



DISTRICT OF HUDSON'S HOPE

AGENDA

Council Chambers

Monday, May 25, 2015 at 6:00 PM

1. Call to Order:

2. Notice of New Business:

Mayor's List

Councillors Additions

CAO's Additions

3. Adoption of Agenda by Consensus:

4. Declaration of Conflict of Interest:

5. Adoption of Minutes:

M1	<u>May 1, 2015 Special Council Meeting Minutes</u>	Page 1
M2	<u>May 11, 2015 Regular Council Meeting Minutes</u>	Page 3
M3	<u>May 12, 2015 Special Council Meeting Minutes</u>	Page 7
M4	<u>May 20, 2015 Special Council Meeting Minutes</u>	Page 9

6. Business Arising Out of the Minutes:

7. Delegations:

D1	Hudson's Hope Farmers Market	Page 11
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8. Staff Reports:

SR1	Corporate Strategic Plan 2015-2020	Page 14
SR2	Joint Marker James (Tex) & Margaret MacKeigan	Page 20
SR3	Comments on Site C Water Licence Application	Page 42
SR4	Actions and other Updates	Page 47

9. Bylaws:

10. Correspondence:

C1	PRRD: Zoning B/L#2204 (Kitchen), 2015	Page 50
C2	Regulatory Amendments Affecting the Production of Medical Marijuana on ALR	Page 64
C3	Donation – Fishing Derby	Page 66
C4	Annual Service Plan for 2015/16-2017/18	Page 67
C5	New Horizon's Senior Club – Associate Member Insurance	Page 69
C6	NH NEWS RELEASE – Strong community partnership leads to physician recruitment success in Chetwynd	Page 79
C7	UNBC invite – Peace River Liard Regional 25 th Anniversary	Page 81
C8	UBCM: 2014 Resolutions	Page 82
C9	TransCanada-Coastal GasLink Pipeline Project Activity Update #29	Page 85

11. Reports by Mayor & Council on Meetings and Liaison Responsibilities

CR1	Councillor Heiberg - Update on Highlights of NCLGA	Page 89
CR2	Councillor Middleton – DOHH Washroom Access May 2015	Page 91
CR3	Councillor Middleton-Letter of Support for Dinosaur Trackway	Page 96
CR4	District of Hudson's Hope Recreation Survey	Page 99

12. Old Business:

13. New Business:

14. Public Inquiries:

15. Adjournment:



SPECIAL COUNCIL MEETING
May 1, 2015
5:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Kelly Miller
Councillor Heather Middleton
Councillor Dave Heiberg
Councillor Travous Quibell
Councillor Caroline Beam
Councillor Nicole Gilliss

Staff: CAO: Tom Matus

Absent:

Other: 0 in gallery

1. CALL TO ORDER:

The meeting was called to order at 5:07 p.m. with Mayor Johansson presiding.

2. ADOPTION OF AGENDA BY CONSENSUS:

The May 1, 2015 Special Council meeting agenda was adopted by consensus.

3. DECLARATION OF CONFLICT OF INTEREST:

None

4. STAFF REPORTS:

SR1 PRGT: Temporary Use Permit

Staff updated council on the question and outstanding matters pertaining to the Temporary Use Permits from Prince Rupert Gas Transmission – TransCanada. Staff to advertise for the 14 days and follow with a meeting on May 20th, 2015 to consider final approval of the permits.

SR2 2015 Budget Discussions

Staff to update 2015 Budget with the following changes:

- New Council Indemnity amounts
- \$50K one time grant to Hudson’s Hope Housing Society
- \$40K from \$72K for Medical Service Doctor
- Parks – R & R equipment, Rec Center Planning, pending needs assessment
- Diarize Special Events Contract
- General Government Services \$2,500 for Misc. Staff Appreciation
- Job Description for Office Assistant and Management Assistant
- Delete Business Façade \$40K
- Report on water meters
- Delete \$82k from Water Capital – include \$25K in Water Operation & Maintenance
- Note – borrow \$600K
- Lands Capital: reallocate \$40K to Light Industrial fund from LI water service



REGULAR COUNCIL MEETING
May 11, 2015
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Nicole Gilliss
Councillor Kelly Miller
Councillor Travous Quibell
Councillor Heather Middleton
Councillor Caroline Beam

Staff: CAO, Tom Matus
Acting Deputy Clerk, Dwylla Moraice Budalich
Director of Protective Services, Robert Norton
Deputy Treasurer-Collector, Rhonda Eastman
Public Works Foreman, Layton Bressers

Absent:

Other: 4 in gallery

1. **CALL TO ORDER:**
The meeting was called to order at 6:16 p.m. with Mayor Johansson presiding.

2. **NOTICE OF NEW BUSINESS:**

Mayors Additions:

Mayor Johansson included letters received from Tercel Telecom Ltd and Hudson's Hope Historical Society Museum and Gift Shop under New Business.

Council Additions:

Councillor Middleton wanted diarized grand openings coming up for the Library and GMS Visitor Center under Councillor Reports.

3. **ADOPTION OF AGENDA BY CONSENSUS:**
The May 11, 2015 Regular Council meeting agenda was adopted by consensus.

4. **DECLARATION OF CONFLICT OF INTEREST:**
Councillor Middleton declared conflict of interest with the Hudson's Hope Historical Society.

5. **ADOPTION OF MINUTES:** 0550-01

M1 **April 7, 2015 Special In Camera Meeting Minutes**

RESOLUTION NO. 104

M/S Councillors Quibell/Heiberg

THAT:

"The minutes of the April 7, 2015 Special In Camera Meeting be adopted as written."

B2 Financial Plan Bylaw No. 849, 2015

RESOLUTION NO. 109

M/S Councillors Heiberg/Quibell

THAT:

"Council give first, second and third readings of the Annual Financial Plan Bylaw No. 849, 2015."

CARRIED

(Councillor Middleton left the room 6:50 p.m.)

(Councillor Middleton entered the room 6:51 p.m.)

Action item: Staff to give quarterly budget update reports.

B3 Tax Rates Bylaw No. 850, 2015

RESOLUTION NO. 110

M/S Councillors Heiberg/Quibell

THAT:

"Council give first, second and third readings for the Tax Rates Bylaw No. 850, 2015."

CARRIED

9. CORRESPONDENCE:

C1 Northern Health – News Release Give your immunity a boost
FOR INFORMATION

C2 New Regulations Regarding the Length of Time to Keep Records
FOR INFORMATION

C3 The New Special Occasion Licence Process
Staff to send information out on PSA.

C4 Minerals North 2015 Agenda
FOR INFORMATION

C5 LNG Community Dialogue Sessions
FOR INFORMATION

C6 Referral Request on Aggregate Quarry Applications Reminder
Staff to send response.

C7 PRRD – Order in Council No. 148
FOR INFORMATION

C8 Jamieson Woods
Concerns be noted.
Develop trails – work with public.
Mayor Johansson to reply to letter.

C9 PRRD Proposed Temporary Use Permit No. 091/2015
FOR INFORMATION

10. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISONS RESPONSIBILITIES:

CR1 NCGLA – Prince George May 6-8, 2015
Mayor Johansson noted all 3 of our resolutions went thru with no opposition.
Councillor Heiberg to bring summary of conference to next council meeting.



SPECIAL COUNCIL MEETING
May 12, 2015
5:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Kelly Miller
Councillor Heather Middleton
Councillor Dave Heiberg

Staff: Acting Deputy Clerk: Dwylla Moraice Budalich
Deputy Treasurer-Collector: Rhonda Eastman

Absent: Councillor: Travous Quibell
Caroline Beam
Nicole Gilliss

Other: 0 in gallery

1. CALL TO ORDER:
The meeting was called to order at 5:03 p.m. with Mayor Johansson presiding.

2. ADOPTION OF AGENDA BY CONSENSUS:
The May 12, 2015 Special Council meeting agenda was adopted by consensus.

3. DECLARATION OF CONFLICT OF INTEREST:
None

4. BYLAWS:
B1 Financial Plan Bylaw No. 849
RESOLUTION NO. 111
M/S Councillors Heiberg/Miller

3900-20

THAT:
"Council to adopt the Annual Financial Plan Bylaw No. 849, 2015."
CARRIED

B2 Tax Rates Bylaw No. 850
RESOLUTION NO. 112
M/S Councillors Middleton/Miller

THAT:
"Council to adopt the Tax Rates Bylaw No. 850, 2015."
CARRIED

5. ADJOURNMENT:
Mayor Johansson declared the meeting adjourned at 5:06 p.m.



SPECIAL COUNCIL MEETING
May 20, 2015
5:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Dave Heiberg

Staff: CAO: Tom Matus
Acting Deputy Clerk: Dwylla Moraice Budalich

Absent: Councillor: Travous Quibell
Caroline Beam
Heather Middleton

Other: 5 in gallery

1. CALL TO ORDER:

The meeting was called to order at 5:20 p.m. with Mayor Johansson presiding.

2. ADOPTION OF AGENDA BY CONSENSUS:

The May 20, 2015 Special Council meeting agenda was adopted by consensus.

3. DECLARATION OF CONFLICT OF INTEREST:

None

4. STAFF REPORTS:

SR1 PRGT: Temporary Use Permit No.
2015-01 Stockpile Area
2015-02 Stockpile Area
2015-03 Laydown Area
2015-04 Campsite

RESOLUTION NO.113

M/S Councillors Gilliss/Heiberg

THAT:

"Council by resolution issue the four Temporary Use Permits to TransCanada – Prince Rupert Gas Transmission Ltd being numbers 2015-01, 2015-02, 2015-03 and 2015-04."

CARRIED

5. PUBLIC INQUIRIES:

PI1 Doug Summers: Inquired if the Temporary Use Permit No. 2015-01 was in the ALR. Staff responded confirming all of the lands mentioned in the Temporary Use Permits are in the ALR.

ADJOURNMENT:

6. Mayor Johansson declared the meeting adjourned at 5:26 p.m.



DISTRICT OF HUDSON'S HOPE

Delegation to Council Request Form

Name of person or group wishing to appear before Council: _____

HUDSON'S HOPE FARMERS MARKET

Subject of presentation: _____

USE OF INFO CENTER PARKING LOT AND LARGE TENT FOR VENDORS & PUBLIC

Purpose of presentation:

- information only
- requesting a letter of support
- requesting funding
- other (provide details)

Use of Beattie Park parking lot on Tuesdays, 3-6pm, and Saturdays, 11-1pm (July - August).

Contact person (if different than above): _____

Caitlin Vince

Telephone number: _____

250-793-6691

Email address: _____

caitlin.vince@gmail.com

Will you be providing supporting documentation? Yes No

If yes:

- handouts at meeting
- publication in agenda (one original due by 4:30 the Wednesday prior to your appearance date)

Technical requirements:

- flip chart
- multimedia projector
- laptop
- other _____



District of Hudson's Hope
P0 Box 330
Hudson's Hope BC

May 15, 2015

Dear Mayor and Council Members,

A few of us are trying to keep the Farmers' Market up and running this year. Our vendors have been dwindling a bit over the past couple of years, and it is thought that with a little more planning, advertising and effort we can spur the interest of more crafters, grower and bakers in town and surrounding area. A new logo and Facebook page have already been developed, with several ideas stemming from this.

To this end, we would like to request the use of the Info Centre parking lot for our new site. The previous location across the street is privately owned and is listed for sale, so is not a reliable site for our Market. We feel that the Visitor Centre parking lot is one of the best locations as it is easily seen and accessed from the main highway, catching the interests of many tourists. As well, families who shop at the Farmers' Market will no longer have to cross the street to go to the park – parents will be able to shop while their kids play!

Due to community input, we have changed our hours of operation to Tuesdays from 3-6pm. Hopefully this will accommodate all those who work during the day and do not have a chance to take advantage of the fresh veggies and baking etc. that the market has to offer. In addition, we are planning to host an "Open Market" on Saturdays from 10am-1pm through July and August. These days would be open to home-based businesses and possibly flea market/garage sale tables.

