



**DISTRICT OF HUDSON'S HOPE
REGULAR COUNCIL MEETING AGENDA**

Council Chambers

Monday, September 15, 2014 at 7:00 PM

1. Call to Order:

2. Notice of New Business:

Mayor's List

Councillors Additions

CAO's Additions

3. Adoption of Agenda by Consensus:

4. Declaration of Conflict of Interest:

5. Adoption of Minutes:

M1 August 11, 2014 Special Council Meeting

Page 1

M2 September 2, 2014 Regular Council Meeting

Page 3

6. Business Arising Out of the Minutes:

7. Delegations:

D1 Elisha Siemens: Indoor Pool Proposal

Page 8

8. Staff Reports:

SR1 Intern Update

Page 9

SR2 Vacant Lots

Page 26

SR3 Signage Update

Page 33

9. Bylaws:

B1	Sewer Service Regulations Bylaw No. 841, 2014	Page 38
B2	Water Service Regulations Bylaw No. 842, 2014	Page 48
B3	Fees and Charges Bylaw No. 843, 2014	Page 53
B4	Parks, Campgrounds and Facilities Regulation Bylaw Amendment No. 844, 2014	Page 56

10. Correspondence:

C1	2014 Northeast British Columbia Community Coal & Energy Forum	Page 58
C2	PRRD: Board Meeting News Letter	Page 61
C3	Canada's Economic Action Plan Notice	Page 62
C4	Emergency Resolution: Community Library Training Program	Page 63
C5	UNBC Commemorative Tree	Page 65
C6	Hudson's Hope Historical Society "The Gething Exhibit" Opening	Page 66
C7	Murry Krause for UBCM 3 rd Vice President	Page 68

11. Reports by Mayor & Council on Meetings and Liaison Responsibilities

12. Old Business:

13. New Business:

14. Public Inquiries:

15. Adjournment:



REGULAR COUNCIL MEETING
August 11, 2014
5:30 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Kelly Miller
Councillor Dave Heiberg
Councillor Travous Quibell

Staff:
Director of Protective Services: Bob Norton
Deputy Clerk: Laurel Grimm

Other: 4 in gallery

- 1. CALL TO ORDER:**
The meeting was called to order at 5:44 p.m. with Mayor Gwen Johansson presiding.
- 2. ADOPTION OF AGENDA BY CONSENSUS:**
The August 11, 2014 Special Council meeting agenda was adopted by consensus.
- 3. DECLARATION OF CONFLICT OF INTEREST:**
None
- 4. DELEGATIONS:**
D1 Canadian Association of Petroleum Producers: Chris Montgomery
Chris Montgomery presented the Slideshow to Council titled "The Emerging Natural Gas Story". Some discussion on policies and procedures and the role of C.A.P.P.
- 5. PUBLIC INQUIRIES:**
PI1 Unknown
Would like to see Progress Energy address and correct their hiring policies as it seems you must be a minority to obtain a position. Hire locally. Discussion on fracking with gas.
- 6. ADJOURNMENT:**
RESOLUTION NO. 195
M/S Councillors Heiberg/Brown
THAT:
"The Regular Council Meeting for July 14, 2014 be adjourned" (6:55 p.m.)
CARRIED

		<i>Diarized</i>	<i>Last Review/Action</i>
	DIARY		
	<i>Conventions/Conferences/Holidays</i>		
DY1	PRRD: Solid Waste Disposal	05/12/14	
DY2	Airport Resurface and Redevelopment	05/12/14	
DY3	Grubjesic Driveway	05/12/14	
DY4	Co-Op Correspondence Re: Card Lock	11/12/13	
DY5	Communications Expenditure	08/11/14	
DY6	Premiers BC Natural Gas Forum	08/11/14	

Certified Correct:

Clerk / Minute Taker

Chair



REGULAR COUNCIL MEETING
September 2, 2014
7:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Travous Quibell
Councillor Richard Brown
Councillor Daniel Bouillon
Councillor Nicole Gilliss

Staff: CAO: Tom Matus
Deputy Clerk: Laurel Grimm
Director of Protective Services: Mike Carter

Other: 2 in gallery

1. CALL TO ORDER:
The meeting was called to order at 7:08 p.m. with Mayor Gwen Johansson presiding.

2. NOTICE OF NEW BUSINESS:

Mayors List:

Mayor Johansson included an update on the BC Mayor Coalition under New Business.

Council Additions:

Councillor Richard Brown added an update on the BC Hydro gymnasium under Old Business.

CAO Additions:

Agenda Addition SR7 was added under Staff Reports

3. ADOPTION OF AGENDA BY CONSENSUS:
The September 2, 2014 Regular Council meeting agenda was adopted by consensus.

4. DECLARATION OF CONFLICT OF INTEREST:
None

5. ADOPTION OF MINUTES:

0550-01

M1 August 11, 2014 Regular Council Meeting Minutes

RESOLUTION NO. 199

M/S Councillors Bouillon/Quibell

THAT:

"The minutes of the August 11, 2014 Regular Council Meeting be adopted as amended."

CARRIED

6. BUSINESS ARISING OUT OF THE MINUTES:

BA1 Meeting with BC Ambulance

Have requested a meeting at UBCM. There was another 2.5 hour wait last week with no response as to why from Northern Health.

BA2

That Dam Run

To be held on September 21, 2014.

7. STAFF REPORTS:

SR1 Ratification – Aging Resource Communities Symposium in Tumbler Ridge

RESOLUTION NO. 200

Councillors Quibell/Brown

THAT:

"Council ratify the recommendation to authorize travel and accommodation costs for Lenore and Wally Harwood to attend the International Symposium on Aging Resource Communities in Tumbler Ridge from August 26-27, 2014."

CARRIED

SR2 Extended Pool Opening

RESOLUTION NO. 201

Councillors Quibell/Gilliss

THAT:

"That if school remains closed, the pool should remain open until Sunday, September 7, 2014. Hours of operation should not exceed 5 hours per day. To facilitate the extended opening, a maximum of \$5000 new money (beyond present budgeted amount) would be contributed to swimming pool operations for 2014. Should schools open during that week, the pool would automatically be closed for the season."

CARRIED

Staff for record attendance and advertise.

SR3 Philip and Donna Gould Land Purchase

Discussion on services, lot sizes and what services would be put in.

- Staff to compile a list of available properties that have sewer and water.
- Report on costs to develop and/or sell the Atkinson property.
- Look up further background information

SR4 CAO Action Items and Other Updates

Staff to look at tender options and prepare a report for Council A report will be submitted by the committee on the BC Hydro Gym progress.

SR5 Community Recreation Grant Expenditure

RESOLUTION NO. 202

Councillors Quibell/Brown

THAT:

"Council approve an expenditure of up to \$25,000 to purchase garbage cans, benches and associated works, as laid out in the contribution agreement between the District of Hudson's Hope and the Ministry of Community, Sports, and Cultural Development."

And further that:

"Council award the purchase of the benches and picnic tables to Barco Products – Canada for the quoted price of \$13, 230 and the purchase of the Metal Trash Cans and Recycling Receptacles to Canaan Site Furnishings for the quoted price of \$6,225.15."

CARRIED

SR6 Swimming Pool Policy and Orientation Manual

RESOLUTION NO. 203

Councillors Quibell/Bouillon

THAT:

"Council adopt the amended District of Hudson's Hope Swimming Pool Policy and Orientation Manual as amended."

CARRIED

Staff to speak to Pool Supervisor to look at changes that could be implemented next year including:

- Interac Machine
- Record keeping
- User numbers

8. BYLAWS:

B1 Sewer Service Regulations Bylaw No. 841, 2014

RESOLUTION NO. 204

Councillors Quibell/Brown

THAT:

"Council give first, second and third readings to the Sewer Service Regulations Bylaw No. 841, 2014 this second day of September, 2014."

CARRIED

B2 Water Service Regulations Bylaw No. 842, 2014

RESOLUTION NO. 205

Councillors Quibell/Brown

THAT:

"Council give first, second and third readings to the Water Service Regulations Bylaw No. 842, 2014 this second day of September 2014."

CARRIED

B3 Fees and Charges Bylaw No. 843, 2014

RESOLUTION NO. 206

Councillors Gilliss/Quibell

THAT:

"Council give first, second and third readings to the Fees and Charges Bylaw No. 843, 2014 this second day of September 2014."

CARRIED

- B4 **Parks, Campgrounds and Facilities Regulations Bylaw Amendment No. 844, 2014**
RESOLUTION NO. 207
Councillors Quibell/Bouillon
THAT:
"Council give first, second and third readings to the Parks, Campgrounds and Facilities Regulations Bylaw Amendment No. 844, 2014."
CARRIED
9.
C1 **CORRESPONDENCE:**
40th Anniversary Child Development Centre
FOR INFORMATION
- C2 **NEBC Resource Municipalities Coalition**
RESOLUTION NO. 208
Councillors Quibell/Gilliss
THAT:
"Council authorize travel and expenses for any member of Council who wishes to attend the NEBC Resource Municipalities Coalition Launch Event on September 8, 2014."
CARRIED
- C3 **BC Power Symposium – 2015**
RESOLUTION NO. 209
Councillors Gilliss/Quibell
THAT:
"Council approve travel and expenses for the Mayor to attend the BC Power Symposium January 27-28, 2015."
CARRIED
- C4 **MoTI: Cancellation of Section 17 Reserve No. R118002**
FOR INFORMATION
- C5 **North East BC Resource Municipalities Coalition Response to Invitation**
FOR INFORMATION
- C6 **Response to July 15 Letter and Request Opportunity to Meet**
FOR INFORMATION
- C7 **Fall Sign Up**
RESOLUTION NO. 210
Councillors Gilliss/Quibell
THAT:
"Council authorize up to three hours of overtime for two members of staff to have a table at the fall fair."
CARRIED
- C8 **Report from Lenore and Wally Harwood Re: Ageing Resource Symposium**
FOR INFORMATION

10. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISONS RESPONSIBILITIES:

CR1 Flower Pot Update by Councillor Nicole Gilliss

The flower pots will be auctioned at the fall fair on September 13, 2014.

11. OLD BUSINESS:

OB1 Correspondence from Eileen Gallant

Mrs. Gallant spoke to Mayor Johansson asking that Council spend less money on flowers.

12. NEW BUSINESS:

NB1 Signage Update

Staff is waiting on a response from the Ministry of Transportation and Infrastructure for permit approval. Design is moving along.

NB2 Water Valve Installation Update by Mike Carter

- Currently installing stopper valves
- Check valves are installed
- Discharge side has backflow preventers at the pumps
- If the plant were to shut down the water would run through the backwash cycle using the reservoir pressure
- The faulty transformer has been fixed.

NB3 Site C Money Allocation

Mayor Lori Ackerman made a suggestion that the Site C money would be allocated for the Fort St. John Airport.

**13. ADJOURNMENT:
RESOLUTION NO. 211
M/S Councillors Quibell/Bouillon**

THAT:

"The Regular Council Meeting for September 2, 2014 be adjourned" (9:55 p.m.)

CARRIED

		<i>Diarized</i>	<i>Last Review/Action</i>
	DIARY		
	Conventions/Conferences/Holidays		
DY1	PRRD: Solid Waste Disposal	05/12/14	
DY2	Airport Resurface and Redevelopment	05/12/14	
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DY4	Co-Op Correspondence Re: Card Lock	11/12/13	
DY5	Communications Expenditure	08/11/14	
DY6	Premiers BC Natural Gas Forum	08/11/14	

Certified Correct:

Clerk / Minute Taker

Chair



DISTRICT OF HUDSON'S HOPE

Delegation to Council Request Form

Name of person or group wishing to appear before Council: _____

Eliana Siemens

Subject of presentation: _____

Indoor Pool proposal

Purpose of presentation:

- ☐ information only
- ☐ requesting a letter of support
- ☒ requesting funding
- ☒ other (provide details)

To review and propose the community support for a request for an indoor recreation facility, pertaining directly to the indoor pool.

Contact person (if different than above): _____

Telephone number: 250-783-0878

Email address: eliana-siemens@hotmail.com

Will you be providing supporting documentation? ☒ Yes ☐ No

If yes:

- ☐ handouts at meeting
- ☐ publication in agenda (one original due by 4:30 the Wednesday prior to your appearance date)

Technical requirements:

- ☐ flip chart
- ☐ multimedia projector
- ☐ laptop
- ☐ other Nothing

Intern Update, 9/15/14 – Devon

Ongoing/Current	
Project	Status
Community Hall	<ul style="list-style-type: none"> • NDIT application forwarded to Regional Committee Meeting. If missed, application can be forwarded into November intake • Waiting to hear from Enabling Accessibility Grant • Inquiring into BC Hydro Energy Efficient Lighting Design funding
ALR Exclusion(s)	<ul style="list-style-type: none"> • Must re-submit some information for application • Inquiring into second site for ATV Campground which may require a new application • Anticipating application for light industrial site gravel reserve
Civic Spatial Grant(s)	<ul style="list-style-type: none"> • CivicSpatial grant accepted • Awaiting work to begin
GeoTourism Project	<ul style="list-style-type: none"> • Awaiting project outline review and edits • Anticipate presenting Phase 1 to Council next meeting
Community Recreation Program	<ul style="list-style-type: none"> • Final report postponed until project can meet contractual obligations • Interim report completed
Vacant Properties Map	<ul style="list-style-type: none"> • Drove around town, documented and noted vacant lots • Developed graded map for development potential
Land Development Readiness and Marketing Workshop	<ul style="list-style-type: none"> • Attending with CAO Sept. 18th in Taylor
NPEDC Business Walk Blitz	<ul style="list-style-type: none"> • Will be conducting interviews with businesses as part of teams October 27-30. • Awaiting further details from Jennifer Moore

Tentative/In the works	
Project	Status
NDIT Business Façade Improvement	<ul style="list-style-type: none"> • Awaiting next steps from Renata King and NDIT • Will begin sometime in winter-spring 2015

NDIT Small Town Love	<ul style="list-style-type: none"> • Awaiting next steps from Renata King from NDIT and Amy Quarry
Hudson's Hope website audit	<ul style="list-style-type: none"> • Auditing website • Anticipate updating pages lacking photos and descriptions
Community Garden	<ul style="list-style-type: none"> • Developed draft project and budget • Present to Council
Green Municipal Fund	<ul style="list-style-type: none"> • Discussed with Eric Sears at Urban Systems. Awaiting confirmation from New Building Canada Fund. • Project is contingent on funding before starting

Potential/yet to begin/funding opportunity/research only	
Project	Status
MEC Grant	<ul style="list-style-type: none"> • Applicable for outdoor recreational projects
Vancouver Foundation Grant	<ul style="list-style-type: none"> • Available for community projects outside of Vancouver. Have not started. • Requires a project to attach it to
Healthy Eating Active Living Grant	<ul style="list-style-type: none"> • Applicable for healthy community initiatives
PRRD Parks & Trails Recreational Trails Grant	<ul style="list-style-type: none"> • Applicable for recreational trail development
Community Futures Peace Liard CED Funding	<ul style="list-style-type: none"> • Applications no later than two weeks prior to Regular Board Meetings
Good Food Box program	<ul style="list-style-type: none"> • Inquiring into process • Brought up to Fort St. John Farmer's Market president. Will follow up
Various Playground grants	<ul style="list-style-type: none"> • Potential for funding playgrounds at Cameron or Dinosaur Lake • Suggest the creation of a playground committee(s) to design and coordinate playgrounds

Hudson's Hope Community Garden Project



HUDSON'S
HOPE

PLAYGROUND OF THE PEACE

Project outline:

To develop a community garden in the District of Hudson's Hope.

Why even *have* a community garden?

There are many reasons to start a community garden. The characteristics that make Hudson's Hope unique also lend to it as an ideal community to host a community, or public garden. As a small rural community in the heart of the Peace River Region, Hudson's Hope experiences admirable challenges in improving food security. Options for procuring food are exceptionally limited for those living in the community: a small local grocery store; two gas station convenient stores; three restaurants; a small farmer's market only present during the growing season; and personal farms and gardens; these are the only local resources available to provide food for residents. Like most small rural communities in the north, one must travel long distances to larger communities capable of offering a more diverse and often cheaper selection of food products and goods. This unsustainable system of shopping out of town not only removes revenue from being accrued locally which could go towards supporting the community, but doing so misses the opportunity to provide skill building opportunities and develop social capital within Hudson's Hope.

Food Security

Due to the isolated nature of Hudson's Hope, produce prices can be expensive. Many residents turn to backyard gardening as a means of offsetting these costs or supplementing diets with nutritional and home grown food. Though the growing season in the north of the province is short, there is still the opportunity to grow a range of root vegetables and short season fruits. However, not all residents have access to the space or growing conditions necessary for a garden. The construction of a community garden, even a small one, can provide an accessible and aesthetically pleasing space within town limits while allowing residents the opportunity to grow their own food. This can be a welcomed experience for transitory workers living in rental accommodations who may not have access to a backyard.

Promoting a community garden also fits within the OCP's policy on supporting agriculture and local food production: ".18 Support the continued development of local food opportunities by developing community gardens, encouraging backyard gardens, and working with local restaurants to source food locally where possible" (pg. 39).

Social Capital

Backyard gardens do exist in Hudson's Hope, but not everyone has the space for them. Community gardens can be tailored to provide these spaces in the form of raised beds or garden plots, allowing those who never had the opportunity to garden to now do so. A community garden can bring people together to a shared space, a common and positive location which can help foster social capital in various ways. Community gardeners can share resources, improve knowledge, and

develop skills as they work towards a mutual goal (growing a beautiful and bountiful garden!) or simply socialize in a colorful setting. Community gardens present excellent opportunities to bridge generational gaps, allowing an aging population to interact and bond with a younger generation who may have little experience with gardening.

Community gardens not only allow for personal growth and development, but can serve as outdoor classrooms to teach children and other community members about ongoing modern social issues, like food security and environmental protection. Depending on how they are designed, community gardens have the potential to function as powerful community nodes, bringing residents together as a cohesive and capable community unit.

Community Health Initiative

Developing a community garden is a great step towards improving community health. First and foremost, it addresses health and dietary concerns. Gardeners experience more control over their health and self-reliance as they take a more invested reflection on their diet, rather than being constrained solely by their pocket book and their environment. Though it is rare that a community garden can completely replace existing food systems, they certainly present the opportunity to reflect on the status quo and supplement dietary needs.

With sedentary lifestyles becoming increasingly prevalent, it's more important than ever that there be opportunities for residents - temporary or permanent - to be physically active outdoors. Gardening is not necessarily the most physically demanding activity, but it's certainly an accessible 'gateway' activity, one that can lead to further healthy recreation and exercise outdoors. The casual nature of gardening makes the activity appealing to aging seniors looking for activities that don't demand high levels of physical activity. This provides a potential opportunity for partnering with local senior groups in Hudson's Hope.

There are many other potential opportunities for residents to get involved with a community garden. Teachers can incorporate a garden into a range of classroom lessons for students and young children, from examining flowers to discuss plant biology to art projects in creating unique cement stepping stones. Children more directly involved in their community are more likely to take pride in it. Food grown in the garden can be donated to local charities or other groups that may need it. A community garden can also function as a friendly outdoor setting, ideal for service groups like Scouts or Nature-Nuts. How a community garden is used is left up to the imagination of the community itself and the groups and organizations who want to see it flourish. The dedication and work in developing one will show the commitment of the District and involved organizations in supporting these ventures and improving the quality of life for those living in Hudson's Hope.

Proposed Site:

See Appendix A for photos.

One potential site for a community garden has been explored for this report. It is located on the corner of Dudley and Beattie/Highway 29. This small, triangular lot of 227m² currently belongs to the Provincial Crown. However, its odd shape and small nature makes it highly unlikely for future development. Fortunately, community gardens don't require a lot of space, nor permanent infrastructure.

Why this particular Site?

Infill

This site is exceptional to host a community garden for several reasons. The region is experiencing a boom in resource development as more oil, gas, and hydro workers make lodging in Hudson's Hope. The District is presently working at improving housing opportunities to accommodate these transitory workers, but developing land is a time-consuming process. Utilizing an "infill" approach to land development would allow other more lucrative sites to be developed for housing or other appropriate uses, making the otherwise unusable lot an ideal site. Its central location makes any development, even gardens, highly visible and easily accessible. A colorful and vibrant garden, rather than the current bleak and void lot, would not only improve the aesthetics of downtown, but could potentially slow down traffic at a section of road that is notorious for dangerous speeds. Slowing traffic and improving the town center image have also been noted in the Hudson's Hope Official Community Plan.

