



DISTRICT OF HUDSON'S HOPE

AGENDA

Council Chambers

Monday March 13th, 2017 at 6:00 PM

1. Call to Order:

2. Delegations:

3. Notice of New Business:

Mayor's List

Councillors Additions

CAO's Additions

4. Adoption of Agenda by Consensus:

5. Declaration of Conflict of Interest:

6. Adoption of Minutes:

M1 February 27, 2017 Regular Council Meeting

Page 1

7. Business Arising From the Minutes:

8. Staff Reports:

SR1 CAO Action and Other Updates

Page 11

SR2 RPT- Peace River Agreement Committee Member Appointment

Page 12

SR3 RFD- BCH Lots Purchase and Sales Agreement

Page 14

SR4 RFD- BCH,SRW-Impact Lines

Page 16

SR5 RFD Integrity Post & Structure Advance Payment

Page 49

SR6 RFD- Hot Chocolate Backpack User Agreement

Page 52

SR7 RFD- Letter of support

Page 54

SR8 RPT- AQAT Minutes

Page 59

SR9 RFD- BC Hydro and Telus Installation

Page 62

9. Bylaws:

B1 Bylaw 882- Amended Annual Financial Plan 2016

Page 64

10. Correspondence

C1 Letter from Cecil Siemens

Page 67

C2	Letter from Cathy Peters	Page 68
C3	Energetic City Newsletter	Page 72
C4	BC Hydro Notice of Site C Construction	Page 76
C5	Letter from Deputy Minister Caul	Page 82

11. Reports by Mayor & Council on Meetings and Liaison Responsibilities

CR1	Councillor Middleton- Library Report	Page 84
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12. Old Business:

14. Public Inquiries:

15. Adjournment:



REGULAR COUNCIL MEETING
February 27, 2017
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Nicole Gilliss
Councillor Travous Quibell
Councillor Heather Middleton
Youth Councillor Tess Herrington

Absent: Councillor Dave Heiberg
Councillor Caroline Beam
Councillor Kelly Miller

Staff: CAO, Tom Matus
Director of Protective Services, Robert Norton
Foreman of Public Works, Layton Bressers
Corporate Officer, Tammy McKeown

Other: 1 in Gallery

1. CALL TO ORDER:

The meeting called to order at 6:11 p.m. with Mayor Gwen Johansson presiding.

2. DELEGATIONS:

D1 Eric Sears, Urban Systems:

Wastewater Treatment Facility Project

0720-20

- Ministry of Environment had received the original plan.
- New design has less redundancy
- Original design had larger capacity, included approximately \$800,000 in additions
- If capacity needs change new design can be added onto in the future
- Less material will have to be removed from existing lagoons in order to complete the new design
- The design is for 3000 person capacity, will have a build-up of sludge over time which will cause a reduction in capacity in the future. Clean out of sludge will be manageable for Public Works staff
- Federal Government is in process of changing the re-permitting requirements for effluents. The new system will meet these new more stringent requirements
- Public Works is in agreement that changes must be made to existing facility due to aeration issues and capacity issues

- The tender documents will be available by March 10th, 2017, there are a number of optional items that will be available to be added if required.
- Discussion in regard to potential revenue streams; future additions to the facility could be made to meet any increased requirements.

RESOLUTION NO.057/17

M/S Councillors Middleton/Gilliss

THAT:

"Council rescind Resolution No. 032/17 as written".

CARRIED

RESOLUTION NO.058/17

M/S Councillors Middleton/Gilliss

THAT:

"Staff is to tender the documents, as presented, by March 10th 2017".

CARRIED

- Concern voiced in regard to missing potential bids due to delay in putting out tender
- Will be tendered for 3 weeks

Solar Panels

0970-01

- Initial community Scan completed
- 5 Proponents are being requested to submit proposals for the project
- RTP, as previously requested, has been presented
- Engineering Study:
 - o Proponents have reviewed the existing drawings and have stated they wish to conduct their own studies
 - o Section 14 of RTP stipulates: *Review of roofing and electrical requirements or any necessary upgrades. IF roofing and/or electrical upgrades will be required the costs for such upgrades will be borne by the District not the contractor.*
 - o Proponent to report on solar panel capacity for each building
 - o Proponent to report on electrical capacity for each building
 - o RFP can be sent out at any time with a closing date of 1 month from posting
 - o Successful proponent will enter into contract with the District of Hudson's Hope and will take on the role of Prime Contractor
 - o The latest the project will be completed is the end of September 2017
 - o Proponent to determine the most cost effective and advantageous locations for the solar panels
 - o Plans for training of District staff are in place.

RESOLUTION NO.059/17

M/S Councillors Gilliss/Quibell

THAT:

"The RTP for the Solar Panel Project be sent to the five chosen proponents by March 3rd, 2017".

CARRIED

3. **NOTICE OF NEW BUSINESS:**

Mayors Additions: Mayor's report

Councillors Additions:

Staff Additions: AQAT committee minutes-for information

4. **ADOPTION OF AGENDA BY CONSENSUS:**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

M1 **February 15, 2017 Regular Council Meeting**

RESOLUTION NO.060/17

0550-01

M/S Councillors Middleton/Gilliss

"The minutes of the February 15, 2017 Regular Council Meeting be adopted as presented."

CARRIED

M2 **February 20, 2017 Special Council Meeting**

RESOLUTION NO.061/17

0550-01

M/S Councillors Gilliss/Quibell

THAT:

"The minutes of the February 20, 2017 Special Council Meeting be adopted as presented."

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 **M1:BA1 - NEBC Resource Municipalities Coalition**

6750-01

- Mayor Johansson met with Mayor Nichols, Chetwynd. Mayor Nichols explained that the cost outweighed the benefit.
- Mayor Johansson is waiting for Mayor Bumstead's, Dawson Creek, reply.

BA2 **M1:BA6 - Geo-Science Presentation**

0540-20

- **Discussion in regard to presentation that was held**
 - Discovery from airborne geophysical survey flown over a part of northeastern BC's Peace region.
 - Plans conducting research project in the area in regard to methane gas impacts on groundwater resources
 - Have agreed to test samples of from nearby residents' wells

BA3 **M1:BA7 - RFD- Solar Panels**

0970-01

- **Discussion in regard to Committees**
 - Terms of reference have not been completed

- BA4 **M1:BA4 – Response to MARR** **0400-20**
- Other communities are dealing with similar S.16 and S.17 issues with MARR
 - Mayor Johansson to forward list of communities to Council

8. **STAFF REPORTS:**

- SR1 **CAO Report- Action and other Updates** **0110-01**
- **Shop Design** **0810-20**
 - Receiving conflicting information as to when power-poles will be installed.
 - Trench for power lines has been dug and trees surrounding area have been cleared.
 - **Omicron/DHH Construction Manager Agreement:** **3320-01**
 - Subdivision application expected by February 28, 2017 **6660-20**
 - Contract is being reviewed by legal, letter of intent is expected by February 28, 2017
 - Discussion in regard to delay in signing of contract

- SR2 **RFD- Monkey Business Gymnastics** **8100-01**
- RESOLUTION NO.062/17
M/S Councillors Gilliss/Middleton
THAT:
"Council engage Monkey Business Gymnastics to run a summer camp program in Hudson's Hope from July 24 to July 28, 2017."
CARRIED
- Thank-you to staff

- SR3 **RFD- Committee Appointments** **0540-01**
- Hudson's Hope Library moved under External Organization
 - Community Hall Society moved under External Organization
 - Remove Site 'C' Regional
 - Remove Recreation Committee- replaced by new Parks & Recreation Committee
- RESOLUTION NO.063/17
M/S Councillors Gilliss/Quibell
THAT:
"Council appoint the following Council Members and Members at Large to the corresponding Committees as amended:
Mayor is ex-officio on all committees

Industrial & Housing Committee	Councillors Heiberg/Miller Public: Darrin Thompson
Promotional/Donations	Councillor Miller
Medical Services Group	Mayor Johansson, Councillors Gilliss/Heiberg
Tourism (includes RV & Trackway)	Councillor Beam/Miller
*Thompson Subdivision Sewer	Councillor Gilliss/Quibell

Volunteer/Youth Volunteer/Scholarships	Councillor Beam/Middleton
Parks And Recreation Advisory Committee	Councillors Gilliss/Beam/ Middleton Staff: Emily Nusse, SEC Public: Coleman Mercereau, Debbie Beattie, Lynnea Stacey

Appointments to External Organizations

North Peace Airport Society	Councillor Gilliss Protective Services, Bob Norton
Community Hall Society	Councillor Quibell
Hudson's Hope Library	Councillor Middleton
Community Engagement Committee (CEC)	Councillors Heiberg, Miller CAO
Atkinson's Quality Assurance Team (AQAT)	Councillor Heiberg, CAO

Liaison with Staff

Personnel Committee	Mayor Johansson, Councillors Heiberg/Miller
Public Works	Mayor Johansson, Councillor Heiberg/Miller
Lease Agreements	Councillor Gilliss/Heiberg/Miller

Monitoring

Finance Monitoring	Councillor Middleton
Bylaw Monitoring	Councillor Middleton

CARRIED

- SR4 **RPT- 2017 Mountain View Trailer** **1280-20**
 - Discussion in regard to potential uses for the trailer
 - Revisit Tender in July**1090-01**
- SR5 **RFD- Parks & Rec Advisory Committee Chair** **0540-01**
 RESOLUTION NO.064/17
 M/S Mayor Johansson/Council Quibell
 THAT:
 "Council appoint Councillor Nicole Gilliss as the Chair of the Parks & Recreation Committee."
CARRIED
- SR6 **RFD- 2003 Ford F Series Garbage Truck** **1280-20**
 RESOLUTION NO.065/17
 M/S Councillors Middleton/Quibell
 THAT: **1090-01**

"Council accept the bid for the following item, listed below and authorize staff to prepare and execute the transfer documents required for sale:

2003 Ford F Series Garbage Truck

CARRIED.

\$1,445.00"

SR7

RFD- Safety Officer/Bylaw Officer
RESOLUTION NO.066/17

4000-01

M/S Councillors Quibell/Gilliss

2770-01

THAT:

"Council approve the attached Safety Officer / Bylaw Enforcement Officer Job Description as presented."

CARRIED

SR8

RPT- SEC Summary
FOR INFORMATION

8100-01

- Thank-you to the Special Events Coordinator

SR9

NCLGA Resolutions 2017

0400-01

- Amend recommendation to include all resolutions presented
- Discussion in regard to ambulance availability during recent emergency situation
- Concern in regard to having a functional paramedicine model
- Council to write letter to MLA's, Rick Loucks regarding recent incident in Hudson's Hope
- Amend Equal Access to Public Education to read '...all eligible students...'

7100-01

0400-70

RESOLUTION NO.067/17

M/S Councillors Quibell/Middleton

That Council approve submitting, by resolution, the following 2017 NCLGA resolutions, as amended:

COMPARABLE STANDBY WAGES FOR BC AMBULANCE SERVICE

WHEREAS many remote and rural municipalities experience a shortage of qualified ambulance staff and this puts these municipalities in danger of not having the service when they need it the most; and

WHEREAS many rural ambulance stations only provide on-call coverage with no guaranteed shifts for staff and the on-call rate of \$2/hr is not a sufficient rate for paramedics to make the income needed to be self- sufficient;

THEREFORE BE IT RESOLVED that the UBCM petition the BC government to work with the provincial bargaining body and with BC ambulance in the next round of provincial collective agreement bargaining to ensure that BC ambulance staff have on-call rates of pay comparable with other health science professionals i.e.: lab technologists, radiation technologists, nurses etc.

UBCM CONFERENCE RESOLUTION SECTION

WHEREAS the resolution section of the annual UBCM conference is undoubtedly the most important business at hand for elected representatives attending; and

WHEREAS often times run outs at the end of convention before all resolutions have been brought to the floor, resulting in the remaining resolutions not being heard or debated by members on the convention floor;

THEREFORE BE IT RESOLVED that the UBCM executive allow for more time during convention for the resolutions; and

BE IT FURTHER RESOLVED that this additional time is created within the existing schedule without additional convention time.

EQUAL ACCESS TO PUBLIC EDUCATION

WHEREAS the provincial government was involved in an initiative to seek input on rural education in fall/winter 2016-2017; and

WHEREAS school district funding is inadequate for some districts to provide busing to all rural and remote students;

THEREFORE BE IT RESOLVED that UBCM executive have discussions with Ministry of Education to make clear definitions of rural and remote. Identifying the significant difference between lower mainland rural and remoteness with northern rural and remoteness; and

BE IT FURTHER RESOLVED that the NCLGA and the UBCM lobby the BC Government and the Ministry of Education to provide all required funding to bus all eligible students to and from school. Because all rural and remote students must have equal access to public education."

TERM LENGTH

WHEREAS some local government jurisdictions find it difficult to attract candidates to run for public office and to retain them for a four-year term;

THEREFORE BE IT RESOLVED that UBCM work with the Province to investigate allowing each local government to choose the length of term of office to be two, three or four years.

CARRIED

SR10

AQAT Committee Minutes
FOR INFORMATION

0360-01
6660-20

9. **BYLAWS:**
- B1 **Bylaw 881-Annual Financial Plan 2017** **3900-02**
RESOLUTION NO.068/17 **1700-01**
M/S Councillors Quibell/Gilliss
That:
Council Adopt "ANNUAL FINANCIAL PLAN BYLAW 881, 2017"
CARRIED
- B2 **Bylaw 878- Inter-Community Business Licence** **3900-02**
RESOLUTION NO.069/17 **4320-01**
M/S Councillors Quibell/Heiberg
That:
"Council approve the adoption of the "District of Hudson's Hope Inter-Community Business License Bylaw No. 878, 2017".
CARRIED
- B3 **Bylaw 880- Amended Fees And Charges** **3900-02**
RESOLUTION NO.070/17 **1810-00**
M/S Councillors Middleton/Gilliss
That:
"Council adopt "AMENDED FEES AND CHARGES BYLAW NO. 880, 2017".
CARRIED
10. **CORRESPONDENCE:**
- C1 **Friends of Hudson's Hope Grant Report** **0230-20**
FOR INFORMATION
- C2 **Pat Pimm, MLA-Section 16 applications** **0400-01**
Discussion in regard to actively contacting Minister Rustad
- C3 **Canadian Cancer Society- municipal endorsement** **0340-01**
RESOLUTION NO.071/17 **0230-01**
M/S Councillors Middleton/Quibell
That:
"Our community endorses a requirement in British Columbia for smoke and vape-free outdoor public places as outlined below:

Smoke and vape-free outdoor public places legislation would prohibit smoking and vaping in BC's outdoor public places, including restaurant and bar patios, playgrounds, parks and beaches, with ministry guidelines legislated for post-secondary campuses.
"Smoking" would include burning a cigarette or cigar, or burning any substance using a pipe, hookah pipe, lighted smoking device or electronic smoking device, with some exemptions for the ceremonial use of tobacco in relation to traditional aboriginal cultural activities."
CARRIED
- C4 **Hudson's Hope Library- amended budget** **0230-20**
FOR INFORMATION
 - Councillor Middleton to bring background information to next Council meeting

- C5 **District of Coldstream- request for support** **0400-50**
FOR INFORMATION
- C6 **Government/Telus/Hydro Funspiel invitation** **0540-20**
FOR INFORMATION
- C7 **Communities in Bloom** **5810-00**
FOR INFORMATION
11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**
- CR1 **Councillor Beam- Rocks on road at Lynx Creek** **5400-01**
 - Mayor Johansson to write letter to either MOTI or YRB, dependant on whose responsibility the issue would fall under.
- CR2 **Councillor Beam- Outhouses at Welcome sign pullout** **5400-01**
 - Discussion in regard to outhouses
 - Staff directed to include in signage project
- CR3 **Mayor's Report**
 - Concerns that Mayor's Caucus might diverge from UBCM
 - UBCM/Mayor's Caucus have same concerns in regard to fentanyl, protective services and cost reductions
 - Discussion in regard to MARR and meeting with Saulteau
12. **OLD BUSINESS:**
- OB1 **NEBC Resource Municipalities Coalition**
Discussed previously- see Business Arising Out Of The Minutes
- OB2 **Council Procedure Policy** **0340-01**
Amend Policy to read '...at least one business day...'
RESOLUTION NO.072/17
M/S Councillors Middleton/Quibell
That:
"Council adopt the Council Attendance Policy as amended".
CARRIED
13. **NEW BUSINESS:**
14. **PUBLIC INQUIRIES:**
15. **ADJOURNMENT:**
RESOLUTION NO.073/17
M/S Councillors Quibell/Gillis
That:
"Council move into In-Camera Meeting".
CARRIED

Mayor Johansson declared the meeting adjourned at 8:55 pm

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Playground

07/25/16

UBCM resolution - Alternate Director

10/11/16

Certified Correct:

Corporate Officer/Tammy McKeown Chair/Mayor Gwen Johansson

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: **MAYOR JOHANSSON and COUNCIL**

SUBJECT: **ACTION and other UPDATES**

DATE: **March 13, 2017**

FROM: **Tom Matus, CAO**

Staff Anticipated Travel:

CAO: MATI® Advanced Communication Skills for Local Government Professionals (tentative)	April 23-28, 2017
CAO: LGMA – AGM – (confirmed)	May 16-18, 2017
CAO: MATI: Leadership in Local Government Organizations (tentative)	June 18-23, 2017
CO: MATI® Foundations - UBC-Okanagan Campus in Kelowna	
CO: EOC Essentials-Fort St John – (confirmed)	Aug 13-18, 2017
CO: LGMA – AGM – (confirmed)	Mar 29-30, 2017
	May 16-18, 2017

Shop Design

Integrity is asking for an advance on final payment – RFD is included in the agenda package.

Solar Array

RFP invitations had been sent out Wednesday, March 1st, closing March 30, 2017.

Wastewater Upgrade

Tender was advertised March 10th, closing April 4th.

Omicron/DHH Atkinson Construction Manager Agreement

Draft Contract has been received and is being reviewed. Should be finalized early next week – just some issues to clarify.

Atkinson Subdivision

Subdivision applications have been received and are being reviewed with Omicron and L&M Engineering. Some Development Variance Permits will need to be issued.



