



REGULAR COUNCIL MEETING
March 24, 2014
7:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor: Gwen Johansson
Councillor: Kelly Miller
Councillor: Travous Quibell
Councillor: Daniel Bouillon
Councillor: Nicole Gilliss

Staff: CAO: Tom Matus
Deputy Clerk: Laurel Grimm
Director of Protective Services: Robert Norton
Director of Public Works: Mike Carter

Other: 2 in gallery

1. CALL TO ORDER:
The meeting was called to order at 7:00 p.m. with Mayor Gwen Johansson presiding.

2. NOTICE OF NEW BUSINESS:

Mayors List:
BC Power Summit be added under New Business.

Councillor Additions:
None

CAO Additions:
None

3. ADOPTION OF AGENDA BY CONSENSUS:
The March 24, 2014 Regular Council meeting agenda was adopted by consensus.

4. DECLARATION OF CONFLICT OF INTEREST:
NONE

5. ADOPTION OF MINUTES:

0550-01

M1 March 10, 2014 Council Meeting Minutes

M2 March 12, 2014 Special Council Meeting Minutes

RESOLUTION NO. 067

M/S Councillors Gilliss/Miller

THAT:

"The minutes of the March 10, 2014 Council Meeting be adopted as amended."

CARRIED

RESOLUTION NO. 068

M/S Councillors Miller/Gilliss

THAT:

"The minutes of the March 12, 2014 Special Council Meeting be adopted as written."

CARRIED

6. BUSINESS ARISING OUT OF THE MINUTES:

BA1 D6 – Hudson's Hope Fall Fair Society 1850-01

Council recognized the necessity of discussing the Arena opening dates to better accommodate the minor hockey association and the Fall Fair Society. Needs to be determined prior to budget time as this will influence whether the fall fair can be accommodated.

(7:15 p.m. Councillor Gilliss left the room)

(7:18 p.m. Councillor Gillis entered the room)

RESOLUTION NO. 069

M/S Councillors Quibell/Bouillon

THAT:

"Council to authorize Staff to allow the Fall Fair Society to enter into an agreement with the District of Hudson's Hope to rent the arena for September 13, 2014."

CARRIED

OPPOSED Councillor Gilliss

7. DELEGATIONS:

D1 Hudson's Hope Brownies 1850-01

RESOLUTION NO. 070

M/S Councillors Quibell/Miller

THAT:

"To waive regular procedure to allow for the Hudson's Hope Brownies to make their presentation at any point during the regular meeting should they arrive."

CARRIED

D2 Hudson's Hope Community Hall Society 1850-01
Presentation cancelled by Staff and council.

D3 Hudson's Hope Historical Society 1850-01
Presentation cancelled by Staff and council.

D4 Hudson's Hope Library Association 1850-01
Presentation cancelled by Staff and council.

8. STAFF REPORTS:

SR1 Parcel Tax Roll Review Panel Appointments 1970-08

RESOLUTION NO. 071

M/S Councillor Quibell/Bouillon

THAT:

"Council appoint Councillor Bouillon, Councillor Quibell and Councillor Miller to the Parcel Tax Roll Review Panel."

AND FURTHER MORE:

SR2

"Council allow staff to advertise the first sitting of the Parcel Tax Roll Review Panel for Thursday, April 17, 2014 at 6:00 p.m."

CARRIED

Budget Meetings

1700-01

RESOLUTION NO. 072

M/S Councillor Quibell/Miller

THAT:

"Council advise Staff to schedule a special meeting to discuss the 2014 Annual Financial Plan of April 15, 2014 at 6:00 p.m."

And Furthermore:

"Staff is authorized to schedule a Special Meeting on May 5, 2014 at 5:00p.m. to receive the 2013 Financial Statements and to review the 2014 Annual Financial Plan."

CARRIED

SR3

Financial Assistance Grant Policy Review

0340-50

RESOLUTION NO. 073

M/S Councillors Gilliss/Bouillon

That:

"Council rescind the FINANCIAL ASSISTANCE (PROVIDING ASSISTANCE) POLICY Council Resolution No.121/03"

CARRIED

RESOLUTION NO. 074

M/S Councillors Bouillon/Gilliss

THAT:

"Council adopt the District of Hudson's Hope Financial Assistance Grants Policy" Effective Date March, 24, 2014 as amended.