We have one more request of the Council. Would it be possible to use the District's large tent this summer? The tarmac is very hot and during rainy days both vendors and shoppers find it difficult to operate. We would dearly love to have a more permanent structure that could accommodate the Farmers' Market as well as any other users in town (this is only a suggestion).

We regret not coming to Council sooner with our requests, however we did not know that our previous location would be in jeopardy. It is hopeful that a consensus of Council can be reached soon, as some vendors have already started selling. Thank you for your time and consideration.

Yours sincerely,

Caitlin Vince
Fay Lavalee
Hudson's Hope Farmers' Market

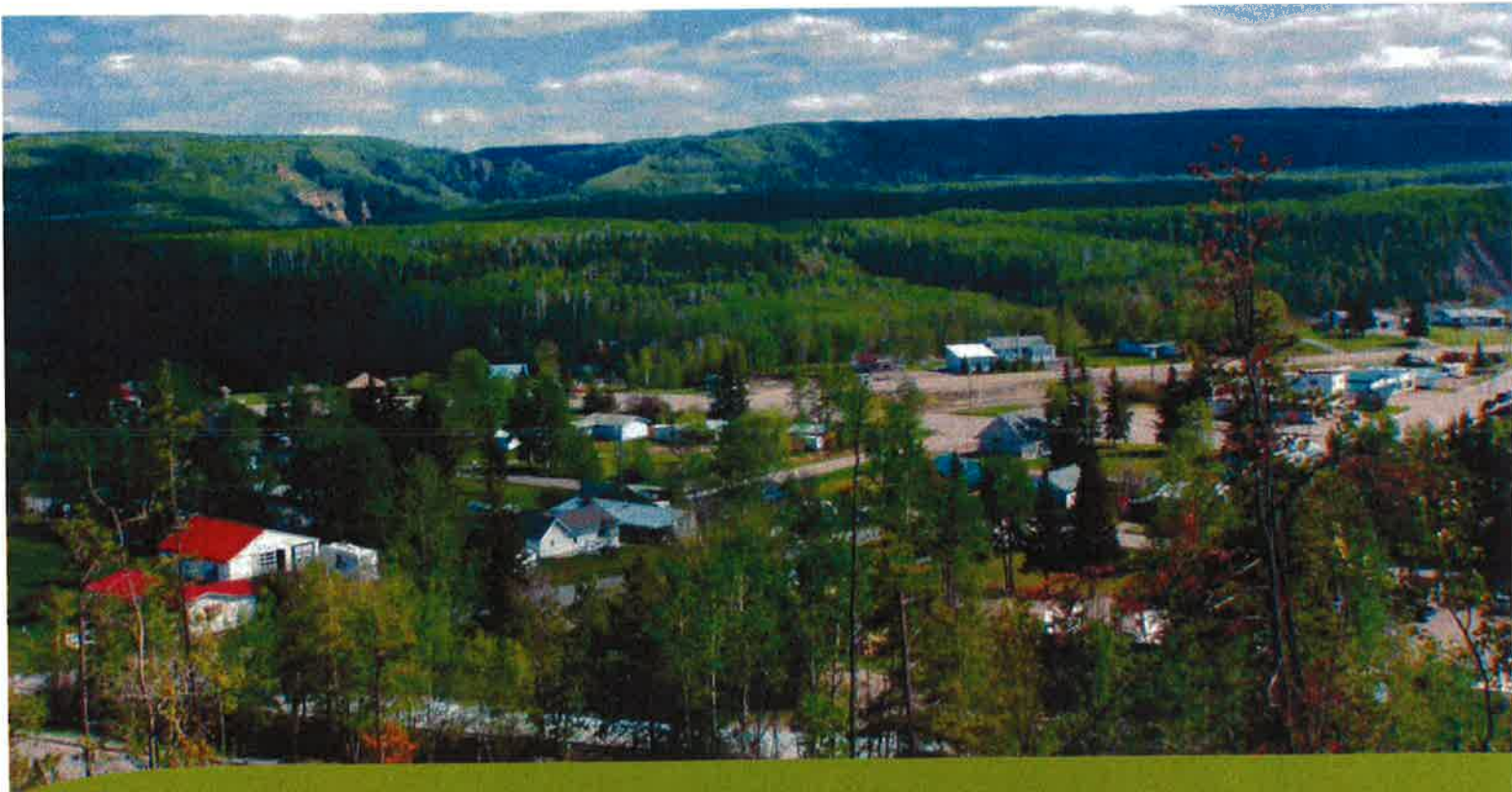




HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

District of Hudson's Hope

Corporate Strategic Plan 2015-2020



a 20-20 vision for our community

**A vibrant, diverse and livable community
supported by sustainable, managed growth
within a healthy natural environment**

DRAFT: May, 2015

2017

1. Upgrade the sewage treatment and disposal facility
2. Monitor effluent discharge data from the sewage treatment plant and report the results

2018

1. Repair and replace warning sirens as required
2. Monitor water consumption data and report the results

2020

1. Supply and install water meters
2. Upgrade road network (rural drainage upgrades, urban major maintenance)

II. Achieve 20% population growth

2015

1. Continue a partnership with North Peace Economic Development Commission to enhance the museum and to promote community living and business opportunities in the District (Action led by Council)
2. Develop a marketing strategy to help stimulate population growth in the community
3. Meet with the Province to discuss continuation of provincial grants in lieu of District taxes for general purposes and inclusion of grants in lieu of school taxes (Action led by Mayor and CAO)
4. Meet with resource companies to encourage locating resource-based housing for their staff within District boundaries where services exist (Action led by Mayor and CAO)
5. Participate in discussions promoting additional air carriers at Fort St John Airport (Action led by Council)

inventory of the extent and nature of industry investment into the community over the last 10 years

2020

1. Develop a waste reduction strategy

IV. Ensure a financially sound, competent, responsive and resilient organizational culture

2015

1. Review bylaw enforcement function and establish a philosophy for administering bylaw enforcement for the District (Action led by Council)
2. Maintain the Emergency Operation Centre and EOC Training

2016

1. Prepare a human resource development plan for review by Council (Action led by CAO)
2. Complete construction of the new Public Works shop
3. Complete installation of a Financial Systems Plan
4. Prepare a communications strategy that includes public engagement methods, social media, community satisfaction surveys and media relations
5. Ensure utility rates cover the cost of delivery

2017

1. Complete a youth engagement strategy

592

Darlene Todd
PO Box 566
Charlie Lake, BC
VOC 1H0

March 27, 2015

Mayor Gwen Johansson
District of Hudson's Hope
PO Box 330
Hudson's Hope, BC
VOC 1V0

Dear Mayor Johansson & Town Councillors:

My parents, James (Tex) & Margaret MacKeigan's ashes are buried in the same plot at the cemetery in Hudson's Hope. At the moment, we do have a flat marker for Mom, but our family is wishing to change it out to a joint marker. The marker for Mom is set in cement that is at least 3-4" on all sides (which is bigger than the new marker we would like to get). Attached is a photo.

My issue is that the marker we would like to get is 36" x 18", so that we could get both names & dates on it. Upon speaking with Johanna Dupuis at the District office, she said there now is a bylaw that the markers cannot be more than 30" x 20". I mentioned to her that there are 2 urns in that plot and that there are much bigger markers in the cemetery and it is not like it would be crowding the other markers around it. I am wondering what the reasoning behind this bylaw is and I think that as long as it is not overtaking the plot space – it should be allowed.

Our parents lived in Hudson's Hope for over 45 years and were a big part of the community; being supportive for several clubs and events, plus even being on council.

Please take my request into consideration and let me know if we can go ahead with our order. You can email me – dartodd4@gmail.com or call 250-827-3910 or by mail at above address. Many thanks in advance.

Kind regards,

Darlene Todd

DISTRICT OF HUDSON'S HOPE

Bylaw No. 755

A bylaw to provide for the regulations, operations and maintenance of Cemeteries owned by the District of Hudson's Hope.

WHEREAS every operator of a cemetery must adopt Bylaws for the Interment or other disposition of the deceased; respecting the organization, operation and management of the cemetery, including the setting of Fees; the size, class and kind of Memorials and materials used for Memorials; and the rights, privileges and responsibilities of the operator, Interment Right Holders, and their relatives, other users, suppliers, Funeral Providers, Memorial dealers and the general public;

AND WHEREAS the Council of the District of Hudson's Hope has delegated to the District Administrator certain specific administrative powers of the Council relating to the operation and management of Cemeteries owned by the District of Hudson's Hope;

NOW THEREFORE, under its statutory power, including Section 8(f) of the *Community Charter, S.B.C. 2003, c.26*, the Council of the District of Hudson's Hope enacts the following provisions:

TITLE

1. This Bylaw may be cited for all purposes as the "Cemetery Management Bylaw No. 755, 2009".

DEFINITIONS

2. In this Bylaw terms defined in the *Cremation, Interment, and Funeral Services Act* and this bylaw shall have that meaning unless expressly defined otherwise herein, and the following words have the meaning ascribed to them unless the context otherwise requires:

ADMINISTRATION FEE means fees levied to cover additional administrative costs associated with the transfer or surrender of a Right of Interment.

ADMINISTRATIVE AUTHORITY means the Business Practices and Consumer Protection Authority established under the *Business Practices and Consumer Protection Authority Act, S.B.C. 2004, C.3*.

ADMINISTRATOR means the District Administrator and includes any employee authorized by the Administrator to act on his or her behalf.

ADULT means a person thirteen (13) years of age and older.

APPLICANT means an individual who has made petition to the District for a Right of Interment.

BURIAL VAULT means a protective, sealable outer receptacle, into which a casket or Urn is placed, designed to restrict the entrance of gravesite elements into the casket or Urn.

CARETAKER means the person duly authorized by the Administrator to perform Interments and to care for and maintain the Cemeteries.

HOLIDAY means any of the following days, namely New Year's Day, Good Friday, Easter Monday, Victoria Day, Canada Day, BC Day, Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day, Boxing Day, and any day or part of a day proclaimed a civic holiday.

HUMAN REMAINS means a dead human body in any stage of decomposition, but does not include Cremated Remains.

INTERMENT means the disposition by:

- a) burial of Human Remains or human Cremated Remains in a Lot; or
- b) Inurnment of Cremated Remains in a Columbarium.

INTERMENT RIGHT HOLDER means a person who holds a Right of Interment.

INTERMENT AUTHORIZATION means a document completed at time of need that may include statistical, executor and next of kin information that authorizes Interment of the deceased by the person with Control of Disposition.

INURNMENT means the process of placing Cremated Remains in a receptacle, such as an Urn, and the placement of that receptacle into a Niche.

LOT means a discrete space used, or intended to be used in a Cemetery, for the Interment of Human Remains or Cremated Remains under a Right of Interment and includes a grave, or a niche.

MEDICAL HEALTH OFFICER means the person duly appointed for the area of the health region in which the Cemetery is located to act as Medical Health Officer.

MEMORIAL means:

- a) a tombstone, plaque or other marker on a grave; or
- b) an plaque on a crypt or niche front, used to identify a lot or memorialize a deceased person or stillborn child.

NICHE means a space, usually within a Columbarium, designed for the Inurnment of Cremated Remains.

RIGHT OF INTERMENT means a certificate that provides for the future right to inter Human Remains or Cremated Remains in a designated Lot.

SPOUSE as defined in CIFSA, means a person who is:

- a) married to another person;
- b) is united to another person by a marriage that, although not a legal marriage, is valid at common law; or
- c) has lived and cohabited with another person in a marriage-like relationship, including a marriage-like relationship between persons of the same gender, for a period of at least 2 years immediately before the other person's death.

URN means any receptacle, temporary or permanent, used for the encasement of Cremated Remains.

