

DISTRICT OF HUDSON'S HOPE

AGENDA

Council Chambers

Monday, September 12th, 2016 at 6:00 PM

1. Call to Order:

2. Notice of New Business:

Mayor's List

Councillors Additions

CAO's Additions

3. Adoption of Agenda by Consensus:

4. Declaration of Conflict of Interest:

5. Adoption of Minutes:

M1 August 22, 2016 Regular Council Meeting

Page 1

6. Business Arising From the Minutes:

7. Delegations:

D1 Jennifer Moore, Regional Economic Development Officer

Page 7

8. Staff Reports:

SR1 CAO- Action and Other Updates

Page 9

SR2 RTC- Transfer Station Site Agreement

Page 11

9. Bylaws:

B1 Garbage Bylaw Amendment No. 870, 2016

Page 13

B2 Municipal Ticket Information System Amendment Bylaw No. 871, 2016

Page 17

10. Correspondence

C1 BC Hydro- Site C Construction Bulletin August – September

Page 20

C2 FortisBC- UBMC reception invitation

Page 22

C3 Urban Systems- Site C Berm and Shoreline Protection

Page 24

C4 CN Operations and Community Affairs- UBCM meetings

Page 25

C5 BC Hydro- Peace Water Use Plan

Page 26

C6 BC Hydro- Site C Construction Bulletin Sept 5- Sept 18

Page 29

- | | | |
|----|------------------------------|---------|
| C7 | Alaska Highway Newsletter | Page 31 |
| C8 | UBCM- Convention Bulletin #4 | Page 34 |

11. Reports by Mayor & Council on Meetings and Liaison Responsibilities

- | | | |
|-----|-----------------------------|---------|
| CR1 | Community Paramedic Program | Page 35 |
|-----|-----------------------------|---------|

12. Old Business:

- OB1 Diarized items

13. New Business:

14. Public Inquiries:

15. Adjournment:



REGULAR COUNCIL MEETING
August 22, 2016
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Travous Quibell
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Heather Middleton

Absent: Councillor Caroline Beam

Staff: Deputy Treasurer-Collector, Rhonda Eastman
Foreman of Public Works, Layton Bressers
Director of Protective Services, Robert Norton
Corporate Officer, Tammy Andersen

Other: 0 in gallery

1. CALL TO ORDER:

The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.

2. NOTICE OF NEW BUSINESS:

Mayors Additions: In event of Mayor's absence the acting Mayor will be Councillor Beam and Councillor Heiberg, new contact for Progress, Dinosaur tracks: possible presentation in October to council or public. PRRD- water quality reports. Auditor General information gathering for Site C and for BC Hydro.

Councillors Additions: none

Staff Additions: Agenda Additions SR7 and SR8

3. ADOPTION OF AGENDA BY CONSENSUS:

The August 8, 2016 Council meeting agenda was adopted by consensus.

4. DECLARATION OF CONFLICT OF INTEREST:

Councillor Middleton declared a conflict of interest with agenda item B1.

5. ADOPTION OF MINUTES:

M1 August 8th, 2016 Regular Council Meeting Minutes
RESOLUTION NO.137/16
M/S Councillors Heiberg/Middleton

0550-01

THAT:

"The minutes of the August 8th, 2016 Regular Council Meeting be adopted as written."

CARRIED

6. **BUSINESS ARISING OUT OF THE MINUTES:**

- BA1 **CR3 Reduce-reuse-recycle: District of Hudson's Hope Dump** **5360-03**
- Diarize for follow-up re: District responsibility and review of current contract covering metal.

- BA2 **D1 Urban systems-Wastewater Treatment Plant upgrades** **0720-20**
- Mayor Johansson explained the reasoning behind revisiting the tenders in early 2017 due to higher chance of receiving tenders within the budgeted amount.

BA3 **Diary Notes**

- Diarized items to be reviewed to determine if actionable or if they need to be deleted.

7. **DELEGATIONS:**

8. **STAFF REPORTS:**

- SR1 **CAO –Action and Other Updates** **0110-01**
- For Information only.

- SR2 **Computer purchases 2016-update** **1170-01**
- Staff to work on Paperless Policy**

Once Microsoft office software has been loaded, new tablets can be configured. Next meeting should be able to be first paperless meeting.

- SR3 **Semi-annual Variance report** **1700-01**

Discussion in regard to Capital expenditures:

- Costs in regard to shop- 3 payments to be made in regard to construction in increments of 30%, 50% and 20%. Funds are available in reserves.
- Lagoon-some reimbursement for lagoon expenditures has been received: legal costs and purchase of right of ways to date
- Operating costs will be in-line with budgeted amounts, may have some surplus.
- Shop tender does not show PST, cost of power installation or sprinkler system-may be able to shift budgeted amounts for tool and furniture amounts to cover any additional costs.

RESOLUTION NO.138/16

M/S Councillors Middleton/Heiberg

THAT:

"The budget is to come before council at the November 14th, 2016 Regular Council Meeting."

CARRIED

- SR4 **DOHH Corporate Strategic Plan 2015-2020** **6430-01**
- Discussion in regard to priorities- Agriculture, Industrial and marketing to be approached.
 - Road Management Plan- 5 year paving plan, need to make priority.
 - Need to set budgeted amounts for item and to prioritize.

Strategic Council meeting to be set to revise Strategic Plan

- SR5 **DOHH 2016 Annual Municipal Report** **6480-01**
For Information

- SR6 **BCH CMA Meeting** **6660-20**
- Maximization of value in regard to funding
 - Councillor Heiberg to establish meeting with Council and the working group tentatively on Sept. 20th or 21st
 - Further discussion to be had during in-camera meeting

- SR7 **RFD- Contract for the DPW shop** **810-20**
- Discussion arose around what each tender was offering
 - Integrity could begin construction within one month's time and have the exterior of the building completed 10 days after start date.
 - Fire system is essential from risk management perspective
 - Ensure open communication with contractor
 - Have staff work on amending building bylaw to ensure that proper landscaping is completed and buildings are esthetically pleasing.
 - Discussion on timing issues if have to be brought before council to vote on approval of contract.

