



## DISTRICT OF HUDSON'S HOPE

### AGENDA

Council Chambers

Monday, March 9, 2015 at 6:00 PM

1. **Call to Order:**
  
2. **Notice of New Business:**
  - Mayor's List
  - Councillors Additions
  - CAO's Additions
  
3. **Adoption of Agenda by Consensus:**
  
4. **Declaration of Conflict of Interest:**
  
5. **Adoption of Minutes:**
  - M1 February 23, 2015 Regular Council Meeting Minutes Page 1
  
6. **Business Arising Out of the Minutes:**
  
7. **Staff Reports:**
  - SR1 Clubs and Organizations: Financial Assistance Grants 2015 Page 8
  - SR2 Strategic Priorities Fund: Capital Infrastructure Opportunity Page 142
  - SR3 ATV Campground Page 161
  - SR4 Intern Update Page 163
  - SR5 Atkinson Prospectus Report Page 168
  - SR6 Small Town Love RFP Report Page 171
  
8. **Correspondence:**
  - C1 Port Moody: Declaration of the Right to a Healthy Environment Page 177

**9. Reports by Mayor & Council on Meetings and Liaison Responsibilities**

CR1 Councillor Middleton: Medical Services and Housing

Page 179

**10. Old Business:**

**11. New Business:**

**12. Public Inquiries:**

**13. Adjournment:**



**REGULAR COUNCIL MEETING**  
**February 23, 2015**  
**6:00 P.M.**  
**MUNICIPAL HALL COUNCIL CHAMBERS**

**Present: Council:** Mayor Gwen Johansson  
Councillor Travous Quibell  
Councillor Richard Brown  
Councillor Daniel Bouillon  
Councillor Kelly Miller  
Councillor Dave Heiberg

**Staff:** CAO: Tom Matus  
Deputy Clerk: Laurel Grimm  
Director of Protective Services: Robert Norton  
Intern: Devon Flynn

**Absent:** Councillor Nicole Gilliss

**Other:** 2 in gallery

1. **CALL TO ORDER:**  
The meeting was called to order at 6:02 p.m. with Mayor Johansson presiding.

2. **NOTICE OF NEW BUSINESS:**

**Mayors Additions:**

Mayor Johansson added written reports on the Meeting with Minister of Community, Sports, and Cultural Development and a Medical Services Committee Meeting Update under Reports by Mayor and Council.

**Council Additions:**

Councillor Miller included correspondence with Tim Bennett from Forests, Lands, and Natural Resource Operations under New Business.

**CAO Additions:**

Tom Matus included an update to SR3: NCLGA Resolutions.

3. **ADOPTION OF AGENDA BY CONSENSUS:**  
The October 14, 2014 Regular Council meeting agenda was adopted by consensus.

4. **DECLARATION OF CONFLICT OF INTEREST:**  
None

5. **ADOPTION OF MINUTES:**

0550-01

M1 **January 29, 2015 Regular Council Meeting Minutes**  
**RESOLUTION NO. 035/15**  
**M/S Councillors Quibell/Beam**

**THAT:**

"The minutes of the January 29, 2015 Regular Council Meeting be adopted as written."

**CARRIED**

M2      **February 10, 2015 Regular Council Meeting Notes**      **0550-01**  
FOR INFORMATION

M3      **February 13, 2015 Special Council Meeting Minutes**      **0550-01**

**RESOLUTION NO. 036/15**

**M/S Councillors Heiberg/Miller**

**THAT:**

"The minutes of the February 13, 2015 Special Council Meeting Minutes be adopted as written."

**CARRIED**

6.      **BUSINESS ARISING OUT OF THE MINUTES:**

BA1      **CR4: Mayor Johansson: Premier's BC Natural Gas Forum**      **0390-01**  
Inquiry into whether Staff had been in contact with Canadian Kailuan Dehua Mines and what the response was. There has been no further dialogue.

BA2      **C1:New Horizons Seniors Club**      **0230-20**  
The Club received the revised contract but have not submitted a signed copy as of yet.

BA3      **SR4: RFD Recreation Society**      **0230-01**  
Mayor Johansson received a letter from Northern Development Initiative Trust approving the grant for \$7,700.00.

7.      **DELEGATIONS:**

D1      **Guy Armitage: Representing Peace Energy Co-Op**      **6490-01**  
Mr. Armitage presented a PowerPoint on Solar Energy in the Peace Region. He is looking for Council to adopt and promote Solar Power as a viable energy option in the Community Plan. Proposed pilot project to install "Grid-tie" Solar System on the Roof of the Community Hall.

**Referred to Staff**

Mr. Armitage will submit a summary letter with further details.

8.      **STAFF REPORTS:**

SR1      **Sewer Services – Thompson Subdivision**      **5340-01**

**RESOLUTION NO. 037/15**

**M/S Councillors Heiberg/Miller**

**THAT:**

"That Council approve the \$2,143.00 plus GST expenditure to do a topographical survey of the Thompson divisions comprising Gaylor, Thompson and Kylo streets; and code this expenditure to the Sewer Operations budget."

**CARRIED**

0400-01

SR2 **NCLGA Resolutions: Site C Review by the BCUC as per the Joint Review Panel Report on Cost and Need**

RESOLUTION NO. 038/15

M/S Councillors Heiberg/Miller

THAT:

"Council submit the following resolution to the North Central Local Government Association as amended:

**Site C Review by the BCUC as per the Joint Review Panel Report on Cost and Need**

*WHEREAS* The Province of British Columbia has given the approval to construct the Site C Clean Energy Project and recognizes that there will be significant costs to the Site C Clean Energy Project;

*AND WHEREAS* the British Columbia Government has exempted British Columbia Hydro of the requirement of a British Columbia Utility Commission review even though the Joint Review Panel has recommended that the Site C Clean Energy Project be submitted to the British Columbia Utilities Commission for review to assess the cost and need of the Site C Clean Energy Project;

*BE IT RESOLVED* that the NCLGA and the UBCM request the Province of British Columbia to refer the Site C Clean Energy Project to the British Columbia Utilities Commission for its review to assess the cost, need and alternatives of the Site C Clean Energy Project.