APPLICATION OF BYLAW

3. Subject to any contrary provision in the CIFSA, this Bylaw applies to all Cemeteries operated by the District and to all additional real and personal property, within the District of Hudson's Hope, which may hereafter be acquired and held by the District for use as a

this bylaw, and the original Interment Right must be surrendered to the District. Fees, payable to the District, associated with an Interment right transfer may include:

- a) an Administration Fee; and
 - b) the difference between Fees paid originally and current Fees if there have been changes in fee rates.
10. An Interment Right Holder shall either reserve the right to use that Lot for themselves or authorize another person to be interred in the Lot to which the Interment Right refers. An Interment Right Holder may only designate one Lot for their own use.
11. A Right of Interment may be surrendered to the District at the discretion of the Administrator by completing an Right of Interment Surrender, as set out in Schedule "E" of this bylaw. A refund, equal to the purchase price less the Cemetery Care Fund contribution, will be issued to the Interment Right Holder provided:
- a) there are no Interments in the designated Lot;
 - b) the Interment Right Holder or his executor provides written notice to the District for intent to surrender the right;
 - c) the original licence or Right of Interment is surrendered;
 - d) an Administration Fee is paid; and
 - e) any Fees associated with the removal of any Memorial that is on, or embracing the surrendered Lot, is paid.
12. Upon approval of the Administrative Authority a Right of Interment may be reclaimed by the District if all of the following criteria has been met:
- a) the Interment Right Holder would be at least 90 years of age;
 - b) a minimum period of 50 years has elapsed from the date of purchase;
 - c) a minimum 90 days has passed since notice of intent to reclaim has been sent to the Interment Right Holder; and
 - d) the District has made diligent attempts to contact the Interment Right Holder.

INTERMENTS

13. An Interment shall be made within the Cemetery once the person with Control of Disposition has completed and duly signed an Interment Authorization, as set out in Schedule "C" of this bylaw, and paid all applicable Fees.
14. Only Human Remains, or Cremated Remains of a human body, shall be interred and memorialized in the Cemeteries.
15. Interments:
- a) shall only be performed within the Cemetery by the Caretaker;

- g) The Administrator must supply permission for the purchase of any Grave Liner, Burial Vault, or Cremation Liner from a source other than the District, with permission based on the item's size, design, material and construction. The installation of Grave Liners, Burial Vaults, or Cremation Liners from a source other than the District may be subject to a handling Fees and must be paid in full prior to installation. The Administrator may request that Grave Liners, Burial Vaults, or Cremation Liners be installed by their supplier, under the supervision of the Caretaker, with the installation being at the Applicant's expense.
 - h) Any charges incurred by the Cemetery above and beyond the standard scope of services in the handling of Grave Liners or Burial Vaults not supplied by the District will be charged to the Applicant and paid prior to Interment.
21. Cremated Remains placed in a Columbarium must be enclosed in a sealed container or Urn constructed of permanent, durable material approved by the Administrator.
22. Interments shall be performed within the following hours, or at other times approved by the Administrator:
- a) In-ground casket burial – 9:00 a.m. to 3:30 pm, Monday to Friday.
 - b) Interment of Cremated Remains – 9:00 a.m. to 3:30 pm, Monday to Friday.
 - c) The Administrator may schedule Saturday, Sunday or Statutory Holidays Interments subject to payment of additional Fees and availability of the Caretaker.
 - d) The person with Control Of Disposition shall be responsible for any late arrival Fees if the Human Remains or Cremated Remains are delivered to the Cemetery outside of the above prescribed times.
23. Families may request permission to witness the Interment process at the Cemetery subject to the following criteria:
- a) A request to witness the Interment must be communicated to the Administrator when confirming Interment date and time;
 - b) The District will not be held liable for any injury to members of the public that are attending or witnessing an Interment process; and
 - c) All proceedings at the Interment site shall be under the sole direction of the Caretaker.

EXHUMATIONS AND DISINTERMENTS

24. Pursuant to Section 16 of the CIFSA a Cemetery must not exhume or disinter Human Remains or Cremated Remains until:
- a) the Administrator receives a written request to do so from the person who has the Control of Disposition of the remains;
 - b) approval of the Exhumation by the Administrative Authority is received by the Administrator;

32. The District shall not be held liable for, or be obliged to repair, any breakage or damage to any Memorial in the Cemetery, except as shall arise as the result of the negligence of the Caretaker.
33. The Interment Right Holder, or the deceased's descendants, is required to keep in proper repair, at their expense and to the satisfaction of the District, all Memorials upon their Lot. Should any Memorial or Lot adornment erected in the Cemetery fall into a state of disrepair, then the Administrator will document the condition and have the Memorial or Lot adornment removed from the Cemetery, in each case at the expense of the Lot holder or their successors. Interment Right Holders may request that the District make repairs. All costs associated with the repairs will be borne by the Interment Right Holder.

Ground Interment Memorials

34. Ground Interment Memorials, including those for cremation Lots, shall be installed flush with the ground and shall be constructed of granite or bronze or other material of a permanent nature as approved by the Administrator.
35. The Administrator may refuse to issue a permit to the Applicant if the Applicant has failed to comply with the requirements of this Bylaw. The Administrator may reject Memorials, despite the prior issuance of a Memorial Permit, when the Memorial does not comply with the specifications in this Bylaw, is not in keeping with the standards of the Cemetery, or contains epitaphs deemed inappropriate by the Administrator.
36. The finished dimensions of a Memorial shall be in accordance with the attached Schedule "A". If the finished dimensions are smaller than the minimum dimensions a concrete base will need to be installed and applicable Fees will need to be paid in full prior to installation. A Memorial will not be removed from a concrete base once installed.

Columbarium Memorials

37. Columbarium Memorials apply to any bronze plaque for use on a Columbarium niche door, but does not include Memorials for in-ground cremation Interments.
38. Bronze plaques for Columbarium Memorials shall be installed by the District and must conform to the dimensions and specifications in accordance with the attached Schedule "A". The plaques must be constructed of a bronze material with a flat back as they will be installed with an adhesive. Only one Niche Plaque will be permitted to be installed on any one niche. As the plaque will be installed with a permanent adhesive, the second name plate will need to be able to be capable of being removed without removing the entire plaque.
39. As plaque installation is permanent to the niche door, approval needs to be received by the District by the Interment Right Holder or their successors prior to installation. Where incorrect inscriptions, dimensions, specifications or locations are given on the Memorial

Cemetery that obstruct the Caretaker from completing regular maintenance may be removed by the Caretaker and disposed of.

48. No person, other than the Caretaker, shall plant, remove, cut down or destroy any tree, shrub, plant, flower, bulb or decorative feature within a Cemetery.
49. No ground Lot shall be defined by a fence, failing, coping, hedge or by any other marking except as permitted in the Memorial provisions of this Bylaw.
50. No person, other than the Administrator, shall solicit orders for goods or services within a Cemetery.
51. No person shall destroy, damage or deface any Lot, Memorial, fence, vegetation, gate or any structure in a Cemetery or injure or destroy any Cemetery improvements.
52. No person shall deposit any rubbish or offensive material within a Cemetery.
53. No person shall play any game or sport within a Cemetery.

CEMETERY CARE FUND

54. A Cemetery Care Fund for the future maintenance and care of the Cemetery and the Lots therein is hereby established, set aside and maintained. All monies in the Cemetery Care Fund will be held and invested as trust funds by the District and in accordance with the requirements of the CIFSA.
55. The Cemetery Care Fund will be maintained with the District's bankers in an account to be designated as the "Cemetery Care Fund". The Administrator and Deputy Treasurer will be responsible for all deposits to such account and for ensuring that:
 - a) the account at all times complies with the provisions of the CIFSA;
 - b) any investment of any monies in the Cemetery Care Fund is permitted under the CIFSA, the Local Government Act, the Community Charter and this Bylaw; and
 - c) any interest earned on the investments of the Cemetery Care Fund may be used for maintenance and care of the Cemeteries in the year in which the interest and income is earned, or may be retained in the Cemetery Care Fund to increase the principal sum.
56. The Administrator may, on behalf of the District, accept voluntary payments to the Cemetery Care Fund from any person or organization.
57. The principal sum of the Cemetery Care Fund will not be reduced other than in accordance with an order from the Administrative Authority pursuant to the CIFSA.

SCHEDULE “A” – MEMORIALS

1. The finished dimensions of acceptable ground interment memorials shall not exceed the following:

	Maximum Dimension	Minimum Dimension
Adult Interment	50 cm x 75 cm (20" x 30")	30 cm x 50 cm (12" x 20")
Child Interment	50 cm x 75 cm (20" x 30")	30 cm x 50 cm (12" x 20")
Cremation	50 cm x 75 cm (20" x 30")	30 cm x 50 cm (12" x 20")

All of the ground interment memorials shall only be placed, installed or removed by the Caretaker or other person authorized by the Administrator. All ground memorials shall conform to the approved plan of the Cemetery and its sections, and shall be constructed of granite or bronze or other material(s) of a permanent nature as approved by the Administrator and will be installed on the lot so that the top surface is set level and flush with the surface of the ground. Deliver the memorial to the District Workshop for installation by mail at PO Box 330, Hudson’s Hope, BC V0C 1V0 or hand deliver to 8902 Clarke Avenue, Hudson’s Hope, BC.

2. Finished Memorials shall not include upright candleholders, vases, lanterns or surface mounted emblems that protrude more than 0.5" (1.2 cm) above the surface of Memorial or concrete base.
3. Four (4) additional single cremation Memorials, or two (2) double cremation Memorials may be installed, in accordance with the approved plan of the Cemetery, on any given ground burial Lot where each of four Cremated Remains are interred over an existing casket Interment, or in place of a casket Interment. A single or companion Memorial must be placed on any given Lot prior to any cremation Memorial on a full size Lot.
4. If the finished dimensions are smaller than the minimum dimensions a concrete base will need to be installed and applicable Fees will need to be paid in full prior to installation. A Memorial will not be removed from a concrete base once installed.
5. The finished dimensions of acceptable Columbarium memorial shall not exceed 23 cm x 23 cm (9" x 9").
6. Bronze plaques for Columbarium Memorials shall be installed by the District.
7. The plaques must be constructed of a bronze material with a flat back as they will be installed with an adhesive.
8. Only one Niche Plaque will be permitted to be installed on any one niche. As the plaque will be installed with a permanent adhesive, the second name plate will need to be able to be capable of being removed without removing the entire plaque.

SCHEDULE "C" – INTERMENT AUTHORIZATION

INTERMENT AUTHORIZATION

Date: _____

DECEASED INFORMATION

Name: _____ Age: _____
 Address: _____ Sex: _____
 Date of Birth: _____ Place of Birth: _____
 Date of Death: _____ Place of Death: _____

NEXT OF KIN

Name: _____ Relationship to Deceased: _____
 Address: _____ City/Prov: _____
 Postal Code: _____ Phone: _____ Email: _____

INTERMENT TYPE

Burial ** **Cremation ***
***Original Burial Permit *Original Certificate of Cremation*
must accompany this form must accompany this form

Type of Urn: _____
 Cremation No.: _____
 Crematorium: _____

CEMETERY

Lot Location: _____ Block: _____
 Interment Date: _____ Time: _____
 Funeral/Memorial Service Date: _____ Time: _____
 Funeral Home: _____ Telephone: _____

____ (Int.) We wish to witness the casket lowering. We agree to follow all instructions issued by the interment supervisor while this service is performed.

ADDITIONAL RIGHT OF INTERMENT REQUEST

Adjacent Reserve requested for: _____ Spouse to be interred in same location
At time of death the District (if requested) will place a hold on an interment space for 30 days. The family will need to contact the District directly to finalize reserve location and secure payment for either option.

AUTHORIZATION

This authorization acknowledges that the information provided and services and products selected by me are accurately reflected herein and that the use, memorialization and visitation of a lot in the District of Hudson's Hope Garden of the Peace Cemetery or the Old Timer's Cemetery is subject in every way to the Cemetery Management Bylaw No. 755, and rules and regulations of the District of Hudson's Hope Cemeteries as they may be in effect at the time of interment or as may be amended time-to-time thereafter.

Under "Order of Priority" provisions of the Cremation, Interment and Funeral Services Act of BC (see reserve) I certify that I am the legally authorized representative of the above named deceased. Further I certify that I have the full legal right to authorize use of the above identified lot, do hereby authorize the interment of the above named deceased under the terms and conditions outlined herein and accept all responsibility for costs associated with this authorization. I agreed to indemnify and hold harmless The District of Hudson's Hope, its officer and employee, from liability, costs, expenses or claims resulting from this authorization.

