



DISTRICT OF HUDSON'S HOPE
REGULAR COUNCIL MEETING AGENDA
Council Chambers
Monday, April 14, 2014 at 7:00 PM

1. **Call to Order:**
2. **Notice of New Business:**
 - Mayor's List
 - Councillors Additions
 - CAO's Additions
3. **Adoption of Agenda by Consensus:**
4. **Declaration of Conflict of Interest:**
5. **Adoption of Minutes:**
 - M1 March 24, 2014 Regular Council Meeting Page 1
6. **Business Arising Out of the Minutes:**
7. **Staff Reports:**
 - SR1 Atkinson Property Development Page 9
 - SR2 Geotechnical Investigations Licence Page 30
 - SR3 PRGT – Stockpile Areas and Lay Down Yards Input Request Page 42
 - SR4 ALC Land Exclusion for Light Industrial Zone Page 45
 - SR5 Action Updates and Other Updates from CAO Page 48
 - SR6 Special Meeting: Annual Financial Plan Page 49
 - SR7 Building Permit Update Page 52
8. **Bylaws**
 - B1 Property Tax Exemption Bylaw No. 834, 2014 Page 54

9. Correspondence

C1	National Health and Fitness Day	Page 56
C2	HD Mining International Ltd: Murray River Project	Page 60
C3	Northern Health: NCLGA Annual General Meeting	Page 61
C4	Spark: Professional Development Conference	Page 63

10. Reports by Mayor & Council on Meetings and Liaison Responsibilities

11. Old Business:

12. New Business:

13. Public Inquiries:

14. Adjournment:



HUDSON'S
HOPE
PLAYGROUND OF THE PEACE

REGULAR COUNCIL MEETING
March 24, 2014
7:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor: Gwen Johansson
Councillor: Kelly Miller
Councillor: Travous Quibell
Councillor: Daniel Bouillon
Councillor: Nicole Gilliss

Staff: CAO: Tom Matus
Deputy Clerk: Laurel Grimm
Director of Protective Services: Robert Norton
Director of Public Works: Mike Carter

Other: 2 in gallery

1. CALL TO ORDER:
The meeting was called to order at 7:00 p.m. with Mayor Gwen Johansson presiding.

2. NOTICE OF NEW BUSINESS:

Mayors List:
BC Power Summit be added under New Business.

Councillor Additions:
None

CAO Additions:
None

3. ADOPTION OF AGENDA BY CONSENSUS:
The March 24, 2014 Regular Council meeting agenda was adopted by consensus.

4. DECLARATION OF CONFLICT OF INTEREST:
NONE

5. ADOPTION OF MINUTES:

0550-01

M1 March 10, 2014 Council Meeting Minutes

M2 March 12, 2014 Special Council Meeting Minutes

RESOLUTION NO. 067

M/S Councillors Gilliss/Miller

THAT:

"The minutes of the March 10, 2014 Council Meeting be adopted as amended."

CARRIED

RESOLUTION NO. 068

M/S Councillors Miller/Gilliss

THAT:

"The minutes of the March 12, 2014 Special Council Meeting be adopted as written."

CARRIED

6. BUSINESS ARISING OUT OF THE MINUTES:

BA1 D6 – Hudson's Hope Fall Fair Society 1850-01

Council recognized the necessity of discussing the Arena opening dates to better accommodate the minor hockey association and the Fall Fair Society. Needs to be determined prior to budget time as this will influence whether the fall fair can be accommodated.
(7:15 p.m. Councillor Gilliss left the room)

(7:18 p.m. Councillor Gillis entered the room)

RESOLUTION NO. 069

M/S Councillors Quibell/Bouillon

THAT:

"Council to authorize Staff to allow the Fall Fair Society to enter into an agreement with the District of Hudson's Hope to rent the arena for September 13, 2014."

CARRIED

OPPOSED Councillor Gilliss

7. DELEGATIONS:

D1 Hudson's Hope Brownies 1850-01

RESOLUTION NO. 070

M/S Councillors Quibell/Miller

THAT:

"To waive regular procedure to allow for the Hudson's Hope Brownies to make their presentation at any point during the regular meeting should they arrive."

CARRIED

D2 Hudson's Hope Community Hall Society 1850-01
Presentation cancelled by Staff and council.

D3 Hudson's Hope Historical Society 1850-01
Presentation cancelled by Staff and council.

D4 Hudson's Hope Library Association 1850-01
Presentation cancelled by Staff and council.

8. STAFF REPORTS:

SR1 Parcel Tax Roll Review Panel Appointments 1970-08

RESOLUTION NO. 071

M/S Councillor Quibell/Bouillon

THAT:

"Council appoint Councillor Bouillon, Councillor Quibell and Councillor Miller to the Parcel Tax Roll Review Panel."

AND FURTHER MORE:

SR2

"Council allow staff to advertise the first sitting of the Parcel Tax Roll Review Panel for Thursday, April 17, 2014 at 6:00 p.m."
CARRIED

1700-01

Budget Meetings

RESOLUTION NO. 072

M/S Councillor Quibell/Miller

THAT:

"Council advise Staff to schedule a special meeting to discuss the 2014 Annual Financial Plan of April 15, 2014 at 6:00 p.m.

And Furthermore:

"Staff is authorized to schedule a Special Meeting on May 5, 2014 at 5:00p.m. to receive the 2013 Financial Statements and to review the 2014 Annual Financial Plan."

CARRIED

SR3

Financial Assistance Grant Policy Review

0340-50

RESOLUTION NO. 073

M/S Councillors Gilliss/Bouillon

That:

"Council rescind the FINANCIAL ASSISTANCE (PROVIDING ASSISTANCE) POLICY Council Resolution No.121/03"

CARRIED

RESOLUTION NO. 074

M/S Councillors Bouillon/Gilliss

THAT:

"Council adopt the District of Hudson's Hope Financial Assistance Grants Policy" Effective Date March, 24, 2014 as amended.

CARRIED

Amended to change the following:

Policy:

5. Change from "should" to "must";

9. Priority from

- a. National Events
- b. Provincial Events
- c. Regional Events
- d. Local Events

to:

- a. Local Events
- b. Regional Events
- c. Provincial Events
- d. National Events;

Procedure:

3. Change "necessary" to "requested".

Under Attach the following information:

Include a check-box that says "Provide a copy of the society or parent society registration papers."

SR4 **Facility Signage Update** 1475-01
Staff to get quotes on Hudson's Hope Welcome Signs.

SR5 **Public Works Update** 5210-01

- Staff to look into having our logo put onto the garbage truck.
- The Province has made Beryl Prairie a priority area for gathering water samples.
- Possibility of developing a sewer main development plan.
- Follow-up on water main replacement.
- Will be replaced after the water main strategic planning process is complete
- Isolation of valves so repairs can be started
- Once further information is received on the condition of the pipes staff will be able to propose next steps to Council.

Water Meters

- 70% complete
- 80-90 meters still need to be installed
- District of Hudson's Hope must find a plumber to do installs

SR6 **Protective Services Monthly Update** 7010-01
Building Permits

- Will produce a 5 year snapshot for the next meeting
- The Director of Protective Services will look at becoming an AED instructor for our specific model
- New AED's registered in the 911 database

SR7 **Lock Upgrades for Council Entrance and Downtown Fire Hall** 0710-C
The Director of Protective Services provided a synopsis of the report.

RESOLUTION NO. 075

M/S Councillors Miller/Quibell

THAT:

"Council approve a capital expenditure of \$1605 to upgrade the Council Chamber lock assembly and downtown Fire Hall lock assembly to an industrial-grade combination lock configuration."

CARRIED

Opposed Councillor Gilliss

SR8 **Emergency Preparedness Training Opportunity** 0712-01
RESOLUTION NO. 076

M/S Councillors Gilliss/Quibell

THAT:

"Council approve two staff members to attend the EOC Essentials training being offered by Emergency Management BC in Charlie Lake 28-29 April 2014."

CARRIED

- SR9 Self Contained Breathing Apparatus Fill Station Safety 7130-01
RESOLUTION NO. 077

M/S Councillors Gilliss/Quibell
THAT:
"Council approve a capital expenditure of \$2633.65 to purchase a 2 cylinder containment fragmentation cabinet from Irwin Air Ltd."
CARRIED
- SR10 Urban Systems' BCF Sewage treatment Facility Upgrade App Proposal 5340-01
RESOLUTION NO. 078

M/S Councillors Quibell/Bouillon
THAT:
"That Council approve the expenditure of up to \$30,000.00 for the preparation of the sewage treatment plant upgrade design application for submission to the building Canada fund."
CARRIED
- SR11 Fair Share Memorandum of Understanding 0855-03-20
FOR INFORMATION
- SR12 Action Updates and Other Updates
FOR INFORMATION
- SR13 ATV Campground O&M Guide Approval 6130-20
RESOLUTION NO. 079

M/S Councillors Gilliss/Miller
THAT:
"That Council approve the District of Hudson's Hope Dinosaur lake ATV Campground Operation & Maintenance Guide for submission to and approval by FLNRO, BC."
CARRIED

 - This Maintenance Guide is set to BC Park Standards.
 - Municipality will be responsible for protecting the wetlands.
- SR14 Rezoning and Tenure Offer for Light Industrial Zone 6440-01
RESOLUTION NO. 080

M/S Councillors Gilliss/Quibell
THAT:

That Council for the purposes of submitting to FLNRO will make the following resolutions:

 1. "That Council direct staff to apply to FLNRO to lift all gravel reserves on the lands described as Sec 30 TP 81, Range 25; Sec 29, TP81, Range 25; and Sec 19, TP 81, Range 25 through the swapping of other lands for use as gravel reserve."

2. "That Council intends to amend our OCP and Zoning Bylaws to rezone the following:

A portion of land within 150 meters perpendicular from and running parallel to Highway 29 beginning at and extending from the southern boundary of NE $\frac{1}{4}$ of Section 19 TP81, Range 25 (which intersects with Hwy 29), extending through and along the south eastern boundary, of SE $\frac{1}{4}$ Section 30 TP81 Range 25, (abutting to and parallel to Highway 29), to the northern boundary, of the SW $\frac{1}{4}$ of Section 29 TP81, Range 25, (which intersects with Highway 29), as Light Industrial - a distance of approximately 1.5 kilometers"; and

3. "Following Public Consultation, direct Staff to prepare amendments to the current OCP and Zoning Bylaws to rezone the above mentioned 150 meters wide by approximately 1.5 kilometer long portion of land parallel to the north side of Highway 29 location as described above be rezoned as M1 - Light Industrial. And to begin the process to request from the ALC that the portion of land identified as ALR within SW $\frac{1}{4}$ Section 19 be excluded from the ALR or be classified as non-farm use."

CARRIED

Council still needs information regarding the following:

1. Cost of the land
2. Identify which lands are to be swapped
3. Adjust Industrial land property lines so that it does not abut the Cemetery.
4. Requirements for borrowing bylaw.

Public consultation will be a key aspect in these Light Industrial Zoning considerations.

Note* this is a hand drawn map that was submitted in the package. There are no intentions to move forward until survey plans and legal drawings are submitted. Council also recognizes the importance of the cemetery and the sand dunes. These areas will have buffer areas surrounding them.

SR15 PRGT - Stockpile Areas and Lay Down Yards Input Request 6440-01

Council would like to see better maps showing the roads and ALR outlines. Staff to request further information including an explanation including better maps with boundary lines.

SR16 Disposal of Surplus Property: Mobile Home 1090-01

RESOLUTION NO.081

M/S Councillors Gilliss/Quibell

THAT:

"Staff is authorized to dispose of this surplus property."

CARRIED

9. BYLAWS:

B1 Property Tax Exemption Bylaw No. 834, 2014 3900-02

RESOLUTION NO.082

M/S Councillors Gilliss/Bouillon

THAT:

"Council give first, second and third readings to the Property Tax Exemption Bylaw No. 834, 2014."

CARRIED

10. CORRESPONDENCE:

C1 Dunlevy Shoreline Regression 6660-20
Staff to gather further information.

C2 Veterans & Troops Support/Remembrance Ad 1475-01
RESOLUTION NO.083

M/S Councillors Quibell/Miller

THAT:

"Council purchase a 1/10 Page (Business Card-Full Colour) ad for the Military Service Recognition Book."

CARRIED

Staff to update the logo in the current ad.