CARRIED

0400-01

SR3 **NCLGA Resolutions: Establishment of a BC Residential Renewable Energy Rebate Program**

RESOLUTION NO. 039/15

M/S Councillors Quibell/Beam

THAT:

"Council submit the following resolution to the North Central Local Government Association as amended:

**Establishment of a BC Residential Renewable Energy Rebate Program**

*WHEREAS* The Province of British Columbia has given approval to the Site C Clean Energy Project and has placed extreme restrictions on the operational capacity of Burrard Thermal in the lower mainland;

*AND WHEREAS* The Province of British Columbia recognizes that Solar and Wind energy are natural complements to Hydroelectricity and there will be significant growth in energy demand over the next several decades due to the pressures presented by both an expanding population and resource industry throughout the province;

*THEREFORE BE IT RESOLVED* that the Province of British Columbia develop a framework to provide direct rebates to customers for the installation of grid interactive wind and solar. This program would stimulate the growth of small scale energy production at the point of utilization as well as serve to stimulate a burgeoning sector of the energy industry in British Columbia."

CARRIED

0400-f

**NCLGA Resolutions: Provincial Funding for Groundwater and Surface Contamination**

RESOLUTION NO. 040/15

M/S Councillors Middleton/Beam

THAT:

"Council submit the following resolution to the North Central Local Government Association as amended:

*WHEREAS municipalities from time to time receive aquifer and surface water test reports from qualified and certified laboratories indicating contamination results higher than the Canadian Safety Standards;*

*THEREFORE BE IT RESOLVED that the NCLGA and the UBCM request to the Ministry of Environment to establish a fund to assist local governments in identifying the source of contamination of surface and/or groundwater.*

**CARRIED**

**NCLGA Resolutions: North Central Local Government Association Board Elections**

0400-01

RESOLUTION NO. 041/15

M/S Councillors Heiberg/Quibell

THAT:

"Council submit the following resolution to the North Central Local Government Association as amended:

*WHEREAS North Central Local Government Association Board Elections are done annually;*

*AND WHEREAS municipal government Council Terms are for four years;*

*THEREFORE BE IT RESOLVED that the North Central Local Government Association hold Board Elections every two years.*

**CARRIED**

- |     |                                                                                                                                                                                                                                            |                   |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| SR4 | <b>Action and Other Updates</b><br>FOR INFORMATION                                                                                                                                                                                         | <b>0110-01</b>    |
| SR5 | <b>Donation of Winter Carnival Bags</b><br>RESOLUTION NO. 042/15<br>M/S Councillors Quibell/Heiberg<br>THAT:<br>"Council donate the remaining 22 2015 Hudson's Hope Winter Carnival Bags to the Outdoor Education Site."<br><b>CARRIED</b> | <b>1770-01</b>    |
| SR6 | <b>Intern Update</b><br>FOR INFORMATION<br><br><b>Staff to get in touch with the weed inspector.</b>                                                                                                                                       | <b>0110-01</b>    |
| 9.  | <b>CORRESPONDENCE:</b>                                                                                                                                                                                                                     |                   |
| C1  | <b>Gas Tax Agreement Community Works Fund Payment</b><br>FOR INFORMATION                                                                                                                                                                   | <b>1855-04-20</b> |

- C2      **Professional Association of Residents of British Columbia**      0400-80  
Staff to send a letter of response.
- C3      **NDIT 2015 Grant Writing Support**      0400-20  
FOR INFORMATION      0400-30
- C4      **Request on an Aggregate Quarry Materials Bundle of Applications for Land Act, Water Act,  
Forest Act and Mines Act Tenure**  
To be discussed at the Meeting with Darin Thompson on February 24, 2015.
- C5      **National Public Works Week May 17-23, 2015**      0630-01  
RESOLUTION NO. 043/15  
M/S Councillors Heiberg/Middleton  
THAT:  
"WHEREAS public works infrastructure, facilities and services are vital to the health, safety and well-being  
of residents of the District of Hudson's Hope; and  
  
WHEREAS such facilities and services could not be provided without the dedicated efforts of public works  
professionals, engineers and administrator who are responsible for the building and maintaining the  
public works systems that serve our citizens; and  
  
WHEREAS the Public Works Association instituted Public Works Week as a public education campaign "to  
inform communities and their leaders on the importance of our nation's public infrastructure and public  
works services"; and  
  
WHEREAS it is in the public interest of citizens and civic leaders to gain knowledge of the public works  
needs and programs of their respective communities.  
  
WHEREAS Public Works Week also recognizes the contributions of public works professionals.  
  
NOW THEREFORE, I, Gwen Johansson, Mayor of the District of Hudson's Hope, do hereby proclaim the  
week of May 17-23, 2015, as Public Works Week in the District of Hudson's Hope."  
CARRIED  
  
To be advertised.
- C6      **Letter: Official Opposition Spokesperson for Rural and Northern Health**      0400-80  
FOR INFORMATION
10.      **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISONS RESPONSIBILITIES:**      0400-20
- CR1      **Mayor Gwen Johansson: Meeting with Minister Coralee Oakes, Ministry of Community, Sport and  
Cultural Development Meeting February 18, 2015**  
Topics discussed: Fair Share, Site C Community Measures Agreement, Water and Grant Programs.  
(written report submitted)
- CR2      **Mayor Gwen Johansson: Medical Services Committee Meeting**      0540-20  
Update on Paramedicine model, Regional Recruitment and Lab/Tech. (written report submitted)
11.      **OLD BUSINESS:**  
None

12. **NEW BUSINESS:**

- NB1 **Mayor Gwen Johansson: Conflict of Interest** 2400-01  
RESOLUTION NO. 044/15  
M/S Councillors Miller/Beam  
THAT:  
"Refer Conflict of Interest Issue, with all materials, to Lidstone to get a summary of where the Municipality stands."  
CARRIED

Call to get an estimate on cost

- NB2 **Councillor Miller: Correspondence with the Ministry of Forest, Lands and Natural Resource (FLNRO) Operations on Parks, Trails and Campgrounds.** 0400-20  
Councillor Miller spoke with Tim Bennett, FNLRO, regarding some projects and areas of interest within the Municipality and he is interested in further dialogue.