Signature of Authorized Person Printed Name Relationship to Deceased

Address: _____ City/Prov: _____
 Postal Code: _____ Phone: _____ Email: _____

SCHEDULE "D" – AUTHORIZED APPROVAL

AUTHORIZED APPROVAL

Cemetery: _____
Location: _____
Lot : _____ Section: _____
Grave of: _____

I (we), as duly authorized in accordance with the *Cremation Interment and Funeral Services Act*, Part 3, Section 5, in relation to the original occupant of this grave, hereby give the District of Hudson's Hope permission to

The undersigned represent to the District of Hudson's Hope that they have notified the immediate next-of-kin of the original person(s) interred in the above lot and that the immediate next-of-kin agreed to the aforesaid.

The undersigned further agreed to indemnify and save harmless the District of Hudson's Hope, its officers and employees, from liability, costs, expenses or claims resulting from this authorization.

_____ <i>Signature of Authorized Person</i>	_____ <i>Printed Name/Relationship to Deceased</i>	_____ <i>Date</i>
_____ <i>Signature of Authorized Person</i>	_____ <i>Printed Name/Relationship to Deceased</i>	_____ <i>Date</i>
_____ <i>Signature of Authorized Person</i>	_____ <i>Printed Name/Relationship to Deceased</i>	_____ <i>Date</i>
_____ <i>Signature of Authorized Person</i>	_____ <i>Printed Name/Relationship to Deceased</i>	_____ <i>Date</i>
_____ <i>Signature of Authorized Person</i>	_____ <i>Printed Name/Relationship to Deceased</i>	_____ <i>Date</i>
_____ <i>Signature of Authorized Person</i>	_____ <i>Printed Name/Relationship to Deceased</i>	_____ <i>Date</i>
_____ <i>Signature of Authorized Person</i>	_____ <i>Printed Name/Relationship to Deceased</i>	_____ <i>Date</i>
_____ <i>Signature of Authorized Person</i>	_____ <i>Printed Name/Relationship to Deceased</i>	_____ <i>Date</i>

SCHEDULE "F" - MEMORIAL PERMIT

MEMORIAL PERMIT

To be submitted along with payment.

Request Date: _____ New Remove & Replace

In Memory of: _____

Lot Location: _____

In Ground Memorial:

Marker Size: Adult Child Cremation

Permit Fee: \$ _____

Columbarium Memorial:

Marker Plaque: Initial Installation Second Name Installation

Permit Fee: \$ _____

Inscription (Name and Dates): _____

Comments: _____

According to the *Cemetery, Interment and Funeral Services Act*, a percentage of the memorial permit fee will be contributed to the Cemetery Maintenance Care Fund.

This permit to be used in accordance with and subject to the Cemetery Management Bylaw No. 755 and Fees and Charges Bylaw that may be in effect at the time of purchase or, as they may be amended from time to time thereafter.

Memorials shall only be placed, installed or removed by the Caretaker or other person duly authorized by the District of Hudson's Hope.

<u>FOR OFFICE USE ONLY</u>	
District of Hudson's Hope Approval: _____	Date: _____
District of Hudson's Hope Comments: _____	
Installation Date: _____	Permit Number: _____

Right of Interment Holder Signature

Printed Name

Dated: _____

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**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

Box 330
9904 Dudley Drive
Hudson's Hope BC V0C 1V0
Telephone 250-783-9901
Fax: 250-783-5741

May 20, 2015

KT Shum
Section Head, Licencing & Allocation Section
Water Management Branch
Ministry of Forests, Lands and NRO
P.O. Box 9340 Stn Prov Govt
Victoria BC V8W 9M1

Attention: K T Shum

RE: Comments on Site C Water Licence Application

On April 27, 2015 the District of Hudson's Hope received a letter from your office outlining the water license application on the Peace River for the Site C dam and has asked for responses by May 20th. As the District has a direct link to the River and relies on the River for its own source of water there are a number of items that we would like your office to consider when deciding to grant a water license on the Peace River for the Site C dam.

The District of Hudson's Hope currently holds a water license on the Peace River and three springs along the banks of the Peace River (Water License #C118571). This licence currently allows the District to divert a maximum quantity of 182,500,000 gallons per year, at a maximum daily rate of 100,000 gallons per day for each spring (3), and 200,000 gallons per day from the Peace River. The spring water has been decommissioned over the last number of year due to low quality and the District is now using the Peace River as its only water source. Based on this, the current licence on the Peace River will only satisfy the needs of the community in the very short term. It is anticipated that the District will need to amend the license to include higher diversion rates from the Peace River in the next couple of years. With this anticipated need in mind, we would like to make the following requests with respect to your consideration of the Site C water Licence.

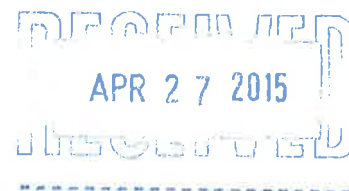
- 1) That if the licence is granted, there is a condition on the licence that states; when the District is in need of a future licence amendment, the Site C water licence will not hinder the potential for diversion to the District and that BC Hydro may not object to any such application. In addition, BC Hydro may not seek compensation from the District of Hudson's Hope for the loss of revenue from any additional water licence volumes granted on the Peace River.
- 2) That if the license is granted, there is a condition on the license that BC Hydro must at all times maintain supply to the current District water infrastructure and ensure a quality of water that is appropriate for the use of domestic water supply.



April 15, 2015

File: 7001837

District of Hudsons Hope
BOX 330
HUDSONS HOPE BC V0C 1V0



Dear Landowner, Tenure Holder, Water Licensee or Water Licence Applicant:

Re: Request for Comments on Application for Water Licence and Permit over Crown Land for Site C Clean Energy Project on Peace River

The Office of the Comptroller of Water Rights (“Comptroller’s Office”) has received applications for a water licence and a permit authorizing the occupation of crown land by flooding for the Site C project on the Peace River. The application is for diverting up to 2700 cubic-meters-per-second for power generation at a proposed dam site just below the confluence with the Moberly River. At full storage, the reservoir behind the proposed dam would extend 83 kilometers upstream and cover 9330 hectares, with a capacity of 2.31 cubic-kilometers of water. The location and components of the proposed project are shown in Reference 1.

You have been identified as a landowner, tenure holder, water licensee or water licence applicant who may be affected by the proposed project. The Comptroller’s Office seeks your input to the adjudication of the water licence and permit over crown land applications.

Details of the project and its potential impacts are provided in the Environment Impact Statement (January 2013, amended August 2013); a Joint Review Panel report (May 2014); BC Hydro & Power Authority’s project information and a Development Plan (June 2014). These documents are available at the following websites:

BC Environmental Assessment Office:

http://a100.gov.bc.ca/appsdata/epic/html/deploy/epic_project_home_371.html

Canadian Environmental Assessment Agency:

<http://www.ceaa-acee.gc.ca/050/details-eng.cfm?evaluation=63919>

BC Hydro & Power Authority: <https://www.sitecproject.com/>

BC Ministry of Forests, Lands, and Natural Resource Operations:

ftp://ftp.geobc.gov.bc.ca/publish/Regional/FortSt.John/Site_C_Referral/

.../2



THE DISTRICT OF HUDSON'S HOPE

REPORT TO: MAYOR JOHANSSON and COUNCIL
SUBJECT: ACTION and other UPDATES
DATE: May 25, 2015
FROM: Tom Matus, CAO

CAO Anticipated Travel:

Tom, Debt Financing, Penticton
Tom Vacation:

May 25th -28th
June 11 – July 9

New Horizons Lease Agreement

Contacted Terry: has inquired about the Associate Membership for their insurance and is working on their bylaws and constitution.

Bullhead Mountain Club

Emailed Barb, awaiting reply.

Valve Insertion Project

Project to commence May 20th for 10 days. MoTI permit is in its final process should receive by Friday, May 8th. We may continue while it is being processed. Two valves have been installed as of May 21, 2015.

Baker Subdivision Application

Process ongoing – received sketch plans from Rob Baker. Awaiting replies from agencies. Will resend to agencies as have only received two responses?

TransCanada Community Fund

Katlan Holman is to provide a check for baseball backstop (\$?) at a later date – September?

Archeological Study

Have contacted Landsong in Saulteau to do the archeological study. If no artifacts are found could speed up the study process. Have asked that we concentrate on the first lot, so as to move ahead with our construction, (possibly 2nd lot too as I have someone whom is interested in the 2nd lot), Joanna Zoffmann says this is a good possibility.

Grants to Community/Financial Assistance Grant Policy - CCA Public Notice Process

As per the Community Charter Act and public notice procedures for “Publication of intention to provide certain kinds of assistance”; as per the attached is the procedure from the CCA...



Tom Matus, CAO

(3) The obligation under subsection (2) may be met by publication of the notice in more than one newspaper, if this is in accordance with that subsection when the publications are considered together.

(4) If publication under subsection (2) is not practicable, the notice may be given in the areas by alternative means as long as the notice

(a) is given within the same time period as required for publication,

(b) is given with the same frequency as required for publication, and

(c) provides notice that the council considers is reasonably equivalent to that which would be provided by newspaper publication if it were practicable.

(5) As an exception, subsection (4) (b) does not apply in relation to an area if the alternative means is by individual distribution to the persons resident in the area.

(6) If the same matter is subject to 2 or more requirements for publication in accordance with this section, the notices may be combined so long as the requirements of all applicable provisions are met.

(7) A council may provide any additional notice respecting a matter that it considers appropriate, including by the Internet or other electronic means.

Thus, as long as we have notified the public as outlined above we have met our compliance.

The issue I recall was that we had to reissue the notice at the same time we were to approve the expenditure. I don't see where this is written. I believe we have complied with the Act in all respects and we may approve the expenditure any time after we have given notice to the public, as long as the expenditure is in the same budget fiscal year as the notice was made and expended.



Tom Matus, CAO

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BYLAW REFERRAL FORM

Peace River Regional District
1981 Alaska Avenue,
Dawson Creek, B.C. V1G 4H8
Telephone: (250) 784-3200
Fax: (250) 784-3201

RESPONSE SUMMARY: Kitchen Zoning Bylaw No. 2204 (Kitchen), 2015
Southwest 1/4 of Sec 14, Twp 78, Rge 14, W6M, PRD, Exc. PLS 16979, 22867, 24856 & PGP42798

Table with 2 columns and 2 rows of checkboxes for approval recommendations.

Northern Health has no objection to the proposed zoning amendment on this parcel. To proceed with the subdivision process, applicant must note that each proposed lot must be individually evaluated for on-site sewage disposal and drinking water source. Further inquiries can be directed to an Environmental Health Officer at the Dawson Creek Health Unit (250)719-6500.

Multiple horizontal lines for additional comments or notes.