RESOLUTION NO.139/16

M/S Councillors Quibell/Middleton

THAT:

"Council to amend the recommendation to include the wording 'and enter into'."

CARRIED

RESOLUTION NO.140/16

M/S Councillors Heiberg/Miller

THAT:

"Council evoke Purchase Policy section 1 Policy Objectives ss i.i. and direct Administration to prepare and enter into a contract for Integrity Post Structures signature for the DPW Shop construction."

CARRIED

- SR8 **RFD-TSD Sewer Main Contract Award** **5320-01**
- Some concern voiced in regard to lack of supporting documentation.
 - Resolution will be for the cost stated in resolution.

RESOLUTION NO.141/16

M/S Councillors Quibell/Middleton

THAT:

"Council award the Thompson Subdivision Sewer Main installation contract to Countryview Properties Corporation in the amount of \$110,872.15."

CARRIED

9. **BYLAWS:**

B1 **Garbage Bylaw Amendment** **3900-02**

Councillor Miller requested amendment to spelling of Bennett
Councillor Middleton leaves at 7:30 pm, returns at 7:33 pm

RESOLUTION NO.142/16

M/S Councillors Heiberg/Quibell

THAT:

Council approve third reading of "Hudson's Hope Amending Garbage Collection Bylaw No. 870." as amended.

CARRIED

B2 **Municipal Ticket Information System Amendment Bylaw No. 868, 2016** **3900-02**

RESOLUTION NO.143/16

M/S Councillors Heiberg/Miller

THAT:

"Council approve first, second and third reading to Municipal Ticket Information System Amendment Bylaw No. 871, 2016."

CARRIED

10. **CORRESPONDENCE:**

C1 **BC Hydro- Site C Newsletter- Summer 2016 update** **6660-20**
FOR INFORMATION

C2 **Coast GasLink Connector Update #44 August -September 2016** **6660-20**
FOR INFORMATION

C3 **BC Hydro- Peace Water Use Plan Information Update** **6660-20**

RESOLUTION NO.144/16

M/S Councillors Heiberg/Quibell

THAT:

"Council approve registration to Peace Water Use Plan Information Update for up to 7 council members."

CARRIED

C4 **BC Hydro- Beautification Fund** **6660-20**
FOR INFORMATION

C5 **BC Ministry of Energy & Mines-Energy Innovation Program** **0400-20**
FOR INFORMATION

C6 **Letter from Northern Health-Primary and Community Care** **0400-80**
Discussion re: Paramedicine-in service while in training?

Mayor Johansson to send letter requesting clarification and to possibly set up information session.

- C7 **Ministry of Environment-Climate Leadership Plan** **0400-20**
FOR INFORMATION
11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**
- CR1 **PRRD- Water Quality Report findings** **5600-05**
 - Water report completed and will be presented at the August 25, 2016 PRRD meeting.
 - 3 presentations will be done-in Fort St. John, Dawson Creek and Chetwynd. Will arrange for one in Hudson's Hope if there is enough interest.
 - Barium is showing up in Tumbler Ridge water system, indicator of contaminates possibly coming from fractures.
 - Will request that the presentation focus on local information.
 - Mayor Johansson to share related articles with council
- CR2 **PRRD-Physical Hydrogeology August 12** **5600-05**
FOR INFORMATION
12. **OLD BUSINESS:**
- OB1 **Pool Event-** Was a success, raised approximately \$2,500 donation **810-20**
- OB2 **Telus fibre optics-** Telus has been promoting new service at different community events. Service is very advantageous for Hudson's Hope as other communities in the area are either not receiving it or only have it sporadically. **0510-20**
13. **NEW BUSINESS:**
- NB1 **Noise control at campsites** **4000-01**
 - Robert Norton to contact Corporal Romanchych to request assistance with obtaining more RCMP coverage in areas. **6130-20**
14. **PUBLIC INQUIRIES:**
15. **ADJOURNMENT:**
Mayor Johansson declared the meeting adjourned at 8:06 pm and return to In-camera meeting.

DIARY

Conventions/Conferences/Holidays

PRRD: Solid Waste Disposal	05/12/14
Airport Resurface and Redevelopment	05/12/14
Co-Op Correspondence Re: Card Lock	11/12/13
Capital Projects Meeting (every 6 months)	10/14/14
Bylaw 588 to be looked at after Bylaw 852 adopted	09/14/15
Clean up of Moraine – spring reminder	11/23/15
Building Bylaw – add new construction requirements	11/23/15

Diarized

<i>Budget Meetings to be set up in February 2017</i>	<i>04/25/16</i>
<i>Beryl Prairie Playground</i>	<i>07/25/16</i>
<i>Reduce-reuse-recycle: District of Hudson's Hope Dump</i>	<i>08/22/16</i>

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson



DISTRICT OF HUDSON'S HOPE

Delegation to Council Request Form

Name of person or group wishing to appear before Council:

Jennifer Moore, Regional Economic Development Officer

North Peace Economic Development Commission

Subject of presentation: **Business Retention and Expansion (BRE)**

Business Walks

Purpose of presentation: ☐ information only
☐ requesting a letter of support
☐ requesting funding
☐ other (provide details)

To provide information on the upcoming District of Hudson's Hope

Business Walks and to request Mayor and Council to partake in the

Business Walks on Wednesday October 19, 2016 from 1-4PM

Contact person (if different than above):

Preferred presentation date: Sept 12

Telephone number: **250.785.5969**

Email address: **invest@npedc.ca**

Will you be providing supporting documentation? ☒ Yes ☐ No

If yes: ☐ handouts at meeting
☒ publication in agenda (one original due by 4:30 the Wednesday prior to your appearance date)

Technical requirements:

☐ flip chart
☐ multimedia projector
☐ laptop
☐ other _____

Rules for Delegations:

1. fifteen minute maximum
2. name of person and or group and subject will be published in agenda (available to public and on internet)
3. direct your presentation to Council
4. Council may have questions
5. be courteous and polite
6. be respectful
7. is not a debate
8. don't expect an immediate answer
9. may not be on date requested as limit of three delegations per meeting on a first come, first served basis
10. bring enough handouts if your material is not published in agenda (the District will not provide reproduction services)