RESOLUTION NO. 045/15  
M/S Councillors Miller/Quibell  
THAT:  
"Staff to contact Tim Bennett and see if we can arrange a meeting or presentation."  
CARRIED

13. **PUBLIC INQUIRIES:**

- PI1 **Reg Socks** 0230-20  
Had some questions regarding the Community Hall renovation. Devon Flynn is to provide a list of expected costs to Council and the Community Hall Liaison will speak to the Society so that we may move forward with the renovations.

Report to be submitted next meeting

- PI2 **Guy Armitage**  
Will provide a detailed summary sheet of the proposed system.

(7:35 p.m. Councillor Beam left the meeting)

14. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned (7:37 p.m.)

	<i>Diarized</i>	<i>Last Review/Action</i>
<b>DIARY</b>		
<b>Conventions/Conferences/Holidays</b>		
DY1 PRRD: Solid Waste Disposal	05/12/14	
DY2 Airport Resurface and Redevelopment	05/12/14	
DY3 Grubjesic Driveway	05/12/14	
DY4 Co-Op Correspondence Re: Card Lock	11/12/13	
DY5 Communications Expenditure	08/11/14	
DY6 Premiers BC Natural Gas Forum	08/11/14	
DY7 Capital Projects Meeting (every 6 months)	10/14/14	

Certified Correct:

\_\_\_\_\_  
Clerk / Minute Taker

\_\_\_\_\_  
Chair

## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor and Council  
**SUBJECT:** Clubs and Organizations: Financial Assistance Grants 2015  
**DATE:** February 20, 2015  
**FROM:** Laurel Grimm, Deputy Clerk

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### RECOMMENDATION:

**THAT:** *"Council authorize Staff to organize a special meeting on \_\_\_\_\_, 2015 starting at \_\_\_\_\_ p.m. in Council Chambers so that Council may receive presentations from 2015 Financial Assistance Grant applicants."*

**OR THAT:**

This be received for information.

### ADMINISTRATOR COMMENTS:

### INFORMATION:

Last year Council adopted a new Financial Assistance Policy. Staff and Council has already identified a few items in the policy that will need to be amended. Please keep in mind that this is the first year using the new policy and adjustments will need to be made once we identify all the amendments needed. Please use this policy as a guide. A copy of the policy is attached.

The following clubs and organizations submitted a grant application for 2015:

- Friends of Hudson's Hope
- Hope for Health
- Hudson's Hope Fall Fair Society
- Hudson's Hope Health Care and Housing Society
- Hudson's Hope Lions Club
- Hudson's Hope Playschool
- Hudson's Hope School District #60
- Hudson's Hope Ski Association
- Hudson's Hope Women's Club
- Recreation Society of Hudson's Hope

Under section 176(1) of the *Local Government Act*, Council may provide assistance for the purpose of benefiting the community or any aspect of the community, subject to the specified limitations and conditions established by or under this or another Act.<sup>1</sup> This assistance may be a grant, benefit, advantage or other form of assistance including:

- a) an exemption from a tax, fee or charge;
- b) disposing of land or improvements, or any interest or right in or with respect to them, for less than market value;
- c) lending money;
- d) guaranteeing repayment of borrowing or providing security for borrowing; and
- e) assistance under a partnering agreement.

Council needs to determine whether a presentation will be required from applicants. It is recommended that should you require in-person presentations all applicants should be given a fair and equal chance to present their case. Therefore, if you choose that one group must make a presentation it seems fair that all groups should have that same opportunity.

These applications are meant for discussion and review prior to budget time so that Council may make an informed decision and may request further information should they choose to.

Report prepared by:



Laurel Grimm, Deputy Clerk



## FINANCIAL ASSISTANCE GRANT POLICY

**Council Resolution No. 074**  
**Effective Date: March 24, 2014**

Section: Finance

**Purpose:**

The District of Hudson's Hope recognizes that valued contributions are being provided through volunteer efforts of the community organizations and agencies on behalf of the citizens. The Financial Assistance Grant demonstrates Council's commitment to working with groups which provide these beneficial programs, services or projects to the community while at the same time recognizing the financial constraints of the District.

**Policy:**

In granting financial assistance to an organization for a Financial Assistance Grant, the District will take in to account the following objectives:

1. For budgetary preparation purposes an amount not exceeding 15% of the municipal residential tax revenue will be budgeted annually for Financial Assistance Grants.
2. The primary purpose of a financial assistance grant is to provide assistance to an organization for a specific capital project or local event that benefits the residents of the District of Hudson's Hope.
3. Providing assistance includes the donation of time, facilities and District inventory (tents, tables, chairs, etc.)
4. Grants will not be provided for travel expenses.
5. The applicant organization must be registered as, or belong to a parent, Non-Profit Society under the laws of British Columbia and/or Canada.
6. Upon completion of project the applicant must submit a final report to the District of Hudson's Hope outlining how funds were expended.
7. Assistance in the form of a grant will be made after the property tax deadline (i.e., in early July). If the applicant requires all or a portion of the funds prior to that time, the application should specifically request an earlier payment.
8. Preference will be given to an organization that benefits the Hudson's Hope community at large.
9. Priority may be given to the following categories:
  - a. Family
  - b. Youth
  - c. Disabled
  - d. Adult
  - e. Size of Group

*Note: Individual groups are encouraged to apply through their Umbrella Group.*

10. Priority for capital projects and events hosted in our community may be given to the following



categories:

- a. Local Events
- b. Regional Events
- c. Provincial Events
- d. National Events

This policy does not apply to:

- a. Hudson's Hope Library
- b. Hudson's Hope Museum
- c. Hudson's Hope Community Hall
- d. Minor Sponsorships (Receptions, Luncheons, Dinners, etc.)
- e. Requests for promotional items (Pins, T-shirts, etc.)

**Procedure:**

1. Advertisements will be placed in the newspaper in January giving notice that the District of Hudson's Hope is accepting applications until February 15 for Financial Assistance Grants for the District's next budget year.
2. The application form for a financial assistance grant is attached to the policy
3. An executive representative of the organization making the grant request must present the request to Council if requested.
4. The application in its entirety may be placed in a Council agenda.
5. At the discretion of Council, decisions pertaining to the approval of the grant requests may be made at the same meeting as the request is presented, however the Council decision will not be made in front of the delegation, or Council may choose to postpone the decision until a later date.
6. Requests for financial assistance must be approved by an affirmative vote of at least two-thirds of all Council Members.