A way to "play"

The District of Hudson's Hope has recently rebranded itself as "Playground of the Peace." With this rebranding has come an initiative to replace out-of-date signage with newer ones with updated logos and location directions. According to pg. B-15 of the Hudson's Hope OCP, the vacant land fronting Dudley Drive is noted as having the greatest potential to positively impact the town centre area and is suggested as a site for priority redevelopment (See Appendix D). As a "proposed gateway" location, the corner lot is ideal to post a directional way sign, indicating to locals and visitors where local attractions and sights are ("Trail"; "Library"; "District Office"; etc.). Utilizing this empty space as a combination public garden/gateway with signs will not only draw visitors to the site itself, but will showcase the community as a place to relax and enjoy leisurely or as a place to explore and discover.

This should not be construed as a competing party for the space, but rather an opportunity to collaborate on how the space can be used, its utility maximized for the benefit of locals and those from out of town. A community garden can easily be designed to include and improve the visibility of a directional way sign.

Accessible and Visible

The site is exceptionally central in the community with close access to the town core. It is within walking distance to shopping, postal services, the museum, Visitor Centre, District Office, thrift store, and gas stations. The site has cement walkways on 2/3 sides of it, making it accessible to everyone, including those on skateboards, wheelchairs, or strollers. That the site is so accessible can be attributed to its high level of visibility. No surrounding buildings currently exist adjacent to the lot which means a colorful and aesthetically pleasing garden would be visible from almost any approaching direction. An open and visible community garden is more likely to be noticed, visited, and enjoyed.

Potential Partnerships:

These are groups which could potentially benefit or become involved in a community garden. These groups have *not* been consulted - this is a preliminary list and should only be taken as *suggestion*. Nor are involved parties limited to this list. Other groups, as well as individuals are welcome to become a part any garden development on the site

Partners	Role
Hope For Health Society	Potential administrative organization
Hudson's Hope Recreational Society	Potential administrative organization
Pro Hardware	Materials and equipment; potential in-kind donations
New Horizons Seniors	Potential partnership; skill building
Vancouver Foundation	Potential funding
Community Futures	Potential funding
Healthy Eating and Active Living	Potential funding; northern gardening advice
Hudson's Hope Library	Outdoor site for reading clubs

Budget:

These items are tentative, their costs approximate, and are subject to change

ITEM	COST	ITEMS AMOUNT	TOTAL
Shovels	\$20.00	4	\$80.00
Rakes	\$20.00	4	\$80.00
Watering Can	\$10.00	4	\$40.00
Trowel	\$7.00	4	\$28.00
Hose	\$60.00	1	\$60.00
Hose nozzle	\$10.00	1	\$10.00
Raised bed kits	\$16.00 (8'x4' box)	10	\$16.00
Soil/fertilizer	\$30.00	10	\$300.00
Fencing	\$180.00 (5'X50')	x 227m ²	\$900.00
Compost bin	\$70.00	2	\$140.00
Spigot	\$150.00	1	\$150.00
Rain Barrel	\$180.00	1	\$180.00
Metal locker	\$130.00	1	\$130.00
Combination lock	\$5.00	1	\$5.00
Bench	\$1500.00	1	\$1500.00
TOTAL			\$3619.00

Potential Challenges/Concerns and Responses:

- Administration
 - Insurance/liability. A garden is not a project that can be left to its own devices. It requires commitment and ownership, as well as someone to be liable for any injuries or incidents that may occur. Though gardening is not really perceived as a high risk activity, accidents do happen. The use of tools, proximity to traffic, wildlife, and any damages or injuries these may accrue are situations that must be considered before developing a community garden.
 - Community champion. A garden's long term success and sustainability relies on community support and participation. They are not "build it and leave it" projects. It can be more disappointing to start a garden and have it fall into disrepair and neglect than to never start one at all. Groups or organizations intending to oversee the community garden must plan accordingly if they are to ever disband in the future. Though they may be the body of administration, a community garden is an asset to the *community*, and its prosperity (or neglect) will reflect accordingly.
- Water source
 - Having a constant supply of water is integral if a community garden is to flourish, both literally and figuratively. Public works will need to be consulted as to whether a spigot could potentially be installed at the site. Other options include rain barrels. Including public works in garden designs will also help mitigate any other unforeseen issues before they arise.
- Deer
 - Deer have long been an issue in Hudson's Hope. While undeniably they pose a safety issue, there are safeguards that can be put in place for both the protection of people and the garden itself. A high fence may discourage deer, but this does not prevent them from being attracted and posing a risk to drivers. Likewise, a protective mesh over raised beds will protect plants, but will not discourage deer from entering the area.
 - An alternative would be to develop a xeriscaping or flower garden as opposed to one consisting of food plants. This may not necessarily and fully mitigate the deer issue however.
- Safety
 - As mentioned, the proposed site is between two roads - Dudley Drive and Beattie Drive/Highway 29. This can pose certain hazards for young children, cyclists, or even vehicles that require ample visibility. Though there are no buildings that can impede visibility, this may limit what kinds of plants can be grown and their allowable heights (ex. Sunflowers).
- Accessibility
 - Urban community gardens are sometimes openly accessible, encouraging public use and sharing of produce while others tend to be locked, only available to those groups who are granted access. Given the high visibility of the proposed garden, it is suggested that this site be fully open to the public. Doing so will encourage public

use, capitalizing on the existing neighboring Beattie Park and trail network. However, limiting entrances can justifiably reduce permeability and direct precisely where people can access the garden. This element of design can help reduce collisions with nearby traffic.

- Though accessible by pedestrians and non-motorized vehicles, there is limited parking for automobiles directly next to the site. However, parking is available at the Visitor Centre, Museum, and thrift store, a short walk away from the garden itself.
- Utilizing raised beds will make gardening more accessible to those in wheel chairs and mobility devices than standard in-ground gardening (See Appendix C).
- Winter storage of materials and equipment
 - To avoid water damage, non-permanent materials and equipment will be removed for winter months. Where and when these will be moved will be the onus of the organization or group in charge of the community garden

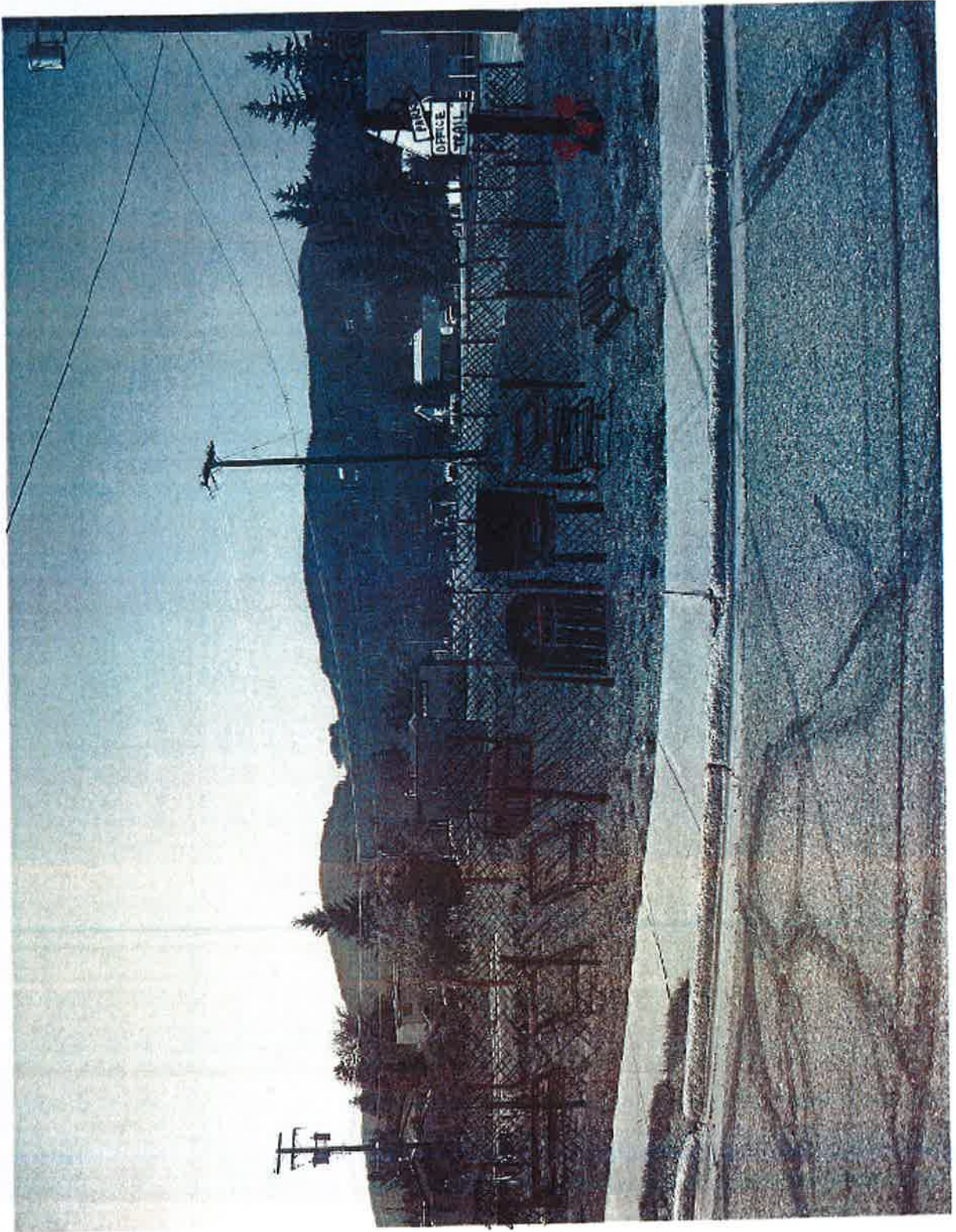
Appendices

Appendix A - Proposed Site





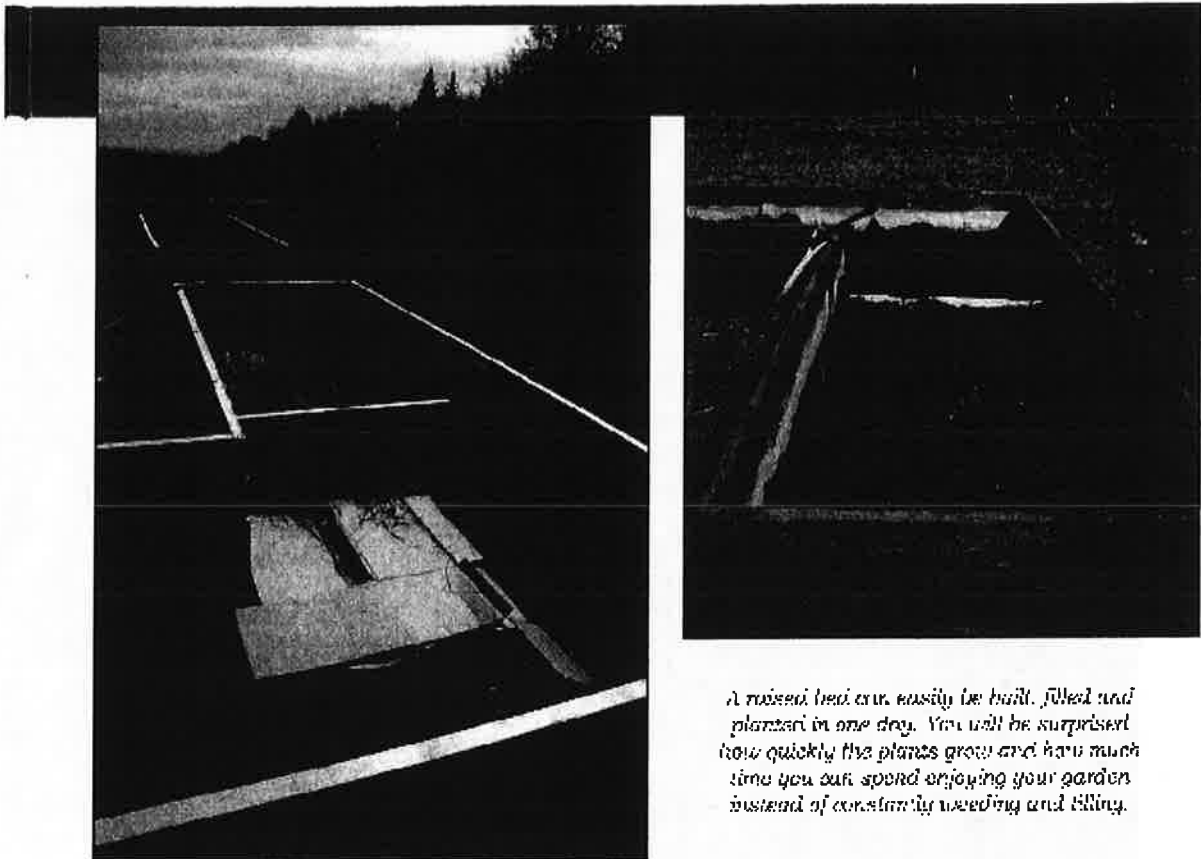
Appendix B - Concept Designs



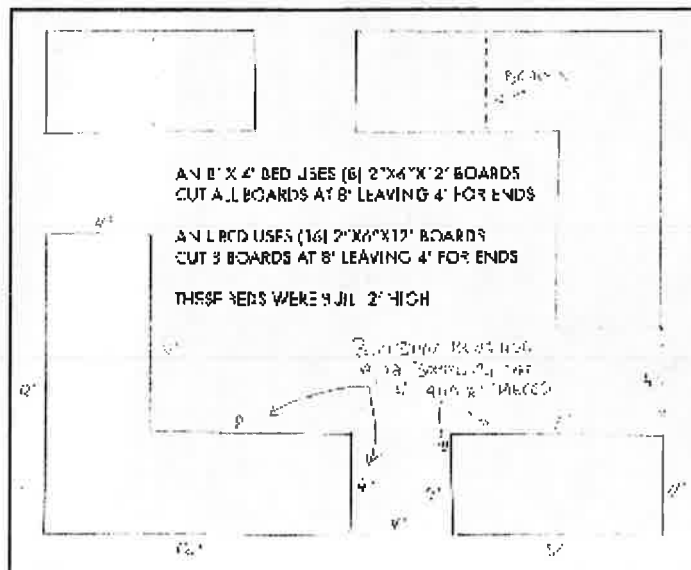




Appendix C - Raised Bed Designs



A raised bed can easily be built, filled and planted in one day. You will be surprised how quickly the plants grow and how much time you can spend enjoying your garden instead of constantly weeding and filling.



Doing the Math . . .

An average traditional garden row is 6" of vegetables plus 2.5" of walkway. This means a traditional garden takes 6 sq ft of land to make 1 sq ft of growing space.

A standard 4' x 8' raised bed = 32 sq ft of growing space. To get the same amount of growing space in a traditional garden, you would need a 12' x 16' plot area (192 sq ft of soil area).

These beds total 224 sq ft of growing space which would require 1440 sq ft of traditional garden space (24' x 60' plot).

This plan uses (18) 2' x 6' x 12' boards at a cost of \$5 each = \$240.

Learn more: For upcoming classes visit www.heritagefarm.ca

Summer 2014

Potential & Opportunity:

Redevelop the vacant and underdeveloped land in the town centre in a manner that contributes to the vitality, character and sustainability of the townsite as a whole.

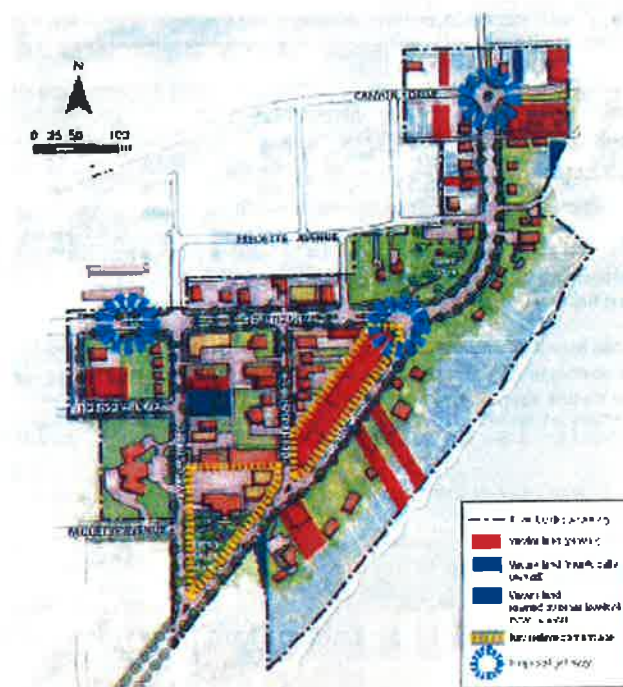


Figure 12 Redevelopment Opportunities – Potential & Opportunity

Vacant land fronting Dudley Drive:

This block of land is the largest vacant parcel in the town centre and its redevelopment has the greatest potential to positively impact the town centre area.

- Promote this land as a priority redevelopment site and explore options to encourage it's redevelopment, including such things as:
 - o Meeting with landowners to understand their short and long term objectives and to communicate the significance of the site to the town centre
 - o Investigating potential impediments and incentives to redevelopment such as site contamination, incentive programs, etc.

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council

SUBJECT: Vacant Lots

DATE: September 15, 2014

FROM: Tom Matus, CAO

Philip Gould has expressed an interest in purchasing an approximate lot size of 2,000 square feet in the parcel that is commonly known as the Atkinson sub-division.

Council has requested staff to provide them with a list of vacant lots within the community. Attached are all the vacant lots within the District of Hudson's Hope.

Legend:

Category of ownership is indicated as per the following:

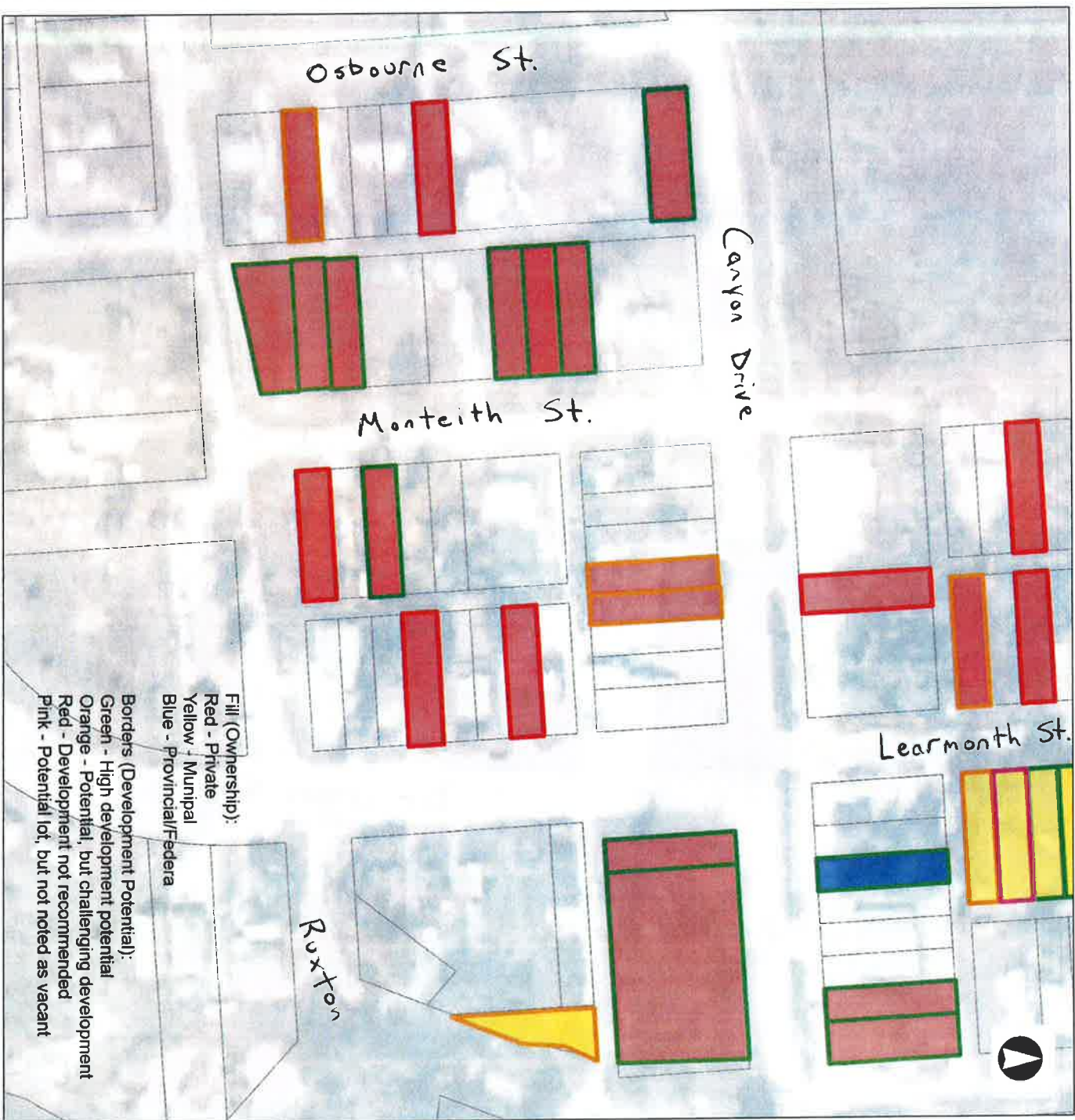
Yellow: Municipal
Red: Private
Blue: Provincial Crown