C3 Thank You 0220-01
FOR INFORMATION

C4 BC Business Northern Tourism Advertisement 0220-01
FOR INFORMATION

11. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISONS RESPONSIBILITIES:

CR1 Mayor Johansson: BC Power Summit 0390-01
Mayor Johansson will be sitting on the panel in Vancouver May 7-8, 2014.

(9:55 p.m. Tom Matus left the room)

(9:56 p.m. Tom Matus entered the room)

Mayor Johansson presented the cumulative Impacts Slideshow to Council.

RESOLUTION NO.084

M/S Councillors Bouillon/Quibell

THAT:

"Council approve travel and accommodation expenses for Mayor Johansson to attend the BC Power Summit in Vancouver on May 7-8, 2014."

CARRIED

12. OLD BUSINESS:
NONE.

13. NEW BUSINESS:
NONE

14. PUBLIC INQUIRIES:

Robert Bach:

Airport subdivision lease inquiry. Will speak with the CAO tomorrow.

15. ADJOURNMENT:

RESOLUTION NO. 085

M/S Councillors Qutbell/Bouillon

THAT:

"The Regular Council Meeting for March 24, 2014 be adjourned"(10:12.m.)

CARRIED

DIARY

Conventions/Conferences/Holidays

NCLGA AGM & Convention May 7-9, 2014

Premier's BC Natural Gas Forum Jan. 22-23

Co-Op Correspondence Re: Card Lock

Diarized

Last Review/Action

10/28/13

10/28/13

11/12/13

Certified Correct:

Minute Taker

Chair

REQUEST FOR DECISION

RFD#: 7SR	Date: April 14, 2014
Meeting#: CM041414	Originator: Tom Matus, CAO
RFD TITLE: Atkinson Property Development	

BACKGROUND:


The property known as the Atkinson property on 110th St. has, in the past, attracted the attention of a developer named Dan Baskill, owner of Jaydan Ventures Inc.

DISCUSSION:

Mr. Dan Baskill would like to meet with Council, if Council is interested, in regard to a property development plan he has for the Atkinson property.

BUDGET:**RECOMMENDATION / RESOLUTION:**

Recommend that Council invite Mr. Dan Baskill to a future meeting so he may present his development plan for the Atkinson property.



Tom Matus, CAO

Tom Matus

From: Dan [dbaskill@hotmail.com]
Sent: March-20-14 7:19 PM
To: Tom Matus
Subject: Atkinsons Property Proposal
Attachments: TownHouse_Specifications_and_Plans_8-30-11.pdf; Tumbler Ridge Duplex Update.pdf; Watford_City_Townhomes[1].pdf; Intro to Townhome Proposal Hudsons Hope.docx

Hi Tom.

Thank you for taking my call earlier today - I look forward to meeting with you on the weekend of April 4-6 if it works.

As discussed, I am attaching a letter of interest in the afore-mentioned property, for the delivery of a medium-density residential housing development I think you will be interested in. I am also attaching a few items, including a layout of a townhome we can supply, plus a duplex development installed in Tumbler Ridge just over a year ago.

In short, I believe we can provide a housing solution that will fit with the adjacent neighborhood, maximize the land use, achieve the residential architectural design Mayor Anderson wants, in an unexpectedly short timeline. It is entirely possible for the entire community to take shape prior to early fall, if the demand is sufficient in both rental and purchase needs. We can act as quickly as permits and approvals are provided, if this is in fact a desire of the town council. I will gladly arrange to meet more formally with you, together with our Champion rep to pursue this matter aggressively.

Have a great weekend, and please feel free to contact me should you need anything else. I can assemble a much more formal presentation, but of course would like to have the expression of interest before committing the resources to it.

Regards,

Dan Baskill

Jaydan Ventures Inc.

Blind Bay Resort

Cell: 250-803-2595

dbaskill@hotmail.com

Jaydan Ventures Inc.

Blind Bay Resort Inc.

Foresight Ventures Inc.

2698 Blind Bay Road

Blind Bay Road

Blind Bay, BC.

V0E 1H1

(250) 803-2595

March 19, 2014

District of Hudson's Hope

9904 Dudley Drive

Hudson's Hope, BC

British Columbia, Canada

V0C 1V0

Re: Atkinson's Property

Attention: Mr. Tom Matus, CAO

Ms. Karen Anderson, Mayor

With regards to the afore-mentioned property, I am writing to express my continued interest in acquiring the Atkinson's property, owned by the District, for the purposes of developing a medium-density residential housing community. Thank you, Mr. Matus, for taking time to discuss this matter earlier today. It will be a pleasure to meet with you in the next two weeks, and I look forward to working with you in your new role.

In prior conversations with the former CAO John Locher, and Mayor Anderson, I am cognizant of a need for affordable family housing within the community that is particularly desired on the subject parcel. I am familiar with the land itself, including its servicing and zoning, and believe I could bring a development there that will meet and exceed the expectations of the District. I would propose a modular solution, delivered to site, that would create a mixed duplex, townhome and possible apartment community, designed for young families and professional couples. As a component of the development, we could also provide a number of single rooms with small kitchens, that would be rented to singles working in the area long-term.

I will address both spectrums of the housing needs of Hudson's Hope, through rental and ownership units, and am asking for council approval to initiate discussions with myself for these purposes.

By way of introduction, I own several companies, including a development company in Blind Bay, BC. I own Blind Bay Resort (www.blindbayresort.com), where our marina caught the interest of Mr. Locher for the proposed Site C dam. With over 30 years in the construction industry, I am strategically partnered with industry leaders to deliver the finest housing and recreational developments possible. To accomplish my objectives, I work with Champion Homes (Commercial Division), one of North America's largest builders of modular and manufactured homes, apartments, hotels, and workforce camps - with 27 plants throughout Canada and the US.

I am attaching a couple of attachments of projects manufactured by Champion, including a very successful duplex development in nearby Tumbler Ridge for perusal.

The advantages of off-site construction are numerous, including exceptional quality controls that are often not available in remote locations due to labor shortages. Equally significant is the rapid on-site deployment of an entire community, that occurs in a fraction of the time conventional stick-building would take. This is noteworthy where the summer building season is shortened, and the need is imminent. Unless I am missing something, Hudson's Hope is poised for dramatic growth to meet the mining, oil and gas, and forestry opportunities that are in process, and a further demand upon the limited housing alternatives will work against the goals of the community. I believe I can assist with this far quicker than anything you've seen to date, and look forward to sitting together at your earliest convenience.

Thank you for your attention to this matter.

Dan Baskill



Jaydan Ventures Inc.
dbaskill@hotmail.com

RAPID DEVELOPMENT OF REMOTE HOUSING

Watford City, ND



"Champion home builders provided us with a Town Home product exactly as we had envisioned at a cost much less than a conventional build out. Their team was very knowledgeable and helped us throughout the entire process to ensure a successful project."

Mike Lodes
Major project Sales
BOXX Modular

Modular Construction Provides Quick Solution for Remote Housing in Growing Energy Market

Modular construction is utilized to deliver quality workforce housing units into a local market with extreme labor shortage.

CLIENT

Nortex / Boxx Modular

PROJECT TYPE

Affordable
Multi-Family

BUILDER

Champion
Home Builders
Weiser, ID

PROJECT SCOPE

- Phase 1 of a 12 phase development.
- Four 4-unit, two story town home buildings.

CHALLENGE

Deliver high quality housing units into a local market with a severe labor shortage and a shortened building season.

SOLUTION

Champion Homes of Idaho was selected to build modular townhomes. The modules were constructed in their Weiser, ID facility.

The modules were delivered to the site in an advanced level of completion with interior finishes, cabinetry, and fixtures in place.

The first 16 living units were completed, certified for occupancy, and ready for rent in just 47 days.

2-Story 4-Plex Townhome

4 Townhome Units per Building. Each Unit will have 2 Bedrooms and 2.5 Baths ~ 1,152 Sq. Ft./Unit. The overall Building dimensions will be approx 30'4" x 76' and total ~ 4,610 Sq. Ft.

Structural – Floor Plan/Walls

- Floor Width: 30'4" Overall
- Floor Joists: 2 x 10, 16" OC w/Double Perimeter Rail
- Floor Decking: 23/32" T & G OSB
- Foundation Type: Crawl space
- Exterior Walls: 2x6, 16" OC w/R-19
- Interior walls: 2x4, 16" OC
- Wall/Ceiling Height: 8'
- Standard Exterior Weather/Vapor Barrier
- Install Standard Fire walls Between Units
- Guest closet (Each Unit)
- Roof Pitch – 2.85/12, 24" OC w/12" Overhangs
- Upgrade Ceiling/Roof Insulation – R-50 Fiberglass Blown Insulation
- Ceiling Finish – Stipple/Textured Finish
- Install Standard Fire Rated Ceilings in All Units – 5/8" Type X Gypsum

Electrical

- Standard 200-amp Electric Services (30/40 panel box) (Each Unit)
- Standard TV Jacks (three for Each Unit)
- Standard Telephone Jack (Three for Each Unit)
- Standard Range Receptacle (Each Unit; 220 Volt, 40Amps)
- Standard Kitchen Lighting (Each Unit); Up to 6 total per building – 6" Recessed Can Lights; includes 1 over Kitchen sink
- Standard Dining Room Lighting: 4-Prong Chandelier (Brushed Chrome)
- Two Exterior Porch Light per Unit – One Front and One Back
- Receptacle under Building – 110 Volt – Location TBD – One (1) per 4 Townhome Units

Plumbing

- 50 Gallon Electric water Heater – installed (4 total per building)
- Supply Lines: Installed PEX w/Plastic or Brass Fittings
- Waste Lines: Stubbed ABS
- Standard Plumb for Ice Maker at Refrigerator

Other

- Kitchen Sink (Stainless Steel)
- Kitchen Faucet (Polished Chrome)
- Vanity Sink – (all baths) Oval China Bowl
- Vanity Faucets - (all baths) Polished Chrome
- Bath to have 60" Tub/Shower and (1) Bath to have 48" Shower-
- Shower Faucet (all baths)
- Elongated Toilets (all baths)

Exterior Finish – siding, shutters & shingles

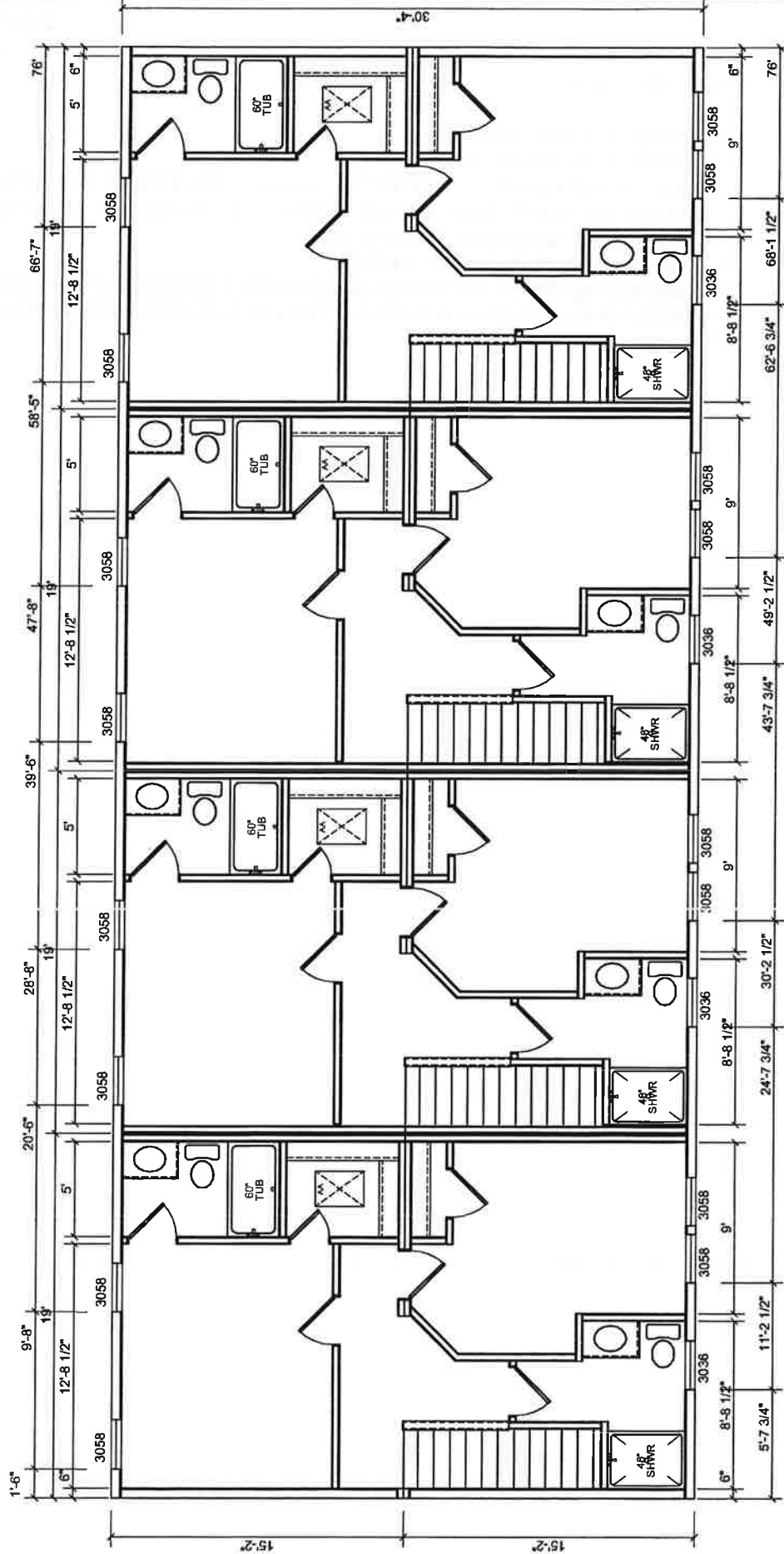
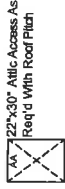
Specifications

