



DISTRICT OF HUDSON'S HOPE

AGENDA

Council Chambers

Monday August 14th, 2017 at 6:00 PM

1. Call to Order:

2. Delegations:

D1 Roy Kelly

Page 1

3. Notice of New Business:

Mayor's List

Councillors Additions

CAO's Additions

4. Adoption of Agenda by Consensus:

5. Declaration of Conflict of Interest:

6. Adoption of Minutes:

M1 July 26th, 2017 Regular Council Meeting

Page 3

7. Business Arising From the Minutes:

8. Staff Reports:

SR1 CAO Action and Other Updates

Page 7

SR2 Current Bylaw Enforcement Activities

Page 12

SR3 Solar Array Project Change Orders #3 & #4

Page 13

SR4 Controlled Substance Policy

Page 19

9. Committee Meeting Reports:

10. Bylaws:

B1 Council Procedure Amendment 887

Page 22

B2/B3 OCP and Zoning Amendment RFD

Page 26

B2 Official Community Plan Amendment bylaw 888

Page 28

B3 Zoning Amendment Bylaw 889

Page 31

B4 Safe Premises Bylaw

Page 33

11. Correspondence

- | | | |
|----|---|---------|
| C1 | BC Hydro Site C Project- Gastrointestinal Virus | Page 51 |
| C2 | Invitation from Asia-Pacific CEO Association | Page 53 |
| C3 | Letter from District of Squamish | Page 55 |
| C4 | Final Report from Hope for Health Society | Page 57 |
| C5 | Northern Health Media Bulletin | Page 63 |
-
- 12. Reports by Mayor & Council on Meetings and Liaison Responsibilities**
- | | | |
|-----|---------------|---------|
| CR1 | Mayors Report | Page 65 |
|-----|---------------|---------|
-
- 13. Old Business:**
-
-
- 14. Public Inquiries:**
-
-
- 15. Adjournment:**



DISTRICT OF HUDSON'S HOPE

Delegation to Council Request Form

Name of person or group wishing to appear before Council:

Roy Kelly

Subject of presentation: TWO (2) SAFETY ISSUES
CEMETERY SIGN

Purpose of presentation:

- ☒ information only
☐ requesting a letter of support
☐ requesting funding
☒ other (provide details)

① COMMUNITY HALL INTERIOR STAGE STEPS - NO HANDRAIL
② COMMUNITY GARBAGE DUMP (EGRESS) ON TO DAM ROAD - VERY POOR
VISABILITY BOTH WAYS. ③ I WOULD LIKE TO BUILD AND
DONATE A SIGN SHOWING LOCATION (NAMES) OF GRAVE SITES
Contact person (if different than above): S/A NO COST TO DISTRICT EXCEPT
INSTALLATION.

Telephone number: 1-250-783-5659 1-250-262-2767

Email address: hkh01@yahoo.com

Will you be providing supporting documentation? ☒ Yes ☐ No

If yes: ☒ handouts at meeting
☐ publication in agenda (one original due by 4:30 the
Wednesday prior to your appearance date)

Technical requirements:

- ☐ flip chart
☐ multimedia projector
☐ laptop
☐ other N/A

Rules for Delegations:

1. fifteen minute maximum
2. name of person and or group and subject will be published in agenda (available to public and on internet)
3. direct your presentation to Council
4. Council may have questions
5. be courteous and polite
6. be respectful
7. is not a debate
8. don't expect an immediate answer
9. may not be on date requested as limit of three delegations per meeting on a first come, first served basis
10. bring enough handouts if your material is not published in agenda (the District will not provide reproduction services)

Helpful Suggestions:

- have a purpose
- get right to your point and make it
- be concise
- be prepared
- don't waste time
- state your request if any
- multiple-person presentations are still ten minutes maximum
- may be people in gallery who support or oppose you
- the Recording Secretary may ask for any relevant notes from you if not handed out or published in the agenda

I understand and agree to these rules for delegations

Roy Kelly
Name of Delegate or Representative of Group

Roy Kelly
Signature

Aug 8, 2017
Date

For Office Use

☐ Approved

☐ Rejected

By (signature): _____

☐ Mayor

☐ CAO

Appearance date if applicable: _____

Applicant informed of approval/rejection on (date): _____

By (signature) _____

Date: _____



REGULAR COUNCIL MEETING
July 26, 2017
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Heather Middleton
Councillor Kelly Miller

Absent: Councillor Nicole Gilliss
Councillor Caroline Beam
Councillor Travous Quibell

Staff: CAO, Tom Matus
Bylaw Officer/Safety Officer, Wallace Roach
Office Assistant, Andrea Martin

Other:

1. **CALL TO ORDER:**
The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.
2. **DELEGATIONS:**
3. **NOTICE OF NEW BUSINESS:**
Mayors Additions:
Councillors Additions: CEC update, PRRD report
Staff Additions:
4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**
5. **DECLARATION OF CONFLICT OF INTEREST:**
6. **ADOPTION OF MINUTES:**

M1 July 10, 2017 Regular Council Meeting
Paddle of the Peace- change from participants to water craft
RESOLUTION NO.155/17
M/S Councillors Miller/Heiberg
That
"The minutes of the July 10, 2017 Regular Council Meeting be
adopted as amended."
CARRIED

0550-01

7. **BUSINESS ARISING OUT OF THE MINUTES:**
C2- Helicopter Emergency Rescue Operations Society
- Mayor Johansson to send letter of support
8. **STAFF REPORTS:**
- SR1 **CAO Report- Action and other Updates** **0110-01**
- **Arena**
 - Arena flooring to be installed in August **0810-20**
 - Solar Panel project to begin with Arena; panels will be stored in Arena
 - Appoint one of the two contractors to act as Primary Contactor for Arena site.
 - **Project Reports**
 - Council requested better reports from Urban Systems
 - Would like to see weekly reporting
- SR2 **Solar Array Project Change Orders** **0970-01**
RESOLUTION NO.156/17
M/S Councillors Heiberg/Miller
That:
"Council approves the Peace Energy Cooperative's Contemplated Change Notice numbers "CCN# HHSI-0001-A" in the amount of \$86,968.23 inclusive of GST and Contemplated Change Notice number "CCN# HHSI-0002-A" in the amount of \$55,668.22 inclusive of GST in regard to the "Community Solar Initiative" project contract.
And

That:
"Council approves the following buildings for further project 'Community Solar Initiative' consideration:
1. Beryl Prairie Fire Hall;
2. Swimming Pool;
3. Water Treatment Plant;
4. Hudson's Hope Museum;
5. Community Hall"
CARRIED
- SR3 **Capital Budget Expenditure-Portable Pump** **1705-00**
7010-01
- Staff directed to inform Director of Protective Services that recommendation has been approved
 - Discussion in regard to budgetary implications.
- RESOLUTION NO.157/17
M/S Councillors Heiberg/Miller
That
"Council approve a capital expenditure of \$7800.00 for a new structural protection portable pump to be funded by the Protective Services Capital Reserve."
CARRIED
- SR4 **NDIT Community Halls and Recreation Facilities Program** **1855-01**
0230-20
- Staff directed to provide a copy of the engineers report from the Hall Society in regard to the building integrity

- 5

C5 **NCLGA Wildfire update** **0400-01**
For Information

C6 **Letter from Carolyn Stowe** **4100-01**

- Discussion in regard to maintenance and upkeep of Pioneer Cemetery
- District is responsible for surface clean up only
- Councillor Miller to approach the Historical Society, arrange a work bee
- Mayor Johansson to write letter of response to Carolyn Stowe.

12. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

CR1 **Mayor's Report**

- Mayor Johansson has drafted the letter of support to the Helicopter Emergency Rescue Operations Society (HEROS). **0400-80**
- Premier Horgan was issued an invitation to visit Hudson's Hope as part of his North Peace Regional District visit. **0400-20**
- UBCM ministerial meetings: **0400-01**
 - Ministry of Forests, Lands, and Natural Resource Operations.
 - Ministry of Aboriginal Relations and Reconciliation
 - Ministry of Transportation
 - Ministry of Energy and Mines
 - Ministry of Municipal Affairs & Housing
 - Northern Health

13. **OLD BUSINESS:**
Grant Writer **1855-01**

- Staff directed bring recommendation back to Council at the September meeting.

14. **NEW BUSINESS:**

15. **PUBLIC INQUIRIES:**

16. **ADJOURNMENT:**
Mayor Johansson declared the meeting adjourned at 7:27 pm

DIARY	Diarized
Conventions/Conferences/Holidays	
Beryl Prairie Septic Field	07/25/16
Grant Writer Program Sponsorship	04/10/17
Coal and Energy Forum-Tumbler Ridge in Sept.	04/24/17
MARR-Dale Morgan follow-up	04/24/17
Water and Tax Rates comparison	06/26/17

Certified Correct:

CAO- Tom Matus

Chair/Mayor Gwen Johansson

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: MAYOR JOHANSSON and COUNCIL

SUBJECT: ACTION and other UPDATES

DATE: August 14, 2017

FROM: Tom Matus, CAO

Staff Anticipated Travel:

CO: MATI® Foundations - UBC-Okanagan Campus in Kelowna (confirmed)
CO: MATI® Community Planning- West Kelowna (confirmed)
CO: 2017 Clerks & Corporate Officers Forum, Victoria
CO: EMRG 1331 & 1332 Courses, Prince George

August 13th -18th;
October 1st – 6th;
October 11th – 13th;
October 24th – 29th,

Tanks at cemetery on Powell Road

We do not have any water tanks there at this time. This is not a 2017 budgeted item.

Fentanyl

Requested info from TR.

Valve Replacement Project

DPW Staff has requested amending the needed valves from 14 valves to 16 valves due to the Library location requiring 1 valve as opposed to three valves. It has since been determined that 2 curb stops are required as opposed to two valves.

Valve locations:

- 4 Kylo and Beattie
- 4 Water Treatment Plant:
- 2 Fredette & Montieth streets
- 1 Holland & Beattie Drive

Valve and fire hydrant locations:

- 1@ Jones Crescent;
- 1@ Library on Dudley Drive
- 1@ Bach residence on Dudley Drive

Total: 14 valves, 3 fire hydrants.

Wastewater Facility Upgrade

Report dated July 28th is attached and follows this report.

Atkinson Subdivision

Project: Hudson's Hope Atkinson Subdivision

PD: Korey Roberts

**Date: August
4, 2017**

Current Week – Tenders Out / In

- Approved TP#02 – Paving recommendation today August 4th, 2017.

Current – Construction Activities

- Install 2” insulation over sewer main on Road B and backfill.
- Backfill all lot services on Road B.
- Grade and compact Road B.
- Pressure test water main for min. 2 hour test.
- Install inspection chambers to sewer line servicing lots.
- Grout all manholes backfill and compact.

Upcoming Tenders

Next Week – Construction Activities

- Start installation of storm CBS and leads.
- Start installation of Lamp standards bases.
- Start installation of water main to Arena road.
- **Pre-Construction:** Finalize pricing for additional valve/hydrant, prep for 1.5mx100mm thick sidewalk, 1 side o

Pending Issues (Site, City, Neighbours, Etc.)

- Removal of existing OH Telus lines and pole stubs (*waiting for Telus to confirm mob.*)
- Release of BC Hydro IFC drawings and schedule for pre-job (BCH civil inspector away until August 14th)
- Decision on road elevation/lot grading

Personnel on Site

Sub-contractors on site:

- LNB Construction – 7

Safety:

- Zero lost time injuries reported on site to date.
- 0 First Aids this week.
- Install safety signage as required.
- SWP, pre job hazard assessments collected from contractors and are reviewed by Omicron prior to start of work
- Twice daily safety inspections being completed every day.

Project – Wide Issues (Beyond Construction)

- N/A

Financial Summary

- Total commitment to date: \$1,836,320
- Forecast Final Cost: \$2,165,000 (excludes \$45k for sidewalks)

- Projected Variance from Atkinson Funds (including lot sale): (\$35,000)

Schedule Summary

- Complete water main loop to Arena Road (CACO #3): August 12th
- Sanitary System and lot services: July 22nd – August 10th
- Shallow Utilities: August 14th – August 30th
- Road Prep: August 10th – August 31st
- District Valve Replacement (separate contract): August 31st
- Curbs and Paving: Early-mid September
- Landscaping: Early-mid September

Solar Array

Contemplated Change Notices #HHSI-0003- L and #HHSI-0004-BPFH for Council resolutions are attached to and follow this report.

Hocha – Bylaw Amemdment / Traffic Impact Study (TIS)

Requested MoTI to allow a Developer to action the TIS, I subsequently received a letter whereby MoTI stated that we do not require formal approval from MoTI for the Bylaws, though they strongly suggest that a TIS be done.

Water Sewer Rates

As discussed at the previous meeting, the Excel “Wtr & Swr Rates Review” file has been previously provided to Council for it’s perusal and action.

NDIT – Community Halls and Recreation Facilities

Decision required: should we not want to proceed with the Community Hall solar panel infrastructure integrity study we would need to “withdraw” the current contract for the Community Hall and apply separately for the museum, under the same program. Spoke with Johanna, they have no objections though note the structural study is required. Do we want to cancel the Community Hall and request funding for the Museum on the same terms as the Community Hall, in that we do not want to spend more than \$30K of District funds on the Museum structural study and construction?

