



REGULAR COUNCIL MEETING
April 27, 2015
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Nicole Gilliss
Councillor Travous Quibell
Councillor Heather Middleton
Councillor Caroline Beam

Staff: CAO, Tom Matus
Deputy Clerk, Laurel Grimm
Director of Protective Services, Robert Norton
Intern, Devon Flynn

Absent: Councillor Kelly Miller

Other: 7 in gallery

1. **CALL TO ORDER:**
The meeting was called to order at 6:02 p.m. with Mayor Johansson presiding.

2. **NOTICE OF NEW BUSINESS:**

Mayors Additions:
Mayor Johansson included an email from Chief Rolland Wilson and a PRRD update under New Business.

Council Additions:
Councillor Heiberg included a Council Report on the EMBC Elected Officials Workshop under Councillor Reports.

Councillor Gilliss included Staff Appreciation under New Business.

CAO Additions:
Tom Matus included Agenda Additions SR3.

3. **ADOPTION OF AGENDA BY CONSENSUS:**
The April 27, 2015 Regular Council meeting agenda was adopted by consensus.

4. **DECLARATION OF CONFLICT OF INTEREST:**
None

5. **ADOPTION OF MINUTES:** 0550-01

M1 **April 13, 2015 Regular Council Meeting Minutes**

RESOLUTION NO. 84

M/S Councillors Gilliss/Middleton

THAT:

"The minutes of the April 13, 2015 Regular Council Meeting be adopted as written."

CARRIED

M2 **April 15, 2015 Special Council Meeting Minutes**

RESOLUTION NO. 85

M/S Councillors Gilliss/Heiberg

THAT:

"The minutes of the April 15, 2015 Special Council Meeting be adopted as written."

CARRIED

6. **BUSINESS ARISING OUT OF THE MINUTES:**

None

7. **DELEGATIONS:**

D1 **Colleen Ballantyne, KPMG: 2014 Draft Financial Statement**

Colleen presented the draft 2014 Financial Statements. No significant changes.

(6:27 p.m. Councillor Middleton left the room)

(6:30 p.m. Councillor Middleton entered the room)

D2 **Richard T. McCrea: Peace Region Paleontology Research Centre**

Mr. McCrea, curator of Paleontology, presented a PowerPoint on the recently discovered, large scale, dinosaur track site near Williston Lake. The current track site represents an opportunity for a significant tourism development that could have a regional economic impact.

Mr. McCrea is proposing to start phase 1 this summer which would be the research and preliminary field work on this site. They are seeking moral and political support for this project from the District of Hudson's Hope.

RESOLUTION NO. 86

M/S Councillors Gilliss/Quibell

THAT:

"That the District of Hudson's Hope to provide a letter of support to Richard McCrea for the research and field work to commence on the dinosaur track site that was recently discovered near Williston Lake. The District acknowledges the significance of this site and morally and politically supports this project."

AND FURTHERMORE:

"That the District of Hudson's Hope write a letter to the Provincial Government regarding clarification on the Province's role in protecting significant paleontological sites such as the Williston Lake track site."

CARRIED

8. **STAFF REPORTS:**

SR1 **Action and Other Updates by CAO**
Tom Matus, CAO, gave a synopsis of the report.

Staff to submit a report to Council on the cost and process for local improvement projects.

RESOLUTION NO. 87

M/S Councillors Quibell/Heiberg

THAT:

"Council strike a Public Works Committee with Councillor Quibell as chair and Councillor Gilliss as co-chair."

CARRIED

- First item of business for the Public Works Committee is to be the Thompson Subdivision Local Improvement Project,
- Councillor Beam to read the Vegetation and Wildlife Mitigation and Monitoring Plan from BC Hydro and report back to Council.

(7:30 p.m. Councillor Gilliss left the room)

- PRGT: Waiting on Legal.

(7:34 p.m. Councillor Gilliss entered the room)

RESOLUTION NO. 88

M/S Councillors Quibell/Heiberg

THAT:

"Council schedule a Special Council Meeting to discuss the 2015 budget and an In-Camera meeting on Friday, May 1st at 1:00 p.m."