And, development potential is indicated as per the following, Border colour being:

Green: High
Orange: medium to low
Red: not recommended
Pink: potential but not noted as vacant



Tom Matus, CAO



Fill (Ownership):
 Red - Private
 Yellow - Municipal
 Blue - Provincial/Federal

 Borders (Development Potential):
 Green - High development potential
 Orange - Potential, but challenging development
 Red - Development not recommended
 Pink - Potential lot, but not noted as vacant



o/c Mapping

Legend

☐ Integrated Cadastral Fabric



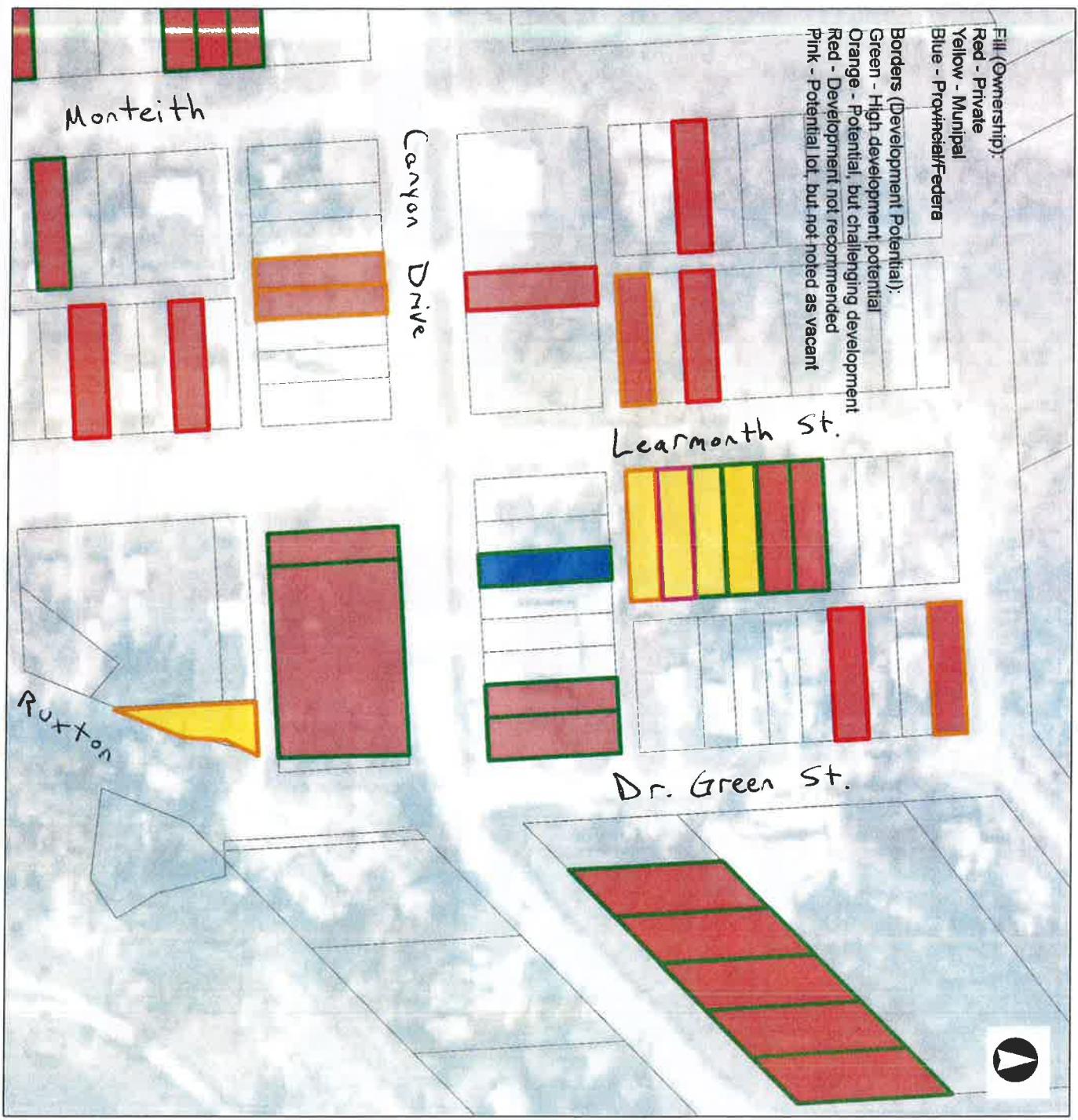
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Datum: NAD83
 Projection: NAD_1983_BC_Environment_Albers

Key Map of British Columbia





olic Mapping

Legend

☐ Integrated Cadastral Fabric



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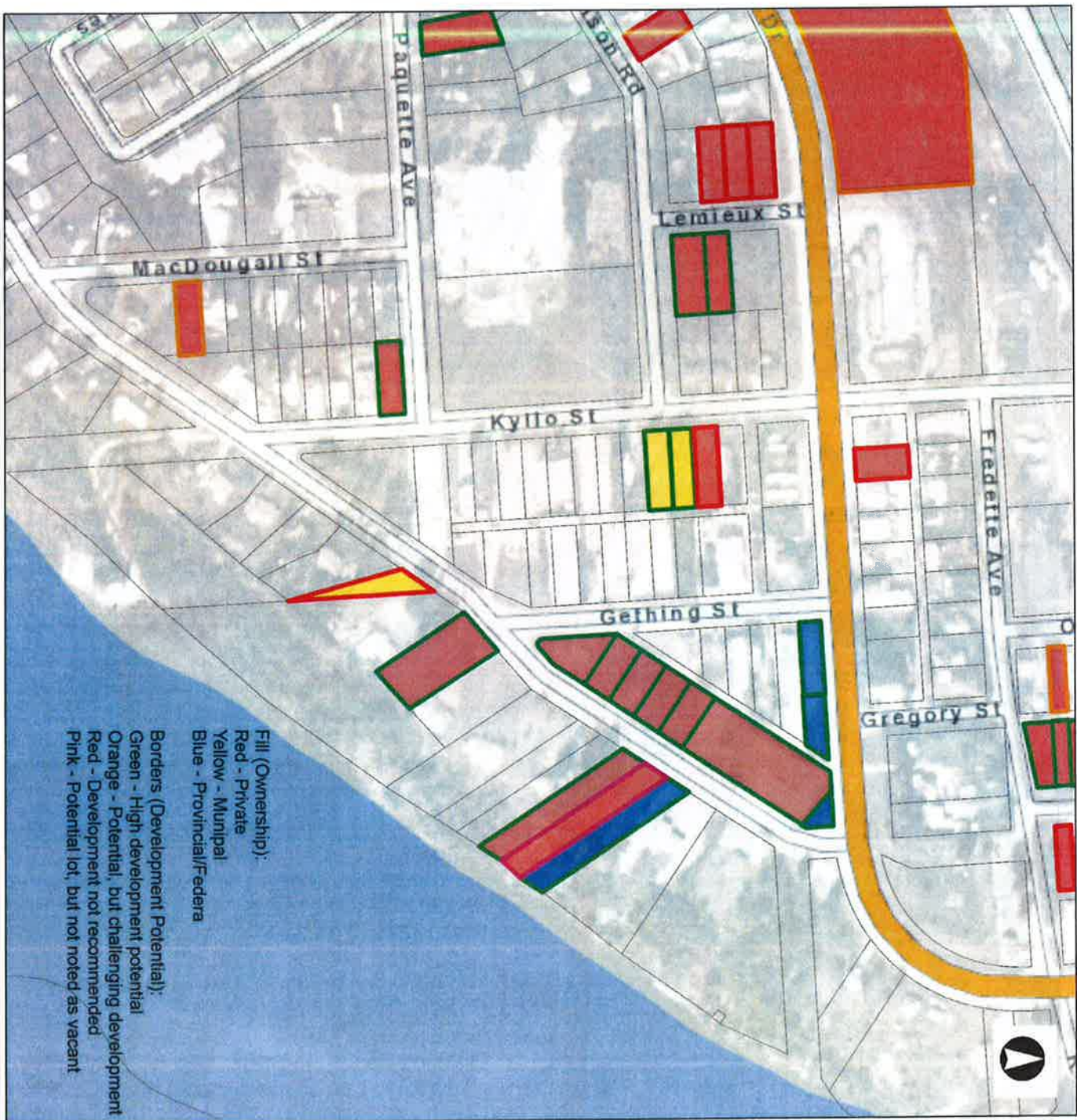
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Key Map of British Columbia





Legend

- ☐ Integrated Cadastral Fabric
- TileCache



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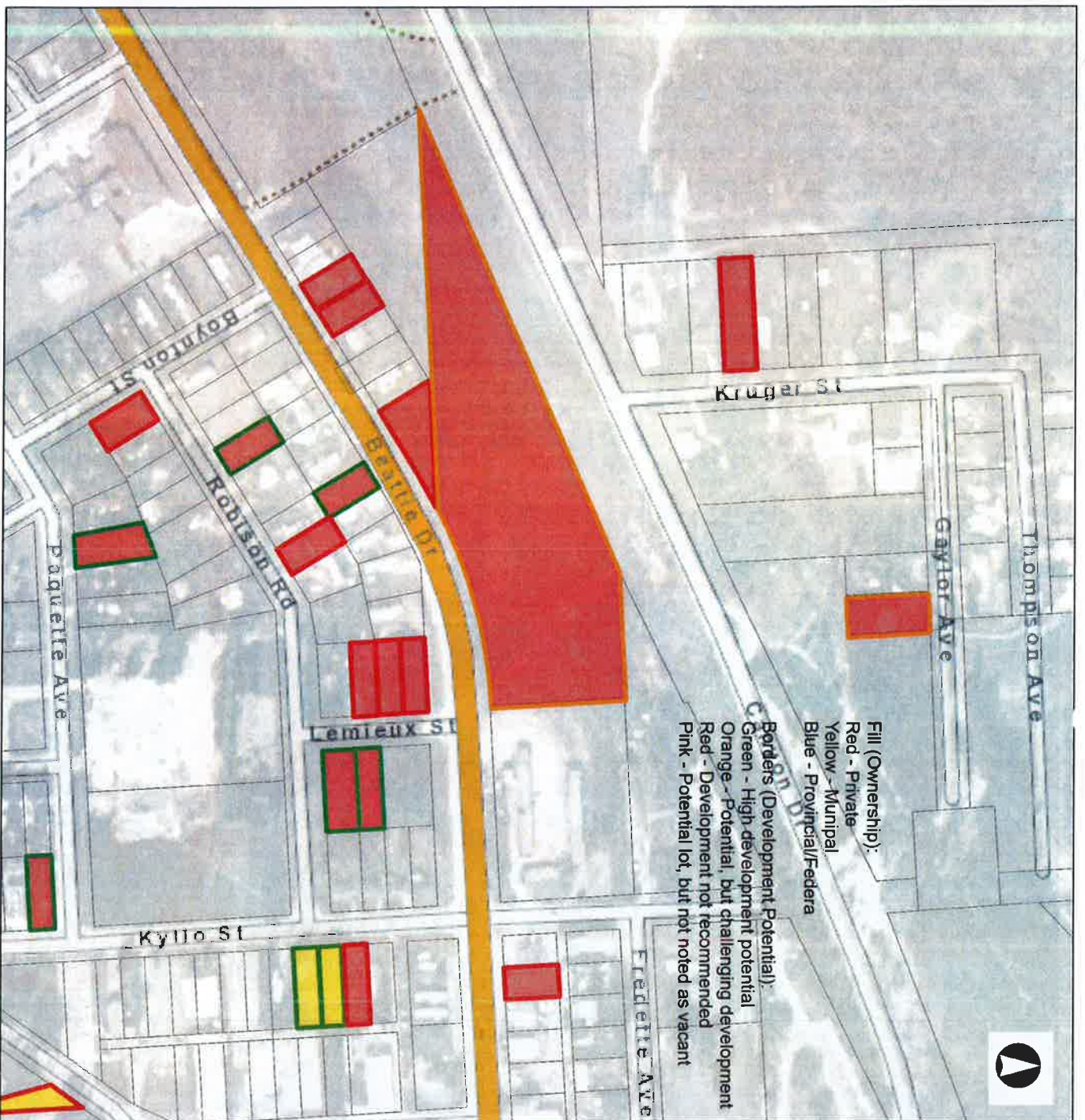
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Key Map of British Columbia





Fill (Ownership):
 Red - Private
 Yellow - Municipal
 Blue - Provincial/Federal

Borders (Development Potential):
 Green - High development potential
 Orange - Potential, but challenging development
 Red - Development not recommended
 Pink - Potential lot, but not noted as vacant



olc Mapping

Legend

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- ☐ TileCache



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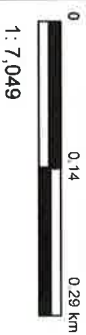
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Key Map of British Columbia



Legend

- ☐ Integrated Cadastral Fabric
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1 : 7,049

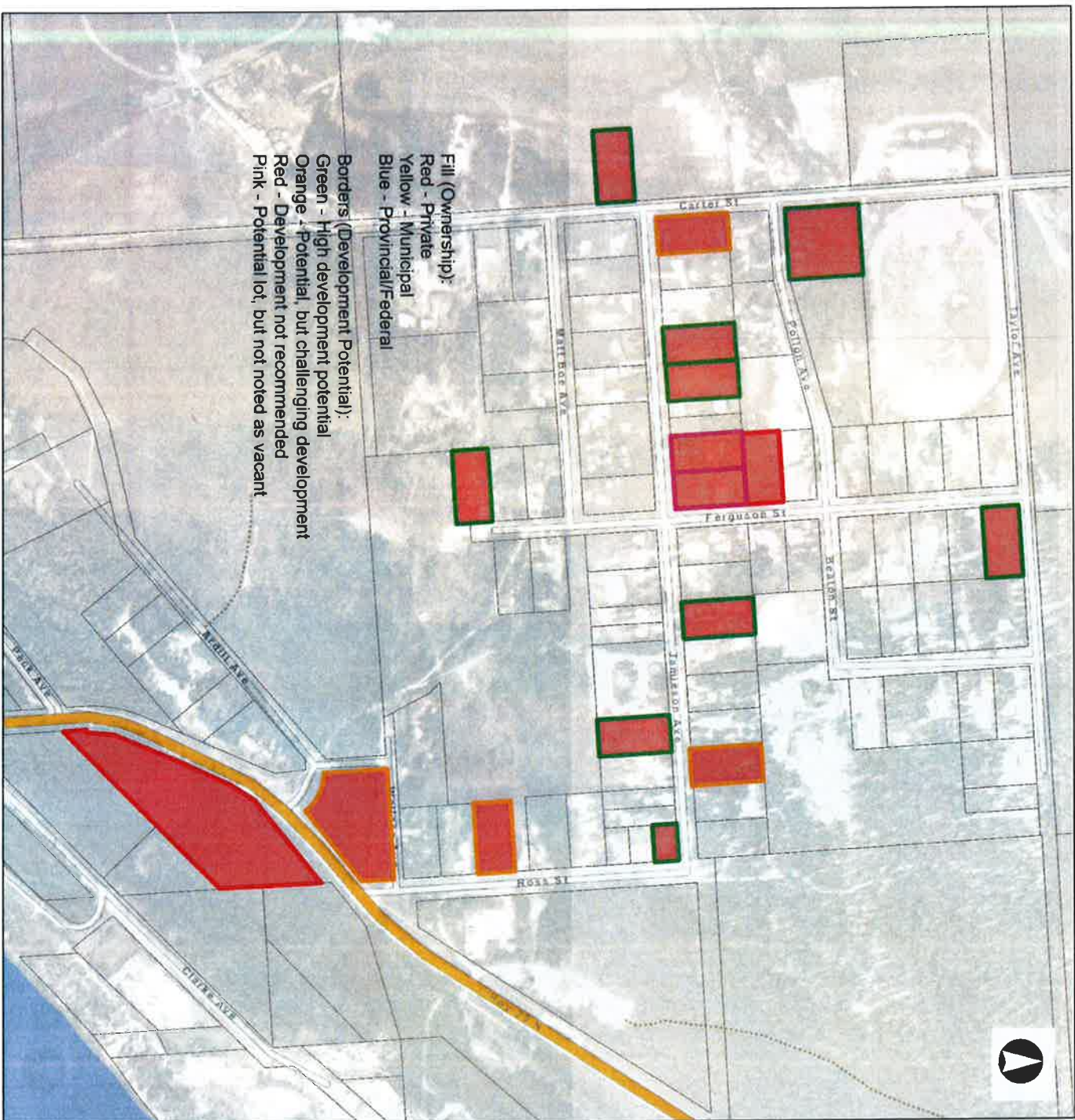
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Key Map of British Columbia



Legend

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TileCache



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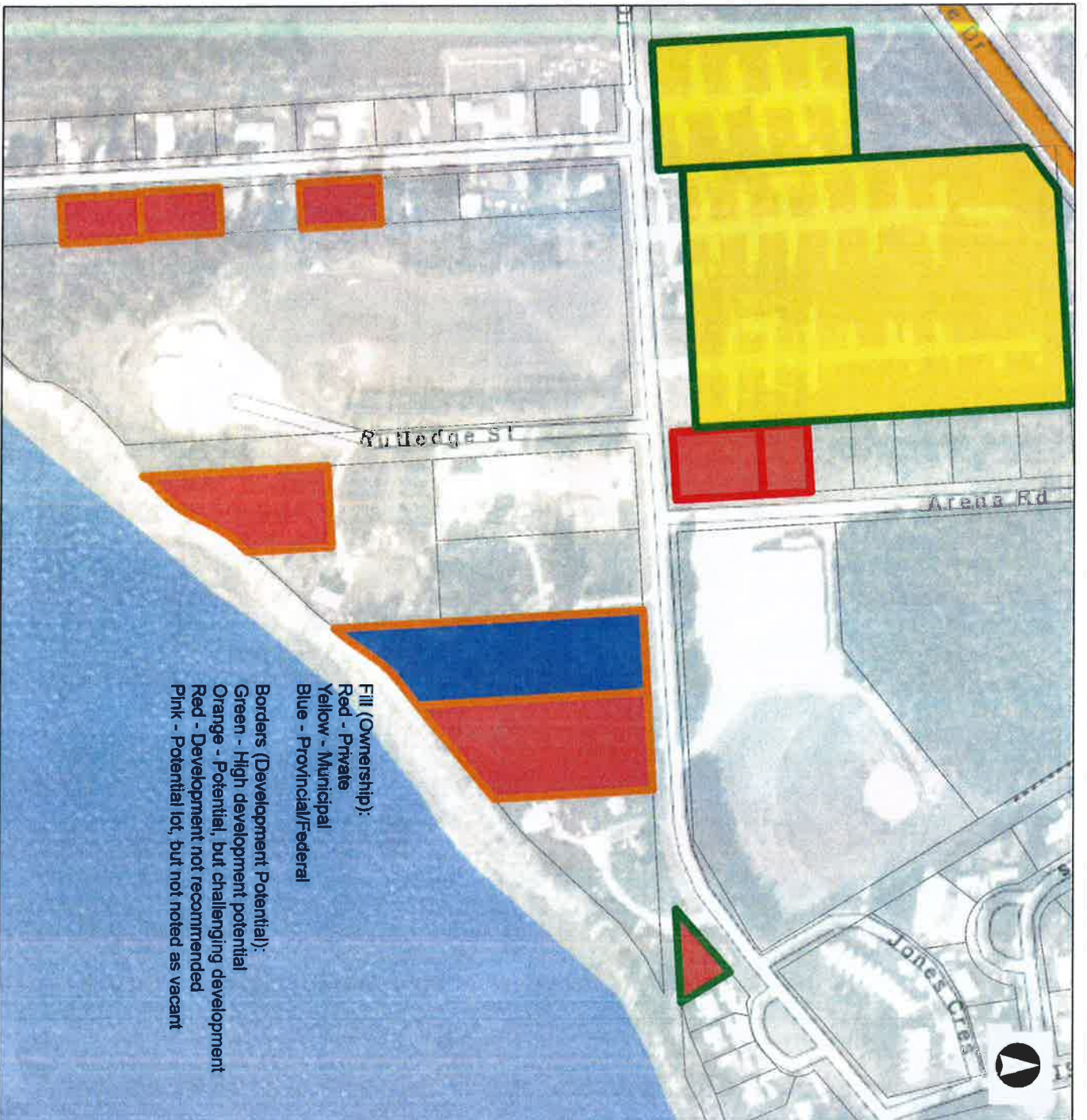
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Key Map of British Columbia



THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
DATE: September 12, 2014
FROM: Laurel Grimm, Deputy Clerk
SUBJECT: Signage Update

RECOMMENDATION:

Council to provide any feedback on the Destination Kiosks. If Council approves of the design we can move forward into production.