NAME OF ORGANIZATION	Address	CONTACT PERSON	2013 GRANT APPROVED	2014 GRANT APPROVED	2015 GRANT REQUEST	DESCRIPTION 2015	FINAL REPORT RECEIVED
Friends of Hudson's Hope	Box 247 Hudson's Hope, BC V0C 1V0	Bonnie Nilson		\$ 4,105.53	\$ 5,000.00	Operating Expenses	Yes
Hope for Health	PO Box 54 Hudson's Hope, BC V0C 1V0	Bill Lindsay			In Kind	Donation of equipment that may be needed throughout the year.	n/a
Hudson's Hope Fall Fair Society	Box 386 Hudson's Hope, BC V0C 1V0	Stephanie Hues	IN KIND	Approved	In Kind	Marquis tent, picnic tables, staff support.	Yes
Hudson's Hope Health Care and Housing Society	Box 342 Hudson's Hope, BC V0C 1V0	Guy Armitage			Any Financing Contribution	Financial Contribution towards Operating expenses and capital projects including re-piping and replacement of basement ceiling, replacement of boiler system.	n/a
Hudson's Hope Lions Club	Box 443 Hudson's Hope, BC V0C 1V0	Laurel Grimm	\$ 4,251.52	\$ 3,900.00	\$ 5,000	Funds to furnish the basement of the Community Hall	Yes
Hudson's Hope Playchool	Box 611 Hudson's Hope, BC V0C 1V0	Tyler Schwartz	\$ 600.00	\$ 800.00	\$ 750.00	Funding towards enriching activities at the summer camps.	Yes
Hudson's Hope School District #60	Box 390 Hudson's Hope, BC V0C 1V0	Derrek Beam			In Kind	Donation of Marquis Tent - Aboriginal Days	n/a
					\$ 900.00	Cruisin' Days	Does not meet policy requirements
					In kind	Marquis Tent for Sport Day	n/a
					Any Financing Contribution	Climbing Wall at School	Does not meet policy requirements
Hudson's Hope Ski Association	Box 328 Hudson's Hope, BC V0C 1V0	Kelly Newsholme	\$ 8,000.00	\$ 8,100.00	\$ 8,050.64	Operating Expenses/Insurance	Yes
Hudson's Hope Women's Club	Box 443 Hudson's Hope, BC V0C 1V0	Cassie Haagsman		\$ 2,000.00	\$ 12,000.00	Commercial Dishwasher and associated works	Yes
Recreation Society of Hudson's Hope	Box 54 Hudson's Hope, BC V0C 1V0	Rosario Lloret			Any Financial Contribution	Toward Operating Expenses	n/a
Miscellaneous Grant Fund			\$ 5,000.00	\$ 5,000.00	\$ 5,000.00		

TOTAL \$ 135,286.02 \$ 196,666.93 \$ 36,700.64

**APPLICATION FOR A GRANT**

Date: Feb 5, 2015

Date Received: \_\_\_\_\_

GENERAL INFORMATION			
<b>Official Name of Non-Profit Organization</b> FRIENDS OF HUDSON'S HOPE SOCIETY			
<b>Mailing Address</b> Box 20247	<b>City</b> Hudson's hope	<b>Province</b> BC	<b>Postal Code</b> V0C1W0
SOCIETY INFORMATION			
<b>Society Registration Number</b> S-42592		<b>Charity's BN (Business Number) / Registration Number (the number the organization puts on charitable donation receipts)</b> 495889715R0001	
SOCIETY EXECUTIVE - ATTACH LIST IF MORE ROOM IS NECESSARY			
Title	Name	Phone Number	
<del>Pres.</del> Chair	Barb Frocklage	250 783 9175	
Vice Chair	Angie Watson	250 783 9455	
Director	Betty Nilson	250 783 9157	
Director	Maureen Graham	250 783 9242	
Director	Gerry Sarauer	250 783 5258	
LOCAL CONTACT INFORMATION OF PERSON COMPLETING APPLICATION FORM			
<b>Contact Name</b> Bonnie Nilson			
<b>Mailing Address</b> Box 614	<b>City</b> Hudson's Hope	<b>Province</b> BC	<b>Postal Code</b> V0C1W0
<b>Work Telephone</b> 250 783 9211	<b>Home Telephone</b> N/A	<b>Cell Telephone</b> 250 783 0606	<b>Email Address</b> bnilson@xpbrnet.com

GRANT APPLICATION	
<input checked="" type="checkbox"/> New Grant Application	<input type="checkbox"/> Application for Project Previously Funded by the

Director  
Director

Kathleen Johnson  
Shane Frocklage

250 783 9462  
250 283 9175



**HUDSON'S  
HOPE**  
PLAYGROUND OF THE PEACE

**ORGANIZATION INFORMATION**

**Describe the purpose of your organization:**

we supply medical care, equipment and travel to all qualified local residents. We provide free drinking water from laundromats as well as a 24 hour public restroom. We operate a food bank, thrift shop and laundromat.

**User Statistics**

1. 100 The number of persons that are served by your organization annually.
2. 7 The number of members in your organization/society.

**Is the organization run by volunteers, paid staff or a combination of both?**

1. 6 the number of volunteers and 250 the number volunteer hours worked per year.
2. The number of paid staff, their titles and number of paid hours per year.

Number	Title	Paid Hours Per Year
1	administrator	1920

**REQUEST FOR GRANT**

**Describe the reason for your grant application:**

We are requesting an operating expense grant for approximately \$5000 this year. This grant would be applied directly to our property and municipal service taxes. Thank you so much for your assistance last year as well! We did not provide an operating budget for our current year as we expect it to be the same as our three previous years. Thank you so much for your consideration.



**Proposal is best characterized as:**

- Event                       Capital Project

**Participants/beneficiaries will primarily be:**

- Youth                       Seniors                       Disadvantaged Persons

**This proposal's activities can best be described as related to:**

- Arts and Culture       Recreation and Sports       Environment, Social and Education

**Attach the following information:**

- Most recent **audited** Financial Statements including a Balance Sheet and Income Statement
- Previous year's actual operating budget if the most recent Financial Statements provided are not the previous year's (Please attach a copy of the income and expense statement in a format consistent with the organization's financial statements)
- Operating Budget for the Current Year (Please attach a copy of the projected income and expense statement in a format consistent with the organization's financial statements)
- Projected operating budget for the next year
- Copy of Non-Profit Society Registration papers

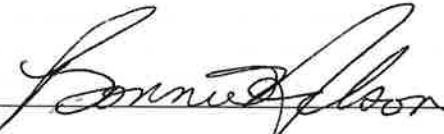



**HUDSON'S  
HOPE**  
PLAYGROUND OF THE PEACE

**DECLARATION**

I hereby declare that the statements and information contained in the material submitted in support of this application are to the best of my belief true and correct in all respects.