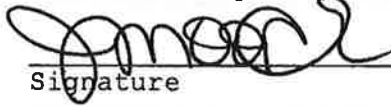
Helpful Suggestions:

- have a purpose
- get right to your point and make it
- be concise
- be prepared
- don't waste time
- state your request if any
- multiple-person presentations are still ten minutes maximum
- may be people in gallery who support or oppose you
- the Recording Secretary may ask for any relevant notes from you if not handed out or published in the agenda

I understand and agree to these rules for delegations

Jennifer Moore

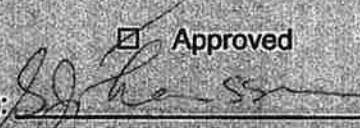

Name of Delegate or Representative of Group



Signature

August 23, 2016

Date

For Office Use	
<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Rejected
By (signature): 	<input checked="" type="checkbox"/> Mayor <input type="checkbox"/> CAO
Appearance date if applicable: <u>SEPTEMBER 12 2016</u>	
Applicant informed of approval/rejection on (date): <u>AUGUST 24 / 2016</u>	
By (signature): 	Date: <u>2016-08-24</u>

THE DISTRICT OF HUDSON'S HOPE

SUBJECT: ACTION and other UPDATES

DATE: September 12, 2016

FROM: Tom Matus, CAO

CAO Anticipated Travel:

UBCM – Victoria:
Vacation

September 26th – 30th
October 3rd – 7th

CO Anticipated Travel:

MATI - Community Planning for Local Government Professionals
West Kelowna
MATI – Approving Officer – Kamloops

October 2nd – 7th
October 16th – 21st

Shop Design

Shop construction project is underway, expected completion date is end of December 2016.

Thompson Sewer Main Extension Construction

Work has begun on this project and expected completion date is September 22nd.

Solar Panel Project

Peace Energy Co-op “Community Scan” near completion: have identified 23 sites for inclusion in the project, prioritized as follows:

- 1 Arena
- 2 Public Works Shop
- 3 Community Hall
- 4 Water Treatment Facility
- 5 Reservoir
- 6 Lagoons
- 7 River Pump-house
- 8 District Office
- 9 Library
- 10 New Horizons Senior center
- 11 Beryl Prairie Fire Hall
- 12 Curling Club
- 13 Beryl Prairie Well
- 14 Beattie St. Sewer Lift Station
- 15 Kendrick Lift Station
- 16 Swimming Pool
- 17 Tourist Info Centre
- 18 King Gething Park
- 19 Alwin Holland Park
- 20 Airport
- 21 CKNL Radio Tower
- 22 Streetlights
- 23 Museum

BC Hydro prefers we reduce our consumption through the required installation of 275, 250-watt panels, rather than construct 100 kWh arrays on just a few of our buildings. Will apprise UBCM of change in project scope.

SR1

Wastewater Facility Upgrade

We are working on other avenues to obtain a contractor for this project – as requirements met that satisfy the NWPTA. Though re-tendering this project in January is the current plan.

Special Events Coordinator

Have staffed this position, successful candidate Emily Nusse to commence September 14th.

Computers:

Computers being prepped by ITPartners, expected delivery by September 19th.

A handwritten signature in black ink, appearing to read 'Tom Matus', written over a horizontal line.

Tom Matus, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johannson and Council
SUBJECT: Transfer Station/Site Agreement
DATE: August 29, 2016
FROM: Tom Matus, CAO

In November 2015, I researched the issue regarding a Transfer Site agreement with the PRRD, specifically the reuse of waste and the selling thereof; we have no agreement on file with the PRRD for maintenance or removal of waste from the site as noted below by Suzanne Garrett, Corporate Services Coordinator for the PRRD.

Kevin Howard Trucking of Hudson's Hope invoices us for maintenance of the site and he collects metal waste and transports it off site as an additional payment for the maintenance services he provides – again no agreement on file.

Excel Trucking hauls waste from the site and invoices the PRRD. The PRRD in turn, invoices us for transportation costs upwards of \$25K per year.

I have requested the agreement between the PRRD and Excel Trucking from both Suzanne Garrett and Paulo Eichelberger, to review what is entailed in that agreement in regard to removal and reuse of waste – am waiting for receipt of this document.

IN SUMMARY:

Materials in the Share Shed are for reuse. In the absence of any agreements or policies on this issue, I do not see how people are restricted from the reuse of materials anywhere at the Transfer Site, regardless of materials being in the Share Shed or not.

I would note that there might be a safety issue of people moving about the area freely. We need to draft a policy on the issue of retrieving reusable materials and governing mobility at the Transfer Site, with the cooperation of the PRRD as it is their employee that is the custodian of this site.

Following are some email excerpts, with my discussion with staff of the PRRD:

1. Chris Cvik, CAO: "The District of Hudson's Hope maintains the transfer site and the access road without any contribution from the PRRD";
2. Paulo Eichelberger, Manager, Solid Waste Services: Items are not being sold from the Site;
3. Suzanne Garrett, Corporate Services Coordinator: "History lesson - back in 1997 the lease from the province was changed denoting that the landfill lease tenure was changed from the District of Hudson's Hope to the Regional District. Then a few years later we closed the landfill and replaced it with a transfer. Note that the transfer sits on the old landfill property."

To the best of my knowledge, no agreement was ever formalized, at least not written, with the District. I double checked the agreement files and could not find a "formal agreement" on file and the Finance Department advised that they invoice the District for transportation costs as the waste is picked up by Excel Transportation and hauled to the Chetwynd Landfill site."

I am scheduled to this further with Suzanne Garrett and Paulo Eichelberger on September 12th or 13th.

A handwritten signature in black ink, appearing to read 'Tom Matus', is written over a horizontal line.

Tom Matus, CAO

REQUEST FOR DECISION

RFD#:	Date: September 1, 2016
Meeting#: CM091216	Originator: Tom Matus, CAO
RFD TITLE: Bylaw # 870 Adoption	

BACKGROUND:

Council has had 1st, 2nd and 3rd Readings of the Garbage Bylaw Amendment No. 870, 2016.