Signed: David Ho (with digital signature details) Title: Environmental Health Officer
Date: May 14, 2015 Agency: Northern Health

3. Full legal description of each property under application	Area of each lot
• SW 1/4 of SEC 14 TP 78	24.2/59.8 ha./ acres
R 14 W 6 M PEACE RIVER	ha. / acres
EXC PLS 16979 22867	ha./ acres
24856 1/2 PGP 42798	Total area ha./ acres

4. Civic address or location of property: _____

5. Particulars of proposed amendment
Please check the box(es) that apply(ies) to your proposal.

Official Community Plan (OCP) amendment:
Existing OCP designation: _____
Proposed OCP designation _____
Text amendment: _____

For a Zoning amendment:
Existing zone: A-2
Proposed zone R-4
Text amendment: _____

Development Variance Permit: - describe proposed variance request:

Temporary Use Permit (describe proposed use):

For a Development Permit: By-law No. _____ Section: _____

6. Describe the existing use and buildings on the subject property:

Pasture land / Power Shed / 2 horse shelters

7. Describe the existing land use and buildings on all lots adjacent to and surrounding the subject property:

a) North Agriculture / Residence / Work Shop / Barn
b) East Subdivided / Residence
c) South Subdivision / 4 Residences
d) West Agriculture / Residence

8. Describe the proposed development of the subject property, attach a separate sheet if necessary:

Propose to have property rezoned from A-2 to R-4 so can subdivide property into 9 lots ranging in size from 4.5 acres to 9.6 acres.
(See attached maps) Sketch Plans

Handout R-10

Russell and Linda Kitchen
ALR Subdivision File No 258/2014

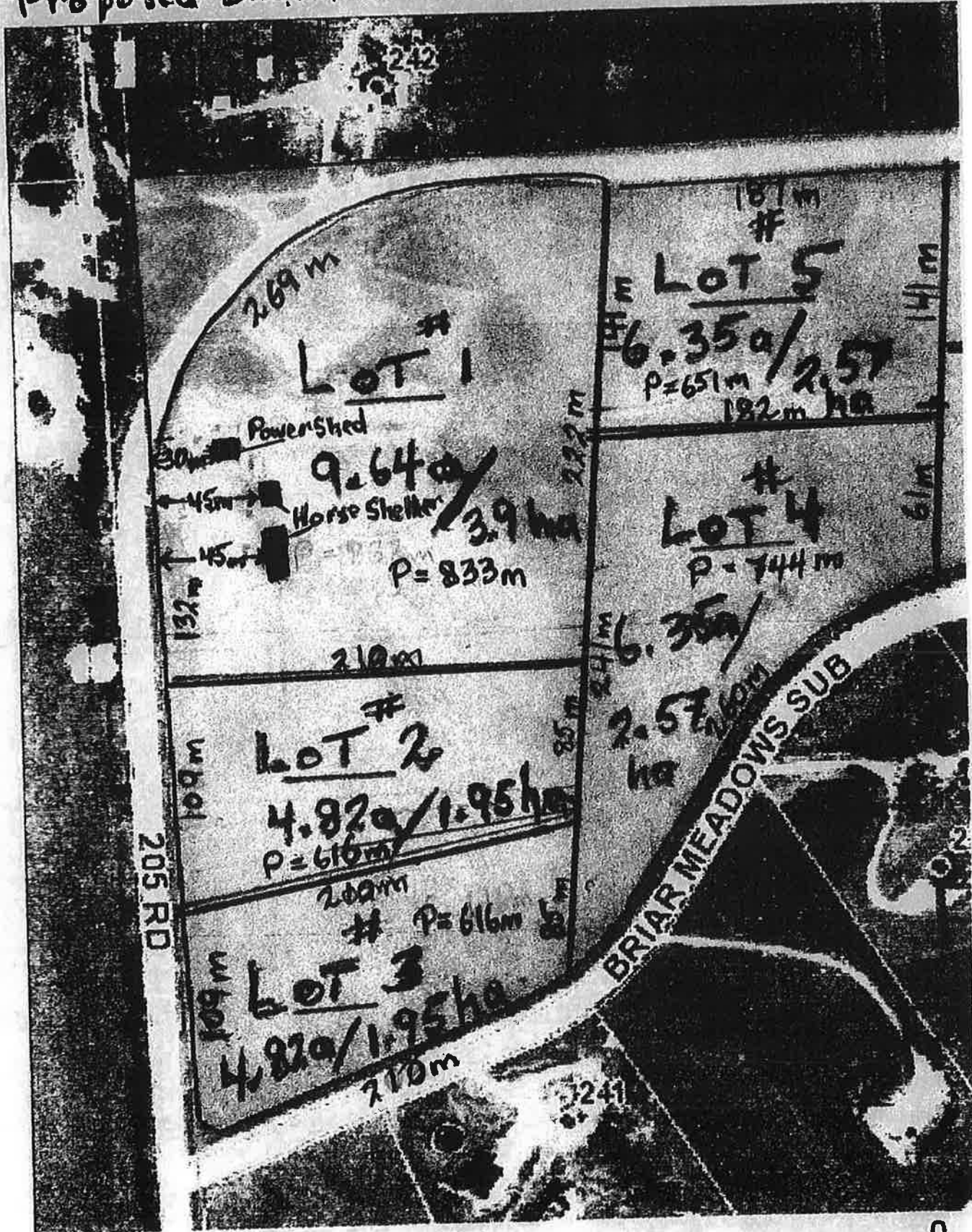
Revised subdivision map November 27, 2014



R-10
revised map

November 27, 2014

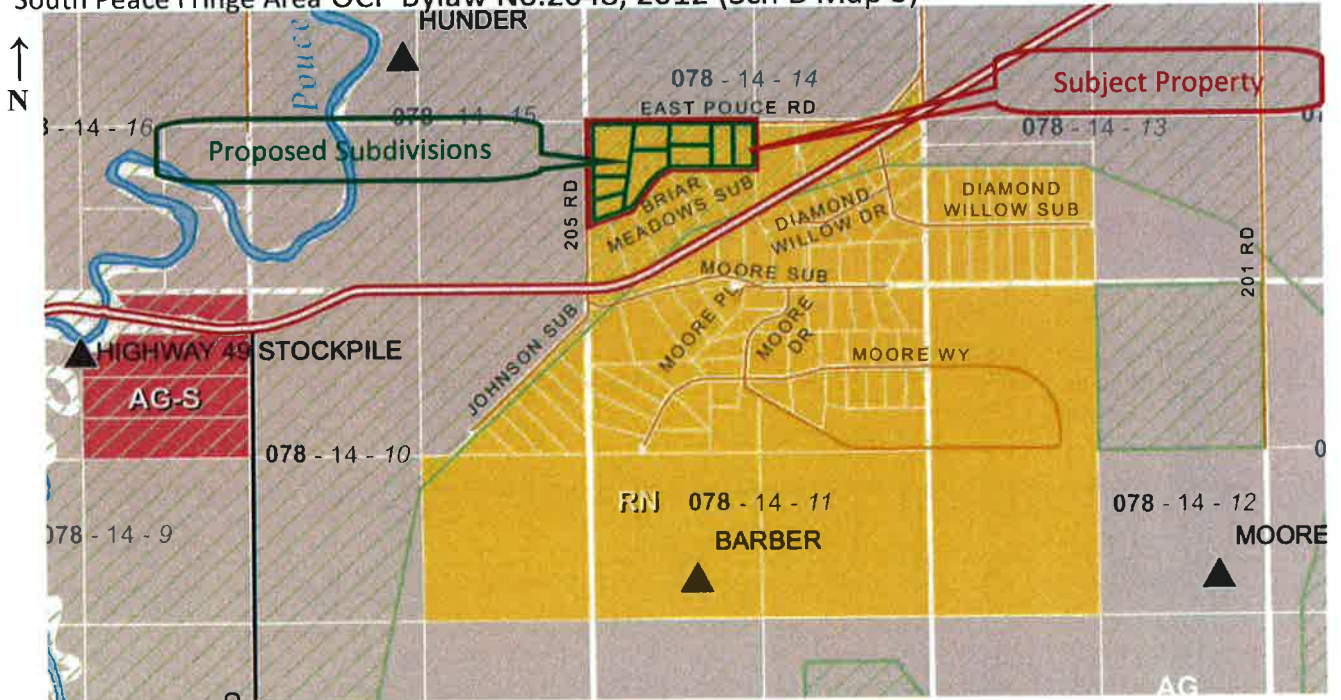
Within the HRK
 Proposed Subdivision: LOT DIMENSIONS 1-3



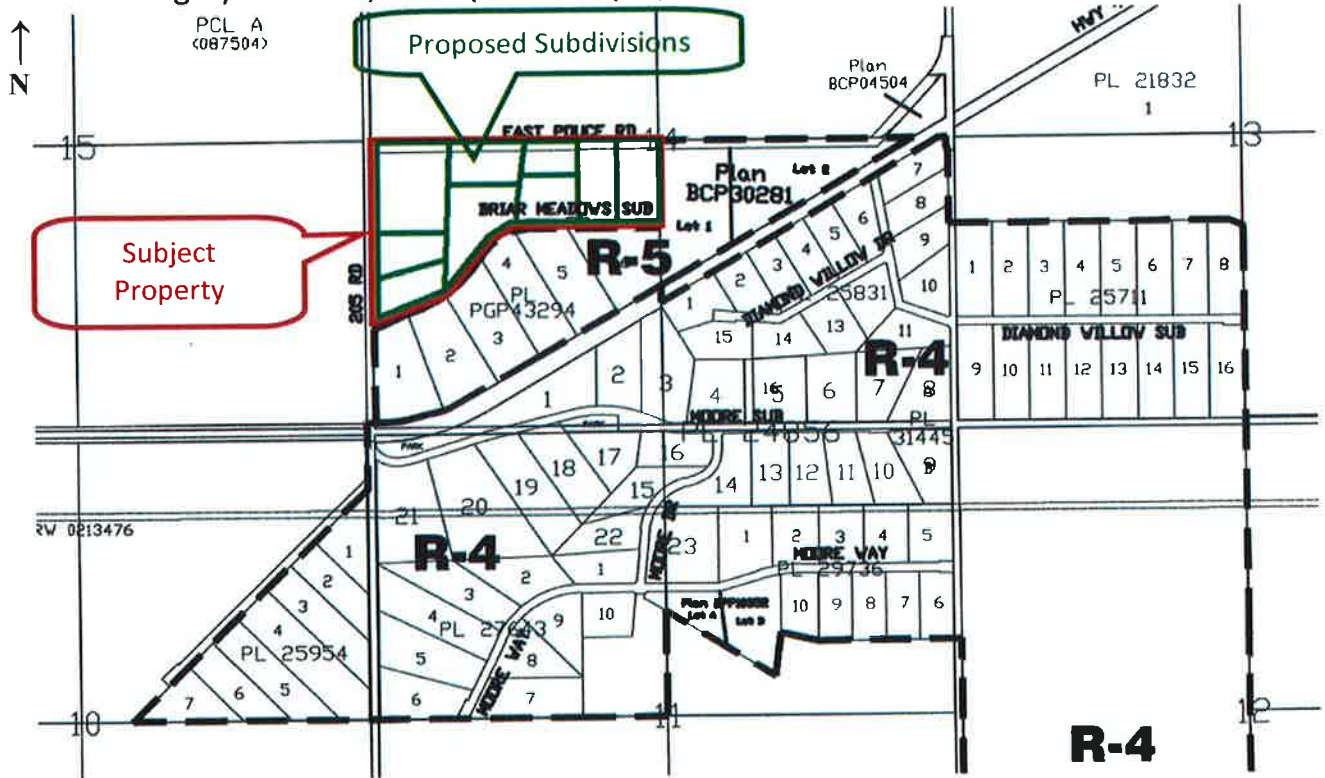


REZONING REPORT
MAPS
 FILE NO. 259/2014

South Peace Fringe Area OCP Bylaw No.2048, 2012 (Sch B Map 3)



PRRD Zoning Bylaw 1343, 2001 (Sch B Map 5)