Arena Floor

Rescheduled install date for August 23rd, finishing September 2nd.

Pool Turf

Rescheduled install date for September 18th.

Tom Matus, CAO



WEEKLY PROGRESS REPORT

JOB NO.: 0664.0039.03

PROJECT: Wastewater Treatment Plant Upgrades

WEEK ENDING: July 28, 2017

LOCATION: Hudson's Hope, BC

COMPLETION DATE: November 1, 2017

OWNER: District of Hudson's Hope

CONTRACTOR: Bear Mountain Construction

WEATHER: Sunny, 17°C

ENGINEERING: (CLIENT DIRECTIVES, DESIGN CHANGES, TESTS, INSTRUCTIONS, ETC.)

No Changes

CONTRACTOR: (INCLUDE MEN & EQUIPMENT, WORK PERFORMED, AREAS OF WORK, ETC.)

Workers: 3

Equipment: Excavator, 1 dump trucks, rock truck (250C John Deere), loader, forklift

- All Cells have now been stripped of organics and the layout of the rapid infiltration basins has been done,
- Manhole Bases for locations S4, S5 and S6 have been set and piping from S5 to S6, and S6 to the cluster valve has been completed.
- Cluster valve has been constructed except for the stainless-steel riser pipes.
- The existing outlet has been slightly altered to allow for the install of the piping. Effluent is still contained within the southwest are of the RI basins and appears to be draining well into the ground.

GENERAL COMMENTS: (DISCUSS PROGRESS, QUALITY OF WORK, DISCUSSIONS, MEETINGS, ETC.)

The contractor has been working slowly with a small crew this week but has indicated a full second crew will be onsite with additional machinery next week.

CHANGE DIRECTIVE: (GIVE DETAIL OF EXTRA WORK AUTHORIZED)

None

BUDGET SUMMARY:

Original Contract Value	\$2,426,745.00
Contingency in Original Contract	\$100,000
Changes to Contract Value	\$0.00
Total Expected Contract Costs (with contingency)	\$2,426,745.00
Payments	\$0.00
Amount Remaining to be Paid	\$2,426,745.00

We are currently working with the contractor to finalize the progressed amount for July and we will forward an invoice with recommendation for payment in the next week.

This week we received the BC Hydro connection costs and design. The cost for the new lines to the Sewage treatment plant have come back at \$50,541.75. This is slightly less than the \$75,000 originally carried in the budget.

UPCOMING WORK:

Next week the contractor will start building up the berms between the rapid infiltration basins and continue with the site piping. Golder will be onsite next week to ensure the compaction of material is sufficient.

DISTRIBUTION: Tom Matus, District of Hudson's Hope

DATE: 2017-07-28

Eric Sears

USL FIELD REPRESENTATIVE



s:/forms/construction/progress report weekly

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johansson and Council
SUBJECT: Current Bylaw Enforcement Activities August 2017
DATE: August 14, 2017
FROM: Wallace Roach, Safety and Bylaw Enforcement Officer

As of August 9, 2017 the following activities are ongoing with actions ready to be undertaken:

Currently there are six open files that I am presently working on:

There is one RAR that is in progress.

There is one noncompliance with a zoning issue, and a business license issue that I am doing more research on. A letter was also sent to the home owner with regards to a noise complaint that was received in this office.

There is one file that encompasses zoning, animal, and building bylaws that I am doing more research on before sending a first letter to the home owner.

There are three files open that deal with building bylaws, the Community Charter, and the Weed Control Act. Specifically unsightly premises, noxious weeds, derelict vehicles, and safety hazards to the public. For these files I have letters ready to be sent outlining the various offences, as well as requirements for the home owners to become compliant with the applicable legislation.

Presently I am focusing on one street within the district that I observed to have many violations visible. I will be expanding my patrols to encompass a wider area once the current files have either good progress or have been closed.

Report prepared by:

Wallace Roach, Safety and Bylaw Enforcement Officer

ADMINISTRATORS COMMENTS:

Tom Matus, CAO

REQUEST FOR DECISION

RFD#:	Date: August 10, 2017
Meeting#: CM072017	Originator: Tom Matus, CAO
RFD TITLE: Solar Array Project Change Orders: #3 & #4	

BACKGROUND:

Due to the approved use of the remaining Strategic Priority Fund grant amount of \$5000,000.00 Peace Energy Cooperative (PEC) has provided the following Contemplated Change Notices (CCN) as increased amounts to their contract.

The two below CCNs are recommended for approval by Council resolution.

DISCUSSION:

The following discussion is extrapolated from the report received from PEC, which includes the reasoning and substantiation for the CCNs:

1 CCN# HHSI-0003 – L

“For the increase to the Lagoons location we are looking at increasing the array from 49 kW with two ‘blocks’ of solar PV modules to 122.4 kW of PV modules with a full five ‘blocks’ as we have previously discussed. This will make the ground mount array approximately 600 feet long along the fence line and as previously discussed may be adjusted in the general location depending on other works taking place. This design will max out the allowable BCH NM size for this account. The **original** 49 kW system was **quoted as \$134,138** which equates to proposed increase to \$2.74/installed watt. **The extra 3 blocks (73.44 kW of PV) is proposed to cost \$244,308.19** which equates to 3.264/installed watt which is an increase per installed watt of about 19% which we feel is appropriate given the extra scope of work and timeline available. CCN# HHSI-0003-L is attached for your review.”

Recommendations is that: Council approve the Hudson’s Hope Solar Initiative (HHSI) Contemplated Change Notice CCN# HHSI-0003 - L for system upgrades to the Lagoon for an additional amount of \$244,308.19 “this upgraded design proposes to add 3 more ‘blocks’ (216 more PV - for an additional 73.44 kW - with 3 more 20 kW inverters). This brings up the total rating to 100 kW of inverters (maximum BCH Net Meter program allows) supplied by 360 PV modules for a total of 122.4 kW of PV modules. The new 122.4 kW array is estimated to produce a substantial 158,700 kWh/yr with an estimated annual value of \$17,774 annually”;

2 CCN# HHSI-0004-BPFH

“In regards to the proposed Beryl Prairie Fire Hall solar system as a possible **addition to the HHSI project, the proposed cost of \$19,656.75** equates to \$3.04/installed Watt. This

PV system is designed to match the electrical service so we do not have to do any upgrades and as such is on the smaller end of the scale previously mentioned – along with a reduced cost. It is still estimated to displace up to 70% of the average annual usage. CCN # HHSI-0004-BPFH is attached for your review.”

Recommendation is that: Council approve the Hudson’s Hope Solar Initiative (HHSI) Contemplated Change Notice CCN# HHSI-0003-BPFH for system upgrades to the Beryl Prairie Firehall for an additional amount of \$19,6546.75, this amount excludes GST.

Further details for the two above CNNs is attached to this RFD.

BUDGET:

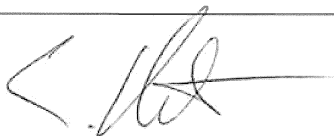
The two previous CNNs increased the Peace Energy Cooperative (PEC) contract to \$893,440.24. The two new additional CNNs increase the PEC contract cost to \$1,157,405.00.

Amounts are 100% funded by the Strategic Priority Fund, total grant is \$1,350,000.00; no cost to the District of Hudson's Hope.

RECOMMENDATION / RESOLUTION:

That:

“Council approves the Peace Energy Cooperative’s Contemplated Change Notice numbers “CCN# HHSI-0003-L” in the amount of \$244,308.20 exclusive of GST and Contemplated Change Notice number “CCN# HHSI-0004-BPFH” in the amount of \$19,656.75 exclusive of GST; in regard to the “Community Solar Initiative” project Peace Energy Cooperative contract.



Tom Matus, CAO



1204-103rd Ave., Dawson Creek, British Columbia, Canada V1G 2G9
sales@peaceenergy.ca www.peaceenergy.ca ph: 250-782-3882

Contemplated Change Notice (CCN)

Date: July 14, 2017
email: sales@peaceenergy.ca
Fax: 250-782-3884

Project: **Hudson's Hope Solar Initiative**
Location: **Lagoons - regarding increasing the solar system size with the additional funding**
To: **Hudson's Hope District Office and Urban Systems Fort St John**
Attention: **Tom Matus, CAO and Eric Sears**

CCN # **HHSI-0003 - L**

Description: 1) per discussions regarding extra funding being available to maximize the solar potential of the Lagoons and displace the maximum amount of power that the new lagoons equipment will use, the solar system has been redesigned for the full 100kW Net Meter inverter size. a) The original proposal was for 156 PV modules (320W) on ground rack arrays however the account electrical service size and expected power use were unknown; b) the second design with up to date electrical information for the new construction was designed as modular 'blocks' with one 20kW SolarEdge 480V 3ph inverter supplied by 72PV modules (340W) on a ground mount array with a transformer. This design called for 2 'blocks' (144 PV for 48.96 kW on two 20 kW inverters) to generally equal the original proposal of 49.9kW of PV; c) this **upgraded design proposes to add 3 more 'blocks'** (216 more PV - for an **additional 73.44 kW** - with **3 more 20 kW** inverters). This brings up the total rating to 100 kW of inverters (maximum BCH Net Meter program allows) supplied by 360 PV modules for a total of 122.4 kW of PV modules. d) the new 122.4 kW array is estimated to produce a substantial 158,700 kWh/yr with an estimated annual value of \$17,774 annually; e) we are unable to calculate the % of energy displaced since this is all new equipment being installed and we do not have a benchmark usage figure to work from. We would however expect that the new pumps and ancillary equipment being installed will use much more than this solar produced power over the course of a year and there would not be any Net Meter credits in an average year.

Labour Cost: a) Per item 1: c) above - This labour value includes all new design work, installation labour, equipment, and all materials necessary to complete the installation of the extra 3 'Blocks' of ground mounted solar as described above. Due to the increased scope of work overall for this project, it is likely that extra install crews will be required to complete the project within the timeline set out in the RFP and that is reflected herein. b) the ground mount racking for this design is different from the original proposal and requires more foundation supports (included herein) in the ground but we feel will be better suited to this install for the long term. c) the substantial increase to the PV array (67% more PV watts) will require a power transmission cable with much larger (or more) conductors to reach the intended interconnection point at the new building along with the extra labour to work with it - both of which are included herein d) any necessary AC panels, breakers, transition boxes, wire, connectors, disconnects, an increased capacity 480v to 600V 3ph ac transformer and ancillary equipment are included in this 'Labour' category.

\$ **135,060.00**

Material Cost: a) per item 1: c) above - all necessary extra solar related materials including: ground mount solar racking components (aluminum FastRack UNI as sent in a Shop Drawing email), solar PV modules (216 Hanwha 340W), SolarEdge optimizers (P700 x 108), SolarEdge 480V inverters (3 x 20 kW), homerun PV cabling and MC4 connectors; all extra CEC required labels and signage; extra shipping and handling of materials

\$ **107,187.79**

Other Costs:

\$

Apportioned percentage of increased value to the electrical permits

Permits and Fees:

Notes:		\$	1,060.40
Approval Signature:	taxable amount Taxable amount	\$	
Per:			
Total for this CCN		\$	244,308.19
74,839.00		GST	\$ 3,741.95
		PST	\$ -
Balance		\$	248,050.14



Contemplated Change Notice (CCN)

Date: July 24, 2017
 email: sales@peaceenergy.ca
 Fax: 250-782-3884

Project: **Hudson's Hope Solar Initiative**
 Location & info: **Beryl Prairie Fire Hall - regarding addition of this location to the Solar Initiative**
 To: **Hudson's Hope District Office and Urban Systems Fort St John**
 Attention: **Tom Matus, CAO and Eric Sears**

CCN # **HHSI-0004-BPFH**

Description: 1) with extra funding available, the Beryl Prairie Fire Hall is being suggested as another location to add to the Hudson's Hope Solar Initiative project.
 2) the proposed solar PV array would be 6.46 kW on a SolarEdge 5 kW inverter. This is the largest inverter that can be designed for the current electrical service comprising a 125A main panel and 125A main breaker.
 3) the 6.46 kW system is estimated to produce 7,628 kWh/yr of electricity which would be expected to displace an estimated 70.5% of the average yearly use of 10,826 kWh/yr.