Revision 8/30/11

Customer will provide:

- Building site and landscaping
- Necessary building permits
- Licensed builder/contractor to set foundations as per manufacturer specs, perform minor construction work to finish unit and assist in final completion of unit as needed.
- Water, sewer and electric tie0ins to unit
- Plumbers and electricians as needed
- Landscaping, cement and cement work & exterior lighting and electric needs.
- Insulation in crawl space on bottom of building floor system in crawl space

Preliminary
not for
Production!!



	CHAMPION 1425 SUNNYSIDE RD. WEISER, ID 83672		DAPIA SEAL	MODIFICATIONS	MODEL: 2S4P 2 Story 4-Plex	SHEET:
	TITLE: FLOOR PLAN		A-101			
P THESE PLANS AND SPECIFICATIONS ARE ORIGINAL, PROPRIETARY AND CONFIDENTIAL MATERIALS OF CHAMPION. COPYRIGHT © 1976-2008 BY CHAMPION		DRAWN BY: Mike Walker SCALE: 1/8" = 1'-0"		DATE: 07-19-11		



TUMBLER RIDGE HOUSING PROJECT

PROGRESS REPORT #5

OCTOBER 26, 2012



NORTHERN LANDS DEVELOPMENT CORP.

A TRILAND COMPANY

PERIOD FIVE

OCTOBER 13 - OCTOBER 26
PROJECT TASKS

- 41: MODULE CONSTRUCTION COMPLETE LOT 6-12
- 42: MODULE TRANSPORTATION LOADS 8-32
- 43: DUPLEX FOUNDATIONS EXCAVATED LOTS 8-16
- 44: ROOF TRUSS MATERIALS DELIVERED LOTS 6-12
- 45: ROOF FRAMING COMMENCED LOTS 6-12
- 46: MODULE PRODUCTION CONTINUES LOTS 14-16
- 47: FOOTINGS FORMED AND POURED LOTS 7-16
- 48: HH - NLD DRAW # 5
- 49: CRANE SET LOADS 8-32
- 50: DEEP UTILITY LINES CONTINUES



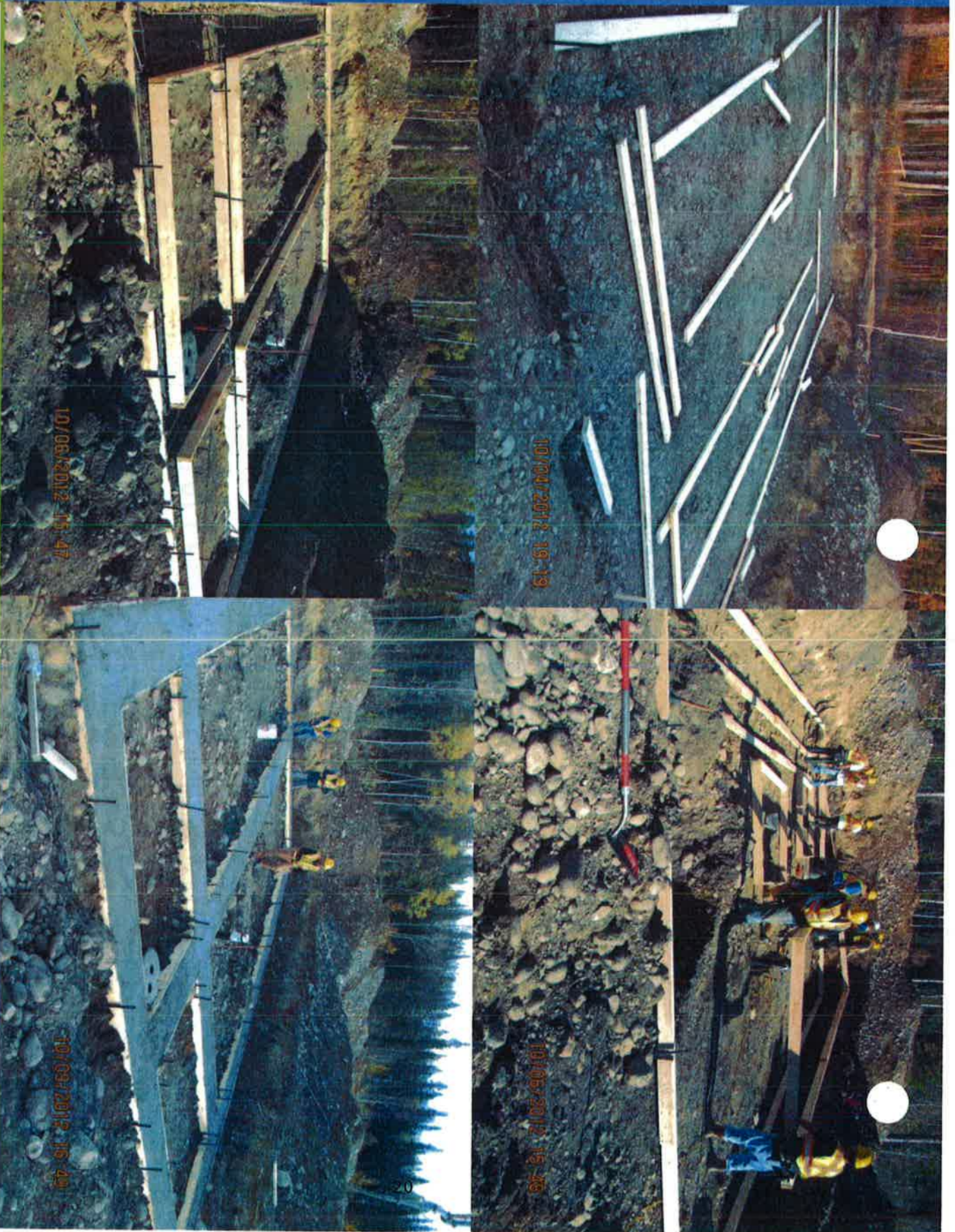
PERIOD SIX

OCTOBER 27 - NOVEMBER 26
PROJECT TASKS

- 51: MODULE CONSTRUCTION COMPLETE LOT 13-16
- 52: MODULE TRANSPORTATION LOADS 33-57
- 53: ROAD PIT RUN INSTALLED PHASE ONE
- 54: ROOF TRUSS MATERIALS DELIVERED LOTS 8-16
- 55: ROOF FRAMING COMMENCED LOTS 6-12
- 56: WEEPING TILE INSTALLATION LOTS 16-13
- 57: WATERPROOFING MEMBRANE INSTALLED LOTS 16-13
- 58: HH - NLD DRAW # 6
- 59: CRANE SET LOADS 33-57
- 60: DEEP UTILITY LINES CONTINUES