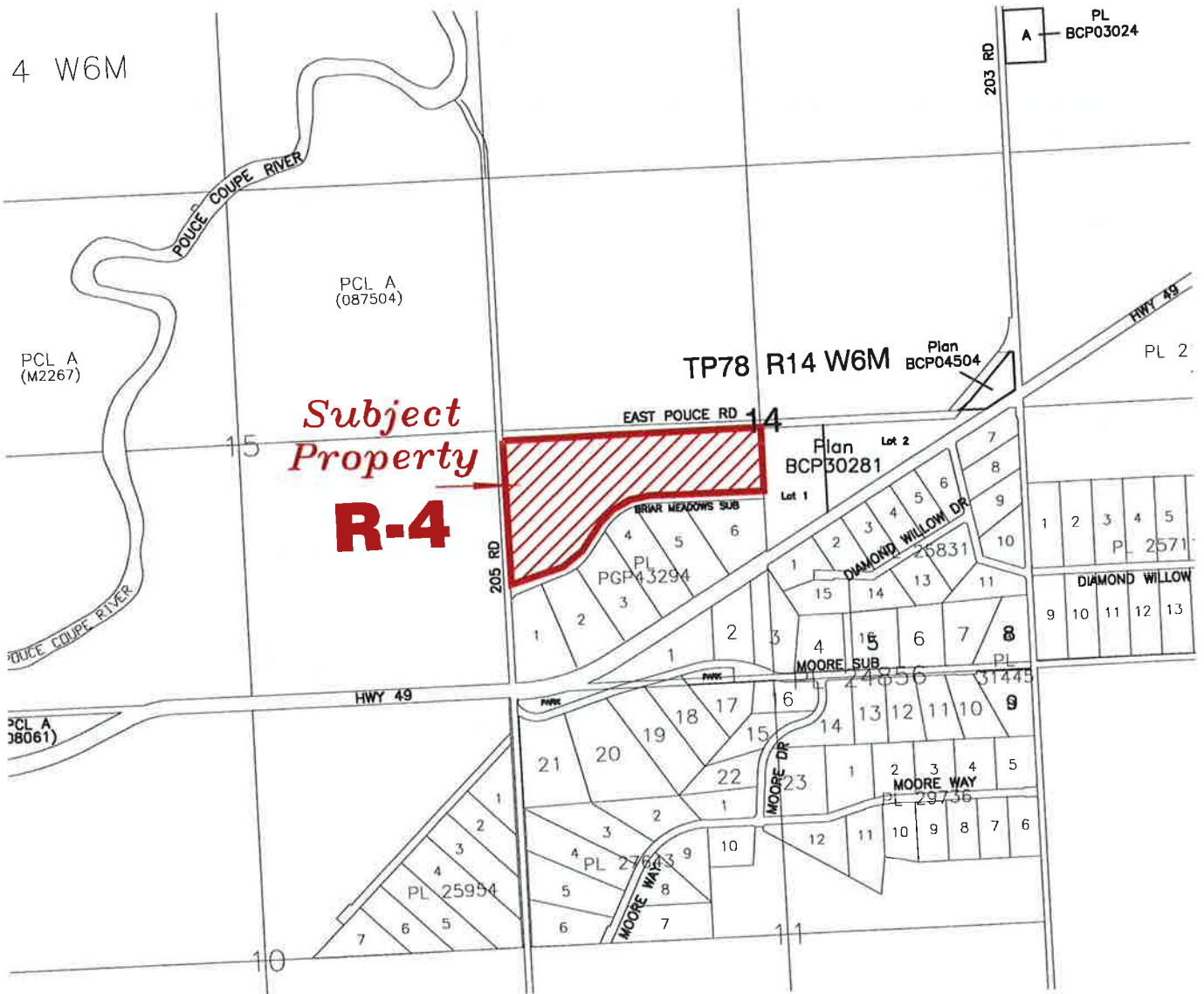
Air Photo



Peace River Regional District
 By-law No. 2204, 2015
SCHEDULE "A"



Map. No. 5 - Schedule B of "Peace River Regional District Zoning By-law No. 1343, 2001" is hereby amended by rezoning Southwest 1/4 of Section 14, Township 78, Rge 14, W6M, PRD (except plans 16979, 22867, 24856 and PGP42798) **from A-2 "Large Agricultural Holdings Zone" to R-4 "Residential 4 Zone"** as shown shaded on the drawing below:



the resources required to amend local government bylaws but I would appreciate your participation in this endeavor.

For those local governments that do not intend to make amendments to inconsistent bylaw provisions, or who are considering implementing a bylaw prohibiting medical marijuana, I would advise that they seek legal counsel, as enacting such a bylaw may give rise to a constitutional challenge as frustrating a lawful initiative of the federal government and such a bylaw may have no force and effect under section 46(4) of the *Agricultural Land Commission Act*.

Please contact your local Regional Agrologist, or contact the following number if you have any other questions on this topic or other Planning for Agriculture matters.

South Coast and Vancouver Island:

- Agri.South.Coast@gov.bc.ca
- 1-888-221-7141

Regards,



Derek Sturko
Deputy Minister



May 13, 2015

Ref.: 158277

To: Mayors and Councillors
Chairs and Directors of Regional District Boards
Chairs and Directors of Greater Boards

Greetings to All:

Re: Annual Service Plan for 2015/16 - 2017/18

I am pleased to advise you that the Auditor General for Local Government annual service plan for the period 2015/16 - 2017/18 will be released on our website www.aglg.ca at 11:00 am on Thursday, May 14.

I want to thank local governments for their cooperation and support during this year of transition for the office.

As the recently-appointed acting Auditor General for Local Government, I appreciate this opportunity to reflect on the office's accomplishments to date, the challenges it has faced, and the plans we are developing to address those challenges and move the office forward to carry out its important mandate.

This plan sets out the work we will undertake over the next year to reflect on the office's work to date and identify specific measures we can institute to improve the office's outcomes in the future. Key questions we will explore include the following:

- What is a reasonable number of performance audits for this office to complete each year?
- How can the office meet the timelines set out for its audit work while maintaining the required standards and quality of the audit report?
- What is the right balance for the office in terms of internal staff resources and reliance on contractors, such as for specialist activities?
- How can we get the most out of the audit planning work we carry out with local governments and how should this be updated to set the office's audit priority over the next few years?
- What opportunities are there for the office to focus more of its energies on audit work and developing AGLG Perspectives booklets as opposed to administration?

New Horizon's Senior Club
Hudson's Hope

May 15, 2015

Tom Matus, CAO
District of Hudson's Hope
9904 Dudley Drive
Hudson's Hope, BC V0C 1V0

Dear Tom

The New Horizon's Senior Club would like to apply for the Associate Member Insurance that is a requirement of the New Horizon's Club Building Lease (2015).

We the club understand that the cost of the Associate Member Insurance will be \$250 per year but may change in future years as the costs increase or decrease as set by the Municipal Insurance Association.

The Associate Member insurance will fulfill the requirements of the New Horizon's Club Building Lease, Section 58 (a) (b) (c) (d) (e) and is the only insurance the District of Hudson's Hope will require of the New Horizon's Senior Club for the term of the Lease Agreement.

Should you have any questions or concerns please don't hesitate to call. We the club appreciate your assistance and that of Mayor and Council in resolving this issue. It's very much appreciated.

Yours truly

TTurvey

Terry Turvey
President, New Horizon's Club
250-783-1150
tgturvey@gmail.com

cc: Elaine Ferguson, Secretary
New Horizon's Club

Further:

- 1 the AMs must pay the basic premium of \$250 or \$50 - \$100 if an individual, depending on the liability risk factor which will be determined by Council at their sole discretion;
- 2 the AMs must share the increased premium charged to the District of Hudson's Hope due to claims or premium increases from time to time due to the insurer;
- 3 the AM must pay the \$2,500 deductible for any claims;
- 4 the length of the agreement is either perpetual or term period;
- 5 That the AM is a non-profit society/entity;

Non-profit societies and for profit individuals can provide a service to the community such as an SEC.

MIABC states:

“As long as the entity is providing a service for, or on behalf of the local government, they can be sponsored for Associated Members coverage. It does not matter if they are for profit or not, though usually this benefit is extended to not for profit entities as they cannot afford their own policies. It is important that the SEC is made aware that this coverage *only* applies when they are providing the service for, or on behalf of you, our member. It does not apply while they provide the service to another party.”

The District of Hudson's Hope Insurance Expansion Coverage Policy governing the sponsorship for Associate Membership is attached for your perusal.

BUDGET:

No cost. All costs are borne by the Associate Members.

RECOMMENDATION / RESOLUTION:

That Council:

Request the MIABC to allow the District of Hudson's Hope to sponsor the New Horizons Senior's Club as an Associate Member for insurance expansion coverage.



Tom Matus, CAO

Service Provider Agreement

the agreement attached to this policy as Schedule A which denotes the terms and conditions of the expanded insurance coverage for the Associate Member Service Provider.

Sponsoring Member

is the District of Hudson's Hope as a member in good standing with the Municipal Insurance Association of British Columbia.

Policy Application:

As long as the Society board members are acting on behalf of the local government they will be covered under the District of Hudson's Hope's liability insurance, subject to the exclusions listed in the "Liability Protection Agreement".

Policy Details or Policy Objectives:

Insurance coverage may now be extended to individuals, groups and associations **that provide services for, or on behalf of our members**, upon request of an MIABC member to the MIABC, up to a limit of \$5,000,000. These individuals, groups and associations must be individually sponsored by a member in order to qualify for "associate member" status. Once accepted as an Associate Member, these parties will be entitled to full coverage under the Liability Protection Agreement, but only for services provided for, or on behalf of, the Sponsoring Member.

Claims for Breach of Contract

Coverage to include liability for breach of contract. This applies only to any **compensatory damages** (damages for what was lost due to the breach) that our members must pay as a result of a breach of contract claim. Also covered is breach of contract arising from the assumed liability of others, but only if the member is found to be at least partially liable for the loss.

Naming the Service Provider as an Associate Member entitles them to full coverage, up to \$5,000,000, with respect to third party liability claims arising from the provision of the agreed service. As an example, the AM's negligence, while providing a service on behalf of Council, causes damage to another party and that other party sues the AM, the MIABC would have to defend the AM and pay out the claim if need be. The AM's claim would have the same impact on your premium as if it were Hudson's Hope's claim.

While providing the agreed service, the Service Provider agrees to comply with all applicable laws, rules and regulations; the practices, procedures and policies of the Local Government; and any special instructions given to the Service Provider by representative(s) of the Local Government.

The Service Provider agrees to indemnify, defend and hold harmless the Local Government, its agents, servants, employees, trustees, officers and representatives from any liability, loss or

Expansion of Coverage to the Liability Protection Agreement 2015

At the September 2014 AGM the membership voted in favor of expanding coverage in two significant areas, both of which will take effect as of January 1, 2015.

Associate Members

Coverage will now be extended to individuals, groups and associations that provide services for, or on behalf of our members, upon request of an MIABC member, up to a limit of \$5,000,000. These individuals, groups and associations must be individually sponsored by a member in order to qualify for “associate member” status. Once accepted as an associate member, these parties will be entitled to full coverage under the Liability Protection Agreement, but only for services provided for, or on behalf of, the sponsoring member.

In order to qualify as an associate member, the following conditions must be met:

- The associate member is sponsored by an existing MIABC member;
- The sponsoring member has a written agreement for the provision of services with the associate member (the “Service Provider Agreement”);
- The services provided are services to the community provided for or on behalf of the sponsoring member;
- The Service Provider Agreement has been approved by the sponsoring member’s council or board by resolution or bylaw; and
- The MIABC has received payment of a premium from, or on behalf of, the associate member.

It is important to understand that the sponsoring member’s deductible will apply to claims brought against the associate member and the sponsoring member will be responsible for the payment of any costs incurred below the deductible. In addition, all claims brought against the associate member will form part of the sponsoring member’s claims history and experience rating.



SERVICE PROVIDER AGREEMENT

This Service Provider Agreement (the "Agreement") is made and entered into this ____ day of

_____, _____ by and in between _____

(the "Local Government") and _____ (the "Service Provider").

The Service Provider agrees to provide the following services for or on behalf of the Local Government:

The term of the Agreement is from the ____ day of _____, _____ and the ____ day of _____, _____.

The term of the Agreement is perpetual commencing the ____ day of _____, _____.

While providing the agreed service, the Service Provider agrees to comply with: all applicable laws, rules and regulations; the practices, procedures and policies of the Local Government; and any special instructions given to the Service Provider by representative(s) of the Local Government.

The Local Government agrees to obtain commercial general liability insurance coverage from the Municipal Insurance Association of British Columbia (MIABC) naming the Service Provider as an Additional Named Insured entitled to full coverage in the amount of \$5,000,000 with respect to third party liability claims arising from the provision of the agreed service. The Service Provider agrees to carry its own statutory worker's compensation insurance and automobile liability insurance, if appropriate.