Labour Cost: in regards to item 2) a) labour relating to design, engineering review, material transport, install, and fully commission the 6.46 kW solar system.
 2) b) Including all electrical materials, cables, wires, breakers and to connect the communications to an existing internet portal

\$ **9,215.00**

Material Cost: In regards to item 2) all solar materials including one SolarEdge 5 kW inverter (240V 1 Phase), code compliant label package, 19 x solar PV modules (expected to be Hanwha 340W 72 cell), 19 x P400 SolarEdge optimizers (single phase with one per PV module), all necessary flush mount FastRack racking for a metal roofed building

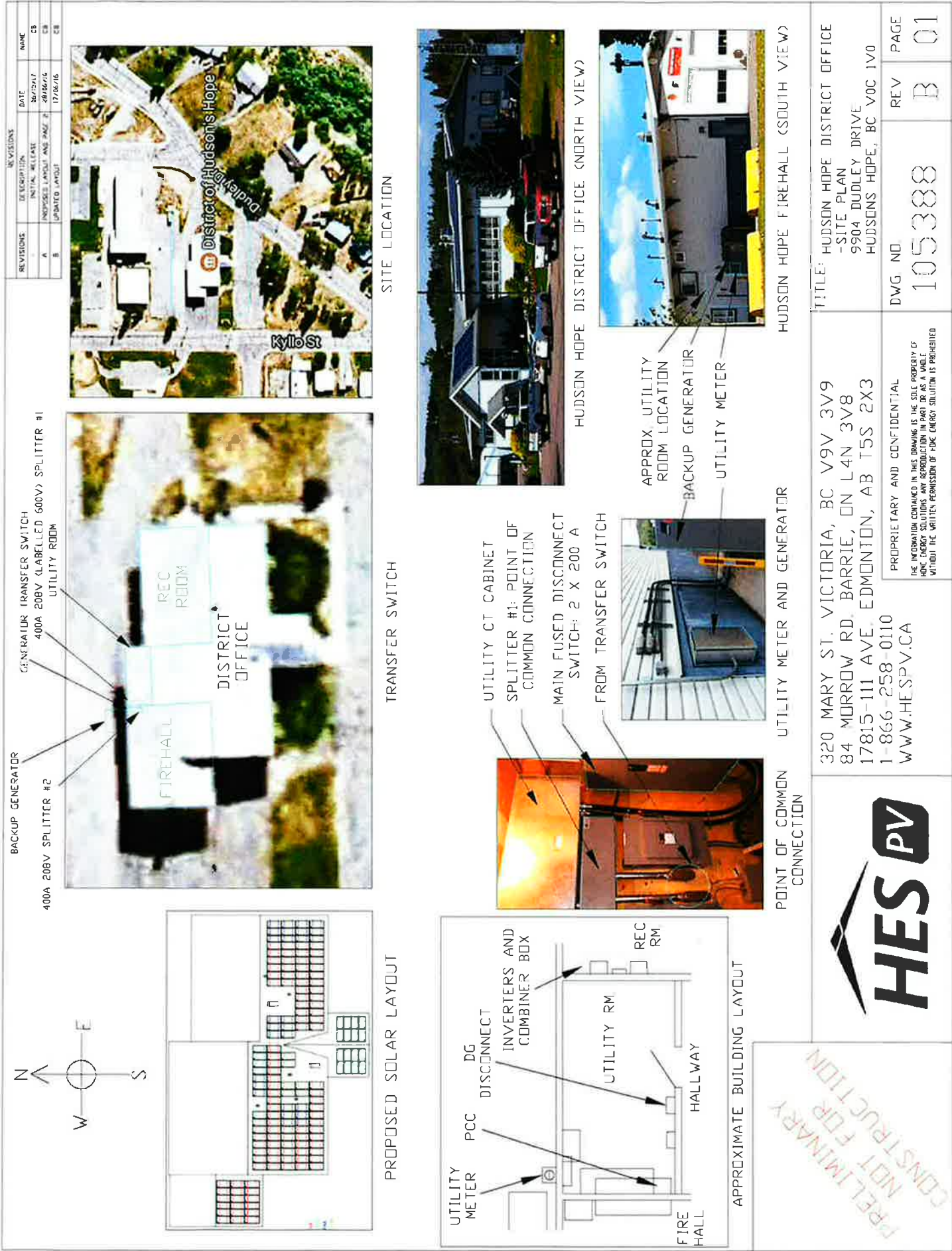
\$ **10,569.25**

Other Costs:

\$ **-**

Permits and Fees:

<p>Notes:</p> <p>Approval Signature:</p> <p>Per:</p>	<p>Taxable amount Taxable amount</p>	<p style="text-align: right;">\$ 62.50</p> <p>Total for this CCN \$ 19,846.75</p> <p>GST \$ -</p> <p>PST \$ -</p> <p>Balance \$ 19,846.75</p>
--	--	--



REQUEST FOR DECISION

RFD#:	Date: AUGUST 8, 2017
Meeting#:	Originator: Tom Matus, CAO
RFD TITLE: Controlled Substances Policy	

BACKGROUND:

Due to a "remedial action requirement" it was determined by Administration that a **Controlled Substances Policy** be developed for Council resolution.

DISCUSSION:

Administration requested that Lidstone & Company draft this policy for Council perusal and resolution.


BUDGET:

\$285.00 was charged for this service with a budget balance of \$15,00.00.

RECOMMENDATION / RESOLUTION:

That:

"Council adopt by resolution the "Controlled Substance Policy" as written.



Tom Matus, CAO



**HUDSON'S
HOPE**

PLAYGROUND OF THE PEACE

Box 330
9904 Dudley Drive
Hudson's Hope BC V0C 1V0
Telephone 250-783-9901
Fax: 250-783-5741

CONTROLLED SUBSTANCES POLICY

Council Resolution No. */2017

Effective Date: August 14, 2017

Section: Admin

Purpose:

WHEREAS property hosting illegal production of controlled substances has become contaminated and damaged through such production ("controlled substance damaged properties") and often contravenes applicable standards under the Building Code, British Columbia Fire Code, *Environmental Management Act*, *Health Act*, *Safety Standards Act* or other applicable enactments, including bylaw requirements of the District, creates risks to the health and safety of occupiers, and reduces the value of the subject property and neighbouring properties;

Definitions:

"controlled substance damaged properties"

whereby property hosting illegal production of controlled substances have become contaminated and damaged through such production;

Policy Application:

AND WHEREAS the District may become the owner of such properties by tax sale;

AND WHEREAS the cost to address, repair, and remediate damage to such property may far exceed the market value of the property;

AND WHEREAS the District has limited financial and personnel resources to address, repair, and remediate controlled substance damaged properties;

AND WHEREAS the District wishes to protect its taxpayers and service capacity from the deleterious financial impacts of addressing, repairing, and remediating controlled substance damaged properties;

AND WHEREAS the Council of the District wishes to plan a policy response to the many challenges surrounding the repair and remediation of controlled substance damaged properties;

Policy Details or Policy Objectives:

The District of Hudson's Hope endeavours to mitigate its liability and protect its assets and resources in the governance of its Duty of Care to the community in regard to remediation of other owners' controlled substance damaged properties.

Procedures or Guiding Principles:

THAT where the District becomes the prospective owner of a controlled substance damaged property via the tax sale process, the District will use its *Community Charter* powers to enter and inspect the property during the redemption period, post notices of the hazard as applicable, and erect fencing to stop unauthorized entry on to the subject property;

THAT the District will retain qualified professionals to assess the potential environmental and health risks, as well as the financial costs, associated with repairing, demolishing, or remediating the property;

THAT based upon the alternatives presented by the qualified professionals, the District will consider policy options to mitigate against the health risks posed by the property, while respecting taxpayer funds, and subject to a holistic policy consideration of the allocation of the District's scarce financial and labour resources and the opportunity costs associated with such potential allocations; and

THAT the District will investigate options to pursue the transfer of such property to parties that are able to address and implement options or recommendations of the qualified professionals, while reducing the financial risk and opportunity cost to the District, the services provided by the District, and the District's taxpayers.

REQUEST FOR DECISION

RFD#:	Date: July 17, 2017
Meeting#:	Originator: Becky Mercereau, Office Assistant
RFD TITLE: Youth Councillor- Council Procedure Amendment Bylaw 887,2017	

DISCUSSION:

First, Second and Third Reading of the District of Hudson's Hope Council Procedure Amendment Bylaw No. 887, 2017 were given at the July 26, 2017 Regular Council Meeting.

Council gives up to 3 scholarships a year – one for Youth Volunteer of the Year, one for Student Councillor, and one for the Leo & Ethel Rutledge Scholarship.

Our current policies/bylaws state that the payment of these scholarships is “upon confirmation of tuition payment”. However, it has come to our attention that students could receive confirmation, but then back out and receive a refund from the school within a certain timeframe and we would not be aware of this.

Other scholarships have the following payment requirements: payable upon completion of your first semester at a post-secondary facility and proof of enrollment in the second semester.

Our staff agree that this wording would ensure recipients of our awards would be using this funding how we have intended it to be used. Although it may be rare that this would happen, we still suggest these changes.

The bylaw is also a housekeeping item, as the wrong numbering was used in Bylaw 875, so we have fixed this at the same time as well.

ADMINISTRATOR COMMENTS:

Approved by: _____

RECOMMENDATION / RESOLUTION:

That Council adopt the District of Hudson's Hope Council Procedure Amendment Bylaw No. 887, 2017.



BYLAW NO. 887, 2017

A by-law to amend the "District of Hudson's Hope Council Procedure Bylaw No. 765, 2009".

1. Title

This Bylaw shall be cited as the **"DISTRICT OF HUDSON'S HOPE COUNCIL PROCEDURE AMENDMENT BYLAW NO. 887, 2017"**

2. The "District of Hudson's Hope Council Procedure Bylaw No. 765, 2009" is hereby amended by the following:

- a) That a new sub-section, Sub-Section 5.2 titled "Youth Councillor", be added to Bylaw No. 765, 2009, as follows:
 - (2) Youth Councillor
 - a. The Youth Councillor must be less than 18 years of age or enrolled as a fulltime student in a school within the District of Hudson's Hope;
 - b. The Youth Councillor shall be elected by his or her school peers or appointed by the staff of the said school. The Youth Councillor should display a keen interest in politics;
 - c. The number of Youth Councillors shall be limited to one from Hudson's Hope Elementary-Secondary School;
 - d. The Youth Councillor shall not be permitted to move or second any By-Law resolution nor shall the Youth Councillor be counted for the purpose of deciding a vote of the Council;
 - e. The Youth Councillor shall not be included in constituting a quorum of Council;
 - f. The Youth Councillor shall not be allowed to participate in any committee or Council deliberations that are closed to the public;
 - g. The term of office for a Youth Councillor shall be established with the appointment but shall not exceed two terms with each term being equivalent to a school year;

- h. The Youth Councillor shall not be compensated with wage or per diem as with other members of Council;
 - i. A scholarship of \$1,000 will be awarded to the Youth Councillor for each term the position is held. The scholarship is to be used within two years of receipt. Upon the expiry of the two years, the Youth Councillor will have an option to donate the proceeds of the scholarship to a Council approved charity of their choice.
 - j. The scholarship shall be issued upon completion of the first semester at a post-secondary facility and enrollment in the second semester. The first semester marks and proof of enrollment in the second semester must be submitted to the District.
- 3. That Bylaw District of Hudson's Hope Council Procedure Amendment Bylaw No. 875, 2016 be repealed upon adoption of this bylaw.
- 4. This Bylaw shall come into effective on the date this bylaw is adopted.

Read a First Time this 26th day of July, 2017
Read a Second Time this 26th day of July, 2017
Read a Third Time this 26th day of July, 2017
Adopted this day of , 2017

Mayor Gwen Johansson

Corporate Officer-Tammy McKeown

Certified a true copy of Bylaw No. 887, 2017

this __ day of _____, _____.

Clerk

REQUEST FOR DECISION

RFD#:	Date: August 8, 2017
Meeting#:	Originator: Tammy McKeown
RFD TITLE: Hocha's Property OCP & Zoning Bylaws	

BACKGROUND:

We received a request from the Hochas to change the zoning of Parcel A(R33952) of Block 7, Section 19, Township 81, Range 25 West of the 6th Meridian Peace River District Plan 1679 Except Plans H733, 27536, and PGP 36042 from Light Industrial to Multi-residential. The existing zoning is causing a hardship for the owner and the owner is not considering developing an industrial site.

DISCUSSION:

The requested changes to the OCP and the Zoning Bylaws had come before Council as part of Bylaws 872 and 873. We had to amend Bylaws 872 and 873, removing all references to the Hocha's property due to a technicality presented by the Ministry of Transportation.

The Ministry has recently informed the District that they had been in error when they requested a Traffic Impact Study. As the study was the cause for the delay in receiving the Ministry's approval, the Ministry has now approved the requested changes.

The attached Draft OCP Amending Bylaw changes the land designation of Hocha's property from Light Industrial to Multi-residential. The attached Draft Zoning Amending Bylaw changes the zoning for the property from an M1 (Light Industrial) to R2 (Multi-Unit Residential)

As you may know amending OCPs and Zoning bylaws involves a Public Notice process as per the CCA Part 4 and a Public Hearings process as per the LGA Part 14. Though the property had been part of the Bylaw 872 and 873 Public Notice process, it was not part of the adopted bylaws so we will have to hold a new Public Hearing prior to third reading of Bylaws 888 and 889.

ADMINISTRATOR COMMENTS:

Report Approved by:

Tom Matus, CAO

BUDGET:

n/a

RECOMMENDATION / RESOLUTION:

That:

"Council approve First and Second Reading of the "*District of Hudson's Hope Official Community Plan Amendment Bylaw No. 888, 2017*";

And That:

"Council approve First and Second Reading of the "*District of Hudson's Hope Zoning Amendment Bylaw No. 889, 2017*".