Tom Matus, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johansson and Council
SUBJECT: Peace River Agreement Committee Member Appointment
DATE: March 1, 2017
FROM: Tom Matus, CAO

The term of the incumbent PRA Partnership Committee, Region member ends May 31, 2017 and the new term is from June 1, 2017 to May 31, 2019.

As per the PRA Appendix 3, section 1 as noted below, for this two-year term the PRA Region members have unanimously agreed that the District of Hudson's Hope Chief Administrative Officer be appointed to the PRA Partnership Committee, representing the Region along with the CAOs from Fort St John and Dawson Creek. Appendix 3 follows:

Appendix 3

Partnership Committee


Appointment and Membership

1. The Partnership Committee shall consist of three (3) members appointed by the Province and three (3) members appointed by the Region. Provincial Local Government and two other Assistant Deputy Ministers appointed by the Province. Representatives of the Region will be the Chief Administrative Officer of Fort St John, the Chief Administrative Officer of the City of Dawson Creek and the Chief Administrative Officer of one of the remaining Signatory local governments in the Region. The third Chief Administrative Officer shall be appointed by the remaining Signatory local governments from among the remaining Signatory local governments for a two-year term. No Chief Administrative Officer appointed from among the remaining local governments may be appointed for a second term until the Chief Administrative Officer from each of the remaining signatory local governments has served a two-year term.
2. The Partnership Committee will be co-chaired by two (2) members, one of which will be appointed by each of the Province and the Region.
3. Upon agreement of the Province and the Region, other members may also be appointed, so long as the composition of the committee consists of equal representation from the Province and the Region.
4. Replacement members may, from time to time, be appointed. The Province and the Region agree to keep each other informed of new appointments in writing.
5. If a Co-Chair is not able to attend a meeting, or is otherwise unable to act, the Co- Chair may designate an alternate in writing, and that alternate shall act as that Co-Chair.

6. If a member is not able to attend a meeting, or is otherwise unable to act, that member may designate an alternate, and that alternate shall act as that member.

7. Upon any signatory referring an issue to the Partnership Committee, that member shall be entitled to present those issues to the Committee and participate in any discussions related to that issue.

Travel costs to meetings for the CAO are the responsibility of that member's municipal government. These meetings are usually held in conjunction with other municipal meetings i.e. UBCM, LGA, LGMA, or meetings are held by teleconference, so costs are minimal.



Tom Matus, CAO

REQUEST FOR DECISION

RFD#:	Date: March 7, 2017
Meeting#: CM030717	Originator: Tom Matus, CAO
RFD TITLE: Ten BCH Lots re Purchase & Sale Agreement	

BACKGROUND:

The Atkinson Quality Assurance Team, at its AQAT #2 meeting held on February 8, 2017, approved a new subdivision site plan #A103 due to utility right of ways conflicts on site plan A101R. This AQAT approval was brought forward to the District of Hudson's Hope Council meeting of February 15, 2017 whereby it was approved by motion: moved by Councillor Travous Quibell and seconded by Councillor Heather Middleton. Subdivision Site Plan #A103 is attached.

DISCUSSION:

At the same AQAT meeting, ten lots for BCH were identified by AQAT member Darin Thompson Director of Peace Operations, Generation, BC Hydro on Site Plan #A103 and approved by AQAT, lot #s being 1, 6, 8, 12, 14, 17, 19, 21, 24, and 26.

BCH requires a letter from the District of Hudson's Hope Council approving the selection of these ten lots.

BUDGET:

\$500,000.00 received from BCH, (which is currently in trust), once the Purchase & Sales Agreement is signed, as per the Partnering Relationship Agreement, and following the construction of the Atkinson Subdivision is completed.

RECOMMENDATION / RESOLUTION:

THAT:

"Council approves the selection of the ten BC Hydro Lots chosen by AQAT member Darin Thompson, Director of Peace Operations, Generation, BC Hydro - lot #s being 1, 6, 8, 12, 14, 17, 19, 21, 24, and 26 as identified on the drawing Subdivision Site Plan #A103 dated February 8, 2017."



Tom Matus, CAO

REQUEST FOR DECISION

RFD#:	Date: March 8, 2017
Meeting#: CM031317	Originator: Tom Matus, CAO
RFD TITLE: BCH, SRW - Impact Lines	

BACKGROUND:

We have received, from Mikky Walker of BCH, documents for our review and execution to allow BC Hydro to register a SRW for Impact Lines as a priority over the District of Hudson's Hope Utility SRW PD41175, on PID 016-365-232, granted to us by BCH on October 10, 1990. Initially this utility SRW was granted to BCH by BCH on August 23, 1990 through document # PD34164).

The terms of this priority are on the final page of the charge terms, Form C, (attached). BCH requires 2 signed copies of the Form C witnessed by a lawyer, notary or Commissioner for oaths.

DISCUSSION:

The original Utility SRW PD 34164 granted August 23, 1990 and registered September 14, 1990 is attached, with Survey Plan 34820, Lot 7. PD 41175, dated October 10, 1990, registered on November 14, 1990 which reassigned PD34164 utility SRW to the District of Hudson's Hope is also attached.

Being that BCH already owns and has jurisdiction over these lands it would be in the District of Hudson's Hope best interest to comply with this request. They carry all liability of what occurs on these lands, other than what rights we carry as per the SRW Agreement for Utility Purposes signed August 23, 1990, our Utility SRW agreement with BCH is not affected and remains the same.

Fortis Gas was requested to do the same and has complied.

BUDGET:

n/a.

RECOMMENDATION / RESOLUTION:

That:

"Council concurs with BC Hydro to register a Statutory Right of Way for Impact Lines as a priority over the District of Hudson's Hope Utility SRW PD41175, on PID 016-365-232."


Tom Matus, CAO

LAND TITLE ACT
FORM C (Section 233) CHARGE
GENERAL INSTRUMENT - PART 1 Province of British Columbia

PAGE 1 OF 10 PAGES

Your electronic signature is a representation that you are a subscriber as defined by the Land Title Act, RSBC 1996 c.250, and that you have applied your electronic signature in accordance with Section 168.3, and a true copy, or a copy of that true copy, is in your possession.

1. APPLICATION: (Name, address, phone number of applicant, applicant's solicitor or agent)

Borden Ladner Gervais LLP

1200 - 200 Burrard Street

P.O. Box 48600

Vancouver

BC V7X 1T2

Tel. No. 604-687-5744

File No. 557142.000007

Client No. 10439

Deduct LTSA Fees? Yes ☒

2. PARCEL IDENTIFIER AND LEGAL DESCRIPTION OF LAND:

[PID]

[LEGAL DESCRIPTION]

016-365-232

**LOT 7 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
 PEACE RIVER DISTRICT PLAN 34820**

STC? YES ☐

3. NATURE OF INTEREST

CHARGE NO.

ADDITIONAL INFORMATION

SEE SCHEDULE

4. TERMS: Part 2 of this instrument consists of (select one only)

(a) ☐ Filed Standard Charge Terms D.F. No.

(b) ☒ Express Charge Terms Annexed as Part 2

A selection of (a) includes any additional or modified terms referred to in Item 7 or in a schedule annexed to this instrument.

5. TRANSFEROR(S):

SEE SCHEDULE

6. TRANSFEREE(S): (including postal address(es) and postal code(s))

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY

12TH FLOOR, 333 DUNSMUIR STREET

VANCOUVER

V6B 5R3

BRITISH COLUMBIA

CANADA

7. ADDITIONAL OR MODIFIED TERMS:

N/A

8. EXECUTION(S): This instrument creates, assigns, modifies, enlarges, discharges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

Officer Signature(s)

Execution Date		
Y	M	D
17	02	

Transferor(s) Signature(s)

**BRITISH COLUMBIA HYDRO AND
 POWER AUTHORITY by its
 authorized signatory:**

Print Name: **JAMES THOMAS**

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the *Evidence Act*, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the *Land Title Act* as they pertain to the execution of this instrument.

**LAND TITLE ACT
FORM D**

EXECUTIONS CONTINUED

PAGE 2 of 10 PAGES

Officer Signature(s)

Execution Date

Transferor / Borrower / Party Signature(s)

Y	M	D
17	02	

BRITISH COLUMBIA HYDRO AND
POWER AUTHORITY by its authorized
signatory:

Print Name: JAMES THOMAS

17	02	
----	----	--

FORTISBC ENERGY INC. by its
authorized signatory(ies):

Print Name:

Print Name:

(as to all signatures)

17	02	
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DISTRICT OF HUDSON'S HOPE by its
authorized signatory(ies):

Print Name:

Print Name:

(as to all signatures)

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the *Evidence Act*, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the *Land Title Act* as they pertain to the execution of this instrument.

**LAND TITLE ACT
FORM E**

SCHEDULE

PAGE 3 OF 10 PAGES

NATURE OF INTEREST

CHARGE NO.

ADDITIONAL INFORMATION

Statutory Right of Way

NATURE OF INTEREST

CHARGE NO.

ADDITIONAL INFORMATION

Priority Agreement

Granting the Statutory Right of Way herein priority

NATURE OF INTEREST

CHARGE NO.

ADDITIONAL INFORMATION

Covenant

NATURE OF INTEREST
Priority Agreement

CHARGE NO.

ADDITIONAL INFORMATION

Granting the Covenant herein priority

NATURE OF INTEREST

CHARGE NO.

ADDITIONAL INFORMATION

NATURE OF INTEREST

CHARGE NO.

ADDITIONAL INFORMATION

**LAND TITLE ACT
FORM E**

SCHEDULE

PAGE 4 OF 10 PAGES

ENTER THE REQUIRED INFORMATION IN THE SAME ORDER AS THE INFORMATION MUST APPEAR ON THE FREEHOLD TRANSFER FORM, MORTGAGE FORM, OR GENERAL INSTRUMENT FORM.

5. TRANSFEROR(S):

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY

Registered Owner in Fee Simple (as to grant of Statutory Right of Way and grant of Covenant)

FORTISBC ENERGY INC. (formerly, BC Gas Inc.), INC. NO. BC1023718

Holder of Statutory Right of Way PD34176 (as to grant of Priority)

DISTRICT OF HUDSON'S HOPE

Holder of Statutory Right of Way PD41175 (assignment of PD34164) (as to grant of Priority)

TERMS OF INSTRUMENT – PART 2

RECITALS:

- A. The Owner is the registered and beneficial owner of the Land;
- B. Part or all of the Land may from time to time be flooded or otherwise affected due to the construction, operation, maintenance, repair or replacement of the Site C Dam;
- C. The Owner has agreed to grant the following statutory right of way pursuant to Section 218 of the *Land Title Act*, which is necessary for the operation and maintenance of BC Hydro's undertaking; and
- D. Pursuant to Section 219 of the *Land Title Act*, the Owner has agreed to grant a covenant over the Land to further restrict the use of the Land.

FOR VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH IS ACKNOWLEDGED, the parties agree as follows:

1. In this agreement (the "**Agreement**") the following terms shall have the meanings below:

"**Activities**" has the meaning given to it in Section 2;

"**Authorized Persons**" means BC Hydro and its directors, officers, employees, agents, operators, managers, contractors, subcontractors, invitees and licensees;

"**BC Hydro**" means the Transferee(s) named in Item 6 on Page 1 (Form C) of the attached General Instrument - Part 1, and includes BC Hydro's successors and assigns;

"**the Land**" means the land described in Item 2 on Page 1 (Form C) of the attached General Instrument - Part 1;

"**Losses**" means all liabilities, damages (including damages of a direct, indirect, special, punitive or consequential nature), financial or economic losses, actions, causes of action, proceedings, claims, demands, injuries (including personal injuries and injuries causing death), property damage (real or personal), orders, costs, fines, charges, expenses and fees (including legal fees and expenses on a solicitor-and-own-client basis) and any other losses of whatsoever nature or kind, whether direct or indirect;

"**Owner**" means the Transferor(s) named in Item 5 on Page 1 (Form C) of the attached General Instrument - Part 1, and includes the Owner's successors (including successors-in-title) and assigns;

"**Plant**" means "plant" as defined in the *Hydro and Power Authority Act*; and

"**Site C Dam**" means the dam constructed or to be constructed on the Peace River approximately eighty (80) km downstream of the Peace Canyon Dam and any related works, structures or Plant.

2. Pursuant to Section 218 of the *Land Title Act*, the Owner grants in perpetuity to BC Hydro the full and free right, liberty and statutory right of way over the Land for BC Hydro by itself or by or through any one or more of the other Authorized Persons:

- (a) to saturate, permeate, overflow, flood and cover the Land with the flood, slack or backwater created by the Site C Dam;
 - (b) to cause debris to be deposited in connection with overflowing or flooding;
 - (c) to cause erosion, sloughing, slides and wave action changes;
 - (d) to cause ground water changes;
 - (e) to remove, destroy or dispose of any buildings, structures, timber, obstructions, accumulations or other things;
 - (f) to plant riparian vegetation;
 - (g) to erect structures and signs, excavate and do any other work as may be desirable in connection with navigation, flood control, debris management, environmental management, conservation management or the operation, maintenance, repair or replacement of the Site C Dam and related reservoir;
 - (h) to carry out geotechnical assessments of any buildings or structures;
 - (i) to pass and repass on, over, above, below or through the Land with or without vehicles, machines, equipment and goods; and
 - (j) generally to do all acts necessary or incidental in connection with the foregoing,
- (collectively, the "**Activities**"),

for purposes related to: (i) the Site C Dam or the reservoir created by the Site C Dam; (ii) controlling water flow; or (iii) any other necessary or incidental act or activity related, directly or indirectly, to the foregoing purposes.

3. The Owner covenants and agrees with BC Hydro, as a covenant in favour of BC Hydro granted pursuant to Section 219 of the *Land Title Act*, with the intention and agreement of the Owner that the provisions hereof be annexed to and run with and be a charge on the Land, that the Owner:

- (a) will not within the Land do or permit to be done any act or thing which in the reasonable opinion of BC Hydro will interfere with or adversely affect the rights granted by this Agreement or cause or increase any danger or hazard to persons or property in the Land, and, in particular, without limitation, covenants not to:
 - (i) make, place, erect or maintain, or permit to be made, placed, erected or maintained, any building, structure, material or thing;

- (ii) use or allow to be used for the purpose of human habitation any building, structure, or trailer;
- (iii) remove or permit the removal of any natural vegetation or timber (other than natural vegetation for agricultural and ranching purposes);
- (iv) remove or permit the removal of any aggregate, minerals, coal, petroleum or natural gas;
- (v) conduct or permit any exploration, development or extraction activities for mines, minerals, coal, petroleum or natural gas;
- (vi) drill or permit the drilling of any wells; or
- (vii) build or permit the construction of any docks or boat launches,

unless the Owner has received BC Hydro's prior written consent, which consent may be withheld in BC Hydro's sole discretion or may be given subject to terms and conditions;

- (b) at its sole cost, will promptly and diligently remedy any breach of this Agreement by the Owner or those for whom it is responsible at law;
- (c) will indemnify the Authorized Persons from and against any and all Losses, directly or indirectly caused by, resulting from or attributable to any non-compliance by the Owner with any provision of this Agreement;
- (d) will do or cause to be done all things and execute or cause to be executed all documents and give such further and other assurances reasonably necessary to give proper effect to the intent of this Agreement; and
- (e) will do or cause to be done at its expense all acts reasonably necessary for this Agreement to have priority over all liens, charges and encumbrances registered against the Land (except any in BC Hydro's favour).

4. The parties agree that:

- (a) title to all timber cut on the Land and to all things destroyed or disposed of by BC Hydro in the exercise of its rights under this Agreement shall vest in BC Hydro;
- (b) rights granted under this Agreement are annexed to, run with, and are a charge upon the Land;
- (c) where the word "Owner" includes more than one person, all of the Owner's covenants shall be construed as being joint and several;
- (d) this Agreement shall be interpreted in accordance with the laws of the Province of British Columbia and that the Courts of British Columbia shall have exclusive jurisdiction to determine any disputes arising therefrom;

- (e) any reference to an enactment of the Province of British Columbia in this Agreement shall include any subsequent enactment of the Province of British Columbia of like effect;
- (f) if any part of this Agreement is held or declared by a court of competent jurisdiction to be void or unenforceable, such part shall be severed from this Agreement and the balance of this Agreement shall survive and be enforceable;
- (g) a waiver of any breach of this Agreement is only effective if it is in writing; and
- (h) nothing in this Agreement will in any way adversely affect any rights, powers or privileges, including any expropriation powers that BC Hydro may have under any legislation.

IN WITNESS WHEREOF this General Instrument, consisting of both Part 1 and Part 2, has been executed on one or more pages of the attached Form C- General Instrument.

CONSENT AND PRIORITY AGREEMENT

GIVEN THAT:

- A. British Columbia Hydro and Power Authority (the "**Transferor**") is the registered owner of the Land;
- B. The Transferor granted FortisBC Energy Inc. (formerly, BC Gas Inc.) (the "**Prior Chargeholder**") a statutory right of way registered against title to the Land in the Prince George Land Title Office under number PD34176 (the "**Prior Charge**");
- C. The Transferor granted to British Columbia Hydro and Power Authority (the "**Subsequent Chargeholder**") a statutory right of way and a section 219 covenant both as described in Part I of this document registered against title to the Land (collectively, the "**Subsequent Charges**"); and
- D. Section 207 of the *Land Title Act* permits the Prior Chargeholder to grant priority over a charge to a subsequent chargeholder.

THIS AGREEMENT IS EVIDENCE THAT in consideration of \$1.00 and other good and valuable consideration received by the Prior Chargeholder from the Subsequent Chargeholder (the receipt and sufficiency of which the Prior Chargeholder acknowledges):

- 1. The Prior Chargeholder hereby consents to the granting and registration of the Subsequent Charges and the Prior Chargeholder hereby agrees that the Subsequent Charges shall be binding upon its interest in and to the Land.
- 2. The Prior Chargeholder hereby grants to the Subsequent Chargeholder priority for the Subsequent Charges over the Prior Chargeholder's right, title and interest in and to the Land, and the Prior Chargeholder postpones the Prior Charge and all of its right, title and interest thereunder to the Subsequent Charges as if the Subsequent Charges had been executed, delivered and registered prior to the execution, delivery and registration of the Prior Charge.