DISCUSSION:

Garbage Bylaw Amendment No. 870, 2016:

2. Garbage Collection Bylaw No. 838, 2014 is hereby amended as per the following:

Delete in Schedule B where it reads:

BC Hydro and Power Authority – twice weekly collection	
(a) GMS Generating Station:	
Control Building	\$2607.00
General Trades Shop	\$2607.00
(b) Peace Canyon Generating Station	
Control Building	\$2214.00
General Trades Shop	\$2214.00
(c) Seasonal:	
Trappers Cabin	\$37.00/month
Lookout Restaurant	\$325.00/month

And replace with the following:

BC Hydro and Power Authority	
(a) W.A.C. Bennett Dam – twice weekly collection:	\$15,600.00
All household garbage removal sites.	
(b) W.A.C. Bennett Dam – once weekly:	\$ 6,500.00
Cardboard removal.	
(c) Peace Canyon Generating Station	
Control Building garbage site	\$ 2,214.00
General Trades Shop garbage site	\$ 2,214.00

As opposed to having read: "...Bennet..."

BUDGET:

N/A

RECOMMENDATION / RESOLUTION:

That:

Council approve the amendment to Garbage Bylaw Amendment No. 870, 2016 from "Bennet" to read "Bennett".

And that:

"Council approve the adoption of The Garbage Bylaw Amendment No. 870, 2016, as amended".



Tom Matus, CAO



BYLAW NO. 870, 2016

A bylaw to establish and provide for the operation of a service comprising the collection, removal storage and disposal of waste material, and to regulate, prohibit and impose requirements in relation to the service.

1. Title

This Bylaw shall be cited as the "Hudson's Hope Amending Garbage Collection Bylaw No. 870, 2016".

2. Garbage Collection Bylaw No. 838, 2014 is hereby amended as per the following:

Delete in Schedule B where it reads:

BC Hydro and Power Authority – twice weekly collection	
(a) GMS Generating Station:	
Control Building	\$2607.00
General Trades Shop	\$2607.00
(b) Peace Canyon Generating Station	
Control Building	\$2214.00
General Trades Shop	\$2214.00
(c) Seasonal:	
Trappers Cabin	\$37.00/month
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And replace with the following:

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(a) W.A.C. Bennett Dam – twice weekly collection:	\$15,600.00
All household garbage removal sites.	
(b) W.A.C. Bennett Dam – once weekly:	\$ 6,500.00
Cardboard removal.	
(c) Peace Canyon Generating Station	
Control Building garbage site	\$2214.00
General Trades Shop garbage site	\$2214.00

3. This Bylaw shall come into effective on the date this bylaw is adopted.

Read a First Time this 25th day of July, 2016.

Read a Second Time this 25th day of July, 2016.

Read a Third Time this this 22nd day of August, 2016.

Adopted this this ____ day of _____, 2016.

MAYOR

CAO

Certified a true copy of Bylaw No. 870, 2016

this ____ day of _____.

Clerk

THE DISTRICT OF HUDSON'S HOPE

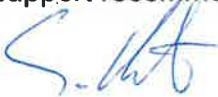
REPORT TO: Mayor Gwen Johansson and Council
SUBJECT: Municipal Ticket Information System Amendment Bylaw No. 871, 2016
DATE: 1 September 2016
FROM: Tammy Andersen, Corporate Officer

RECOMMENDATION:

That: *"Council adopt Municipal Ticket Information System Amendment Bylaw No. 871, 2016"*

ADMINISTRATORS COMMENTS:

I support recommendation.



Tom Matus, CAO

STAFF REPORT:

1st, 2nd, and 3rd readings of "Municipal Ticket Information System Amendment Bylaw No. 871, 2016" were approved on August 22, 2016.

Report prepared by:



Tammy Andersen, Corporate Officer



BYLAW NO. 871, 2016

A Bylaw to amend the Municipal Ticket Information System Bylaw No. 590, 1999

WHEREAS the *Community Charter* authorizes the District of Hudson's Hope to:

1. designate those bylaws which may be enforced by means of a form of ticket prescribed by regulation under Section 273;
2. designate bylaw enforcement officers for the purpose of enforcing bylaws by means of prescribed form of ticket;
3. designate an offence against a bylaw by means of a word or expression on a ticket.

WHEREAS the Council deems it expedient to amend the municipal ticket information system by including another bylaw provision for enforcement;

NOW THEREFORE, the Council of the District of Hudson's Hope, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Municipal Ticket Information System Amendment Bylaw No. 871, 2016".
2. Municipal Ticket Information System Bylaw No. 590, 1999 is hereby amended by deleting and substituting there for a new schedule B-1, attached hereto as Schedule "A".

Read for a First Time on the 22nd day of August, 2016.
Read for a Second Time on the 22nd day of August, 2016.
Read for a Third Time on the 22nd day of August, 2016.
Adopted on the day of , 2016

MAYOR

CAO

Certified a true copy Bylaw No. 871, 2016 this _____ day of

Clerk

SCHEDULE "A"

Schedule B -1

Animal Control and Licensing Bylaw No. 589, 1999

Animal Control and Licensing Amendment Bylaw No. 724, 2007

Municipal Ticket Information System Amendment Bylaw No 868, 2016

Column 1	Column 2 Bylaw Section	Column 3 Fine
Dog at large	4(1)	\$60.00
Damage to property by a dog	4(2)	\$60.00
Dog in a public place	4(3)	\$60.00
Failure to remove dog feces from public place	4(4)(a)	\$60.00
Failure to remove dog feces from private property	4(4)(b)	\$60.00
Failure to confine a vicious dog	5(1)	\$120.00
Failure to leash or muzzle a vicious dog	5(2)	\$120.00
Failure to confine a dog in heat	6	\$60.00
Dog improperly tethered	7(1)	\$60.00
Dog tethered beyond property boundary	7(2)	\$60.00
Barking dog	8	\$60.00
Unlicensed dog	9(1)	\$60.00
Unlicensed kennel	16	\$300.00
Failure to Display License Tag	14(2)	\$30.00
Cat at large	19	\$30.00
Farm animal at large	20(1)	\$60.00
Damage to property by a farm animal	20(2)	\$60.00
Obstructing the Animal Control Warden	24	\$240.00
Feeding of Wildlife Animals	21	\$60.00

