Community committees/develop program;
 - ii. District of Hudson's Hope could be pilot project
 - iii. BC Ambulance to assist in needs assessment;
 - iv. Outside of traditional 911 response;
 - v. Home Care Support: Nurse and Paramedic - 2 persons per vehicle;
 - g. Community Paramedicine Outcomes:
 - i. Referrals: establish patient needs; through
 - ii. Home Visits;
 - iii. Clinics: health and wellness checks;
 - iv. No regulatory barriers;
 - v. Treat & release;
 - h. Recommendations:
 - i. establish Provincial Implementation Committee: represents all stakeholders;
 - ii. leadership, not ownership: APBC to engage health care partners;

- iii. implement and evaluate framework;
- iv. design appropriate programs: input from communities;
- 3. BCG supports promoting Rural:
 - a. Emergency Medical Assistant Education Fund (EMA) (bursary):
- 4. Noted that BCEHS management to be more accountable;
- 5. Patient Transfer Network (PTN)
 - a. May apply for a paid Full-Time Unit Chief for our health center;
 - i. For isolated communities in the North;
 - ii. Hazelton, population of 300, has a Unit Chief;
- 6. Ambulance Scheduling:
 - a. Call dispatch: no policy;
 - b. Cross coverage;
- 7. Volunteer Ambulance personnel vis-à-vis Evacuation Orders:
 - a. Staff will look into the responsibilities of ambulance staff in light of "declaration of local emergency";
- 8. Power of health officials in regard to assessing/diagnosing the mental state of an individual and the actions they can take.

Overall the staff was very helpful, seemed committed to helping communities to better their health response status.

Attached, please find the Brief that we submitted to the APBC staff.



Tom Matus, CAO



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

Box 330
9904 Dudley Drive
Hudson's Hope BC V0C 1V0
Telephone 250-783-9901
Fax: 250-783-5741

MEETING WITH: AMBULANCE PARAMEDICS OF BC

**UBCM – WHISLTER, BC
11:30 – 12:30, Wednesday, September 24, 2014**

District of Hudson's Hope Attendees:

Mayor Gwen Johansson

Councillor Dave Heiberg

Councillor Kelly D. Miller

CAO Tom Matus

**Location: Sundial Lodge 4340 Sundial Crescent. - Eclipse Room (next to the Whistler
Blackcomb Gondulas)**

Page 1 of 2



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

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The District of Hudson's Hope representatives: Mayor, Gwen Johansson; Councillor Dave Heiberg; Councillor Kelly Miller and CAO Tom Matus, would like this opportunity to discuss with you the following issue:

1. Utilization of a Community Paramedicine Model for Ambulatory Service In Northern BC; District of Hudson's Hope Being a Trial Area?

The District of Hudson's Hope has been in discussions with BC Ambulance in this last year and have accomplished many projects together. One project that has come to fruition is a Paramedicine model of ambulance service.

Our discussions with BC ambulance has indicated that the BC Ambulance Service is on the verge of testing this Paramedicine model of ambulance service and is in the process of identifying a location to test this service. Being that the District of Hudson's Hope was instrumental in initiating the discussion and bringing to reality in BC this concept of ambulance service we humbly but strongly request that the District of Hudson's Hope be the testing ground for the implementation of this ambulance service by the BC Ambulance Service when it so decides to begin testing.

We thank you for taking the time to meet with us and look forward to further dialogue with you and your Ministry in the near future.

Mayor, Gwen Johansson
Councillor Dave Heiberg
Councillor Kelly D. Miller
CAO, Tom Matus

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
SUBJECT: 2014 UBCM Improving Health for Remote and Rural Communities Session
DATE: September 22nd, 1:30-4:30pm
FROM: Tom Matus, CAO

The following are general notes of the discussion taking place during this session:

- 1 Allowing for easier transition for foreign doctors into Canada;
- 2 Tele health capabilities will be available by 2015;
- 3 Pipeline work camps industry medical response projections are being realized.

The following Panelists made separate presentations:

- 1 Dr. Allan Rudiman
- 2 Shirley Ackerman
- 3 Michael
- 4 Allison Twiss

Dr. Allan Rudiman:

24% of the BC population lives in rural arrears, yet only 11% of BC doctors practise in the rural area.

Recruitment issues:

2003-13: communities with populations greater than 7,000
Proximity to ski hills
Southern communities

Marketing Recruitment, aspects to consider when recruiting a doctor:

Must accommodate family
Community showing appreciation
Amenities the community can provide



Tom Matus, CAO

Intern Update, 10/14/14 – Devon

Ongoing/Current/Work has begun	
Project	Status
Community Hall	<ul style="list-style-type: none"> • NDIT application deferred to November intake in order to attain additional funding. Andy Ackerman has been a huge asset • Waiting to hear from Enabling Accessibility Grant – Nov. 1 • Waiting to hear back on BC Hydro Energy Efficient Lighting Design funding
ALR Exclusion(s)	<ul style="list-style-type: none"> • Note – ALR is undergoing structural changes, so responses may take awhile • Re-submitting some information for Airport application • ATV campground project no longer viable. Invasive Spotted and Diffuse Knapweed are present on site. (see document) Encouraging ATV activity can spread invasive weed and may result in significant fines. • Anticipating application for light industrial site gravel reserve and will be contacting Ministry of Community, Sport, and Cultural Development
Civic Spatial Grant(s)	<ul style="list-style-type: none"> • CivicSpatial grant accepted • Currently acquiring quotes on work • Work should begin around mid-October
Community Recreation Program	<ul style="list-style-type: none"> • Final report postponed until project can meet contractual obligations • Interim report completed
Hudson's Hope website audit	<ul style="list-style-type: none"> • Audited municipal website (see report) • Working with Becky to add photos and descriptions
Pool Cost Analysis	<ul style="list-style-type: none"> • Developing pool cost analysis against various similar-sized pools • Currently waiting on information from other communities

Tentative/In the works	
Project	Status
NDIT Business Façade Improvement	<ul style="list-style-type: none"> • Awaiting next steps from Renata King and NDIT • Will begin sometime in winter-spring 2015

NDIT Small Town Love	<ul style="list-style-type: none"> • Spoke with NDIT's Renata King and Karen Borden, and Tom. • Application to be received next week. Will provide report to Council Oct. 27th
Community Garden	<ul style="list-style-type: none"> • Additional research ongoing in spare work time
Green Municipal Fund	<ul style="list-style-type: none"> • Discussed with Eric Sears at Urban Systems. Awaiting confirmation from Building Canada Fund. • Project is contingent on funding before starting
Various Playground grants	<ul style="list-style-type: none"> • Inquiring into grant funding for playgrounds at Cameron or Dinosaur Lake
NPEDC Business Walk Blitz	<ul style="list-style-type: none"> • Will be conducting interviews with businesses as part of teams October 27-30. • Awaiting further details from Jennifer Moore
Land Development Prospectus	<ul style="list-style-type: none"> • Developing prospectus to help promote property developing – focus on Atkinson
GeoTourism Project	<ul style="list-style-type: none"> • Awaiting project outline review and feedback

Completed	
Project	Notes/comments
Vacant Properties Map	<ul style="list-style-type: none"> • Completed a graded map of vacant properties for development potential • Atkinson property to be examined
Transitioned HH Visitor Centre's Facebook page	<ul style="list-style-type: none"> • Multiple pages/profiles. Consolidated into one: Hudson's Hope Visitor Centre <i>page</i> • Needs more people in order to be successful. Please go "like"

Ministry of Agriculture

Knapweed - Its cost to British Columbia

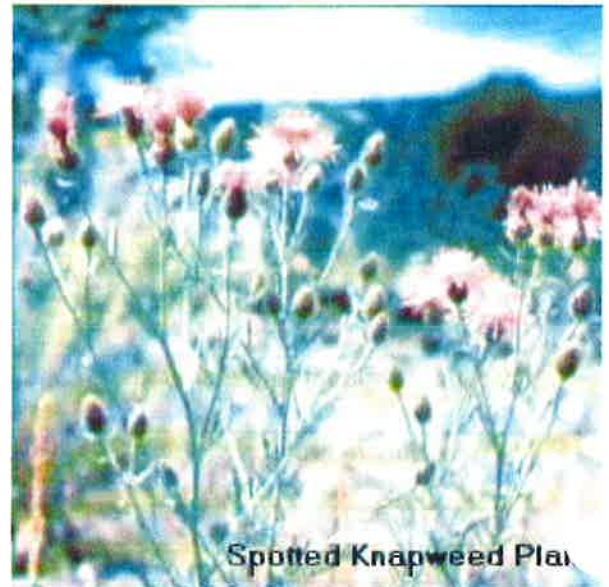
Knapweed infestations are causing major environmental deterioration and loss of beef production in the southern interior of British Columbia. If left unchecked, the loss to ranchers and recreational users could be disastrous. People are the major cause of spread. Awareness by all land users will reduce the impact of these weeds.

How to Identify Knapweed

There are two varieties of knapweed of concern to B.C. -- both equally harmful to B.C. rangelands.

Diffuse Knapweed

- the more common of the two varieties.
- has a single upright stem 20-100 cm (8-40 inches) tall and numerous spreading branches.
- plants bolt in early May, usually producing one stem with numerous flower buds which bloom in July and August.
- the white, sometimes pinkish flowers are surrounded by yellowish-green bracts which narrow to short, stiff spines.
- over 900 seeds per plant are formed under rangeland conditions while over 18,000 seeds may be produced under irrigation.
- easily recognized by the short rigid spines on the flower heads.
- a biennial to short-lived perennial weed overwintering as seeds or low growing rosettes.
- extremely bitter tasting but non-poisonous.





Diffuse knapweed flowerhead

Spotted Knapweed

- classified as short-lived perennial weed
- overwintering rosettes bolt in early May to produce one to 15 stems.
- thistle-like purple flowers bloom from July to October, capable of producing over 400 seeds per plant under range conditions and over 25,000 seeds under irrigation.
- easily recognized by a black-tipped fringe on the flower head.
- flower head has a spotted appearance.
- extremely bitter tasting but non-poisonous.
- branching occurs in the upper half of the plant and these end in purple, occasionally white, flowers.
- 20 - 120 cm tall (8 - 48 inches).

Spotted knapweed flowerhead



Environmental Loss

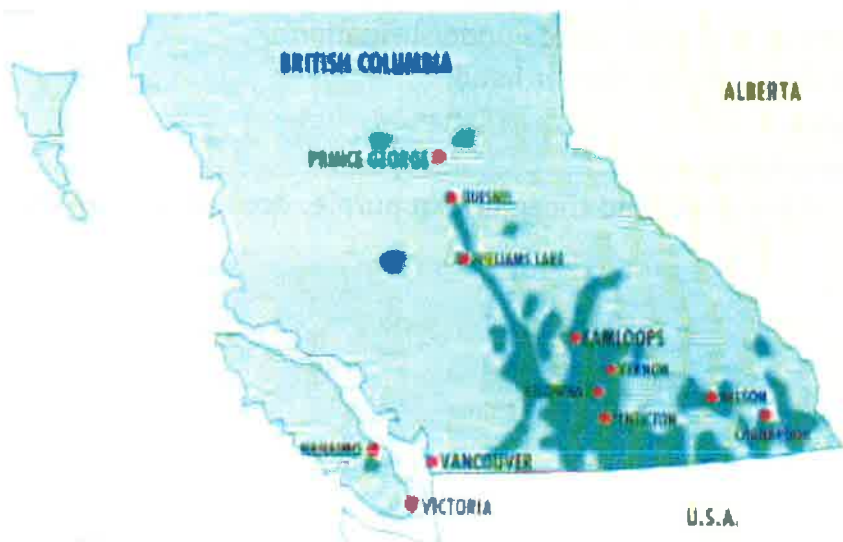
Knapweed is highly competitive, capable of invading grassland sites to the exclusion of native vegetation.