And That:

"Council authorize to schedule a public hearing for the proposed Official Community Plan Amendment and for the proposed Zoning Bylaw Amendment."

Tammy McKeown, Corporate Officer

Bylaw No. 888, 2017

A bylaw to amend the *"District of Hudson's Hope Official Community Plan Bylaw No. 822, 2013"*.

WHEREAS under Part 26 of the *Local Government Act*, the Council may, by bylaw, amend an official community plan; and

WHEREAS the *"District of Hudson's Hope Official Community Plan Bylaw No. 822, 2013"* includes Schedule "C", which illustrates land use designations for properties within the municipality;

NOW THEREFORE the Council of the District of Hudson's Hope, in open meeting assembled, enacts as follows:

1. This Bylaw shall be cited as the *"District of Hudson's Hope Official Community Plan Amendment Bylaw No. 888, 2017"*.
2. Schedule "C" of *"District of Hudson's Hope Official Community Plan Bylaw No. 822, 2013"* is hereby amended by changing the land use designation of the following land:

Parcel A(R33952) of Block 7, Section 19, Township 81, Range 25 West of the 6th Meridian
Peace River District Plan 1679 Except Plans H733, 27536, and PGP 36042;

from Light Industrial to General Residential, shown in red on Appendix B, which is attached to and forms part of this Bylaw.

3. If any section, subsection, paragraph, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

Read for a First Time on the ____ day of ____, 2017.

Read for a Second Time on the ____ day of ____, 2017.

Ministry of Transportation approval on the ____ day of ____, 2017

A Public Hearing was held on the ____ day of ____, 2017.

Read for a Third Time on the ____ day of ____, 2017.

Adopted on the ____ day of ____, 2017.

Gwen Johansson,
MAYOR

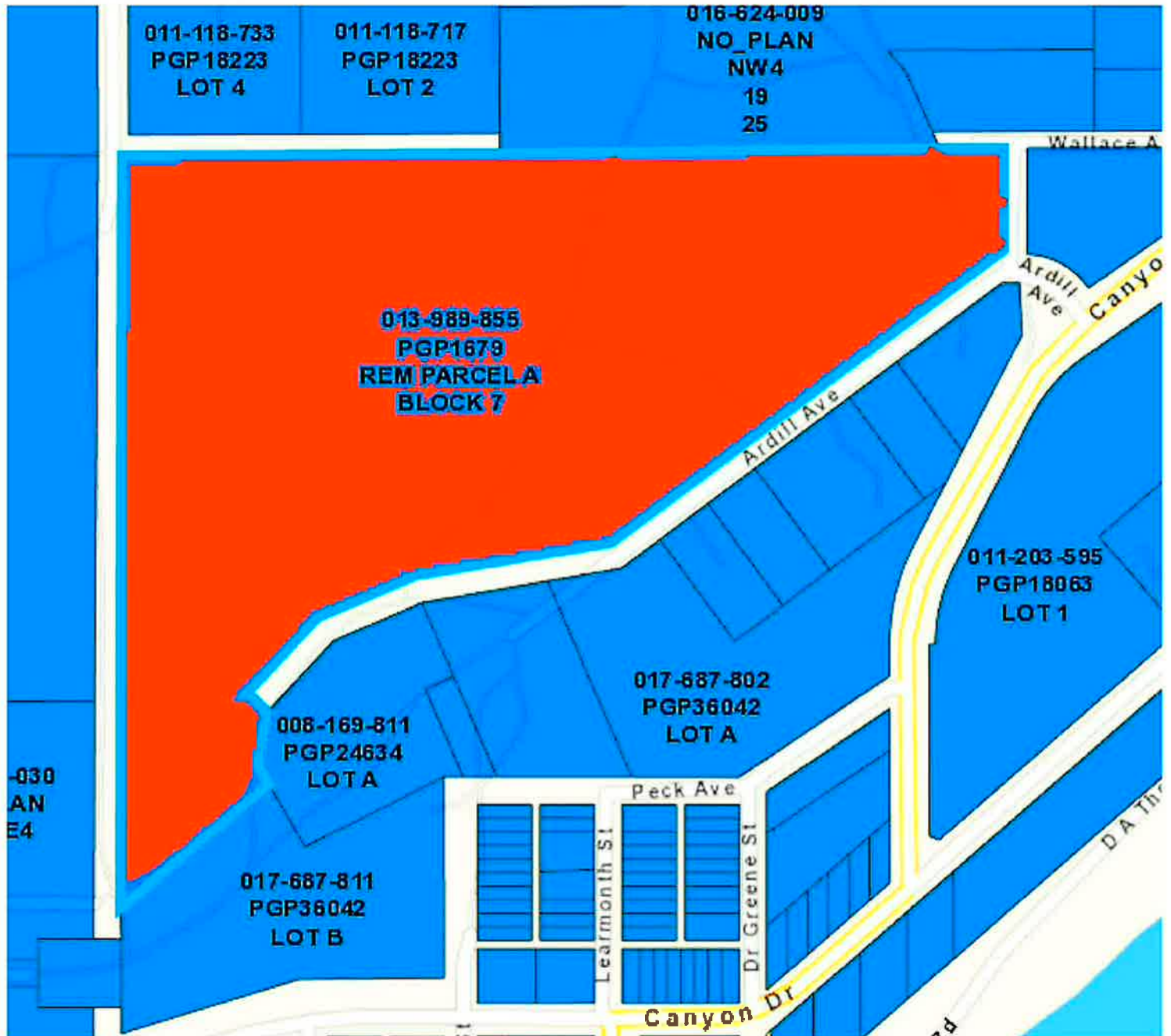
Tammy McKeown
Corporate Officer

Certified a true copy of Bylaw No. 888
this ____ day of _____ 20__.

Clerk

DRAFT

APPENDIX "B"





BYLAW NO. 889, 2017

A Bylaw to amend the District of Hudson's Hope Zoning Bylaw No. 823, 2013

WHEREAS the Council of the District of Hudson's Hope wishes to amend "*District of Hudson's Hope Zoning Bylaw No. 823, 2013*";

AND WHEREAS Council will hold a Public Hearing pursuant to the *Local Government Act*;

NOW THEREFORE the Council of the District of Hudson's Hope, in open meeting assembled, hereby enacts as follows:

1. This bylaw will be cited as "*District of Hudson's Hope Zoning Amendment Bylaw No. 889, 2017.*"
2. Schedules "D", "E", and "F" of the "*District of Hudson's Hope Zoning Bylaw No. 823, 2013*" are hereby amended by changing the zoning of the area identified in Appendix "B" attached to and forming part of this bylaw from "M1 (Light Industrial)" to "R2 (Multi-unit Residential)."
3. If any section, subsection, paragraph, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

Read a first time this ____ day of ____, 2017

Read a second time this ____ day of ____, 2017

Public hearing held on this ____ day of ____, 2017

Ministry of Transportation approval on this ____ day of ____, 2017

Read a third time this ____ day of ____, 2017

Adopted this ____ day of ____, 2017

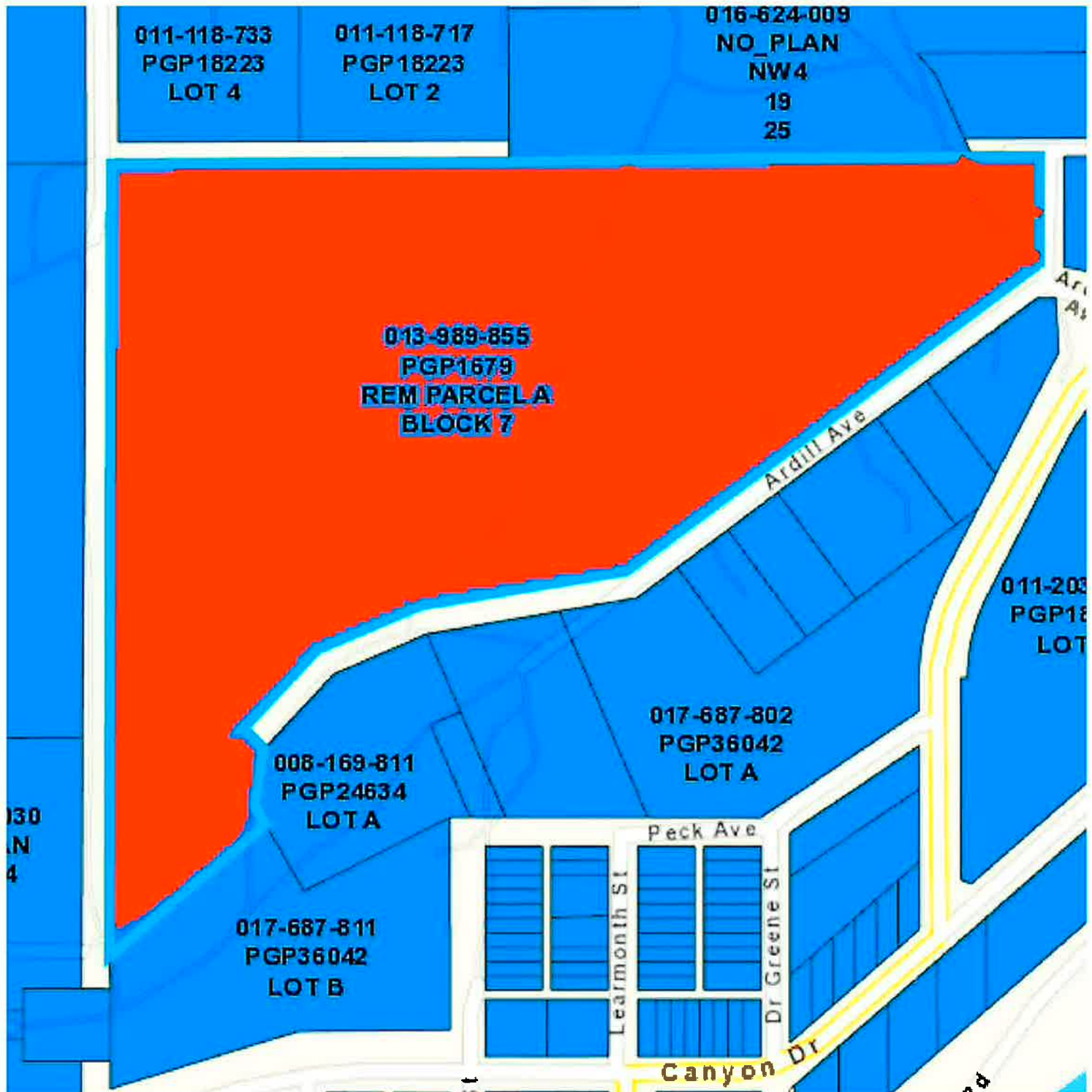
Gwen Johansson,
MAYOR

Tammy McKeown
Corporate Officer

Certified a true copy of Bylaw No. 873
this ____ day of _____, 20__.

Clerk

Appendix B



REQUEST FOR DECISION

RFD#:	Date: August 8, 2017
Meeting#: CM081417	Originator: Tom Matus, CAO
RFD TITLE: Safe Premises Bylaw	

BACKGROUND:

During the process of developing a Controlled Substance Policy, Administration researched pertinent accompanying bylaws that would govern how the District of Hudson's Hope administers properties that become unsafe to the community via various forms of uninhabitability, decreed by Council through its bylaws.

DISCUSSION:

Administration, through discussions with the District of Tumbler Ridge (DTR), obtained the DTR's draft Safe Premises Bylaw that had been developed and vetted by it's Legal counsel. An interesting comment made by Dustin Curry was that the DTR had developed its bylaw due to

"Many of the other Controlled Substances Bylaws which we researched were deemed to impinge on privacy rights or were designed to enforce regulations which were outside of a municipality's jurisdiction."

The bylaw's purpose is to govern how owners maintain their property in allowing tenants to inhabit their property re the safety conditions thereof. It spells out the owner's safety responsibility in maintaining standards and living conditions of the property before a landlord may allow someone to inhabit such property. And should a landlord find the property has deteriorated from the initial acceptable conditions the landlord must vacate the premise until such premise has been brought back to the bylaw's standard.

The bylaw addresses items such as:

- 1) Hazardous conditions: substances due to mould, controlled substances etc.;
- 2) Health and safety requirements;
- 3) Powers of its designated officers;
- 4) Duties of the owners;
- 5) Discontinuance of water service to a premise;
- 6) Offence and penalty.

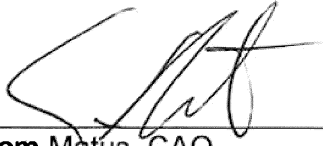
BUDGET:

N/A.

RECOMMENDATION / RESOLUTION:

That:

"Council give First, Second and Third Reading to the Safety Premises Bylaw."



Tom Matus, CAO

DISTRICT OF HUDSON'S HOPE SAFE PREMISES BYLAW

BYLAW NO. 890, 2017

A BYLAW TO REGULATE, PROHIBIT AND IMPOSE REQUIREMENTS RESPECTING HEALTH AND SAFETY ON PROPERTY.