Site C Construction Schedule: August 22 – September 4

The following construction activities are scheduled to occur August 22 – September 4:

Dam site area

- The main civil works contractor will continue to mobilize crews and equipment.
- Logging trucks will be hauling timber from the site.
- Construction of the worker accommodation lodge will continue, including the river water intake.
- Excavation will continue on the north (left) and south (right) banks.
- Drilling and installation of geotechnical instrumentation will continue on the south bank.
- Work will continue on the south bank drainage tunnel.
- Geotechnical investigations and site preparation will occur to support the construction of the south bank cofferdam. Construction will begin on the cofferdam and the approach channel, including approach channel excavation.
- The placement of riprap will continue along sections of the south bank shore.
- Aggregate rock will be crushed on the south bank and work will continue to construct concrete batch plants.
- Work will continue to construct a storage site for excavated surplus material on the south bank, to the east of the confluence of the Moberly and Peace rivers. Work may begin to construct a storage site on the north bank of the Peace River, to the west of the temporary Peace River construction bridge.
- South bank access roads will be constructed. Road maintenance activities will continue on the south bank petroleum development roads.
- Construction will continue on the new rail siding on the south bank.
- Work will begin to construct the Moberly River construction bridge. This will include pile driving.

Other work areas

- Work will begin to construct the viewpoint on the north bank of the Peace River, above the dam site.
- Work will continue to extend an existing distribution line on Old Fort Road to a building at the entrance of Myca Pit.
- The main civil works contractor may mobilize to the 85th Avenue Industrial Lands.
- The Ministry of Transportation and Infrastructure's contractor will continue working on 240 Road and Old Fort Road. The construction on Old Fort Road requires that the pavement be removed between the bottom of the curve and the access to Myca Pit, resulting in a gravel surface for approximately one month.
- BC Hydro's contractor will begin work on 271 Road.
- Operations will continue in Wuthrich Quarry and trucks will haul material from the quarry to the dam site.

- Geotechnical investigations will continue for the Highway 29 realignment at Cache Creek/Bear Flat.
- Survey work and staking will occur along the transmission line right-of-way between the Site C project and Peace Canyon. Some clearing may be required.

Please note that all activities listed in this construction bulletin are based on the latest information in our construction plan and are subject to change.

What to Expect

While this work takes place, local residents can expect the following:

- There will be truck traffic on public roads as construction crews mobilize and the hauling of rock and timber continues. This will include increased industrial traffic on resource roads and public roads from Chetwynd leading to the site on the south bank.
- Some noise and vibration will result from the periodic blasting that is occurring in Wuthrich Quarry. Material hauling may occur at night.
- Some noise will occur in the vicinity of the dam site and along public roads as a result of the scheduled construction activities, including pile driving for the Moberly River construction bridge. BC Hydro will continue to monitor noise levels.
- Early morning and night shifts may be scheduled, as well as shifts on the weekends.
- For boater and worker safety, boats will need to stay clear of active in-river work areas. These areas are clearly identified with signage and markings.
- There will be minor traffic delays while upgrades are completed on 240 Road, Old Fort Road and 271 Road.

Note: In BC Hydro's technical documents, the north bank may be referred to as the left bank and the south bank may be referred to as the right bank.

Clerk

Subject: FW: Reminder: You're invited to FortisBC reception at the 2016 UBCM Convention (26 Sep 2016)

From: FortisBC [<mailto:invite@eventbrite.com>]

Sent: Thursday, August 25, 2016 12:20 PM

To: Tom Matus <cao@hudsonshope.ca>

Subject: Reminder: You're invited to FortisBC reception at the 2016 UBCM Convention (26 Sep 2016)

Hello Tom,

You are invited to the following event:

FORTISBC RECEPTION AT THE 2016 UBCM CONVENTION



Event to be held at the following time, date, and location:

Monday, 26 September 2016 from 5:00 PM to 7:00 PM (PDT)

Fairmont Empress, Crystal Ballroom
721 Government Street
Victoria, BC V8W 1W5
Canada

[View Map](#)

Attend Event

Event registration is by invitation only. Register with your email address to attend this event.

Join us for the FortisBC reception during the 2016 UBCM Convention where we'll announce the recipients of the FortisBC Community Giving contributions.

Please RSVP by September 22, 2016.

For more information about the reception, please contact Carmen Driechel at carmen.driechel@fortisbc.com.

We hope you can make it!

Regards,
FortisBC

This invitation was sent to cao@hudsonshope.ca by [FortisBC](#) the organizer. To stop receiving invitations from this organizer, you can [unsubscribe](#).

Eventbrite logo
Eventbrite

Eventbrite, Inc. | 155 5th St, 7th Floor | San Francisco, CA 94103

Clerk

Subject: FW: Site C - Berm and Shoreline Protection
Attachments: RFP595831 Hudson's Hope Berm Shoreline Protection.pdf

<http://hudsonshope.ca/wp-content/uploads/2016/09/RFP595831-Hudsons-Hope-Berm-Shorline-Protection.pdf>

From: Eric Sears [<mailto:ESears@urbansystems.ca>]
Sent: Tuesday, August 23, 2016 12:12 PM
To: Tom Matus <cao@hudsonshope.ca>
Subject: Site C - Berm and Shoreline Protection

Hi Tom,

Just more for general interest, and not sure if you are aware, but I noticed that BC Hydro has a tender out for the design of the berm, roadway and boat launch in Hudson's Hope. They are looking for design firms for the work. Looks like they are looking to have a preliminary design for next summer but looks to have work starting on geotechnical this fall.

This design would need to include any changes to the District water intake and pipeline etc. I've attached the documents if your interested. Here is their anticipated schedule.