I hereby agree to indemnify and save harmless the District of Hudson's Hope and its employees against all claims, liabilities, judgments, costs and expenses of whatsoever kind which may in any way occur against the said City and its employees in consequence of and incidental to, the granting of this exemption, if issued, and I further agree to conform to all requirements of the applicable bylaw and all other statutes and bylaws in force in the District of Hudson's Hope.

  
Signature of Applicant

  
Date

The personal information on this form is collected for the purpose of an operating program of the District of Hudson's Hope as noted in Section 26(c) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection and use of this information, please contact the Freedom of Information Coordinator at 250 787 8150.

**APPLICATION DEADLINE - FEBRUARY 15**

SEND APPLICATIONS TO:

**DISTRICT OF HUDSON'S HOPE**

**HUDSON'S HOPE, BC**

**V0C 1V0, CANADA**



NUMBER: S-42592

***SOCIETY ACT***

**CERTIFICATE OF INCORPORATION**

*I Hereby Certify that*

**FRIENDS OF HUDSON'S HOPE SOCIETY**

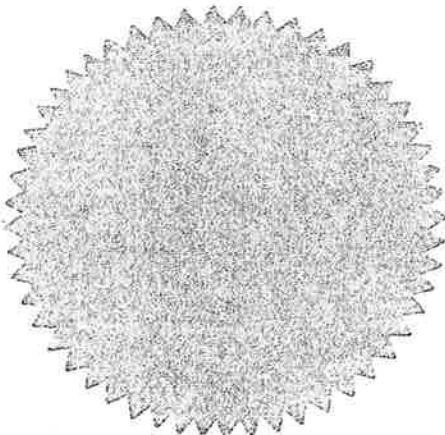
has this day been incorporated under the *Society Act*

*Issued under my hand at Victoria, British Columbia*

*on January 16, 2001*

A handwritten signature in black ink that reads "J. Powell".

**JOHN S. POWELL**  
*Registrar of Companies*  
**PROVINCE OF BRITISH COLUMBIA**  
**CANADA**



**FRIENDS OF HUDSON'S HOPE SOCIETY**

**FINANCIAL STATEMENTS  
DECEMBER 31, 2013**

**BEELYNE  
EXECUTIVE SERVICES LTD  
PO BOX 275  
CHETWYND, BC V0C 1J0**

**BEELYNE  
EXECUTIVE SERVICES LTD.  
RICHARD MARTIN  
PO BOX 275  
CHETWYND, BC V0C 1J0**

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March 03, 2014

To the Members  
Friends of Hudson's Hope Society

I have reviewed the books and records of **Friends of Hudson's Hope** for the year ending **December 31, 2013**, consisting mainly of bank records from North Peace Savings and Credit Union and the receipts and documents supplied, and do believe that the following statement does fairly represent the transactions of the Society for this period.

Respectfully,



Richard Martin

RM/bw

Attached

**FRIENDS OF HUDSON'S HOPE SOCIETY  
BALANCE SHEET  
DECEMBER 31, 2013**

	2013	2012
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Bank - 537563	1,749.21	4,167.21
Bank - 516476	1,482.46	1,892.03
Bank - 700633	18,549.24	34,510.43
Lake View Shares	144.91	144.91
Term Deposits	<u>19,926.29</u>	<u>19,685.94</u>
<b>TOTAL Current Assets</b>	<b>41,852.11</b>	<b>60,400.52</b>
<b>FIXED ASSETS</b>		
Land & Buildings	149,742.39	129,091.20
Equipment - Other	<u>9,220.41</u>	<u>5,836.41</u>
<b>TOTAL Fixed Assets</b>	<b>158,962.80</b>	<b>134,927.61</b>
<b>TOTAL ASSETS</b>	<b>200,814.91</b>	<b>195,328.13</b>
<b>LIABILITIES</b>		
<b>TOTAL LIABILITIES</b>	<b>0.00</b>	<b>0.00</b>
<b>CAPITAL</b>		
Society's Equity	44,676.23	44,676.23
Retained Earnings	150,651.90	155,800.23
Year-to-Date Earnings	<u>5,486.78</u>	<u>-5,148.33</u>
<b>TOTAL CAPITAL</b>	<b>200,814.91</b>	<b>195,328.13</b>
<b>TOTAL LIABILITIES &amp; CAPITAL</b>	<b><u>200,814.91</u></b>	<b><u>195,328.13</u></b>

**FRIENDS OF HUDSON'S HOPE SOCIETY  
RECEIPTS AND DISBURSEMENTS  
DECEMBER 31, 2013**

	2013	2012
<b>RECEIPTS</b>		
Revenues Thrift Shop	26,104.64	28,341.98
Donations	39,073.52	9,615.50
Revenues Laundry	14,906.55	23,727.65
Revenues UNPS	16,456.79	14,849.73
Earned Interest	310.26	132.05
Revenues Misc.	0.00	847.60
<b>TOTAL RECEIPTS</b>	96,851.76	77,514.51
<b>RECEIPTS</b>	96,851.76	77,514.51
<b>DISBURSEMENTS</b>		
Accounting & Legal	418.60	394.80
Advertising	35.00	35.00
Assistances	6,478.06	4,627.67
Dues & Fees	0.00	95.00
Equipment - Rep,Lic & Ins	1,275.00	0.00
Hampers	6,000.34	1,082.41
Interest & Bank Charges	50.00	693.32
Office Expense	2,010.25	467.16
Repairs & Maintenance - Bldgs	14,917.33	15,899.34
Supplies	1,630.15	1,107.29
Tax, Licence & Insurance	8,085.53	8,036.57
Telephone & Utilities	8,549.17	9,475.97
Wages & Benefits	41,915.55	40,748.31
<b>TOTAL DISBURSEMENTS</b>	91,364.98	82,662.84
<b>OPERATING PROFIT</b>	5,486.78	-5,148.33
<b>EXCESS OF RECEIPTS (DISBURSEMENTS)</b>	5,486.78	-5,148.33
<b>EXCESS OF RECEIPTS (DISBURSEMENTS)</b>	<u>5,486.78</u>	<u>-5,148.33</u>