Domestic animals and wildlife such as elk rely on these range grasses and herbs for up to 80 per cent of their diet. Knapweed encroachment can destroy the forage base and would result in a significant decline in deer and elk numbers.

Over 40,000 hectares (100,000 acres) in B.C. are knapweed infested, reducing forage potential by up to 90 per cent. There is a potential in B.C. for spread to 1 million hectares (2.7 million acres) of grassland range and undetermined areas of fringe forest.

If spread to its ecological limit, knapweed could infest up to 8 to 10 million hectares (20 to 26 million acres) in western Canada.

Distribution in British Columbia



Distribution of Diffuse and Spotted Knapweed in British Columbia

Economic loss

To date, knapweed has resulted in an economic loss of over \$400,000 annually in equivalent hay production in B.C. If knapweed spread to its limits, that figure could climb to over \$13 million annually.

People Problem

Introduced to B.C. from Eurasia in the early 1900's, knapweed in North America has no natural enemies or parasites to keep populations in check. People help spread knapweed as it is easily caught up and transported great distances in the undercarriage and doors of:

- recreational vehicles
- trains
- light aircraft landing at infested airstrips
- logging trucks and heavy machinery

It is also spread by:

- **Florists**, who use knapweed in dried floral arrangements.
- **Movement of hay** from knapweed infested to non-infested areas.
- **Animals and birds** - cattle, deer and elk may pick up the weed and disperse it, and some bird species and small rodents eat knapweed seed.
- **Soil disturbance** provides an ideal seedbed for new knapweed infestation.
- **Wind** severs diffuse knapweed at ground level when mature to blow around in tumbleweed fashion.

Is there any way to control Knapweed?

Successful long term knapweed control will require the combination of proper grazing management, judicious herbicide use, development of effective biological control and a high level of public awareness and responsibility.

Cultural Control

Pull small patches of knapweed before they set seed. On grasslands, sound range management is the key to success. Seed bare soil and overutilized range with adapted grass species and provide adequate water, salt and fencing to obtain proper stock distribution. Do not overutilize for the amount of forage present.

Chemical Control

Knapweeds are easily controlled on rangeland, permanent grass pasture and non-cropland with low rates of selective herbicides. Containment programs underway in B.C. are carried out by trained personnel and are designed to protect currently uninfested grassland.

Biological Control

British Columbia is heavily committed to the use of natural agents to control knapweed. These weeds are not a problem in their native countries as there are numerous biological agents (usually insects) that use knapweed as a food source. Once research has proven that the candidate agent will not feed on any other plants and approval for release in Canada and the U.S. has been granted, the agent is released to B.C. for propagation and redistribution.

Seed-reducing flies (*Urophora* sp.), now well established throughout infested areas, have resulted in up to 95% reduction in knapweed seed production.



Adult Urophora Fly

Further reductions in seed production have resulted from release of a moth (*Metzneria paucipunctella*) against spotted knapweed and a root-feeding beetle (*Sphenoptera jugoslavica*) against diffuse knapweed.



Root-feeding Agapeta moth prefers moist sites



Sphenoptera beetle larva results in knapweed root damage

Other useful insects include a root-feeding moth (*Agapeta zoegana*) for moist sites and a root-feeding weevil (*Cyphocleonus achates*) which attack plants with large rosettes.



Root feeding Cyphocleonus weevil

The combination of several of these agents is expected to place enough stress on the knapweeds to significantly reduce the problem in B.C.

What can you do?

1. Learn to recognize the knapweed species.
2. When travelling in B.C's rangelands, stay on established roads. Do not drive across the grasslands.
3. If involved in any activity such as logging or road construction which disturbs the top soil layer, ensure that the disturbed area is reseeded immediately.
4. Check your vehicle and remove attached knapweed before leaving an infested area.
5. Report knapweed sightings in remote areas to the B.C. Ministry of Forests, Lands and Natural Resource Operations district office.
6. Pull up isolated knapweed plants and remove them from the area for burial
7. Don't purchase knapweed-infested hay.

Print and Close

Cancel

Memo

To: Regional and Local Government Liaison
Committee

From: Siobhan Jackson

CC: Susan Yurkovich

Subject: Site C noxious weed control activities: 2008-2010

As per the Committee's request at the June 2010 meeting of BC Hydro to provide information about BC Hydro's noxious weed program, please find this briefing which summarizes our activities from 2008 to present.

Summary:

In initiating Stage 2 work on the Site C Clean Energy Project (Site C), BC Hydro implemented a variety of invasive plant management actions at the dam site property, and on BC Hydro owned lands throughout the valley. BC Hydro has worked with the Peace River Regional District (PRRD) for invasive plant management to understand priorities and to seek input on this work. The focus of all actions has been to limit both the quantity and the spread of invasive plants. Since 2008 BC Hydro's Site C invasive plant management has included the following actions:

- Inventory and mapping of invasive plants to assess the extent of the problem on BC Hydro owned lands;
- Expansion and amendment of the BC Hydro Pest Management Plan to include BC Hydro owned lands in the Peace River valley and area, to permit commercial herbicide treatment;
- Implementation of control programs at the dam site and on priority infestations on leaselands, including both chemical and non-chemical treatments, hand pulling and mowing;
- Development of a leaseholder weed control support program, which includes reimbursement of costs for weed control, access to expertise, and an audit of their treatment to provide advice to support successful weed management across their holdings;
- Engaging the regional weed inspector and the Northeast Invasive Plant Committee members in development of our programs, and engaging the regional weed inspector to help select a contractor for weed control programs;

- A Vegetation and Noxious Weed Management section in the Engineering Environmental Management Plan, which requires re-vegetation to minimise colonisation by weeds, heavy equipment inspection and cleaning as required, and tracked equipment cleaning prior to entry onto all job sites and prior to leaving the north bank dam site land;
- Installation of a vehicle wash station at the site of the proposed dam to ensure all vehicles entering and leaving the site are clean (since September 2010); and,
- Provision of a mobile wash station to allow cleaning of vehicles at till investigation sites (summer 2010).

Background:

The BC Hydro lands above the proposed dam site contain two known infestations of diffuse knapweed (*Centaurea diffusa*).

Knapweeds are classified as a prohibitive invasive species and are a priority for treatment. Species in this group are highly competitive and have an ability to spread rapidly (NEIPC 2009). The treatment objective for knapweed infestations in northeast BC is to document the extent of the infestation, followed by treatment to contain the infestation. Recommended treatments include control with herbicides and hand pulling.

Prior to 2008 knapweed on the BC Hydro dam site lands was hand pulled annually. This treatment helped to contain the infestation through the years when there was no active work on the site.

2008 Control Program

In 2008 BC Hydro initiated site work at the dam site property as part of the Site C Stage 2 work. In June of 2008 the PRRD sent BC Hydro a letter requesting that vehicles entering and leaving the Site C dam site work area be steam cleaned in an effort to avoid the spread of the knapweed and other noxious species present.

In response to the PRRD request, BC Hydro launched an expanded manual weed control program targeting the knapweed infestation on the Site C dam site property. At that time the property was not covered under BC Hydro's Pest Management Plan, therefore herbicide treatment was not permitted. This program included an inventory to document the extent and density of invasive plants, specifically knapweed. Concurrent with the inventory knapweed was hand pulled and/or dug up then burned or sent to the landfill for appropriate disposal. Training on noxious weed / invasive plant identification was provided to the crew by Ministry of Forests.

The inventory program was expanded to map the extent of noxious weeds on other BC Hydro fee simple lands throughout the Peace River valley, most of which are leased. Members of the Site C team attended the spring 2009 meeting of the Northeast Invasive Plant Committee to present the results of the 2008 inventory program and discuss options for initiating a control program. During discussions it was confirmed that control of diffuse knapweed was a priority. It was also determined that oxeye daisy, occurring

concurrently with one of the knapweed infestations, should be added to the control program to assist the NEIPC in establishing and maintaining a control line for this species. This information was taken and incorporated into the commercial control program developed by BC Hydro for their fee simple agricultural lands in the Peace River valley.

2009 Control Program

A total of 133 hectares were treated through the targeted commercial control program (30 hectares) and through a leaseholder self-treatment program (103 hectares).

The 2009 control program was awarded through a competitive bid process. The PRRD regional weed inspector, Dennis Meier assisted in proposal evaluation and the selection went to Pathfinder Endeavours (Pathfinder). Pathfinder worked with BC Hydro vegetation management specialists and the regional weed inspector to develop the 2009 commercial control program. This program targeted Category 1 invasive species documented on two BC Hydro leased properties during the 2008 inventory and oxeye daisy, and later expanded to include two further areas targeting Canada Thistle.

To permit the commercial control program, the BC Hydro Pest Management Plan was amended to include lands owned or leased by BC Hydro that may be used for or affected by future facilities, including lands in the vicinity of potential dams or reservoirs and a revised Notice of Intent to Treat (NIT) was submitted.

Prior to treatment, site visits were held with leaseholders to confirm the infestation footprint, identify sensitive areas requiring buffers and or alternate treatments required due to existing and future land use. Treatment plans were developed with input and advice from the Ministry of Environment, leaseholders and BC Hydro. Treatments were consistent with the BC Hydro PMP and included chemical control with herbicides and vinegar (adjacent to sensitive areas) and manual control through mowing and hand picking.

Treatment was initiated in July 2009 and targeted all invasive species. Species treated included Canada Thistle, Spotted Knapweed, Diffuse Knapweed, Scentless Chamomile and Oxeye Daisy. A total of 25 ha on the two properties were treated. A third property was inspected for weeds. None were observed and no treatment was applied. The 2009 drought conditions proved to be an obstacle across the region not only for this program but also many other commercial programs. Overall, the program was a success with significant control and reduction of current seed beds.

The second site was an extension of the treatment area at the dam site. The extended area incorporated the access road and floodplain leading to and adjacent to the engineering works. The objective of this treatment was to treat the Canada Thistle and in doing so prevent seeds from being picked up and spread by vehicle traffic and workers. 2 ha were treated.

The first site, supporting a significant infestation of Canada Thistle was added to the program in order to remove the seed source and in doing so reduce the contamination of the adjacent agricultural field. This field is one of BC Hydro's leased lands. Due to the

advanced growth stage of the thistle mechanical treatment via mowing was initiated. Mowed material was collected and taken to the landfill where it was disposed of according to their protocol for noxious weeds. 3ha were treated.

The leaseholder self-treatment program resulted in the voluntary participation of several leaseholders. A total of 103 ha were treated by leaseholders. BC Hydro conducted post treatment inspections and provided feedback on the methods, timing and overall effectiveness, and reimbursed leaseholders the cost of product used by the leaseholders to treat their lease lands.

2010 Control Program

The 2010 control program continues to build on both the commercial control and leaseholder self treatment programs that were conducted in 2009. The 2010 program was delivered by Pathfinder in accordance with the BC Hydro Pest Management Plan.

The commercial program continues to target Knapweed, Chamomile and Thistle within lands above and adjacent to the proposed dam site. Treatment includes a combination of hand picking and herbicide application.

The Canada Thistle infestation, added to the treatment program in 2008, will be treated in 2010 using a combination of herbicide application and manual treatment. The program was administered jointly by Pathfinder and the leaseholder.