Activity	Anticipated Date
RFP Issued	August 2016
Consultant Retained	September 2016
Geotechnical Assessments Completed	December 2016
Preliminary Design Completed	July 2017
Detailed Design Completed with Tender Ready Documents	March 31, 2018
Shoreline Protection Berm, DA Thomas Road; Boat Launch and Day-Use Recreation Site Constructed	June 2019 to December 2021

Regards,

Eric

Eric Sears, P.Eng.

URBAN
systems

10808 100th Street
Fort St. John, BC V1J 3Z6
T: 250 785 9697 x 8297
C: 250 793 2947
esears@urbansystems.ca
urbansystems.ca

Clerk

Subject:

FW: CN Meetings at UBCM

From: Emile Scheffel [<mailto:Emile.Scheffel@cn.ca>]

Sent: Thursday, August 25, 2016 11:55 AM

To: Emile Scheffel <Emile.Scheffel@cn.ca>

Subject: CN Meetings at UBCM

This is to let you know that CN Operations and Community Affairs representatives will be available for individual meetings with local governments at this year's UBCM conference.

Meetings are available on **Wednesday, September 28** and **Thursday, September 29** between **8:30 AM and 5:00 PM**.

Please contact me to book a meeting time.

I look forward to connecting with you next month at UBCM.

Regards,

Emile Scheffel
BC Regional Lead of Community Affairs
CN



Peace Water Use Plan

BC Hydro is very pleased to contact you to let you know that we are initiating an Information Update for the Peace Water Use Plan. The Peace Water Use Plan (WUP) was developed for BC Hydro's Peace River facilities of G.M. Shrum and Peace Canyon generating stations, W.A.C. Bennett and Peace Canyon dams, and Williston and Dinosaur reservoirs. The WUP was developed through engagement with First Nations, government and other interest groups to benefit specific power and non-power interests in the Peace River basin. These interests include cultural/heritage values, fisheries wildlife, dust, debris, recreation and power generation. The provincial Comptroller of Water Rights reviewed the Water Use Plan and directed BC Hydro to implement operating procedures, physical works and monitoring studies recommended in the WUP process through Orders under the Water Act.

Peace Water Use Plan Information Update

BC Hydro is inviting First Nations, government, and stakeholders to attend a Peace Water Use Plan Information Update in October 2016. The session will provide information and results to date on projects and monitoring studies related to the Peace WUP.

BC Hydro is proposing to host two sessions in October for representatives to participate in the Information Update. In an effort to maximize participation, we are proposing meetings in Hudson's Hope on October 26 and Mackenzie, October 27. It is not necessary to attend both sessions.

Additional material on the Peace Water Use Plan Information Update will be provided to you over the next couple of months. Information will include a meeting invitation, a Peace Water Use Plan communication package and a Frequently Asked Question Sheet.

Information Update Objectives

The purpose of the Information Update is to:

- share information on the history of the Water Use Plan and the implementation process;
- answer questions you may have on the Water Use Plan;
- provide information and results to date on various projects and monitoring studies related to the Water Use Plan; and,
- discuss selected projects and monitoring studies.

BC Hydro is not contemplating any changes to the Williston Reservoir minimum operating level. The Williston minimum operating elevation will not be part of the Update. In addition, there are other programs and interests associated with Williston Reservoir and Peace River outside of the Water Use Plan process including Fish and Wildlife Compensation Program, Williston Dust Mitigation Program and Site C. These topics will not form part of the Information Update.

We will use feedback from the sessions to better understand the interests and assess how we can improve the implementation of the monitoring studies.

What's Next?

- **Session 1:** Wednesday, October 26 in Hudson's Hope
- **Session 2:** Thursday, October 27 in Mackenzie
- Please confirm your attendance at one of the community sessions by **September 8, 2016**.
- Additional materials will be provided over the next few months.
- Information will include a meeting invitation, a Peace Water Use Plan communication package and a Frequently Asked Question Sheet.
- More information on the Peace WUP projects and the Peace Project Annual Report can be found at **BC Hydro's Peace River Water Use Planning site**.

For more information please contact a BC Hydro Community Relations Representative

More information on the Peace Water Use Plan including monitoring study terms of reference and reports are available at BC Hydro's Water Use Planning website: www.bchydro.com/wup.

Please contact Bob Gammer at **250 561 4858** or bob.gammer@bchydro.com to confirm your attendance, ask questions, or provide feedback on the upcoming Peace Water Use Plan Information Update.

Bob Gammer

Northern Community Relations Manager

Prince George

Phone: **250 561 4858**

Email: bob.gammer@bchydro.com



Delegate registration form

Name Organization Position/Title

Mailing Address

Work Phone number Email address Fax

I prefer to receive correspondence by: ☐ Email ☐ Mail ☐ Fax

I plan to attend (It is not necessary to attend both sessions.)

☐ Wednesday, October 26, 2016 in Hudson's Hope ☐ Thursday, October 27, 2017 in Mackenzie

Please describe your organization's interest in the Peace Water Use Plan Information Update:

Please send completed registration by September 08, 2016 to:

Bob Gammer
Northern Community Relations Manager
Prince George
Phone: 250 561 4858
Email: Bob.Gammer@bchydro.com

 **BC Hydro**
Power smart

**Site C Construction Schedule: September 5 – September 18**

The following construction activities are scheduled to occur September 5 – September 18:

Dam site area

- The main civil works contractor will continue to mobilize crews and equipment.
- Logging trucks will be hauling timber from the site.
- Construction of the worker accommodation lodge will continue, including final landscaping.
- Excavation will continue on the north (left) and south (right) banks.
- Drilling and installation of geotechnical instrumentation will continue on the south bank.
- Work will continue on the south bank drainage tunnel.
- Construction will continue on the south bank cofferdam and the approach channel, including approach channel excavation.
- The placement of riprap may continue along sections of the south bank shore.
- Aggregate will be crushed on the south bank and work will continue to construct concrete batch plants.
- Work will continue to construct a storage site for excavated surplus material on the south bank, to the east of the confluence of the Moberly and Peace rivers. Work may begin to construct a storage site on the north bank of the Peace River, to the west of the temporary Peace River construction bridge.
- South bank access roads will be constructed. Road maintenance activities will continue as required on the south bank petroleum development roads.
- Construction will continue on the new rail siding on the south bank.
- Work will continue to construct the Moberly River construction bridge. This will include pile driving.