The Service Provider agrees to indemnify, defend and hold harmless the Local Government, its agents, servants, employees, trustees, officers and representatives from any liability, loss or damage which the Local Government may suffer as a result of any claims, demands, costs, actions, causes of actions, or judgments, including legal fees, asserted against or incurred by the Local Government arising out of, during, or as a result of the provision of services outlined in the Agreement except such liability, loss, or damage which is the result of, or arising out of, the sole negligence of the Local Government or that is covered by the MIABC liability insurance policy.

NEWS RELEASE

May 15, 2015
For Immediate Release

Strong community partnership leads to physician recruitment success in Chetwynd

Three physicians have agreed to practice in the new Chetwynd Primary Care Clinic thanks to a strong partnership between the Province of B.C., Northern Health, and the District of Chetwynd. The physicians are Dr. Venter who has elected to remain in Chetwynd, Dr. Banas who is completing his residency in the Fort St. John program and then will move to Chetwynd, and Dr. de Jager who is likely to re-join the team in Chetwynd.

“It is exciting news that three physicians have decided to set up or continue their practice in Chetwynd,” said Health Minister Terry Lake. “We have made a commitment to ensuring residents of B.C. have access to primary care services, and having these three physicians practice in Chetwynd will help us recognize this goal for their community.”

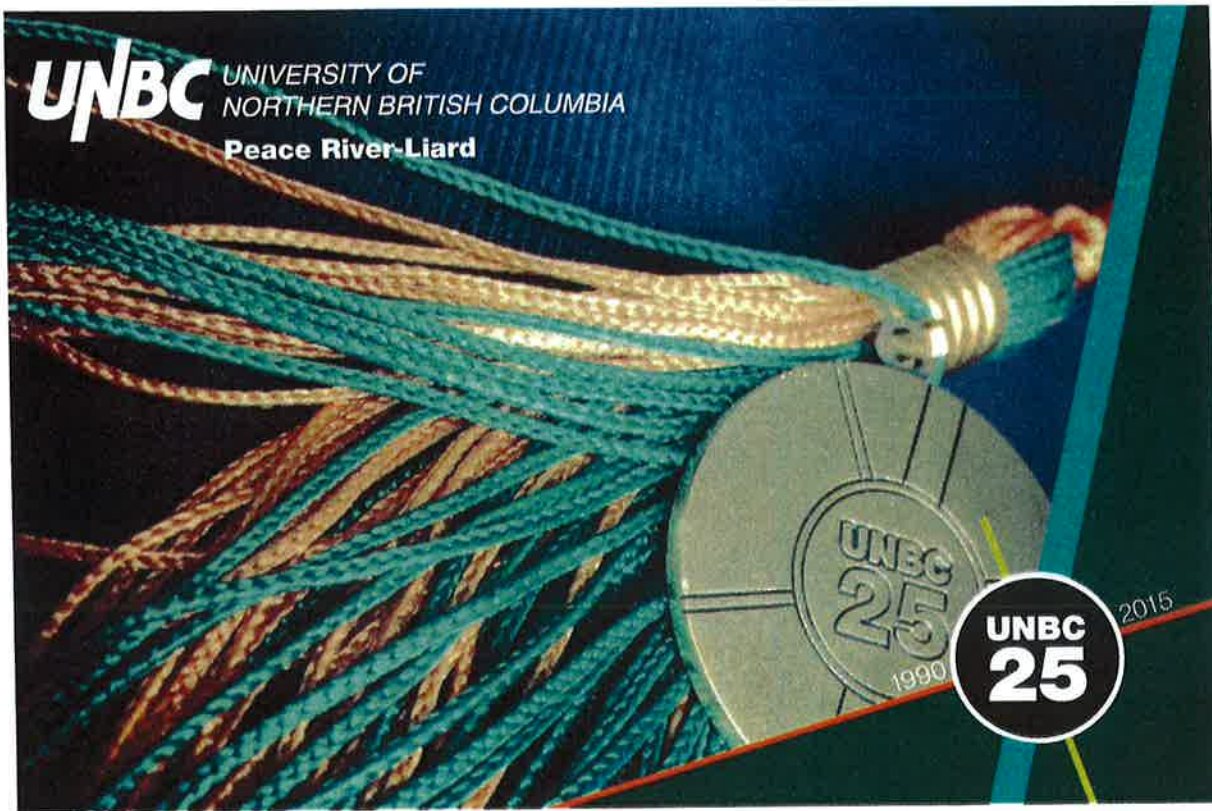
The announcement comes on the same day the District of Chetwynd celebrates completion of the new Chetwynd Primary Care Clinic. The new primary care clinic was built and will be maintained by the District of Chetwynd, and will be staffed by Northern Health and physicians that choose to work with an interdisciplinary team model.

“I’m very proud of the District of Chetwynd and Northern Health for working together to develop a clinic model that would be attractive for new physicians interested in moving to Chetwynd and current practitioners,” said Mike Bernier, MLA for Peace River South. “Residents of Chetwynd will now see the benefits of this new model of care that is more integrated with the three physicians co-located with other health care professionals.”

The new clinic will feature an inter-professional team that will support the physicians working in the facility, which will include primary care nursing, registered nurses, mental health and addiction clinicians, and home and community care support. The team will be able to provide a greater range of primary care services in Chetwynd as the medical professionals work together and draw from each of their strengths and skills. Examples of primary care include managing chronic or ongoing health needs, providing minor medical or diagnostic procedures, writing prescription requests and refills of medications, and addressing concerns regarding sexual health.

“We know physician recruitment is a challenge nationally and internationally, and we’re excited to have these three physicians choose Chetwynd as the community they wish to practice,” said Angela De Smit, Northern Health northeast chief operating officer. “It has been tremendous to work with the local community and local physicians on recruitment of physicians, and I am excited to celebrate this accomplishment together.”

Following today’s celebration at the Chetwynd Primary Care Clinic, staff and physicians will begin the process of moving into the new clinic. It is expected the clinic will be open to the public on May 25, 2015.



The University of Northern British Columbia is pleased
to invite you and a guest to the

**Peace River-Liard Regional 25th Anniversary
Celebration & Convocation Ceremony**

Friday, June 5, 2015 7:00 – 10:00 pm
North Peace Cultural Centre
10015 – 100 Avenue, Fort St. John

Please RSVP by Friday, May 22 by phone or email.
250-787-6220 | toll free: 1-800-935-2270 | prl-info@unbc.ca

Appetizers and refreshments will be served following the celebration.

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C7

WHEREAS BC resources such as water and natural gas may be transported over long distances through pipelines;

AND WHEREAS BC residents are frequently unable to access the resource being transported through their area in those pipelines:

THEREFORE BE IT RESOLVED that UBCM work with the Province to develop a system that enables BC residents to cost-effectively access resources which are being transported through their area.

CONVENTION DECISION: **ENDORSED**

PROVINCIAL RESPONSE

Ministry of Energy and Mines

Long-distance natural gas pipelines and electricity wires are not designed for local distribution and the facilities needed to transform and distribute the energy to local users may be extremely expensive.

BC's rocky terrain makes natural gas pipelines dramatically more costly than in Alberta and, in some cases, alternative means such as trucking in compressed natural gas may be more economical.

For both electricity and natural gas, there are existing processes in place for individuals and communities to apply to a utility to receive service through a system extension. Residents also have the option to work with the BC Utilities Commission to create their own private utility.

Coastal GasLink Pipeline Project

Project Activity Update #29 May – June 2015

Coastal GasLink's engineering and environmental field programs are now underway for our fourth field season.

Through 2015, Coastal GasLink will continue to collect information related to permitting applications, compliance with regulatory requirements and construction planning. A key focus of our construction planning work in 2015 is the refinement of locations for necessary construction facilities, such as camps, access roads and borrow sites. We will continue to gather input and answer questions from potentially affected landowners, local governments, Aboriginal groups and the public.

The Coastal GasLink project team is working to be ready to start construction in 2016, and to commence pipeline operation in time to supply natural gas to meet the in-service date of the proposed LNG Canada facility in Kitimat.

1. Engineering Field Programs

Crews are at work on three programs in May in the section of the proposed pipeline route to the east of the Coast Mountain divide.

a) Borrow Site Field Assessment

The Coastal GasLink Pipeline Project team is building an inventory of rock and gravel resources to be available for potential use during construction.

The borrow site field assessment consists of on-the-ground inspection to evaluate where rock and gravel resources may be available, and determine their material suitability and ease or difficulty of access.

b) Engineering Survey

The on-the-ground engineering survey program identifies appropriate terrain for construction along the proposed Coastal GasLink route.

This non-intrusive work allows the project team to determine the construction techniques to be used along the route, and the amount of rock or soil that will be disturbed during construction. The goal is to create as little construction disturbance as is practical.

c) Access Roads and Bridges Assessment

Coastal GasLink is working to confirm its access road plan in 2015. The assessment process considers the condition and loading limits of existing roads and bridges, and the need to upgrade existing access or build new access. The effects on the environment and on communities are carefully considered, along with community preferences, in the selection, design, upgrading and construction of access roads.

Most new access roads will be temporary. After construction they will be decommissioned except where they are required for ongoing pipeline or facility maintenance or where we are directed otherwise by regulatory authorities or landowners.

For more information:

1.855.633.2011 (toll free)

coastalgaslink@transcanada.com

www.CoastalGasLink.com

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Coastal GasLink Pipeline Project

5. Soil Surveys

Today's pipeline construction practices include careful handling of soils to ensure the conservation of soil capability.

Starting in June, Coastal GasLink soil survey crews are scheduled to visit agricultural areas along the proposed route and collect soil samples and identify soil types on the proposed Project footprint. The results will inform soils handling techniques, refine site-specific reclamation plans, and support permitting and regulatory applications. Crews consisting of two soil scientists are planning to be working in the Chetwynd, Vanderhoof, Fraser Lake and an area south of Houston throughout June.

6. Vegetation and Wetland Surveys

This program is intended to determine the location and seasonal condition of rare plant populations. Wetland surveys gather information on species presence, surface water characteristics, soil moisture and nutrient content, soil texture and wetland classification.

Information from vegetation and wetland surveys supports the refinement of the project construction footprint and the identification of appropriate mitigation and construction techniques.

Data on vegetation will be used to develop mitigation plans for old forests and provincially-listed rare plants and ecological communities identified along the proposed route. Information from the wetland surveys will be used to develop mitigation and to provide a benchmark for post-construction reclamation and monitoring.

The vegetation and wetland field program is scheduled to begin in early June. Work will get underway from an area south of Burns Lake and Houston west towards the Coast Mountains, and will be undertaken by approximately four crews of four to nine people, consisting of two vegetation biologists accompanied by First Nations community members.

7. Socio-Economic Effects Management Plan

As a condition of our Environmental Assessment Certificate, Coastal GasLink is required to develop a Socio-Economic Effects Management Plan (SEEMP).

The SEEMP is a standalone management plan that identifies Coastal GasLink's approach to implementing mitigation during construction to avoid or reduce potential adverse socio-economic effects, and monitor and report on the effectiveness of the mitigation. The SEEMP serves as one aspect of our engagement with local governments, provincial agencies and Aboriginal groups alongside our ongoing discussion about siting, waste and water management and permitting.

A draft SEEMP is being circulated for comment to local governments, provincial agencies and Aboriginal groups. Each local government in the project area has provided a designated contact for consultation on the SEEMP. Coastal GasLink is currently working with these contacts to gather feedback on the SEEMP. This consultation review period is to continue until the end of June 2015.

For more information:

1.855.633.2011 (toll free)

coastalgaslink@transcanada.com

www.CoastalGasLink.com

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Dwylla Moraice

From: Dave Heiberg
Sent: Friday, May 15, 2015 8:27 AM
To: Dwylla Moraice
Cc: Gwen Johansson

Good morning Dwylla.

Could you add the following report to our next council meeting. It's a brief update of the hi lights of NCLGA.

Gwen may want to add to the report as she attended some different sessions.

Thanks

Dave

NCLGA Update. May 7 to 8 2015, Prince George.

Resolution summary:

There were about 30 resolutions presented at NCLGA. Three of which were introduced by the District of Hudson's Hope.