MUNICIPAL SIGNAGE:

Ministry of Transportation and Infrastructure did a drive through Hudson's Hope on Tuesday and confirmed that they do not see any issues with our proposed locations. We are still waiting back on approval for our Provincial Public Highway Permit Application but have had confirmation that they do not see any issues and we should be able to have everything installed this fall.

Facility Signs

Approved and Signworks is starting to build these signs.

Destination Signs/Campground Signage

Staff is working with the Historical Society to write up the "backgrounders" that are going on these signs which will give a brief history of the destination and any key points of interest. New Harvest has designed the maps for the trail and campground sites. I have attached a draft of the Ferry Landing Trail map for your review.

Welcome to Hudson's Hope Signs

The Welcome to Hudson's Hope signs have some minor engineering issues. The half circle on the top of the sign will either need to be cut off or a steel frame built around them to hold the rectangular sign. We are looking into options and will make a recommendation to Council once we have more information.

Destination Kiosks

Final designs are attached for Council approval.

Report prepared by:



Laurel Grimm, Deputy Clerk

Kiosk #1 Facing East

Fabricated steel frame with posts painted black with texture to mimic cast iron look.

6mm Dibond Signs
2ml Vinyl Graphics



PANTONE

© All a few 100 and some 2000 years in the long history of Great Britain. Separation of the two nations was not a fact on half the world. It is the separation of the two nations, which is the separation of the two nations.

Kiosk #1 Facing west

Fabricated steel frame
with posts painted black
with texture to mimic
cast iron look.

6mm Dibond Signs
2ml Vinyl Graphics



Kiosk #2 Facing South West

Fabricated steel frame
with posts painted black
with texture to mimic
cast iron look.

6mm Dibond Signs

2ml Vinyl Graphics

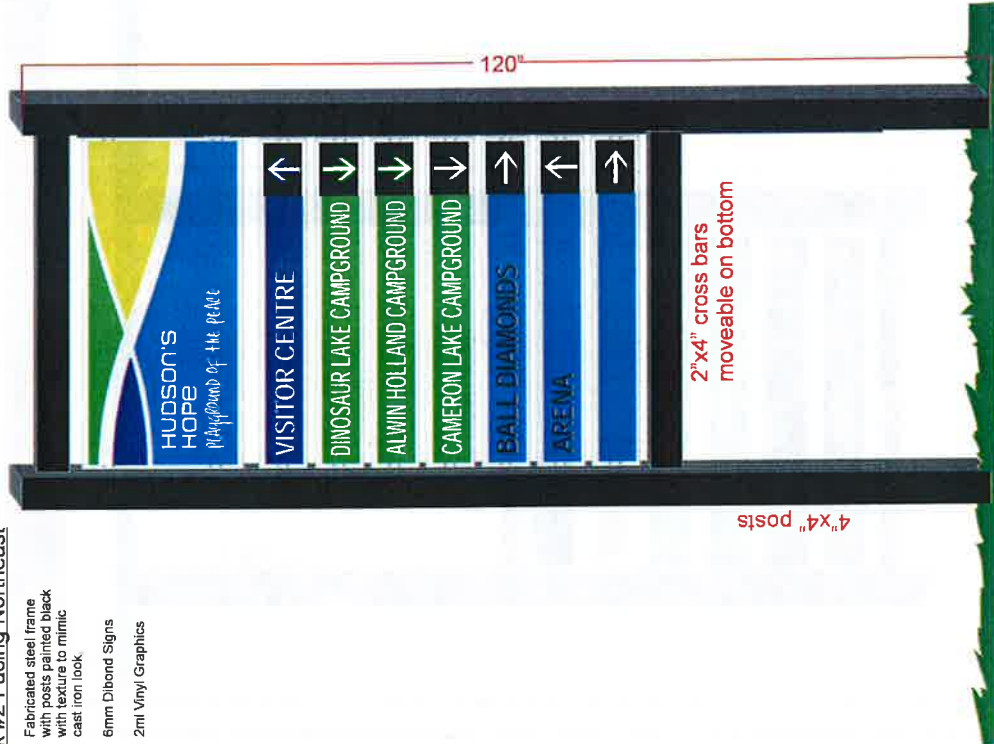


Kiosk #2 Facing Northeast

Fabricated steel frame
with posts painted black
with texture to mimic
cast iron look.

6mm Dibond Signs

2ml Vinyl Graphics



PANTONE
448 C
449 C
450 C
451 C

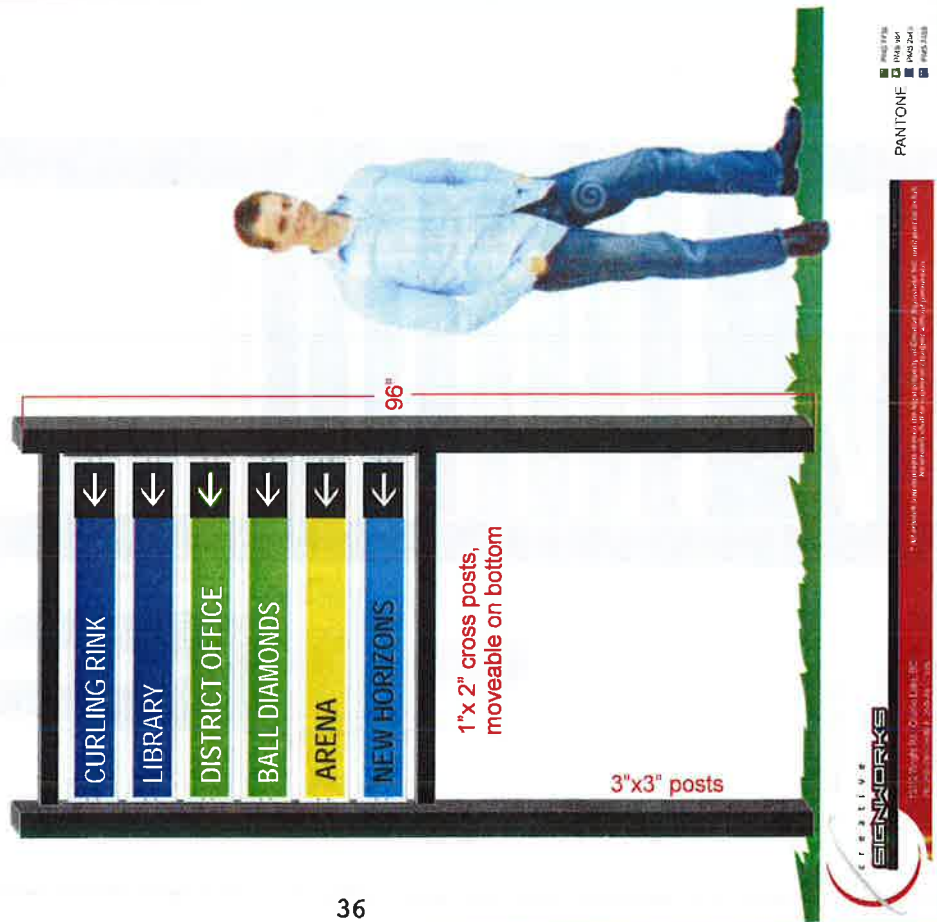
CREATIVE SIGNWORKS
1011 W. 1st Ave. Suite 100
Vancouver, BC V6C 1A1
Tel: 604.681.1234
www.creative-signworks.com

In Town Directional Sign Facing Southwest

Fabricated steel frame
painted to mimic cast iron

6mm Dibond signs

2ml vinyl graphics

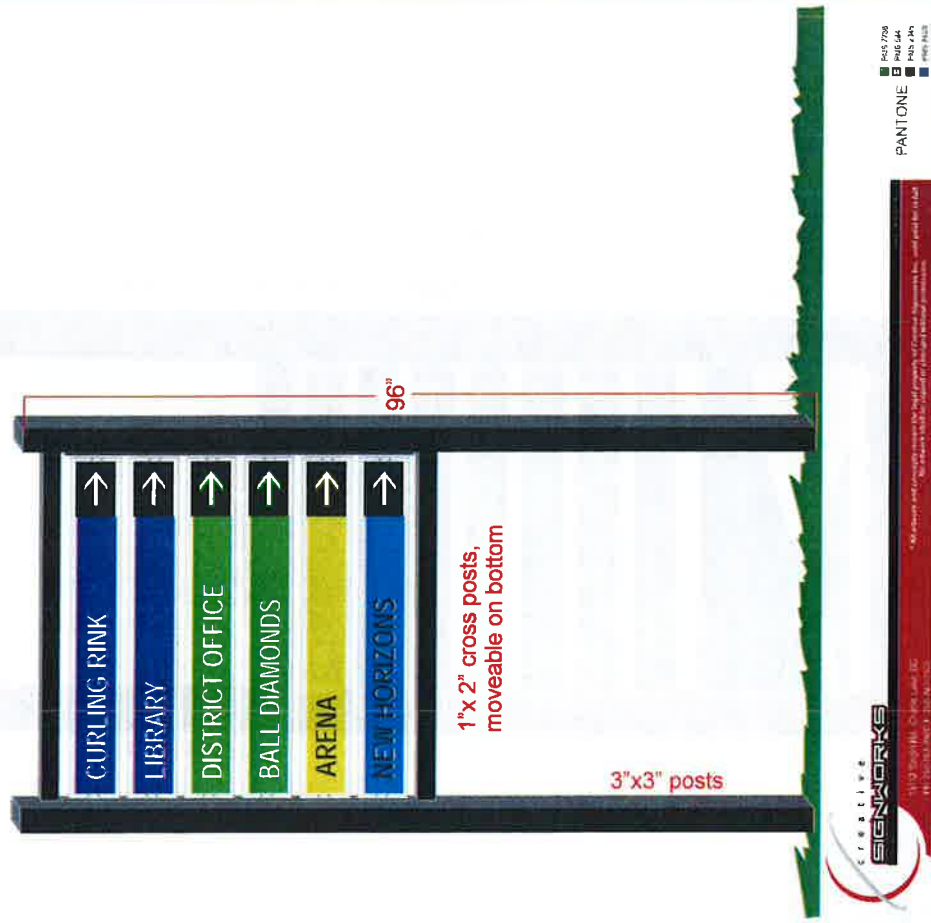


In Town Directional Sign Facing Northeast

Fabricated steel frame
painted to mimic cast iron

6mm Dibond signs

2ml vinyl graphics



FERRY LANDING TRAIL



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE



THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council

SUBJECT: Sewer Service Regulations Bylaw No. 841, Water Service Regulations Bylaw No. 842, Fees and Charges Bylaw No. 843

DATE: September 10, 2014

FROM: Tom Matus, CAO

RECOMMENDATION No. 1:

That: *"Sewer Service Regulations Bylaw No. 841, 2014 be adopted this 15th day of September, 2014."*

RECOMMENDATION No. 2:

That: *"Water Service Regulations Bylaw No. 842, 2014 be adopted this 15th day of September, 2014."*

RECOMMENDATION No. 3:

That: *"Fees and Charges Bylaw No. 843, 2014 be adopted this 15th day of September, 2014."*

BACKGROUND/ RATIONALE:

The District of Hudson's Hope has recently completed a new Integrated Community Sustainability Plan and Official Community Plan in order to inform the community's development and establish a sound regulatory framework. The following Bylaws form a key part of the District's regulatory framework:

- Fees and Charges Bylaw;
- Water Regulations and Rates Bylaw; and,
- Sewer Regulations and Rates Bylaw.

A consolidated Fees and Charges Bylaw looks at water rates, sewer rates, development application fees and other fees (e.g., recreation fees) as additional schedules are required and other bylaws are updated going forward. In addition to water and sewer rates, the Fees & Charges Bylaw No. 843, 2014 includes development application fees. The enclosed Urban Systems report *Development Application Fees Review: Discussion Paper* provides an overview of the fees and charges for various development applications and services, and then compares these fees and charges with other

communities and includes recommendations for the District to consider. The Bylaw also includes pool user fees to reflect and implement Council's new Pool Policy.

Regulations in the proposed Sewer Service Regulations Bylaw No. 841, 2014 and Water Service Regulations Bylaw No. 842, 2014 incorporate provincial best practices and feedback from discussions with District staff. They have been modelled after the City of Fort St. John's regulations. However, the water and sewer rates have not changed significantly. As alluded to above, water and sewer rates have been moved over to a consolidated fees and charges bylaws (Fees & Charges Bylaw No. 843, 2014), also up for adoption.

Although rates have not been updated in a number of years, at this time a detailed review of rates has not been completed. It is recommended that a review of rates based on: consumption data, financial data, a session with Council, and community engagement be completed following adoption of the updated bylaws by Council. A detailed water and sewer rates study is scheduled to be completed later this year.

OTHER CONSIDERATIONS:

Copies of the following are attached for reference:

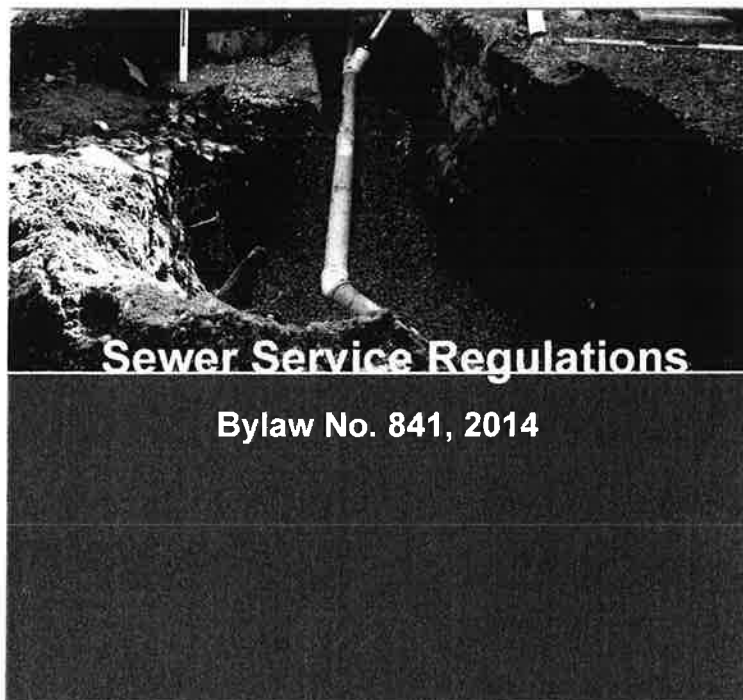
- Sewer Service Regulations Bylaw No. 841, 2014
- Water Service Regulations Bylaw No. 842, 2014
- Fees & Charges Bylaw No. 843
- Urban Systems Report *Development Application Fees Review: Discussion Paper (2014)*

First, second and third readings were given at the September 2, 2014 Council Meeting.

Report Prepared By:
Tom Matus, CAO



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE



Sewer Service Regulations

Bylaw No. 841, 2014

WHEREAS pursuant to the *Community Charter*, the *District* may operate and regulate a sewer system as a municipal service;

NOW THEREFORE the *Council of the District of Hudson's Hope*, In open meeting assembled hereby enacts as follows:

1. This bylaw shall be cited as the "Sewer Service Regulations Bylaw No. 841, 2014"
2. The following schedules attached hereto form part of this Bylaw:
 1. Schedule A (Sewer Service Regulations)
 2. Schedule B (Penalties)
 3. Schedule C (Municipal Ticket Information Offences)
 4. Schedule D (Designated Bylaw Enforcement Officers)
 5. Schedule E (Service Application Form)
 6. Schedule C (Prohibited Wastes)
 7. Schedule D (Restricted Wastes)
3. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be served and the decision that it is invalid shall not affect the validity of the remainder of this Bylaw.
4. Sewer Service Regulation Bylaw No. 763, 2008, and all amendments thereto are hereby repealed and replaced with this Bylaw.

Read a first time this _____ day of ___, 2014

Read a second time this _____ day of ___, 2014

Read a third time this _____ day of ___, 2014

Adopted this _____ day of ___, 2014

X

Mayor

X

CAO

SEWER SERVICE REGULATIONS Bylaw No. 841, 2014

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Schedule B – Penalties

Schedule C – Municipal Ticket Information Offences

Schedule D – Designated Bylaw Enforcement Officers

Schedule E – Service Application Form

Schedule F – Prohibited Wastes

Schedule G – Restricted Wastes

SCHEDULE A

Sewer Service Regulations

1.0 DEFINITIONS

In this bylaw, all words or phrases shall have their normal or common meaning except where this is changed, modified or expanded by the definitions set forth below.

BIOCHEMICAL OXYGEN DEMAND or "BOD" means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures in 5 days at 20 degrees Centigrade, expressed in milligrams per litre, as determined by the appropriate procedure in standard methods.

COMMUNITY SEWER SYSTEM means all sanitary sewer works and all appurtenances thereto, including sewer mains, Sewage lagoons, sewer outfalls, service connections, Sewage lift stations, force mains, siphons and treatment facilities owned, controlled, maintained and operated by the District that gather, treat, transport, store, utilize or discharge wastes. The Community Sewer Systems does not include storm drains.

CONSUMER means any person who discharges Waste into the Community Sewer System under this Bylaw.

CONTAMINANT means any substance, whether gaseous, liquid or solid, whether dissolved or suspended, that:

- (a) injures or is capable of injuring the health or safety of a person;
- (b) injures or is capable of injuring property or any life form;
- (c) interferes or is capable of interfering with the proper operation of a sewer or Sewage facilities;
- (d) causes or is capable of causing material physical discomfort to a person; or
- (e) damages or is capable of damaging the environment.

COUNCIL means the Council of the District of Hudson's Hope.

DISTRICT means the District of Hudson's Hope.

INSPECTION CHAMBER means a below-ground structure built in the line of a sewer or sanitary drain for inspecting or testing the sewer or drain and for clearing obstructions from the surface.

LOW PRESSURE SYSTEM means a sanitary sewer system consisting of on-site, privately owned, operated and maintained Sewage pumps with discharge pipes connected to a District owned and operated low pressure Sewage force main or gravity sewer. The entire length of the Service Connection is private, even that portion within the public right-of-way.

OIL AND GREASE means an organic substance recoverable by procedures set out in Standard Methods and includes but is not limited to grease, hydrocarbons, esters, fats, oils, waxes and high-molecular-weight carboxylic acids.

OPERATIONS MANAGER means the person appointed by Council to manage and oversee the day-to-day operation of the Community Water System, the Approving Officer and/or the Chief Administrative Officer (CAO).

PRIVATE SEWER SERVICE means a pipe, including manhole and Inspection Chamber laid on a property connecting a Service Connection with a house, building, or structure on the property. A Private Sewer Service is used to convey Waste to the Community Sewer System and is not owned by the District.

SANI-STATION means an approved facility to which Sewage is transported for temporary storage.

SERVICE CONNECTION means a service pipe from the Sewer Main to the property line. A Service Connection includes an Inspection Chamber and is part of the Community Sewer System.

SEWER (MAIN) means a pipe, or conduit and other equipment and facilities, owned, operated and maintained or otherwise under the control or jurisdiction of the District, for collecting and transporting waste.

STANDARD METHODS means the latest edition of "Standard Methods for the Examination of Water and Wastewater" jointly prepared and published from time to time by the American Water Works Association, American Public Health Association and the Water Environment Federation or any successor published standards.

STORM DRAINS means all pipes, conduits, drains and other equipment intended or necessary to carry storm water.

STORM WATER means water originating from rainwater, snow melt, and/or ground water. Storm Water includes but is not limited to, water from roof drains and building foundation drains.

SYSTEM EXTENSION means any installation requiring the construction of a Sewer Main on a highway, District right-of-way or easement, from an existing Sewer Main, but does not include a Service Connection or a Private Sewer Service.

UNCONTAMINATED WASTEWATER means water after use for any purpose that is not substantially changed from its natural state in terms of chemical or biochemical qualities and/or temperature. Uncontaminated Wastewater includes but is not limited to, cooling water, dechlorinated water discharged from a swimming pool and water used in street cleaning.

URBAN SERVICE BOUNDARY means the maximum extent to which the District will extend the Community Sewer System as shown and defined in the District's Official Community Plan.

WASTE means any substance whether gaseous, liquid or solid, that is or is intended to be discharged or discarded, directly or indirectly, to its respective sewer, drain, and treatment plant or collection station.

WASTE (DOMESTIC) means Waste produced on real property or in a premises which is solely used for residential purposes.

WASTE (NON-DOMESTIC) means all Waste except domestic Waste, sanitary Waste, trucked Waste, Storm Water and cooling Waste.

WASTE (SPECIAL) means a substance that is defined as "Special Waste" as interpreted by the Environmental Management Act.

WASTE (SANITARY) means Waste from sanitary conveniences on residential and on-residential property.