WHEREAS the Council of the District of Hudson's Hope wishes to enact a bylaw to regulate, prohibit and impose requirements respecting health and safety matters on property;

AND WHEREAS the alteration of plumbing, heating, air conditioning, electrical wiring and equipment, gas piping and fittings, appliances and accessories in buildings results in risks to the health and safety of occupiers, neighbours and first responders;

AND WHEREAS the growth of mould and use of toxic chemicals in buildings results in risk to the health and safety of occupiers, neighbours and first responders;

AND WHEREAS properties used for the cultivation or production of certain controlled substances, including marijuana plants and amphetamines, are particularly susceptible for the above risks to health and safety;

AND WHEREAS inspection and bylaw enforcement with respect to properties used for the cultivation or production of controlled substances create unique risks and costs to the District and its agents;

NOW, THEREFORE, the Council of the District of Hudson's Hope in open meeting assembled enacts as follows:

PART 1 CITATION

1.1 This Bylaw may be cited as "Hudson's Hope Safe Premises Bylaw No. 890, 2017."

PART 2 DEFINITIONS

2.1 In this Bylaw:

"*amphetamines*" includes dextroamphetamines and methamphetamines;

"*building*" means any structure or construction for any use or occupancy and, in the case of a building with multiple units or occupancies, means any portion of a building held as a separate unit, but may also include additional units in the same building that are reasonably expected to be affected by a *hazardous condition* in another part of the building;

"*Building Bylaw*" means District of Hudson's Hope Building Bylaw No. 741, 2008;

"*Building Code*" means the British Columbia Building Code, 2012;

"*Building Inspector*" means the chief building official for the *District* and every *inspector*

appointed by the *District* to inspect *buildings* and structures, including plumbing, gas, and electrical standards or components;

"*Bylaw Enforcement Officer*" means an officer or employee appointed by *Council* as such;

"*Community Charter*" means the *Community Charter*, S.B.C. 2003, c. 26;

"*Controlled Substance*" means a controlled substance as defined and described in Schedules I, II, III, IV, V or VI of the *Controlled Drugs and Substances Act*, R.S.C. 1996, c.19, as amended, but does not include the trade or manufacture of a controlled substance that is permitted under that Act.

"*Council*" means the Council of the *District*;

"*District*" means the District of Hudson's Hope;

"*Electrical Code*" means the British Columbia Electrical Code, 2015;

"*Fire Chief*" means the person appointed to be the head of the *District's* fire and rescue services and every person designated by *Council* by name of office or otherwise to act in the place of the Fire Chief;

"*Fire Code*" means the British Columbia Fire Code, 2012;

"*grow operation*" means the cultivation or growth of marijuana plants or production of *amphetamines* on a parcel and includes a *licensed grow operation*;

"*hazardous condition*" means a contravention of any regulation in Part 3 of this Bylaw;

"*hazardous condition requirement list*" means a list of *hazardous conditions* present on a parcel, and any work required to address or remove those *hazardous conditions*, as prepared or compiled by the *Building Inspector* following an inspection or *special safety inspection*, and which may be in the form of Schedule B;

"*hazardous substance*" means a substance listed in Schedule E;

"*inspector*" means:

- (a) the *Fire Chief* and every person appointed by *Council* or by the *Fire Chief*, as applicable, to be an officer or employee of the *District's* fire and rescue service;
- (b) the *Building Inspector*;
- (c) a *Bylaw Enforcement Officer*;
- (d) a peace officer;

- (e) the deputy of a person, officer or employee referred to in paragraphs (a) to (d);
- (f) other persons designated by *Council* by name of office or otherwise to act in the place of the persons, officers or employees referred to in paragraphs (a) to (e);

“*licensed grow operation*” means the cultivation or growth of marijuana plants with authority of a valid permit issued by the federal or provincial government agency having jurisdiction over the cultivation and growth of marijuana;

“*mould*” includes any mould or fungi, including any genus listed in Schedule F;

“*Mould Remediation Guidelines*” means s.9.0 of the Canadian Construction Association’s Standard Construction Document CCA 82-2004: Mould Guidelines for the Canadian Construction Industry;

“*owner*” includes, in addition to the definition in the *Community Charter*, the lessee, licensee, tenant, caretaker, user or occupier of a *building* or a part of a *building*, or the agent of the owner;

“*qualified environmental professional*” means a person qualified with a post-secondary degree in a field related to health, biology, or environmental science, and registered as a professional in that field, and experienced and qualified in overseeing the removal of contaminants from *buildings*;

“*registered owner*” means a person who is registered in the Land Title Office as the title holder of a parcel;

“*residential premises*” means a *building* on a parcel that is used or may be used as a residence, including any *buildings* that may be accessory to a residential use, including garages and sheds;

“*special safety inspection*” means an inspection coordinated by the *Building Inspector* for the purpose of determining the presence of any *hazardous conditions*, as may be conducted or coordinated with the RCMP and other authorities;

“*unauthorized alteration*” means any change made to the structural, mechanical, electrical, or natural gas system of a *building* that requires a permit, but for which no permit has been issued pursuant to the *Building Bylaw*, and which results in an increased risk to health or safety on the parcel;

“*utility*” means a lawful provider of an electrical, water or natural gas service from a distribution system to consumers.

- 2.2 All references to an enactment in this Bylaw refer to that enactment as it is in force from time to time.

PART 3 HAZARDOUS CONDITIONS

- 3.1 No *owner* may occupy or permit the occupancy of a *building* where a meter installed for the purpose of ascertaining consumption of electricity, water, or natural gas from an electrical, water or natural gas distribution system has been disconnected or bypassed, except where such disconnection has been specifically permitted or required by the *District*, a *utility*, or a government authority.
- 3.2 No *owner* may occupy or permit the occupancy of a *building* where exhaust vents for hot water tanks or furnaces exhaust into or within a *building*.
- 3.3 No *owner* may occupy or permit the occupancy of a *residential premises* where a *controlled substance* or *hazardous substance* is present inside a *building* in an amount that exceeds the limits set out for that *hazardous substance* in Schedule E of this Bylaw.
- 3.4 No *owner* may occupy or permit the occupancy of a *building* where:
- (a) an exit or access to an exit required under the *Building Code* is blocked or obstructed;
 - (b) fire stopping provided or required under the *Building Code* has been removed; or
 - (c) the number of electrical circuits or connections to an electrical service exceeds the amount permitted under the *Electrical Code* or another enactment.
- 3.5 No *owner* may occupy or permit the occupancy of a *residential premises* where there is a visible accumulation of *mould* on the interior of any window, wall or other structural component of the *building*, or where air samples indicate a concentration of airborne *mould* levels in excess of 150 colony forming units per cubic metre of air (CFU/cubic metre).
- 3.6 No *owner* may occupy or permit the occupancy of a *building* where there is an *unauthorized alteration*.

PART 4 HEALTH AND SAFETY REQUIREMENTS

- 4.1 If an *unauthorized alteration* exists in, on, or at a *building* with a *grow operation*, no *owner* may use or occupy or permit the occupancy of the *building* until:
- (a) the *owner* has paid the *special safety inspection* fee set out in Schedule A;
 - (b) a *special safety inspection* of the *building* coordinated by the *Building Inspector* has been carried out;
 - (c) the *Building Inspector* has issued a *hazardous conditions requirement list*;
 - (d) the *owner* has obtained all building permits, approvals and authorizations required to carry out any work identified in the *hazardous conditions requirement list*;

- (e) the *owner* has carried out or caused to be carried out all the work stated in the *hazardous conditions requirement list*;
 - (f) the *Building Inspector* has inspected the *building* and determined that the work required in the *hazardous conditions requirement list* has been completed in accordance with all requirements of this Bylaw, the *Building Bylaw*, the *Building Code*, the *Fire Code* and all other applicable enactments and that no *hazardous condition* remains in the *building*; and
 - (g) the *Building Inspector* has removed any notices under Part 5 of this Bylaw and issued a new occupancy permit for the *building* pursuant to the *Building Bylaw*.
- 4.2 Where a *Building Inspector* has reasonable grounds to believe that a *hazardous condition* exists on a parcel which affects the structural integrity of a *building* on the parcel, the *Building Inspector* may include in the *hazardous conditions requirement list* a requirement that the *owner* must obtain a report from a qualified professional engineer certifying that the *building* is safe for occupancy and complies with the *Building Code*.
- 4.3 Where a *Building Inspector* has reasonable grounds to believe that a *hazardous condition* involving a *hazardous substance* or *mould* exists in a *building*, the *Building Inspector* may include in the *hazardous conditions requirement list* any or all of the following requirements:
- (a) all carpets and curtains in the *building* must be removed and disposed of;
 - (b) if a *building* contains a forced air heating or ventilation system, the furnace, ventilation equipment, all air ducts, main distribution ducts, venting and filtering must be cleaned by a *qualified environmental professional* or by a duct cleaning company;
 - (c) all walls, floors and ceilings in the *building* must be replaced or cleaned and disinfected by a *qualified environmental professional*;
 - (d) all *mould* must be removed in compliance with this Bylaw and with the *Mould Remediation Guidelines*;
 - (e) a certificate must be provided in the form attached as Schedule C to this Bylaw from a *qualified environmental professional* along with a detailed report certifying that the *building* has been remediated in accordance with the *Mould Remediation Guidelines* and that the level of *moulds* and *hazardous substances* are at safe levels for occupancy and meet the requirements of this Bylaw.

PART 5 POWERS OF BUILDING INSPECTOR, FIRE CHIEF AND INSPECTORS

- 5.1 Subject to s. 16 of the *Community Charter*, an *inspector* may enter on real property to:
- (a) inspect and determine whether there is compliance with this Bylaw;

- (b) carry out a *special safety inspection*; or
 - (c) take any action authorized under Part 7 of this Bylaw.
- 5.2 If the *Building Inspector* or *Fire Chief* has reasonable grounds to believe that all or part of a *building* contains an *unauthorized alteration*, the *Building Inspector* may post a notice in the form of Schedule D in a conspicuous place at the entrances of the parcel or a *building* on the parcel and deliver to the *owner* of the parcel a notice that the *building* is unsafe and that no person may enter or occupy the *building*.
- 5.3 A person must not:
- (a) interfere with or obstruct the *Building Inspector* or the *Fire Chief* from posting a notice under this Part;
 - (b) remove, alter, cover or deface a notice posted under this Part;
 - (c) occupy a *building* until the *Building Inspector* or the *Fire Chief*, as applicable, has removed the notice posted under this Part, except with the express written permission of the *Building Inspector* or *Fire Chief* who issued the notice.
- 5.4 No action by the *District*, including without limitation:
- (a) the removal of a notice posted under this Part;
 - (b) the issuance of a permit under this Bylaw;
 - (c) the acceptance or review of plans, drawings, specifications or supporting documents submitted under this Bylaw;
 - (d) any inspections made by or on behalf of the *District*;
- will in any way relieve the *owner* from full and sole responsibility to perform work required or contemplated under this Bylaw, the *Building Bylaw*, and the *Building Code* and all other applicable enactments, nor does it constitute in any way a representation, warranty, assurance or other statement that this Bylaw, the *Building Bylaw*, the *Building Code*, or any other applicable enactment has been complied with.
- 5.5 When a *qualified environmental professional*, engineer or architect provides certification or other documentation to the *District* under this Bylaw that work required or contemplated under this Bylaw substantially conforms to the requirements of this Bylaw, the health and safety requirements of the *Building Code*, *Fire Code*, *Electrical Code* or any other health and safety requirements established by applicable enactments, the *District* may rely solely on that documentation as evidence of conformity with those requirements and not on receipt of plans, monitoring of work, acknowledgement of completion, or removal of a notice.

PART 6 DUTIES OF REGISTERED OWNERS

- 6.1 Every *registered owner* of a parcel that contains a *residential premises* subject to a tenancy agreement who is aware of or has attended the *residential premises* at a time when there is a contravention of this Bylaw must:
- (a) within 24 hours of the discovery of the contravention, deliver written notice to the *Building Inspector* of the particulars of the contravention; and
 - (b) take such action as may be necessary to bring the *residential premises* into compliance with this Bylaw.
- 6.2 Where a *registered owner* inspects and reports to the *District* a contravention under section 6.1 of this Bylaw of which the *District* or its inspectors were not previously aware, the *special safety inspection* fee arising in respect of the contravention may be waived in respect of that *building*.

PART 7 DISCONTINUATION OF SERVICE

- 7.1 A person must not use water from the *District's* water distribution system in a *grow operation*, other than a *licensed grow operation*.
- 7.2 The *District* may discontinue providing water service to a parcel if the water is being used for or in relation to a *grow operation* on the parcel, other than a *licensed grow operation*, subject to the requirement that the *District* must:
- (a) give the *owner* seven (7) days' written notice of an opportunity to make written representations to *Council* with respect to the proposed discontinuance of the water service;
 - (b) if the *owner* makes representations to *Council*, the *Council* must consider those representations and, if *Council* decides to proceed with the discontinuance of the water service, it must give the owner an additional seven (7) days' written notice of the date of that discontinuance.
- 7.3 Despite section 7.2, where the *Building Inspector* reasonably considers that there is a risk of backflow or contamination to the *District's* water distribution system from a parcel used as a *grow operation*, and there is no apparent mechanism to prevent that backflow or contamination, then:
- (a) the *Building Inspector* may discontinue the provision of water to the parcel within 24 hours of posting a notice on the front door of any *building* on the parcel that the *District* is disconnecting the water supply to the parcel until such time as a mechanism to prevent backflow and contamination is installed, inspected and approved by the *District*;
 - (b) the *District* must reconnect a water supply to a parcel that was disconnected under

this section upon being satisfied that there is an adequate mechanism in place to prevent the backflow and contamination of water from the parcel into the *District's* water distribution system; and

- (c) the *owner* may seek a reconsideration of the *Building Inspector's* decision at the next regularly scheduled meeting of *Council*.