Four of the agricultural leaseholders had indicated they wish to participate in the self treatment program in 2010. Pathfinder was made available to leaseholders to provide input and advice prior to treatment of weeds. After treatment Pathfinder conducted post treatment inspections to assess the success of the treatments. BC Hydro reimbursed those leaseholders who acted on this program for the cost of product used in treating leased lands.

Additions to the 2010 Control Program

BC Hydro installed climate monitoring stations at several sites in the Peace River Valley. Pathfinder assessed these sites prior to station installation and prepared and implemented control programs.

In June 2010 treatment of a Canada Thistle infestation at one of the climate station sites was added to the 2010 program. Control of the infestation occurred prior to the climate station installation in order to minimise transfer of weeds from site. The contractor, working with BC Hydro and Pathfinder, developed a weed control procedure for use during the installation of the climate stations. These procedures were designed to minimise the risk of weed transfer between sites.

2010 Engineering Works Control

The Site C Engineering team conducted two field based programs in 2010: continued testing at the dam site and till investigations. Till investigations were conducted at multiple sites on private lands. The Environmental Monitor, Golder Associates, was responsible for implementing weed control mitigation measures to minimize the spread of invasive plants or seeds, which included, at a minimum:

- Minimizing the removal of trees and other vegetation during construction, reconstruction and maintenance;
- Re-establishing vegetation on bare ground due to construction and reconstruction activity to minimize spread of noxious weeds;
- Heavy equipment and maintenance vehicles inspected by the Environmental Monitor for weeds and mud that may contain seeds before they enter the work area, and if required, cleaned prior to entering the area;
- The Contractors to clean all tracked equipment prior to arriving at the Project site. The Contractors to clean all tracked equipment used on the left (north) bank prior to departure from the Project site

Update on the Use of Wash Systems

The PRRD has requested that vehicles entering and leaving the Site C dam site area be cleaned to minimise the spread of knapweed and other noxious species. BC Hydro identified and analysed the two options below:

- Contractors would be responsible for bringing clean equipment onto the site and cleaning the equipment prior to leaving the site. Designated cleaning stations at the entry point to the site would be required. Waste water would be disposed of in a designated disposal pit or left to naturally infiltrate into the ground. The pit and area would be monitored and control initiated as required to stop seed germination.
- BC Hydro could purchase or rent a mobile wash system. Three systems are currently available, all of which use water sprayed from ground based systems and/or hand held wands to clean vehicles. Waste water would be collected by a pad onto which vehicles drive for washing. Waste water is filtered and seed and plant material removed and disposed. Wash water may be recycled.

In summer 2010, BC Hydro decided to install a wash-station at the entry point to the dam site to wash vehicles entering and leaving the site. In addition a trailer-mounted mobile wash station was available to clean vehicles at other sites. These procedures will continue during future field work programs.

Update on Noxious Weed Management in Environmental Management Plans

BC Hydro continues to retain the services of Pathfinder Endeavours to provide both BC Hydro and its contractors with expert advice and implement weed control and treatment where required.

Where there may be a risk of weed transfer during work activities, for example where vehicles are moving between sites or where ground-disturbing activities occur, BC Hydro requires contractors to include appropriate weed control measures in their environmental management plans. At the dam site BC Hydro's environmental monitor (Golder Associates) has implemented weed control procedures within their Environmental Management Plan including use of wash systems as described above for activities at the dam site and at off-site locations. Further, contractors installing climate stations, and most recently contractors conducting the heritage and archaeological inventory, have implemented appropriate wash and weed control procedures to reduce the risk of weed transfer during the course of their work.

District of Hudson's Hope Website Audit – Devon Flynn

The District of Hudson's Hope website has vastly improved since its past inception, but there is still plenty of room for improvement without the need to overhaul or redesign the website. The following subjective suggestions on improving the accuracy and functionality of the District's website which will not only improve usability for residents, but provide investors as well. Not all suggestions have to be utilized. Some are simple and quick fixes, like grammatical errors or uploading new links. Others will take more time and research and may be limited due to time constraints and technical-skill limitation of staff. Sections without notes have no comments. Additional comments are welcomed.

Maps and Photos (link on left side of page)

- There is no link to this page in any of the top four tabs. In Adventure, there *is* a link to "Maps" although this is different from the "Maps and Photos" link on the left.
- This page actually includes no maps
- Links to photo folders can be given a brief description. Ex. "Attractions – Hudson's Hope may be a small community, but there's lots to see. Whether your interests are in pioneer history or exploring the great outdoors, there's lots to find in our little town!" These link/folders may also include a small photo thumbnail.
- Some photos are great to include, but seem to be in the wrong folder. Ex. Pink flowers in "Attractions" may be more appropriate in "Playground of the Peace" whereas Teapot Island in "Playground of the Peace" may be more appropriate in "Our Community" or "Attractions". Some of these locations are subject to opinion however.
- "HH Events" can be extended to "Hudson's Hope Events"; page can also include a small reminder statement/link to the events calendar (even though it's on the left). Ex: "We have lots of fun in Hudson's hope throughout all the seasons. Be sure to check out our events calendar to see what fun events are coming up."

RESIDENTS

Animal Control

The Bulletin

- Would like to include a picture of the Bulletin (Ex. A hand holding a paper edition; coffee table with copies of the Bulletin)

Bylaw Information

- Recent and Common Bylaws should ideally be right on this page, not another "click" away (on the left).

- Though there is a Common Bylaws page, links to the OCP, Zoning Bylaw, and Integrated Community Sustainability Plan should be simple, big, and bold. A brief description can help explain what these documents are and why they are valuable.

Careers/Job Postings (See City Hall)

Community Energy Plan (See City Hall)

Clubs and Services

- Would like to include meet dates/times. This information is available in the Bulletin and should ideally be available here

Economic Development (See Business)

Education

- Even though we don't host a campus, we can include a brief description on NCL, the various campuses, when it opened, and some of the few courses they offer. We mention the NCL campus in Chetwynd, but not FSJ. We can include their contact information as well.
- Specific information can be formatted: Hours; contact; website.
- StrongSmart section can include further contact information.
 - Location: Hudson's Hope Elementary School. 10114 Holland St., Hudson's Hope, BC
 - Monday, Wednesday, Thursday, Friday mornings, 9:00am – 12:00pm
 - Contact 250-783-9994
 - Derek Beam (Principal) – dbeam@prn.bc.ca
 - Toby Cocks (Early Childhood Educator) – tcocks@prn.bc.ca
 - (Picture) <http://www.earlylearning.prn.bc.ca/wp-content/uploads/HHSS.jpg>

Emergency Services

- Include a picture of the RCMP office

Health Services

- This is a very unique building. Include some exterior/interior pictures
- Format hours and contact

Household Waste and Recycling

- Would like to include pictures, possibly of the garbage trucks, the new waste bins or the recycling bins. Understandably we want these to be quality photos, not of messy trash cans or piles of junk

ICBC

- Include an ICBC Logo
- Include a picture of the front desk, maybe with one of the employees smiling or helping a customer
- Even though it's a part of the District Office, should include formatted hours of operation

Library

- Hours, location, contact. This information is available for other services, why not the library?
- Can mention more on its location – Ex: “Enjoy reading while the sun shines in from a picturesque window overlooking the Peace River.”
- Include an indoor picture (after renovations).

Pool

Skating Arena

- Include a photo of the arena. Do we have interior photos?

Tax Information

Water Services

ADVENTURE

Accommodation

- Can we ask these inns and resorts for photos? Do they themselves have them?
- Stillwater has a link to a beautiful website - <http://www.stillwaterinnandsuites.com/>

Campgrounds

- Pictures for Private Campgrounds/RV Parks. Can we ask them for photos?
- Forestry Recreation Sites link (left) takes you to another page, listing those sites. Clicking on one of *those* links *then* brings you to a description of trail. This is an unnecessary middle page.
- It would be helpful for individual campground pages to include a link to the map page to help find them.

History

- We can add much more to this page
- Spelling error - artefacts
- Though not our responsibility, the Hudson's Hope Museum long overdue for updates, including an updated logo for the District

Maps

- A brief introduction can explain how these maps can be useful. “These maps can help you locate amenities and services in the community, including those in Beryl Prairie and Lynx Creek. They are also available at the Visitor Centre during hours of operation.”
- Clicking on the first map brings you to a proof seven years old that contains our old brand
- The second map is four years old and also contains our old brand

Parks and Trails

- There really needs to be a photo on first page
- Can we include specific distances to reach some trail heads or how long some trails are?
- Jamieson Woods Nature Preserve – it’s been re-opened.
 - Can we show several pictures – fall and winter?
- Links are dead for Forestry Recreation Sites? (*They were working the other day)
- There’s a map for steam vents. Can we upload this?
- Should include a photo for Trapper’s Cabin and a brief description. Link is also dead

Special Attractions

- Should Visitor Centre info be on special attractions? It’s relevant, but should be located on Visitor Centre page. There’s not even a link to the Visitor Centre page
- Museum page (left) should include a photo focused on the museum not the background; there are also two email contacts – are these up to date?
- Peace Canyon Dam (left) – can include a picture and basic information. Ex: “The Peace Canyon Dam was constructed in 1980. It offers various exhibits during its open season. There is a viewing point open year round left of the entrance which provides a spectacular front view of the dam.”
- WAC Bennett Dam (left) – can include a picture of the front of the dam
- Dinosaur Fossils and Tracks (left) – I would really like to see a map
- There is no mention of the farmer’s market.

Things to Do

- Though we can’t post a picture on this subpage for every activity, we should include a picture on this main page for a few choice activities. It seems very bleak to have a title, “Things to Do” with a stark description, but nothing else (all on the left).
- ATV - There are no directions to the Moraines
- Biking - Can add a bit more of a blurb to biking - what’s within biking distance; things to be cautious of; popular trails (Ex: “Jamieson woods offers a casual bike ride close to town while Alwin Holland, a bit further down Highway 29, makes for a great picnic destination”)
- Curling – Format hours, contact and location. Do we have a large indoor picture (panoramic?)

- Skateboarding – one word, not two. Though small, it would be nice to include some pictures. It may be worth mentioning something else to fill in the text. Ex: “The skate park is located in the center of town next door to the Community Hall. It’s a great activity to do in the summer, even if you want to watch someone master a new trick. Skateboards and others hoping to use the site are welcome. The park is unsupervised and helmets are required.”
- Skating – include an external/internal picture of the arena
- Skiing – Is the ski hill operational? Format contact information, months, location. Have a separate paragraph for the Cameron Lake Outdoor Education Centre
- Snowmobiling – listing the Moraine, Butler Ridge or forest trails can be links to these pages
- Tennis – is it installed? Do we have any pictures?

Visitor Centre

- Include link to Visitor Centre’s Facebook page
- Visitor Centre page has different information than that on Special Attractions page, a different email

BUSINESS

Building Inspection

- Very thorough and plenty of information
- A brief explanation as to what Bylaw 741 is. It’s a building bylaw, but what’s its purpose? Ex: “This bylaw provides regulations for construction within the District of Hudson’s Hope in the general public interest.”

Business License Info

- Grammar correction: ~~Fill out~~ A business license ~~that~~ can be obtained at the District Office or download a printable version (link). Applications can be submitted to the District Office.
- Grammar correction: Once submitted, the application must be approved before a business license is issued
- Grammar correction: Once a license is approved and the fee of \$35 is paid, the license will be issued to the applicant.

Community Profile

- There should be a brief description as to what an Investment Ready Profile is, and it’s purpose. Ex: “The Investment Ready Community Profile is a consolidated source of information on a community – demographics, labor force, and other information valuable for anyone looking to move to or invest in the community. The Northern Development

Initiative Trust is currently updating Hudson's Hope's community profile. With the fast-paced development taking place in the Peace region, this document will help inform potential investors in their decisions."