As evidence of its agreement to be bound by the terms and conditions of this Agreement, the Prior Chargeholder has duly executed this Agreement by signing the Form C attached to and forming part of this Agreement.

CONSENT AND PRIORITY AGREEMENT

GIVEN THAT:

- A. British Columbia Hydro and Power Authority (the "**Transferor**") is the registered owner of the Land;
- B. The Transferor granted British Columbia Hydro and Power Authority who thereafter assigned to District of Hudson's Hope (the "**Prior Chargeholder**") a statutory right of way registered against title to the Land in the Prince George Land Title Office under number PD41175 (assignment of PD34164) (the "**Prior Charge**");
- C. The Transferor granted to British Columbia Hydro and Power Authority (the "**Subsequent Chargeholder**") a statutory right of way and a section 219 covenant both as described in Part I of this document registered against title to the Land (collectively, the "**Subsequent Charges**"); and
- D. Section 207 of the *Land Title Act* permits the Prior Chargeholder to grant priority over a charge to a subsequent chargeholder.

THIS AGREEMENT IS EVIDENCE THAT in consideration of \$1.00 and other good and valuable consideration received by the Prior Chargeholder from the Subsequent Chargeholder (the receipt and sufficiency of which the Prior Chargeholder acknowledges):

- 1. The Prior Chargeholder hereby consents to the granting and registration of the Subsequent Charges and the Prior Chargeholder hereby agrees that the Subsequent Charges shall be binding upon its interest in and to the Land.
- 2. The Prior Chargeholder hereby grants to the Subsequent Chargeholder priority for the Subsequent Charges over the Prior Chargeholder's right, title and interest in and to the Land, and the Prior Chargeholder postpones the Prior Charge and all of its right, title and interest thereunder to the Subsequent Charges as if the Subsequent Charges had been executed, delivered and registered prior to the execution, delivery and registration of the Prior Charge.

As evidence of its agreement to be bound by the terms and conditions of this Agreement, the Prior Chargeholder has duly executed this Agreement by signing the Form C attached to and forming part of this Agreement.

END OF DOCUMENT

TITLE SEARCH PRINT

File Reference: 557142.000007

Declared Value \$225000

2017-02-02, 14:33:40

Requestor: 23596 - Kathy Mitchell

****CURRENT INFORMATION ONLY - NO CANCELLED INFORMATION SHOWN******Land Title District**

Land Title Office

PRINCE GEORGE

PRINCE GEORGE

Title Number

From Title Number

CA3315301

CA1290631

Application Received

2013-08-28

Application Entered

2013-08-30

Registered Owner in Fee Simple

Registered Owner/Mailing Address:

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY
12TH FLOOR, 333 DUNSMUIR STREET
VANCOUVER, BRITISH COLUMBIA
V6B 5R3**Taxation Authority**

DISTRICT OF HUDSON'S HOPE

Description of Land

Parcel Identifier:

016-365-232

Legal Description:

LOT 7 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN 34820**Legal Notations**THIS TITLE MAY BE AFFECTED BY A PERMIT UNDER PART 29 OF THE
MUNICIPAL ACT SEE PD34144**Charges, Liens and Interests**

Nature:

STATUTORY RIGHT OF WAY

Registration Number:

PD34137

Registration Date and Time:

1990-09-14 11:54

Registered Owner:

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY
INTER ALIA

Remarks:

CANCELLED AS TO ALL EXCEPT PART ON PLAN 34906
BY PD39550 30/10/1990

TITLE SEARCH PRINT

File Reference: 557142.000007

Declared Value \$225000

2017-02-02, 14:33:40

Requestor: 23596 - Kathy Mitchell

Nature: STATUTORY RIGHT OF WAY
Registration Number: PD34164
Registration Date and Time: 1990-09-14 11:58
Registered Owner: BRITISH COLUMBIA HYDRO AND POWER AUTHORITY
Remarks: PART ON PLAN 34832 WITH ANCILLARY RIGHTS
ASSIGNED TO PD41175

Nature: STATUTORY RIGHT OF WAY
Registration Number: PD34176
Registration Date and Time: 1990-09-14 12:03
Registered Owner: BC GAS INC.
Remarks: INCORPORATION NO. 368681
INTER ALIA

Nature: STATUTORY RIGHT OF WAY
Registration Number: PD41175
Registration Date and Time: 1990-11-14 14:20
Registered Owner: DISTRICT OF HUDSON'S HOPE
Remarks: PART ON PLAN 34832
ASSIGNMENT OF STATUTORY RIGHT OF WAY PD34164
WITH ANCILLARY RIGHTS

Duplicate Indefeasible Title NONE OUTSTANDING

Transfers NONE

Pending Applications NONE

PARCEL IDENTIFIER (PID): 016-365-232

SHORT LEGAL DESCRIPTION:S/34820/////7

MARG:*

TAXATION AUTHORITY:

1 DISTRICT OF HUDSON'S HOPE

FULL LEGAL DESCRIPTION: CURRENT

LOT 7 SECTION 13 TOWNSHIP 81 RANGE 26 WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT PLAN 34820

MISCELLANEOUS NOTES:

SRW PL 34832

SRW PL 34906

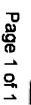
ASSOCIATED PLAN NUMBERS:

SUBDIVISION PLAN PGP34820

STATUTORY RIGHT OF WAY PLAN PGP34832

STATUTORY RIGHT OF WAY PLAN PGP34906

AFB/IFB: MN: Y PE: 0 SL: 1 TI: 1



14 NOV 90 14-20

Land Title Act
Form C
(Section 219.9)
Province of
British Columbia

GENERAL DOCUMENT

(This area for Land Title Office use)

Page 1 of 8 pages

PD 41175
PD 41176
PD 41177
PD 41178
PD 41179

396153
396154

1. Application: (Name, address, phone number and signature of applicant, applicant's solicitor or agent)

Patricia J. Lust, Lidstone, Young, Anderson, #1414 - 808 Nelson Street,
Vancouver, B.C., V6Z 2H2, (604) 689-7400 *Patricia J. Lust*

PD 41180

2. Parcel Identifier and Legal Description of Land:*

(PID)

(Legal Description)

SEE ATTACHED SCHEDULE

FORM 1 (SECTION 36)
MEMORANDUM OF REGISTRATION
Registered on application received on
the day and time written hereon.
W. G. RANDY, Registrar of the
Prince George Land Title Office

PD 41181

PD 41182

PD 41183

3. Nature of Interest:*

Description

Document Reference
(page and paragraph)

Person Entitled to Interest

Assignment of Statutory Right-of-Way PD34164
to PD34175 inclusive

Entire Instrument
Pages 4 to 8

Transferee

PD 41184

PD 41185

PD 41186

4. Transferor(s):*

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY, an agent of Her Majesty the
Queen in right of the Province of British Columbia, and having its head
office at 970 Burrard Street, Vancouver, B.C., V6Z 1Y3

5. Transferee(s): (including occupation(s), postal address(es) and postal code(s))*

CORPORATION OF THE DISTRICT OF HUDSON'S HOPE, a district municipality
incorporated under the Municipal Act and having its municipal office at
9904 - 100th Avenue, Hudson's Hope, B.C., V0C 1Z0

6. Execution(s):** By signing this document you are affecting the land in the manner described in item 3.

Execution Date

Officer Signature

Y	M	D
90	10	10

Transferor Signature

11/14/90 A6930m CHG NO 420.00
BRITISH COLUMBIA HYDRO AND POWER
AUTHORITY by its attorneys in
fact

GARY JOHN HOLISKO

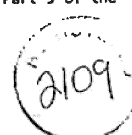
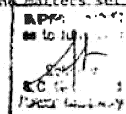
Property Representative

A Commissioner for taking Affidavits
within the Province of British Columbia

OFFICER CERTIFICATION: I am a power Authority 970 Burrard Street V6Z 1Y3
Your signature constitutes representation that you are a solicitor, notary public or other person authorized by the Evidence
Act R.S.B.C. 1979, c. 248, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the
Land Title Act as they pertain to the execution of this instrument.

* If space insufficient, enter "SEE SCHEDULE" and attach schedule in Form E.
** If space insufficient, continue executions on additional page(s) in Form D.

HAJINE MAMNO
DANIEL JOSEPH BONNE
D.F. PB26097 as to both signatures



Land Title Act
Form EPD 41175 40
PD 41186 100%

SCHEDULE

Page 3

Enter the required information in the same order as the information must appear on the Freehold Transfer Form, Mortgage Form or General Document Form.

Parcel Identifier	SRW	Legal Description
016-365-232 / PD 41175-2	PD34164	Lot 7, Section 13, Township 81, Range 26, West of the 6th Meridian, Peace River District, Plan 34820 ✓
016-365-241 / PD 41175-2	PD34165	Lot 8, Section 13, Township 81, Range 26, West of the 6th Meridian, Peace River District, Plan 34820 ✓
016-365-259 / PD 41175-2	PD34166	Lot 9, Section 13, Township 81, Range 26, West of the 6th Meridian, Peace River District, Plan 34820 ✓
016-365-267 / PD 41175-2	PD34167	Lot 10, Section 13, Township 81, Range 26, West of the 6th Meridian, Peace River District, Plan 34820 ✓
016-365-275 / PD 41175-2	PD34168	Lot 11, Section 13, Township 81, Range 26, West of the 6th Meridian, Peace River District, Plan 34820 ✓
016-365-283 / PD 41175-2	PD34169	Lot 12, Section 13, Township 81, Range 26, West of the 6th Meridian, Peace River District, Plan 34820 ✓
016-365-291 / PD 41175-2	PD34170	Lot 13, Section 13, Township 81, Range 26, West of the 6th Meridian, Peace River District, Plan 34820 ✓
016-365-305 / PD 41175-2	PD34171	Lot 14, Section 13, Township 81, Range 26, West of the 6th Meridian, Peace River District, Plan 34820 ✓
016-365-313 / PD 41175-2	PD34172	Lot 15, Section 13, Township 81, Range 26, West of the 6th Meridian, Peace River District, Plan 34820 ✓
016-365-445 / PD 41175-2	PD34173	Lot 27, Section 13, Township 81, Range 26, West of the 6th Meridian, Peace River District, Plan 34820 ✓
016-365-453 / PD 41175-2	PD34174	Lot 28, Section 13, Township 81, Range 26, West of the 6th Meridian, Peace River District, Plan 34820 ✓
016-365-607 / PD 41175-2	PD34175	Lot 43, Section 13, Township 81, Range 26, West of the 6th Meridian, Peace River District, Plan 34820 ✓

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act R.S.B.C. 1979, c. 116, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the Land Title Act as they pertain to the execution of this instrument.

PD 41175 40

PD 41186

Page 4 of 8 Pages

ASSIGNMENT OF STATUTORY RIGHTS-OF-WAY

BETWEEN:

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY, an agent of Her Majesty the Queen in right of the Province of British Columbia, and having its head office at 970 Burrard Street, Vancouver, British Columbia, V6Z 1Y3

("B.C. Hydro")

AND:

CORPORATION OF THE DISTRICT OF HUDSON'S HOPE, a district municipality incorporated under the Municipal Act and having its municipal office at 9904 - 100th Avenue, Hudson's Hope, British Columbia, V0C 1Z0

("Hudson's Hope")

WHEREAS:

A. B.C. Hydro was granted on August 23, 1990 a statutory right-of-way for utility purposes (the "Statutory Right-of-Way Agreement") over those certain lands and premises situate in the District of Hudson's Hope and more particularly known and described as:

District of Hudson's Hope
016-365-232
Lot 7
Section 13
Township 81
Range 26
West of the 6th Meridian
Peace River District
Plan 34820,

District of Hudson's Hope
016-365-241
Lot 8
Section 13
Township 81

PL/PW/10/09/90

PD 41175

PD 41186 *do mel*

Page 5 of 8 Pages

Range 26
West of the 6th Meridian
Peace River District
Plan 34820,

District of Hudson's Hope
016-365-259
Lot 9,
Section 13
Township 81
Range 26
West of the 6th Meridian
Peace River District
Plan 34820,,

District of Hudson's Hope
016-365-267
Lot 10
Section 13
Township 81
Range 26
West of the 6th Meridian
Peace River District
Plan 34820,

District of Hudson's Hope
016-365-275
Lot 11
Section 13
Township 81
Range 26
West of the 6th Meridian
Peace River District
Plan 34820,

District of Hudson's Hope
016-365-283
Lot 12
Section 13
Township 81
Range 26
West of the 6th Meridian
Peace River District
Plan 34820,

District of Hudson's Hope
016-365-291
Lot 13

PL/PW/10/09/90

PD 41175 *40' incl*

PD 41186

Page 6 of 8 Pages

Section 13
Township 81
Range 26
West of the 6th Meridian
Peace River District
Plan 34820,

District of Hudson's Hope
016-365-305
Lot 14/
Section 13
Township 81
Range 26
West of the 6th Meridian
Peace River District
Plan 34820, /

District of Hudson's Hope
016-365-313
Lot 15
Section 13
Township 81
Range 26
West of the 6th Meridian
Peace River District
Plan 34820,

District of Hudson's Hope
016-365-445
Lot 27
Section 13
Township 81
Range 26
West of the 6th Meridian
Peace River District
Plan 34820,

District of Hudson's Hope
016-365-453
Lot 28
Section 13
Township 81
Range 26
West of the 6th Meridian
Peace River District
Plan 34820,

PL/PW/10/09/90

PD 41175

PD 41186

*20
und*

Page 7 of 8 Pages

District of Hudson's Hope
016-365-607
Lot 43
Section 13
Township 81
Range 26
West of the 6th Meridian
Peace River District
Plan 34820,

which statutory rights-of-way have been registered in the Prince George Land Title Office under numbers PD34164 to PD34175 consecutively;

B. Pursuant to an agreement entered into between B.C. Hydro and Hudson's Hope on the 19th day of June, 1990 (the "Subdivision Agreement") B.C. Hydro agreed to assign the Statutory Right-of-Way Agreement to Hudson's Hope on the terms and conditions contained in that agreement;

C. B.C. Hydro hereby assigns and Hudson's Hope hereby accepts the assignment of the Statutory Right-of-Way as set out herein;

NOW THEREFORE in consideration of the premises and promises contained in the Subdivision Agreement and contained herein, the payment of One (\$1.00) Dollar from Hudson's Hope to B.C. Hydro, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. B.C. Hydro hereby absolutely assigns, transfers and sets over unto Hudson's Hope all its right, title and interest in the Statutory Right-of-Way Agreement.

2. Hudson's Hope does hereby covenant and agree to assume all the obligations of B.C. Hydro under the Statutory Right-of-Way Agreement to be performed and Hudson's Hope covenants and agrees to honour and be bound by the Statutory Right-of-Way Agreement.

3. This Assignment Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

PL/PW/10/09/90

Page 8 of 8 Pages

38

Submitted by
 NORTHERN REGISTRY SERVICES
 (604) 564-0616 or 1-800-292-8388

Land Title Act
 Form C
 (Section 219.9)
 Province of
 British Columbia

28
14 SEP 90 11 58

PD 34164

TO THE REGISTRY

GENERAL DOCUMENT

(This area for Land Title Office use)

Page 1 of 10 pages

1. Application: (Name, address, phone number and signature of applicant, applicant's solicitor or agent)

Aki Lintunen, Solicitor for
 British Columbia Hydro and Power Authority
 970 Burrard Street, Vancouver, B.C.
 V6Z 1Y3

663-3187

2. Parcel Identifier and Legal Description of Land:*

(PID)

(Legal Description)

NO PID NUMBER

Lot 7, Section 13, Township 81, Range 26, West of
 the 6th Meridian, Peace River District Plan 34820

3. Nature of Interest:*

Description

Document Reference
(page and paragraph)

Person Entitled to Interest

Statutory Right-of-Way

Entire Instrument
 Pages 3 to 10

Transferee

09/14/90 A1737 CHG FREE .00

4. Transferor(s):*

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY, an agent of Her Majesty the
 Queen in right of the Province of British Columbia, and having its head
 office at 970 Burrard Street, Vancouver, B.C., V6Z 1Y3

5. Transferee(s): (including occupation(s), postal address(es) and postal code(s))*

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY, an agent of Her Majesty the
 Queen in right of the Province of British Columbia, and having its head
 office at 970 Burrard Street, Vancouver, B.C., V6Z 1Y3

FORM 1 (SECTION 36)
 MEMORANDUM OF REGISTRATION
 Registered on application received on
 the day and time written hereon.
 W. G. GANDY, Registrar of the
 British Columbia Land Title Office

6. Execution(s):** By signing this document you are affecting the land in the manner described in the

Execution Date

Officer Signature(s)

TERENCE DOUGLAS JOHN HUBER
 Property Representative
 A Commissioner for taking Affidavits
 within the Province of British Columbia
 B.C. Hydro and Power Authority
 970 Burrard Street
 Vancouver, B.C.
 V6Z 1Y3

Y	M	D
90	8	23

Transferor Signature

BRITISH COLUMBIA HYDRO AND POWER
 AUTHORITY by its ~~authorized~~
~~signatories~~ attorneys-in-fact:

HAJIME MAENO

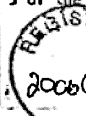
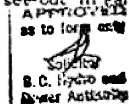
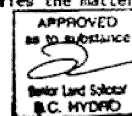
DAMIAN JOSEPH DUNNE

(D.F. Number PB26097 as to both

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence
 Act R.S.B.C. 1979, c. 116, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the
 Land Title Act as they pertain to the execution of this instrument.

* If space insufficient, enter "SEE SCHEDULE" and attach schedule in Form E.
 ** If space insufficient, continue executions on additional page(s) in Form D.



PU 34164

Land Title Act
Form D

EXECUTIONS CONTINUED

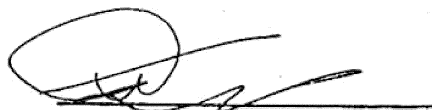
Page 2

Execution Date

Officer Signature(s)


Y	M	D
90	8	23

Transferee Signature



TERENCE DOUGLAS JOHN HUBER
Property Representative
A Commissioner for taking Affidavits
within the Province of British Columbia
B.C. Hydro and Power Authority
910 Burrard Street
Vancouver, B.C.
V6Z 1Y3

BRITISH COLUMBIA HYDRO AND POWER
AUTHORITY by its ~~authorized~~
~~signatory~~ attorneys-in-fact:


HAJIME MAENO
DAMIAN JOSEPH DUNNE
(D.F. Number PB26097 as to both
signatures)

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act R.S.B.C. 1979, c. 116, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the Land Title Act as they pertain to the execution of this instrument.