SEWAGE means the water-borne Wastes of the municipality derived from human or industrial sources including domestic wastewater and industrial wastewater, but does not include rain water, ground water, or drainage of uncontaminated water.

2.0 GENERAL REGULATIONS

2.1 Conditions of Sewage Collection

1. It is a condition of the collection of Sewage that:
 - (a) the District shall not be liable for damage by reason of the failure of collection of sewer to any Consumer; and,
 - (b) the District shall not be liable for any injury or damage to any person or property arising or occurring from the use of the Sewer System.

2.2 User Fees

1. All Consumers must pay the applicable sewer rate(s) that are set out in the District's Fees and Charges Bylaw.

2.3 Enforcement

2. Subject to the provisions of the Community Charter the Operations Manager, and any other designated District bylaw enforcement officer, is authorized to enter, at all reasonable times, any day of the week, on any property in order to inspect and determine whether the regulations and requirements of this Bylaw are being met.

3.0 COMMUNITY SEWER SYSTEM

3.1 Requirement to Connect

- 1 Within the Urban Service Boundary, every owner of a premise fronting or abutting a Water Main must connect to the Community Sewer System.
- 2 In addition to any other penalty that may be imposed by this Bylaw, or penalties levied by other government agencies, where the owner of a premise fails, neglects, refuses to or does not connect the to the Community Sewer System, the District may have the work done at the expense of the owner, and the District may recover the cost in the same manner as District taxes.
- 3 Each parcel is limited to a maximum of one Service Connection except when:
 - (a) there is more than one permanent building on the parcel; or,
 - (b) there is a duplex on the parcel.

3.2 Application to Connect

- 1 An application to connect, or reconnect, to the Community Sewer System must be made by the owner of a premise using the "Connection / Abandonment Application Form" (Schedule E).
- 2 Each application to connect, or reconnect, to the Community Sewer System must be accompanied by a sewer Service Connection fee, as outlined in the District's Fees and Charges Bylaw.
- 3 Prior to connecting to the Community Sewer System, the owner of the premise must obtain the approval from the Operations Manager in writing.
- 4 Despite Section 3.2.1 of this Bylaw, the District may decline to install a Service Connection if:
 - (a) any part of the Community Water System has inadequate capacity to meet the proposed additional service requirements; or,
 - (b) the proposed Service Connection exceeds twenty metres (20.0 m) in length.

3.3 Installation of Service Connection

- 1 All Service Connections must be installed in accordance with all relevant District bylaws and regulations.

- 2 Only the District, or approved District contractors, shall install Service Connections, unless otherwise permitted in writing by the Operations Manager.
- 3 Service Connection(s) will be located as per owner requests, wherever possible. In the event that the owner's preferred location is not practical, the Operations Manager shall designate an appropriate location for each Service Connection to the parcel building(s), as the case may be.
- 4 The following conditions apply when an application for a Service Connection accompanies a building permit with a construction value greater than \$100,000, or where a parcel is being redeveloped:
 - (a) If the Service Connection and Private Sewer Service are less than thirty (30) years old, the owner of the parcel must provide a video inspection for the District to review. The owner of the parcel must repair the Service Connection if it has excessive damage.
 - (b) If the Service Connection and Private Sewer Service are thirty (30) years old or older they must be replaced.
 - (c) All no-corrode, asbestos cement or clay service pipes of any age or condition must be replaced.
 - (d) All shared Service Connections and Private Sewer Services must be replaced.
- 5 Every owner of a parcel that connects to the Community Sewer System must:
 - (a) discontinue use of any septic tanks, lagoons or mounds; and
 - (b) decommission any septic tanks, lagoons or mounds; or,
 - (c) remove and dispose of any septic tank.
- 6 No person shall excavate any roadway within the District for the purposes of installing or repairing sewer, or any other utilities, without first submitting the following:
 - (a) a satisfactory Certificate of Insurance naming the District as an additional insured;
 - (b) a satisfactory Street Opening Bond in the amount of ten thousand dollars (\$10,000.00) executed to the benefit of the District; and,
 - (c) a sketch of the location and nature of the work to be done.

3.4 Shut-Off and Disconnection

- 1 In the event that a building or structure is removed from its site, or is destroyed or is damaged to the extent that it can no longer be put to any legally permitted use, the owner of the premise must, at his or her expense, effectively cap the downstream side of the

Private Sewer Service, a minimum of 2 meters or the depth of the inspection chamber, from the property line, for the interim period during which the Service Connection is not in use.

- 2 If the intention is to not ever use the Service Connection, the owner of the premise must, at his or her expense, effectively have the Service Connection capped and sealed.
- 3 When an owner of a premise permanently ceases use of a Service Connection, the owner must immediately notify the District (see Schedule E) and pay the abandonment fee set out in the District's Fees and Charges Bylaw.

3.5 System Extensions

- 1 The Community Sewer System will not be extended beyond the Urban Service Boundary.
- 2 The District will not permit System Extension within the Urban Service Boundary if:
 - (a) any downstream part of the Community Sewer System has inadequate capacity, based on the District's flow volume calculations, to meet the proposed additional service requirements; or
 - (b) the proposed System Extension would cause the District to expend an inordinate amount of time, effort or money, as determined by the Operations Manager or his/her designate, to operate and maintain the System Extension, in comparison to the revenue that it would generate.
- 3 System Extensions for which the District pays either wholly or partially, will only proceed provided costs to the District are:
 - (a) Recoverable in whole, or in part, from existing and future parcels of land that will be served by the System Extension;
 - (b) Not excessive as determined by Council.
- 4 Any person seeking the installation of an System Extension by the District must:
 - (a) enter into a servicing agreement with the District; and,
 - (b) submit to the District any technical drawings necessary, in the opinion of the Operations Manager, to complete the extension.
- 5 Any person wishing to construct a System Extension at their own expense must:
 - (a) enter into a servicing agreement with the District;
 - (b) supply the engineering designs and cost estimates (both documents under seal of a professional engineer registered in the Province of British Columbia) to the District along with any other information required by the Operations Manager; and,

- (c) permit the District, or the District's contractors, to inspect the extension prior to backfill, perform or witness all standard testing procedures and if required by the Operations Manager, modify the extension to meet District standards or requirements for similar extensions.
- 6 No provision of this bylaw limits or restricts in any way Council from exercising full jurisdiction and control over the operation of the Community Sewer System, and the fact that any extension may have been installed and constructed without cost to the District will not in any way exempt the person receiving service from any regulations, rates, order or bylaw of the District. The payment of part or all of the installation and construction costs by any applicant for a Service Connection shall not be construed as a guarantee by the District with respect to continuity or adequacy of service.

3.6 System Failures

- 1 All persons must immediately notify the District of any suspected defects, breaks or breakdowns in the Community Sewer System, and any suspected defects, breaks or breakdowns in Private Sewer Services that may threaten the integrity of the Community Sewer System.
- 2 Where any Service Connection, becomes stopped or otherwise fails to function, the owner or occupier of the premise must notify the Operations Manager. The District shall, as soon as is reasonably practicable, arrange to have the Service Connection unstopped or otherwise restored to serviceable condition.
- 3 Where there is no Inspection Chamber installed on the Service Connection at the property line, or the Inspection Chamber has been buried, covered, or obstructed and cannot be located by the District, the District will take reasonable efforts to locate the connection through means of surveying, sounding, probing, and shallow hand digging. If other methods are required, the cost of these methods shall be the responsibility of the owner. The cost to remove and replace material, structures, and improvements covering or obstructing the Inspection Chamber and the reinstatement of the area to its previous state shall be the responsibility of the owner of the premise.
- 4 The following conditions apply where a Service Connection is unstopped or otherwise restored to serviceable condition as a result of a blockage:
 - (a) If the blockage is found in a Private Sewer Service on the owner's property side of the connection, then the owner shall be responsible for all costs to remove blockage, repair the Service Connection and reinstate the area to its previous state.
 - (b) If the blockage is found to be located in the Community Sewer System due to a structural fault, the District will, at its costs, remove the blockage, repair the Service Connection, reinstate the area to its previous state, and pay reasonable direct costs necessary to initially expose the Service Connection.

- (c) If it is determined that a blockage within *Community Sewer System* is as a result of an introduced foreign object or substance, the *District* will remove the blockage, repair the *Service Connection* and reinstate the area to its previous state, with the owner or occupier of the premises responsible for all costs incurred by the *District*.

- 5 All costs for *District* works which are deemed to be the responsibility of the owner of a premise shall be paid upon demand and if unpaid on the thirty-first (31) day of December of the year in which the work is done shall be deemed to be taxes in arrears and the *District* may recover the cost in the same manner as *District* taxes in accordance with the applicable provisions of the *Local Government Act* and *Community Charter*.

3.7 Prohibited Activities

- 1 No person shall connect to, add to, tamper with, operate, remove or alter the *Community Sewer System* or any part thereof except in accordance with this Bylaw.
- 2 No person shall without lawful excuse break, damage, destroy, uncover, deface or mar the *Community Sewer System* or any part thereof.
- 3 No person shall obstruct, at any time, or in any manner, the access to any manhole, inspection chamber, or other fixture connected with the *Community Sewer System*, by placing thereon or in the vicinity thereof, any fencing or other impediments, landscaping, lumber, timber, wood, brick, stone, gravel, sand or other materials or things and the *Operations Manager* or any other employee or agent of the *District* may order the removal of the obstruction and the expense of the removal will be charged to and paid by the person so offending in addition to any other penalty imposed by this bylaw.
- 4 No owner or occupier of a premise serviced by the *Community Sewer System* may accept, admit or discharge any *Waste* or other material or substances, unless the *Waste* or other materials or substances was generated on property to which the service is provided.

- ix. Oilfield supplies and service; and,
x. Tire sales.

- 2 All interceptors must be of a type and capacity approved by the *Operations Manager* and must be installed in readily and easily accessible locations for cleaning and inspection. Once installed, all interceptors shall be maintained by the owner of the premise, at his or her expense, in an operable and functional state at all times. The *Operations Manager* may prescribe the manner and the frequency of maintenance and may require that the owner periodically provide acceptable proof of maintenance.

4.3 Low Pressure Systems

- 1 At no time shall the owner or occupier of a premise change the pumping characteristics of the pumping system within a premise, unless otherwise approved by the *Operations Manager*.
- 2 The owner of the premise is fully responsible for the operation, maintenance, repair and replacement of any pumping system including pump unit(s), controls, entire force main and all auxiliary components, and annual pump outs of solids tanks, from the building to the connection to a low pressure *Sewer Main*.
- 3 If a pumping system does not provide adequate pressure the owner must replace the pumps, forcemain and controls including installing a balancing tank to meet changing operating conditions of the *Low Pressure System* in the area. The replacement work shall be designed by a professional engineer and the owner shall submit the record of replacement to the *District*. All work is to be completed at the owner's cost.

4.0 PRIVATE SEWER SERVICE

4.1 Establishment

- 1 The owner of a premise is solely responsible for the installation of *Private Sewer Services*, at his or her own cost.
- 2 Every owner of a premise shall construct *Private Sewer Service(s)* in strict compliance with the *BC Building Code* and the *District's Building Bylaw* and must operate and maintain the *Private Sewer Service(s)*, including clearing any blockages directly attributed to discharge from the premise.
- 3 If, after receiving 7 days written notice from the *District* that the owner of a premise is not in compliance with section 4.0.1, and had an opportunity to be heard before *Council*, then *District* staff may enter the parcel to undertake necessary repairs and/or replacements. All associated costs shall be paid by the owner of the premise, and are recoverable in the same manner as taxes pursuant to the *Community Charter*.

4.2 Interceptors

- 1 Grease and oil and sand interceptors must be provided on all *Private Sewer Services* for:
 - (a) All food establishments, other than vehicles, as defined in the *Food Safety Act*, R.S.B.C. 2002, c.28 as amended;
 - (b) All industrial used permitted uses in the *District's Zoning Bylaw* under Section 20 (M1 – Light Industrial) and Section 21 (M2 – Heavy Industrial);
 - (c) The following commercial used permitted in the *District's Zoning Bylaw*:
 - i. Gas bar;
 - ii. Automobile, truck and recreation vehicle sales and repairs where trucks and recreational vehicles do not exceed 4,700 kg (10,364 lbs.) gross vehicle weight;
 - iii. Public transportation depot;
 - iv. Service Station;
 - v. Automobile, recreation vehicle, boat, trailer, tire, truck sales, rental, repair and cleaning;
 - vi. Car and truck wash establishment;
 - vii. Heavy equipment repair;
 - viii. Instruments, small equipment sales and service;

5.0 INDUSTRIAL, COMMERCIAL AND INSTITUTIONAL WASTE

- 1 The design flow rates of the sanitary sewer system for industrial, commercial or institutional *Waste* are:
 - (a) gravity sewers – 30,000 litres/gross hectare/day with the peak flow rate not exceeding 1.3 litres/gross hectare/second; and,
 - (b) low pressure systems – flow rate to be designed in accordance with the specific design of the downstream system and in consultation with the *Operations Manager*.
- 2 Where *Waste* is discharged into the sanitary sewer system at a rate which is in excess of the design flow rate as identified in Section 5.0.1 above, the *Operations Manager* may prescribe a rate of discharge that is acceptable within the system or may direct that the *Waste* be conveyed to a sewer inlet at another location adequate to receive the flow. When a request is received to discharge an excess amount of waste, it will be considered a special circumstance and will be scheduled during low volume times such as between midnight and 6:00 a.m.
- 3 Where no appropriate sewer is available or where the discharge is considered to be injurious to or exceed the design flow rate of the *Community Sewer System*, the *Waste* may be disposed of in into an outlet in a manner prescribed by the *Operations Manager*, subject to regulations, standards of quality, quantity, rate of discharge and other stipulations and conditions as may be prescribed or are in effect by legislation or this bylaw.
- 4 Every owner of a premise is responsible for providing, installing, operating and maintaining equipment to limit the discharge within the prescribed rate or convey *Waste* to another outlet as directed by the *Operations Manager*.
- 5 Except where expressly authorized to do so by an applicable pre-treatment standard or requirement in accordance with the *Ministry of Environment's* specification, no industrial user shall ever increase the use of process water, or in any other way attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with a pre-treatment standard or requirement, or in any other pollutant-specific limitation developed by the *District*. The *Operations Manager* may impose mass limitations on industrial users who are using dilution to meet applicable pre-treatment standards or requirements or in other cases where the imposition of mass limitations is appropriate.

6.0 PROHIBITED AND RESTRICTED WASTE

6.1 Prohibited Waste and Special Waste

- 1 No person may permit sludge, material or deposit contained in a septic tank to enter the Community Sewer System, other than at a specific District designated facility.
- 2 No person may discharge or allow or cause to be discharged, into the Community Sewer System any:
 - (a) Prohibited Waste (Schedule F), other than truck Waste that is permitted to be disposed at a specific District designated facility;
 - (b) Special waste;
 - (c) Water or any other substance for the purpose of diluting any non-domestic Waste discharged into a sewer to meet acceptable tolerance standards within this bylaw; or
 - (d) Anything in a concentration or quantity which may be or may become a health or safety hazard to personnel operating or maintaining the sewers or the sanitary sewer system or which may cause damage or interfere with the proper operation of a sewer or the sanitary sewer system or which may injure or is capable of injuring any property, or health of any person or any life form.
- 3 No person may discharge or continue to allow to be discharged any Storm Water directly into a Private Sewer Service or the Community Sewer System.

6.2 Restricted Waste and Storm Water

- 1 Unless the owner has received prior authorization in writing from the Operations Manager, no person shall discharge or allow or cause to be discharged into a Private Sewer Service or the Community Sewer System any:
 - (a) restricted Waste (Schedule G);
 - (b) uncontaminated wastewater; and,
 - (c) processed water from groundwater remediation.
- 2 Sanitary Waste from recreational vehicles must be discharged into approved sanitation stations.
- 3 Nothing in this bylaw absolves a person discharging Waste from complying with any regional, provincial or federal enactment.

6.3 Accidental Discharge / Spill Reporting

- 1 All persons must notify the District and appropriate government agencies immediately of any sludge loading, accidental discharges or any other discharges or highway spills or wastes in violation of this Bylaw to enable countermeasure to be taken by the District minimize damage to the Community Sewer System and/or the receiving waters.
- 2 The owner of the premise must identify the type of chemical, volume of spill, location, time and date of occurrence and the countermeasure taken to control the spill.
- 3 Within five (5) calendar days of the date of occurrence, by a detailed written statement from the owner of the premise describing the causes of the discharge and the measure being taken to prevent its future occurrence must be submitted to the District in writing.
- 4 Notification will not relieve the owner of the premise of liability for any consequential expense, loss or damage to the Community Sewer System or for any fines and/or penalties imposed by the Ministry of Environment which result from the violating discharge.

7.0 INSPECTION AND MONITORING

- 1 The Operations Manager may require a property located within an industrial or service commercial zone whose owner or tenant is deemed to be discharging non-domestic Waste into the Community Sewer System to install and maintain a control manhole at the property line suitable for the inspection, measuring and sampling of the non-domestic Waste or if the Operations Manager determines that one or more existing manholes are suitable for the purpose of inspecting, measuring and sampling, the Operations Manager may designate one or more of such manholes as control manholes.
- 2 The owner of property where a control manhole has been installed must ensure that the manhole is accessible and is maintained in good condition at all times.
- 3 The Operations Manager may require that a person who is discharging any material or substance into the Community Sewer System undertake measuring, sampling and analysis of the material or substance discharged at his or her expense.
- 4 All measuring, sampling and analysis required by the Operations Manager must be in accordance with methods and procedure specified in Standard Methods, unless otherwise authorized by the Approving Officer.
- 5 Samples which have been collected as a result of a requirement of the Operations Manager pursuant to Section 7.0.3 herein, must be analyzed by a qualified, independent agency, unless other prior arrangements have been authorized in writing by the Operations Manager.
- 6 If there is no control manhole on a parcel, the point of discharge into the Community Sewer System for the purposes of enforcing this Bylaw will be designated by the Operations Manager as that location where access to the discharge for the purpose of measuring, observing or sampling is possible.

8.0 OFFENCES AND PENALTIES

- 1 Any person who contravenes any provision of this Bylaw is liable to the District for and must indemnify the District from all costs, expenses, damages and injuries resulting from the contravention. This does not in any way limit any other provision or any other remedy the District may have under this Bylaw or otherwise at law.
- 2 Every person who violates any of the provisions of this Bylaw, or who suffers or permits any act or thing to be done in contravention of this Bylaw, or who refuses, omits, or neglects to fulfill, observe, carry out, or perform any duty or obligation imposed by this Bylaw is liable to a minimum fine of One Thousand Dollars (\$1,000) and a maximum fine and or penalty of Ten Thousand Dollars (\$10,000).
- 3 The minimum and maximum fines for breach of this Bylaw pursuant to the Offence Act and section 263 of the Community Charter are those listed in Schedule B.
- 4 Where there is an offence that continues for more than one day, separate fines may be issued for each day or part thereof in respect of which the offence occurs or continues.
- 5 The District may enforce compliance with the stipulations within this bylaw or non-payment of fines by preventing access to sewer services being supplied to the user or discontinuing the service thereof provided that the District has provided 7 days' written notice and has also provided the owner of the parcel affected with an opportunity to make representations to Council.
- 6 Nothing in this Bylaw limits the District from utilizing any other remedy that is otherwise available to the District at law.
- 7 The District designates this Bylaw as a bylaw that may be enforced by means of a ticket in the form prescribed for that purpose by the Community Charter and the Community Charter Bylaw Enforcement Ticket Regulation.
- 8 The persons appointed to the job positions or titles listed in Schedule D of this Bylaw are designated as Bylaw Enforcement Officers for the purposes of issuing tickets under this Bylaw.
- 9 The words or expressions set forth in Column 1 of Schedule C of this Bylaw designate the offence committed under the Bylaw section number appearing in Column 2 opposite the respective words or expressions for the purposes of issuing tickets under the Community Charter. The amounts appearing in Column 3 of Schedule C of this Bylaw are the corresponding offences designated in Column 1 for the purpose of issuing tickets under the Community Charter.