- We should include links to NDIT

Economic Development

- Add headers, bold some texts, provide format
- Something from NDIT
- Would prefer linking the first mention of Talisman Energy and Canbriam Energy instead of providing links afterwards.
- Canbriam link is dead. Current - <http://canbriam.com/>
- Energyforbc link goes to a page depicting open houses that took place in 2013. Current - <http://www.energyforbc.ca/>
- Northlandpower link is dead. Current - <http://www.northlandpower.ca/Default.aspx>

Tenders

- Though self-explanatory, a brief description of this page would add something.

Zoning

- Can include a brief statement on how on how to apply for a rezoning and what costs/time frames to expect. Make it functional, not something you have to search for. Kind of like a building permit
- Can go a bit more in depth explaining zoning and its purpose. "Zoning provides regulation for various kinds of activities in the community, describing what is acceptable, densities, location, etc. This is intended to prevent incompatible activities from occurring next to each other and conflicting. Zoning is also used to support and preserve the character of a community. Zoning is a collaborative process, created through the voices and input of community members at the same time as the Official Community Plan (link). Though a zoning bylaw is not written in stone, it can be changed. This is a lengthy process in which a rezoning application must be submitted, deliberated by the community and Council, and decided on. Applications for rezoning must be proven justifiable to fit within the character of the community and in its best interest."

CITY HALL

- Include a picture of the District Office

Appearing Delegation

Annual Report

Bylaw Information (See Residents)

Careers/Job Postings

Community Energy Plan

Council Meetings

- Picture of empty chambers
- “Appearing Delegation” link can take you to the actual form instead of another page with the delegation request form.

Municipal Elections

- We have *when* the next election is, but we might as well include *where* they will be.

Emergency Services

Mayor and Council

Site C

- Would like to organize this page a little more. Keep all documents, but organized under headers. Ex: Some paragraphs depicting media releases are written in the format of inviting the public to these past events. Links can remain, but text can be altered to past tense.

Tax Information

Water Services

Attention to all whom this concerns,

For introduction purposes for those who do not know me personally, my name is Elisha Siemens and I am as you know the 2014 pool supervisor. Overall in regards to circumstances of myself balancing the Supervisor position and a brand new baby I felt that this year went by reasonably smooth. I do however feel that of course there are many changes to be made for the pool to run more efficiently on my behalf. I am prepared for next season to commit more time and energy into the running of this facility with more supervision and attendance implementing more leadership and formal organization. We got by this year running smoother than previous years with less complaints overall and communication between District staff and myself. I admit that it was obviously not to my fullest potential but like I said it was circumstantial. So in regards to that I have more things to bring up in regards to what our facility is in need of to be more competitive with our surrounding communities facilities. We have already covered the proposed prices increase this term, but with that we could adjust things to be much more efficient.

I would like to bring attention to the possibility of getting on board with a program called Maximum Solutions. This is the current Recreation Management program software that Chetwynd and Tumbler Ridge both use for their Recreation departments. What this is, is a module created specifically to our needs for Recreation Management. The functions that this program offers varies depending on how in depth we would like to take it. But in quick reference this software provides the following functions; Scheduling, Registration, Membership Management, Punch Pass and Attendance Tracking, Inventory Management, Employee Time Clock if need be, Rental Tracking, Swim lesson tracking and invoicing, on line bookings and payments, league scheduling and registrations (skating, minor hockey, drop in hockey etc)... This software serves many functions in regards to Aquatic Facilities, Skating Arenas, Campground Management, and Hall Rentals. A module can be build on our specific needs and held in the District database that permitted individuals can access at anytime. This software would be accessible at each facility and the District office for easy access and organization. This program would alleviate the time spend in weekly cash reports, Z reports, attendance sheets, swim lesson tracking, personal information for medical history, last levels completed on record, financial aspects and tracking and it would be much more efficient in the operation of our Recreational facilities and bring us up to competitive standards and would be much better for tracking and auditing purposes. The supervisor for individual departments could be trained and responsible for the information input for each division this software covers. I have looked into this option and the cost is rather high initially but the initial set up is the highest cost of this program because they send up an individual to work with Recreation supervisors, technical support individuals and anyone else who feels the need to know the operation and set up of this program. They build the module according to our specific requirements. If this option is a viable option and our District would like to pursue it further I am available and prepared to organize and learn more about this. I personally feel this would be very beneficial in the operations of our facilities and offer the solution to our community and council's concerns about efficiency financially, statistically and organizational aspects that have been lacking. It is very difficult with not having administrative staff at the pool to keep proper records of registration, payments, attendance records etc... With 7 staff members who take payments and the receipts given in regards to lessons and passes are not very

qualified candidate I have a proposal in mind for myself. Based on the fact that we will need to keep training new staff and re certifying the staff that we currently have, I propose to take all the required training to be able to instruct these courses myself, so that we can make a little extra money on the initial courses and save money on the re certifications by being qualified to do so myself. I will need to complete my LSI course than my NLSI following the LSI. This will incur expenses to myself in regards to having to travel out of town frequently, the cost of the course and the practical hours to train to satisfaction within the requirements of this option. I request that even if I could continue employment at the current supervisor rate for the particular times that I attend and travel to complete my training. I would request that the courses be paid by the District and the hours put into training and travelling at a paid hourly rate would cover my expenses in fuel and child care. If this option is considered I would commit to signing a contract in agreement to continue my services as the Pool Supervisor for a fair amount of re occurring seasons based on the fact to prove my commitment to continue my services for a required amount of time to make it a guaranteed value to our District.

Now to move onto our so called "wish list" of requests that I have had from the public, District Employees and myself. One of the main factors to consider right now is to have the availability of Interact at our facility. It would create a much easier, friendlier up to date method of payment as I am sure you are aware of. I know a few things on this list will be a stretch but it does not hurt to ask. It has been requested by Ed that we buy a new water cooler, the one we have is old and would not pass health code regulations and for an outdoor pool, water should be readily available to drink. Apparently it is required by the health code that we get water coolers professionally cleaned every year, and with that the cost is low on a new cooler rather than paying someone to clean this by sending it out. It has been requested numerous times that we get rid of the grass inside the facility fence for it clogs our filters and makes the pool dirtier than it has to be. It is impossible to keep people off of it and it is just messy and inconvenient. In accordance to that it has been requested numerous times that in place of the grass that we put a hot tub in! A hot tub has been requested on numerous occasions by all demographics of individuals. A slide has been mentioned to add a little more enjoyment for our patrons and the cost of that would be the installation as well as the slide which would cost approximately \$3600.00. I was told that the hose for our manual vacuum was new! But I looked into it and it is over 8 years old and the ends of it are warped and non functional therefore a new one is requested at the cost of \$479.00. I would like to order new nets to go onto our basketball hoops but that should be quite inexpensive. We will also need a new skimmer net and pole which would cost less than \$150.00, we have a fibreglass handled hook and it is terrible and ineffective, never mind the fibreglass slivers you get when you use it! It would be nice to order 5-10 new lounge chairs for our patrons enjoyment, we have 6 chairs available but even among the locals on a nice day we don't have remotely enough for enjoyment especially when we get the out of town crowd over July and August. I also have requests to purchase at least one Annie doll and one baby rescue breathing doll for better first aid training. It is important that one learns that not all Rescue Breathing is effective and these particular dolls ensure the proper positioning for proper rescue breathing. I can order them from Red Cross from what I hear is a much lower cost than many other places, I can get the quotes on that if need be. To go along with proper training I would request one practice AED trainer. Again it is crucial to the importance of first aid training for our swim lesson levels. The final material request would be that of a new till. We desperately need a new till unless we

Remi.

On Thu, Sep 18, 2014 at 5:40 PM, elisha siemens

<elisha_siemens@hotmail.com> wrote:

Also I remember the cards being laminated? What is the cost on that? We do have our own lamination system so just seeing if it's worth getting them pre laminated? I also would like to know if I can use this software on one more computer? We were thinking of setting it up at the arena in winter and pool over summer?

Sent from my iPhone

On 2014-09-16, at 1:04 PM, "Remi Despres-Smyth" <remi@despres-smyth.com> wrote:

Hello, Mrs Siemens.

We do sell a small database application that has been used by a number of employment services organizations (and a few others) to track and report on attendance.

The basic package is:

- \$2990 for the database;

- \$250 for the scanner; and

- 1000 cards for:

- \$100 (\$0.10/card) if you print them yourself; we provide a PDF file that you can print;
- \$250 (\$0.25/card) if you would like us to print the cards and ship them to you (not laminated).

This assumes that you have Microsoft Access installed on a computer in your office, as this is an Access database. (If you do not have Microsoft Access, or if your version of Access is quite old, we can still provide a solution, but we

My pleasure, Elisha.

If I can be of any additional help in the meantime, please do not hesitate to contact me.

Regards,
Remi.

On Wed, Sep 24, 2014 at 2:06 PM, elisha siemens
<elisha_siemens@hotmail.com> wrote:

Thank you so much for the information. We will most likely be going with your services and products. There is a formal process involved and it will be addressed to council on Oct 14 2014 and then we will have the official go ahead. I am including your quote on my report for that particular meeting. I will contact you as soon as I get word of approval :) Thank you very much and speak with you soon :)

Elisha Siemens
Pool Supervisor
District of Hudson's Hope BC

Date: Thu, 18 Sep 2014 19:42:13 -0300
Subject: Re: Client Tracker inquiry
From: remi@despres-smyth.com
To: elisha_siemens@hotmail.com

Regarding the printing...

If you choose to print them yourself, you can do so on a regular printer, on any paper stock you choose. (A thicker paper will make for a sturdier card.) For that option, we provide you with a PDF file that contains the numbered

remi@despres-smyth.com
506.866.8881

--

Rémi Després-Smyth
Journeyman Software Inc
remi@despres-smyth.com
506.866.8881



Recreation Management Software Providers Since 1994.

CAREERS

TECHNICAL SUPPORT

SUBMIT HELP TICKET

[HOME](#)

COMPANY

PRODUCTS

CUSTOMERS

TRAINING

SUPPORT

CONTACT US

REQUEST INFO

ABOVE: THE FIRST BY MAX HARTZ (P) (S) (E) (M) (T)
 MAX HARTZ (P) (S) (E) (M) (T) (C) (L) (I) (E) (R)
 SOLUTIONS HARDWARE PROGRAM
 INC.

GENERAL INFORMATION
(CHEAT SHEETS, MANUALS, TUTORIALS, ETC.)



About Maximum Solutions Inc.

Industry Affiliations

Industry Partners

Upcoming Events

About Maximum Solutions Inc.

Recreation Software IS our business

Founded in 1994, Maximum Solutions Inc. is focused exclusively on providing software solutions for the recreation industry. Our products and services have enabled communities and organizations to deliver customer focused services and improve communications with residents and clients. By unleashing the power of technology, public and private organizations are able to improve internal productivity while exceeding the ever-increasing demands of their customers.

The company is headquartered in Minneapolis, Minnesota where many of the company's sales, support, training and software development resources are located. With over 1000 clients worldwide, Maximum Solutions is a leading provider of recreation industry software solutions.

Regardless of the platform chosen, all Maximum Solutions applications are scalable, meaning clients pay only for the applications they require. As the needs of the organization grow, additional applications can be added to meet those needs. This approach of offering scalable, integrated applications ensures that our clients will get the most for their technology dollar.