PD 34164

Page 3 of 10 Pages

STATUTORY RIGHT OF WAY AGREEMENT FOR UTILITY PURPOSES**BETWEEN:**

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY, an agent of Her Majesty the Queen in the right of the Province of British Columbia continued under the Hydro and Power Authority Act, R.S.B.C. 1979, c.188 and having its head office at 970 Burrard Street, Vancouver, British Columbia, V6Z 1Y3

(the "Grantor")

AND:

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY, an agent of Her Majesty the Queen in the right of the Province of British Columbia continued under the Hydro and Power Authority Act, R.S.B.C. 1979, c.188 and having its head office at 970 Burrard Street, Vancouver, British Columbia, V6Z 1Y3

(the "Grantee")

WHEREAS:

A. The Grantor is the registered owner in fee simple of all that certain parcel or tract of land and premises situate in the District of Hudson's Hope and more particularly known and described as:

Lot 7
Section 13
Township 81
Range 26
West of the 6th Meridian
Peace River District Plan 34020

(the "Lands");

B. The Grantee requires and the Grantor wishes to grant to the Grantee a statutory right of way for utility purposes; and

PL/PW/08/22/90

PD 34164

Page 4 of 10 Pages

C. The statutory right of way is necessary for the operation and maintenance of the Grantee's undertaking;

NOW THEREFORE in consideration of the premises herein contained, of the sum of ONE DOLLAR (\$1.00) paid by the Grantee to the Grantor, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties hereto, the parties agree as follows:

1. The Grantor hereby grants in perpetuity to the Grantee the following rights at all times with respect to that portion of the Lands (the "Statutory Right of Way") which is shown outlined in heavy black on that explanatory plan of easement prepared by B.C. Forster, British Columbia Land Surveyor and certified correct on July 30, 1990, a copy of which is attached hereto as Schedule "A":

- (a) to enter over, on, in, and under the Statutory Right of Way to
 - (i) conduct surveys and examinations;
 - (ii) dig up, remove and replace soil;
 - (iii) construct, install, operate, maintain, clean, cover with soil, alter, relocate, renew, inspect and replace power poles, transmission lines, pipes, culverts, retaining walls, wing walls, manholes, meters, pumps, valves, and similar equipment, or any of them, together with all ancillary attachments and fittings (all of which are collectively called the "Works")

for the purpose of conveying, draining, containing, protecting, metering or disposing of water, gas, sewage, liquid waste, electrical energy, communication services, or any other utility purpose (the "Utilities");
- (b) to bring onto the Statutory Right of Way all materials and equipment the Grantee requires or desires for the Utilities;
- (c) to clear the Statutory Right of Way and keep it clear of anything which in the opinion of the Grantee constitutes or may constitute an obstruction to the use of the Statutory Right of Way or to the Works;

PL/PW/08/22/90

PD 34164

Page 5 of 10 Pages

- (d) to cross over the Lands for reasonable access to the Statutory Right of Way and make reasonable ancillary use of the Lands for carrying out the Works; and
- (e) to do all acts which in the opinion of the Grantee are incidental to the foregoing.

2. The Grantor shall:

- (a) not do or permit to be done any act or thing which in the opinion of the Grantee might interfere with, injure, impair the operating efficiency of, or obstruct access to or the use of the Statutory Right of Way or the Works;
- (b) trim or, if necessary, cut down any tree or other growth on the Lands which in the opinion of the Grantee constitutes or may constitute a danger or obstruction to those using the Statutory Right of Way or to the Works;
- (c) execute all further documents and things whatsoever for the better assuring unto the Grantee of the Statutory Right of Way hereby granted;
- (d) permit the Grantee to peaceably hold and enjoy the rights hereby granted;
- (e) maintain, care for and clean the surface of the Statutory Right of Way and remove grass and other growth from the surface of the Statutory Right of Way as required by the Grantee and do all other things deemed by the Grantee to be reasonably necessary for the safe use and preservation of the Statutory Right of Way;
- (f) maintain, care for, keep clean from garbage and noxious debris, and provide suitable landscaping, where applicable, for those Works within the Statutory Right of Way that are not normally maintained by the Grantee.

3. The Grantee shall:

- (a) use the Statutory Right of Way and carry out the Works in a good and workmanlike manner in order to cause no unnecessary damage or disturbance to the Grantor, the Lands or any improvement on the Lands;
- (b) not bury, without the prior written consent of the

PL/PW/08/22/90

PD 34164

Page 6 of 10 Pages

Grantor, debris or rubbish in excavations or backfill;

- (c) remove shoring and like temporary structures as backfilling proceeds;
- (d) rake up all rubbish and construction debris it creates in order to leave the Statutory Right of Way in a reasonably neat and clean condition;
- (e) exercise the utmost care not to damage the Lands or any improvements on the Lands and if the Grantee should cause any such damage, restore such damaged Lands or improvements thereon to as close to their pre-damaged condition as is reasonably practical with reasonable dispatch or where the Grantee deems restoration to be impractical, reimburse the Grantor for all damage the Grantee has caused but not restored.

4. If the Grantee deems it necessary or convenient to alter the location of the Statutory Right of Way or of the Works, the Grantor agrees to execute a new statutory right of way agreement in substantially the same form as this Agreement to authorize and protect the Statutory Right of Way in its new location and the Works in their new location and, on execution and registration of the new agreement, this Agreement shall be deemed to be null and void and if the alteration is at the request of the Grantor, the cost of the physical relocation of the Works and preparation, execution and registration of the amending statutory right of way agreement and plan shall be borne by the Grantor.

5. All chattels, equipment, supplies, fixtures or other materials comprising the Works or otherwise installed by the Grantee over, on, in or under the Statutory Right of Way are and shall remain the property of the Grantee, any rule of law or equity to the contrary notwithstanding.

6. Should the Grantor omit, fail or neglect to carry out one of its obligations contained herein or do some act contrary to its obligations contained herein, the Grantee may give the Grantor fourteen (14) days' written notice in the manner provided herein requiring the default be cured; if the Grantor fails to cure such default to the satisfaction of the Grantee within the time specified, the Grantee may enter onto the Lands and rectify such default to the extent considered necessary by it and the cost of doing so shall be a debt due and owing to the Grantee by the Grantor with interest to accrue at the prime rate of the Royal Bank of Canada as of the date of the notice.

PL/PW/08/22/90

PD 34164

Page 7 of 10 Pages

7. Notwithstanding anything herein contained the Grantee reserves all rights and powers of expropriation otherwise enjoyed by the Grantee.

8. Waiver of any default by either party shall not be deemed to be a waiver of any subsequent default by that party.

9. This Agreement runs with the Lands.

10. Whenever it is required or desired that either party shall deliver or serve a notice on the other, delivery or service shall be deemed to be satisfactory if and deemed to have occurred when:

- (a) an officer of the Grantee has been served personally, on the date of service; or
- (b) mailed by prepaid registered mail, on the date received or on the sixth day after receipt of mailing by any Canada post office, whichever is the earlier, so long as the notice is mailed to the party at the address provided herein or to whatever address the party may from time to time provide.

11. Wherever the singular or masculine is used in this Agreement, the same is deemed to include the plural or the feminine or the body politic or corporate as the context so requires.

12. Every reference to each party is deemed to include the heirs, executors, administrators, successors, assigns, employees, agents, officers, and invitees of such part wherever the context so requires or allows.

13. Any opinion which the Grantee is entitled by virtue of this Agreement to form may be formed on behalf of the Grantee by an engineer in its employ or under contract, in which event the opinion of the engineer shall be deemed to be the opinion of the Grantee for the purposes of this Agreement.

14. Nothing herein grants to the Grantee any interest in the riparian or littoral rights of the Grantor to the lands which may accrete to the Lands.

15. If any section, subsection, sentence, clause or phrase in this Agreement is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder of the Agreement.

PL/PW/08/22/90

PD 34164

Page 8 of 10 Pages

16. This Agreement shall enure to the benefit of and be binding on the parties hereto notwithstanding any rule of law or equity to the contrary.

17. This Agreement may be assigned by the Grantee without the consent of the Grantor.

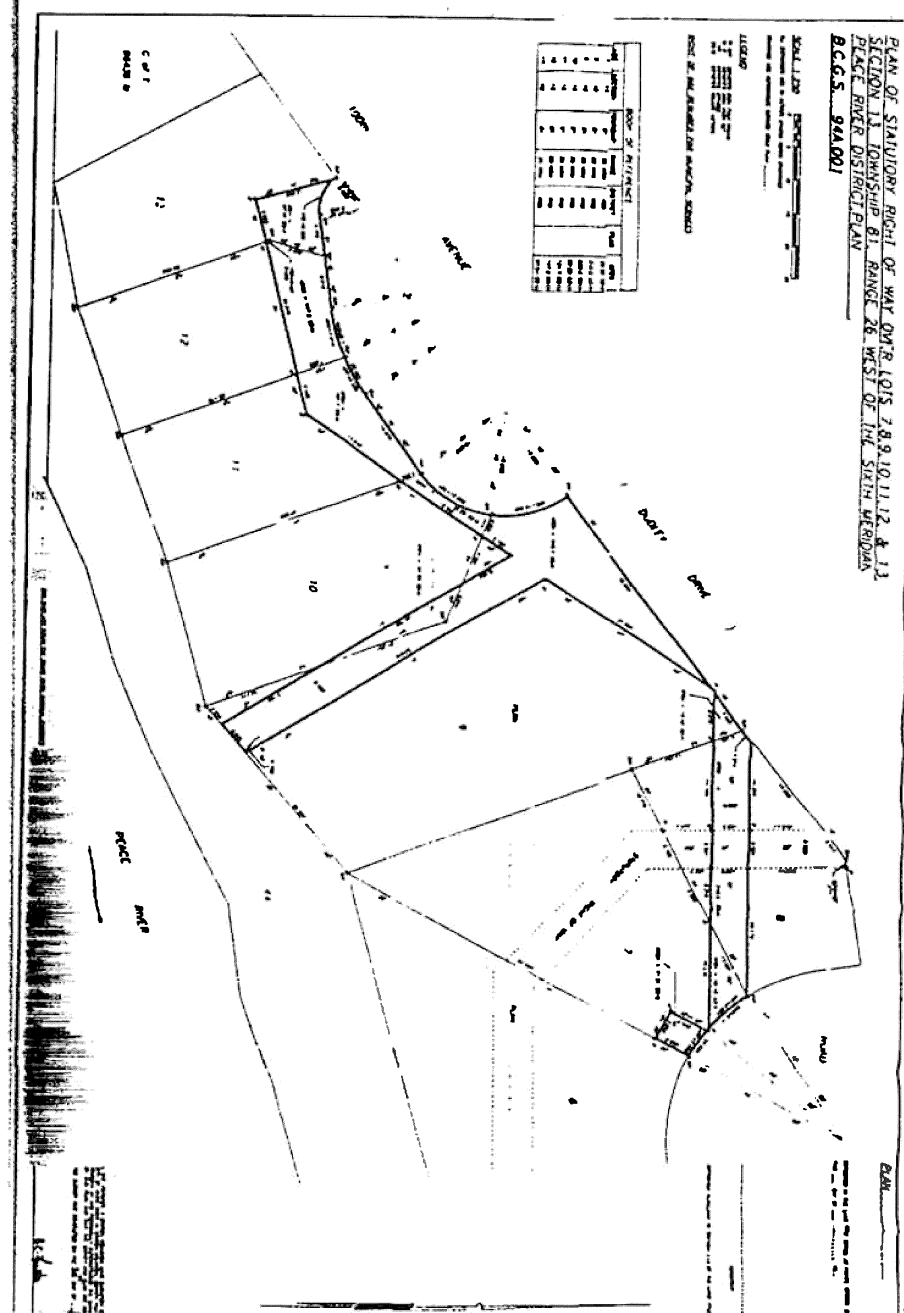
18. This Agreement shall be governed and construed in accordance with the laws of the Province of British Columbia.

PL/PW/08/22/90

PD 34164

Page 9

SCHEDULE "A"



PD 34164

Page 10 of 10 Pages

Execution Date

Y M D

Officer Signature




TERENCE DOUGLAS JOHN HUBER
Property Representative
A Commissioner for taking Affidavits
within the Province of British Columbia
B.C. Hydro and Power Authority
970 Burrard Street
Vancouver, B.C.
V6Z 1Y3

90 8 23

Transferor Signature

BRITISH COLUMBIA HYDRO
AND POWER AUTHORITY
by its authorized
~~signatories~~ attorneys-in-fact:



HAJIME MAENO

DAMIAN JOSEPH DUNNE
(D.F. Number PB26097 as to
both signatures)

Transferee Signature

BRITISH COLUMBIA HYDRO
AND POWER AUTHORITY
by its authorized
~~signatories~~ attorneys-in-fact:



HAJIME MAENO

DAMIAN JOSEPH DUNNE
(D.F. Number PB26097 as to
both signatures)



TERENCE DOUGLAS JOHN HUBER
Property Representative
A Commissioner for taking Affidavits
within the Province of British Columbia
B.C. Hydro and Power Authority
970 Burrard Street
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90 8 23

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END OF DOCUMENT

REQUEST FOR DECISION

RFD#:	Date: March 8, 2017
Meeting#: CM031317	Originator: Tom Matus, CAO
RFD TITLE: Integrity Post & Structure Advance Payment	

BACKGROUND:

The contract with Integrity denotes two final payments, one of \$320,000.00 at final completion of DPW Shop construction project and a \$10,000.00 holdback.

DISCUSSION:

Integrity Post and Structures has requested a 50% advance on the remaining final payment pay-out of \$330,000.00.

Integrity's remaining/future cost to complete the original contract is \$47,300. Future costs of all Trades contracted by Integrity to complete the original contract.

Electricians- \$12000
Plumbers-\$26000
Painters-\$6100
Commission of Crane-\$0
Air line to foamer for pressure washer-\$1200
Locksmith to ReKey locks- \$1000
Final Clean- Just our Labor, Approx \$1000

Total future cost (to Integrity) to Complete original contract- \$47,300

In that we are owing more than the work yet to be completed after the advance I see no issue with honouring their request and forwarding the 50% payment of \$165,000.00.

BUDGET:

\$165,000.00 already budgeted to General Capital Reserve.

RECOMMENDATION / RESOLUTION:

That:

"Council advance a 50% advance payment of \$165,000.00 to Integrity Post Structures, due to the fact that only \$47,300.00 of work is remaining to be done out of the \$330,000.00 owing to Integrity Post Structures."

Tom Matus, CAO

To whom it may concern,

We would like to request a draw of funds based on substantial completion of the building project for the District of Hudson Hope. We ask that 50% of the remaining contracted amount be paid which equates to \$165,000. A certificate of completion for the main contract will be issued once power has been turned on and the crane is commissioned. This delay has been out of our control due to BC Hydro.

Provided is a cost breakdown for the remaining incurred expense to complete the work for The District of Hudson Hope.

Please note, all work that has been complete to date is paid in full.

Future costs of all trades contracted by Integrity to complete Original contract are as follows;

Electrician - \$12,000

Plumbers - \$26,000

Painters - \$6,100

Commission of Crane - \$0

Air line to foamer for pressure washer - \$1,200

Locksmith to re-key all locks - \$1,000

Final cleaning, labor - \$1,000

Total future cost (to Integrity) to complete original contract

\$47,300

Thank you for your attention to this matter,

Sincerely,

Jerry Myer

Owner, Executive Director

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
SUBJECT: Hot Chocolate Backpack Use Agreement
DATE: March 2nd, 2016
FROM: Emily Nusse, Special Events Coordinator

RECOMMENDATION:

THAT: *Council implement the attached Hot Chocolate Backpack User Agreement.*

ADMINISTRATOR COMMENTS:

Report Approved by:


Tom Matus, CAO


INFORMATION:

The District has received requests to use the Hot Chocolate Backpack from organizations in the community.

The District staff would like to take measures to ensure the backpack stays in working condition with minimal wear and tear.

This agreement states that the signed organization will be responsible for damages caused during stated activities.

Report prepared by:


Emily Nusse, SEC

526



District of Hudson's Hope Hot Chocolate Backpack Use Agreement

The Council is prepared to consider requests from organizations to provide the Backpack free of charge for community events. Each application for such use will be considered on an individual basis.

Club, Organization or Rental Person: _____

Contact Name (Responsible Party): _____

Telephone Number: _____

Email Address: _____

Location of Event: _____

Date & Time of Pickup: _____

Date & Time of Dropoff: _____

First time using: Y/N (Please Circle one, if first time using, the District Events Coordinator will show you the operation process of the backpack prior to use)

Terms of Agreement

- 1) Renter will be responsible for all damages caused to the backpack during activity. Lack of cooperation in this regard may result in cancellation of agreement. Repair or replacement of damage to equipment will be paid for by the above organization.
- 2) The Renter agrees to be shown the operation process of backpack prior to first use.
- 3) The District takes no responsibility to any bodily harm the backpack may cause. (Note this item is not meant for children to carry. Use at your own discretion)
- 4) Renter agrees that the only beverage this backpack is to be used for is Hot Chocolate. Absolutely NO other beverage will be permitted.
- 5) The Backpack is to be returned to the District in the same state in which it was borrowed in. The Events Coordinator will check to ensure there are no damages to the equipment upon return.
- 6) The Renter Party agrees to put a \$50 Damage Deposit down prior to use.

I, _____ agree to the above terms of this use agreement.
Print Name

Damage Deposit Paid (\$50): Y/N

Method of Payment: _____

Signature of Renter: _____ Date: _____

REQUEST FOR DECISION

RFD#:	Date: 2017-03-09
Meeting#:	Originator: Tammy McKeown
RFD TITLE: Letter of Support	

BACKGROUND:

On February 10, 2017, Double 'H' Saddle club requested a letter of support be forwarded to NDIT for their 'Go Fund' application. Due to not having submitted the request in time to go before Council prior to the deadline for the NDIT application, the letter was forwarded prior to going to Council, after discussion with Mayor Johansson.