HOPE FOR HEALTH SOCIETY  
10309 KYLLO STREET; P.O. BOX 356  
HUDSON'S HOPE, B.C., V0C 1V0

Sunday, February 15, 2015

District of Judson's Hope  
PO Box 339  
Hudson's Hope, BC, V0C 1V0

Attention: Mayor and Council:

**Re: Request for Support/Assistance – That Dam Run**

Our society was incorporated last year with the goal to improve health and wellness for residents in our community and the surrounding region. One of our events, which attracted 46 participants, was a 10-mile race called "That Dam Run." We hope to put on the same event this September but expect many more runners and we have tentatively discussed limiting the number of pre-registrants to 200. Our Society is not requesting a cash contribution from the municipality as the registration fees will cover costs; however, we may need assistance in the way of providing specialized equipment. For example, last September, we arranged for 4 porta-potties to be transported to the race course for the runners. This required the use of a pickup truck making 4 trips up and back prior to the start and the same number after the finish. It would be far more efficient – especially if more than four times the runners are being considered - if these privies were hauled on a flat-bed trailer. The municipality has such a trailer and it would be sincerely appreciated if the Council would provide for its use for our event. Similarly, there may be a need for the temporary loan of chairs and tables to be used at the race and authorization to provide and transport such items is requested. As plans are developed for our fall event, we will be able to update municipal staff on our progress early on.

Thank you for your consideration of this request.

Yours truly,

A handwritten signature in cursive script that reads "W.K. Lindsay".

W.K. (Bill) Lindsay

President

Tel: (250) 783-5557

Email: hope4healthsociety@gmail.com



**APPLICATION FOR A GRANT**

Date: \_\_\_\_\_

Date Received: \_\_\_\_\_

GENERAL INFORMATION			
Official Name of Non-Profit Organization Recreation Society of Hudson's Hope			
Mailing Address P.O. Box 54	City Hudson's Hope	Province BC	Postal Code V0C 1V0
SOCIETY INFORMATION			
Society Registration Number S-0062705		Charity's BN (Business Number) / Registration Number (the number the organization puts on charitable donation receipts)	
SOCIETY EXECUTIVE - ATTACH LIST IF MORE ROOM IS NECESSARY			
Title	Name	Phone Number	
CHAIR	Rosario Llozet	250 783 9335	
VICE-CHAIR/SECRETARY	Jillian Pelly	1604 741717	
"	Winona Letendre	290 783 0777	
TREASURER	Artha Stuber	250 783 9497	
BOARD MEMBER	Devon Flynn	250 783 9901	
LOCAL CONTACT INFORMATION OF PERSON COMPLETING APPLICATION FORM			
Contact Name Rosario Llozet			
Mailing Address P.O. Box 54	City Hudson's Hope	Province BC	Postal Code V0C 1V0
Work Telephone 250 783 9335	Home Telephone 250 783 9335	Cell Telephone —	Email Address charo.llozet@gmail.com

\*(see b)

GRANT APPLICATION	
<input checked="" type="checkbox"/> New Grant Application	<input type="checkbox"/> Application for Project Previously Funded by the

Amber Norton, Board Member, 250 783 9414



**REQUEST FOR GRANT**

**Describe the reason for your grant application:**

The funds we are applying for would be used for operation and maintenance expense, as specified in our Budget. The assistance provided by the District would be instrumental in lowering the entrance fees and ensuring our permanence and good performance in the future.

**Proposal is best characterized as:**

- Event                       Capital Project

**Participants/beneficiaries will primarily be:**

- Youth                       Seniors                       Disadvantaged Persons

**This proposal's activities can best be described as related to:**

- Arts and Culture       Recreation and Sports       Environment, Social and Education

**Attach the following information:**

- Most recent audited Financial Statements including a Balance Sheet and Income Statement
- Previous year's actual operating budget if the most recent Financial Statements provided are not the previous year's (Please attach a copy of the income and expense statement in a format consistent with the organization's financial statements) n/a
- Operating Budget for the Current Year (Please attach a copy of the projected income and expense statement in a format consistent with the organization's financial statements)
- Projected operating budget for the next year
- Copy of Non-Profit Society Registration papers



**APPLICATION FOR A GRANT**

Date: 16 JAN 2015

Date Received: \_\_\_\_\_

GENERAL INFORMATION			
Official Name of Non-Profit Organization <b>HUDSON'S HOPE FALL FAIR SOCIETY</b>			
Mailing Address <b>BOX 415</b>	City <b>HUDSON'S HOPE</b>	Province <b>BC</b>	Postal Code <b>V0C1V0</b>
SOCIETY INFORMATION			
Society Registration Number <b>S-0062986</b> <b>8 45567692 BC0002</b> →		Charity's BN (Business Number) / Registration Number (the number the organization puts on charitable donation receipts)	
SOCIETY EXECUTIVE - ATTACH LIST IF MORE ROOM IS NECESSARY			
Title	Name	Phone Number	
<b>TREASURER</b>	<b>NANCY SMITH</b>	<b>783 -</b>	
<b>PRESIDENT</b>	<b>STEPHANIE HUES</b>	✓	
LOCAL CONTACT INFORMATION OF PERSON COMPLETING APPLICATION FORM			
Contact Name <b>STEPHANIE HUES</b>			
Mailing Address <b>5229 12 MIWERD</b>	City <b>HUDSON'S HOPE</b>	Province <b>BC</b>	Postal Code <b>V0C1V0</b>
Work Telephone <b>783-9994</b>	Home Telephone -	Cell Telephone -	Email Address -
GRANT APPLICATION			
<input type="checkbox"/> New Grant Application		<input checked="" type="checkbox"/> Application for Project Previously Funded by the ?	