SCHEDULE B

Penalties

DESCRIPTION OF OFFENCE	PENALTY
Construction of sewer service without and/or in contravention of servicing agreement	\$10,000
Enter and/or work on public sewer without written authorization	\$5,000
Connecting private sewers without a permit	\$5,000
Extension of private system from one lot to another	\$5,000
Fail to provide required sewer service to separately titled lots	\$ 5,000
Roof leaders or Storm Drains connected to sanitary sewer	\$ 2,500
Flow monitoring point not installed as required	\$ 1,500
Wilfully damage with Sanitary Sewer	\$10,000
Wilfully tamper with device in the Sewer System or Sewage Facility	\$10,000
Release of wastes other than permitted matter, such as prohibited, restricted or special waste, to a Sanitary Sewer. An additional charge will be applied for the testing of the wastewater in truck.	\$10,000
Non reporting of accidental discharge/spill	\$5,000
Reasonable effort to repair/remedy/confine release not taken	\$2,500
High inflow and infiltration from the Building Sanitary Sewer	\$2,500
Failure to replace or repair deficient Building Sanitary Sewer	\$2,500
Discharge of restricted Waste without approval	\$10,000
Septic tank, lagoon or mound not discontinued and decommissioned	\$2,500

SCHEDULE C

Municipal Ticket Information Offences

COLUMN 1 DESCRIPTION OF OFFENCE	COLUMN 2 SECTION	COLUMN 3 FINE
Flow monitoring point not constructed and/or maintained	5 0.4	\$1,000
No access to flow monitoring point	3 7.3	\$1,000
Grease/oil interceptor not installed	4 2.1	\$500
Grease/oil interceptor insufficient capacity or design	4 2.2	\$500
Grease/oil interceptor inaccessible	4 2.2	\$500
Grease/oil interceptor not maintained	4 2.2	\$500
District work crew hindered from performing work	—	\$150

SCHEDULE D

Designated Bylaw Enforcement Officers

Chief Administrative Officer

Director of Public Works

Director of Protective & Inspection Services & Fire Chief

Bylaw Enforcement Officers

Approving Officer

Other District Authorized Personnel

SCHEDULE E

Service Application Form (Connection & Abandonment)

*** Request 72 hours in advance for inspections Monday to Friday 8:00 am – 5:00 pm ***

Today's Date: _____
Work to Begin Date: _____

Owner Information

Owner(s)		Address			
First and Last Name		Street Address	City	Province	Postal Code
Home Phone	Cell	Fax	Email		

Property Information

Give Address of Subject Property		Legal Description of Subject Property		
Street Address		Lot	Block	Plan
		Roll Number		

Services Requested

Property Type	Mark "X"	Service Type	Size	Abandonment Required
Residential		Water		Yes
Commercial		Sewer		No
Industrial		Storm		
Institutional		Hydrant		

Contractor Information

Contractor Name		Contractor Address			
Full Company Name		Street Address	City	Province	Postal Code
Contact Name	Contact Title	Business License #	Contact Phone	Contact Cell	Contact Email

Declaration

I/We, _____, the registered owner(s) of the above mentioned property, do hereby apply for _____ Service Connection from the street main to my/our property and authorize the District of Hudson's Hope to inspect the service(s) provided by the Contractor mentioned above and to abide by all conditions of the District's Bylaws.

I/We hereby declare that the above statements and the information contained in this application are to the best of my/our belief true and correct in all aspects. We hereby agree to indemnify and keep harmless the District of Hudson's Hope and its employees against all claims, liabilities, judgments, costs and expenses of whatsoever kind which may in any way occur against the said District and its employees in consequence of and incidental to, the granting of this permit, if issued, and I further agree to conform to all requirements of the applicable regulations, statutes and bylaws in force in the District of Hudson's Hope.

Signature of Owner(s): _____ Date: _____

SCHEDULE F

Prohibited Wastes

The following are prohibited wastes:

- 1 **Flammable or Explosive Waste**
Any waste, which is capable of causing or contributing to an explosion or supporting combustion in any portion of the sanitary sewer system. Flammable and explosive wastes include but are not limited to, gasoline, benzene, naphtha, propane, diesel or other fuel oil, crankcase oil and sludge resulting from the manufacture of acetylene.
- 2 **Waste Causing Obstruction or Interference**
Any Waste which is capable of obstructing the flow of or interfering with the operation or performance of any portion of the sanitary sewer system including, but not limited to earth, concrete and cement based products, sand, gardening or agricultural wastes, ash, chemicals, metal, glass, tar, asphalt, plastic, wood, Waste portions of animals, fish or fowl, solidified fat, paper and brewery waste.
- 3 **Odorous Waste**
Any waste, other than sanitary Waste which is capable of creating an odour, or other air contaminant, causing air pollution outside any sewer or Sewage facility or creating within any sewer or Sewage facility an odour or other contaminant which would prevent safe entry by authorized personnel.
- 4 **High Temperature Creating Waste**
 - (a) Any Waste which may create heat in amounts which will interfere with the operation and maintenance of the sewer and Sewage facility or with the treatment of Waste in a Sewage facility;
 - (b) Any Waste which will raise the temperature of Waste entering any Sewage facility to 40 degrees Centigrade or more; and
 - (c) Any non-domestic Waste with a temperature of 65 degrees Centigrade or more.
- 5 **Corrosive Waste**
Any Waste with corrosive properties which may cause damage to any sewer or Sewage facility.

6 Pathogenic Waste

Any Waste containing infectious material which may create a contaminant in the sanitary sewer or Sewage facility.

7 Trucked Waste

Any Waste that is collected and transported off site by means other than discharge to a sewer, including but not limited to Oil and Grease from interceptors, and other sludge of organic origin.

SCHEDULE G

Restricted Wastes

The following are restricted wastes:

- 1 **Food Waste**
Any non-domestic Waste from cooking and handling of food that, at the point of discharge into a sewer, contains particles larger than 0.5 centimetres in any dimension.
- 2 **Radioactive Waste**
Any Waste that, at the point of discharge into a sewer, exceeds radioactivity limitations established by the Atomic Energy Board of Canada from time to time.
- 3 **pH Waste**
Any non-domestic Waste which, at the point of discharge into a sewer, has a pH lower than 5.5 or higher than 11.0 as determined by a grab sample.
- 4 **Specified Waste**
Any Waste which, at the point of discharge into a sewer, contains any substance at a concentration in excess of the levels set out in Tables A, B or C below. All concentrations are expressed as total concentrations which include all forms of the contaminant, combined or uncombined, whether dissolved or undissolved. The concentration criteria apply to both grab samples and composite samples. Definitions and methods of analysis for these substances are outlined in standard methods.

Any non-domestic Waste containing any of the substances listed below in Tables A, B, C at dissolved concentrations in excess of the Special Waste Regulation Leachate Quality Criteria (as amended from time to time), regardless of the sampling method used, shall qualify as a special waste.

TABLE A – CONVENTIONAL CONTAMINANTS

CONTAMINANT	MAXIMUM CONCENTRATION (MG/L)
Biochemical Oxygen Demand (BOD)	500
Chemical Oxygen Demand	20,000
Phosphorus	200
Dissolved Solids	5,000
Total Kjeldahl Nitrogen	500
Total Oil and Grease ¹ (O&G – Total)	150
Total Suspended Solids (TSS)	600

Notes: ¹ Total Oil and Grease includes Oil and Grease (Hydrocarbons)

TABLE B – ORGANIC CONTAMINANTS

CONTAMINANT	MAXIMUM CONCENTRATION (MG/L)
Oil and Grease (Hydrocarbon) (O&G – Hydrocarbon)	15
Phenols	1
Chlorophenols ¹	0.05
Polycyclic Aromatic Hydrocarbons ² (PAHs)	0.05
Benzene	0.1
Total BETX ³	1

Notes:

- Chlorophenols include:
Tetrachlorophenol (2,3,4,5-, 2,3,4,6-, 2,3,5,6-)
Pentachlorophenol
Polycyclic Aromatic Hydrocarbons (PAHs) include:
acenaphthylene
anthracene
benzo(a)anthracene
benzo(b)fluoranthene

benzo(k)fluoranthene
benzo(g,h,i)perylene
benzo(a)pyrene
chrysene
dibenzo(a,h)anthracene
fluoranthene
fluorine
naphthalene
phenanthrene
pyrene
indeno(1,2,3-c,d)pyrene

3. BETX includes:
benzene
ethylbenzene
toluene
xylene

TABLE C – INORGANIC CONTAMINANTS

CONTAMINANT	MAXIMUM CONCENTRATION (MG/L)
Aluminum (Al)	50
Arsenic (As)	1.0
Boron (B)	50
Cadmium (Cd)	0.2
Chlorine (free) (Cl ₂)	5.0
Chromium (total) (Cr)	4.0
Cobalt (Co)	5.0
Copper (Cu)	2.0
Cyanide (CN ⁻)	2.0
Iron (Fe)	10.0
Lead (Pb)	1.0
Manganese (Mn)	5.0
Mercury (Hg)	0.05
Molybdenum (Mo)	1.0
Nickel (Ni)	2.0
Selenium	1.0
Silver (Ag)	1.0
Sulphide (S ²⁻)	3.0
Zinc (Zn)	3.0



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

Water Service Regulations

Bylaw No. 842, 2014

WHEREAS pursuant to the *Community Charter*, the District may operate and regulate a water system as a municipal service;

NOW THEREFORE the Council of the District of Hudson's Hope, in open meeting assembled, hereby enacts as follows:

1. This Bylaw shall be cited for all purposes as "Water Service Regulations Bylaw No. 824, 2014"
2. The following schedules attached hereto form part of this Bylaw:
 1. Schedule A (Water Service Regulations)
 2. Schedule B (Penalties)
 3. Schedule C (Municipal Ticket Information Offences)
 4. Schedule D (Designated Bylaw Enforcement Officers)
 5. Schedule E (Service Application Form)
3. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder of this Bylaw.
4. Water Service Regulation Bylaw No. 762, 2008, and all amendments thereto are hereby repealed and replaced with this Bylaw.

Read a first time this _____ day of __, 2014

Read a second time this _____ day of __, 2014

Read a third time this _____ day of __, 2014

Adopted this _____ day of __, 2014

X
Mycr

X
CAO

WATER SERVICE REGULATIONS Bylaw No. 842, 2014



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SCHEDULE A

Water Service Regulations

B2

1.0 DEFINITIONS

In this Bylaw, all words or phrases shall have their normal or common meaning except where this is changed, modified or expanded by the definitions set forth below:

BACKFLOW means the flow of water or other liquids, gases or solids, from any source back into any plumbing system connected to the *Community Water System*.

COMMUNITY WATER SYSTEM means the entire water works system of the *District* including without limitation intake and distribution systems, water treatment plants, service connections and curb stops.

CONSUMER means any person to whom water is supplied under this Bylaw.

COUNCIL means the Council of the *District* of Hudson's Hope.

CROSS CONNECTION means any physical piping arrangement where a public water supply is directly or indirectly connected to a secondary water source, fixture or device that may contain contaminants, sewage or other substance capable of contaminating the water supply.

CURB STOP means the portion of any *Service Connection*, regardless of size, consisting of a shut-off valve with a protective housing (service box) to the ground surface.

DISTRICT means the *District* of Hudson's Hope.

OPERATIONS MANAGER means the person appointed by *Council* to manage and oversee the day-to-day operation of the *Community Water System*, the Approving Officer and/or the Chief Administrative Officer (CAO).

PRIVATE WATER SERVICE means pipes and other appurtenances located on private property that are not installed or owned by the *District* of Hudson's Hope. A *Private Water Service* is used to convey water from the *Community Water System* to the private property.

SERVICE CONNECTION means a service pipe from the *Water Main* to the property line. A *Service Connection* includes the *Curb Stop* and is part of the *Community Water System*.

SYSTEM EXTENSION means any installation requiring the construction of a *Water Main* on a highway, *District* right-of-way or easement, from an existing *Water Main*, but does not include a *Service Connection* or a *Private Water Service*.

URBAN SERVICE BOUNDARY means the maximum extent to which the *District* will extend the *Community Water System* as shown and defined in the *District's* Official Community Plan.

WATER MAIN means a water system pipe, including valves, fittings and other appurtenances other than a service connection, pumping station, treatment plant or reservoir. A *Water Main* is a key part of the *Community Water System*.

2.0 BASIC PROVISIONS

2.1 Conditions of Water Supply

- 1 It is a condition of the supply of water that:
 - (a) the *District* shall not be liable for damage by reason of the failure of supply of water to any *Consumer*; and,
 - (b) the *District* shall not be liable for any injury or damage to any person or property arising or occurring from the use of water from the system.
- 2 The *District* does not guarantee that water supplied by it is free from any impurity that would affect a manufacturing process or any other use of the water other than for human consumption.

2.2 User Fees

- 1 All *Consumers* must pay the applicable water rate(s) that are set out in the *District's* *Fees and Charges Bylaw*.

2.3 Enforcement

- 1 Subject to the provisions of the *Community Charter* the *Operations Manager*, and any other *District* bylaw enforcement officer, is authorized to enter, at all reasonable times, any day of the week, on any property in order to inspect and determine whether the regulations and requirements of this Bylaw are being met.

3.0 COMMUNITY WATER SYSTEM

3.1 Requirement to Connect

- 1 Within the *Urban Service Boundary*, every owner of a premise fronting or abutting a *Water Main* must connect to the *Community Water System*.
- 2 In addition to any other penalty that may be imposed by this Bylaw, or penalties levied by other government agencies, where the owner of a premise fails, neglects, refuses to or does not connect to the *Community Water System*, the *District* may have the work done at the expense of the owner, and the *District* may recover the cost in the same manner as *District* taxes.
- 3 Each parcel is limited to a maximum of one *Service Connection* except when:
 - (a) a separate *Service Connection* is required for fire protection purposes;
 - (b) there is more than one permanent building on the parcel; or,
 - (c) there is a duplex on the parcel.

3.2 Application to Connect

- 1 An application to connect, or reconnect, to the *Community Water System* must be made by the owner of a premise using the "Connection / Abandonment Application Form" (Schedule E).
- 2 Each application to connect, or reconnect, to the *Community Water System* must be accompanied by a water service connection fee, as outlined in the *District's* *Fees and Charges Bylaw*.
- 3 Prior to connecting to the *Community Water System*, the owner of the premise must obtain the approval from the *Operations Manager* in writing.
- 4 Despite Section 3.2.1 of this Bylaw, the *District* may decline to install a *Service Connection* if:
 - (a) any part of the *Community Water System* has inadequate capacity to meet the proposed additional service requirements; or,
 - (b) the proposed *Service Connection* exceeds twenty metres (20.0 m) in length

3.3 Installation of Service Connection

- 1 All persons who connect to the *Community Water System* must connect by way of a *Curb Stop* and the *Service Connection* must be installed in accordance with all relevant *District* bylaws and regulations.
- 2 Only the *District*, or approved *District* contractors, shall install *Service Connections*, unless otherwise permitted in writing by the *Operations Manager*.
- 3 *Service Connection(s)* will be located as per owner requests, wherever possible. In the event that the owner's preferred location is not practical, the *Operations Manager* will designate an appropriate location for each *Service Connection* to the parcel or building(s), as the case may be.
- 4 The minimum inside diameter of a *Service Connection* shall be twenty millimeters (20.0 mm). A three quarter (¾) inch diameter is considered 20 mm for the purposes of this Bylaw.
- 5 All *Service Connections* must be buried and have at least 2.7 meters cover to finished ground elevation.
- 6 No person shall excavate any roadway within the *District* for the purposes of installing or repairing water, or any other utilities, without first submitting the following:
 - (a) a satisfactory Certificate of Insurance naming the *District* as an additional insured;
 - (b) a satisfactory Street Opening Bond in the amount of ten thousand dollars (\$10,000.00) executed to the benefit of the *District*; and,
 - (c) a sketch of the location and nature of the work to be done.

3.4 Turning the Water Supply On

- 1 A *Service Connection* must not be turned on at the *Curb Stop* until the owner's *Private Water Service* has been inspected by the *District* and all applicable fees have been paid to the *District*.
- 2 Only authorized *District* employees may turn a *Curb Stop* on or off.

3.5 Shut-Off and Disconnection

- 1 The *District* may disconnect a premise from the *Community Water System* or shut off the *Curb Stop* provided that the *District* gives the owner or occupier of the premise 10 days' notice in writing if the owner or occupier of the premise:
 - (a) fails to pay, when due, any fees imposed under this Bylaw;

- (b) violates or contravenes any of the provisions of this Bylaw;
 - (c) fails to maintain the *Private Water Service* protected from freezing, protected from risk of *Cross Connection*, in good condition without leaks; or,
- 2 When an owner of a premise permanently ceases use of a *Service Connection*, the owner must immediately notify the *District* (see Schedule E) and pay the abandonment fee set out in the *District's Fees and Charges Bylaw*.
- 3 Only authorized *District* employees shall turn a *Curb Stop* off.

3.6 System Extensions

- 1 The *Community Water System* will not be extended beyond the *Urban Service Boundary*.
- 2 The *District* will not permit *System Extension* within the *Urban Service Boundary* if:
- (a) any part of the *Community Water System* has inadequate capacity to meet the proposed additional service requirements; or
 - (b) the proposed *System Extension* would cause the *District* to expend an inordinate amount of time, effort or money, as determined by the *Operations Manager* or his/her designate, to operate and maintain the *System Extension*, in comparison to the revenue that it would generate.
- 3 *System Extensions* for which the *District* pays either wholly or partially, will only proceed provided costs to the *District* are:
- (a) Recoverable in whole, or in part, from existing and future parcels of land that will be served by the *System Extension*;
 - (b) Not excessive as determined by Council.
- 4 Any person seeking the installation of a *System Extension* by the *District* must:
- (a) enter into a servicing agreement with the *District*; and,
 - (b) submit to the *District* any technical drawings necessary, in the opinion of the *Operations Manager*, to complete the extension.
- 5 Any person wishing to construct a *System Extension* at their own expense must:
- (a) enter into a servicing agreement with the *District*;
 - (b) coordinate and submit to the *District* a construction permit issued by the Northern Health Authority;
 - (c) supply the engineering designs and cost estimates (both documents under seal of a professional engineer registered in the Province of British Columbia) to the

District along with any other information required by the *Operations Manager*; and,

- (d) permit the *District*, or the *District's* contractors, to inspect the extension prior to backfill, perform or witness all standard testing procedures and if required by *Operations Manager*, modify the extension to meet *District* standard requirements for similar extensions.

- 6 No provision of this Bylaw limits or restricts in any way *District Council* from exercising full jurisdiction and control over the operation of the *Community Water System*, and the fact that any extension may have been installed and constructed without cost to the *District* will not in any way exempt the person receiving service from any regulations, rates, orders or bylaws of the *District*. The payment of part or all of the installation and construction costs by any applicant for an extension shall not be construed as a guarantee by the *District* with respect to continuity or adequacy of service.

3.7 System Failures

- 1 All persons must immediately notify the *District* of any suspected defects, breaks or breakdowns in the *Community Water System*, and any suspected defects, breaks or breakdowns in *Private Water Services* that may threaten the integrity of the *Community Water System*.

3.8 Prohibited Activities

- 1 No person shall connect to, add to, tamper with, operate, remove or alter the *Community Water System* or any part thereof except in accordance with this Bylaw.
- 2 No person shall without lawful excuse break, damage, destroy, uncover, deface or mar the *Community Water System* or any part thereof.

4.0 PRIVATE WATER SERVICES

4.1 Establishment

- 1 The owner of a premise is solely responsible for the installation of *Private Water Services*, at his or her own cost.
- 2 No person shall connect a *Private Water Service* to the *Community Water System* unless:
- (a) the *Private Water Service* complies with all applicable *District* Bylaws and provincial building regulations; and,
 - (b) the *District* building inspector or *District* authorized personnel has inspected and approved the *Private Water Service* prior to backfill of the *Private Water Service*.
- 3 No person shall install or use a pump, booster or any other device for the purpose of increasing water pressure without first obtaining written permission from the *Operations Manager*.

4.2 Maintenance and Repairs

- 1 Maintenance of *Private Water Services* (including winterization) is the sole responsibility of the owner of the property on which the *Private Water Service* is situated. *Private Water Services* must be kept in a good condition without leaks.
- 2 No person shall permit a *Private Water Service* to freeze.
- 3 Defects and breakdowns in a *Private Water Service* are the sole responsibility of the owner of the property on which the *Private Water Service* is situated and shall promptly be repaired.
- 4 Upon written request, the *District* will turn the *Curb Stop* on or off to facilitate scheduled repairs to a *Private Water Service*.
- 5 A fee to turn a *Curb Stop* on or off is specified in the *Fees and Charges Bylaw*, and must be paid by the owner or occupier of the property on which the *Private Water Service* is situated.

4.3 Bulk Water and Private Sales

- 1 Any person, company or corporation who wishes to obtain water from the *District* bulk water station must pay the water rate(s) specified in the *District's Fees and Charges Bylaw*.
- 2 No person shall re-sell, dispose or otherwise give away water from the *Community Water System*, unless it has been obtained from the *District's* bulk water station.

5.0 WATER PROTECTION & CONSERVATION

5.1 Cross-Connections

- 1 No person shall:
- (a) connect;
 - (b) cause to be connected; or,
 - (c) allow to remain connected
- any pipe, fixture, fitting, container, appliance or *Cross Connection*, in a manner which, under any circumstances, could cause or allow any part of *Community Water System* to become contaminated.
- 2 Where a person's premise is serviced by a well, the person must cease using the well and decommission the well prior to or at the time of connecting to the *Community Water System*.