DISCUSSION:

NDIT requires a resolution number to attach to the letter of support in order to consider it valid. The circumstances behind the support letter have been explained to them and they have informed us that a resolution made after the fact would be viable.

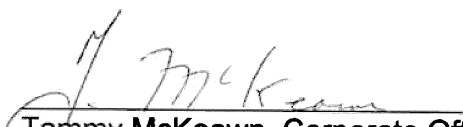
BUDGET:

n/a

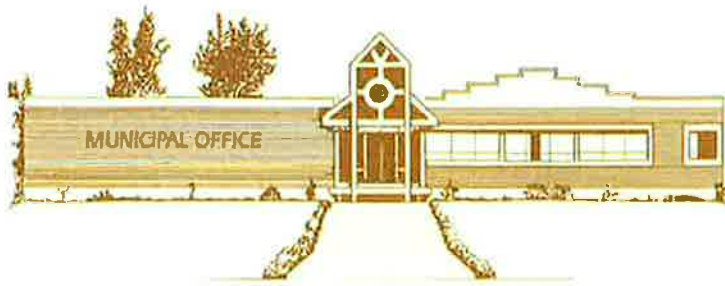
RECOMMENDATION / RESOLUTION:

That:

" Council agree to support Double 'H' Saddle Clubs application to NDIT for the 'Go Fund' Grant"


Tammy McKeown, Corporate Officer

GEN FEB. 10/17



District of
Hudson's Hope
Playground of the Peace

9904 Dudley Drive
PO Box 330
Hudson's Hope, BC V0C 1V0
Phone: (250) 783 9901
Fax: (250) 783-5741

Office of the Mayor

Northern Development Initiative Trust
301-1268 Fifth Avenue
Prince George, BC, V2L 3L2

Attention: Brenda Gendron, Chief Financial Officer

The Hudson's Hope Council is pleased to support the Double H Saddle Club in its application for a grant from Northern Development Initiative Trust.

The Saddle Club is very active in the community. It organizes gymkhanas to raise funds for its operations and projects and to showcase its work. The Saddle Club is also active in organizing and assisting with the Hudson's Hope School and their Equine Studies program.

The Saddle Club plans to use the funds to update the electrical of their indoor riding arena. With this grant they will be able to update all the electrical, including replacing lights, upgrading electrical panels, add a sub panel in the concession/office, wire in receptacles in the concession/office, replace outside lights and upgrade outside receptacles. The lights they currently have installed draw an immense amount of electricity, by replacing them the Club's expenses will be lowered significantly, as well as provide a safe venue for the riders, horses, and public. The amount they are requesting is \$34,308.00, 30% of the cost will be covered by the Saddle Club, as set out by grant requirements. Please see attached quotes.

The Saddle Club is run entirely by volunteers, and plays an important role in our community by keeping youths active and safe. This grant would assist the Saddle Club enormously as it completes necessary upgrades to their facilities, and would be much appreciated by Club and community members.

Yours truly,

A handwritten signature in blue ink that reads "Gwen Johansson".

Gwen Johansson, Mayor

Double H Saddle Club

PO Box 25

Hudson's Hope BC

V0C 1V0

Feb. 10/2017

Dear Council,

I am writing to you in regards to the Northern Development Initiative Trust Grant, requesting a letter of support from the council of Hudson's Hope.

This grant will be a huge start to the immense update to the Double H Saddle Club indoor arena. With this grant we will be able to update all the electrical which entails of replacement of lights (the old lights draw an immense amount of electricity), upgrading of electrical panels, addition of sub panel in the concession/office, wiring in receptacles in concession/office, replacing outside light and upgrading outside receptacles. This will lower the saddle clubs electrical expenses in the future and will keep the arena safer to rider, horse and the public, which is at this point is the executives main priorities.

We are asking for \$34,308.00. 30% of this cost will be covered by the Saddle Club needed for the grant requirements. (see quotes attached)

Warmest regards,

Elisabeth Haagsman

President of

Double H Saddle Club



Box 3536, 4904 48th Ave Bay #1
Fort Nelson, B.C. V0C 1R0
Office: (250) 774-7835
Email: revelectric@live.ca

Box 6085, 8916 85th Ave
Fort St John, BC V1J 4H6
Office: (250) 263-0028
Email: rev fsj@gmail.com

Feb 8/2017

Hudson Hope Riding Club

Quote is for material and labor for the replacement of lights and upgrading of electrical panels, addition of sub panel in kitchen, wiring in receptacles in kitchen, replacing outside light and upgrading outside receptacles

Parts:

Permit	1,000.00
Cables and wire	1,000.00
LED lighting (hi bays + o/s light)	19,000.00
Panel and breakers	1,500.00
Emergency/exit lighting	1,000.00
Misc (teck connectors, mounting hardware, strut, conduits, consumables, etc)	1,200.00

\$ 24,700.00

Labor:

j-man, apprentice, service truck

\$ 9,608.00

Total

\$ 34,308.00

Quotes are valid for 30 days. Taxes not included in quote. Unregulated/unauthorized electrical work done under a permit held by Revolution Electric Ltd. is an offense and will be reported to the authority having jurisdiction.

Neil Archibald
Electrical Manager
Fort Nelson, BC
(o)250-774-7835
(c)250-500-3579

Quote # 106



D-PAC SYSTEM SERVICES INC.

Box 295

Hudson's Hope BC

V0C1V0

(250) 783-0524

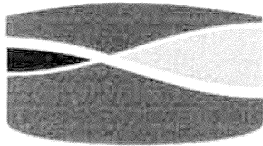
Re: Upcoming Grant

Dear: Whom It May Concern,

D-PAC SYSTEM SERVICES INC. (Wayne Deitner) will be contracted by Revolution Electric LTD. to provide man-hours as an apprentice for the upcoming Electrical Upgrade Project. D-PAC will also provide supplies if needed to make up a total of 30% of the amount needed for the grant requirements.

Sincerely,

Wayne Deitner
Protection and Control Technologist



**HUDSON'S
HOPE**

PLAYGROUND OF THE PEACE

Box 330
9904 Dudley Drive
Hudson's Hope BC VOC 1V0
Telephone 250-783-9901
Fax: 250-783-5741

AQAT MINUTES FOR FEBRUARY 15TH, 20TH, AND 27TH

AQAT -Atkinson Quality Assurance Team meeting notes Feb 15th conference callth 2017

Agenda, to review the Feb 15th milestone - to retain a construction manager

Attendees

Dave Heiberg

Tom Matus

Darin Thompson

Note, Tom has already been working with Omicron and specifically Alex in the capacity of Construction Manager

The AQAT understands that the Milestone indicates "retains" and its unsure as to what qualifies meeting the Milestone

A motion was put forward by Dave to extend the Milestone to Feb 28th , Motion accepted by Darin.

Call ended

AQAT -Atkinson Quality Assurance Team meeting notes Feb 20th 2017 3:15- 5:15

Attendees

Dave Heiberg

Tom Matus

Darin Thompson

Agenda

1. Opening - check on mile stones - All
2. action items follow up from last meeting - All
3. New action items - All
 - Common understanding of 4.3(d) - All
 - Discuss Contract options from Omicron - All
4. remainder – open discussion - All

New –Discussion

SAB

- It is understood that the AQAT team has the ability to adjust Milestone dates without the approval of the construction manager – once retained - Construction manager will be consulted with respect to where the project sits and the ability to meet construction milestones before AQAT makes a decision.
- Option that is 4% allows for Contracts to be managed by Omicron and was discussed and seems to be the best option for the District to enter into with Omicron
 - **Action** - Darin to provide any comments to Tom with respect to the Contract
- Bylaws will need to be reviewed and proposed for new subdivision which is in progress, reviewing R2-R1 OCP amendment required Council is reviewing
 - **Action** – Dave & Tom to bring proposed bylaw changes to AQAT meeting
- Need to plan one open house with Omicron in attendance for the Public
 - **Action** – Tom and Darin to bring forward to Omicron, Dave and Tom to determine date and Bring to the AQAT for further discussion
- Concerns raised over next Milestone date Feb 28th
 - **Action** – Tom and Darin to hold a meeting Feb 27th and review Milestone and action any follow up to ensure milestone is met

next meeting time and date: Feb 27th @ 3:15 our time

Meeting conclude at 5:15

AQAT -Atkinson Quality Assurance Team meeting notes Feb 27th 2017 3:15- 5:15

Attendees

Dave Heiberg - absent

Tom Matus

Darin Thompson

Agenda

- | | |
|---------------------------------|---------------|
| 1. Approve outstanding munities | Darin and Tom |
| 2. check on mile stones | Darin and Tom |

New –Discussion

- Indications are that the are still working though the last few details of the contract. The intent is there and discussions occurred as to drafting a letter and having the District and Omicron sign the letter of intent to allow the finale edits of the contract to go through.

- **Action -**
 - Tom to email Lawyer and Omicron on progress - completed during the meeting
 - Tom to contact Alex about letter of intent and to request that they create one and send to DoHH for review and approval – before Feb 28th - Note on drafting the munities it is noted that this was Complete Feb 28th and Milestone was meet in principle – Tom to follow up with an email to BCHydro (Darin) - once contract is signed
- Milestone for Feb 28th with respect to Application submittal was discussed, only a few things to be filled out by Omicron left
 - **Action -** Tom to follow up with Omicron and then to Email BCHydro (Darin) indicating that the application has been received by the approving officer for consideration. Note on drafting the munities it is noted that this was Complete Feb 28th

Concern was raised about the completion of the actions noted above. A confirmation call was set for 5pm for Feb 28th to determine if Milestones had been completed - Note on drafting the munities it is noted that this was Complete Feb 28th

next meeting time and date: to be determined based on Dave's return - Darin to follow up Meeting conclude at 5:15

Darin Thompson | Director of Peace Operations, Generation

BC Hydro

GMS Generating Station, 22154 Canyon Drive
Hudson's Hope, BC V0C 1V0

P 250 783 5002

M 250 783 0537

E darin.thompson@bchydro.com

bchydro.com

REQUEST FOR DECISION

RFD#:	Date: March 10, 2017
Meeting#: cm031317	Originator: Layton Bressers
RFD TITLE: BC Hydro and Telus Installation	

BACKGROUND:

The cost of the Pole Holding for BC Hydro and Telus installation is an additional cost that was not included in the scope of the original contract with Integrity.

The cost of the excavation for the installation of the Septic and Oily Water Holding Tanks was stipulated as a District Of Hudson's Hope cost in the contract with Integrity.

DISCUSSION:

We received the attached Change Order from Integrity, in the amount of \$18,900, that outlines the costs associated to the installation of the underground ducting for BC Hydro and for Telus for the Public Works Shop.

We contracted Omar Keerkeng Contracting, to perform the necessary excavation for the installation of the underground ducting and for the installation of the Septic and Oily Water Holding Tanks.

BUDGET:

\$26,900 to General Capital Reserve.

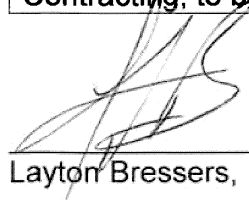
RECOMMENDATION / RESOLUTION:

That:

"Council approve the Integrity Change Order for Pole Holding associated to the installation of the underground ducting for BC Hydro and for Telus for the new DPW Shop, coded to General Capital Reserve."

And That:

"Council approve up to \$8,000 for excavation services from Omar Keerkeng Contracting, to be coded to General Capital Reserve."



Layton Bressers, Foreman of Public Works



Sold to: District of Hudson's Hope
Address: 9904 Dudley Dr
Town: Hudson's Hope
Province: B.C
Email: foreman@hudsonshope.ca

Date: March 9, 2017
Job #: Hudson's Hope
Telephone #:
Fax #:
Change Order #: 2

CHANGE ORDER

Description:

Underground electrical ducting as per B.C Hydro specifications. Includes Underground ducting for Telus.

Pole holding is estimated at 7.5 Hours. If the pole is required to be held for a longer period there will be a charge for the additional time

	Costs
Package	\$18,000 + GST

Note: All extra materials remain the property of Integrity Post Structures Ltd. All sales subject to approval by management. Please carefully read and understand terms and conditions.

Salesperson Signature: _____ Print: _____ Date: _____

Customer Signature: _____ Print: _____ Date: _____

REQUEST FOR DECISION

RFD#:	Date: March 9, 2017
Meeting#: CM031317	Originator: Tammy McKeown, Corporate Officer
RFD TITLE: Amending Financial Plan Bylaw #882, 2017	

BACKGROUND:

2016 Amending Financial Plan Bylaw 879, 2017 was adopted February 20, 2017
2016 Annual Financial Plan Bylaw 862, 2016 was adopted May 9, 2016.

DISCUSSION:

Changes to Schedule A of the Financial Bylaw were necessary to properly reflect the 2016 Budget details: due to a cell reference omission on the spreadsheet, the Collection of Taxes for Other Government Agencies was understated by \$126,632. This error will not affect the surplus of the budget as it is recorded as both a revenue and an expense (in and out).

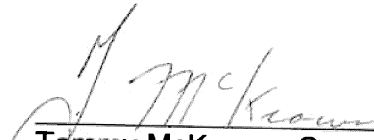
BUDGET:

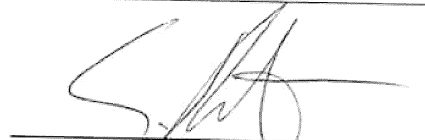
n/a

RECOMMENDATION / RESOLUTION:

That Council:

"Approve First, Second and Third Reading of the 2016 Amended Annual Financial Plan Bylaw# 882, 2017".


Tammy McKeown, Corporate Officer


Tom Matus, CAO



BYLAW NO. 882, 2017

A Bylaw to Adopt an Amended Financial Plan for 2016

WHEREAS section 165 of the Community Charter requires the adoption of an annual financial plan by bylaw and the financial plan is to include the current year plus the following 4 years;

NOW THEREFORE the Council of the District of Hudson's Hope, in open public meeting assembled, enacts as follows:

1. This Bylaw shall be cited as the "Amended Annual Financial Plan Bylaw No. 882, 2017".
2. Annual Financial Plan Bylaw No. 862, 2016 is hereby amended by deleting Schedule "A", and adding a new Schedule "A" which is attached to and forms part of this Bylaw, is adopted as the Financial Plan of the District of Hudson's Hope for the years 2016 to 2020.

Read a First Time on this day of , 2017.

Read a Second Time on this day of , 2017.

Read a Third Time on this day of , 2017.

Adoption of Bylaw on this day of , 2017.

Gwen Johansson, Mayor

Tammy McKeown, Corporate Officer

Certified a true copy of Bylaw No 882, 2017
this day of .

Corporate Officer

Amending Bylaw 882 Schedule A

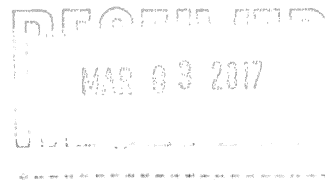
	2016	2017	2018	2019	2020
General Operations					
General Revenue					
water (incl Wtr Res Xfr)	- 230,806 -	237,730 -	244,862 -	252,208 -	259,774
sewer (incl Swr Res Xfr)	- 122,080 -	124,521 -	127,012 -	129,552 -	132,143
Property Taxes	- 2,119,089 -	2,119,089 -	2,119,089 -	2,119,089 -	2,119,089
grants in lieu	- 1,445,283 -	1,445,283 -	1,445,283 -	1,445,283 -	1,445,283
grants other	- 1,000,698 -	798,333 -	798,333 -	798,333 -	798,333
GENERAL GOVERNMENT SERVICES	- 55,268 -	55,268 -	55,268 -	55,268 -	55,268
collection Other Gov'ts	- 3,279,780 -	3,312,578 -	3,345,703 -	3,379,161 -	3,412,952
Revenue From Other Sources (icbc/fire)	- 149,250 -	149,250 -	149,250 -	149,250 -	149,250
protective services	- 1,000 -	1,000 -	1,000 -	1,000 -	1,000
Bylaw/Lands	- 13,800 -	13,800 -	13,800 -	13,800 -	13,800
Environmental & Public Health	- 278,260 -	281,043 -	283,853 -	286,692 -	289,559
Recreation	- 117,650 -	118,827 -	120,015 -	121,215 -	122,427
EDO	- 61,100 -	50,000 -	50,000 -	50,000 -	50,000
to/(-)from General Fund					
General Operations Revenue	-\$ 8,874,063	-\$ 8,706,721	-\$ 8,753,468	-\$ 8,800,849	-\$ 8,848,877
General Expenditure					
water	230,806	235,422	240,130	244,933	249,832
sewer	122,080	124,521	127,012	129,552	132,143
Legislative	163,202	166,466	169,795	173,191	176,655
Grants	37,500	38,250	39,015	39,795	40,591
GGS	796,081	812,003	836,363	861,454	887,297
Collection Other Gov'ts	3,279,780	3,345,375	3,412,283	3,480,529	3,550,139
ICBC	86,755	86,755	86,755	86,755	86,755
Protective Services	295,202	301,106	307,128	313,270	319,536
Bylaw/Lands	167,368	170,715	174,129	177,612	181,164
Public Works	933,517	952,188	971,231	990,656	1,010,469
Environmental & Public Health	456,376	465,503	474,813	484,310	493,996
Recreation	1,009,649	1,029,842	1,050,439	1,071,447	1,092,876
EDO	92,300	50,000	50,000	50,000	50,000
Protective Services Fund:	126,100	126,100	126,100	126,100	126,100
Machine & Eqp (DPW) Fund	231,854	231,854	231,854	231,854	231,854
Office Equipment Fund	72,401	74,401	74,401	74,401	74,401
to/(-)from General Fund	773,093	497,486	384,589	268,903	150,365
Total General Operations Expense	\$ 8,874,063	\$ 8,707,987	\$ 8,756,038	\$ 8,804,763	\$ 8,854,174
Surplus/(deficit) must be 0	\$ 0	\$ 1,267	\$ 2,571	\$ 3,913	\$ 5,297
CAPITAL OPERATIONS					
Transfer from Funds, Reserves; Capital Revenue					
Water Capital Fund	- 37,000 -	25,000 -	25,000 -	25,000 -	25,000
Sewer Capital Fund	- 868,360 -	200,000 -	-	-	-
Sewer Operating Fund	-	5,000 -	5,000 -	5,000 -	5,000
General Capital Reserve	- 2,609,766 -	215,000 -	395,000 -	395,000 -	470,000
SPF Grant	- 1,350,000 -	-	-	-	-
NDIT	- 30,000 -	-	-	-	-
BCF Grant Funding	- 1,585,333 -	-	-	-	-
BC Bike	-	-	-	-	-
from: Gas Tax Deferred Revenue	-	-	-	-	-
Gas Tax Fund	- 94,307 -	-	-	-	-
Borrowing	-	-	-	-	-
Protective Services Fund	- 142,000 -	-	-	-	-
to/(-)from General Fund					
Total Capital Revenue	- 6,716,766 -	445,000 -	425,000 -	425,000 -	500,000
Capital Operations Expenditure					
Water Capital Reserve	37,000	25,000	25,000	25,000	100,000
Sewer Capital Reserve	2,548,000	-	-	-	-
General Capital Reserve	4,131,767	420,000	400,000	400,000	400,000
Debt Payment (Sewer Capital)	-	-	-	-	-
to/(-)from General Fund					
Total Capital Operations Expense	6,716,766	445,000	425,000	425,000	500,000
Surplus/(deficit) must be 0	0	-	-	-	-

REFUGEES

I would like to know if there is any interest in bringing refugees to Hudson's Hope. I am somewhat interested because my forefathers fled religious persecution in Holland. After moving slowly thru Prussia and Lithuania they finally settled in the Ukraine. In the last quarter of the 19th century, they came to Manitoba.