**ORGANIZATION INFORMATION**

Describe the purpose of your organization:

THE PURPOSES OF OUR SOCIETY ARE:

- TO ENCOURAGE THROUGH AN ANNUAL FAMILY EVENT, THE EXHIBITION OF LOCALLY GROWN OR PRODUCED GOODS & PRODUCTS;
- TO ENCOURAGE PEOPLE OF ANY AGE TO LEARN DIFFERENT CRAFTS & SKILLS;
- TO EXCITE BEGINNERS TO TRY NEW THINGS THAT CAN ENHANCE THEIR LIFE SKILLS & SELF-SUFFICIENCY; AND
- TO ENJOY THE VARIETY OF TALENTS AND EFFORTS PUT FORTH BY OUR NEIGHBOURS, & TO HONOUR ACCOMPLISHMENTS.

**User Statistics**

1. 5300 The number of persons that are served by your organization annually.
2. 6 The number of members in your organization/society.

Is the organization run by volunteers, paid staff or a combination of both?

1. 6-10 the number of volunteers and 200<sup>hrs</sup> the number volunteer hours worked per year.
2. The number of paid staff, their titles and number of paid hours per year.

Number	Title	Paid Hours Per Year
1	AHA JUDGE (OUT OF TOWN)	2 hrs / \$25

REQUEST FOR GRANT		
<b>Describe the reason for your grant application:</b>		
<p>THE HUDSON'S HOPE FALL FAIR IS NOW CELEBRATING ITS 23RD ANNUAL FAIR -</p> <p>THE CONTINUED SUPPORT OF THE DISTRICT IS NECESSARY &amp; APPRECIATED AS IT PROMOTES AN EDUCATIONAL COMPONENT OF A COMPETITIVE EDGE TO AN EXPERIENCE ENJOYED FOR MANY YEARS -</p> <p>THERE ARE PARENTS IN TOWN NOW THAT ENTER EXHIBITS WITH THEIR CHILDREN - THEY THEMSELVES USED TO ENTER EXHIBITS AS CHILDREN.</p> <p>WE ARE NOT ASKING FOR EXTREME FINANCIAL SUPPORT - IN THE PAST WE HAVE GRATEFULLY RECEIVED THE ARENA TENT AND SEATING - WE ASK THIS AGAIN THIS YEAR.</p>		
<b>Proposal is best characterized as:</b>		
<input checked="" type="checkbox"/> Event	<input type="checkbox"/> Capital Project	
<b>Participants/beneficiaries will primarily be:</b>		
<input checked="" type="checkbox"/> Youth	<input checked="" type="checkbox"/> Seniors	<input type="checkbox"/> Disadvantaged Persons
<b>This proposal's activities can best be described as related to:</b>		
<input checked="" type="checkbox"/> Arts and Culture	<input type="checkbox"/> Recreation and Sports	<input checked="" type="checkbox"/> Environment, Social and Education
<b>Attach the following information:</b>		
<input checked="" type="checkbox"/>	Most recent <u>audited</u> Financial Statements including a Balance Sheet and Income Statement	
<input checked="" type="checkbox"/>	Previous year's actual operating budget if the most recent Financial Statements provided are not the previous year's (Please attach a copy of the income and expense statement in a format consistent with the organization's financial statements)	
<input checked="" type="checkbox"/>	Operating Budget for the Current Year (Please attach a copy of the projected income and expense statement in a format consistent with the organization's financial statements)	
<input checked="" type="checkbox"/>	Projected operating budget for the next year	
<input checked="" type="checkbox"/>	Copy of Non-Profit Society Registration papers	



**HUDSON'S  
HOPE**  
PLAYGROUND OF THE PEACE

**DECLARATION**

I hereby declare that the statements and information contained in the material submitted in support of this application are to the best of my belief true and correct in all respects.

I hereby agree to indemnify and save harmless the District of Hudson's Hope and its employees against all claims, liabilities, judgments, costs and expenses of whatsoever kind which may in any way occur against the said City and its employees in consequence of and incidental to, the granting of this exemption, if issued, and I further agree to conform to all requirements of the applicable bylaw and all other statutes and bylaws in force in the District of Hudson's Hope.

\_\_\_\_\_  
Signature of Applicant

16 JAN 2015  
\_\_\_\_\_  
Date

The personal information on this form is collected for the purpose of an operating program of the District of Hudson's Hope as noted in Section 26(c) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection and use of this information, please contact the Freedom of Information Coordinator at 250 787 8150.

**APPLICATION DEADLINE - FEBRUARY 15**

SEND APPLICATIONS TO:

**DISTRICT OF HUDSON'S HOPE**

**HUDSON'S HOPE, BC**

**VOC 1V0, CANADA**

## Hudson's Hope Fall Fair Comparative Income Statement

	<u>Actual 01/01/2015 to 01/01/2015</u>	<u>Budget 01/01/2015 to 31/12/2015</u>
<b>REVENUE</b>		
<b>Revenue</b>		
Auction	0.00	725.00
Bank Interst	0.00	0.00
Donations	0.00	250.00
Gate	0.00	500.00
Registrations	0.00	250.00
Tables	<u>0.00</u>	<u>200.00</u>
<b>Total Revenue</b>	<u>0.00</u>	<u>1,925.00</u>
<b>TOTAL REVENUE</b>	<u>0.00</u>	<u>1,925.00</u>
<b>EXPENSE</b>		
<b>Expenses</b>		
AHA Membership Fees	0.00	30.00
Annual soceity membership	0.00	25.00
Brochures	0.00	600.00
Front Gate	0.00	75.00
Bank Adjustment	0.00	0.00
Bank charges	0.00	0.00
JCR	0.00	150.00
Insurance	0.00	325.00
Misc.	0.00	250.00
Office Supplies	0.00	100.00
Out of twon Judges	0.00	70.00
Prizes	0.00	50.00
Ribbons	0.00	100.00
Tags	0.00	100.00
Tent rental	0.00	0.00
Train-fuel	<u>0.00</u>	<u>50.00</u>
<b>Total Expenses</b>	<u>0.00</u>	<u>1,925.00</u>
<b>TOTAL EXPENSE</b>	<u>0.00</u>	<u>1,925.00</u>
<b>NET INCOME</b>	<u>0.00</u>	<u>0.00</u>

Generated On: 25/01/2015

**Hudson's Hope Fall Fair  
Balance Sheet As at 31/12/2014**

**ASSET**

**Assets**

Chequing	4,877.01
Petty cash	<u>0.00</u>
<b>Total Assets</b>	<b><u>4,877.01</u></b>