Other work areas

- Work will commence to construct the viewpoint on the north bank of the Peace River, above the dam site.
- Work will continue to extend an existing distribution line from Old Fort Road to a building at the entrance of Myca Pit.
- The main civil works contractor may mobilize to the 85th Avenue Industrial Lands.
- The Ministry of Transportation and Infrastructure's contractor will continue working on 240 Road and Old Fort Road. The construction on Old Fort Road requires that the pavement be removed between the bottom of the curve and the access to Myca Pit, resulting in a temporary gravel surface until mid-September.
- BC Hydro's contractor will continue work on 271 Road.
- Operations will continue in Wuthrich Quarry and trucks will haul material from the quarry to the dam site.

C6

CONSTRUCTION BULLETIN

2

- Geotechnical investigations and heritage work will continue for the Highway 29 realignment at Cache Creek/Bear Flat.
- Survey work and staking will occur along the transmission line right-of-way between the Site C project and Peace Canyon. Some clearing may be required.

Please note that all activities listed in this construction bulletin are based on the latest information in our construction plan and are subject to change.

What to Expect

While this work takes place, local residents can expect the following:

- There will be truck traffic on public roads as construction crews mobilize and the hauling of rock and timber continues. This will include increased industrial traffic on resource roads and public roads from Chetwynd leading to the site on the south bank.
- Some noise and vibration will result from the periodic blasting that is occurring in Wuthrich Quarry. Material hauling may occur at night.
- Some noise will occur in the vicinity of the dam site and along public roads as a result of the scheduled construction activities, including pile driving for the Moberly River construction bridge.
- Early morning and night shifts may be scheduled, as well as shifts on the weekends.
- For boater and worker safety, boats will need to stay clear of active in-river work areas. These areas are clearly identified with signage and markings.
- There will be minor traffic delays while upgrades are completed on 240 Road, Old Fort Road and 271 Road.

Note: In BC Hydro's technical documents, the north bank may be referred to as the left bank and the south bank may be referred to as the right bank.

To: Gwen Johansson <mayor@hudsonshope.ca>
Subject: Alaska Highway Community Society Newsletter

Alaska Highway Community Society Newsletter - August 2016

[View this email in your browser](#)



Alaska Highway Community Society Newsletter

August 2016



Consultations are Coming Your Way!

Monday 19 September
Dawson Creek Workshop in the
afternoon
Taylor Drop-in Session during
the evening

Tuesday 20 September

Northeast Heritage Strategy

The Alaska Highway Heritage Project confirmed that much more can be done to tell the stories of the Northeast's heritage to residents and visitors alike. Existing momentum from the work on the nomination of the Alaska Highway Corridor is being applied to the Northeast Heritage Strategy (NEHS). The Strategy seeks to promote, conserve and celebrate the history, nature and living culture of the Alaska Highway Corridor, the Tumbler Ridge Global Geopark, the Muskwa-Kechika Management Area, and all communities in between.

With a 15-year outlook, the Strategy aims to:

- Propose practical ways for communities and organizations to collaborate on initiatives that will make it easier to access funds, share resources and increase revenues
- Identify priorities to serve residents and attract new visitors to the Northeast by strengthening existing heritage opportunities and creating new ones

The Strategy is currently in the discussion and research phase with members of a volunteer working group that include representatives from the Alaska Highway Community Society, the Tumbler Ridge Global Geopark, the Muskwa-Kechika Management Area, Fort St. John Tourism, BC Provincial Parks, and the North Peace Museum. Other groups have been invited to provide input at any time.

The Strategy is funded by the Peace River Regional District.

Fort St. John Workshop in the afternoon

Fort St. John Drop-in Session during the evening

Wednesday 21 September

Tumbler Ridge Workshop in the afternoon

Thursday 22 September

Fort Nelson Drop-in Session during the evening



Study + Public Input + Action Plan

Heritage Tourism Matters

Leading tourism organizations such as Destination BC recognize that visitors interested in heritage and cultural tourism spend more than other tourists. The Northeast offers heritage assets that tell important and interesting stories about Canada's history and development. Seasonal programs, such as street theater, guided walks and night markets enrich the enjoyment and appreciation of the area's heritage and encourage people to experience revenue-dependent opportunities, such as museums, studios and special events. A heritage strategy will identify opportunities and a

The Northeast Heritage Strategy combines a **study** laying out the problems, facts and ideas with **public input** into a vision and **action plan**.

Study

- Heritage resources are sustained when access is balanced with conservation and heritage values are understood and appreciated. The Strategy will set out a framework for improving access and conserving heritage stories, places and experiences. Sustaining the Northeast's heritage can contribute to economic diversification and strengthening community ties.

Economic Diversification Factors

- Tourism is a growth industry but the Northeast is missing out. Too many visitors simply pass through the Northeast on their way to somewhere else, including visitors with the deepest pockets (those interested in history and culture). Heritage opportunities give visitors a reason to stay longer and spend more locally.
- The heritage sector employs people. A growth in tourism can be a revenue generator for both the tourism and heritage sectors.
- Authenticity matters in tourism more than ever, which adds weight to the value of promoting and improving experiences that are valued locally.

Community Benefits

clear path to making them possible.



- Communities are stronger standing together. A coordinated approach to problem-solving, grant applications and communications can help sustain heritage projects and organizations.
- Community support for the development of sustainable Indigenous tourism includes understanding and practicing protocols for cultural sharing and the use of traditional knowledge. A coordinated approach to heritage can include the provision of learning opportunities to bring more people into the circles of tourism and heritage.

Input

- In addition to the workshops in September 2016, the Strategy is using input from the Working Group and tourism and community heritage meetings held in the Northeast over the past few years. The [Our Alaska Highway website](#) and mailing list also provides a platform for disseminating and collecting information and ideas.

Destination BC Destination Development Planning Program

Destination BC is leading the development of destination development strategies across the province to enhance tourism experiences, businesses and jobs in British Columbia. Destination development focuses on the unique opportunities and needs of each region, including those that will be identified through the Northeast Heritage Strategy, and will align with the provincial tourism strategy. The Northeast Heritage Strategy is critical to ensuring that heritage-related tourism opportunities and needs, including capital requirements, are identified.