There is always a cost to helping others, but usually there is a down the road benefit as well. If someone has looked into this already, I would like to know. Obviously, anyone coming here would have to be informed about our community and the federal government and referencing agency would have to have a decent understanding as well. Please contact me for or against.

Cecil Siemens



Tammy McKeown

From: Cathy Peters <ca.peters@telus.net>
Sent: Saturday, February 18, 2017 5:37 PM
To: ca.peters@telus.net
Subject: Human trafficking/sexual exploitation, youth and child exploitation in BC and every community
Attachments: Public presentations handout.docx

Importance: High

Dear Councillors and Mayor,

I hope this email reaches the Mayor and every City Councillor in your city/municipality. Could this be emailed to everyone on Council so that they can look up the links?

I have been raising awareness to this issue for the last 2 years since "**The Protection of Communities and Exploited Persons Act**" became Federal Law.

I have written **twice** to every BC City Council and police detachment in the province (RCMP and city agencies).

I have spoken with the Premier and caucus, Minister of Justice, Solicitor General, the RCMP and city police agencies.

This issue is global, and the internet is facilitating the rapid growth of this crime.

Children are the targets for the growing sex trade industry.

No community is immune.

My goal is prevention. (The United Nations has 4 Pillars to Stop trafficking: Prevention, Protection, Prosecution, Partnerships).

I have included an attachment which is the handout I provide at my public presentations.

It gives an overview of resources applicable to this issue.

My latest City Council presentation was to Courtenay City Council on December 19, 2016.

Please view it and share with community stakeholders.

Please help me stop this egregious crime.

Please write the Premier, Minister of Justice, Solicitor General that this crime needs to be addressed.

Please ask for implementation/funding for **enforcement** of the law and **education** of police and the public.

I have included the 3 links from the **Federal Ministry of Justice (in Ottawa)** explaining the law; frequently asked questions document, fact sheet and Technical Paper.

<http://www.justice.gc.ca/eng/rp-pr/other-autre/c36faq/>

http://www.justice.gc.ca/eng/rp-pr/other-autre/c36fs_fi/

<http://www.justice.gc.ca/eng/rp-pr/other-autre/protect/p1.html>

The RCMP has a wallet card on Human Trafficking (from the Human Trafficking Coordination Center in Ottawa) with 5 questions on it, that can be asked in suspicious situations: **Are they working and being paid what was promised? Are they being forced or pressured to work? Do they have access to their identification/travel documents? Are they or their loved ones being threatened? Are they free to go where they please?** If the answer is no, then call the police and report.

Please contact me for additional information. Please let me know what you are doing in your communities to address this crime. It is a lucrative crime and organized crime/gangs are often involved. BC is lagging behind in making any charges or convictions.

Sincerely, Mrs. Cathy Peters

Recent videos addressing trafficking:

Actor Ashton Kutcher testifies of his work to stop trafficking: <http://globalnews.ca/news/3251001/ashton-kutcher-testifies-before-u-s-senate-committee-on-human-trafficking/>

UK police use this video to warn youth/parents of luring online: <https://www.youtube.com/watch?v=WsbYHI-rZOE>

CANADIAN FEDERAL LAW: “The Protection of Communities and Exploited Persons Act”: Targets the demand by charging the buyer of sex; the predator, trafficker, john, facilitator are criminalized. **2.** Recognizes the seller of sex is a victim; usually female and is not criminalized. **3.** Exit strategies put in place to assist the victim out of the sex trade.

Know the warning signs of human trafficking in your community, at work, and when travelling. Call the police immediately. Call Crime-Stopppers: 1-800-222-8477, Kids Help Phone: 1-800-668-6868. If a child is in danger call 310-1234 to reach Ministry of Child and Family Development.

WHAT CAN YOU DO? Educate yourselves about the issue. “Education is our greatest weapon”. Look up online: thetraffickedhuman.org. Share what you learned today. Call for change; email, call or write a letter to leaders (Municipal, Provincial, Federal) to ask them to address the problem of human trafficking/sexual exploitation/youth and child exploitation by focusing on the 2 E’s: Education of our youth and Enforcement of the law. Support anti-human trafficking policies and support exit programs for trafficked women (Salvation Army: Deborah’s Gate, Union Gospel Mission, Covenant House, REED). Connect with our youth, and encourage our girls to be strong and confident, and for our boys to be respectful. Talk about the issue of objectification of women and girls and that it is a human rights issue. Help frontline workers, NGO’s and the organizations that help survivors of human trafficking by volunteering. Raise awareness. Watch the documentaries (Google them): “Enslaved and Exploited” and “Red Light, Green Light” by Jared and Michelle Brock (2 young Canadian film makers). Read the Canadian “textbook” on the issue “Invisible Chains” by UBC law professor Benjamin Perrin. Take the online course on Human trafficking from Ministry of Public Safety in BC OCTIP (Office to Combat Trafficking in Persons). Study the effect of porn on the (developing) brain (neuroscience research); Dr. Gary Wilson. Watch the Dr. Jackson Katz TEDtalk on men, violence and silence. Check out “fightthenewdrug” website to address youth porn use and addiction.

Learn how the internet works; its strengths and weaknesses. Be computer literate. Take a “cyberspace safety” education course and share what you learn with your family. Sit and listen to your children, grandchildren, greatgrandchildren. Let them talk to you. Learn about their world. Build bridges of trust and unconditional love for your families. Be proactive and involved in children’s lives. Google: “How to stay safe online”, then share that information with your family. **“Every child is one consistent caring adult away from success”.**

(some) ORGANIZATIONS COMBATTING HUMAN TRAFFICKING:

BC Office to Combat Trafficking in Persons (OCTIP) at 604-660-5199 or octip@gov.bc.ca, REED (Resist Exploitation, Embrace Dignity), Servants Anonymous Society, Vancouver Rape Relief and Women's Shelter, Covenant House, Children of the Street Society, EVE (Exploited Voices Now Educating), Mothers Against Trafficking Humans, Safe Online Outreach Society, Fortress Foundation (addressing porn addiction), Salvation Army (Deborah's Gate), The Joy Smith Foundation (Manitoba), RCMP Human Trafficking National Coordination Center (Ottawa), MAST- Men Against Sex Trafficking (London, Ontario), Moosehide Campaign (aboriginal men addressing exploitation of women and girls), Sextrade 101, Defend Dignity, End Modern Slavery-Canadian Advocacy, Stop Child Trafficking, Stop the Traffick, Hope for the Sold, Face It Canada, Walk With Me, International Justice Mission, Chrysalis Network and National Human Trafficking Support Line, Shared Hope International (Washington State), Human Smuggling and Trafficking Center (Washington, DC), Coalition to Abolish Slavery and Trafficking, Free the Slaves, Polaris Project (USA), Male Renaissance Project (for men and boys).

RESOURCES/ BOOKS:

"Invisible Chains" by Benjamin Perrin- the textbook for Canada on Human Trafficking.

"Half the Sky" by Nicolas Kristoff- New York bestseller describing the global sex trade.

"The Natasha's" by Victor Malarek and **"The John's"** by Victor Malarek- W5 award winning Canadian journalist researches the victims, and the men who use.

"Pornland" by Dr. Gail Dines- New York bestseller that exposes porn culture and how it is mainstream. Google her TEDtalk; in 13 minutes she exposes what children are watching.

"No Choice, No Job" by Dr. Janice Raymond- expert in global sex trade research.

"Prostitution in Nevada" by Dr. Melissa Farley- a 2 year study of the prostitution culture in Nevada, USA.

"Girls Like Us" by Rachel Lloyd- a memoir by a prostituted sex survivor who helps others exit the sex industry.

Google online: **CNN special report (2015) called "Children for Sale: The Fight to End Human Trafficking"** produced by Jada Pinkett Smith.

CONTACT: Mrs. Cathy Peters: ca.peters@telus.net

Former inner city high school teacher (Southern Okanagan, Delta), volunteer for 5 years for 2 Federal MP's (John Weston; West Vancouver-Sunshine Coast-Sea to Sky, Joy Smith; St. Paul/Kildonan, Manitoba), advocate and speaker on Human trafficking/sexual exploitation, youth and child exploitation, youth porn use/addiction.

It is unacceptable that women and children are bought and sold in a modern equal society.



[HOME](#) > [NEWS](#) > Northeastern B.C. to benefit from funding boost for paramedics and ambulances

Northeastern B.C. to benefit from funding boost for paramedics and ambulances

🕒 March 8, 2017 👤 Jessica Fedigan 📁 News, Regional 💬 0

NEWSLETTER



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Photo Credit: Your Paramedics/Christopher Eyre



VICTORIA, B.C. – The Province of B.C. will be receiving \$91.4 million in funding from The Ministry of Health to help with emergency response times of paramedics and ambulances.



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not industrial
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To help in rural areas, BC Emergency Health Services will expand the capacity of air ambulance service in the northeastern part of the province while also adding more

permanent part-time and full-time paramedic positions and offer enhanced training and roles for paramedics. Specific allocations and locations are still being finalized.

The Province will also be providing \$4 million in immediate additional funding for necessary equipment, including carbon monoxide

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monitors, stretchers, safety kits and visibility gear.

"British Columbians in emergencies rely on the skills provided by paramedics, dispatchers and other staff with BC Emergency Health Services," said Health Minister Terry Lake. "Today's funding supports their front-line efforts, increasing capacity in both urban and rural areas through a combination of innovations and new resources that allows us to develop a more comprehensive approach to enhancing emergency care throughout B.C."

BC Emergency Health Services will come up with a strategy that will focus on three key areas:

- Improving emergency response in both rural and urban regions, with additional ambulances, paramedics and dispatchers
- Supporting new initiatives to enhance rural and remote services to create better access to primary and community-based care
- Introducing province wide innovations and improvements to support how BCEHS responds to calls

"It's important to understand the answer to meeting the needs of our growing and aging population is more than just adding more paramedics, dispatchers and ambulances," said BCEHS Executive Vice President, Linda Lupini. "This investment will also fund province wide innovations that will help us continue to transform the delivery of emergency health care services throughout B.C and create a sustainable model for the future."

The Province says more stable paramedic staffing in rural areas will also be supported by a newly negotiated universal hourly wage will be effective as of April 7, 2017, which will see a raise for many front-line employees including part-time paramedics, who are working in smaller communities. This is in addition to the \$91.4 million already being provided.

The Province will also be introducing two new innovations to help with care of patients and better use of ambulance resources.

"As a result of the new funding, two province wide innovations will be undertaken to help provide better and more appropriate

patient care and make better use of ambulance resources in the community and reduce emergency room visits. BCEHS will add advanced care paramedics and other clinical staff in dispatch to provide 911 callers with more specialized triage assessments, to better identify the urgency of a caller's condition and ensure patients get the right care, while reducing demand for non-urgent ambulance responses. Some paramedics will also receive additional training that will allow them to treat patients on the scene when they don't need to go to the hospital. Currently paramedics responding to a 911 call typically transport the majority of patients to hospital."

Related



Paramedicine
program announced
for Peace
communities

April 27, 2016
In "News"

Funding in place to
train paramedics in
rural B.C.

The program is
slated to be up and
running in February
of 2014, and will be
put on by the Justice
July 11, 2013
In "News"

Province providing
funding for
paramedic training
in Dawson Creek

The Province will
provide the funding
so that the Justice
Institute of BC (JIBC)
can facilitate the
November 24, 2011
In "News"

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Diane McSherry
Vice President & Project Director
Site C Clean Energy Project
P.O. Box 49260
Vancouver, B.C. V7X 1V5

March 2017

Sent via email

Re: Notice of Site C Construction Activities: April to June 2017

Dear Mayor Johansson,

This letter describes the construction activities planned from April 1 to June 30, 2017. For the upcoming three-month period, the construction focus will be on the advancement of earthworks at the dam site and continued preparation for work in other project areas. Work areas will include the dam site, the eastern and lower reservoir, public roads used to access the dam site, segments of Highway 29, Hudson's Hope, the transmission line corridor including access roads, Wuthrich Quarry, West Pine Quarry and Portage Mountain Quarry.

A drawing showing the work areas is attached to this letter. Please note that the information provided in this map and letter may change based on the Site C contractors' specific plans and schedules.

For all of the activities described in this letter, the necessary permits, authorizations, licenses or government approvals have been or will be obtained as required to proceed with the work. Geotechnical site investigations, air quality monitoring, heritage and other field studies are ongoing. BC Hydro will continue to provide field study notices of these activities. In all of the identified work areas, geotechnical site investigations, including the drilling of test holes, may be required. Please let us know if you have any questions.

April through June 2017

The following construction-related activities are expected to commence, continue, or be completed in the period from April through June 2017:

Dam Site Area

- Clearing and debris management: Vegetation and tree clearing may continue on the north and south banks of the dam site. Wood waste and debris may be disposed or removed from site.
- Access roads at the dam site: Crews will continue to maintain the dam site access roads and existing south bank resource roads, including the petroleum development roads. The main civil works contractor will construct and maintain access roads for their work areas.
- Excavation and material relocation: Excavation will continue on the north and south banks. Excavated materials will be moved to designated relocated surplus excavation material (RSEM) sites, which are being constructed at the dam site on both the north

sitecproject.com

and south banks. Dikes will be constructed for the RSEM sites and some dredging may be required.

- Main civil works: The main civil works contractor will continue their construction activities on site during this period. In addition to the excavation mentioned above, this work will include:
 - Continued mobilization of crews, equipment and materials.
 - Continued construction of site infrastructure and access roads.
 - Installation of geotechnical instrumentation on the north and south banks.
 - The continuation of earthworks on the north and south banks, including excavation and north bank slope stabilization. This may include blasting on the south bank.
 - Construction of the south bank drainage tunnel. This will require tunnelling.
 - Continued excavation for the south bank approach channel.
 - Material will be crushed for use in the production of roller-compacted concrete (RCC) for the buttress on the south bank. Concrete batching will occur at the contractor's on-site batching facilities.
 - Excavation will continue for the powerhouse buttress and work will occur to prepare the foundation.
 - Construction will commence for the RCC buttress.
 - Construction of the inlet cofferdam on the north bank.
 - Construction of the north bank cofferdam.
 - Riprap placement along the cofferdams.
 - Ongoing excavation for the Site C substation.
 - Excavation may begin for the earthfill dam.
- Dam site security: Security fences and signs will be installed and maintained.
- Viewpoint: Construction of the north bank viewpoint, and the access road leading to the viewpoint, reached substantial completion in fall 2016. Paving, landscaping and the installation of display and directional signs will occur in spring and summer 2017.
- Turbines and generators contractor: The turbines and generators contractor is expected to access their laydown and work area on the south bank of the dam site in March. Work planned for this period includes the mobilization of crews and equipment to the work area and the beginning of excavation and foundation preparation for the on-site manufacturing facility. Construction of the manufacturing facility building is expected to commence in this period.
- Distribution line: Work may occur to extend an existing distribution line from Old Fort Road to the entrance of Myca Pit.
- Site C substation: Investigative works may occur for the Site C substation. The contractor for this work may mobilize crews and equipment to the work area.

Public Roads and Highways

- Public road upgrades: Upgrade work for 271 Road and Old Fort Road will continue in this period. Paving for both roads will be completed in spring/summer 2017, weather dependent.
- Highway 29 at Cache Creek/Bear Flat: Clearing and grubbing may continue in the area for the new Highway 29 alignment and the aggregate sources at Cache Creek/Bear Flat. During this time, structures will be removed and/or demolished at sites along the right-of-way. Heritage investigations will be ongoing.
- Highway 29 at Halfway River: Survey work, geotechnical investigations and heritage monitoring will occur as required to support detailed design development at Halfway River.
- Distribution relocations: Investigative work may occur along Highway 29 for distribution line relocations required as a result of the planned Highway 29 realignments.

Peace River/ Reservoir

- Reservoir clearing: The reservoir clearing contractor may continue clearing in some areas of the lower and eastern reservoir in areas that do not have active bird nesting. This clearing is required now to prepare the area for the work that will facilitate river diversion in 2019. In the coming period, planned work areas include (please see map for more detail):
 - Clearing the eastern and lower reservoir on the north and south banks of the Peace River from the dam site to Cache Creek, including Tea Island.
 - Clearing in the Moberly River valley.
- Timber removal: Merchantable logs will be decked and transported to local mills. Waste wood will be disposed.
- Halfway River debris boom: Survey work and geotechnical investigations will occur to support the design of the Halfway River debris boom.
- Moberly River debris boom: Now that the Moberly River bridge is complete, a debris boom will be installed upstream of the bridge. This boom will restrict navigation of the Moberly River for boaters and recreation users who wish to travel upstream of the bridge.