5.2 Fire Hydrant Use

- 1 No person shall make use of any fire hydrant except for fire protection and suppression purposes.
- 2 Despite Section 5.2.1 of this Bylaw, the *District* may permit fire hydrant use for purposes such as *Water Main* testing and utility line flushing upon written request. Operation of hydrants must include proper *Backflow* prevention and as directed by the *Operations Manager*.

5.3 Water Use Restrictions

- 1 If at any time Council deems it to be in the public interest, it may direct that the use of water by any or all connected owners and occupiers be reduced or discontinued until it shall be considered advisable to restore the same.
- 2 No person shall violate any water use restrictions, prohibitions or limitations set in notice in accordance with Section 5.3.1 of this Bylaw.

5.4 Unnecessary Water Use

- 1 No person shall allow water from the system to be wasted by runoff into the storm, sanitary sewer system of the *District*, or by runoff on land other than for irrigation purposes.

6.0 WATER METERS

6.1 Water Meter Requirements

- 1 All *Private Water Services* are required to install a water meter and remote readout in a manner and location acceptable to the *District*. The meter shall be of a size, brand and type, and include a remote readout, all acceptable to the *District*.

6.2 Installation of Water Meters

- 1 For all new development, owners are responsible for all costs associated with the supply and installation of water meters.
- 2 All meters will remain the property of the *District*.
- 3 As a condition of service, the *Operations Manager* shall:
 - (a) determine the location of the water meter and read out installation and configuration of the meter installation;
 - (b) determine the type, size and number of water meters to be installed on the property; and,
 - (c) require a water meter to be relocated:
 - i. if there have been alterations to the original building since the meter was initially installed; and,
 - ii. to a location near the point of entry of the water *Service Connection*.
- 4 If any existing or future owner or occupier of a premise refuses to have a water meter installed, after being requested in writing by the *District* to allow such installation, the owner or occupier will be fined in accordance with Schedule C of this Bylaw and water service to the premise may be shut off under direction of the *Operations Manager*.

6.3 Reading, Maintenance and Testing

- 1 *District* employees shall have access to any property and building metered under this Bylaw during normal business hours for the purpose of reading or maintaining the water meter with reasonable notice given to the owner.
- 2 An estimation of the water meter reading may be made by the *Operations Manager* based on previous consumption patterns, if:
 - (a) the *District* is unable to obtain a water meter reading;
 - (b) a water meter fails to properly register a flow reading; or,

- (c) the owner or occupier experiences unexplained abnormally high water meter readings and contacts the *District* within seventy-two hours (72) of receiving the invoice.
- 3 If a water meter or bypass valve seal is broken, the owner or occupier or occupiers of the premise is to notify the *District* within forty-eight (48) hours.
- 4 As a condition of service, the *Operations Manager* may remove and test a water meter at any time the *Operations Manager* deems it appropriate.
- 5 Any person liable to pay charges based on a metered rate may have their water meter tested by the *District* upon application and payment of the fee set out in the *District's Fees and Charges Bylaw*. If the test indicates a meter inaccuracy in excess of three percent (3%) of actual flow, the *District* will waive the water meter testing fee, and the owner or occupier's account will be adjusted up to the last six (6) months.
- 6 If water meter access is denied or curtailed by the owner or occupier of the premise, then the *District* will impose a fine as outlined in Schedule C of this Bylaw, and may invoice the owner or occupier for the highest quarterly amount of water used in the previous twelve month period. Should previous water use data not be available, the *District* will, at its discretion, estimate the amount for quarterly water use.
- 7 If a water meter is removed or stolen, the *District* will invoice the owner of the premise cost of replacing and installing the water meter, and impose a fine as outlined in Schedule B of this Bylaw. The *District* shall invoice the owner or occupier of the premise for the highest quarterly amount of water used in the previous twelve month period. Should previous water use data not be available, the *District* will, at its discretion, estimate the amount for quarterly water use.
- 8 If a *District* owned water meter is by-passed or tampered with, then the *District* will invoice the owner or occupier of the premise for the highest quarterly amount of water used in the previous twelve month period, and impose a penalty or fine as outlined in Schedule C of this Bylaw. Should previous water use data not be available, the *District* will, at its discretion, estimate the amount for quarterly water use.

7.0 OFFENCES AND PENALTIES

- 1 Any person who contravenes any provision of this Bylaw is liable to the *District* for and must indemnify the *District* from all costs, expenses, damages and injuries resulting from the contravention. This does not in any way limit any other provision or any other remedy the *District* may have under this Bylaw or otherwise at law.
- 2 Every person who violates any of the provisions of this Bylaw, or who suffers or permits any act or thing to be done in contravention of this Bylaw, or who refuses, omits, or neglects to fulfill, observe, carry out, or perform any duty or obligation imposed by this Bylaw is liable to a minimum fine of One Thousand Dollars (\$1,000) and a maximum fine of Ten Thousand Dollars (\$10,000).
- 3 The minimum and maximum fines for breach of this Bylaw pursuant to the *Offence Act* and section 263 of the *Community Charter* are those listed in Schedule B.
- 4 Where there is an offence that continues for more than one day, separate fines may be issued for each day or part thereof in respect of which the offence occurs or continues.
- 5 The *District* may enforce compliance with the stipulations within this bylaw or non-payment of fines by preventing access to sewer services being supplied to the user or discontinuing the service thereof provided that the *District* has provided 7 days' written notice and has also provided the owner of the parcel affected with an opportunity to make representations to Council.
- 6 Nothing in this Bylaw limits the *District* from utilizing any other remedy that is otherwise available to the *District* at law.
- 7 The *District* designates this Bylaw as a bylaw that may be enforced by means of a ticket in the form prescribed for that purpose by the *Community Charter* and the *Community Charter Bylaw Enforcement Ticket Regulation*.
- 8 The persons appointed to the job positions or titles listed in Schedule D of this Bylaw are designated as Bylaw Enforcement Officers for the purposes of issuing tickets under this Bylaw.
- 9 The words or expressions set forth in Column 1 of Schedule C of this Bylaw designate the offence committed under the Bylaw section number appearing in Column 2 opposite the respective words or expressions for the purposes of issuing tickets under the *Community Charter*. The amounts appearing in Column 3 of Schedule C of this Bylaw are the fines for the corresponding offences designated in Column 1 for the purposes of issuing tickets under the *Community Charter*.

SCHEDULE B

Penalties

DESCRIPTION OF OFFENCE	PENALTY
Construction of <i>Private Water Service</i> and/or <i>Service Connection</i> in contravention of Bylaw	\$ 5,000
Enter/work on the <i>Community Water System</i> in contravention of Bylaw	\$ 5,000
Connecting private water source to the <i>Community Water System</i> in contravention of Bylaw	\$ 5,000
Fail to provide required water service to separate parcels in contravention of Bylaw	\$ 5,000
Willfully damaging the <i>Community Water System</i> in contravention of Bylaw	\$ 10,000
Willfully tampering with <i>Community Water System</i> in contravention of Bylaw	\$ 10,000

SCHEDULE C

Municipal Ticket Information Offences

DESCRIPTION OF OFFENCE	SECTION	FINE
District is hindered or prevented from carrying out duties under Bylaw	2.3.1	\$ 150
Neglect to fix, maintain, repair or replace a <i>Private Water Service</i>	4.2.1	\$ 100
Permit water meter to freeze	4.2.2	\$ 100
Sell or distribute <i>District</i> water without written <i>District</i> approval	4.3.2	\$ 150
Turn on/off <i>Curb Stop</i> in contravention of Bylaw	3.5.2 & 3.6.3	\$ 500
Violate water use restrictions	5.3.2	\$ 150
Wasting <i>District</i> water	5.4.1	\$ 100
Refusal to install a water meter	6.2.4	\$500
Water meter permanently covered or is not reasonably accessible in contravention of Bylaw	6.3.6	\$ 500
Water meter removed or stolen in contravention of Bylaw	6.3.7	\$ 500
Water meter bypassed, and/or tampered with in contravention of Bylaw	6.3.8	\$ 500

SCHEDULE D

Designated Bylaw Enforcement Officers

Chief Administrative Officer

Director of Public Works

Director of Protective & Inspection Services & Fire Chief

Bylaw Enforcement Officers

Approving Officer

Other District Authorized Personnel

SCHEDULE E

Service Application Form (Connection & Abandonment)

*** Request 72 hours in advance for inspections Monday to Friday 8:00 am – 5:00 pm ***

Today's Date: _____
Work to Begin Date: _____

Owner Information

Owner(s)		Address			
First and Last Name	Street Address	City	Province	Postal Code	
Home Phone	Cell	Fax	Email		

Property Information

Civic Address of Subject Property	Legal Description of Subject Property		
Street Address	Lot	Block	Plan
	Municipality		

Services Requested

Property Type	Mark "X"	Service Type	Size	Abandonment Required
Residential		Water		Yes
Commercial		Sewer		No
Industrial		Storm		
Institutional		Hydrant		

Contractor Information

Contractor Name		Contractor Address			
Full Company Name	Street Address	City	Province	Postal Code	
Contact Name	Contact Title	Business Licence #	Contact Phone	Contact Cell	Contact Email

Declaration

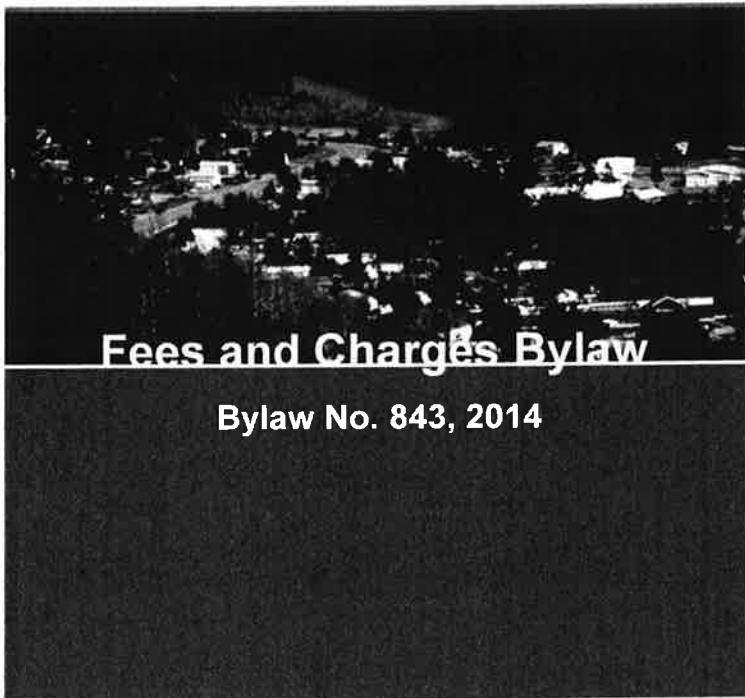
I/We _____ the registered owner(s) of the above mentioned property, do hereby apply for _____ service connection from the street main to my/our property and authorize the District of Hudson's Hope to inspect the service(s) provided by the Contractor mentioned above and to abide by all conditions of the District's Bylaws.

I/We hereby declare that the above statements and the information contained in this application are to the best of my/our belief true and correct in all aspects. I/We hereby agree to indemnify and keep harmless the District of Hudson's Hope and its employees against all claims, liabilities, judgments, costs and expenses of whatsoever kind which may in any way occur against the said District and its employees in consequence of and incidental to the granting of this permit, if issued, and I further agree to conform to all requirements of the applicable regulations, statutes and bylaws in force in the District of Hudson's Hope.

Signature of Owner(s): _____ Date: _____



**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE



Fees and Charges Bylaw

Bylaw No. 843, 2014

WEREAS pursuant to Section 194 of the *Community Charter* Council may, by bylaw, impose fees and charges payable in respect of any service it considers necessary or desirable;

AND WHEREAS Council deems it necessary and desirable to exercise the authority provided by the *Local Government Act* to cover costs or providing various services and information;

NOW THEREFORE the Council of the District of Hudson's Hope, in open meeting assembled, enacts as follows:

1. This bylaw shall be cited as the "District of Hudson's Hope Fees and Charges Bylaw No. 843, 2014"
2. The District of Hudson's Hope hereby imposes fees and charges for the provision of services and information as specified in the Schedules attached to and forming part of this bylaw.
3. This Bylaw shall come into full force and effect the day this Bylaw is adopted.
4. If any part, section, sub-section, clause, or sub-clause of this Bylaw is, for any reason, held to be invalid by the decision of a Court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this Bylaw.

Read a first time this

___ day of __, 2014

Read a second time this

___ day of __, 2014

Read a third time this

___ day of __, 2014

Adopted this

___ day of __, 2014

X

Mayor

X

CAD

FEES AND CHARGES BYLAW Bylaw No. 843, 2014



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SCHEDULE A

Development Application Fees

TYPE OF DEVELOPMENT APPLICATION	FEE
Subdivision application (strata and fee simple)	\$450 per each new lot
Amendment to the District's Official Community Plan (OCP)	\$750
Amendment to the District's Zoning Bylaw	\$750
Amendment to the District's 'OCP' and Zoning Bylaw (combined)	\$1,500
Issuance of a Development Permit	\$450
Issuance of a Development Variance Permit	\$400
Appeals to the Board of Variance	\$450
Issuance of a Temporary Commercial or Industrial Use Permit	\$500

1. All development application fees established in the table above are:
 - (a) non-refundable; and
 - (b) must be paid in full to the District of Hudson's Hope at the time of application.
2. Any advertising costs associated with a development application identified in Table A-1 must be paid by the applicant, including, but not limited to: newspapers ads, mail-outs, signage, notices, posters, and administrative costs including printing, postage and photocopying.

B3

SCHEDULE B

Water Service Fees & Charges

1.0 SERVICE CONNECTION FEE

- 1 The fee for installation of each water service connection by the District, as set out in the District's *Water Service Regulations Bylaw*, is the greater of:
 - (a) 100% of the District's actual and reasonable costs of the installation of the Service Connection and restoration plus any applicable taxes; or
 - (b) One Thousand Dollars \$1,000.
- 2 The amount set out in Section 1.0.1 of this Schedule shall be paid as follows:
 - (a) Prior to installation of a Service Connection, an amount equal to an estimate by the Operation Manager of the District's actual and reasonable cost to install the Service Connection, including without limitation the District's materials, labour, equipment, overhead, administrative and restoration costs, shall be paid to the District; and
 - (b) after installation of the Service Connection is complete any further amount required to cover the District's actual and reasonable costs to install the Service Connection and restore the area must be paid to the District within thirty (30) days of delivery of an invoice by the District. Any amount paid in excess of the District's actual and reasonable costs to install the Service Connection and restore the area is refundable.

2.0 FEE FOR TURNING A CURB STOP ON OR OFF

- 1 The fee per turn on or turn off a Curb Stop during regular working hours of the District and provided at least seventy two (72) hours' notice has been provided to the District as set out in section 40 is Forty Dollars (\$40.00).
- 2 The fee to turn on and/or turn off a Curb Stop outside regular working hours of the District or on less than seventy two (72) hours' notice to the District as set out in the District's *Water Service Regulations Bylaw* is Two Hundred Dollars (\$250.00) if turn on and/or turn off is completed within three (3) hours. An additional call out charge of Two Hundred Dollars (\$250.00) will be applied if the turn on and/or turn off is over three hours in duration.

3.0 ABANDONMENT FEE

- 1 The fee for abandoning a Service Connection as set out in the District's *Water Service Regulation Bylaw* shall be equal to 100% of the District's actual and reasonable costs to complete the disconnection of the Water System from the owner's Property, plus applicable taxes. Payment of the District's estimate of the cost to complete disconnection is required in advance of disconnection. Any amount paid in excess of the District's actual and reasonable costs to install the Service Connection and restore the area is refundable.

4.0 WATER METER TESTING FEE

- 1 The fee for a meter test as set out in the District's *Water Service Regulations Bylaw* is One Hundred Seventy Five Dollars (\$175.00).

5.0 WATER RATES

- 1 The owner of each dwelling unit as defined in the District's Zoning Bylaw, which is connected to the municipal water supply and distribution systems, shall pay an annual fee of \$228 per year.
- 2 The Annual fee set out in Section 5.0.1 of this Schedule must be paid to the municipality within 30 days of the invoice being mailed.
- 3 A prorated refund of the annual fee will be allowed, providing the water supply to the dwelling unit has been turned off by the municipality at the request of the owners and the period that the water service is turned off exceeds one month.
- 4 The owner of each commercial or other non-residential premises, which is connected to the Community Sewer System must pay an annual fee of \$485.00 per year.
- 5 Notwithstanding Section 5.0.5 of this Schedule, where a water meter is installed on any premises to measure the quantity of water used on that premises, the owner of the premises shall be charged in each month 70 cents per 1,000 litres consumed, or part thereof, subject to a minimum monthly charge of \$39.00.
- 6 The owner of a premise that is metered will be invoiced monthly in accordance with the water consumed.
- 7 The rates for the token-operated water stands at the Beryl Prairie Fire Hall and on Clarke Avenue are:
 - (a) 50 Imperial Gallons for one 25 cent token, or
 - (b) 200 Imperial gallons for one \$1 token.
- 8 The rate for the commercial (key lock) water stand on Clarke Avenue is 1.25 cents per Imperial Gallon

SCHEDULE C

Sewer Service Fees & Charges

1.0 SERVICE CONNECTION FEE

- 1 The fee for installation of each water service connection by the District, as set out in the District's *Sewer Service Regulations Bylaw*, is the greater of:
 - (a) 100% of the District's actual and reasonable costs of the installation of the Service Connection and restoration plus any applicable taxes; or
 - (b) Two Thousand Dollars \$2,000.
- 2 The costs referred to in 1.0.1 include the following restoration works:
 - (a) Any augering and/or restoration of concrete curbs and sidewalks, or road surfaces;
 - (b) Any cutting, excavation or backfilling of frozen ground.
 - (c) Any additional restoration works will be charged at 100% of actual costs of the restoration works.
- 3 Where, for the sanitary sewer service, a local service tax or latecomer charge is established under a supplementary separate bylaw or agreement, that charge shall take precedent over the aforementioned connection fee.

2.0 ABANDONMENT FEE

- 1 The fee for abandoning a Service Connection as set out in the District's *Sewer Regulations Bylaw* shall be equal to 100% of the District's actual and reasonable costs to complete the disconnection of the water system from the owner's premise, plus any applicable taxes. Payment of the District's estimate of the cost to complete the disconnection is required in advance of disconnection. Any amount paid in excess of the District's actual and reasonable costs to install the service connection and restore the area is refundable.

3.0 SEWER RATES

- 1 The owner of each dwelling unit as defined in the Zoning Bylaw, which is connected to the municipal sewage collection and disposal system, shall pay an annual fee of \$207.00 per year.
- 2 The annual fee set out in Section 3.0.1 of this Schedule must be paid to the municipality within 30 days of the invoice being mailed.

- 3 The owner of each commercial or other non-residential premises, which is connected to the Community Sewer System, must pay an annual fee of \$221.50 per year.
- 4 Notwithstanding Section 3.0.4 of this Schedule, where a water meter is installed on any premises, the owner of the premises shall be charged in each month a sum equal to 45% of the invoice for water, subject to a minimum monthly charge of \$18.00. The owner of a premise that is metered will be invoiced monthly in accordance with the water consumed. This charge is in addition to any applicable charges outlined in Schedule B of this Bylaw.
- 5 A prorated refund of the annual fee will be allowed, providing a disconnection has been requested by the owners.