CARRIED

Amended to change the following:

Policy:

5. Change from "should" to "must";

9. Priority from

- a. National Events
- b. Provincial Events
- c. Regional Events
- d. Local Events

to:

- a. Local Events
- b. Regional Events
- c. Provincial Events
- d. National Events;

Procedure:

3. Change "necessary" to "requested".

Under Attach the following information:

Include a check-box that says "Provide a copy of the society or parent society registration papers."

SR4 **Facility Signage Update** 1475-01
Staff to get quotes on Hudson's Hope Welcome Signs.

SR5 **Public Works Update** 5210-01

- Staff to look into having our logo put onto the garbage truck.
- The Province has made Beryl Prairie a priority area for gathering water samples.
- Possibility of developing a sewer main development plan.
- Follow-up on water main replacement.
- Will be replaced after the water main strategic planning process is complete
- Isolation of valves so repairs can be started
- Once further information is received on the condition of the pipes staff will be able to propose next steps to Council.

Water Meters

- 70% complete
- 80-90 meters still need to be installed
- District of Hudson's Hope must find a plumber to do installs

SR6 **Protective Services Monthly Update** 7010-01

Building Permits

- Will produce a 5 year snapshot for the next meeting
- The Director of Protective Services will look at becoming an AED instructor for our specific model
- New AED's registered in the 911 database

SR7 **Lock Upgrades for Council Entrance and Downtown Fire Hall** 0710-01

The Director of Protective Services provided a synopsis of the report.

RESOLUTION NO. 075

M/S Councillors Miller/Quibell

THAT:

"Council approve a capital expenditure of \$1605 to upgrade the Council Chamber lock assembly and downtown Fire Hall lock assembly to an industrial-grade combination lock configuration."

CARRIED

Opposed Councillor Gilliss

SR8 **Emergency Preparedness Training Opportunity** 0712-01

RESOLUTION NO. 076

M/S Councillors Gilliss/Quibell

THAT:

"Council approve two staff members to attend the EOC Essentials training being offered by Emergency Management BC in Charlie Lake 28-29 April 2014."

CARRIED

- SR9 Self Contained Breathing Apparatus Fill Station Safety 7130-01
RESOLUTION NO. 077

M/S Councillors Gilliss/Quibell
THAT:
"Council approve a capital expenditure of \$2633.65 to purchase a 2 cylinder containment fragmentation cabinet from Irwin Air Ltd."
CARRIED
- SR10 Urban Systems' BCF Sewage treatment Facility Upgrade App Proposal 5340-01
RESOLUTION NO. 078

M/S Councillors Quibell/Bouillon
THAT:
"That Council approve the expenditure of up to \$30,000.00 for the preparation of the sewage treatment plant upgrade design application for submission to the building Canada fund."
CARRIED
- SR11 Fair Share Memorandum of Understanding 0855-03-20
FOR INFORMATION
- SR12 Action Updates and Other Updates
FOR INFORMATION
- SR13 ATV Campground O&M Guide Approval 6130-20
RESOLUTION NO. 079

M/S Councillors Gilliss/Miller
THAT:
"That Council approve the District of Hudson's Hope Dinosaur lake ATV Campground Operation & Maintenance Guide for submission to and approval by FLNRO, BC."
CARRIED

 - This Maintenance Guide is set to BC Park Standards.
 - Municipality will be responsible for protecting the wetlands.
- SR14 Rezoning and Tenure Offer for Light Industrial Zone 6440-01
RESOLUTION NO. 080

M/S Councillors Gilliss/Quibell
THAT:

That Council for the purposes of submitting to FLNRO will make the following resolutions:

 1. "That Council direct staff to apply to FLNRO to lift all gravel reserves on the lands described as Sec 30 TP 81, Range 25; Sec 29, TP81, Range 25; and Sec 19, TP 81, Range 25 through the swapping of other lands for use as gravel reserve."