TRILAND INTERNATIONAL



CONCRETE FOOTING CONSTRUCTION



CRANE SETTING MODULES





TRILAND INTERNATIONAL

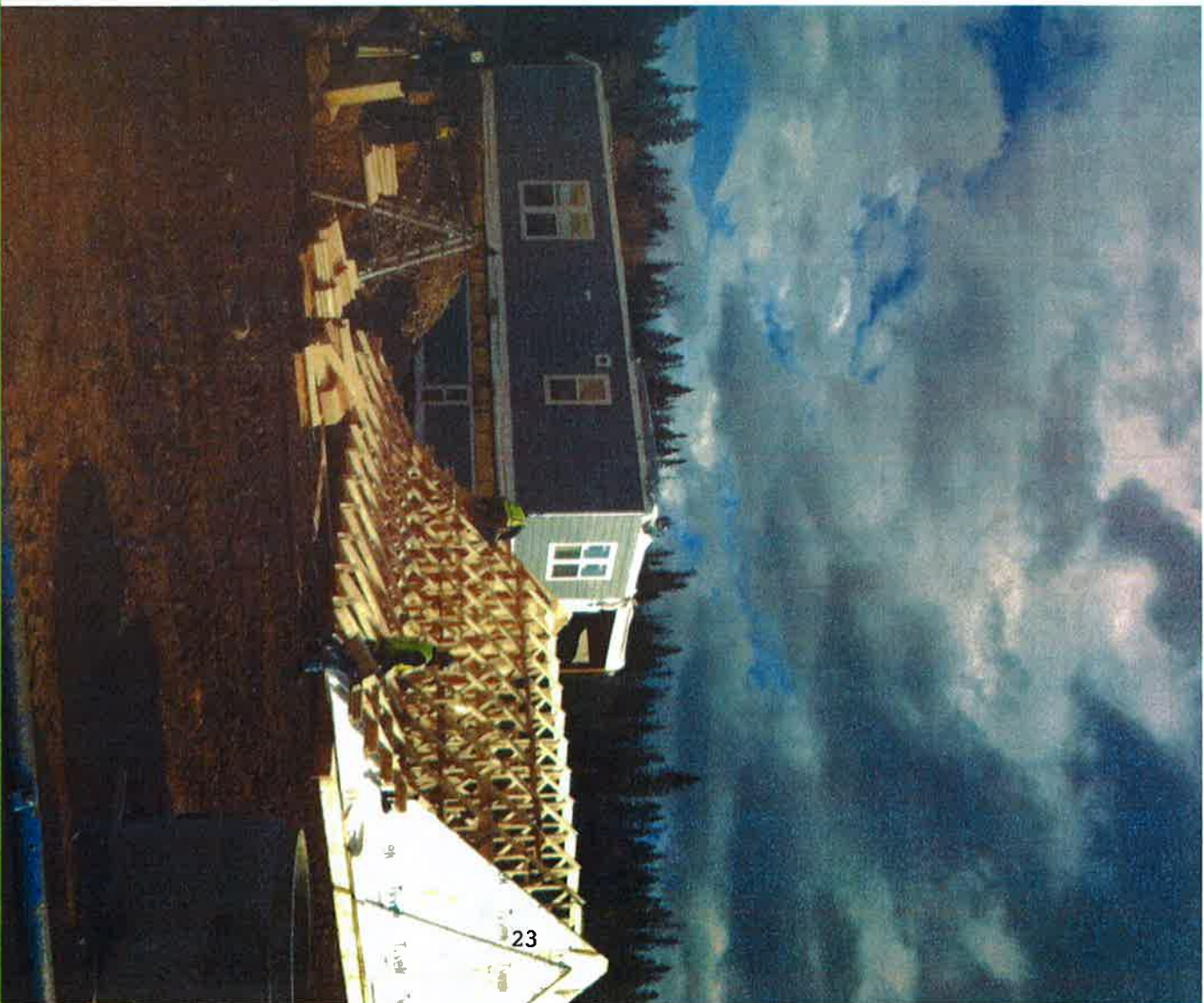


10/12/2012 17:25

CRANE SETTING MODULES



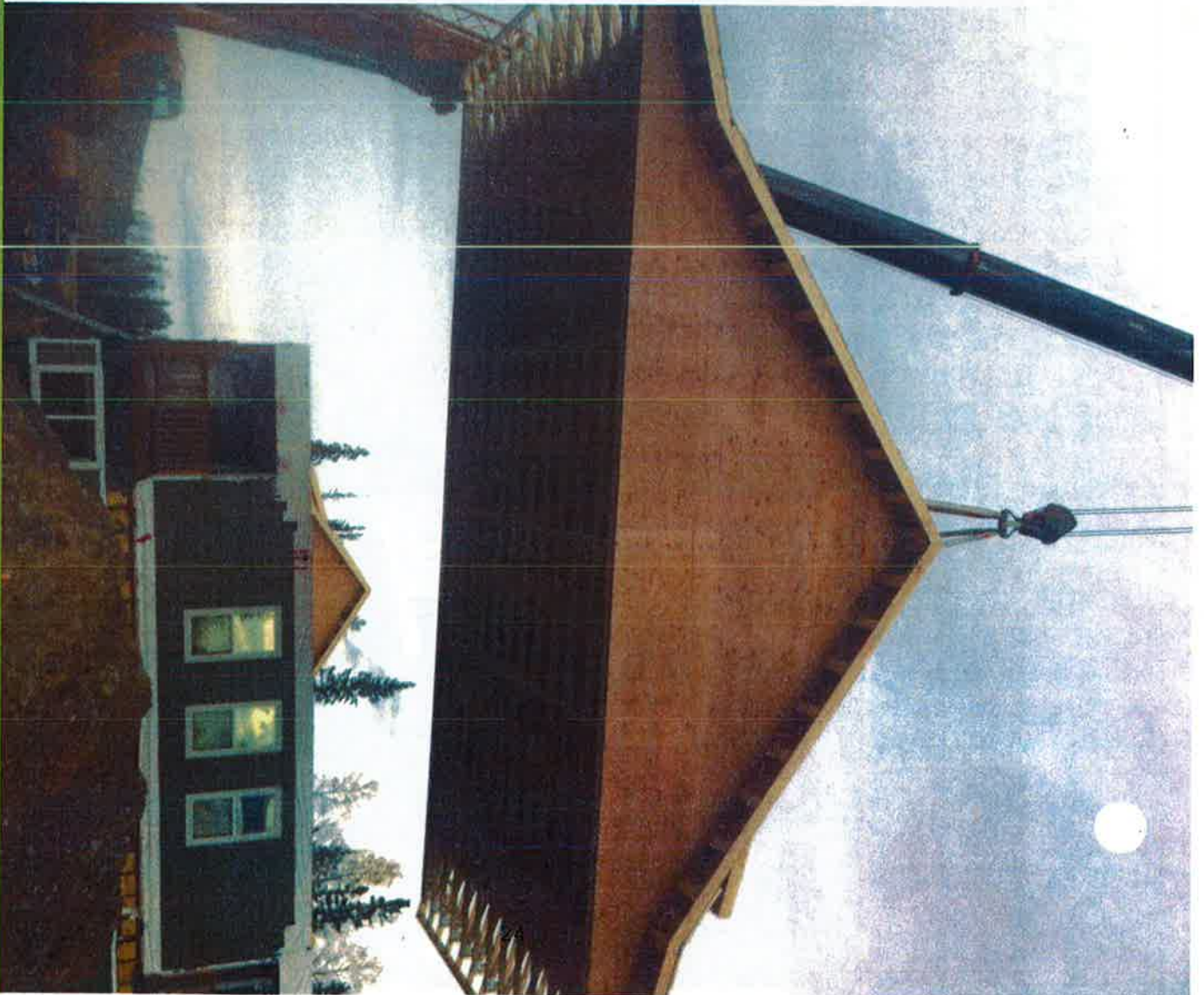
ROOF CONSTRUCTION





TRILAND INTERNATIONAL

ROOF



CRANE SETTING ROOF



MODULES WITH ROOF INSTALLED





TRILAND INTERNATIONAL



10/18/2012 10:12

UNITS 16-14

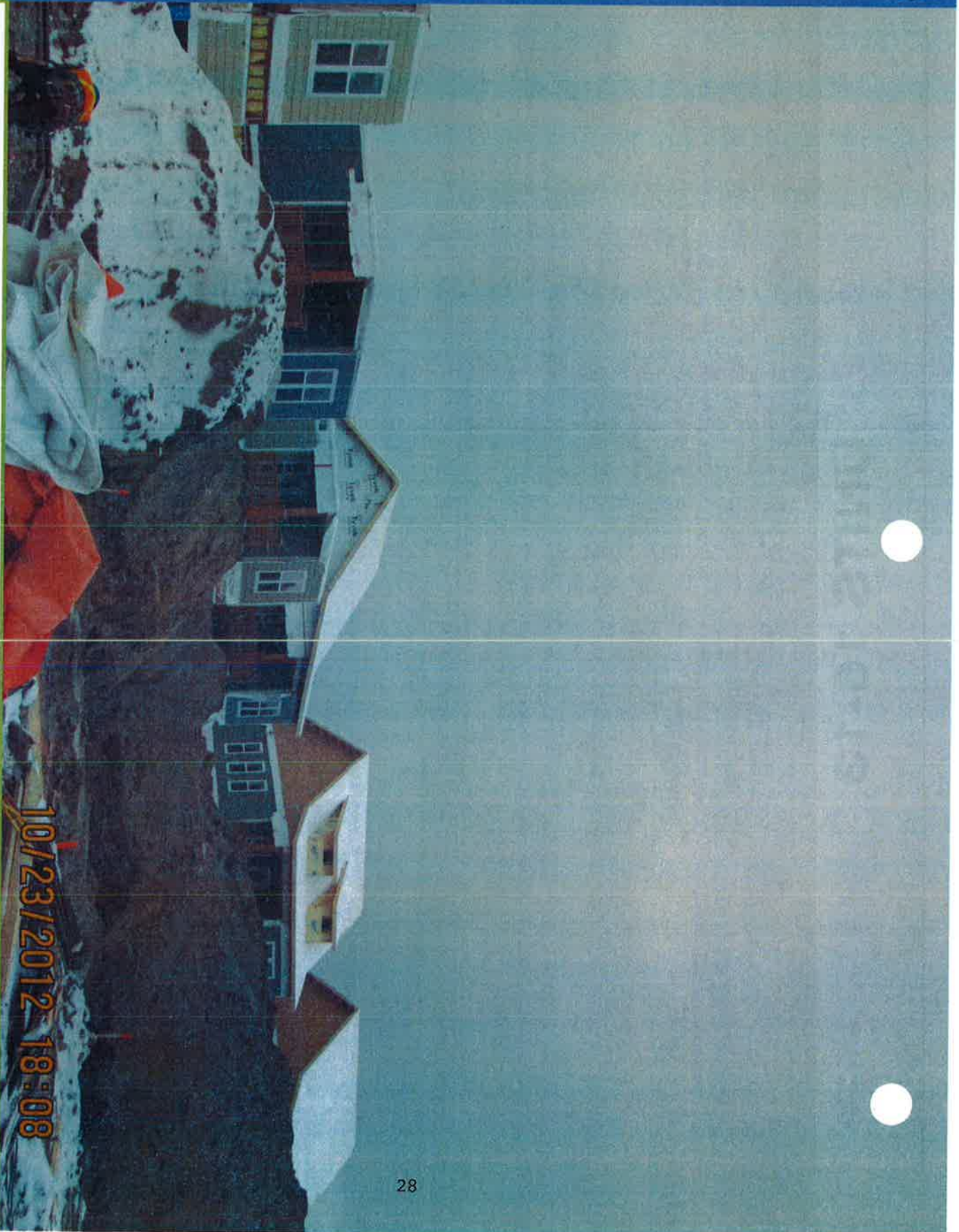


TRILAND INTERNATIONAL



10/18/2012 10:14

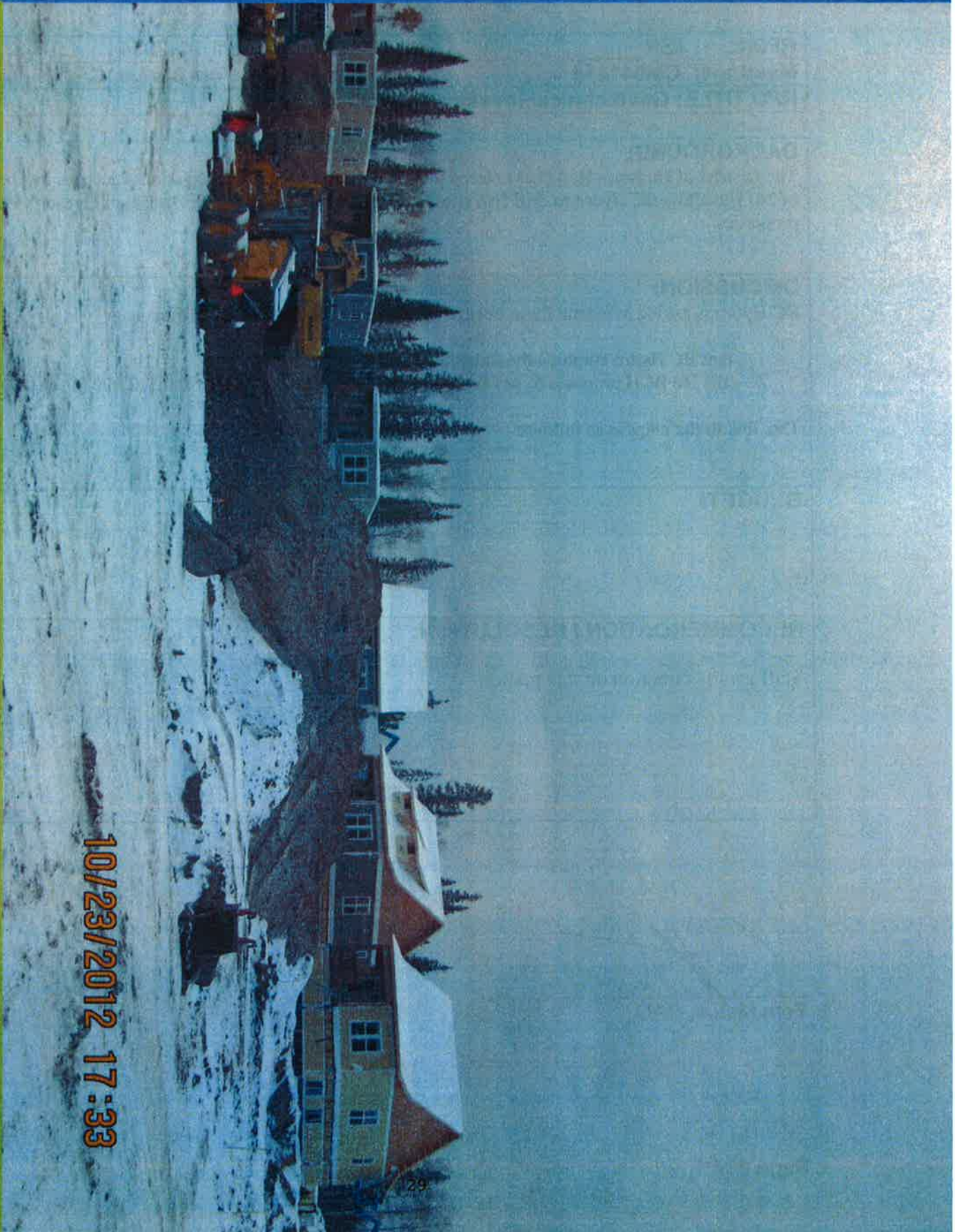
UNITS 16-13



10/23/2012 18:08

UNITS 16-12

TRILAND INTERNATIONAL



10/23/2012 17:33

UNITS 16-11

REQUEST FOR DECISION

RFD#: 7SR	Date: April 14, 2014
Meeting#: CM041414	Originator: Tom Matus, CAO
RFD TITLE: Geotechnical Investigations Licence	

BACKGROUND:

The District of Hudson's Hope has entered into three Geotechnical Investigations Licences in April/June of 2011 to allow BC Hydro to drill five sites to do geotechnical studies on District of Hudson's Hope properties.

DISCUSSION:

BC Hydro is asking to extend these licence agreements with two notable differences:

- 1 that BC Hydro combine the three licences into one; and
- 2 the fee BCH proposes to pay for the licence is \$4,000.00, down from \$12,000.00.

The link to the maps is as follows:

BUDGET:**RECOMMENDATION / RESOLUTION:**

Staff awaits direction on this matter.