SCHEDULE D

Pool Fees & Charges

1.0 FACILITY RATES

Base Rates	Single	10 Pass	30 Pass	1 Month	Season Pass
Child	\$2.50	\$20.00	\$60.00	\$25.00	\$60.00
Youth	\$3.50	\$30.00	\$90.00	\$35.00	\$70.00
Adult	\$5.00	\$45.00	\$100.00	\$45.00	\$110.00
Senior	\$3.50	\$30.00	\$90.00	\$35.00	\$70.00
Family	\$10.00	\$80.00	\$200.00	\$85.00	\$200.00

2.0 POOL RENTAL BASE RATES

Base Rates	Hours	Pool Base	Staff	Sub Total	GST	PST	Total
2 Staff	1 hour	\$70.00	\$50.00	\$120.00	\$6.00	—	\$126.00
3 Staff	1 hour	\$70.00	\$75.00	\$145.00	\$7.25	—	\$152.25
4 Staff	1 hour	\$70.00	\$100.00	\$170.00	\$8.50	—	\$178.50
2 Staff	1.5 hours	\$100.00	\$75.00	\$175.00	\$8.75	—	\$183.75
3 Staff	1.5 hours	\$100.00	\$112.50	\$212.50	\$10.62	—	\$223.12
Extra Staff	1 hour	—	\$25.00	\$25.00	\$1.25	—	\$26.25

3.0 SCHOOL BOARD LESSONS

Base Rates	Hours	Pool Base	Staff	Sub Total	GST	PST	Total
2 Staff	1 hour	\$25.00	\$50.00	\$75.00	\$3.75	—	\$78.75
2 Staff	.5 hour	\$12.50	\$25.00	\$37.50	\$1.88	—	\$39.38
2 Staff	.75 hour	\$18.75	\$37.50	\$56.25	\$2.81	—	\$59.01
Additional Staff	1 hour	—	\$25.00	\$25.00	\$1.25	—	\$26.25
Progress Card	1	\$2.23	—	\$2.23	\$0.11	—	\$2.50

4.0 PRIVATE LESSONS

Base Rates	Hours	Staff	Sub Total	GST	PST	Total
1 Staff	0.5 hour	\$12.50	\$12.50	\$0.63	—	\$13.13
1 Staff	0.75 hour	\$18.75	\$18.75	\$0.94	—	\$19.69
1 Staff	1 hour	\$25.00	\$25.00	\$1.25	—	\$26.25
Progress Card	1	—	\$2.23	\$0.11	—	\$2.50

5.0 SWIMMING LESSONS

Base Rates	Hours	Sub Total	GST	PST	Total
Level Pre-5	0.5 hour	\$33.25	\$1.75	—	\$35.00
Level 6-10	0.75 hour	\$42.75	\$2.25	—	\$45.00

6.0 PRIVATE LANE RENTAL

Base Rates	Hours	Pool Base	Sub Total	GST	PST	Total
1 lane Adult	1 hour	\$9.00	\$9.00	\$0.45	—	\$9.45
1 lane Youth	1 hour	\$6.00	\$6.00	\$0.30	—	\$6.30
Half Pool Lanes	1 hour	\$30.00	\$30.00	\$1.50	—	\$31.50

7.0 PRIVATE RENTALS

Non Profit Rentals	Less 25% Base Rate
Private Functions	100% Base Rate
Fundraising Functions	Less 40% Base Rate (Pool Only)
Special Events	Less 40% Base Rates (Pool Only)

*** Fun Leaders available for Birthday Parties at \$25.00 per hour total with GST \$26.25***

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
DATE: September 8, 2014
FROM: Laurel Grimm, Deputy Clerk
SUBJECT: Parks, Campgrounds and Facilities Regulation Bylaw Amendment No. 844, 2014

RECOMMENDATION:

That: "Council adopt the Parks, Campgrounds and Facilities Regulation Bylaw Amendment No. 844, 2014

Administrator Comments:

Tom Matus, CAO

INFORMATION

As per the Swimming Pool Policy and Orientation Report the fees and charges for the Municipal Pool have not been revised since 2005. The proposed bylaw has been drafted based on data gathered from other aquatic centers in the area. Taking into account that our facility is only open from May until September.

The fees and charges will take effect starting in 2015.

First, second and third readings were given at the September 2, 2014 Council Meeting.

Report prepared by:



Laurel Grimm, Deputy Clerk



BYLAW NO. 844, 2014

A Bylaw to Amend the Parks, Campgrounds and Facilities Regulation Bylaw No. 588, 1999.

1. Title

This Bylaw shall be cited as the "Parks, Campgrounds and Facilities Regulation Bylaw Amendment No. 844, 2014".

2. Fees and Charges

Schedule "B" to Bylaw No. 588 is amended by striking out section 3. (b) and replacing with the fees and charges as outlined in the Fees and Charges Bylaw No. 843, 2014.

3. Repeal

(1) The District of Hudson's Hope Swimming Pool Fees Amendment Bylaw No. 684, 2005, is hereby repealed.

8. This Bylaw shall come into effective on the date this bylaw is adopted.

Read a First Time this 2nd day of September, 2014.

Read a Second Time this this 2nd day of September, 2014.

Read a Third Time this this 2nd day of September, 2014.

Adopted this this 15th day of September, 2014.

MAYOR

CLERK

Certified a true copy of Bylaw No. 844, 2014
this ____ day of _____.

Clerk

2014 Northeast British Columbia Community Coal & Energy Forum



Chetwynd, BC



Forum Details

The communities of Chetwynd and Tumbler Ridge are proud to host the 10th Annual Community Coal & Energy Forum for people interested in learning more about the vibrant coal industry in Northeast British Columbia. The forum will be held at the **Chetwynd Talisman Energy Cottonwood Hall**.

Wednesday, October 8th - There will be selected mine tours.

- **10 Year Celebration:** Social at 6:00pm, networking opportunities and providers showcasing information.

Thursday, October 9th - Coal & Energy Forum: Featuring a showcase of businesses and presentations on current industry trends. Related topics that will be covered include: decisions in the regulatory environment, community impacts, coal markets, industry opportunities and alternative energy projects. We have invited the Minister of State for Mining and the Minister of Energy, Mines and Petroleum Resources to attend.

Who Should Attend? All members of the public that are interested in learning more about the coal mining industry, mine operators, mining supply and service companies, local government, and economic development representatives.

To register or for more information:

Economic Development Office
District of Chetwynd
(250)401-4113

In partnership with:





2014 Northeast British Columbia Community Coal & Energy Forum Registration Form



CHETWYND, BC

Seating for the Conference is limited

SPONSORSHIP OPPORTUNITIES

Forum Partner **\$3,000 - \$5,000**

Forum Sponsor **\$1,000 - \$2,999**

Conference Supporter **\$500 - \$999**

Stage Signage
Company included in Delegate Package
Event Signage
Logo on Posters and Delegate Packages
Mentioned in media coverage
Recognition in delegate Packages



I am a Conference Partner/Sponsor

(Waive attendance fee for two people and email logo)

Amount of Sponsorship: \$ _____

Make cheques payable to the District of Chetwynd

Forum Fee \$40 x () = \$ _____

☐ Visa _____

Expiry _____ 3 digit code (_ _ _)

☐ MC _____

Expiry _____ 3 digit code (_ _ _)

Signature: _____

COMPANY REGISTRATION

Business Name: _____

Mailing Address: _____

Street Address City Postal Code

Telephone: () () ()

Work Phone Cell Phone Fax

Email: _____

Participant:	Title:	Mine Tour	Sessions	Reception
1. _____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. _____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. _____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Completed registration forms should be faxed to: (250) 401-4101 or emailed to emcavany@gochetwynd.com

MAIL all payments, payable to the District of Chetwynd

P.O. Box 357 | Chetwynd, BC | V0C 1J0

Chetwynd 2014
Northeast BC Community Coal Forum
(October 8th & 9th)

Chetwynd Accommodations

Lake View Inn & Suites

250.788.3000 (phone)

250.788.2548 (fax)

4820 North Access Road

**(Blocked booked rooms under Northeast BC Community Coal Forum
\$129.00 +tax)**

Pomeroy Inn & Suites

250.788.4800 or 1.866.424.4800 (phone)

250.788.4888 (fax)

5200 North Access Road

**(Blocked booked rooms under Northeast BC Community Coal Forum
\$129.00 +tax)**

Stagecoach Inn

250.788 9666 or 1.800.663.2744 (phone)

250.788.3418 (fax)

5413 South Access Road

Pine Cone Motor Inn

250.788.3311 or 1.800.663.8082 (phone)

250.788.3325 (fax), 5224 53rd Avenue

Days Inn

250 788 3344 or 1 877 988 3344 (phone)

250 788 3744 (fax)

4401 53rd Avenue



Peace River Regional District

Board Meeting Newsletter

September 4, 2014 Location: Dawson Creek



Building Bylaw Update

Prior to presenting Building Bylaw No. 2131, 2014 to the Regional Board, a public Building Bylaw Review meeting will be coordinated with key interested parties to review and compare the proposed new building bylaw to the old bylaw. Once this meeting is completed, additional Public information sessions will be held in each electoral area to review Building Bylaw No. 1189, 1999 with the proposed Building Bylaw No. 2131, 2014.

Chronic Wasting Disease

Cait Nelson, Wildlife Health Biologist, Fish and Wildlife Branch, Ministry of Forests, Lands and Natural Resource Operations will be invited to the next Inter-provincial meeting to discuss Chronic Wasting Disease and signage.

CRTC

A letter will be forwarded to the Canadian Radio-television and Telecommunications Commission (CRTC) to express concerns regarding the review of wholesale mobile wireless services. The letter will include an ask that the Telecom Notice of Consultation CRTC 2014-76, stating the following: the CRTC ensure its framework maintains full incentives for wireless service providers to invest in rural communities so that our citizens continue to have access to the fastest networks. We would not want the CRTC to institute new rules that would detract future investment.

Sewer Creek

The Regional Board directed that staff liaise with the City of Fort St. John regarding erosion mitigation of the creek channel commonly known as Sewer Creek and to enquire concerning the status of in-line hydro generators.

Temporary Use permit

A three year temporary use permit to operate a 1000 man work camp in the Pink Mountain Area was approved. A condition of the permit is that the Ministry of Transportation and Infrastructure will be conducting a traffic impact study to determine if intersection improvements are required.



Director Hadland brought some melons grown at the Bear Flats market garden to demonstrate what could be grown in that area.

Non-Farm Use Applications

0967412 BC Ltd and the Lindberg applications to operate dugouts in Farmington and Tower Lake to provide a consistent supply of water for local agriculture and to supply the local oil & industry were forwarded to the Agricultural Land Commission.

OCP Zoning Amendment

The Ralph application to re-designate and rezone 19.93 ha for construction and operation of a compressor site and refrigeration natural gas processing facility in Bessborough area was adopted.

Nomination Information

Nominations for the election of Electoral Area Directors for the Peace River Regional District, for a four year term, will be received beginning at 9:00 am, Tuesday, September 30th and will close at 4:00 pm, Friday, October 10th. Nomination packages are available at the Peace River Regional District Offices in Dawson Creek and Fort St. John and at the District of Chetwynd Municipal Office beginning 9:00 am on Tuesday, September 2 until 4 p.m. on Friday, October 10.

Information sessions for potential candidates will be held on Tuesday, September 16th at 7:00 pm at the PRRD office in Fort St. John and on Wednesday, September 17th at the Dawson Creek PRRD office.

Find the Bench Winners Announced

Go on the PRRD  Facebook to see the winners on the bench. Thanks to all those who visited Regional Parks this summer and entered the contest.

Next PRRD Board Meeting

September 18th, 2014
10 am in Dawson Creek

View Board schedules, agendas and minutes:

www.prrd.bc.ca/board/meetings/agenda

<http://prrd.bc.ca/board/meetings/schedule/index.php>.

For more information contact the Peace River Regional District Peace River Regional District Website www.prrd.bc.ca

Dawson Creek Office: Box 810, 1981 Alaska Avenue, Dawson Creek, BC V1G 4H8
Telephone: 250-784-3200 Toll-free 1-800-670-7773
Fax: 250-784-3201
Email: prrd.dc@prrd.bc.ca

Fort St John Office: 9505-100 Street, Fort St. John, BC V1J 4N4
Telephone: 250-785-8084 Toll-free 1-800-670-7773
Fax: 250-785-1125
Email: prrd.fsj@prrd.bc.ca

This newsletter is for information purposes only and is not to be considered the official Minutes

Notice

September 8, 2014

For immediate release

Bob Zimmer, Member of Parliament for Prince George-Peace River, on behalf of the Honourable Lisa Raitt, Minister of Transport, will be joined by Fred Jarvis, Chair, North Peace Airport Society, to announce Government of Canada support for the North Peace Regional Airport.

MP Zimmer and Mr. Jarvis will be available for a photo opportunity and to answer questions from the media following the announcement.

Please note that all details are subject to change. All times are local.

DATE: September 9, 2014

TIME: 9:30 a.m. Local Time

PLACE: North Peace Regional Airport
9919 Terminal Road
Fort St. John, British Columbia
V1J 4H9

- 30 -

FOR INFORMATION (media only):

Jana Régimbal
Press Secretary
Office of the Honourable Lisa Raitt
Minister of Transport, Ottawa
613-991-0700

Media Relations
Transport Canada
613-993-0055

Avis

Le 8 septembre 2014

Pour diffusion immédiate

M. Bob Zimmer, député fédéral de Prince George-Peace River, accompagné de M. Fred Jarvis, président de la North Peace Airport Society, annoncera, au nom de l'honorable Lisa Raitt, ministre des Transports, un soutien financier du gouvernement du Canada pour l'aéroport régional de North Peace.

Après l'annonce, M. Zimmer et M. Jarvis seront disponibles pour une séance de photos et pour répondre aux questions des médias.

Veuillez noter que ces renseignements sont sujets à modifications et qu'il s'agit de l'heure locale.

DATE : Le 9 septembre 2014

HEURE : 9h30 (heure locale)

ENDROIT : Aéroport régional de North Peace
9919 Terminal Road
Fort St. John (Colombie-Britannique)
V1J 4H9

- 30 -

RENSEIGNEMENTS (médias seulement) :

Jana Régimbal
Attachée de presse
Cabinet de l'honorable Lisa Raitt
Ministre des Transports, Ottawa
613-991-0700

Relations avec les médias
Transports Canada
613-993-0055

Tom Matus

From: Charlette McLeod <CMcLeod@districtoftaylor.com>
Sent: September-03-14 4:04 PM
To: Charlette McLeod
Subject: Emergency Resolution - Community Library Training Program
Attachments: CLTP UBCM Resolution Sep 3 14.pdf

The District of Taylor Council is requesting that your Council/Board is informed and supportive of the attached emergency resolution going forward to UBCM. Could you please make them aware as appropriate?

Charlette McLeod
Administrator
District of Taylor
PO Box 300
Taylor, BC V0C 2K0
(250) 789-3392
(250) 789-3543 fax



DISTRICT OF TAYLOR
www.DistrictofTaylor.com

Box 300, Taylor, BC V0C 1

DISTRICT OFFICE
10007 - 100A Street

Phone: (250) 789-3392
Fax: (250) 789-3543

September 3, 2014

Reiko Tagami
Information & Resolutions Coordinator
Union of British Columbia Municipalities

Via email: rtagami@ubcm.ca

Re: Emergency Resolution – 2014 UBCM Convention

Please be advised that at the September 2, 2014 meeting of Council, the District of Taylor passed the following emergency resolution for submission and consideration at the 2014 UBCM Convention in September. Council deems this resolution to qualify under "emergency" status since it is a topic which has arisen since the June 30, 2014 deadline and is also one that affects libraries across the Province.

Discontinuation of Community Library Training Program

District of Taylor

WHEREAS the Community Library Training Program (CLTP) was a distance education model, coordinated by the provincial government's Libraries Branch that provided professional training and certification opportunities for public library staff without the burden and expense of having to be away from their community;

AND WHEREAS the provincial government has announced the discontinuation of the CLTP without identifying alternative training and certification opportunities, leaving current CLTP participants uncertain whether they will be able to complete the program or obtain certification, and would leave public library staff across the province, with a lack of options for professional training and certification;

THEREFORE BE IT RESOLVED that the Ministry of Education share with BC public libraries the details from the CLTP program review and communicate as soon as possible its plan for establishing or identifying professional training and certification opportunities for library staff at a level equivalent to the Community Library Training Program.

The District of Taylor Council look forward to advancing discussions towards a favorable resolution in September.

Sincerely,

Charlette McLeod
Administrator

Tom Matus

From: Wally Harwood <wharwood@pris.ca>
Sent: September-04-14 9:45 AM
To: Tom Matus
Subject: UNBC commemorative tree

Twenty-seven years ago, sixteen thousand people paid five dollars each to validate their signatures on a petition to the government of BC, requesting the creation of a university in Northern B.C. The University of Northern British Columbia, UNBC was established with a central campus in Prince George and satellite campi in northern municipalities including Hudson's Hope. Almost one hundred residents of Hudson's Hope were signators of the petition, including two people who now serve on the Hudson's Hope council.

This year marks the 25 anniversary of the establishment of UNBC. In recognition of the sixteen thousand people who signed the petition, sixteen thousand trees are being planted in various locations in BC, also two perpetual scholarships have been established, with descendants of the sixteen thousand signators being given preference as recipients.

I am writing to ask if the district of Hudson's Hope council would plant one of the spruce saplings on municipal land. I have the sapling in my possession at this time.

Wally Harwood
250-783-5562



Hudson's Bay Store (Circa 1939)
Now our Museum

Hudson's Hope Historical Society Museum and Gift Shop

9510 Beattie Drive (across from the info center)
PO Box 98, Hudson's Hope, B.C. V0C 1V0

Ph. 250-783-5735 Fax. 250-783-5770

Email: hbmuseum@pris.ca

Web Site: www.hudsonshopemuseum.com

Hudson's Hope District
9904 Dudley Dr
PO Box 330
Hudson's Hope, BC
V0C 1V0

September 12, 2014

Dear Mayor Gwen Johansson and Hudson's Hope Councilors;

On behalf of the Hudson's Hope Historical Society, I would like to invite you to the opening of the Hudson's Hope Museum's new display "*The Gething Exhibit*" on September 23 at 7pm. For more information on the Gething family's contributions to Hudson's Hope, please see the attached press release.

Without your kind support, the museum would not be able to continue to provide an interesting, educational, and fun place for locals and visitors to Hudson's Hope.

Thank you;

Sincerely

Elinor Morrissey
Museum Manager/Curator



Hudson's Hope Historical Society
Contact: Elinor Morrissey
Tel: 250 783 5735
E mail: hhmuseum@pris.ca

9510 Beattie Drive
Box 98
Hudson's Hope
BC V0C 1V0

**Hudson's Hope
Museum**

Press Release

The Gething Exhibit Opening at Hudson's Hope Museum on September 10th 2014

The Hudson's Hope Historical Society will be opening an exhibition looking at the Gething family of Hudson's Hope BC. Neil Gething first came to the Hudson's Hope area in the early 1900 and his family followed in 1923. They would go on to become one of the leading families in the town. The Gethings were incredibly important in making Hudson's Hope a town, bringing workers to the mine, and building and starting a school. Neil was appointed Justice of the peace in 1909, and his wife was instrumental in developing the school. One of their sons, King Gething, became the first mayor of the Hudson's Hope District and their daughter Vesta was the postmistress from 1943 to 1966.

Neil Gething discovered coal in the canyon just north of town and started tunneling in 1919. By 1921 a permanent camp was established at the site and by 1923 the mine was producing enough coal to supply the Edmonton, Dunvegan and BC Railway with fifty tons of coal per year. Neil spent a large amount of his time trying to bring infrastructure to the town, even going as far as the Canadian Senate to discuss bringing a railway to Hudson's Hope.

The Museum has a large collection of artifacts that were donated by the Gething family and many have been incorporated into the display as well. With research into the family via books, personal diaries, and family photo albums, as well as correspondence and information from Neil's visit to the Senate, the Museum hopes to provide a view of what life was like in Hudson's Hope for all of the family members. There is a focus on the Gething Mine, and its link to the development of important infrastructure projects, such as the Alaska Highway.

With support from family members and grant money received from the Museum Assistant Program, previously unpublished photographs and archival material have been gathered to develop this unique perspective on a great northern family. A virtual exhibit will be available soon on the museum's web site www.hudsonshopemuseum.com

The exhibit will be officially opened on Tuesday, September 24th @ 7pm.

The Hudson's Hope Museum is open daily until September 30th 9 to 5, winter hours start October 1st Monday through Friday 9 to 4:30.

For Release September 10th, 2014

Murry Krause

for UBCM

3rd Vice President



Murry Krause has been engaged in community and social justice work for over 40 years. He is hard working, informed, outspoken and a strong advocate.

Murry was elected to Prince George City Council from November 1996 to 1999 and again from 2002 to the present. He has Chaired the Intercultural Committee, Heritage Commission, and the Finance & Audit Committee. He currently Chairs the Homelessness and Affordable Housing Committee, Prince George's 100th Anniversary Committee; serves on the Finance and Audit Committee, and is a City of Prince George representative on the Regional District of Fraser Fort George.

Murry is a Past President of the NCLGA and was their representative on the 2008/09 UBCM Executive. He was elected as a Director at Large in the fall of 2009 and was assigned the role of Chair of the First Nations Relations Committee and a member of the Health Communities Committee.

Murry is currently the Executive Director of the Central Interior Native Health Society; a position he has held since April 1995. Prior to that was the Executive Director of the Prince George United Way; a position he held for 13 years, and before that a variety of non-profit sector management positions.

Murry has been an active volunteer for local, regional, provincial and federal initiatives. He has been recognized for that involvement by being awarded a Governor General of Canada Commemorative medal; the Queen's Golden Jubilee Medal; the Queen's Diamond Jubilee Medal, and Prince George's Citizen of the Year for 2000.

Should he be elected as Third Vice President Murry looks forward to continuing to serve all local governments in British Columbia. He believes that his ability to work effectively with others in a respectful, ethical, and collegial fashion continues to make him a strong candidate for the position.