- That the province refer Site C to the BCUC as recommended by the Joint Review Panel.
- That the Province, UBCM, and BC Hydro work together to provide incentives to support the use of solar and wind power for residential use. (grid compatible and economic incentives)
- That the Province provide funding to support Local Governments to deal with water quality issues. (IE: Lynx Creek contamination)

All three resolutions were unanimously adopted by the NCLGA delegates and were forwarded to the UBCM convention in Sept.

The PRRD submitted a late resolution calling for the Province to resend their April 8 Order In Council to exclude over 9100 acres of land from the ALR for Site C without proper consultation or public input.

MFA Update (Municipal Finance Authority) Al Richmond.

- Good credit rating - 7.8 billion in loans.
- Short term borrowing at 2 percent interest rate.

MIA Update (Municipal Insurance Association) Brian Frenkel

- Increased legal "free consultations" to one hour. Very popular program.
- Major liability issues for Local Governments:
- Land development - deals made with contractors - promises made.
- Building - Zoning Bylaws - have clearly defined.
- Sewer and water systems.

Legal Update Don Lidstone

Ideas for ways Local Governments could generate money. Some suggestions:

- receive revenue back from contractors. Build into the contract.
- Parcel tax. Small amounts per year.
- 3 P's partnerships. Provide capital from private companies.

CRI

Clerk

From: Heather Middleton
Sent: Thursday, May 21, 2015 11:27 AM
To: Tom Matus; Clerk
Cc: Gwen Johansson; Kelly Miller
Subject: Fwd: Public Washrooms
Attachments: DoHH Washroom Access May 2015.docx

Hi Tom,

As actioned last meeting, here is a report on public washrooms to be included in the meeting package for Monday night please and thank you. There may be some gaps, but it's the best information and thoughts Kelly and I could put together.

Thanks,

Heather

Heather Middleton
Councilor
District of Hudson's Hope

----- Original Message -----

Subject: Public Washrooms
From: Heather Middleton <heather.orr@gmail.com>
To: Heather Middleton <heather@hudsonshope.ca>
CC:

See attached.

CRZ

- a. Will take up parking space.
 - b. Could be accessible year-round.
 - c. Could assist with farmer's market visitors, special events, etc.
3. Provide summer access to washrooms in the Arena.
- a. Risk of damage to facility.
 - b. Limited security monitoring.
 - c. Could extend opening of these washrooms for use by the softball league (May through June).
4. Extend hours of opening for the Arena and Pool Washrooms for use by local recreation teams (Softball and Soccer).
- a. Would require blocking of Arena.
 - b. Limits the Arena for use only during May and June.
 - c. The Pool washrooms would need to be open during May.
5. Provide upgrades to the washrooms located near the Museum.
- a. Hidden from public viewing.
 - b. May provide security issues at the Museum and the Church.

Recommendation:

Subject to further discussion by council, a combination of Options 1 and 4.

Clerk

From: Heather Middleton
Sent: Thursday, May 21, 2015 11:25 AM
To: Tom Matus; Gwen Johansson; Clerk
Subject: Fwd: Letters Regarding Dinosaur Trackways
Attachments: DoHH Letter of Concern Regarding Fossil Preservation in BC May 21 2015.docx; DoHH Letter of Support for Dinosaur Trackway May 13 2015.docx

Hi Tom and Gwen,

I had offered to Tom to assist with drafting a letter of support and a letter of concern regarding the potential development of the dinosaur trackway as per our action items from the meeting minutes.

Please find attached drafts of both. I included a link at the bottom here to the provincial page on the fossil management that explains who we need to contact to try to protect the site.

The letter of support would be sent to Rich McCrea.

Any questions or comments are appreciated! I don't have them on official letterhead, but I hope someone can assist. Would be great to get these out the door soon!

Thanks

Heather

Heather Middleton
Councilor
District of Hudson's Hope

----- Original Message -----
Subject: Letters Regarding Dinosaur Trackways
From: Heather Middleton <heather.orr@gmail.com>
To: Heather Middleton <heather@hudsonshope.ca>
CC:

<http://www2.gov.bc.ca/gov/topic.page?id=8C431D6AB89A497D9EA8E626DA544A15>

CR3



Box 330
9904 Dudley Drive
Hudson's Hope BC V0C 1V0
Telephone 250-783-9901
Fax: 250-783-5741

May 25, 2015

BC Government
PO Box 9352, STN PROV GOVT
Victoria, BC
V8W 9M1

Attn: Elisabeth Deom, Senior Policy Advisor, Land Tenures Branch

Dear Elisabeth Deom,

The District of Hudson's Hope is writing this letter in response to a recent presentation by Rich McCrea on the Peace Region Palaeontology Research Centre's proposal for the "Potential for Conservation and Tourism Development of a large Scale Dinosaur Track Site Near Williston Lake", a significant fossil dinosaur track way located near Hudson's Hope, BC.

The proposed project is outside of the District of Hudson's Hope boundaries, however may provide important tourism benefits for the community should it continue to proceed to final development. The District of Hudson's Hope feels that this project will be important because it has the potential to diversify our economy by bringing in additional tourism to the area. Additionally, we support the fact that this site will be scientifically significant, providing valuable information on dinosaur trackways in Northern BC.

As this site is located in a relatively accessible location, we are concerned that it might be vandalized and valuable artefacts lost due to commercial collectors once the project is underway. There is also a concern that this site may be damaged due to economic activities in the area (forestry and oil and gas).

As the District, we are writing to you to better understand what mechanisms we can initiate to protect this site within BC legislation. We would appreciate your thoughts and advice on how we can protect this site for future generations.

Should there be any questions, please feel free to contact the District at (250) 783-9901 or email clerk@hudsonshope.ca.

Sincerely,

Mayor Gwen Johansson

CC:
Richard McCrea, Curator of Palentology, Peace Region Palaeontology Research Center
Peace River Regional District
MLA for Peace River North
MLA for Peace River South

District of Hudson's Hope Recreation Survey

Sources:

<http://www.hainesjunctionyukon.com/index.php/document-list/village-documents/55-vhj-recreation-survey-report-dec-2013-2-copy/file>

<http://www.dawsoncreek.ca/wordpress/wp-content/uploads/2011/10/REP-NeedsAssessment.pdf>

<https://www.easthants.ca/content/recreation-needs-assessment-final-report>

<http://www.lantzville.ca/cms.asp?wpID=415>

<http://www.banff.ca/index.aspx?NID=871>

Tourism Plan - <http://www.lantzville.ca/cms.asp?wpID=418>

Proposed Steps:

1. Produce survey, distribute to the town.
 - a. Sample survey below.
 - b. Paper Copies in Mail Drop, available at Library, District Office,
 - c. Request Council to authorize a 'prize' to be given away.
2. Encourage participation by user groups through one on one connections.
 - a. User groups might include: minor hockey, soccer, softball, etc.
 - b. Could be phone calls and/or emails to solicit information.
 - c. Will provide additional engagement and support for recreation.
3. Collate information in a report to Council .
 - a. Foundation for a recreation master plan.
 - b. Foundation for actions to be taken over the next 4 years.
 - c. Feed into a Tourism Strategy based on Playground of the Peace?



Sample Survey For Citizens:

Please respond before June 26th by submitting your completed survey to the District of Hudson's Hope Offices located at 9904 Dudley Drive.

The District of Hudson's Hope appreciates your opinions and suggestions. By completing this survey, your input will contribute to the development of our community recreation plan.

At the end of the survey, you can choose to enter your name and phone number into a draw for a PRIZE. The draw will take place on June 29th, 2015.

A summary report with recommendations from all survey responses will be prepared in July and presented to Council and the community before the end of the year.

Our goal is to use this input to produce a recreation plan that will connect to our Official Community Plan; reflect changing trends in recreation across Canada; include priorities that are realistic for the size and budget of our community; and identify potential ways of achieving some of our recreation priorities.

Participation is voluntary and responses are confidential. Your responses will only be seen by the recreation committee and your personal information will not be shared.

1) To help us understand recreation patterns in the District of Hudson's Hope, please choose one response per statement. Choose the one which describes you BEST. If neither is accurate, you do not need to respond.

a. My favourite type of recreation is: passive (crafts, read, etc.) active (walk, hike, bike, etc.)

b. In WINTER, I prefer to recreate: indoors outdoors

c. In SUMMER, I prefer to recreate: indoors outdoors

d. When I spend time OUTDOORS, I prefer: motorized recreation non-motorized recreation

f. My favourite place to recreate is: in a community facility (pool, arena) in my home around Hudson's Hope in the outdoors outside of Hudson's Hope – explain _____

g. I primarily use: paved trails dirt trails I don't use local trails

h. For recreation, I usually choose to: participate in a program or scheduled activity attend a special event do my own thing on my own schedule

i. My recreation usually: costs money each time (I pay to participate) costs very little

k. My recreations activities include: _____

6) If you do not use recreation infrastructure, why not? too expensive not accessible don't have the skill don't have equipment don't like the activity Other: _____

7) What facility improvements(s) should be part of the municipal recreation budget? If you have an idea for a facility, please be specific in the space below what you'd like to see.

	None – keep the facility the way it is now	Improve the facility (i.e. renovations). Please be specific in the space below.	Build a new facility	Make the Facility more multi-use. Please be specific.
Arena				
Curling Rink				
Pool				
Cameron Lake Campground				
Dinosaur Lake Campground				
Gething Campground				
Dinosaur Lake Day Use Area				
Cameron Lake Day Use Area				
Beattie Park Playground				
Beryl Prairie Playground				
Pool Playground				
School Fields				
Baseball Diamond				
School Gym				
Jamieson Woods				
Community Hall				
Local Trails (ex. The hill to the dump)				
Skateboard Park				
Tennis Courts				

13) List up to 3 wishes for special events delivered by the District of Hudson's Hope.

- 1) _____
- 2) _____
- 3) _____

14) Recreation service delivery involves setting priorities for what we do now and what we want to do in the future. Below is a list of some ideas that have been discussed by Council and/or the Recreation Committee. To what extent should each of the following be a municipal priority?

	Top Priority	Moderate Priority	Low Priority	Not a Priority	Not Sure
Improved Playground Equipment at Dinosaur Lake					
Improved Playground Equipment at Cameron Lake					
Improved Playground Equipment at Beryl Prairie Firehall					
Support local non-profits to deliver recreation					
Create an ATV Park					
Improve existing Recreation Facilities (Provide examples in space below)					
Offer more organized programs					
Improve sidewalks					
Expand the Ball Diamonds to add another field					
Improve recreational trails (provide examples of where below)					
Add a hot tub to the pool facility					
Improve Tennis Courts (re-surface)					
Build a proper soccer field					
Other Ideas:					

Additional Thoughts: _____

Sample Survey for User Groups

Groups to Approach:

Soccer, Baseball, Saddle Club, Badminton, Volleyball, Rod and Gun, Ski Hill, Lions Club, Nature Nuts, High School Rodeo, Rangers, Brownies/Sparks/Guides, Hockey (Senior Men's Rec and Minor Hockey), Figure Skating, Curling Club, School Principal, Youth Softball, Karate, Dance

The recreation plan will connect to our Official Community Plan; reflect changing trends in recreation across Canada; include priorities that are realistic for the size and budget of our community; and identify potential ways of achieving some of our recreation priorities.

Participation is voluntary and responses are confidential. Your responses will only be seen by the recreation committee and your personal information will not be shared.

1) What is the name and purpose of your group/organization?

2) List the key facility your recreation group uses.

3) Approximately how many people does your group have participating in your activities?

4) What age group does your group serve? Pre-schoolers Children Youth Seniors Families Adults Other: _____

5) List up to 3 wishes for recreation facilities related to the mandate of your group.

1) _____

2) _____

3) _____

6) Do you prefer to receive information: Through Social Media (Twitter, Facebook) On the District of Hudson's Hope Website In the Bulletin Other: _____

7) Is there anything your District could do better in order to support your group?

8) Please use this space to share any other comments or opinions regarding recreation in the District of Hudson's Hope.