Tom Matus, CAO

GEOTECHNICAL INVESTIGATIONS LICENSE

This Agreement dated _____, 2014.

Between:

DISTRICT OF HUDSON'S HOPE
Box 330, 9904 Dudley Drive
Hudson's Hope, BC V0C 1V0

(the "**Licensor**")

And:

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY
c/o Properties
Suite 1100, Four Bentall Centre, 1055 Dunsmuir Street,
P.O. Box 49260, Vancouver, BC V7X 1V5

(the "**Licensee**")

BACKGROUND

A. The Licensor is the registered owner of the lands legally described in Schedule A attached to this Agreement (the "**Lands**");

B. Pursuant to the Geotechnical Investigations Licenses between the Licensor and the Licensee dated April 8, 2011, April 19, 2011 and June 1, 2011, copies of which are attached to this Agreement as Schedule B, (each, an "**Original License**"), the Licensor granted the Licensee the right to use the Lands for the purposes of, among others, drilling holes into the subsurface of the Lands at the approximate locations shown on the plans attached to this Agreement as Schedule C (the "**Plans**") and installing Geotechnical Instruments (as defined below); and

C. The Licensor has agreed to continue to allow the Licensee to use the Lands (excluding any portion of the Lands on which a building or other structure is located)(the "**Licensed Area**"), on the terms and conditions set out in this Agreement.

AGREEMENTS

In consideration of One Dollar \$1.00 paid by the Licensee to the Licensor and other good and valuable consideration, the receipt and sufficiency of which the parties acknowledge, the parties agree as follows:

1. **Grant.** The Licensor grants to the Licensee, for itself and for its employees, agents, contractors, sub-contractors and all other persons authorized in that behalf by the Licensee (the "**Licensee Parties**"), the non-exclusive right and license to conduct the following activities:

- (a) undertake geotechnical inspections and investigations on the Licensed Area, including drilling holes into the subsurface at the approximate locations shown on the Plans, to collect and remove rock and soil material from the Licensed Area for identification and testing;
- (b) enter onto and use the Licensed Area for the purposes of piezometer, inclinometer and other geotechnical instruments (collectively, the "**Geotechnical Instruments**"), including the installation, inspection, maintenance, repair,

monitoring, replacement and removal thereof, and taking readings and measurements from the Geotechnical Instruments from time to time;

- (c) carry out ancillary environmental and archaeological assessments and monitoring on the Licensed Area from time to time, including inspections and investigations pursuant to heritage inspection permit(s) obtained under the *Heritage Conservation Act* (BC) which may include without limitation ground disturbance, digging or excavation;
- (d) enter, pass and repass, be on the Lands, and have reasonable unobstructed access, with or without vehicles and marine vessels of any kind, equipment (including without limitation screens, shovels, bucket and machine-mounted augers, drill rig, compressor, water tank and pump, and all-terrain vehicles and helicopters in remote locations) and other things over, upon and along the Lands; and
- (e) do all things reasonably necessary or incidental to the foregoing.

2. **Term.** This Agreement and the license hereby granted will be for a term of three (3) years (the "**Term**") commencing on May 1, 2014 and expiring on April 30, 2017, unless extended in accordance with this Agreement.

3. **Fees.** The Licensee will pay to the Licensor **Four Thousand Dollars (\$4,000.00)** within 30 days of the Licensor executing and delivering this Agreement to BC Hydro. Any payments set forth in this Agreement are exclusive of goods and services tax ("**GST**"). However, where the Licensor is registered for GST and provides the Licensor's GST registration number to the Licensee, the Licensee will add GST to payments to the Licensor under this Agreement, and the Licensor shall account for such GST. If applicable, the Licensor's GST registration number is **107021263**.

4. **Non-exclusive use.** The Licensee agrees that the rights granted under this Agreement do not constitute any interest in the Lands, or entitle the Licensee to exclusive possession of the Licensed Area.

5. **Hazardous Materials.** The Licensee Parties will not place, store, use, manufacture or release any Hazardous Materials on the Lands. "**Hazardous Materials**" means all explosives, radioactive materials, pollutants, contaminants, hazardous or toxic substances, special waste, hazardous waste or other waste (including chlorobiphenyls) the storage, use, manufacture, or release of which into the environment is prohibited, controlled or regulated under any laws, regulations, orders, bylaws, permits, protocols, or lawful requirement of any governmental authority in respect of environmental protection or the regulation and use of Hazardous Materials.

6. **Fill.** The Licensee Parties may import fill material, including sand, onto the Licensed Area in connection with the installation, maintenance, repair, replacement and removal of the Geotechnical Instruments.

7. **No Alterations.** Except as otherwise herein provided, the Licensee Parties will not alter or build on the Licensed Area in any way and will not cut down any trees or remove vegetation on the Licensed Area except with the Licensor's prior written consent.

8. **No Waste.** The Licensee will not commit or allow any wilful or voluntary waste or destruction of the Licensed Area by the Licensee Parties.

9. **Maintenance.** The Licensee will at its own cost keep all improvements placed or constructed in the Licensed Area by the Licensee Parties in a safe, clean and tidy condition and in good repair.

10. **Repair.** On the expiry of this Agreement, the Licensee will, at its cost, remove any improvement, equipment or thing that the Licensee Parties have constructed or placed on the Licensed Area and will restore the Licensed Area as closely as is practically possible to its condition at the Commencement Date as defined in the Original License as may be applicable for each Parcel of Land.

11. **Compliance with Laws.** The Licensee will comply with all applicable laws and regulations pertaining to its use and occupation of the Licensed Area.

12. **Indemnity.** The Licensee will indemnify and hold harmless the Licensors from all actions, proceedings, suits, demands, costs, and expenses arising out of the negligence or willful acts or omissions of the Licensee Parties in the exercise of the Licensee's rights under this Agreement, except to the extent that any such actions, proceedings, suits, demands, costs and expenses are caused by or contributed to by the negligent or willful acts or omissions of the Licensors or any employee, agent, contractor, licensee or invitee of the Licensors.

13. **Rights Retained.** This Agreement does not in any way abrogate from or affect any rights, powers, exemptions or privileges which the Licensee may have under any private or public statutes, regulations, orders, or any other laws, or under any statutory right of way agreement registered against the Lands.

14. **Sale of Lands.** Prior to selling, transferring, assigning, leasing or otherwise alienating the Lands or a Parcel of Land, the Licensors shall obtain the written agreement (in a form satisfactory to the Licensee) from the prospective purchaser, transferee, lessee, assignee or other party as applicable to be bound to the terms of this Agreement.

15. **Notices.** Any notice given pursuant to this Agreement will be sufficiently given if it is in writing and delivered personally or mailed by prepaid mail to the intended party at its address set out on page 1 of this Agreement. A notice will be deemed to be received on the day it is delivered, if delivered personally, or 4 business days after the date it was mailed.

16. **Independent Legal Advice.** The Licensors confirm having had the opportunity to obtain independent legal advice concerning this Agreement, and all related matters.

17. **Counterpart.** This Agreement may be executed in several counterparts, each of which may be deemed an original, and all of such counterparts together shall constitute one and the same Agreement.

18. **Delivery.** This Agreement may be signed and delivered by the Licensee to the Licensors and signed and returned by the Licensors to the Licensee by electronic mail or facsimile and an electronic mail or facsimile transmitted signed copy of this Agreement shall be as valid and binding on each as if originally signed and delivered to the Licensee or the Licensors, as the case may be.

19. **Extension of Term.** The Licensee shall have the right to extend the Term for an additional three (3) years provided the Licensee provides the Licensors with written notice of the extension at least 30 days prior to the expiry of the Term together with an additional payment as consideration for the extension in the sum of **Four Thousand Dollars (\$4,000.00)**.

20. **Consents.** The Licensors advise and confirm to the Licensee that the Land is not subject to any third party lease or other agreement pursuant to which the Licensors require the consent of any third party prior to entering into this Agreement with Licensee.

21. **General.**

(a) This Agreement shall be binding upon and enure to the benefit of the Licensors

- and the Licensee, and their respective heirs, executors, administrators, successors and assigns, as applicable.
- (b) Schedules A and B attached to this Agreement form part of this Agreement.
 - (c) This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and may not be amended except by agreement in writing signed by all parties to this Agreement.
 - (d) Time is of the essence of this Agreement.
 - (e) The Licensor and the Licensee agree that they will do and execute such further acts and deeds and give such further assurances as may be reasonably necessary to implement the true intent and meaning of this Agreement.

To evidence their agreement, each party has signed this Agreement below.

SIGNED by the Licensor
in the presence of:

DISTRICT OF HUDSON'S HOPE

Per:

Name

Authorized Signatory

Address

Authorized Signatory

Occupation

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY

By its authorized signatory:

Judith Reynier
Manager, Properties

Schedule A

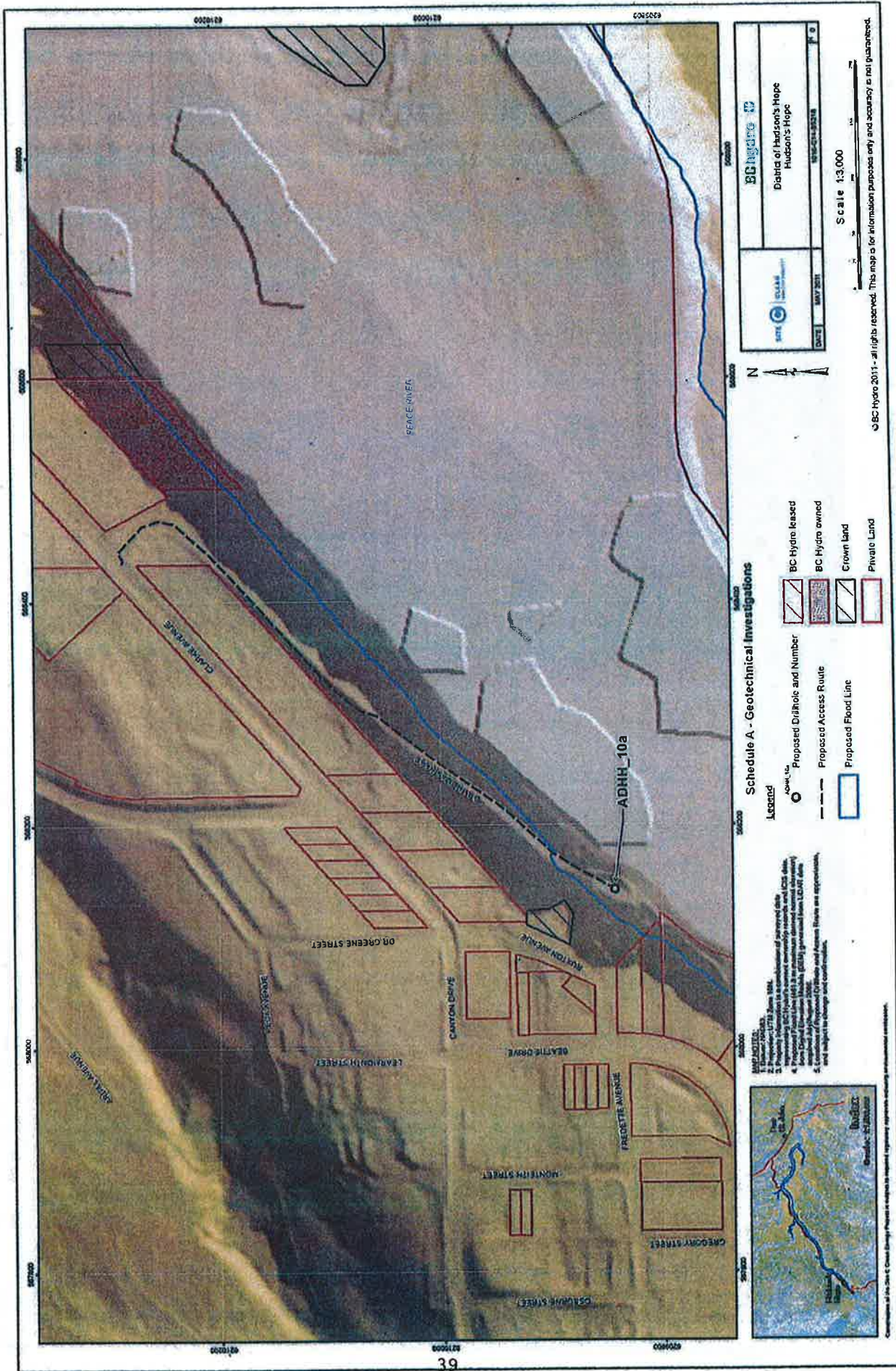
Description of Lands

1. The soil and freehold or right of possession of the non arterial public highway or road described as that portion of Kylo Street, Hudson's Hope, located South of Dudley Drive;
2. To the extent that the Licensor is vested with the soil and freehold or right of possession of the non arterial public road known as D.A. Thomas Road, Hudson's Hope, which road is more particularly shown as "Road" on Highway Plan H-733;
3. PID 011-763-418
Block A of the North East ¼ Section 19 Township 81 Range 25 West of the 6th Meridian Peace River District Except Plan H626;
4. PID 011-427-302
Lot 1 Section 11 Township 81 Range 26 West of the 6th Meridian Peace River District Plan 17478; and
5. To the extent that the Licensor is vested with the soil and freehold or right of possession of the following portion or area of non arterial highway or road:

That portion or area immediately south and southeast of PID 013-886-029 Parcel B (Plan B6436) of Block 7 Section 19 Township 81 Range 25 West of the 6th Meridian Peace River District,

(collectively, the "**Lands**", and each a "**Parcel of Land**").