Brief History

- **1994** > Maximum Solutions Inc. is formed and development begins on the industry's first ever ice scheduling software.
- **1995** > Maximum Solutions Inc. releases its first product, MaxIce facility scheduling software.
- **1997** > Maximum Solutions announces MaxSchedule, a team/league scheduling application.
- **2001** > Maximum Solutions releases MaxRegistration.
- **2001** > Maximum Solutions releases our first hosted offering; MaxSolutions Online.
- **2002** > Due to increasing demands of our clients to provide a complete recreation solution, Maximum Solutions announces our first fully integrated suite of applications, MaxEnterprise.
- **2007** > Maximum Solutions League Scheduling application makes Guinness Book of Records History. Our application scheduled the largest ice hockey tournament ever hosted. *The Hockey Calgary 37th Annual Minor Hockey Week Tournament which was contested by 664 teams totaling 10, 922 players in Calgary, Alberta, Canada, from 5 January to 13 January 2007. 957 games were played over the week on 42 different ice sheets in 34 ice rinks across Calgary. [[OFFICIAL LINK](#)]*
- **2013** > Maximum Solutions announces the release of the industry's newest cloud based solution, MaxGalaxy.

Why Maximum Solutions?

Maximum Solutions Inc. has been a leading provider of recreation industry software for nearly 20 years. The key reasons clients tell us they chose Maximum Solutions over the competition include:



Recreation Management Software Providers Since 1994.

CAREERS

TECHNICAL SUPPORT

[SUBMIT HELP TICKET](#)

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COMPANY

PRODUCTS

CUSTOMERS

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CONTACT US

REQUEST INFO

ABNINSTRUMENTS BY MAXIMIZES THE USE OF
MAXIMIZERS M46 (SUPPORT/CLIENT SERVER)
SOLUTIONS HARDWARE PROGRAM
INC.

GENERAL INFORMATION
(CHEAT SHEETS, MANUALS, TUTORIALS, ETC.)

"Maximum Solutions stands out in two key areas: They provide modern software solutions that allow people to efficiently manage recreation facilities and they provide comprehensive training that is second to none!"

**Jodie Mercier, Marketing and Sales Manager
Bonnyville and District Centennial Centre**



Need Training?



Toll Free:
800-976-6646



Local:
763-541-9116



Email Training

Training Office Hours:

* Alternate training hours are available upon request. (Note: A surcharge may apply.)

General Information

The mission of the Maximum Solutions' Training Team is to provide thorough, well-organized training sessions for every Maximum Solutions customer – whether initial training for first-time users, refresher training for existing users or follow-up training for newly hired employees.

In pursuit of this goal, a Maximum Solutions trainer will work with each client to determine a personalized training agenda that takes into account the following: the number of modules purchased, the number of users being trained, the computer competency of the trainees and existing employee schedules.

Maximum Solutions offers a variety of training solutions for our clients to ensure successful use of the MaxEnterprise and MaxSolutions Online applications. Training may be provided in telephone, virtual and onsite formats. The following types of training sessions are available:

- Introductory training (for new clients)
- Refresher training (for new hires)
- Supplemental training (for new modules)
- Train-the-trainer sessions

Comprehensive summaries are provided at the conclusion of each training session, and are included in the price of training. Supplementary services (i.e., data entry, database analysis, etc.) are available upon request (a surcharge may apply).

What Types of Training is Offered?

PHONE TRAINING

PHONE TRAINING
All phone training sessions are initiated by Maximum Solutions, so that toll fees are not incurred by the client. It is recommended that clients use a telephone with speakerphone functionality. For clients with multiple locations, a teleconferencing service may be used (toll fees apply).

VIRTUAL TRAINING

Virtual training is conducted using a web based conferencing tool. Maximum Solutions will invite attendees to the virtual training session via telephone or email (if available). Clients must have internet access to use the web based conferencing tool.

ONSITE TRAINING

ONSITE TRAINING
Onsite training may be conducted at a client site or the Maximum Solutions corporate office. Training is available for small and large groups alike. One-on-one training is also available. Onsite training is usually conducted during daytime business hours; however, training dates and times may be adjusted to fit the needs of an organization (a surcharge may apply). Typically, pre-trip phone and virtual training sessions are conducted in conjunction with onsite training. Note: Travel and expense reimbursement will apply.

What to Expect From Training?



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INFO](#)

ABOUT MAXIMUM SOLUTIONS
MAXIMUM SOLUTIONS
INC.

GENERAL
INFORMATION
(CHEAT
SHEETS,
MANUALS,
TUTORIALS,
ETC.)

SUBMIT
HELP
TICKET
REQUEST
INFO

Application Options

Max

Desktop/Client/Server Solution

Facility Scheduling

Online Facility Bookings

League Scheduling

Activity Registration

Online Registration

Multi-Use Pass & Attendance
Tracking

Membership Management

Photo-ID Card Printing

Instructor and Attendee
Scheduling

Point of Sale & Inventory
Management

Credit Card Processing

General Ledger Exporting

Website Integration
(MaxWeb Link)

TV Integration (MaxVideo
Link)

Locker Rental and Tracking

Equipment Rental and
Tracking

Employee Time Clock

Facility Scheduling

Our flagship product, Facility Scheduling, is currently in use in over 600+ customer locations throughout the United States and Canada. This powerful facility-scheduling product allows users to take reservations and schedule events in virtually any facility type, while improving customer service, productivity, and profitability. Better utilization of your facility through improved scheduling means increased facility usage, higher revenues and increased earnings.

What types of facilities are clients scheduling out?

Ice Sheets, turf fields, soccer and football fields, baseball and softball diamonds, tennis and racquetball courts, conference rooms, meeting rooms, shelters and pavilions, training rooms and a whole lot more!

Benefits for Management and Staff

- Increase productivity and customer satisfaction by preventing double bookings.
- One centralized location for all your bookings, billing and receivables and customer information.
- Locate reservation and customer information in seconds.
- Gain more productivity out of each day by managing your schedules with much higher efficiency.
- Quickly and easily email specific customers regarding schedule changes, facility closings, special offers, etc.

Benefits for Customers

- Locate reservation and customer information in seconds.
- Elimination of paper forms means quicker service.
- Ability to receive bills, receipts, program information electronically.





Recreation Management Software Providers Since 1994.

[CAREERS](#)
[TECHNICAL SUPPORT](#)
[SUBMIT HELP TICKET](#)
[HOME](#)
[COMPANY](#)
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[SUPPORT](#)
[CONTACT US](#)
[REQUEST INFO](#)

ABOUT US
MAXIMUM SOLUTIONS
INC.

CONTACT US
MAXIMUM SOLUTIONS
INC.

GENERAL
INFORMATION
(CHEAT
SHEETS,
MANUALS,
TUTORIALS,
ETC.)

SOFTWARE
RESOURCES
MAXIMUM
SOLUTIONS

MAXIMUM
SOLUTIONS
INC.

Max

Desktop/Client/Server Solution

Application Options

Facility Scheduling

Online Facility Bookings

League Scheduling

Activity Registration

Online Registration

Multi-Use Pass & Attendance
Tracking

Membership Management

Photo-ID Card Printing

Instructor and Attendee Scheduling

Point of Sale & Inventory
Management

Credit Card Processing

General Ledger Exporting

Website Integration (MaxWeb Link)

TV Integration (MaxVideo Link)

Locker Rental and Tracking

Equipment Rental and Tracking

Employee Time Clock

Online Registration

Boost Attendance by Accepting Registrations from the Internet!

Our Online Registration application is an extension of our Desktop Registration software that allows your customers to register for classes, events, and leagues 24 hours a day, 7 days a week. Your staff will spend no more weekends working through endless sign-up lines, no more unpleasant days' spent on data entry and processing of payments! Not to mention, greatly reduced time spent copying and mailing out information, and tending to phone calls.

No Per Registration Fees!

Unlike other vendors who offer this type of solution, Maximum Solutions has taken the sole stance in offering this product without per registration fees. We set you up directly to the processing company who then connects to your existing or preferred Merchant Account (YOUR BANK).

Benefits for Management and Staff

- Increase overall revenues by offering 24/7 availability to your customers to sign up for activities.
- Overall boost to staff productivity by not having to manually enter in registration forms.
- Guarantee payments with credit card.
- Staff only has to update sign-up information on the desktop registration software providing better data integrity.
- Customers can update the individual and family accounts online and not have to both staff.

Benefits for Customers

- Your customers pay no per registration convenience fees to us.
- 100% PCI compliant client interface.
- Much easier registration process. Don't have to sit in a line or make a trip to your facility to register for programs.
- Ability to sign-up multiple family members while only making a single payment.
- Customers can update their family's information (address, health notes, etc.) without having to bother staff.

Live Customer Examples

CITY DEPARTMENTS:

- [City of Sioux Center, IA](#)
- [City of Richfield](#)
- [Berkley Parks and Recreation](#)
- [Anthem Community Council](#)
- [Blaine Parks and Recreation](#)
- [Inver Grove Heights Parks and Recreation](#)

SPORTS FACILITIES:

- [University of Notre Dame \(Compton Family Ice Arena\)](#)
- [Suburban Hockey](#)

Application Options

Multi-Use Pass & Attendance Tracking

Looking to better track customer visits and activity attendance? The Multi-Use Pass module allows you to automate pass usage and activity attendance for events such as, open gym, public skating, stick time, etc. This module is very versatile in that it may be used with or without bar-coded ID cards. Also, passes may be sold independently or as part of an activity package, and passes may be tied to a pre-paid debit/gift card.

How It Works

- Sell a pass via the cash register and check-in pass-holders to automatically decrease available uses
- Add a pass (or multiple passes) to an activity and check in participants (during specific and/or non-specific dates/times) to automatically decrease available uses. Note: Pass usage is displayed on registration reporting
- Add monies to existing and/or new passes, which may be used as payment for any transaction in MaxEnterprise, e.g., POS, facility scheduling, activity registration, etc.

Pass/Activity Check In (MaxAdm)

Bar Code: M

Individual: Betsy Aldrich

Bar Code: 07102606

Printer: PrimoPDF

Pass/Activity:

Learn to Skate
Visitor Pass - Admrit 1
Adult Hockey Pass

Check In

Print Label

Status: Active Cmt:

Expires:

Max	Spent	Avail
12	5	7

Uses:

Acct Gel

Check-In History

Print Photo
Recent Check-In

Close

Benefits for Management and Staff

- Electronically track punch passes and class attendance
- Generate custom stickers and/or wristbands for each pass holder during check-in
- Confirm pass holder identity with on-screen photo display during check-in
- Ability to use the punch or activity card as a pre-paid debit card
- Set specific check-in times to ensure participant/pass holder usage is tracked accurately for each event

Benefits for Customers

- A faster and more convenient check-in process
- Customers can keep multiple punch passes on a single card
- A single card that may be used for both check-in and payments
- Access to pass holder only discounts and/or free offerings
- Pre-printed cards can also be used to store pre-paid dollars



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Membership Management

Want to track customers while providing additional security?

The Membership Management application allows you to sell/edit family, group, and individual memberships, take one-time and recurring payments, and produce various membership and administrative reports. Our Membership Management software helps you acquire, manage, and retain customers while tracking their member activities. This application is flexible to track an unlimited amount of cards at any given time. Offer Resident/Non-Resident Cards, VIP cards, fitness/gym memberships, punch passes and much more.

Maximum Solutions offers two card options: Credit card size or Key tags. You can see those [here](#).

Benefits for Management and Staff

- Increase overall membership retention rates.
- Ability to better deploy staff during busy check-in times.
- Offer flexible membership payments (one time and/or recurring payments)
- Instant on-screen customer validation through a photo.
- Ability to also use the membership to store pre-paid funds guaranteeing revenues towards your complex.