PART 8 OFFENCE AND PENALTY

- 8.1 Every person who contravenes any provision of this Bylaw commits an offence punishable upon summary conviction and is liable to a fine not less than \$2,000 and not more than \$10,000.
- 8.2 If an offence is a continuing offence, each day that the offence is continued constitutes a separate and distinct offence.

PART 9 SEVERABILITY

- 9.1 If a court finds any portion of this Bylaw invalid, that portion will be severed and the remainder of this Bylaw will remain in effect.

PART 10 SCHEDULES

- 10.1 The following schedules are included in and form part of this Bylaw:

Schedule A – Fees

Schedule B – Hazardous Conditions Requirement List

Schedule C – Certification Form

Schedule D – Notice

Schedule E – Hazardous Substances

Schedule F – Moulds

RECEIVED FIRST READING on the ____ day of ____, 2017

RECEIVED SECOND READING on the ____ day of ____, 2017

RECEIVED THIRD READING on the ____ day of ____, 2017

ADOPTED on the ____ day of ____, 2017

Mayor

Corporate Officer

SCHEDULE A

FEES

Special Safety Inspection Fee: \$2,500

SCHEDULE B

HAZARDOUS CONDITIONS REQUIREMENT LIST

Re: _____ [Property Address] (the “Property”)

Pursuant to District of Hudson’s Hope Safe Premises Bylaw No. 890, 2017 a *special safety inspection* has been carried out on the above Property, and the Property has been posted with a Notice that it may not be occupied due to *hazardous conditions* and *unauthorized alterations* on the Property.

No person is permitted to occupy the Property until this Notice has been removed. If you wish to reoccupy the Property, you are required to perform the following works, and provide the following certifications, as indicated:

- ☐ Provide evidence from the following utility providers that the Property has been properly connected to the following utilities:
 - ☐ Gas
 - ☐ Water
 - ☐ Electricity
- ☐ Vent all furnace/hot water tank/gas appliances in accordance with the *Building Code*
- ☐ Provide/Restore all egress points as required under the *Building Code*
- ☐ Provide/Restore all fire stopping materials as required under the *Building Code*
- ☐ Bring all electrical panels and circuits up to standards in *Building Code*
- ☐ Provide a report from a qualified professional engineer certifying that the *building* is safe for occupancy and complies with the *Building Code*
- ☐ Remove and dispose of all carpets and curtains
- ☐ Have the furnace, all air ducts, main distribution ducts, venting, and filtering cleaned by a *qualified environmental professional* or by a duct cleaning company
- ☐ Have all walls, floors and ceilings in the *building* replaced or cleaned and disinfected by a *qualified environmental professional*
- ☐ Have *mould* removed in compliance with the Bylaw, and in accordance with the *Mould Remediation Guidelines*

- Provide a certificate report in the form prescribed in Schedule C of the Bylaw, from a *qualified environmental professional*, certifying that the Property has been remediated in accordance with the *Mould Remediation Guidelines* and meets the standards of this Bylaw for the removal of substantially all *moulds* and/or *hazardous substances*

You are required to obtain building permits from the *District* prior to performing any of the above works that may require a permit under the *District's Building Bylaw*.

Until the above requirements above have been completed, and the *Building Inspector* has re-inspected the Property and removed the Notice, the Bylaw prohibits occupancy of the Property by any person.

We enclose a copy of the Bylaw for your reference. If you have any questions concerning the regulations in the Bylaw, please call the *District's* [Relevant Municipal Official] at [insert contact number].

SCHEDULE C

CERTIFICATION FORM

TO:	District of Hudson's Hope
FROM:	[insert name of <i>qualified environmental professional</i> , name of company]
RE:	residential premises located at [insert address]
This is to certify that, in accordance with District of Hudson's Hope Safe Premises Bylaw No. 890, 2017, the professional identified in this certification:	
(1)	is a <i>qualified environmental professional</i> under the Safe Premises Bylaw, with the following degrees, qualifications, and professional affiliations: [insert degrees, qualifications, certifications and professional affiliations] and
(2)	has completed an inspection of the residential premises on [Date]; and
(3)	the residential premises have been remediated in accordance with the <i>Mould Remediation Guidelines</i> and all hazardous substances, moulds or fungi, are now within safe levels for occupancy, and are in accordance with District of Hudson's Hope Safe Premises Bylaw No. 890, 2017.
The undersigned professional may be contacted at: [insert business contact information].	
CERTIFIED AS OF [insert date]	
[Insert signature of <i>qualified environmental professional</i>]	

SCHEDULE D

NOTICE

TAKE NOTICE THAT these premises have been found to contain unauthorized alterations and are in a hazardous condition.

EFFECTIVE IMMEDIATELY

Pursuant to District of Hudson's Hope Safe Premises Bylaw No. 890, 2017, no person may occupy these premises until cleaning and/or repairs have been completed in accordance with that Bylaw and the Building Inspector has confirmed that a satisfactory occupancy inspection has been completed.

It is an offence to remove or deface this notice.

Any inquiries should be directed to the [Relevant Municipal Inspector] at _____.

[Relevant Municipal Official]
District of Hudson's Hope

[Date]

SCHEDULE E

HAZARDOUS SUBSTANCES

Hazardous Substance	Maximum Stored in Container designed for storage of that substance	Maximum ppm in air
Acetic Acid	0.5 Litres	10 ppm
Acetone	1.0 Litres	250 ppm
Ammonia Solution (>50% ammonia)	0.0 Litres	25 ppm
Ammonia Solution (35%-50%)	0.125 Litres	25 ppm
Ammonia Solution (10%-35%)	5.0 Litres	25 ppm
Ammonia, Anhydrous	0.0 Litres	25 ppm
Carbon Monoxide	0.0 Litres	25 ppm
Chloroform	5.0 Litres	2 ppm
Ethanol	1.0 Litres	1000 ppm
Ethyl Ether	0.0 Litres	400 ppm
Hexane	1.0 Litres	20 ppm
Hydrochloric Acid	1.0 Litres	2 ppm
Iodine Azid (Dry)	0.0 Litres/Kilograms	0 ppm
Iodine Monochloride	1.0 Kilograms	0.1 ppm
Iodine Pentafluoride	0.0 Kilograms	0.1 ppm
Isopropyl Alcohol	1.0 Litres	220 ppm
Methanol	1.0 Litres	200 ppm
Methylamine, Anhydrous	0.125 Litres	5 ppm
Methylamine, Aqueous Solution	1.0 Litres	5 ppm
Methylamine Dinitramine	0.0 Litres	0 ppm
Methylamine Perchlorate (dry)	0.0 Litres/Kilograms	0 ppm
Methyl Ethyl Ketone	1.0 Litres	50 ppm
Nitroethane	5.0 Litres	100 ppm
Phosphine	0.0 Litres	0.3 ppm
Propane	1.0 Litres	1000 ppm
Thionyl Chloride	0.0 Litres	1 ppm
Toluene	1.0 Litres	20 ppm
Xylene	1.0 Litres	100 ppm

SCHEDULE F
CLASSES OF MOULD AND FUNGI

<i>Absidia sp.</i>	<i>Emericella rugulosa</i>
<i>Acremonium sr. (Cephalosporium sp.)</i>	<i>Epidermophyton sp.</i>
<i>Acrodontium salmoneum</i>	<i>Fusarium solani</i>
<i>Alternaria sp.</i>	<i>Fusarium sp.</i>
<i>Ascomycete</i>	<i>Geotrichum sp.</i>
<i>Aspergillus sp.</i>	<i>Gliocladium sr</i>
<i>Aspergillus candidus</i>	<i>Helminthosporium sp.</i>
<i>Aspergillus flavipes</i>	<i>Humicola sp.</i>
<i>Aspergillus flavus</i>	<i>Hyaline Mycelia</i>
<i>Aspergillus fumigatus</i>	<i>Myxomycetes</i>
<i>Aspergillus glaucus</i>	<i>Nigrospora sr</i>
<i>Aspergillus niger</i>	<i>Paecilomyces sp.</i>
<i>Aspergillus ochraceus</i>	<i>Papulospora sr.</i>
<i>Aspergillus oryzae</i>	<i>Penicillium sp.</i>
<i>Aspergillus penicilloides</i>	<i>Phoma sr.</i>
<i>Aspergillus restrictus</i>	<i>Rhizomucor sr</i>
<i>Aspergillus sydowi</i>	<i>Rhizopus sp.</i>
<i>Aspergillus versicolor</i>	<i>Rhodotorula sp.</i>
<i>Aureobasidium pullulans</i>	<i>Saccaromyces sp.</i>
<i>Basidiomycetes</i>	<i>Scopulariopsis sp.</i>
<i>Bipolaris sr.</i>	<i>Serpula lacrymans</i>
<i>Bipolaris australiensis</i>	<i>Sporobolomyces sr.</i>
<i>Bipolaris hawaiiensis</i>	<i>Sporothrix sp.</i>
<i>Bipolaris spicifera</i>	<i>Sporotrichum sr.</i>
<i>Blastomyces sp.</i>	<i>Stachybotrys sr.</i>
<i>Botrytis sp.</i>	<i>Stemphylium sp.</i>
<i>Chaetomium sp.</i>	<i>Syncephalastrum sp.</i>
<i>Chaetomium atrobrunneum</i>	<i>Trichoderma sp.</i>
<i>Chaetomium globosum</i>	<i>Trichothecium sp.</i>
<i>Chaetomium strumarium</i>	<i>Tritirachium sr.</i>
<i>Chrysosporium spp.</i>	<i>Ulocladium sr</i>
<i>Cladophialophora spp.</i>	
<i>Indoor Cladosporium sp.</i>	
<i>Cladosporium cladosporioides</i>	
<i>Cladosporium herbarum</i>	
<i>Cladosporium macrocarpum</i>	
<i>Cladosporium sphaerospermum</i>	
<i>Conidobolus sp.</i>	
<i>Cunninghamella sp.</i>	
<i>Curvularia sp.</i>	
<i>Emericella nidulans</i>	
<i>Emericella quadrilineata</i>	

Subject: FW: BC Hydro Site C Project Re: Gastrointestinal virus

From: Conway, David [<mailto:Dave.Conway@bchydro.com>]
Sent: July 28, 2017 9:03 AM
Cc: Conway, David <Dave.Conway@bchydro.com>
Subject: BC Hydro Site C Project Re: Gastrointestinal virus

Good morning.

I want to let you know that there is a small outbreak of a gastrointestinal virus at the Site C dam site. At this point, approximately 15 workers are affected. They are off work and will not return to work until cleared by medical personnel.

The worker accommodation camp has a dedicated medical clinic to ensure timely identification of any medical issues and the ability to quickly implement a professional medical response.

The Environmental Health Officer for Northern Health has been alerted and we are contacting First Nations communities and local stakeholders to inform them about the outbreak.

Control measures have been implemented at the worker lodge and on site, based on established guidelines. This includes notifying workers in the camp and on site about the outbreak and promoting hand-washing and the importance of reporting illness.

Enhanced cleaning of common touch surfaces is being conducted and the medical clinic, the camp operator and contractors will continue daily monitoring of existing conditions and any new cases.

Workers on the Site C project are being provided with current information. All workers should contact their employer if they have any questions about the situation.

Best regards,
Dave

David Conway
Community Relations Manager
Site C Clean Energy Project

BC Hydro
3333 - 22nd Avenue
Prince George, BC V2N 1B4

Office: 250.561.4849
Mobile: 250.612.9143
Fax: 250.561.4990
Email: dave.conway@bchydro.com

Web: www.sitecproject.com

This email and its attachments are intended solely for the personal use of the individual or entity named above. Any use of this communication by an unintended recipient is strictly prohibited. If you have received this email in error, any publication, use, reproduction, disclosure or dissemination of its contents is strictly prohibited. Please immediately delete this message and its attachments from your computer and servers. We would also appreciate if you would contact us by a collect call or return email to notify us of this error. Thank you for your cooperation.

Tammy McKeown

From: fiona <summit.a@apfortune.org>
Sent: Thursday, July 27, 2017 4:26 AM
To: Tammy McKeown
Subject: Letter to Hon. Mayor

Government Invitation to Hon. Mayor (accompanying officer/representative is also welcomed as VIP)

Your Excellency,

On behalf of Jilin Provincial Government of China and Asia-Pacific CEO Association, we are honored to invite you to attend The 5th Global Economic Leaders Summit (GELS 2017) --- Belt & Road Forum for Economic Cooperation and Trade.