CARRIED

SR2 **Clubs and Organizations: Financial Assistance Grants 2015**

Friends of Hudson's Hope

RESOLUTION NO. 89

M/S Councillors Quibell/Gilliss

THAT:

"Approval be granted to the Friends of Hudson's Hope for their grant request of \$5,000.00"

CARRIED

Hope for Health

RESOLUTION NO. 90

M/S Councillors Heiberg/Beam

THAT:

"Approval be granted to Hope for Health for their grant for the use of Municipal chairs, tables, garbage cans and transportation."

CARRIED

Recreation Society of Hudson's Hope

RESOLUTION NO. 91

M/S Councillors Quibell/Heiberg

THAT:

"Council approve the 2015 Grant request from the Recreation Society of Hudson's Hope for \$5,000.00"

CARRIED

Opposed Councillor Gilliss

Hudson's Hope Fall Fair Society

RESOLUTION NO. 92

M/S Councillors Middleton/Beam

THAT:

"Approval be granted to the Hudson's Hope Fall fair Society for the donation of the Marquis Tent, picnic tables and staff support in setting up."

CARRIED

Hudson's Hope Health Care and Housing Society

M/S Councillors Heiberg/Quibell

THAT:

"Approval be granted to the Hudson's Hope Health Care and Housing Society for \$50,000 for Capital Projects and Operating expenses."

Councillor Heiberg withdrew his original Motion. This item to be discussed at a later meeting.

Hudson's Hope Lion's Club

RESOLUTION NO. 94

M/S Councillors Gilliss/Middleton

THAT:

"Approval be granted to the Hudson's Hope Lions club for \$5,000.00 to be used towards furnishings for the Community Hall. The furniture purchased with this grant shall remain the property of the District should the Lion's Club dissolve or remove themselves from the Community Hall."

CARRIED

(Councillor Gilliss declared a conflict of interest and left the room 8:02 p.m.)

Hudson's Hope Playschool

RESOLUTION NO. 95

M/S Councillors Quibell/Heiberg

THAT:

"Approval be granted to the Hudson's Hope Playschool for \$750.00 to be put towards Summer Camp Activities."

CARRIED

(Councillor Gilliss entered the room 8:03 p.m.)

Hudson's Hope School

RESOLUTION NO. 96

M/S Councillors Gilliss/Heiberg

THAT:

"Council approve the donation of the Marquis Tent for Aboriginal Days

AND THAT:

"Approval be granted to Derrek Beam for \$900.00 to be used towards Cruisin' Days

AND FURTHER THAT:

"Council approve the donation of the Marquis Tent for Sport's Day."

CARRIED

Hudson's Hope School – Climbing Wall at School
RESOLUTION NO. 97

M/S Councillors Middleton/Quibell

THAT:

"Approval be granted in the amount of \$10,000.00 for the Climbing Wall at the Hudson's Hope School contingent on all other funding is raised prior to the grant being released."

AMENDED

M/S Councillors Gilliss/Heiberg

That:

"Contingent on a public use framework being established."

CARRIED

"Approval be granted in the amount of \$10,000.00 for the Climbing Wall at the Hudson's Hope School contingent on all other funding is raised prior to the grant being released contingent on a public use framework being established."

CARRIED

Hudson's Hope Ski Association

RESOLUTION NO. 98

M/S Councillors Gilliss/Beam

THAT:

"Approval be granted in the amount of \$8,050.64 to the Hudson's Hope Ski Association for operating expenses."

CARRIED

Staff has noted that they will work with the Ski Association to find alternate means of funding and/or operating procedures for next year.

Hudson's Hope Women's Community Club

RESOLUTION NO. 99

M/S Councillors Heiberg/Middleton

THAT:

"Approval be granted, in the amount of \$12,000.00, to the Hudson's Hope Women's club to purchase a commercial dishwasher and associated works."

CARRIED

SR3

Internet and Campground Reservation Policy

RESOLUTION NO. 100

M/S Councillors Gilliss/Middleton

THAT:

"Council adopt the Internet Campground Reservation Policy."

AND FURTHER THAT:

"Council approve the purchase of an iPad Air 2, case and warranty not to exceed \$1,000.00."

AND FURTHER THAT:

"Council open the reservation system for the 2015 season on May 5, 2015 to allow extra advertising time to get the information out to the public, so there is a fair chance to notify everyone prior to opening up the reservation system."