Benefits for Customers

- Customers can store multiple memberships on a single membership card.
- Ability to receive bills, receipts, program information electronically.
- Also use the multi-use cards and store pre-paid debit cash on them so customers don't have to bring money with them.

Member Profile:

- Bar Code: [Empty]
- Member: Betsy Aldrich
- Bar Code: 00001185
- Membership: Monthly-Dual
- Status: Active
- Activated: 2/14/2008
- Expires: [Empty]
- Canceled: [Empty]

Uses:

Max	Spent	Available
0	0	0

Complex: MDCC
Facility: FIELDHOUSE
Mode: Check In
Event: [Empty]

Transaction History:

End Member	Account Balance	Check-In History	Sell/Edit Membership	Zone	Yield	Amount	Check In	Auto-void	Event	Close
07/08/2009 12:18p	00001185	Garvey W Carpenter (Active)	Granted							
06/12/2009 05:35p	07182506	Matt Peter Carpenter (Active)	Granted							
04/02/2009 12:36p	07182506	Matt Peter Carpenter (Active)	Granted							
03/17/2009 08:34a	07182506	Matt Peter Carpenter (Active)	Granted							
02/05/2009 02:23p	07182506	Matt Peter Carpenter (Active)	Granted							



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SEMINANCE,
AND OTHERS
MURDERING
FOR THE FIRST
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SKATING

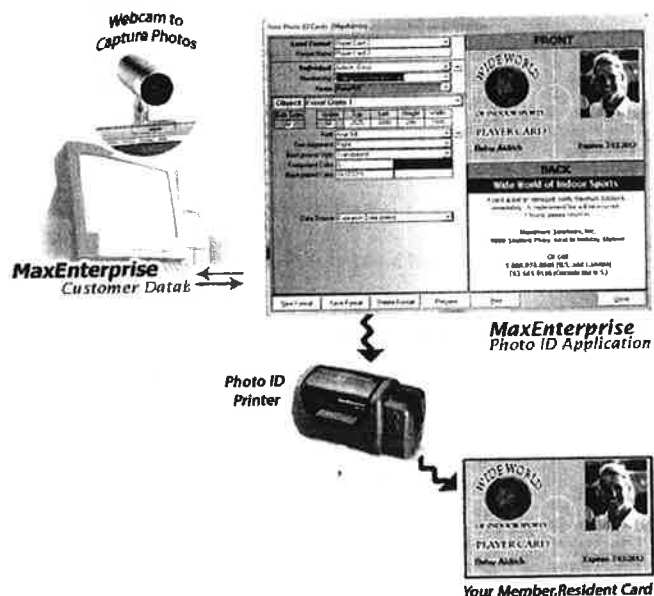
Desktop/Client/Server Solution

Photo-ID Card Printing

Maximum Solutions is proud to offer our clients a vast amount of options for incorporating membership cards. From printing your own cards onsite to having ones preprinted with barcodes, we have all your answers. Within MaxEnterprise you have two options for tracking your memberships through the use of ID cards

OPTION 1: Designing and Printing Your Own Cards Onsite: Photo-ID Application

Please call 1-855-686-3493 for pricing if you are interested in printing your own ID cards. Below is a typical setup is shown below. Please contact your Maximum Solution's Sales Representative for pricing details.



OPTION 2: Preprinted Membership Cards with Barcode (Cost Effective Approach)

Don't want to print your cards, buy pre-printed cards directly from Maximum Solutions. Call 1-855-686-3493 to place your order today. These cards can also be purchase to be used with our gift certificate/gift card option within your current software.



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Tracking

Membership Management

Photo-ID Card Printing

Instructor and Attendee Scheduling

Point of Sale & Inventory
Management

Credit Card Processing

General Ledger Exporting

Website Integration (MaxWeb Link)

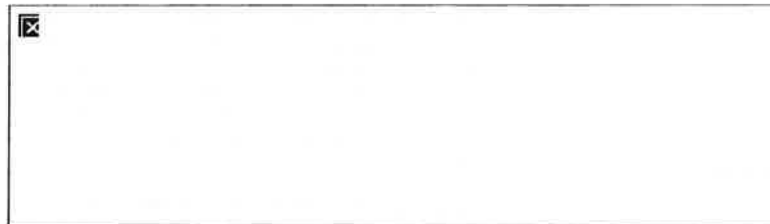
TV Integration (MaxVideo Link)

Locker Rental and Tracking

Equipment Rental and Tracking

Employee Time Clock

Locker Rental and Tracking



Locker Management allows you to easily create and maintain any lockers in your facility. This exciting new offering to the MaxEnterprise product line allows you to rent out an unlimited amount of lockers based on your specific needs. Create different locker sizes and shapes, track combinations, and allow your staff to track daily, weekly, monthly, yearly, and life time locker rentals.

Locker Management also fully integrates with the rest of the MaxEnterprise, meaning you can purchase lockers and tie them to membership purchases and member accounts. This program also integrates with point of sale and accounts receivable, allowing you to charge for lockers with the touch of a button.

Benefits of Locker Rental and Tracking

- Start earning more revenues by charging for renting out storage lockers.
- Provide a more complete membership service (e.g. Sell a membership and passing them a locker at the same time).
- Let customer know ahead of time before their locker reservation expires.



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Equipment Rental and Tracking

The Rental Management application will allow you to manage the daily aspects of your check-in/check-out's of equipment and more. From adding equipment inventory to the system to managing it, this application will allow you to track its price and availability, late and replacement fees, as well as allow you to manage pre-rentals of items and locations and much, much more!

WHAT TYPES OF THINGS ARE PEOPLE RENTING OUT?

- Balls, rackets, equipment, etc.
- Items for birthday party rentals
- Conference room equipment
- Campsite rentals
- Outdoor sporting gear
- Special Event Rentals (tables, chairs, etc.)

Benefits for Equipment Rental and Tracking

- Increase revenues and customer experience by renting equipment out.
- Allow customers to reserve equipment before their event/rental to ensure it is available upon their arrival.





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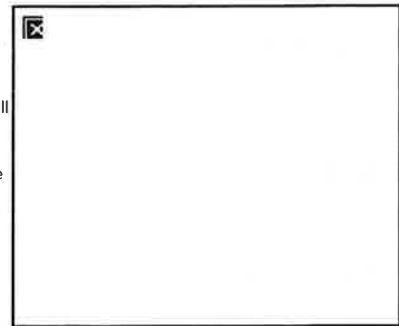
Employee Time Clock

Our Employee Time Clock module allows you to use your existing MaxEnterprise software to track and report on employee work hours. It completely replaces manual time card machines or hand written time sheets. It also eliminates the need for you to spend hours each week compiling your time sheets into a report to supply to your payroll department.

The Employee Time Clock module also tracks into account what type of job class (e.g. front desk, instructor, maintenance, etc.) each employee works during each shift. This module also offers includes the ability for administrators to make corrections/additions to time clock entries in the case an employee forgets to check-in or out of their shift. Administrators can print time sheets and make adjustments to job shifts. Need to go back a find a past time card? Record storing is a breeze because the MaxEnterprise Employee Time Clock module stores everyone's information in one, consolidated data area.

Benefits of Employee Time Clock

- Eliminate manual calculation of employee's hours.
- Ability to create shifts for employees that may be working off-site.
- Eliminate data transfer errors when sending time card reports to payroll.



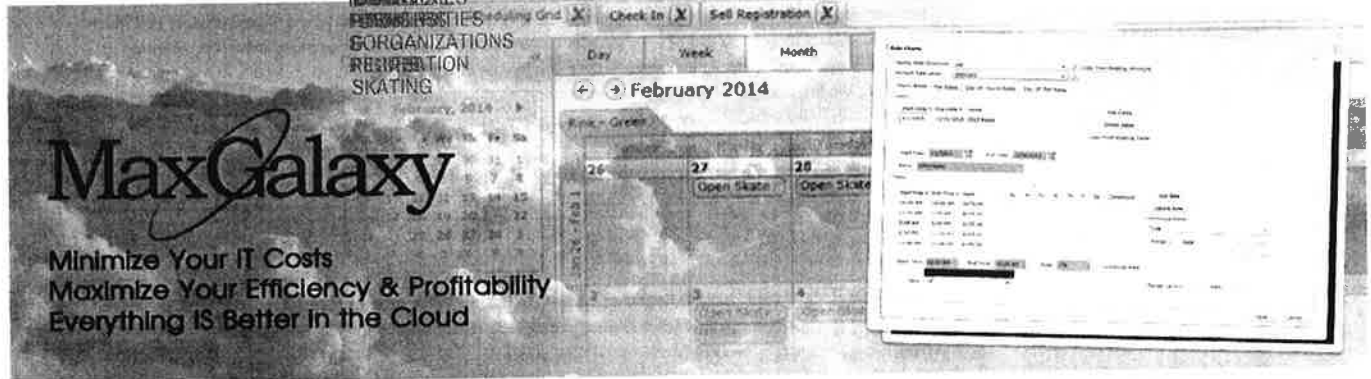


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- Mobile Applications
- Child Care/Damp Camp
- General Ledger Exporting
- Equipment Rental & Tracking
- Employee Time Clock
- Locker Rental & Tracking

MaxGalaxy

Access your software 24/7. No Software to Install, Minimal Hardware and Maintenance Needed. Life is Easier in the Cloud...

After nearly 20 years of providing the industry's best recreation management software, Maximum Solutions is proud to announce the release of the highly anticipated MaxGalaxy! MaxGalaxy is the industry's newest web-based, fully integrated software platform. The package of modules, delivered in a SaaS model (Software as a Service), enables organizations to manage reservations, registrations, memberships, billing and more in a fully hosted environment.

This exciting new offering allows staff to access their software from virtually any location an internet connection is available (even Macs). This cloud-based solution provides the advantages of minimizing upfront software/hardware investments, decreases overall deployment time, and best of all allows its users the freedom and security of not having to invest in expensive server hardware. New features and updates are seamlessly transitioned into your software by our best-in-class Client Services team. Also enjoy the peace of mind knowing that your data is always being backed up and stored securely.

Your customers can enjoy the convenience and flexibility of reserving facilities, registering for programs, purchasing memberships, maintaining family account information and even paying outstanding balances from the comfort of their own homes.

Our users are pleased to discover that the modules are not only fully integrated, but totally scalable. Your organization can start with only the applications needed now and add to them later. MaxGalaxy can be used by a variety of organizations — from smaller, private organizations to large Municipal Parks and Recreation Departments. With over 20 module options made available, MaxGalaxy is your long term solution!

Why MaxGalaxy?

No Hardware, No Software, No Maintenance. No costly servers or software are necessary. All you need is your PC and an internet connection. Maximum Solutions performs all upgrades, updates, and data backups. This process is painless, instant, and occurs behind the scenes. We maintain everything internally!

Easy Access. Access your database from anywhere there is Internet availability, 24/7. Logon from other administrative offices, from different facilities, from home, or even while you are on vacation.

Fully Scalable. Purchase only the applications you need. Combine any of the following applications: Facility Reservation, Activity Registration, Membership Management, Customer Interface and/or Credit card Processing.



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Campground Reservations

Does your organization take Campground Reservations? If so, this application is for you. Not only is this module interactive, but it allows customers and staff to book their reservations with ease. This module also allows staff to manage and schedule their facilities from any location with internet accessibility. Whether you are looking to book seasonally or year around, MaxGalaxy will use conflict checking to prevent double-bookings. You will also be able to take advantage of our enhanced rate capabilities which allow you to add booking fees, set priorities for returning customers and set different rates according to residency. The interactive Campground Reservation Portal will amaze you with its impressive features and provide your customers with a seamless booking experience.