Time: August 30th to September 1st, 2017

Venue: Shangri-La Hotel, Changchun City, Jilin Province, China

Theme: Promote international industry investment and innovation, enhance Belt & Road exchange and cooperation

The Summit will gather executives from Fortune Global 500 companies, elite investors from Top 100 Industrial Investment Companies, senior government officials and renowned economists from over 60 countries and regions. Meanwhile, business matchmaking and cooperation between over 350 global selected investment projects and over \$10 billion of quality capital will be facilitated during the Summit.

Besides, a visit to the 11th China-Northeast Asia Expo, the only state-level and international comprehensive exposition participated by the six countries of Northeast Asia and opened to the whole world will be arranged.

We are looking forward to your attendance!

Sincerely yours,

Liu Guozhong
Governor
Jilin Province of China

Zheng Xiongwei
Global Executive Chairman
Asia-Pacific CEO Association

ATTACHMENTS (Please click to download the documents)

1. [Profile of GELS2017](#)
2. [Invitation Letter](#) (The formal Invitation Letter will be sent after registration and confirmation.)
3. [Agenda of GELS2017](#)
4. [Registration Form](#)

VIP TREATMENTS

- VIP treatment with free participation, hotel and accommodation (5 star standards, Aug.30th –Sept.1st, 3 nights)after the confirmation of the Organizing Committee
- Regardless of whether you attend, you are welcomed to register at <http://www.iigcouncil.org/> and submit cooperation needs at the column "GLOBAL CAPITAL + PROJECT DATABASE". We will try to find suitable partners for you around the world and arrange face-to-face matchmaking if you attend the Summit (please submit before July 31st, 2017)
- Free Speech & display opportunities (need to apply in advance for approval)
- Meeting with Chinese government leaders after the approval of the Organizing Committee
- Attend the 10th China-Northeast Asia Expo as VIP
- Media Interview (need to apply in advance for approval)

- Free airport pick-up/see-off

REGISTRATION PROCESS

For registration, please send the completed Registration Form with personal photo (more than 300 pixels in JPEG) by email to us. The formal Invitation Letter together with the Confirmation Letter will be sent to you soon after the confirmation of the Organizing Committee.

CONTACT

Ms. Fiona Qi

Assistant of Chairman of China, APCEO

Tel: +86-10-64987220

Fax: +86-10-64963611

Email: summit@apceo.com

Website: <http://gels.apceo.com/Html/en/>

Address: A1-10 floor, Sunshine Plaza, Chaoyang District, Beijing, 100101, China

July 19, 2017

Sent by email

Re: Support for Resolutions

Dear Mayor and Council,

The District of Squamish has submitted three resolutions for consideration at the 2017 UBCM Convention, two of them regarding provincial Environmental Assessment process and the other regarding access to Sexual Assault Forensic kits. We would like to take this opportunity to request your support of these resolutions.

Compensation for Staff Time Spent on Environmental Assessments

WHEREAS the Provincial and Federal Environmental Assessment processes are not the direct jurisdiction of Local Governments and therefore not subject to associated service cost recovery fees and cost of public engagement;

AND WHEREAS these Environmental Assessment processes can be very time consuming, expensive and onerous for Local Government staff, community and Council;

THEREFORE BE IT RESOLVED that the Provincial Government set up a funding system to allow for Local Governments to be compensated for the staff time spent including research, review, technical and working group participation, and to augment and support community engagement during the entire process;

AND FURTHER BE IT RESOLVED that the Provincial Government's EAO Fee Schedule be revised to include a fee for Local Governments throughout the certification process.

Improvements to the Provincial Environmental Assessment Process

WHEREAS a project subject to Provincial Environmental Assessment process can be separated into different EA processes or excluded from the process altogether such as hydro, gas supply, navigation, etc.

AND WHEREAS, because of this, there is no cumulative analysis that creates a clear picture of the entire impact of a proposal, including the five pillars of environmental assessment; Economic, Social, Environmental, Health and Heritage, thereby distorting and potentially minimizes the magnitude of the impact or understanding by the community and local government;

THEREFORE BE IT RESOLVED that the Province consider projects in their entirety when evaluating them through the environmental assessment Office.

Improved Funding and Access for Forensic Sexual Assault Evidence Kits (SAEC)

WHEREAS sexual assault evidence collection (SAEC) kits are currently funded through the Ministry of Health. The SAEC kits are considered evidence that is from a committed crime.

AND WHEREAS survivors of sexual assault need medical forensic examinations readily available on demand and should not be expected to travel further than 50km to facilitate equitable access to justice and associated resources.

THEREFORE BE IT RESOLVED that the Provincial Government move funding from the Ministry of Health to the Ministry of Justice and fund comprehensive, 24/7 access to services and staffing needed (sexual assault nurse examiners) and to provide SAEC kits in communities lacking in forensic services.

Thank you for considering our resolutions and your support is appreciated.

Sincerely,



Patricia Heintzman, Mayor
District of Squamish

Hope for Health Society
That Dam Run 2015 - Final Report

Pre-Race Organizing:

BC Athletics: Sanctioned the run and provided liability insurance coverage. Cost is quite reasonable. \$205 for 103 registrations.

Medical: Mike Kelly of MedTech First Aid Services was on site. Next year, there may be a chance that the Hudson's Hope Fire Department could be on site with a side-by-side that can take a stretcher. Doug Pringle safety-patrolled the off road areas on his quad; which was well received. The lead male runner, Irvin Tang, really liked the comfort of knowing he wasn't out alone.

Security Issues: Having the dam crest and access road closed was excellent. Delays at the security check point did not seem to be a big issue. There was a caution added to the Facebook page explaining that drivers need to bring photo identification.

Advertising: Facebook, The Bulletin, PSA, flyers, posters, Stride & Glide Sports, word of mouth.

Porta-potties: Next year, Rich Brown may have no involvement with Butler Ridge Enterprises. Transportation of the 10 privies, there and back, was undertaken by the municipality which may not be possible every year. It required two trips one-way (total time: 3 hours) using a pickup truck with a flatbed trailer and two employees (Paul and Darren) - four on the trailer and one in the pickup box. Also, Butler Ridge needs to 'vac' each unit after bringing them back down. That cost has been borne by Butler Ridge.

Parking: Lion's Club members felt that they were not needed, but if parking were increased it's a good idea to have that control. Keep in mind that although there were 103 online registrations - only 80 showed up (23 'no-shows') plus volunteers. Next year we need to confirm use of fenced field for additional parking and also need another bus. The two Club members were provided with high visibility vests, given instructions and a parking map, and then they helped with timing at the finish line. Quite often the runners car pool to save on expenses.

Busing: We were able to make use of Mark Hodgkinson's school bus and the Lion's van. The drivers were Debbie Beattie and Kelly Miller who each made two trips. This worked really well. The bus also served as a warm up area. Would have to consider more trips or an additional bus if the numbers were increased.

Volunteers:

Oh Canada (Cadyn Moraice-Budalich) was well received again

Hired hands JCRs and Grads: these groups were awesome. Just over 30 volunteers involved for approximately 6 hours each.

Water/cheering stations: excellent, also served as check points. They moved around easily to other areas.

Online Registration: Handled by Stride & Glide Sports. Cut-off date allowed for sufficient time to order t-shirts. There seemed to be quite a bit of interest for participation well over the permitted 100 entrants.

On site, they were a little overwhelmed at first, but worked really well. The cold wind and snow was an irritant as the sign-in sheets and other paperwork got wet. Each bag had the name of the runner on the front. Bags were alphabetized by last name, and sorted into 5 km and 10-mile events. There was a sign-in sheet for each event. Each event had its own table.

Two folks came late and, missed the final bus but started the walk at the transmission lines.

Display Clock: borrowed from Grant in FSJ. It did not work even though it was plugged in and charged. A generator was on site but not used. It would not have helped the clock to work.

Timing: Needs more consideration, and more time to explain and instruct the time keepers. The finish line needs to be clearly defined (Deborah Peck sent some comments to reiterate this.)

T-shirts: Everyone seemed to like the 'technical shirts.' This year, a different colour for men (crew neck) and women (V-neck). There was considerable worry that the order would not arrive on time; however, they were delivered on

Saturday – one day before the run. There were a few minor issues but for the most part worked well.

Dog tags: This idea for the runners received loads of positive reviews. A question regarding the no shows – do they get a dog tag.

Food/water: there was plenty for everyone. Did not use all the food or water.

Corporate Sponsors – Spectra/FSJ Water

Photography: Gerri Bird, Kathy Burseth and Steve Metzger.

Route: excellent, challenging, Bob Fequet and Greta Goddard cleared the route of debris and blow downs on the Saturday prior to the run. Mile markers were an excellent addition; but we need something more permanent.

Post Race

Delivery of non-picked up packages (bag and shirts).

Advertising

Thank you to sponsors, volunteers,

Volunteer appreciation (t-shirts, hats, some memento).

Suggestions:

Increase registration limit.

Set out a tentative budget prior to the event.

Sort water station materials beforehand and have them ready to go.

The stop watches work but the timers need an advance practice session. Nervous that the use of split times, someone might press the wrong sequence and 'clear' the stop watch. Consider the purchase of a display clock for finish line (needed feature: ability to start the time e.g. 30 minutes into the race and have it continue counting up), clipboards, chalk, flagging tape

Purchase a start and finish flag

We need an advance practice session to learn to operate the BC Hydro radios (use of the Bullhead Mountain repeater, how to follow protocol when speaking, etc.)

Set up a tent(s) over the registration area

Maybe set up a tent or shelter with some heat, especially for after the run.

Maybe consider a hot beverage as an alternative to cold drinks.

Fabricate durable mile markers (1 to 9) and trail markers (arrows)

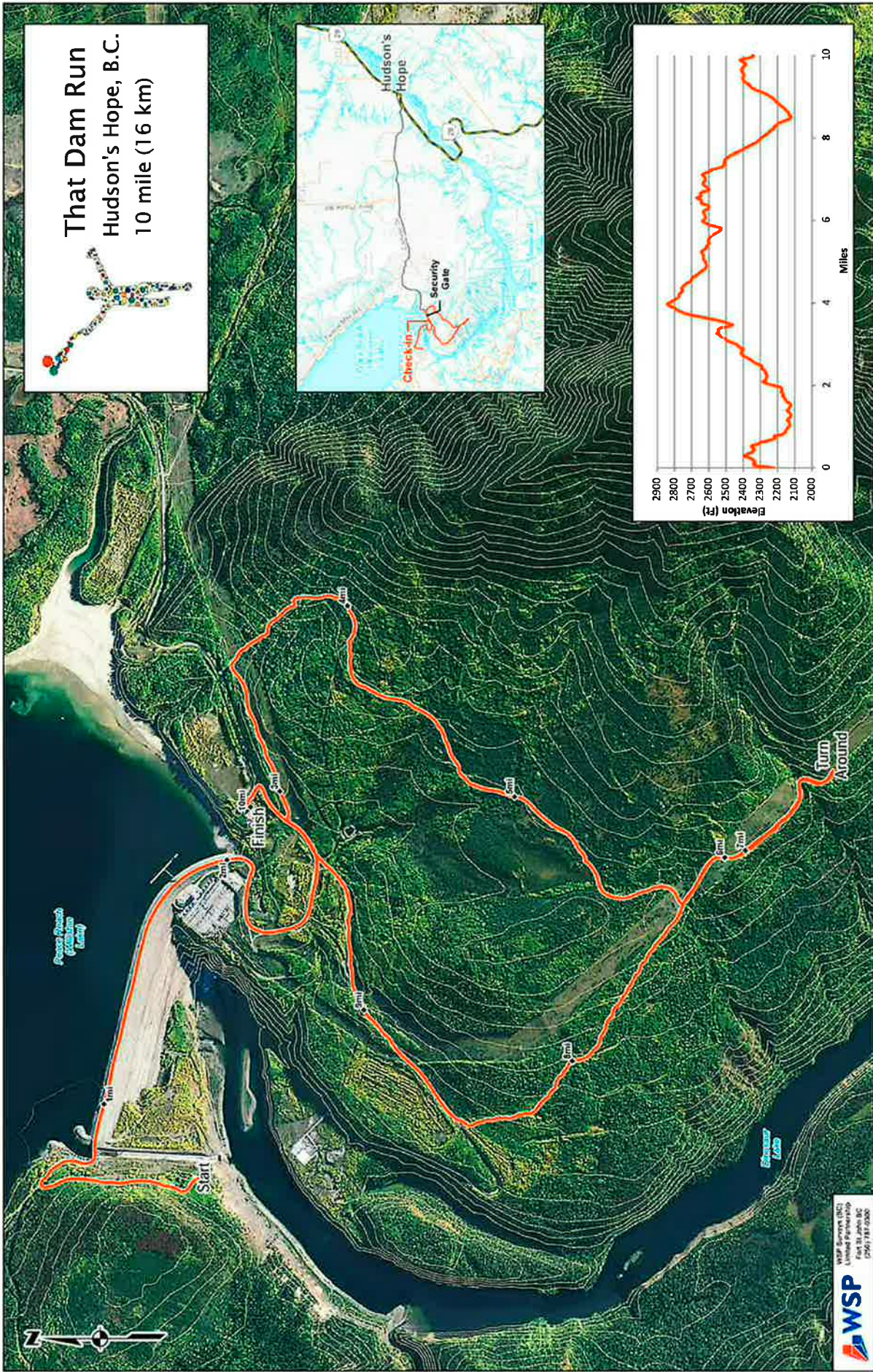
Prepared a check-off list of runners, but these 4 stations didn't know which names to ignore if there were 'no-shows.' We need to figure a reliable method to get that information out to the stations.