About Our Organization

Alaska Highway Community Society

Formed of representatives from local governments located along or near the Alaska Highway in northeastern BC, the Alaska Highway Community Society (AHCS) works to raise awareness of and protect the history and heritage of the Alaska Highway's cultural landscape, and to improve the traveler's experience. Administrative support for the AHCS is provided by the Northern British Columbia Tourism Association (NBCTA).

Visit our website at www.ouralaskahighway.com for more information on how you can become involved in the project!



CONVENTION BULLETIN

The UBCM Convention Bulletin is a service provided to all registrants, as well as to staff who are organizing the affairs of elected officials in advance of the UBCM Convention. It will be updated as necessary to provide updates on the 2016 Convention. For more information, please visit the link below.

Registration Deadline Approaching

Registration closes on **September 16 at 4:30 pm**. After September 16, all registration requests must be handled on-site. To learn more about registration, please visit our [Convention Information webpage](#).

September 1, 2016
Bulletin #4

Session Highlight: Tuesday Afternoon Plenary

Drug-related Overdoses: A Public Health Emergency

Due to a surge in drug-related overdoses and deaths, a public health emergency was declared on April 14, 2016. Local governments of all sizes across the Province have been impacted. This plenary session will consider current and potential longer-term approaches to drug-related overdoses, highlighting the roles that local governments may play in supporting the Provincial response. The panel will provide expert and local government perspectives on challenges and approaches to addressing drug-related overdoses.



Quick Links

[Bulletin #1](#)

[Bulletin #2](#)

[Bulletin #3](#)

[Registration](#)

[Special Assistance](#)

[Contact Us](#)

Orange Shirt Day: September 30

UBCM delegates are encouraged to wear orange on Friday, September 30th for [Orange Shirt Day](#) - an annual day of recognition of the harm the residential school system did to children's sense of self-esteem and wellbeing. Wearing an orange shirt is a way to honour the survivors and remember those that did not survive. Orange Shirt Day t-shirts are available [for sale on-line](#) with net proceeds going to Phyllis (Jack) Webstad's Orange Shirt Society.



Follow Us on Twitter

Provincial Government Meetings

To request a meeting with provincial government staff, Cabinet Ministers or the Premier at Convention, please contact Doreen Brydges at (250)-387-4013 or UBCM.MeetingRequests@gov.bc.ca. A Provincial Appointments Desk will also be available on-site from September 26-29 to coordinate meeting requests.

The Convention Program will be posted on-line the week of September 12!

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Clerk

Subject: FW: Community Paramedic Program - Hudson's Hope
Attachments: image002.png; image003.jpg

From: "Loucks, Rick J EHS:EX" <Rick.Loucks@bcehs.ca>
Date: August 28, 2016 at 10:22:26 PM MST
To: 'Gwen Johansson' <mayor@hudsonshope.ca>
Cc: "Mowles, Rick EHS:EX" <Rick.Mowles@bcehs.ca>, "Standen, Wayne D EHS:EX" <Wayne.Standen@bcehs.ca>, "Shaw, Sarah EHS:EX" <Sarah.Shaw@bcehs.ca>
Subject: Community Paramedic Program - Hudson's Hope

Gwen

As you aware from our telephone conversations, we have recently hired two local Primary Care Paramedics for the Community Paramedic Role in Hudson's Hope.

- Linda Luchinski
- Brittany Jones

It is our expectation that both of these paramedics will continue to work call out on the ambulance in Hudson's Hope.

The training program consists of 14 weeks of online training, weekly teleconferences, webinars and one week of face to face training in Prince George. The online training plan is somewhat flexible allowing paramedics to complete the 20 hours of training at their own pace meeting the weekly deadlines. Following the graduation there will be mentorship period, working one on one with a Regional Training Officer within their community.

We anticipate the Community Paramedics (CPs) will be working more independently in Hudson's Hope in December.

Every community will have different needs regarding staffing levels – CPs may be dispatched to High Acute Responses (Delta and Echo Events) as a lone responder backed up by an ambulance with transport capabilities. Low acuity responses will continue to be attended by paramedics in the closest available ambulance.

In the next few weeks you will be seeing a temporary CP vehicle in Hudson's Hope. This vehicle will be utilized by the CPs to meet with stakeholders until we can ensure the Advanced Code 3 Driving (lights and sirens) component of the training program is complete and then the permanent emergency vehicle can be delivered.

If required, would it be possible that our driving instructors use the airport to facilitate this advanced driving course?

I would be more than happy to meet with yourself and council in the first couple weeks of October, in the meantime if other questions come up my phone is always available to you.

Best regards,

Rick Loucks

Manager, Patient Care Delivery | Northeast & Nechako Districts

BC Ambulance Service – Northern Districts

Provincial Health Services Authority

M: 250-219-1354 | E: Rick.Loucks@bcehs.ca



From: Gwen Johansson [<mailto:mayor@hudsonshope.ca>]

Sent: Friday, August 26, 2016 12:35 PM

To: Loucks, Rick J EHS:EX

Subject: Paramedics

Hello, Rick,

AS you know, we are very happy to know that the long-awaited paramedicine program is underway and that Hudson's Hope is a part of that. A couple questions came up at Monday's Council meeting, and I wonder if you could answer them.

The questions are whether the paramedics will be available for ambulance calls

- a) during their training period and
- b) later, when they are acting as a community paramedic, visiting people in their homes to see that medication is being taken and so on.

(As you will remember, the rationale behind establishing the paramedicine system was that it would allow a paramedic to actually make a living, but would ensure that those individuals would be available to man the ambulance if there were need.)

(I was also trying to reach Angela de Smit but she is away until the latter part of September.)

If you could clarify, we'd appreciate it. And as we get a little closer to rolling out the service in the community, we'd appreciate having you and hopefully Angela come speak to Council about the program and how it will work.

Thanks,

Gwen

Gwen Johansson, Mayor
District of Hudson's Hope

9904 Dudley Drive, PO Box 330
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