Benefits for Management and Staff

Manage your reservations and schedules from any location

Increase revenue and customer satisfaction by preventing double bookings

Quickly and easily email customers regarding schedule changes, facility closings, special offers, etc.

Analyze facility usage statistics with a variety of integrated reports

Book reservations quickly and efficiently in-house using the interactive map

Applications Coming Soon...

- Mobile Applications
- Child Care/Damp Camp
- General Ledger Exporting
- Equipment Rental & Tracking
- Employee Time Clock
- Locker Rental & Tracking
- Instructor & Attendee Scheduling
- Access Control Integration
- Energy Control Integration

Benefits for Customers

Assurance that reservations will be made accurately and efficiently without double-bookings

Access to an interactive map for a quick and efficient reservation process

Online images for viewing campsites before booking them

Stored account information for quicker reservations in the future

Elimination of paper forms; all communication can be done electronically



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ABUNDANCE FIRST MAXIMIZE PROFITS WITH
MAXIMUM RETURNS. MAXIMIZE PROFIT/CLIENT/PERMETER
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Digital Signage

Digital Signage

Capture your customers' attention as soon as they walk in the door. Answer their questions before they head right to the front counter. Our digital signage package allows you to post your facility scheduling information on television screens throughout your complex provides your customers with the most current information available about their reservations. Information displayed can include: start/end time, facility name, locker room assignments, schedule notes, team vs. team, maintenance information and much more! The layout, fonts and colors are fully customizable by our clients so they can achieve better flow with their corporate branding.





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"Maximum Solutions stands out in two key areas: They provide modern software solutions that allow people to efficiently manage recreation facilities and they provide comprehensive training that is second to none!"

**Jodie Mercier, Marketing and Sales Manager
Bonnyville and District Centennial Centre**



Need Training?



Toll Free:
800-976-6646



Local:
763-541-9116



Email Training

Training Office Hours:

* Alternate training hours are available upon request. (Note: A surcharge may apply.)

General Information

The mission of the Maximum Solutions' Training Team is to provide thorough, well-organized training sessions for every Maximum Solutions customer – whether initial training for first-time users, refresher training for existing users or follow-up training for newly hired employees.

In pursuit of this goal, a Maximum Solutions trainer will work with each client to determine a personalized training agenda that takes into account the following: the number of modules purchased, the number of users being trained, the computer competency of the trainees and existing employee schedules.

Maximum Solutions offers a variety of training solutions for our clients to ensure successful use of the MaxEnterprise and MaxSolutions Online applications. Training may be provided in telephone, virtual and onsite formats. The following types of training sessions are available:

- Introductory training (for new clients)
- Refresher training (for new hires)
- Supplemental training (for new modules)
- Train-the-trainer sessions

Comprehensive summaries are provided at the conclusion of each training session, and are included in the price of training. Supplementary services (i.e., data entry, database analysis, etc.) are available upon request (a surcharge may apply).

What Types of Training is Offered?

What to Expect From Training?





MaxGalaxy Price Proposal

Name: Hudsons Hope Recreation

Customer: Elisha Siemen

Date: 9/12/2014

Phone: 250-783-0878

Valid Thru: 12/11/2014

Location: Hudsons Hope, BC

Email: elisha_siemen@hotmail.com

Special Notes or Comments:

MaxGalaxy cloud based software is a monthly subscription service. Unless Specified, Maximum Solutions requires new customers to sign and pay 12 months of hosting fees upfront. Additional discounts apply for longer approved contracts.

Initial Setup and Configuration Costs	Price
Setup and Configuration of MaxGalaxy Core System	\$5,000.00
Conversion Fee: We charge \$100 per hour for conversions and is handled on a case by case basis	TBD
Total Initial Setup and Configuration Costs	\$5,000.00

Application Module(s) and Monthly Costs	Up to 5 Concurrent Users	Monthly Costs
Monthly costs include software, data storage, bandwidth usage, redundant back-ups, periodic software updates, unlimited technical support. Monthly costs are prepaid on a 12 month basis unless otherwise noted.		
Hosted Core Applications Include:		
Facility Scheduling		\$100.00
Campground Management		\$100.00
Activity Registration		\$100.00
League Scheduling and Registrations		\$100.00
Membership Management (Monthly, yearly memberships, EFT processing, etc.)		\$100.00
Point of Sale & Inventory Management		\$100.00
Additional Applications Include:	Comments and Notes:	
Website Integration	Concurrent Users = Number of different Web Reports	\$100.00
Credit Card Processing	Requires a payment gateway, see additional items below	\$0.00
General Ledger Exporting		\$50.00
Customer Web Portal:		
Online Account Management/Payments		\$75.00
Online Facility Booking	Requires Facility Scheduling	\$75.00
Online Campground Booking	Requires Campground Booking	\$75.00
Online Program/League Registration	Requires Activity Registration and/or League Scheduling	\$75.00
NOTE: The online customer portal requires payment by EFT, so credit card is required.		
Total Monthly Costs		\$1,050.00

Training Costs	Training Costs
One week of a combination of phone/web/onsite training.	\$5,000.00
Expected onsite training costs: Determined upon completion of onsite training.	
<small>* If required, the client is responsible for any travel costs (hotel, food, etc.) that apply.</small>	
Total Training Costs	\$5,000.00

Additional Items	Qty	Price	Extended Price
¹ For Credit Card Processing: PayPal, Authorize.Net, etc. We recommend Element Payments Credit Card Processing Gateway - 100% PCI Compliant	1	Estimated \$25/month	
² For Storing EFT Information: A PASS account for storing credit cards in a 100% PCI Compliant environment.	1	Estimated \$15/month	
<small>* Above pricing is with keeping your current credit card processor. If you do hosting services with Element Payments (Global Payments in Canada) they will waive these monthly costs. You can also take in-house credit card payments as well, just simply add a PCI compliant swipe device: \$99.00 + \$10 s/h.</small>			
³ For Customer Web Portal: Custom Domain Name (e.g. www.YOUORGNAME.com). We can also use an existing one if you possess it.	1	\$20.00	
Total Additional Costs			\$0.00

Total Investment Summary & Breakdown			
Summary & Budgeting			
Monthly Support and Hosting Cost	\$1,050.00	¹ Total Setup and Configuration Costs	\$5,000.00
Yearly Prepay on Monthly Cost:	\$12,600.00	² Monthly Costs Per Year (12 Month Prepay)	\$12,600.00
		³ Total Training Costs	\$5,000.00
		⁴ Total Additional Charges (to date)	\$0.00
		TOTAL SOFTWARE & SERVICES (in USD)	\$22,600.00
Year 2:	Yearly Cost \$12,600.00	Estimated Shipping	\$0.00
Year 3:	Total Investment Since Start \$35,200.00	Estimated Sales Tax (includes GST)	\$0.00
Year 4:	\$47,800.00	Final Cost	\$22,600.00
	\$60,400.00		

MaxEnterprise Price Proposal

Prepared For:		
Name: Hudsons Hope Recreation	Contact: Elisha Sieman	Date: 9/12/2014
Location: Hudsons Hope, BC	Phone: 250-783-0878	Valid Thru: 12/11/2014
Email: elisha_sieman@hotmail.com		
Special Notes or Comments: Cost proposal to purchase and install MaxEnterprise.		
Application Software Purchase(s) Number of Computers to be Licensed: Up to 3 computers, Unlimited users	Purchase Price	Annual Maintenance¹
Facility Scheduling	3,500.00	500.00
Activity Registration	3,500.00	500.00
Online Registration ²	1,500.00	400.00
Credit Card Processing ³	1,500.00	0.00
Membership Management	3,500.00	500.00
League Scheduling	1,200.00	275.00
POS & Inventory	3,500.00	500.00
MaxWeb Link (Web enabled reporting) ⁵	1,000.00	100.00
General Ledger Exporting ⁶	1,500.00	225.00
Client Referral Discount: 25%	-5,175.00	
Total Software Costs	15,525.00	3,000.00
Set-up/Training Costs Phone and On-site* training available. If On-site training is preferred, customer will be responsible for additional travel related expenses including air fare, transportation, lodging, meals, gas and parking.		
		Training Cost
Training on the above applications. Training is delivered by a combination of phone and onsite training. Expected onsite training costs: none ¹⁰ <i>Training delivery would be phone/web based</i>		5,000.00
Total Training Price		5,000.00
Additional Items Items that will be need to purchased outside this software agreement unless otherwise stated		
	Qty	Additional Cost
1. POS/Membership hardware is not included in this proposal. We can source or you can.		
2. For credit card processing please see the additional costs outside this proposal, item 3 (a-c) below.		
Additional Items Total	0.00	0.00

Sales Representative:
 Mike Chapley
 Western Region Sales Exec,
 mchapley@maxsolutions.com
 763-235-2176

Total Investment Breakdown (from above)			
Software Costs	\$15,525.00	Additional Items:	\$0.00
Annual Maintenance:	\$3,000.00	Estimated S/H:	\$0.00
Training:	\$5,000.00		
FINAL SOFTWARE AND SERVICES TOTAL			\$23,525.00

¹ Annual Maintenance includes unlimited technical support (M-F, 7:30 - 5PM CST) as well as access to the latest version of MaxEnterprise. Annual Maintenance is required for the first year unless otherwise stated.

² Online Registration requires the purchase of the Activity Registration and Credit Card Processing applications.

³ Processing Credit Cards require the following:

(a) MaxEnterprise Credit Card Processing .

(b) Connection to an online payment processing gateway. We typically use Element Payment Services

(c) A merchant account to direct the funds to (YOUR EXISTING MERCHANT ACCOUNT).

READ MORE ON Element Payment Services: <http://www.elementps.com/Landings/referralpartner/default.aspx>

⁴ Photo ID Printing requires the purchase and/or use of the Membership Management application.

⁵ MaxWeb Link requires the purchase and/or use of Facility Scheduling and/or League Scheduling applications.

⁶ MaxVideo Link requires the purchase and/or use of the Facility Scheduling application

⁷ MaxVideo Link Ad Server requires MaxVideo Link

⁸ The General Ledger Exporting application may require additional development costs to integrate to new a financial system.

⁹ MaxControl energy controls integration may require additional development costs to integrate to new a control software.

¹⁰ Travel expenses are estimated at \$700 for airfare, \$150/day lodging, \$50/day for meals, \$50/day for rental cars/gas

6. Limited Warranty

(a) (i) We warrant that the Services will substantially conform to and operate according to our then current Documentation under normal use. We further warrant to you that the Services will not contain any contaminants, including any codes or instructions that may be used to access, modify, delete, damage or disable your computer systems.

(ii) Maximum Solutions warrants that the Services performed under this Agreement will be performed in a professional and workmanlike manner, using generally accepted industry standards, by trained and skilled personnel in accordance with the Service Level Agreement applicable to the Services (if any); provided, however, that Maximum Solutions will not be liable for violation of any applicable law, rule or regulation or any third party claim associated with the Customer Data unless unlawfully used or disclosed by Maximum Solutions.

(b) The foregoing warranty shall commence the Effective Date and continue through the remainder of the term of this Agreement. As our sole liability to you in the case of a breach of the warranty set forth in (i) Section 6(a)(i), we will use commercially reasonable efforts to repair the Services with respect to any error, non-conformity or defect so that the Services can be used substantially in accordance with the specifications set forth in the Documentation; and (ii) Section 6(a)(ii), to provide the services level credits pursuant to the policy outlined in the applicable Service Level Agreement. We do not warrant that the Services will meet your requirements or will operate uninterrupted or error free.