Schedule B**Compensation Calculation****District of Hudson's Hope**

(a) Year One: \$2,000 per drill hole X 3 holes = \$6,000.00

Plus

(b) Year Two: \$1,000 per drill hole X 3 holes = \$3,000.00

Plus

(c) Year Three: \$1,000 per drill hole X 3 holes = \$3,000.00

(a) + (b) + (c) = Total = \$12,000.00

REQUEST FOR DECISION

RFD#: 7SR	Date: April 14, 2014
Meeting#: CM041414	Originator: Tom Matus, CAO
RFD TITLE: PRGT - Stockpile Areas And Lay Down Yards Input Request	

BACKGROUND:

TransCanada's Prince Rupert Gas Transmission project representatives made a presentation to the community in December 2013 to discuss infrastructure plans. In those discussions were mentioned the location of stockpile areas and lay down yards.

DISCUSSION:

TransCanada's PRGT has sent some specific site locations that they are considering for their camps, stockpile areas and lay down yards. Attached are documents that shows the sites on Google Earth, and PDF documents that zoom in to the exact site locations. PRGT is not seeking any kind of approval at this time but they would like to know if any of these sites are "non-starters" for the District of Hudson's Hope Council because of zoning or other factors. They are particularly interested in receiving feedback on the camp locations. Though I don't believe the location of the camps are of any great concern to us other than their distant proximity to Hudson's Hope as they are not located within our municipal boundary.

Of concern to the District of Hudson's Hope are the stockpiles of Sites 102 - Stockpile, 104A - Camp, 105A Yard and 106A Stockpile.

BUDGET:

N/A.

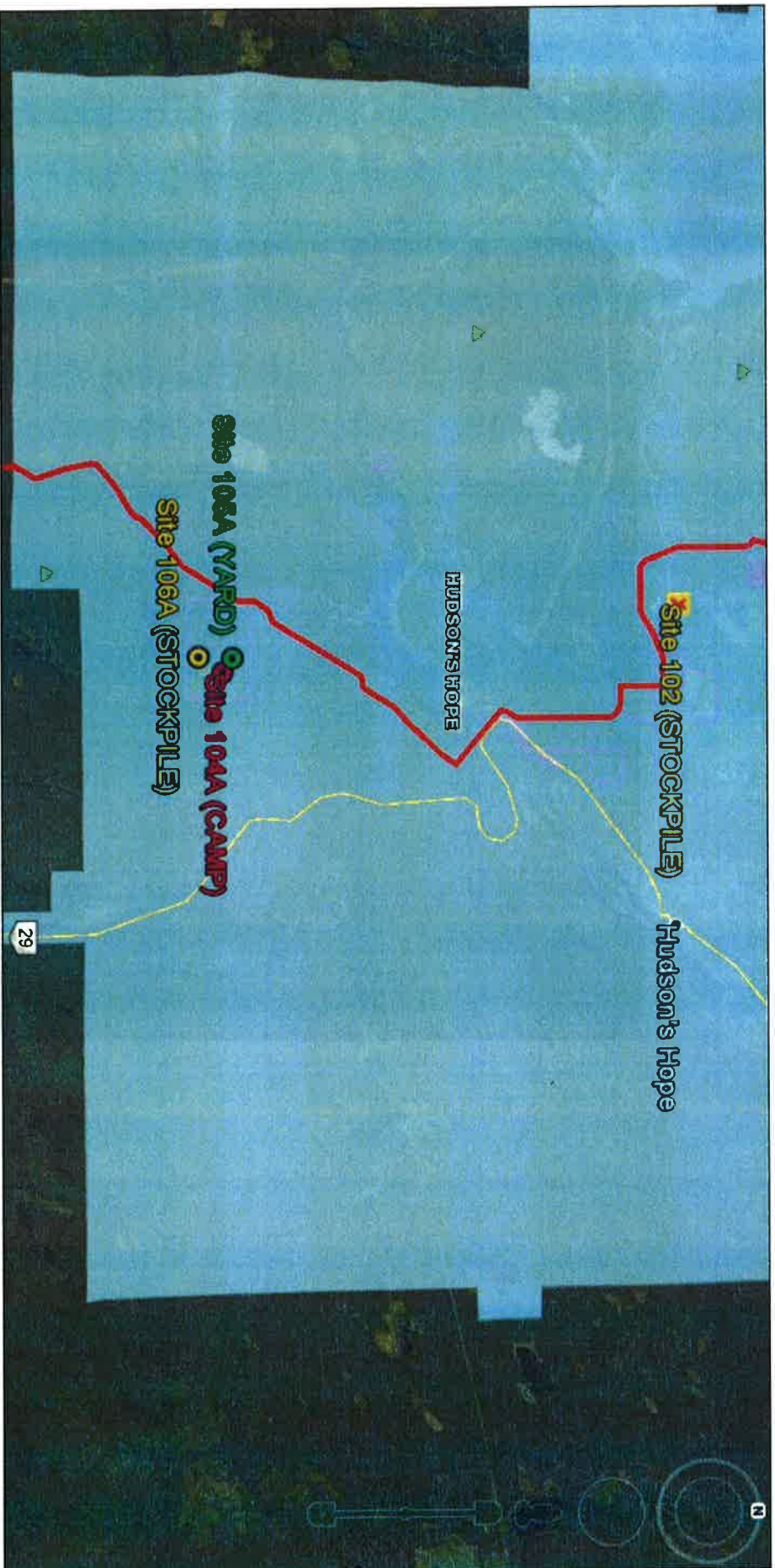
RECOMMENDATION / RESOLUTION:

THAT Council provide feedback to TransCanada PRGT at their earliest convenience.



Tom Matus, CAO

Ancillary Sites within the Municipality of Hudson's Hope





REQUEST FOR DECISION

RFD#: 7SR	Date: April 14, 2014
Meeting#: CM041414	Originator: Tom Matus, CAO
RFD TITLE: ALC Land Exclusion for Light Industrial Zone	

BACKGROUND:

Following public consultation Council plans to rezone and purchase land located on Section 30 TP 81, Range 25; Section 29, TP81, Range 25; and Section 19, TP 81, Range 25 from the Provincial Crown. Within these sections of land Council is contemplating, following public consultation, rezoning to Light Industrial a 150 meter wide x 1.5 kilometer long strip of land running parallel along the north side of Highway 29.

DISCUSSION:

At the far west of the strip of land contemplated for rezoning and purchase as Light Industrial an area of approximately 20.5 acres of land falls within the ALR. It is probable that if requested to the ALC for this area of land to be excluded from the ALR that it would be permitted as this land is less than Class A land and may not be very suitable for farming.

BUDGET:

ALC application fee of \$300.00.

RESOLUTION / RECOMMENDATION:

Resolution:

That:

Council approve an application request to the ALC to exclude 20.5 acres of land within a triangle located in the furthest northeast corner, of the southwest quarter section of Section 29, TWP 81, Range 25.

Meets and Bounds: starting and travelling west from the boundary line of Section 29, TWP 81, Range 25, meeting and abutting Highway 29. 583 meters along the north side of highway 29 then travelling north 361 meters parallel to Powell Road (but not abutting Powell Road) then travelling east 461 meters abutting boundary line of Section 29 TWP 81, Range 25 - ending and meeting at Highway 29.

Recommendation:

Further to the purchase of the aforementioned sections of land mentioned in the Background section of this document:

It is advisable that the Council move ahead with the purchasing and rezoning of the area of the land to be designated as Light Industrial rather than include this LI in the purchase of the total area lands Council wishes to purchase as this intended LI zone is not encumbered by any gravel reserves.

A "Designated Use Reserve for gravel purposes only" exists in the southwest corner of the southeast quarter section of Section 30, TWP81, Range 25, south of the intended "Light Industrial" area. As per quote from MoTI:

"Just to confirm that Ministry of Transportation will not be releasing this reserve if the site is found to contain suitable quantity and quality of granular materials that will be used for the maintenance & rehabilitation of the Hwy 29 and other public roads in this corridor. So we will have to carry out a subsurface investigation to prove the quality & quantity. The following are the steps, but not limited to, that will be required to complete the investigation:

1. Do a First Nations Consultation.
2. Do an assessment for Archaeological Potential.
3. Do an environmental assessment.
4. Do subsurface investigation by test pitting using a tracked excavator. Auger drills can be utilized as well, but sampling will likely not be representative, good for depth indication of different materials.
5. Do lab testing if warranted, analyse data, and report."

This may preclude us from purchasing the Parks and Open Space area. We would have to at least find an alternative site for MoTI which would incur the above process and accompanying costs. We are much better off to process these two issues separately. But of course an archeological study will most certainly be required for the Light Industrial zone, as well. I have requested Goulder & Assoc. to provide me a quote.

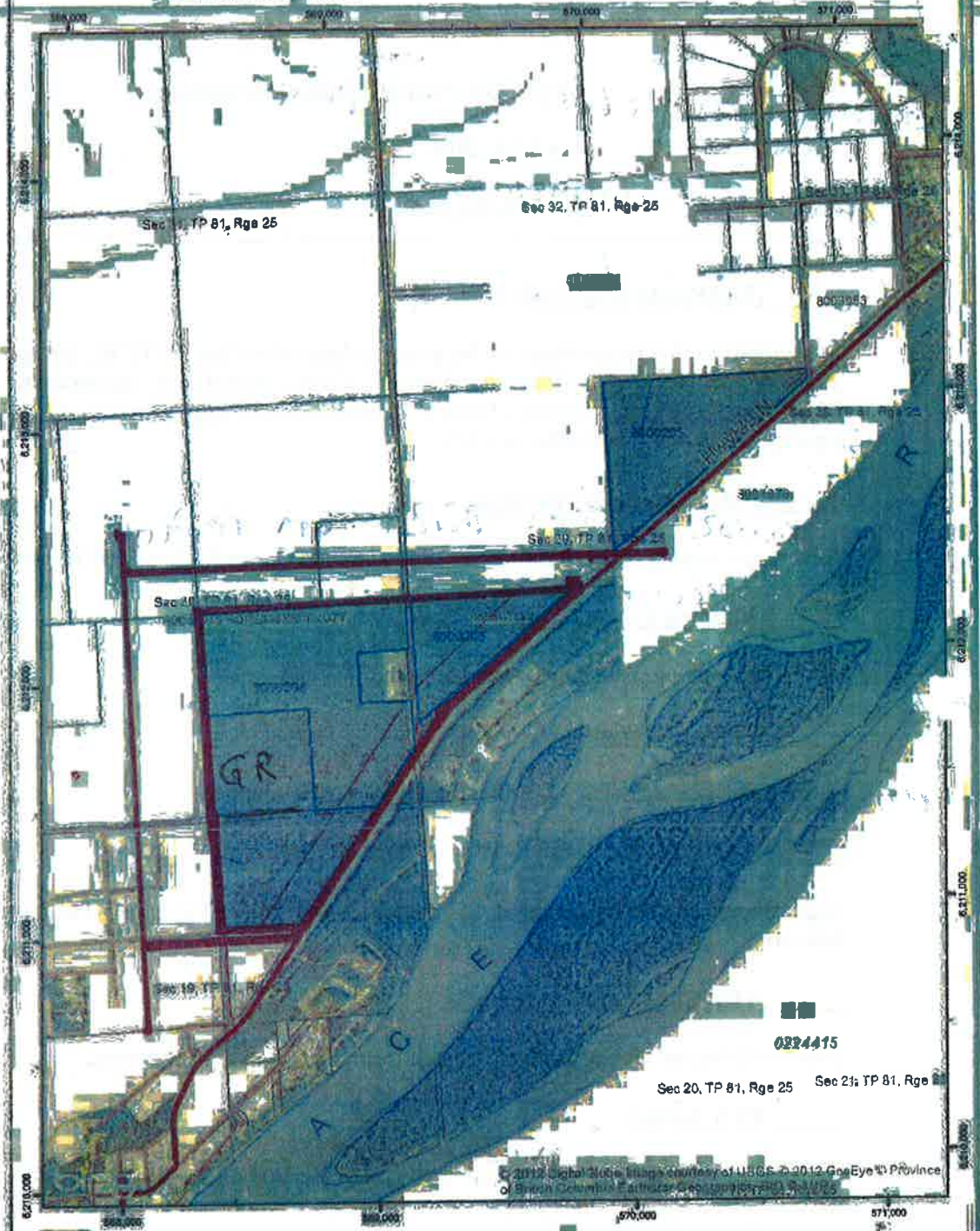
That Council direct staff to proceed with the purchase of the lands from the Crown Provincial as two separate issues being that staff process the Light Industrial area as a distinct and separate issue from the overall purchase of the lands located in Section 30 TP 81, Range 25; Section 29, TP81, Range 25; and Section 19, TP 81, Range 25.