Transmission Works

- Access road upgrades: Portions of existing access roads, including Highway 29-1, Peace Hill Road, Trapper Main Road, Medicine Woman Road, Boucher Lake Road, Monias Road, Del Rio Pit Road and Ice Bridge 3 Road, will continue to be upgraded to provide safe construction access to the transmission line right-of-way. This work may include clearing and brushing, construction of ditches and vehicle pullouts, installation of bridges, subgrade reconstruction, culvert installation and final surfacing, and is expected to continue in in this period.
- Clearing work: Tree clearing and vegetation removal may occur in the transmission line right-of-way, and in a 14-metre-wide area on the north side of the right-of-way, between the dam site and just west of Jackfish Lake Road. This work will include the construction

of temporary and permanent access roads within the right-of-way. Clearing work for this portion of the transmission line began winter 2017 and may continue into summer 2017.

- Peace Canyon Generating Station: Some clearing may occur on BC Hydro-owned land at the Peace Canyon Generating Station to prepare the site for the expansion of the 500 kV switchyard, which is where the two new 500 kV transmission lines will connect to the BC Hydro system.
- Survey and investigative works: Surveying and investigative works will continue along the transmission line right-of-way in preparation for the construction of the new 500 kV transmission lines.
- Telecommunication: A temporary communications site will be installed along the transmission line right-of-way to support the contractor's radio communications.

Hudson's Hope

- Initial site investigations: Initial survey work and geotechnical investigations will occur in Hudson's Hope to support detailed design development for the shoreline protection project.

Production and Transport of Materials

- Wuthrich Quarry: Riprap will be produced for use in construction at the dam site. Blasting will occur as part of this work.
- West Pine Quarry: Riprap will be produced for use in construction at the dam site. Blasting will occur as part of this work.
- Portage Mountain Quarry: Internal access roads will be constructed and a trial blast will occur. Riprap will be produced for use in the Highway 29 realignments.
- 85th Avenue Industrial Lands: The main civil works contractor will continue work at the 85th Avenue Industrial Lands during this period. This will include the preparation of offices, a parking lot and laydown/stockpile areas. Work will occur to prepare the Industrial Lands for excavation.
- Conveyor belt system: Preparatory work will continue for the temporary conveyor belt system. Work will include continued clearing in the right-of-way for the conveyor and the construction of access points. Fencing will be installed along the conveyor right-of-way.

Leaves to Commence Construction

During the course of construction, BC Hydro will apply for a series of Leaves to Commence Construction (LCCs) under its Water Licences in order to construct particular project works or components of project works. Construction-related activities under the LCCs are also independently reviewed by the Independent Engineer (IE) and the Independent Environmental Monitor (IEM) as required by BC Hydro's Water Licences.

To date, BC Hydro has obtained LCCs for the initial works, relocated surplus excavated materials (RSEMs) storage areas, north and south bank excavations, construction of the south bank stage one cofferdam and clearing of the eastern reservoir. In the upcoming three-to-six month period, BC Hydro will be seeking LCCs for construction of the north bank stage one cofferdams and diversion works, RCC buttress preparation and RCC placement, geotechnical investigation works for the Halfway River debris boom and the Hudson's Hope shoreline

protection project, and for excavation and foundation placement for the earthfill dam and approach channel.

What to Expect

During this time period, the following can be expected:

- There will be truck traffic on public roads as construction crews mobilize and the hauling of rock and timber continues. This will include increased industrial traffic on resource roads and public roads from Chetwynd leading to the site on the south bank.
- Day, night and weekend shifts will be scheduled.
- Some noise will occur in the vicinity of the dam site, along public roads, in and around the transmission line right-of-way and in other work areas as a result of the scheduled construction activities.
- Some noise and vibration will result from the periodic blasting that is occurring in Wuthrich Quarry, West Pine Quarry and Portage Mountain Quarry. Material hauling may occur at night.
- Travelling public may experience minor delays on Highway 29 in the Cache Creek/Bear Flat area as a result of clearing operations near the existing highway.
- There will be construction work occurring in and around the Peace River within the dam site and in and around the Moberly River valley.
- There will be construction work, including clearing and access road construction, occurring in and around the transmission line right-of-way. Minor delays are expected in and around the access roads.
- Public safety signs and beacons have been installed on the north and south banks of the Peace River, upstream and downstream of the dam site, to mark the boundaries of the active construction area. Until further notice, boaters will be able to pass through the dam site, but will not have shoreline access in the dam site construction area. A security boat will be actively monitoring boat traffic.
- BC Hydro is monitoring air quality in the Site C project area. This data is being added to the Ministry of Environment's BC Air Quality Monitoring Data (<http://www.bcairquality.ca>). The Ministry uses this data to report on air quality trends. In the event of poor air quality, the Ministry will release air quality advisories through a notification list. This notification list currently includes the regional media, various public and private sector offices, as well as members of the public.

Learn More

- Visit the project website: sitecproject.com
- Follow the Site C Twitter account: [@sitecproject](https://twitter.com/sitecproject)
- Call the toll-free project line: 1-877-217-0777
- Email the project team: sitec@bchydro.com
- Send an enquiry or feedback online at: <https://www.sitecproject.com/contact-us#enquiry>

Kindest regards,

A handwritten signature in blue ink, appearing to read 'Diane McSherry', with a long horizontal stroke extending to the right.

Diane McSherry

cc: Tom Matus, District of Hudson's Hope



Ref. 41057/41147

March 8, 2017

Mayor Gwen Johansson
District of Hudson's Hope
Box 330, 9904 Dudley Drive
Hudson's Hope BC V0C 1V0

Dear Mayor Johansson:

Thank you for your December 9, 2016 memo and your comments of January 26, 2017 regarding the proposed Section 17 *Land Act* Conditional Withdrawal application (Section 17) for the Peace Moberly Tract (PMT). I understand you have concerns regarding how the proposal could negatively impact your community's future planning and development.

The PMT is an area of longstanding high historical and cultural significance to Sauteau and West Moberly First Nations. Through the New Relationship and Reconciliation Agreement (NRRRA), the Province and Sauteau First Nations have committed to the establishment of a Section 17 to conserve these interests. The management measures will maintain the natural and heritage resources in the PMT while bringing greater economic certainty to the land base in the region at large.

For further clarity, the lands within the PMT will remain Crown land. The Province will continue to have authority over the Crown land and the District of Hudson's Hope will continue to have governance over taxation of future development within its borders. The proposed Section 17 will only apply to *Land Act* decisions and not private lands. It will not affect existing tenures or lands designated under the Agricultural Land Reserve. Access and recreational use, including hunting, are unaffected.

.../2

The proposed Section 17 application will not impact the establishment of the proposed Peace Boudreau Protected Area and will, in the short term, provide interim protection over the area while the recommendation for a protected area is underway. In short, the PMT will remain fully accessible as it is today.


As discussed at the December 2016 community meeting between Hudson's Hope and provincial staff, the proposed PMT encompasses approximately 105,632 hectares (ha). Because the proposed Section 17 excludes private lands, the Section 17 area amounts to approximately 94,653 ha. The District of Hudson's Hope municipal boundary is approximately 93,400 ha in size, of which approximately 29,902 ha, or 32% is within the PMT area.

Site C Tripartite Land Agreements (TLA) are currently in negotiation, but land transfers are not imminent at this time. Should the Province reach TLAs with the eligible First Nations, the agreements will confirm a land quantum only, and not specific parcels, at that stage. We will work closely with the District of Hudson Hope, stakeholders, and the public, early and often in the subsequent discussions to identify specific parcels when that time comes.

The Province appreciates Hudson's Hope's concerns regarding the proposed Section 17. Ministry staff are in the process of organizing a meeting between Saulteau First Nations, the District of Hudson's Hope and the Province to explore possible solutions and opportunities within the current application process that meet all parties' interests.

I appreciate the opportunity to respond to your questions and concerns. I have asked Dale Morgan, Regional Manager, Northeast, Ministry of Aboriginal Relations and Reconciliation to follow up with you on this letter and any other related questions you may have. For your convenience, Dale can also be reached via email at Dale.Morgan@gov.bc.ca, or telephone at 250-219-7095.

Sincerely,



Doug Caul
Deputy Minister

pc: Dale Morgan
Regional Manager, Northeast
Ministry of Aboriginal Relations and Reconciliation

Director's Report:2016

Circulation- Sitka Results	Monthly	1 year ago
Adult Fiction	1437	1526
Adult Non-Fiction	1058	1312
Adult Paper Back	644	726
DVD & Periodical	1887	1733
Audio Books	70	105
Junior Fiction	825	939
Junior Non-Fiction	368	494
Junior Paperback	1006	997
Junior Room - DVDs	454	754
Kids Room	2175	3524
Reference	22	18
Stacks -	437	607
Sitka Stacks	238	453
Incoming Sitka ILL	452	324
Total	11073	13512

Patron Statistics	Total	6480
Internet Users:		613
New Members:		58
BC One Card	items=221 cards=0	227
<i>Patrons: not including programs</i>		5359
StoryTime		133
Tween Tuesday	g 4-7	99
Library Club	K-4	403
Guides		104
Teen Drop In		19
Exams		10
SRC	3 to 5	22
SRC	6 to 9	33
SRC	10 to 12	33
Other		265
Materials processed:	0 purchased	1585
Zinio		24
Library to Go*	Titles	570
Library to Go	Loans	718
Library to Go	current waiting list	
Library to Go	average days wait	
Library to Go	Gutenberg *	189
Reference transactions; Helping Hands		218
Computer reference transactions		76
Phone/Email/text reference transactions		140

*Library to Go loans; monthly stats based on activity from first to last day of month. This data is based activity per year. For example, a loan may have been counted for January and February if the loan started mid-Jan and ended mid-Feb.

Adult

-306

-5.66%

YA

-531

-16.68%

Children

-1349

-38.28%

Misc.

-253

-18.05%

Total

-2439

-18.05%

*Book Club

loans 1692

Thus Total

-747

-5.53%

Year to date - loans	
2015	2016
13512	11073
difference	-18.05%

Monthly Circulation:	
2015	2016
13512	11073
difference	-18.05%

Revenue:	
Fines	\$275.45
Photocopy	\$620.60
Sales	\$331.23
Fax	\$196.50
Damaged	\$132.01
Donations	\$281.22
Deposit	\$20.00
LEGO	\$130.00
Coffee	\$128.50
Winter Camp	\$810.00
Out of Jail	\$100.00
MakerMobile	\$322.75
Spectra	\$2,200.00
NPSCU	\$2,000.00
Book Club	\$522.86
Law Matters	\$125.00
Equity Grant	\$1,571.00
Total	\$9,767.12

Interlibrary loans:		requested
Borrower	118	242
Lender	889	1084
S. Borrow	445	
Sitka Lend	856	
Book Club	1880	
Total	4188	
Last Year	3573	
difference	117.21%	

Highlights

Director's Report: December 2016

Our Winter Camps were very well received. We had 32 attendees across the 5 camp days as well as 12 afternoon drop-ins. The kids really enjoyed their time here. Toni did a fantastic job organizing the camps. Shellie co-facilitated the camps. Brooklyn (3 hours), Kieran (16 hours), Katie (8 hours) & Naomi (2 hours) all volunteered their time to lend a helping hand.

The Elf on the Shelf promotion went very well too. We received dozens of elf name entries, 200 entries for the Elf basket, and reached 1138 people through multiple Elf posts on FaceBook. Stay tuned for the Library Director's Annual Report for more statistics from our Facebook outreach.

Circulation- Sitka Results			Monthly	1 year ago	Adult	Year to date - loans	
Adult Fiction			103	118	-53	2015	2016
Adult Non-Fiction			63	63	-14.29%	13207	11073
Adult Paper Back			24	49		difference	-16.16%
DVD & Periodical			102	136	YA		
Audio Books			0	5	20	Monthly Circulation:	
Junior Fiction			26	54	13.61%	2015	2016
Junior Non-Fiction			11	13		726	555
Junior Paperback			38	63	Children	difference	-23.55%
Junior Room - DVDs			20	17	-54		
Kids Room			98	96	-56.25%	Revenue:	
Reference			0	0		Fines	\$45.40
Stacks -			42	22	Misc.	Photocopy	\$25.55
Sitka Stacks			11	45	-95	Sales	\$24.10
Incoming Sitka ILL			17	45	-84.82%	Fax	\$18.00
Total			555	726	Total	Damaged	\$0.00
					-171	Donations	\$18.20
					-23.55%	Deposit	\$0.00
						LEGO	\$0.00
						Coffee	\$4.00
						Winter Camp	\$300.00
						Total	\$435.25
Patron Statistics							
Internet Users:				40	Interlibrary loans:		
New Members:				8	Borrower	4	requested
BC One Card		items=221	cards=0	10	Lender	83	8
Patrons: not including programs				314	S. Borrow	17	93
StoryTime				4	Sitka Lend	77	
Tween Tuesday g 4-7				14	Book Club	180	
Library Club K-4				14	Total	361	
Other Presentations or Meetings				0	Last Year	349	
Teen Drop In				9	difference	103.44%	
Exams				0			
Materials processed:				125			
Zinio YTD=24				0			
Library to Go Titles YTD=570				72			
Library to Go Loans		YTD=718	73				
Library to Go current waiting list				18			
Library to Go average days wait				47			
Library to Go Gutenberg 189				0			
Reference transactions; Helping Hands				5			
Computer reference transactions				0			
Phone/Email/text reference transactions				4			

Highlights

Director's Report: November 2016

Our ILL numbers have gone up drastically for November compared to 2015 stats. Outgoing loans were up by 141 loans while the book club set collection loaned an additional 145 books, which is at least 29 mailing bags of books. A huge increase to staff workload. There will be a more detailed annual comparasin in the Library Director's Annual Report.

Circulation- Sitka Results	Monthly	1 year ago
Adult Fiction	124	126
Adult Non-Fiction	95	130
Adult Paper Back	25	48
DVD & Periodical	99	149
Audio Books	10	14
Junior Fiction	58	125
Junior Non-Fiction	23	53
Junior Paperback	85	93
Junior Room - DVDs	26	21
Kids Room	198	230
Reference	0	0
Stacks -	44	21
Sitka Stacks	23	0
Incoming Sitka ILL	28	47
Total	838	1057

Patron Statistics			
Internet Users:			45
New Members:			5
BC One Card	items=211	cards=1	47
Patrons: not including programs			452
StoryTime			14
Tween Tuesday	g 4-7		30
Library Club	K-4		42
Other Presentations or Meetings			0
Teen Drop In			2
Exams			0
Materials processed:			143
Zinio	YTD=24		4
Library to Go	Titles	YTD=643	44
Library to Go	Loans	YTD=647	46
Library to Go	current waiting list	
Library to Go	average days wait	
Library to Go	Gutenberg	189	0
Reference transactions; Helping Hands			16
Computer reference transactions			2
Phone/Email/text reference transactions			5

Adult

-114
-24.41%

YA

-100
-34.25%

Children

-32
-13.91%

Misc.

-17
-25.00%

Total

-219
-20.72%

Year to date - loans

2015	2016
12481	10518
difference -15.73%	

Monthly Circulation:

2015	2016
1057	838
difference -20.72%	

Revenue:

Fines	\$23.20
Photocopy	\$32.30
Sales	\$10.75
Fax	\$2.50
Damaged	\$0.00
Donations	\$128.85
Deposit	\$0.00
LEGO	\$100.00
Coffee	\$13.50
Winter Camp	\$510.00
Total	\$821.10

Interlibrary loans:		requested
Borrower	7	17
Lender	97	109
S. Borrow	28	
Sitka Lend	128	
Book Club	230	
Total	490	
Last Year	248	
difference		197.58%

Director's Report: October 2016

Anniversary event: Auction & Donations \$1551.25. Cost \$411.43 (not including books that were accommodated in the promotion budget line earlier in the year). Final Income \$1139.82

87

Highlights

Director's Report: September 2016

Shellie, Toni and I attended the GP conference: great team building and very inspirational

Reminder: book club circulation is tracked differently than in the past. They used to show up as individual set (5 in a set) loans but now there is one loan tracked in Sitka for every five books that go out. So this month it appears as 45 loans but 245 actually circulated. If we account for this for the entire year, our annual circulation would be 266 sets or 1330 individual book club books. Adjusting our year to date loans, it would be 9739 rather than 8675

Circulation- Sitka Results	Monthly	1 year ago
Adult Fiction	104	123
Adult Non-Fiction	61	105
Adult Paper Back	50	69
DVD & Periodical	190	143
Audio Books	1	3
Junior Fiction	66	114
Junior Non-Fiction	40	54
Junior Paperback	139	106
Junior Room - DVDs	61	52
Kids Room	216	255
Reference	1	0
Stacks -	47	40
Sitka Stacks	21	25
Incoming Sitka ILL	33	25
Total	1030	1114

Patron Statistics			
Internet Users:			55
New Members:			12
BC One Card	items=142	cards=0	1
Patrons: not including programs			456
StoryTime			4
Tween Tuesday	g 4-7		20
Library Club	K-4		17
Other Presentations or Meetings	EC&Telus		11
Girl Guides			0
Exams			1
Materials processed:			134
Zinio	YTD=15		0
Library to Go	Loans	YTD=538	62
Library to Go	Titles	YTD=440	59
Library to Go	current waiting list		23
Library to Go	average days wait		44
Library to Go	Gutenberg	189	0
Reference transactions; Helping Hands			9
Computer reference transactions			0
Phone/Email/text reference transactions			3

Adult

-37
-8.35%

YA

-20
-6.13%

Children

-39
-15.29%

Misc.

11
12.22%

Total

-84
-7.54%

Year to date - loans

2015	2016
10429	8675
difference -16.82%	

Monthly Circulation:

2015	2016
1114	1030
difference -7.54%	

Revenue:

Fines	\$12.20
Photocopy	\$19.00
Sales	\$15.35
Fax	\$18.00
Damaged	\$0.00
Donations	\$0.65
Deposit	\$0.00
Deposit R	\$0.00
Coffee	\$4.00
Out of Jail	\$20.00
Total	\$89.20

Interlibrary loans:		requested
Borrower	9	26
Lender	70	86
S. Borrow	26	
Sitka Lend	102	
Book Club	245	
Total	452	
Last Year	291	
difference		155.33%

Highlights

Director's Report: August 2016

Shellie, Toni and I will be attending the GP conference. September 22-23

SRC was a huge success. Toni and Shellie did a great job running the programs this year.