A kids category (shorter course for under 10 years) no entry fee, just a waiver signed by the parent.

Rental of a closet at *The Pearkes Centre* (\$100 per year) for storage of TRD gear, supplies, etc.

Need more H4H members. Started with 11, lost 5, picked up 1.

Develop a summary of supplies and costs for future budgeting.



Hope For Health
Project Income Detail 01-04-2015 to 31-01-2016

Date	Description	Source	JE#	Amount	Cumulative
2015-2016 That Dam Run					
REVENUE					
4200	Event Revenue				
28-04-2015	to record deposit of funds	NPSCU 2...	J85	20.16	20.16
27-08-2015	Stride & Glide	4	J66	3,000.00	3,020.16
04-09-2015	2 TDR registrations	cash	J68	60.00	3,080.16
				<u>3,080.16</u>	
TOTAL REVENUE				<u>3,080.16</u>	
EXPENSE					
5670	Business Fees & Licenses				
28-04-2015	20150428, BC Athletics	22	J6	52.50	52.50
5690	Commissions on Event Registr...				
27-08-2015	Stride & Glide	4	J66	315.00	367.50
5710	Donations Expense				
29-09-2015	Junior Canadian Rangers	chq #32, ...	J70	200.00	567.50
29-09-2015	HH 2016 Grad Class	chq # 3, n...	J72	200.00	767.50
				<u>400.00</u>	
5760	Event Supplies, Small Equip & ...				
21-09-2015	Alcan Ventures	965261	J74	96.30	863.80
24-09-2015	Peace Canyon Farm	20150924	J76	212.00	1,075.80
25-09-2015	Crayon Box	13636	J78	2,583.21	3,659.01
24-01-2016	Bill Lindsay - to reimburse for TDR ...	41	J64	361.69	4,020.70
				<u>3,253.20</u>	
5800	Insurance				
27-09-2015	BC Athletics	2015-TDR	J80	204.70	4,225.40
TOTAL EXPENSE				<u>4,225.40</u>	
REVENUE minus EXPENSE				<u><u>-1,145.24</u></u>	

Printed On: 11-02-2016

MEDIA BULLETIN

For Immediate Release
August 09, 2017

Northern Health Connections annual summer maintenance modified schedule for the month of August

Northern Health's Connections program will run on the annual modified summer schedule during the month of August. The modified schedule affects service from August 08 to 31, and the program will not run on the regular routes during that period. The table below indicates the last run before the summer break and the first day back in service for each route.

Route description	Last route before summer break	First day back in service
Prince George to Vancouver	Thursday, August 10	Sunday, August 27
Vancouver to Prince George	Saturday, August 12	Tuesday, August 29
Prince George to Prince Rupert	Friday, August 11	Sunday, August 27
Prince Rupert to Prince George	Saturday, August 12	Monday, August 28
Prince George to Fort St. John	Thursday, August 10	Sunday, August 29
Fort St. John to Prince George	Saturday, August 12	Tuesday, August 27
Valemount to Prince George	Tuesday, August 08	Tuesday, August 29
McBride, Valemount to Kamloops	Thursday, August 10	Thursday, August 31
Burns Lake to Terrace	Thursday, August 10	Thursday, August 31
Burns Lake to Prince George	Tuesday, August 08	Tuesday, August 29
Burns Lake to Prince George via Fort St. James	Wednesday, August 09	Wednesday, August 30
Fort Nelson to Dawson Creek	Tuesday, August 08	Tuesday, August 29
Prince George to Mackenzie	Wednesday, August 09	Wednesday, August 30
Quesnel to Prince George	Tuesday, August 08	Tuesday, August 29

The modified schedule was implemented three years ago and times annual maintenance requirements with a period of traditionally low ridership. This time period allows for more than typical, and more time consuming, maintenance of the bus fleet and also provides time for additional driver education.

The call centre will remain open and the online reservation system will be available for the regular scheduled routes after August 27th- 31st. More information about the NH Connections program is available through the NH Connections booking centre at 1-888-647-4997, via e-mail at NHConnections@northernhealth.ca or visit us online at nhconnections.ca.

NH Connections is open to anyone who needs to travel to out-of-town health care appointments, regardless of their age or income. NH Connections offers routes connecting communities across Northern B.C., along with service to Vancouver. NH Connections uses custom-fitted wheelchair accessible buses and coaches, providing same-day short-distance trips as well as long-distance travel. Fares range from \$20 to \$80 return, depending on the length of travel.

Media Contact

Northern Health Media Line: 1 (877) 961-7724



Update for Council, July 31, 2017

TransCanada Pipeline Update:

I talked to Catie Underhill and pass on the following information:

Prince Rupert Gas Transmission Line (PRGT) is the main pipeline that was to carry gas from this area to the Pacific Northwest (PNW) LNG plant at Prince Rupert. It has been shelved indefinitely because of the decision not to proceed with the LNG plant. There will be no further work on it in the near future.

North Montney Mainline Project was approved by the NEB with conditions, one of them being a positive final investment decision on the PNW LNG plant. However, last March TransCanada applied to the NEB for a variance to that condition because they had secured new 20-year commercial contracts with 11 shippers for firm service so they feel the line can stand on its own without the LNG plant. If the variance is approved, TransCanada anticipates beginning construction at the end of the first quarter of 2018.

The pipe stored up Drew Road in Beryl Prairie is for this North Montney pipeline. Catie thought the lease on the land it's stored on is coming up. I told her that we had paved Drew Road and would like to have some assurance that the road would not be damaged when the pipe was hauled out. She will check to see whether the pipe will continue to be stored there for another year, and will also ask about getting an agreement covering any road damage.

Council could look into agreements that exist in northern Alberta to find out what other local governments do to protect their roads from damage by heavy industrial traffic.

Coal Mine Licence Applications:

I've continued tracking down the companies who made application for the coal licenses that we had on the July 12 meeting.

Canadian Kailuan Dehua – The area applied for is an extension of their existing license. A small fraction is within the HH boundary. I called and left a message. No-one has returned the call.

Canada Benelund Energy Ltd. – The area applied for is north of the Upper Halfway. Don't think Hudson's Hope would figure much in their plans. However, I did call and leave a message. No-one has returned the call.

P.Burns Resources Ltd. – The area applied for is an extension of their existing tenure. Larry Horan returned my call but I was not here. He left an email address so I sent an email explaining that we were simply asking for an update of their plans, if any. He expected to be back in his office later in the week.

Richfield Minerals Inc. – This is the license area that would be closest to Hudson's Hope. About half is within the District, on the east side. Most seems to be on top of the plateau; some of it seems to dip down into valley. This is a new area and a new company, I believe. There was no website and no contact information but I eventually got one through the Ministry. That individual didn't know that his name had been used as a contact for the Ministry and didn't know anything about this application. He did know the person who "is" Richfield and passed on my request. I sent an email there, explaining our request and inviting him to come to the District when he was next in the area. He responded saying he would certainly do that. I suspect he gets a license, then bangs on doors of potential investors, hoping to sell the tenure. I don't expect we'll get a visit anytime soon.

Centrepont – They had no applications in but I saw them on the map and thought it would be good to check on them. You may remember them being touted by John Locher. Senator Jack Austin is their face. Someone answered the phone but didn't seem to know where Hudson's Hope was, or what the company's plans were.

Support Letter for Helicopter Emergency Service – I've written a letter of support to them.

I met with Dr Courtenay re: ambulance. He said that he would write up a letter as well. He has had some success in getting changes to the patient transfer system. He can call 911 directly rather than go through the channels previously required. He is considering setting up some sort of patient advocacy group.

He is good at collecting and using data to make his case.

Peace River Regional District: July 27

Alternates – PRRD will take the appointment of alternates to the Ministry of Municipal Affairs at UBCM. The number of representatives a community has on the Board is determined by population.

Communities with two or more representatives are able to appoint two alternates, one for each appointed Board member, plus name the rest of their council as "alternates to the alternates."

Communities with only one representative are allowed to appoint one alternate, but are not allowed to name the rest of their council as "alternates to the alternates."

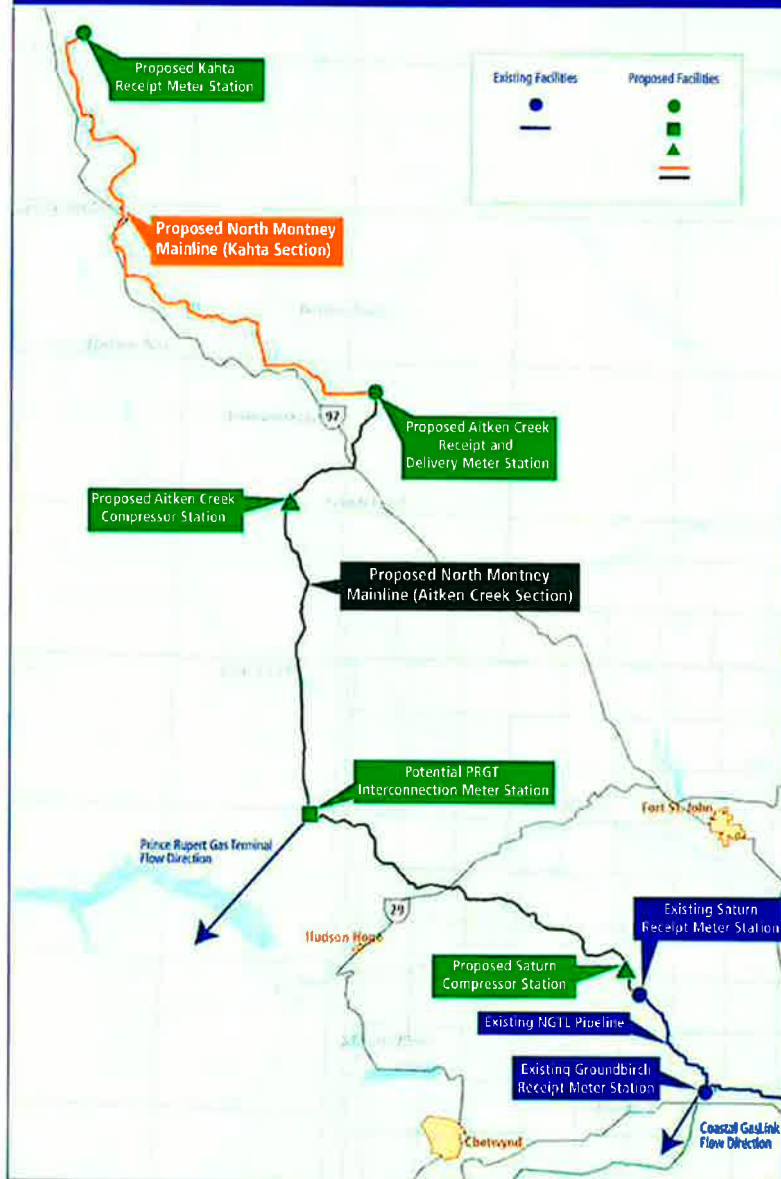
Communities, including Hudson's Hope, have at times not had a representative in attendance because of this rule.

It appears illogical and the PRRD will be enquiring as to the rationale.

MP Zimmer attended the meeting, discussing:

- CN - PRRD needs his help getting CN to the table; CN put crossings on private property and now makes landowners responsible for the crossing.
- Gotta Go Project – he will support PRRD's efforts to get approved washrooms on the Alaska Highway.
- LNG – he will look for a company to take over the Petronas property.
- Horticultural study – PRRD will be looking for his support.
-

Proposed Project: North Montney Mainline (Aitken Creek and Kahta sections)



Proposed Project

TransCanada, through our subsidiary NOVA Gas Transmission Limited (NGTL)* is proposing to construct, own and operate an extension to our existing Groundbirch Mainline. The proposed North Montney Mainline (Aitken Creek and Kahta sections) will safely deliver sweet natural gas to the existing NGTL System.

Located in the Peace River Regional District, the pipeline will be up to 305 kilometres (km) of pipeline and include associated metering facilities, valve sites, and possible compression facilities. The south end will connect with the existing Groundbirch Mainline (Saturn Section), located about 35 km southwest of Fort St. John. The north end will be about 190 km northwest of Fort St. John. The Aitken Creek section will be approximately 180 km of up to 48 inch diameter pipeline. The Kahta section will be approximately 125 km of up to 48 inch diameter pipeline connecting to the north end of the Aitken Creek section. NGTL anticipates filing an application to the National Energy Board in Q4 2013.

*NGTL is a wholly owned subsidiary of TransCanada PipeLines Limited (TransCanada). TransCanada's policies and practices will be applied to this project.