Tom Matus, CAO



Ministry of
Forests, Lands and
Natural Resource Operations



Crown Inventory
Map Reserve

- All Survey Parcels
- Subdivision Parcels
- Surveyed Right of Way
- Private Parcels
- Municipality
- Indian Reserve
- Park, Ecological Reserve or Protected Area

NRO Boundaries
Main Road
Other Road



THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
SUBJECT: ACTION UPDATES and other updates
DATE: April 14, 2014
FROM: Tom Matus, CAO

Light Industrial Zone

We anticipate that to purchase all the property located on Sec 30 TP 81, Range 25; Sec 29, TP81, Range 25; and Sec 19, TP 81, Range 25 from the Crown would cost approximately \$500K: approximately \$250K for the Light Industrial (150m x 1.5km) area and approximately \$260K for the Parks and Open Space area, as per recent sales in 2013.

NDIT Internship Program

New agreements have been received and are included as an RFD in Staff Reports section of this agenda.

Building Canada Fund

PRGT has yet to get back to me on this issue.

Union Negotiations

Have tabled new Articles for ratification at In-camera meeting.

ALC - ALR

Applications are being prepared for Airport lands and ATV Camp Ground; need motion for Light Industrial Area which the RFD is in the package.

YRB Card Lock Location

Spoke with Norm McNee, he hasn't heard from the Co-op in over a year.

PLA Letters

I have begun preliminary discussions with Logan Hodson on the Works and Services Subdivision Agreement; and am finalizing legal issues (placing covenants on titles) regarding William Beattie.



Tom Matus, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
SUBJECT: Special Meeting – Annual Financial Plan
DATE: April 10, 2014
FROM: Laurel Grimm, Deputy Clerk

RECOMMENDATION:

That:

"Staff is authorized to schedule a Special Meeting on May 7, 2014 at 5:00 p.m. to receive the 2013 Financial Statements and review the proposed Annual Financial Plan Bylaw."

ADMINISTRATOR COMMENTS:



Tom Matus, CAO

BACKGROUND:

Colleen Ballantyne from KPMG is able to present the 2013 Financial Statements on May 7, 2014.

KPMG had originally proposed a Special Meeting for May 5, 2014, however, due to conflicting schedules has requested to change in meeting date.

THE

Should Council wish to do so, I recommend holding a special meeting on May 7, 2014 at 5:00 p.m. to receive the 2013 Financial Statements and to review the proposed Annual Financial Plan Bylaw which under section 167 of the Community Charter must be adopted prior to May 15, 2014.

Report Prepared By:



Laurel Grimm, Deputy Clerk

REQUEST FOR DECISION

RFD#:	Date: April 8, 2014
Meeting#: April 14, 2014	Originator: Laurel Grimm, Deputy Clerk
RFD TITLE: Computer Hardware Upgrade	

BACKGROUND:

The workplace computers in the office were last replaced in late 2009. It has been noted by numerous IT contractors who have visited the district to carry out repairs that the current equipment is both outdated and of poor initial quality. These shortcomings in equipment performance have affected staff's ability to carry out day to day operations such as utilizing GIS mapping software, incorporating Google Earth data into reports, and utilizing other applications which require graphics card support. The age of the computer components and the operating software are continuing to be increasingly problematic, and have resulted in numerous service calls to our IT service providers.

The current inventory of workplace computers include 4 which are corrupt and have been recommended to be replaced, and 3 which have exceeded their life span and do not support standard graphics or sound cards.

DISCUSSION:

It is proposed that the District purchase 8 new computers for the District Office staff, 7 to address the issues noted above, and 1 additional computer to be utilized in the Council Chambers to support Council meeting activities.

These computers would be provided by IT Partners, who are our current IT service provider and are intimately familiar with the current IT configuration and District staff IT requirements. They have recently opened a service outlet in Fort St. John, and this would allow a much quicker turnaround time on resolving IT issues, and would reduce disruptions to the services being provided to the residents of Hudson's Hope in the event of a significant IT issue.

Purchasing directly from our IT service provider rather than seeking quotes in this particular case would provide considerable benefit to the District in terms of familiarity with current equipment and configurations, and would ensure continuity of IT service. This approach is in compliance with the District's Purchasing Policy which allows Council by resolution to authorize direct purchases in circumstances they consider appropriate.

The proposed computers would be equipped with the latest operating systems, Microsoft Office 2013, and would be protected by a 3 year warranty which would cover labour and parts for any IT issues encountered in that time frame.

BUDGET:

The upgrade of the computer hardware would produce the following costs:

Quote	Each	Total
(8) Dell OptiPlex 3020 OptiPlex 3020 SFF Windows 7 Professional 8G (2x4GB) 1600MHz DDR3 Memory Dell Keyboard & Optical Mouse 500GB 3.5inch SATA (7.200 RPM) Hard Drive 8X DVD+/-RW Drive Intel Core i5-4570 Processor Microsoft Office Home and Business 2013 Windows 8 Home and Professional 3 Year ProSupport with 3 Year NBD Limited Onsite Service	\$1,081.12	\$8,648.96
Subtotal		\$8,684.16
Recycling Deposit Fee		35.20
HST		\$434.21
Shipping		\$0.00
Total Amount		\$9,118.37

RECOMMENDATION / RESOLUTION:

That: "Council approve a capital expenditure of \$9,118.37 to upgrade the office workplace computers through I.T. Partners."

Report Prepared By:



Laurel Grimm, Deputy Clerk

Approved By:



Tom Matus, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
SUBJECT: Building Permit Update
DATE: 14 April 2014
FROM: Robert Norton, Director of Protective Services

INFORMATION:

This report is a synopsis of the building permit activities within the District for the time period of 2009-2013.

Table 1 displays the total number of building permits issued within the District for the given year.

Table 1

Year	Total
2009	11
2010	11
2011	13
2012	15
2013	15

Figure 1 illustrates the breakdown of each total into commercial and residential totals.

Figure 1

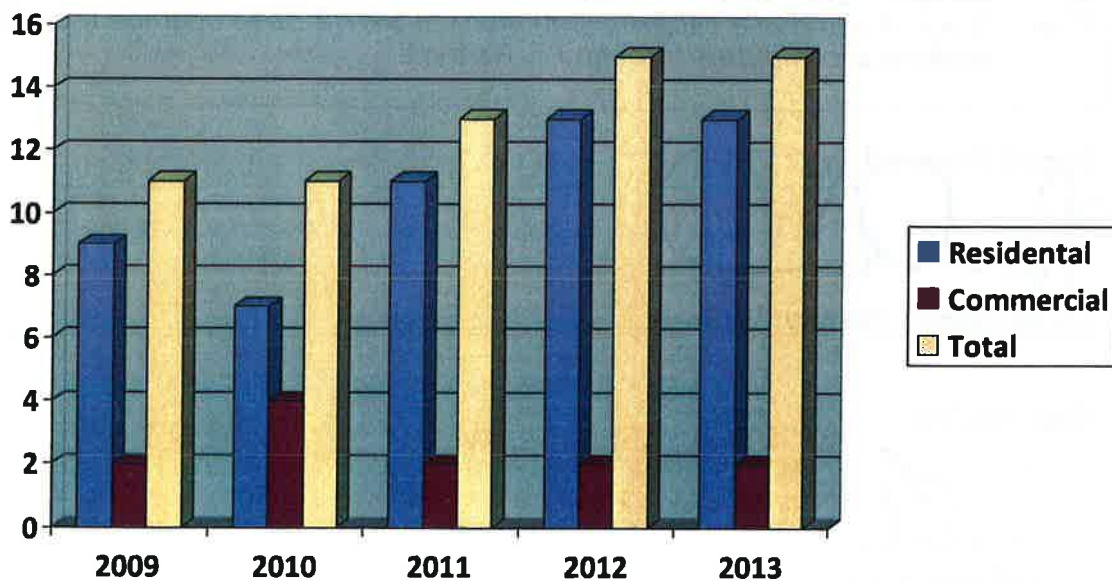


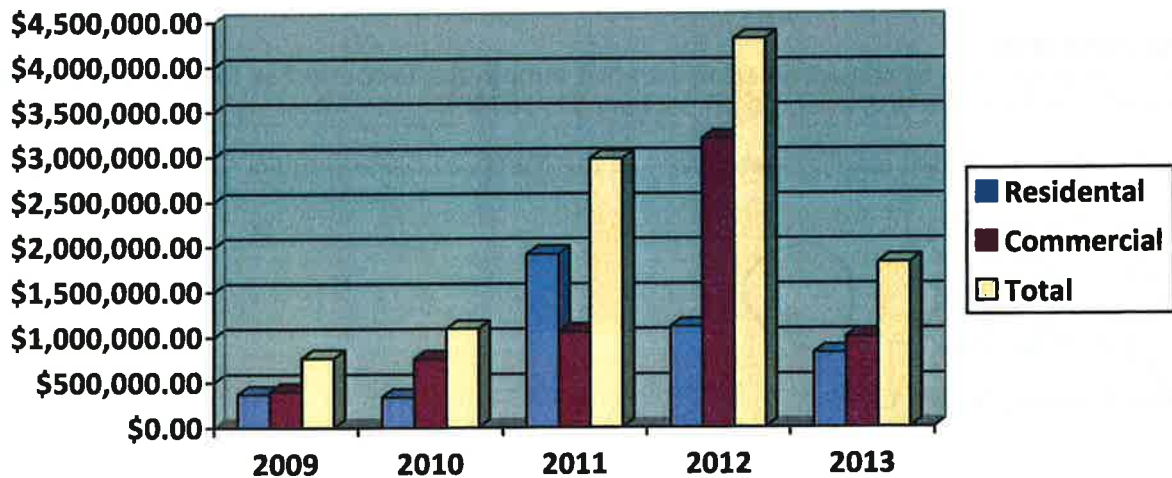
Table 2 displays the total construction value of the building permit projects by year.

Table 2

2009	\$ 768,000
2010	\$1,095,000
2011	\$2,976,000
2012	\$4,313,000
2013	\$1,822,000

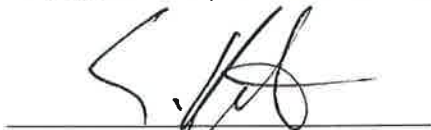
Figure 2 represents the total value breakdown for each year based on commercial and residential projects.

Figure 2





Robert Norton, Director of Protective Services



Tom Matus, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
DATE: 03 April 2014
FROM: Laurel Grimm, Deputy Clerk
SUBJECT: Property Tax Exemption Bylaw Amendment No. 834, 2014

RECOMMENDATION

THAT: *"Council adopt the Property Tax Exemption Bylaw Amendment No. 834, 2014."*

INFORMATION

This amendment is to correct an administrative error in the Property Tax Exemption Amendment No. 832, 2013 which was adopted on January 27, 2014.

First, second and third reading were given at the March 24, 2014 Regular Council Meeting.