(c) EXCEPT FOR THE EXPRESS WARRANTY IN SECTION 6(a), THE SERVICES ARE PROVIDED "AS IS", AND TO THE FULLEST EXTENT PERMITTED BY LAW, Maximum Solutions AND ITS SUPPLIERS EXCLUDE ALL OTHER EXPRESS AND IMPLIED TERMS, WARRANTIES OR REPRESENTATIONS REGARDING THE SERVICES ARISING BY LAW OR OTHERWISE, INCLUDING WITHOUT LIMITATION ANY IMPLIED TERMS OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. Some jurisdictions do not allow for the exclusion or limitation of implied warranties, so the above limitations or exclusions may not apply to you.

7. Indemnification

At our expense we will defend, indemnify and hold you harmless against any third party claim that the Services infringe a patent, trademark, copyright or other intellectual property right enforceable in any country in which Maximum Solutions or its affiliated companies have operations in accordance with this Agreement. We will pay all costs, damages and attorney's fees that a court finally awards as a result of such claim. But you must give us prompt written notice of the claim, cooperate fully with us in its defense, and give us sole authority to control the case and any related settlement negotiations. We will not be responsible for any settlement made without our written consent. Our obligations under this Section do not apply if a claim is based on the use of Customer's content. If a third party infringement claim is sustained in a final judgment from which no further appeal is taken or possible, or if your use of the Services is enjoined by a court, then we shall, in our sole reasonable election and expense, either: (i) procure your right to continue to use the Services in accordance with this Agreement; (ii) replace or modify the Services to make them non-infringing; or (iii) if (i) and (ii) are not reasonably feasible, terminate this Agreement and refund to you the Initial Setup Fee and, in addition, any other fees paid by you during the 3-month period then preceding the termination. Other than as provided in this Section, you and your affiliates, subsidiaries and representatives shall have no other remedy against us arising from a claim of actual or alleged infringement of intellectual property rights respecting the Services.

8. Limitation of Liability

(a) The parties agree that, to the fullest extent permissible under law, in no event shall a party, and in the case of Maximum Solutions, its suppliers, be liable to the other for any direct or indirect loss of profits or any incidental, consequential, indirect, special or punitive damages (including without limitation lost savings, loss of use or loss of data) arising out of or related to this Agreement or with respect to the installation, use or operation of the Services, whether in contract, tort, negligence or other form of action even if the party has been apprised of the possibility of such damages. This Section shall apply notwithstanding any failure of essential purpose of any limited remedy.

(b) The parties hereto specifically agree that except for amounts properly payable to Maximum Solutions hereunder, the total liability of either party to the other for damages under this Agreement shall not exceed an amount equal to the Initial Setup Fee and, in addition, any other fees paid by you within the 12-month period immediately preceding the occurrence of the event that is the subject of the claim.

(c) The limits described in this Section 8 shall not apply with respect to a breach of the obligations under Sections 3 (Ownership; Reverse Engineering; Restrictions) and 11 (Export), and shall not limit Maximum Solutions' obligations under Section 7 (Indemnification) or Customer's obligations under Section 14 (Customer Obligations).

9. Assignment

You may not license, sublicense, assign, sell, rent, lease, or otherwise transfer the Services or this Agreement without our prior written consent. Notwithstanding the foregoing, you may, without our consent, (a) assign this Agreement to a subsidiary or affiliate, provided you remain liable for such entity's performance; and (b) assign this Agreement to another entity pursuant to a merger, consolidation or acquisition of all or substantially all of your assets; provided that in each case you notify us of the assignment in writing and the assignee agrees to be bound by this Agreement.

10. Terms and Termination

(a) Subject to the terms and conditions contained herein, this Agreement shall commence on the Effective Date and shall continue for a term of three (3) years. Upon expiration of the initial term, we may offer you the option of renewing the Agreement for one or more additional terms having a fixed number of months. If you do not renew the Agreement for a fixed term, it will automatically renew for successive extended terms of one month unless and until one of us provides the other with at least thirty days advance notice of non-renewal, or unless terminated earlier under the terms contained within this agreement. After the first year, prices are subject to a maximum of 5% change by Maximum Solutions upon sixty (60) days written notice to customer. Maximum Solutions may terminate this Agreement: (i) on written notice upon Customer's failure to pay amounts when due, after 30 days' written notice and failure to cure; (ii) for breach of a material provision of this Agreement, after 30 days' written notice and failure to cure; (iii) if Maximum Solutions is unable to perform the Services hereunder due to Customer's acts or omissions; (iv) upon any regulatory decision or governmental order requiring Maximum Solutions to suspend Service(s), upon reasonable notice; or (v) if Customer files for bankruptcy or reorganization or fails to discharge an involuntary petition therefore within 60 days after filing. Any termination hereunder, except under 10(a)(iv), shall subject Customer to applicable termination and other accrued charges. Customer may terminate this Agreement for convenience at any time with thirty (30) days advance written notice.

(b) If the Services are terminated before the end of the Term, which can only be done on 30 days' prior written notice, Customer will pay an early termination charge equal to 100% of the Recurring Fees applicable for the remainder of the Term, except if: (i) Customer terminates as a result of Maximum Solutions' material uncured breach, or (ii) Maximum Solutions terminates other than by reason of Customer's breach or pursuant to Section 10(a) (iv). The parties specifically agree that the damages that Maximum Solutions would incur arising from any breach or early termination of this Agreement by Customer are based upon future facts and conditions which are difficult for the parties to presently predict, anticipate, ascertain or calculate. The parties further agree that such liquidated damages, as determined herein, are based upon the best efforts of the parties to estimate the nature and amount of Maximum Solutions' actual damages, are not penal in nature, and are intended to place Maximum Solutions in the same position it would have achieved, had this Agreement been fully performed by the parties according to the original terms. Upon the effective date of expiration or termination of this Agreement, (a) Maximum Solutions will immediately cease providing the Services, and (b) any and all payment obligations of Customer under this Agreement will become due immediately.

(c) Upon termination for any reason, Customer shall immediately cease use of the Services and shall, within 30 days following the date of termination, destroy all copies of the Documentation or else return such Documentation to us and Maximum Solutions shall, within 30 days following the date of termination, destroy all data files of the Customer and return an electronic copy of such files to Customer.

11. Export

You acknowledge that all or part of the Services is of U.S. origin and subject to U.S. export jurisdiction. Accordingly, you agree to comply with all export and reexport restrictions and regulations ("Export Restrictions") imposed by the U.S. Government. You represent and warrant that you understand that U.S. law currently prohibits the export or reexport, directly or indirectly, of U.S.-origin products and technology to certain proscribed countries, entities, organizations and individuals, without prior authorization from the U.S. Government. You agree that you will not commit any act or omission that will result in a breach of any such Export Restrictions, including those relating to the export or reexport of cryptographic items. If you breach this clause, Maximum Solutions may terminate this Agreement immediately. Further, you unconditionally accept full responsibility for your compliance with this Section and agree to defend, indemnify and hold us harmless from and against any claim, loss, liability, expense or damage (including fines or legal fees) incurred by us or our affiliates or suppliers as a result of your violation of this Section.

12. Governing Law and Disputes

This Agreement shall be governed and construed in accordance with the laws of the State of Minnesota. Any controversy or claims arising out of or related to this Agreement shall be venued only in the state or federal court in and for a) Hennepin County, Minnesota, or b) the primary jurisdiction in which Customer is using the Services; without regard to their conflict of laws and principles. Such venue shall be determined by the choice of the plaintiff bringing the action.

13. General

(a) Any failure by either party to enforce at any time or for any period of time the provisions of this Agreement shall not be construed as a waiver of such provision, or of the right to enforce that provision.

(b) Each of us agrees that any material breach of this Agreement may cause the other party irreparable harm, and that such non-breaching party may seek injunctive relief.

(c) In the event any part of this Agreement is held to be unenforceable, that shall not affect the enforceability of the remaining provisions.

(d) The headings of each provision of this Agreement are for reference purposes only. This Agreement may not be modified unless the modification is in a writing signed by both parties. This Agreement, and the Order that accompanies it, is complete and constitutes the entire agreement between us with respect to the Software and Services. This Agreement will be binding on and will inure to the benefit of the heirs, executors, administrators, successors and assignees of the parties hereto but nothing in this Section will be construed as consent to any assignment of this Agreement except as provided above.

(e) Any notice or other communication required or permitted in this Agreement shall be in writing and shall be deemed to have been duly given on the day of service if served personally or by facsimile transmission with confirmation, or 5 days after mailing if mailed by First Class mail, registered or certified, postage prepaid, and addressed to Maximum Solutions at the addresses set forth above, or addressed to Customer at the address set forth in the initial Order, or at such other addresses as may be specified by either party pursuant to the terms and provisions of this paragraph.

14. Customer Obligations

(a) Customer will: (i) be solely responsible for all Customer Data and any party's reliance hereunder and (ii) allow Maximum Solutions, for the sole purpose of its performance hereunder, to copy, display, distribute, download, transmit and otherwise use the Customer Data solely on behalf of Customer.

(b) Customer warrants and represents that it has all necessary right, title and interest in the Customer Data, and that it has obtained all consents, licenses, permissions and releases necessary to grant Maximum Solutions the right to distribute the Customer Data in accordance with this Agreement.

(c) Customer shall comply with all applicable laws and regulations and with Maximum Solutions' reasonable Policies and Procedures, which Policies and Procedures are communicated in writing, including by website link, as may be in effect from time to time.

(d) "Customer Data" means the text, data, images, sounds, photographs, illustrations, graphics, programs, code and other materials transmitted or stored by Customer, and/or persons under Customer's control through any Service provided hereunder.

(e) The Customer Data will not violate or infringe the rights of others, including, without limitation, any patent, copyright, trademark, trade dress, trade secret, privacy, publicity, or other personal or proprietary right.

(f) The Customer Data will not violate any laws to which Customer or Maximum Solutions may be subject, or constitute a defamation or libel of Maximum Solutions or any third party and will not result in the obligation of Maximum Solutions to make payment of any third party licensing fees.

(g) Customer acknowledges and agrees that Maximum Solutions exercises no control over, and accepts no responsibility for, the content of the information passing through Maximum Solutions' network or the Internet. Customer assumes responsibility for its use of the Services, and the Internet. Customer understands and agrees further that the Internet contains materials some of which are socially inappropriate or may be offensive; and is accessible by persons who may attempt to breach the security of Maximum Solutions and/or its network(s). Maximum Solutions has no control over and expressly disclaims any liability or responsibility whatsoever for such materials or actions. Customer and its users and end users access the Service at their own risk. Maximum Solutions is not liable for the content of any data transferred either to or from Customer or stored by Customer or via the Services provided by Maximum Solutions.

(h) At Customer's expense Customer will defend, indemnify and hold Maximum Solutions harmless against any third party claim that the Customer Data infringes a patent, trademark, copyright or other intellectual property right in accordance with this Agreement and for any other loss incurred resulting from the Customer Data. But Maximum Solutions must give Customer prompt written notice of the claim, cooperate fully with Customer in its defense, and give Customer sole authority to control the case and any related settlement negotiations.

The following contact has been accepted by the following parties:

MAXIMUM SOLUTIONS, INC.

By: _____ (Date)
(Signature)

(Typed or Printed) _____ (Title)

Hudsons Hope Recreation

By: _____ (Date)
(Signature)

(Typed or Printed) _____ (Title)