CARRIED

SR4 **Roller Skating and 50's Sock Hop**

RESOLUTION NO. 101

M/S Councillors Beam/Middleton

THAT:

"That Council approve the requested expenditure of \$1000.00 to hold the Roller Skating and 50's Sock Hop event."

CARRIED

Good event for teenagers and to utilize the Arena and roller skates in the off season.

SR5 **Intern Report**

- Councillor Quibell to speak to the Community Hall Society about the renovations to be started this year. Need to determine whether the Municipality or the Society will be spear heading the project.
- Intern to view previous plans for expansion of ball diamonds
- Some edits need to be made to prospectus

9. **BYLAWS:**

B1 **Subdivision and Development Servicing Bylaw No. 848, 2015**

RESOLUTION NO. 102

M/S Councillors Heiberg/Middleton

THAT:

"Council give second and third readings to Subdivision and Development Servicing Bylaw No. 848, 2015."

CARRIED

10. **CORRESPONDENCE:**

C1 **Prince Rupert Gas Transmission LTD. Project Update Notification Letter FOR INFORMATION**

C2 **Referral Request on Aggregate Quarry Applications**

Council would like further information on the application:

- Will public access be granted;
- What water source are they using;
- What is the reclamation plan;
- What is the rip-rap to be used for;
- What access roads will be utilized; and
- Request for map and more information.

C3 **Keeping it Rural 2015 Conference**

RESOLUTION NO. 103

M/S Councillors Heiberg/Gilliss

THAT:

"Council authorize travel and expenses for up to two Councillors to attend the 2015 Conference."

CARRIED

C4 **NCLGA Annual General Meeting, May 6-8**

Staff to request an appointment with Northern health.


C5 **MADD Message Yearbook FOR INFORMATION**

- C6 **School District 60 Sponsor Recognition and Awards**
FOR INFORMATION
- C7 **Thank You: Hudson's Hope Figure Skating**
FOR INFORMATION
11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISONS RESPONSIBILITIES:**
- CR1 **Councillor Gilliss: Appointment of Acting CAO**
Mayor Johansson referred this report to the Personnel Committee.
12. **OLD BUSINESS:**
None
13. **NEW BUSINESS:**
- NB1 **Councillor Heiberg: EMBC Elected Officials Workshop**
Attended the conference in Prince George. Was very informative. Clarifies Council's roles and responsibilities in case of an emergency.
- NB2 **Councillor Gilliss: Staff Appreciation**
Would like to see Council approve a budget for a summer staff appreciation event. Will discuss during budget.
- NB3 **Mayor Johansson: Email from Chief Rolland Wilson**
West Moberly First Nations has requested to take over the maintenance of the Historic Graveyard.
Referred to Staff.
- NB4 **Mayor Johansson: Meeting on Groundwater**
May 7, 2015 in Fort St. John at 7p.m.
- NB5 **School District 60: Bussing**
Next year fees are going to be implemented in the School District for Bussing expenses.
- NB6 **Dental Hygienist**
Some possible interest from a dental hygienist coming to Hudson's Hope. Information has been passed onto the prospective hygienist.
- NB7 **Robert Norton, Director of Protective Services: Fire Update**
Three suspicious fires happened last week within 48 hours. RCMP are investigating.

The Mount McAllister Fire is being watched regularly. MOTIS imaging and IR mapping.
14. **PUBLIC INQUIRIES:**
None
15. **ADJOURNMENT:**
Mayor Johansson declared the meeting adjourned (9:30 p.m.)

		<i>Diarized</i>	<i>Last Review/Action</i>
	DIARY		
	<i>Conventions/Conferences/Holidays</i>		
DY1	<i>PRRD: Solid Waste Disposal</i>		05/12/14
DY2	<i>Airport Resurface and Redevelopment</i>		05/12/14
DY3	<i>Grubjesic Driveway</i>		05/12/14
DY4	<i>Co-Op Correspondence Re: Card Lock</i>		11/12/13
DY5	<i>Communications Expenditure</i>		08/11/14
DY6	<i>Premiers BC Natural Gas Forum</i>		08/11/14
DY7	<i>Capital Projects Meeting (every 6 months)</i>		10/14/14
DY8	<i>Financial Assistance Grant Policy</i>		03/09/15
DY9	<i>2015 Community Coal and Energy Forum</i>		03/23/15

Certified Correct:



CAO / Tom Matus



Chair / Mayor Gwen Johansson