Report Prepared By:



Laurel Grimm, Deputy Clerk

Report Approved By:



Tom Matus, CAO



BYLAW NO. 834, 2014

A Bylaw to amend the Property tax Exemption Bylaw No, 754, 2008

WHEREAS on or before October 31st in any year, the Council may by bylaw, exempt land or improvements, or both, referred to in the *Community Charter* (the "Charter"), from taxation for a maximum of 10 calendar years;

NOW THEREFORE the Council of the District of Hudson's Hope, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Property Tax Exemption Bylaw Amendment No. 834, 2014".
2. The "Property Tax Exemption Bylaw No. 754, 2008" is hereby amended by striking section 2. (g) from the said bylaw and replacing with the following:

2. (g) all of the land surrounding the building commonly referred to as the Hudson's Hope Evangelical Free Church, legally described as Lot 9, Block 1, Plan PGP4115, Section 18, Township 81, Range 25, Meridian W6, Peace River Land District and Parcel B, Block 1, Plan PGP4115, Section 18, Township 81, Range 25, Meridian W6, Peace River Land District (Parcel Identifiers: 013-680-196 and 018-157-319, BCAA Folios: 00568.000 and 00569.100) registered in the name of the Hudson's Hope Evangelical Free Church (Document Numbers: BB1039961 and BB1039963)
3. The Property Tax Exemption Bylaw Amendment No 832, 2013 is hereby repealed.

Read a first time this

24th day of March, 2014

Read a second time this

24th day of March, 2014

Read a third time this

24th day of March, 2014

Adopted this

day of, 2014

Gwen Johansson,
MAYOR

Tom Matus,
CAO

Certified a true copy of Bylaw No. 834
This ____ day of _____, 20__.

Clerk

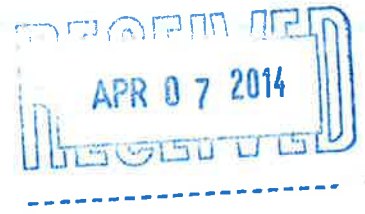
SENATE



SÉNAT

The Honourable Richard Neufeld
Senator
British Columbia

L' honurable Richard Neufeld
Sénateur
Colombie Britannique



March 20, 2014

Her Worship Gwen Johansson
Mayor, District of Hudson's Hope
9904 Dudley Drive
PO Box 330
Hudson's Hope, BC V0C 1V0

Re: National Health & Fitness Day

Dear Mayor Johansson:

Senator Nancy Greene Raine has recently introduced Bill S-211, "An Act to establish a national day to promote health and fitness for all Canadians" as a Private Member's Bill in Parliament. The first version of the legislation was introduced in the House of Commons by MP John Weston in 2013 and, while receiving all party support, died on the order paper when the session ended last summer. See www.johnweston.ca for information on the initiative which is on-going.

I write to ask that your council pass a resolution in support of this new national day. I enclose a draft resolution that can be adapted or used by council to commit to a national program that unites you with other local governments in the promotion of increased participation in physical activities in communities across Canada.

Councils that have endorsed the concept have taken different approaches. Some have simply proclaimed the day (the first Saturday in June) to raise awareness of the importance of increasing physical activity; others have marked the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports and fitness facilities, in order to boost participation in healthy physical activity. Endorsement of the concept should ultimately drive up participation rates and help promote our common interest in encouraging Canadians to live healthier lifestyles.



In addition, most councils have also notified the Federation of Canadian Municipalities of their support for National Health & Fitness day. Should the FCM receive sufficient support, it will add its endorsement to that of the Canadian Medical Association, the Heart and Stroke Foundation and other organizations. A sample notice to the FCM is also enclosed.

If you support National Health & Fitness Day, please send a copy of your resolution as well as the Notice to FCM to Senator Greene Raine's office so we can monitor the results across Canada.

Thank you in anticipation of your council helping to promote health and fitness in Canada.

With best regards,

A handwritten signature in black ink, appearing to read "Neufeld", written in a cursive style.

Senator Richard Neufeld
British Columbia

encl. Draft resolution
Notice to FCM

Notice to Federation of Canadian Municipalities

To: Federation of Canadian Municipalities
24 Clarence Street
Ottawa, ON K1N 5P3, Canada

Fax: (613) 241- 7440

Tel: (613) 241-5221

Email: info@fcm.ca

Dear Federation of Canadian Municipalities,

Please be informed that the community of _____ will endorse the first
Saturday in June as National Health & Fitness Day.

We will be marking it by: (please check those that apply)

_____ proclaiming the day

_____ marking the day (please describe briefly)

Sincerely,

Please copy:

NHFD Project Manager

Fax 613-947-4620 Email [c/o john.weston@parl.gc.ca](mailto:c/o.john.weston@parl.gc.ca)

Senator Nancy Greene Raine

Fax 613-947-4054 Email nancy.raine@sen.parl.gc.ca

Draft resolution for proclamation:

NATIONAL HEALTH AND FITNESS DAY

WHEREAS:

- the Parliament of Canada wishes to increase awareness among Canadians of the significant benefits of physical activity and to encourage Canadians to increase their level of physical activity and their participation in recreational sports and fitness activities;
- it is in Canada's interest to improve the health of all Canadians and to reduce the burden of illness on Canadian families and on the Canadian health care system;
- many local governments in Canada have public facilities to promote the health and fitness of their citizens;
- the Government of Canada wishes to encourage local governments to facilitate Canadian's participation in healthy physical activities;
- the Government of Canada wishes to encourage the country's local governments, non-government organizations, the private sector and all Canadians to recognize the first Saturday in June as National Health and Fitness Day and to mark the day with local events and initiatives celebrating and promoting the important and use of local health, recreational, sports and fitness facilities;
- Canada's mountains, oceans, lakes, forests, parks and wilderness also offer recreational and fitness opportunities;
- Canadian Environment Week is observed throughout the country in early June, and walking and cycling are great ways to reduce vehicle pollution and improve physical fitness;
- declaring the first Saturday in June to be National Health and Fitness Day will further encourage Canadians to participate in physical activities and contribute to their own health and well-being;

THEREFORE:

We proclaim National Health & Fitness Day in our municipality/district /regional district as the first Saturday in June;

(Optional) As a step to increase participation and enhance the health of all Canadians, we commit to mark the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports, and fitness facilities on National Health and Fitness Day; and

In order to leverage the effect of our proclamation, we shall advise the Federation of Canadian Municipalities of our proclamation.



March 26, 2014

Mayor Gwen Johansson
District of Hudson's Hope
Box 330, 9904 Dudley Drive
Hudson's Hope, BC
V0C 1V0

Dear Mayor Johansson,

I am writing to update you on our Murray River Project.

The first group of temporary foreign workers arrived last October to assemble the specialized underground mining equipment and begin work related to the extraction of coal for the Bulk Sample. Work on the decline has progressed well to a depth of over 100 metres. As a result, another shift is being added which will require an additional 22 underground workers. They are scheduled to arrive in Canada on March 27.

A new Mine Manager, Norman Johnson, has been appointed for the project. Norm brings considerable underground coal mining experience having previously been the Mine Manager at the Quinsam underground coal mine on Vancouver Island.

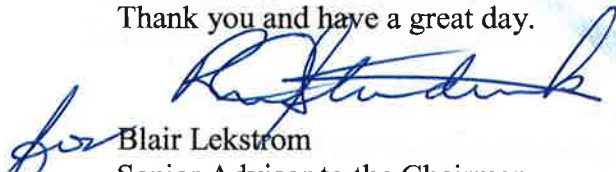
We are working hard to finalize our Environmental Assessment application for submission to the provincial and federal regulators and hope to achieve this within the next two months.

HD Mining International remains committed to training and using local workers. We continue to work with Northern Lights College and others on training and curriculum requirements for underground long wall coal mining.

The Murray River Project has brought significant economic benefits to the region. To date, expenditures on the project are over \$90 million dollars - a significant portion of which has been spent on local goods, services and contracts.

We look forward to further discussions with you as the project moves forward and if you have any questions or would like to meet please do not hesitate to call us.

Thank you and have a great day.


Blair Lekstrom
Senior Advisor to the Chairman
HD Mining International Ltd.

INVITATION

April 3, 2014

Dear NCLGA Member,

Subject: NCLGA Annual General Meeting, Fort St John, BC, May 7-9, 2014

We are pleased to inform you of Northern Health's participation at the upcoming NCLGA Annual General Meeting in Fort St John.

I will be joining Cathy Ulrich, CEO, for the opportunity to meet one-on-one with local government representatives to discuss any health care issues or questions they may have.

We will be available on Friday May 9th between 8:00am - 5:00pm and will be located at the Pomeroy Sports Centre, 9324 96 Street (see attached map). If you are interested in meeting with us, we invite you to contact our offices to arrange a time convenient for you on May 9th.

If you wish to book a meeting with us please contact Irma Trudel, Administrative Assistant, at (250)649-7038 or nhadministration@northernhealth.ca for an appointment no later than Wednesday April 23rd. Please indicate with your RSVP who will be in attendance and the specific topics you would like to discuss.

We look forward to meeting with you in May.


Sincerely,




Dr. Charles Jago
Northern Health Board Chair




Northern Health Meetings -


Pomeroy Sport Centre



Directions to Pomeroy Sport Centre
9324 96 St, Fort St John, BC V1J 0H6
1.3 km – about 3 mins
You can enter notes here.

 **9320 Alaska Rd N, Fort St John, BC V1J 6L5**

1. Head east on Alaska Rd N toward 92a St	go 65 m total 65 m
 2. Take the 2nd left onto 92a St About 1 min	go 600 m total 700 m
 3. Turn left onto 93 Ave About 1 min	go 450 m total 1.1 km
 4. Turn right onto 96 St Destination will be on the left	go 130 m total 1.3 km

 **Pomeroy Sport Centre**
9324 96 St, Fort St John, BC V1J 0H6

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Map data ©2014 Google

Directions weren't right? Please find your route on maps.google.ca and click "Report a problem" at the bottom left.

Clerk

From: Judy Kucharuk [judykucharuk@gmail.com]
Sent: March-18-14 12:28 PM
To: Gwen Johansson; Clerk; Rhonda Eastman; Johanna Dupuis; Becky Mercereau; Megan Tilsner; Dwylla Moraice; events
Subject: Spark Women's Leadership Conference May 21-22, 2014 Fort St John

Good afternoon,

I wanted to ensure that the District of Hudson's Hope had some information about the Spark Women's Leadership Conference coming to Fort St John May 21-22, 2014.

The Spark Conference is the brainchild of a group of professional men and women from Northeastern BC who are committed to providing professional development opportunities for our growing and talented female workforce. Due to our geographic location, the time cost of travel out of the area to receive education can be prohibitive to many organizations who simply cannot spare the time away. Bringing this professional development opportunity to the north will create a unique opportunity. The planning group is made up of individuals from the Peace River Regional District, North Peace Savings and Credit Union, Northern Lights College, Urban Systems, Footprint Management Systems and the City of Fort St John.

The website www.sharingthespark.com contains information about the event including the speakers, sponsors and the agenda. The link for registration is also on the website.

Go to www.sharingthespark.com for more information and please feel free to share this email amongst those who you feel might be interested in this professional development opportunity.

Have a wonderful day!

Judy Kucharuk
Co-chair Spark Women's Leadership Conference
250-784-4237

RECEIVED
MAR 18 2014

CH



May 21-22, 2014

Pomeroy Hotel &
Conference Centre
Fort St John BC

Spark Inspiration! Spark Motivation! Spark Leadership!

PROFESSIONAL DEVELOPMENT CONFERENCE

Join us at this premiere event
to gain valuable tools for your
professional and personal
growth!

**REGISTER
ONLINE TODAY!**

REGISTER or DOWNLOAD the conference schedule
including speaker information at www.sharingthespark.com



**Feature Keynote by
Pamela Martin**

REGISTRATION for this event is \$300 (plus tax) and includes:

- Access to 11 professional development sessions
- 2 keynote presentations
- Meals & breaks including a banquet dinner
- A professional headshot to build your social media profile
- AND a variety of networking opportunities!

Follow us on
Twitter!
[@sharingthespark](https://twitter.com/sharingthespark)
[#sparkconf2014](https://twitter.com/sparkconf2014)



WWW.SHARINGTHESPARK.COM

Need more info? Contact Judy Kucharuk @ 250-784-4237 or
email: info@sharingthespark.com