2. "That Council intends to amend our OCP and Zoning Bylaws to rezone the following:

A portion of land within 150 meters perpendicular from and running parallel to Highway 29 beginning at and extending from the southern boundary of NE $\frac{1}{4}$ of Section 19 TP81, Range 25 (which intersects with Hwy 29), extending through and along the south eastern boundary, of SE $\frac{1}{4}$ Section 30 TP81 Range 25, (abutting to and parallel to Highway 29), to the northern boundary, of the SW $\frac{1}{4}$ of Section 29 TP81, Range 25, (which intersects with Highway 29), as Light Industrial - a distance of approximately 1.5 kilometers"; and

3. "Following Public Consultation, direct Staff to prepare amendments to the current OCP and Zoning Bylaws to rezone the above mentioned 150 meters wide by approximately 1.5 kilometer long portion of land parallel to the north side of Highway 29 location as described above be rezoned as M1 – Light Industrial. And to begin the process to request from the ALC that the portion of land identified as ALR within SW $\frac{1}{4}$ Section 19 be excluded from the ALR or be classified as non-farm use."

CARRIED

Council still needs information regarding the following:

1. Cost of the land
2. Identify which lands are to be swapped
3. Adjust Industrial land property lines so that it does not abut the Cemetery.
4. Requirements for borrowing bylaw.

Public consultation will be a key aspect in these Light Industrial Zoning considerations.

Note* this is a hand drawn map that was submitted in the package. There are no intentions to move forward until survey plans and legal drawings are submitted. Council also recognizes the importance of the cemetery and the sand dunes. These areas will have buffer areas surrounding them.

SR15 PRGT – Stockpile Areas and Lay Down Yards Input Request 6440-01

Council would like to see better maps showing the roads and ALR outlines. Staff to request further information including an explanation including better maps with boundary lines.

SR16 Disposal of Surplus Property: Mobile Home 1090-01

RESOLUTION NO.081

M/S Councillors Gilliss/Quibell

THAT:

"Staff is authorized to dispose of this surplus property."

CARRIED

9. BYLAWS:

B1 Property Tax Exemption Bylaw No. 834, 2014 3900-02

RESOLUTION NO.082

M/S Councillors Gilliss/Bouillon

THAT:

"Council give first, second and third readings to the Property Tax Exemption Bylaw No. 834, 2014."

CARRIED

10. CORRESPONDENCE:

C1 Dunlevy Shoreline Regression 6660-20
Staff to gather further information.

C2 Veterans & Troops Support/Remembrance Ad 1475-01
RESOLUTION NO.083

M/S Councillors Quibell/Miller

THAT:

"Council purchase a 1/10 Page (Business Card-Full Colour) ad for the Military Service Recognition Book."

CARRIED

Staff to update the logo in the current ad.

C3 Thank You 0220-01
FOR INFORMATION

C4 BC Business Northern Tourism Advertisement 0220-01
FOR INFORMATION

11. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISONS RESPONSIBILITIES:

CR1 Mayor Johansson: BC Power Summit 0390-01
Mayor Johansson will be sitting on the panel in Vancouver May 7-8, 2014.

(9:55 p.m. Tom Matus left the room)

(9:56 p.m. Tom Matus entered the room)

Mayor Johansson presented the cumulative Impacts Slideshow to Council.

RESOLUTION NO.084

M/S Councillors Bouillon/Quibell

THAT:

"Council approve travel and accommodation expenses for Mayor Johansson to attend the BC Power Summit in Vancouver on May 7-8, 2014."

CARRIED

12. OLD BUSINESS:
NONE.

13. NEW BUSINESS:
NONE

14. PUBLIC INQUIRIES:

Robert Bach:

Airport subdivision lease inquiry. Will speak with the CAO tomorrow.

15. ADJOURNMENT:

RESOLUTION NO. 085

M/S Councillors Quibell/Bouillon

THAT:

"The Regular Council Meeting for March 24, 2014 be adjourned"(10:12.m.)

CARRIED

DIARY

Conventions/Conferences/Holidays

NCLGA AGM & Convention May 7-9, 2014

Premier's BC Natural Gas Forum Jan. 22-23

Co-Op Correspondence Re: Card Lock

Diarized


Last Review/Action

10/28/13

10/28/13

11/12/13

Certified Correct:



Minute Taker



Chair