My idea to split the older age group in to two sessions allowed the two groups to be less crowded and a lot more fun for the facilitators and the kids as well.

Sitka ILLs opened up to the KLF and a few IslandLink libraries as well.

Circulation- Sitka Results	Monthly	1 year ago
Adult Fiction	105	140
Adult Non-Fiction	70	95
Adult Paper Back	44	63
DVD & Periodical	186	121
Audio Books	3	10
Junior Fiction	130	97
Junior Non-Fiction	27	21
Junior Paperback	187	143
Junior Room - DVDs	54	25
Kids Room	204	357
Reference	0	7
Stacks -	19	69
Sitka Stacks	17	16
Incoming Sitka ILL	23	20
Total	1069	1184

Adult

-21
-4.90%

YA

112
39.16%

Children

-153
-42.86%

Misc.

-53
-47.32%

Total

-115
-9.71%

Year to date - loans	
2015	2016
9315	7645
difference	-17.93%

Monthly Circulation:	
2015	2016
1184	1069
difference	-9.71%

Revenue:	
Fines	\$26.95
Photocopy	\$204.60
Sales	\$13.90
Fax	\$6.00
Damaged	\$0.00
Donations	\$30.35
Deposit	\$0.00
Deposit R	-\$30.00
Coffee	\$0.00
Out of Jail	\$0.00
Total	\$251.80

Patron Statistics			
Internet Users:			42
New Members:			7
BC One Card	items=141	cards=0	1
Patrons: not including programs			442
SRC - 3-5			22
SRC - 6-9			33
SRC - 10-12			33
Other Presentations or Meetings			7
Girl Guides			NA
Exams			1
Materials processed:			133
Zinio	YTD=15		5
Library to Go	Loans	YTD=476	79
Library to Go	Titles	YTD=381	74
Library to Go	current waiting list		21
Library to Go	average days wait		42
Library to Go	Gutenberg	189	0
Reference transactions; Helping Hands			7
Computer reference transactions			1
Phone/Email/text reference transactions			7

Interlibrary loans:		requested
Borrower	9	18
Lender	52	78
S. Borrow	23	
Sitka Lend	68	
Book Club	100	
Total	252	
Last Year	135	
difference	186.67%	

Highlights

Director's Report: July 2016

MakerMobile was a great success!

The 3D printing session had 10 people in attendance.

The drop in Maker Mashup brought in 14!

Circulation- Sitka Results	Monthly	1 year ago
Adult Fiction	95	123
Adult Non-Fiction	63	143
Adult Paper Back	44	56
DVD & Periodical	111	138
Audio Books	6	23
Junior Fiction	44	60
Junior Non-Fiction	18	33
Junior Paperback	51	69
Junior Room - DVDs	31	17
Kids Room	60	221
Reference	0	0
Stacks -	9	61
Sitka Stacks	7	2
Incoming Sitka ILL	27	25
Total	566	971

Patron Statistics			
Internet Users:			65
New Members:			3
BC One Card	items=140	cards=1	20
Patrons: not including programs			441
Storytime - 3-5			NA
Library Club 6-12			NA
Minecraft			NA
Other Presentations or Meetings			24
Girl Guides			NA
Exams			1
Materials processed:			86
Zinio		YTD=10	3
Library to Go	Loans	YTD=397	43
Library to Go	Titles	YTD=314	40
Library to Go	current waiting list		
Library to Go	average days wait		
Library to Go	Gutenberg	189	15
Reference transactions; Helping Hands			6
Computer reference transactions			2
Phone/Email/text reference transactions			4

Adult
-164
-33.95%

YA
-35
-19.55%

Children
-161
-72.85%

Misc.
-45
-51.14%

Total
-405
-41.71%

Year to date - loans	
2015	2016
8131	6576
difference	-19.12%

Monthly Circulation:	
2015	2016
971	566
difference	-41.71%

Revenue:	
Fines	\$22.00
Photocopy	\$16.00
Sales	\$21.30
Fax	\$7.00
Damaged	\$39.16
Donations	\$25.15
Deposit	\$0.00
Deposit R	\$0.00
Coffee	\$4.00
Out of Jail	\$0.00
MakerMobile	\$22.75
Total	\$157.36

Interlibrary loans:		requested
Borrower	3	11
Lender	51	61
S. Borrow	27	
Sitka Lend	45	
Book Club	45	
Total	171	
Last Year	215	
difference	-20.47%	

Highlights

Director's Report: June 2016

Toby resigned from her position

New Team members: Toni replaced Toby as the Children's Programmer

Shellie took on the brand new Young Adult Programmer position

Sitka - ILLS open to NCLF

Shellie and I met with Employment Connections to discuss expanding their program in HH

Circulation- Sitka Results	Monthly	1 year ago
Adult Fiction	102	106
Adult Non-Fiction	77	158
Adult Paper Back	53	48
DVD & Periodical	164	182
Audio Books	5	19
Junior Fiction	54	63
Junior Non-Fiction	13	42
Junior Paperback	42	77
Junior Room - DVDs	23	425
Kids Room	115	425
Reference	12	2
HH Stacks	12	49
Sitka Stacks	8	36
Incoming Sitka ILL	27	33
Total	707	1665

Adult

-112
-21.83%

YA

-475
-78.25%

Children

-310
-72.94%

Misc.

-61
-50.83%

Total

-958
-57.54%

Year to date - loans	
2015	2016
7160	6010
difference	-16.06%

Monthly Circulation:	
2015	2016
1665	707
difference	-57.54%

Revenue:	
Fines	\$49.70
Photocopy	\$40.75
Sales	\$43.35
Fax	\$4.50
Damaged	\$43.95
Donations	\$5.85
Deposit	\$0.00
Deposit R	\$0.00
Coffee	\$18.00
Out of Jail	\$0.00
MakerMobile	\$300.00
Total	\$506.10

Patron Statistics			
Internet Users:			48
New Members:			3
BC One Card	items=121	cards=1	9
Patrons: not including programs			387
Storytime - 3-5	2 sessions		3
Library Club 6-12	2 sessions		19
Minecraft			0
Other Presentations or Meetings			8
Girl Guides			7
Exams			1
Materials processed:			96
Zinio	YTD=7		5
Library to Go	Loans	YTD=354	63
Library to Go	Titles	YTD=283	60
Library to Go	current waiting list		
Library to Go	average days wait		
Library to Go	Gutenberg	165	15
Reference transactions; Helping Hands			6
Computer reference transactions			2
Phone/Email/text reference transactions			3

Interlibrary loans:		requested
Borrower	12	25
Lender	43	53
S. Borrow	27	
Sitka Lend	53	
Book Club	55	
Total	190	
Last Year	216	
difference	-12.04%	

Highlights

Meetings = 2

Rebecca Bender presentation at school = 71

New Children's Librarian : Toni Sandford

New Young Adult Librarian: Shellie Howard

Courier Position: RJ now officially on staff, was waiting for tax forms to be returned.

Director's Report: May 2016

Circulation- Sitka Results	Monthly	1 year ago
Adult Fiction	100	102
Adult Non-Fiction	116	68
Adult Paper Back	59	80
DVD & Periodical	162	148
Audio Books	9	5
Junior Fiction	60	69
Junior Non-Fiction	18	18
Junior Paperback	45	73
Junior Room - DVDs	26	37
Kids Room	188	316
Reference	0	0
Stacks -	29	30
Sitka Stacks	9	40
Incoming Sitka ILL	38	41
Total	859	1027

Patron Statistics			
Internet Users:			62
New Members:			1
BC One Card	items=113	cards=1	23
Patrons: not including programs			417
Storytime - 3-5			23
Library Club 6-12			39
Minecraft			6
Other Presentations or Meetings			73
Girl Guides			18
Exams			0
Materials processed:			112
Zinio	YTD=2		2
Library to Go	Loans	YTD=231	70
Library to Go	Titles	YTD=215	65
Library to Go		current waiting list	23
Library to Go		average days wait	21
Library to Go		Gutenberg	150
Reference transactions; Helping Hands			35
Computer reference transactions			12
Phone/Email/text reference transactions			13

Adult

43

10.67%

YA

-48

-24.37%

Children

-128

-40.51%

Misc.

-35

-31.53%

Total

-168

-16.36%

Year to date - loans	
2015	2016
5495	5303
difference	-3.49%

Monthly Circulation:	
2015	2016
1027	859
difference	-16.36%

Revenue:	
Fines	\$10.60
Photocopy	\$30.65
Sales	\$40.38
Fax	\$7.25
Damaged	\$0.00
Donations	\$25.22
Deposit	\$0.00
Deposit R	\$0.00
Coffee	\$16.00
Out of Jail	\$0.00
Total	\$130.10

Interlibrary loans:		requested
Borrower	7	14
Lender	68	81
S. Borrow	38	
Sitka Lend	77	
Book Club	65	
Total	255	
Last Year	208	
difference	22.60%	

Highlights

Meetings = 13

Jay Sherwood = 9

Armchair Traveler = 42

Eric Walters = 36

Director's Report: April 2016

Circulation- Sitka Results	Monthly	1 year ago
Adult Fiction	138	139
Adult Non-Fiction	93	110
Adult Paper Back	59	74
DVD & Periodical	150	156
Audio Books	7	10
Junior Fiction	88	76
Junior Non-Fiction	41	59
Junior Paperback	64	58
Junior Room - DVDs	29	33
Kids Room	131	576
Reference	0	0
Stacks -	38	151
Sitka Stacks	11	35
Incoming Sitka ILL	53	26
Total	902	1503

Patron Statistics			
Internet Users:			55
New Members:			3
BC One Card	items=91	cards=0	27
Patrons: not including programs			477
Storytime - 3-5			11
Library Club 6-12			56
Minecraft			13
Other Presentations or Meetings			100
Girl Guides			15
Exams			2
Materials processed:			143
Zinio	YTD=1		1
Library to Go	Loans	YTD=161	55
Library to Go	Titles	YTD=150	48
Library to Go		current waiting list	22
Library to Go		average days wait	21
Library to Go		Gutenberg	136
Reference transactions; Helping Hands			37
Computer reference transactions			11
Phone/Email/text reference transactions			21

Adult

-42

-8.59%

YA

-4

-1.77%

Children

-445

-77.26%

Misc.

-110

-51.89%

Total

-601

-39.99%

Year to date - loans	
2015	2016
4468	4444
difference	-0.54%

Monthly Circulation:	
2015	2016
1503	902
difference	-39.99%

Revenue:	
Fines	\$27.00
Photocopy	\$40.55
Sales	\$2.85
Fax	\$43.25
Damaged	\$17.00
Donations	\$8.90
Deposit	\$20.00
Deposit R	-\$40.00
Coffee	\$10.00
Out of Jail	\$0.00
Total	\$129.55

Interlibrary loans:		requested
Borrower	6	15
Lender	75	92
S. Borrow	53	
Sitka Lend	28	
Book Club	210	
Total	372	
Last Year	208	
difference	78.85%	

Highlights

Director's Report: March 2016

April Presentations: Jay Sherwood 13th, Armchair Traveler on 20th, Eric Walters on 27th

Rebecca Bender, children's author/illustrator presenting at 9:15 to elementary school classes in the school library and to the StoryTime group at 10:30 the morning of May 10th

Leif David: Magician will be presenting in the afternoon of May 24th, more details will be available as the date gets closer.

BCLTA conference in Richmond May 11-13. TOP training in Chetwynd April 23rd, 4 attending.

Circulation- Sitka Results	Monthly	1 year ago
Adult Fiction	152	155
Adult Non-Fiction	130	118
Adult Paper Back	88	52
DVD & Periodical	193	155
Audio Books	5	7
Junior Fiction	86	65
Junior Non-Fiction	54	68
Junior Paperback	77	93
Junior Room - DVDs	58	21
Kids Room	235	423
Reference	0	0
Stacks -	56	48
Sitka Stacks	32	162
Incoming Sitka ILL	55	15
Total	1221	1382

Adult

81
16.63%

YA

28
11.34%

Children

-188
-32.14%

Misc.

-82
-13.55%

Total

-161
-11.65%

Year to date - loans	
2015	2016
2965	3542
difference	19.46%

Monthly Circulation:	
2015	2016
1077	1221
difference	13.37%

Revenue:	\$81.55
Fines	\$6.40
Photocopy	\$49.75
Sales	\$71.25
Fax	\$27.50
Damaged	\$0.00
Donations	\$1.05
Deposit	\$0.00
Deposit R	\$0.00
Coffee	\$12.00
Out of Jail	\$20.00
Total	\$269.50

Patron Statistics			
Internet Users:			38
New Members:			0
BC One Card	items=64	cards=0	33
Patrons: not including programs			424
Storytime - 3-5			14
Library Club 6-12			32
Minecraft			11
Other Program Meeting			0
Girl Guides			12
Exams			0
Materials processed:			106
Zinio	YTD=0		0
Library to Go	Loans	YTD=106	164
Library to Go	Titles	YTD=102	158
Library to Go	current waiting list		25
Library to Go	average days wait		21
Library to Go	Gutenberg ³		105
Reference transactions; Helping Hands			29
Computer reference transactions			18
Phone/Email/text reference transactions			17

Interlibrary loans:		requested
Borrower	10	18
Lender	84	106
S. Borrow	55	
Sitka Lend	68	
Book Club	120	
Total	337	
Last Year	323	
difference	4.33%	

Project Gutenberg is an initiative to provide materials that no longer copyrighted in eBook and eAudiobook formats. This has been an ongoing initiative for a number of years with Library to Go but had not been included on this report previously.*

Highlights

Director's Report: February 2016

Eric Walters April 27th, Jay Sherwood on 13th, Armchair Traveler on 20th

LDAG meeting - Directors discussed ILC (interlibrary connect) zone expansion and possibility of the Library Directors becoming the NELF board and executive. LD's thinking on this further.

Made headway with Armchair Traveler presentation. Mary, Greta and Elinor will all be presenting if new date can be confirmed by all presenters.

Spoke with Andy Ackerman re. possible grants for YA position, Server and YA section expansion.

Circulation- Sitka Results	Monthly	1 year ago
Adult Fiction	154	101
Adult Non-Fiction	89	100
Adult Paper Back	71	69
DVD & Periodical	159	136
Audio Books	10	2
Junior Fiction	60	70
Junior Non-Fiction	59	42
Junior Paperback	77	41
Junior Room - DVDs	39	61
Kids Room	248	224
Reference	3	3
Stacks -	51	36
Sitka Stacks	27	36
Incoming Sitka ILL	55	33
Total	1102	954

Patron Statistics			
Internet Users:			59
New Members:			1
BC One Card	items=33	cards=0	14
Patrons: not including programs			443
Storytime - 3-5			13
Library Club 6-12			72
Minecraft			25
Other Program Meeting			22
Girl Guides			17
Exams			4
Materials processed:			118
Zinio	YTD=0		0
Library to Go	Loans	YTD=106	44
Library to Go	Titles	YTD=102	42
Library to Go	current waiting list		15
Library to Go	average days wait		21
Reference transactions; Helping Hands			29
Computer reference transactions			12
Phone/Email/text reference transactions			31

Adult

75
18.38%

YA

21
9.81%

Children

24
6.58%

Misc.

28
7.55%

Total

148
15.51%

Year to date - loans	
2015	2016
1888	2321
difference	22.93%

Monthly Circulation:	
2015	2016
954	1102
difference	15.51%

Revenue:	
Fines	\$34.60
Photocopy	\$79.80
Sales	\$72.00
Fax	\$12.50
Damaged	\$20.00
Donations	\$5.30
Deposit	\$0.00
Deposit R	\$0.00
Coffee	\$11.50
Out of Jail	\$0.00
Total	\$235.70

Interlibrary loans:		requested
Borrower	16	29
Lender	105	125
S. Borrow	55	
Sitka Lend	64	
Book Club	265	
Total	505	
Last Year	459	
difference	10.02%	

Highlights

Director's Report: January 2016

Winter Carnival brought in an average of about 7 extra people per day for the last week of Jan

44 Children's Winter Carnival Quiz sheets were completed and 31 adult; 2 children and 4 adult papers were found incomplete

During the Carnival quite a few Library Program surveys were filled out; 21 Parent/Guardian, 30 Adult Services and 42 Child surveys.

Circulation- Sitka Report Results	Monthly	1 year ago	Tot. Diff.	Year to date - loans
Adult Fiction	129	166		2015 2016
Adult Non-Fiction	120	114	<u>Adult</u>	934 1219
Adult Paper Back	70	68	49	difference 30.51%
DVD & Periodical	196	127	10.25%	
Audio Books	12	3		Monthly Circulation:
Junior Fiction	92	68	<u>YA</u>	2015 2016
Junior Non-Fiction	50	22	103	934 1219
Junior Paperback	116	89	53.37%	difference 30.51%
Junior Room - DVDs	38	14		
Kids Room	258	171	<u>Children</u>	Revenue:
Reference	3	6	87	Fines \$10.60
Stacks -	43	47	26.61%	Photocopy \$23.90
Sitka Stacks	46	25		Sales \$0.50
Incoming Sitka ILL	46	14	<u>Misc.</u>	Fax \$22.50
Total	1219	934	46	Damaged \$11.90
			15.23%	Donations \$3.90
				Deposit \$0.00
				Deposit R \$0.00
				Coffee \$23.50
				Out of Jail \$20.00
				Total \$116.80
Patron Statistics				
Internet Users:		54		
New Members:		7		
BC One Card	items=19 cards=0	19		
Patrons: not including programs		524		
Storytime - 3-5		33		
Library Club 6-12		73	Interlibrary loans:	requested
Minecraft		35	Borrower	23 40
Other Program Meeting		20	Lender	73 104
Girl Guides		35	S. Borrow	46
Materials processed:		154	Sitka Lend	46
Zinio	YTD=0	0	Book Club	225
Library to Go Loans	YTD=62	62	Total	413
Library to Go Titles	YTD=60	60	Last Year	459
Library to Go current waiting list		17	difference	-10.02%
Library to Go average days wait		21		
Reference transactions; Helping Hands		36		
Computer reference transactions, Helping Hands		15		
Phone/Email/text reference transactions		30		