**TOTAL ASSET** 4,877.01

**LIABILITY**

**Liabilities**

accounts payable	<u>0.00</u>
<b>Total Liabilities</b>	<b><u>0.00</u></b>

**TOTAL LIABILITY** 0.00

**EQUITY**

**Equity**

Retained Earnings	4,359.05
Current Earnings	<u>517.96</u>
<b>Total Equity</b>	<b><u>4,877.01</u></b>

**TOTAL EQUITY** 4,877.01

**LIABILITIES AND EQUITY** 4,877.01

Generated On: 25/01/2015

# Hudson's Hope Fall Fair Comparative Income Statement

	<u>Actual 01/01/2014 to 31/12/2014</u>	<u>Budget 01/01/2014 to 31/12/2014</u>
<b>REVENUE</b>		
<b>Revenue</b>		
Auction	1,174.00	300.00
Bank Interst	13.02	0.00
Donations	274.55	250.00
Gate	600.00	500.00
Registrations	250.00	250.00
Tables	200.00	200.00
<b>Total Revenue</b>	<u>2,511.57</u>	<u>1,500.00</u>
<b>TOTAL REVENUE</b>	<u>2,511.57</u>	<u>1,500.00</u>
<b>EXPENSE</b>		
<b>Expenses</b>		
AHA Membership Fees	0.00	25.00
Annual soceity membership	131.50	0.00
Brochures	300.00	0.00
Front Gate	75.00	75.00
Bank Adjustment	0.00	0.00
Bank charges	0.00	0.00
JCR	150.00	300.00
Insurance	325.00	450.00
Misc.	212.22	250.00
Office Supplies	111.72	50.00
Out of twon Judges	0.00	70.00
Prizes	69.98	0.00
Ribbons	513.19	100.00
Tags	105.00	100.00
Tent rental	0.00	0.00
Train-fuel	0.00	50.00
<b>Total Expenses</b>	<u>1,993.61</u>	<u>1,470.00</u>
<b>TOTAL EXPENSE</b>	<u>1,993.61</u>	<u>1,470.00</u>
<b>NET INCOME</b>	<u>517.96</u>	<u>30.00</u>

Generated On: 25/01/2015



# Event Liability Coverage Insurance Policy

For purposes of the Insurance Companies Act (Canada), this document was issued in the course of Lloyd's Underwriters' insurance business in Canada.

<b>Certificate Declaration Page</b>		Certificate Number: <b>SEL285664</b>	<b>NEW</b>
Insured: <b>Hudson Hope Fall Fair Society</b> Box 415 Hudson Hope, BC V0C 1V0		Broker: <b>HUB International Barton Insurance Brokers</b> 5028 - 50th Ave, Box 298 Chetwynd, BC V0C 1J0	

<b>EFFECTIVE DATE:</b> September 12, 2014	<b>EXPIRY DATE:</b> September 14, 2014	<small>12:01 AM STANDARD TIME AT THE INSURED'S POSTAL ADDRESS AS STATED HEREIN</small>
Location of Event: <b>10010 Arena Rd., Hudson's Hope, BC</b>		
Description of Event: <b>Fall Fair</b>		
Loss Payable:		

## Summary of Warranties & Conditions

### Section A

RLP10142(05/05)	Volunteers as Additional Insured	RLP12200(06/05)	Terrorism Exclusion
RLP10118(06/05)	Limitation of Coverage to Designated Premises	B00032(04/12)	Declaration of Emergency Endorsement
RLP14107(06/05)	Data Exclusion	NMA1933	Punitive & Exemplary Damages Exclusion Clause
RLP14109(06/05)	Total Asbestos Exclusion	NMA1987a	Nuclear Incident Exclusion Clause
SOV0009(12/09)	Mould Exclusion Endorsement - Liability		
B00033(04/12)	Third Party Property Exclusion		
	Computer and Electronic Hardware, Software and Related		

### Section A & B

NMA1191(7/5/59)	Radioactive Contamination Exclusion Clause	S10000(01/99)	Additional Conditions
NMA2802(17/12/1997)	Electronic Data Recognition Exclusion	S10001(02/02)	Insuring Agreement and Miscellaneous Clauses
LSW1550(01/12)	Identification of Insurer	S10002(01/99)	Statutory Conditions
LSW1565C(01/12)	Lloyd's Underwriting Code of Consumer Rights & Responsibilities	S10003(02/02)	Property Occurrence Deductible Endorsement

### Additional Conditions

- 2) RLP10146(06/05) Abuse / Molestation / Harassment Exclusion
- 3) Absolute exclusion for all loss or damage caused directly or indirectly by fireworks and/or pyrotechnics.
- 4) Absolute exclusion for all loss or damage caused directly or indirectly by any mechanical amusement ride.
- 4) RLP10120(06/05) Liquor Liability Exclusion
- 5) RLP10127(06/05) Products Completed Operations Hazard Exclusion
- 6) It is agreed that this insurance does not apply to "bodily injury" to any person performing or entertaining at the said event. Nor does this insurance apply to the medical or surgical aid or treatment to any person so injured.

**THIS POLICY CONTAINS A CLAUSE (CLAUSES) WHICH MAY LIMIT THE AMOUNT PAYABLE**



# Event Liability Coverage Insurance Policy

For purposes of the Insurance Companies Act (Canada), this document was issued in the course of Lloyd's Underwriters' insurance business in Canada.

<b>Certificate Declaration Page</b>		Certificate Number: <b>SEL285664</b>	<b>NEW</b>
Insured: <b>Hudson Hope Fall Fair Society</b> Box 415 Hudson Hope, BC V0C 1V0		Broker: <b>HUB International Barton Insurance Brokers</b> 5028 - 50th Ave, Box 298 Chetwynd, BC V0C 1J0	

<b>EFFECTIVE DATE:</b> September 12, 2014	<b>EXPIRY DATE:</b> September 14, 2014	12:01 AM STANDARD TIME AT THE INSURED'S POSTAL ADDRESS AS STATED HEREIN
Location of Event: <b>10010 Arena Rd., Hudson's Hope, BC</b>		
Description of Event: <b>Fall Fair</b>		
Loss Payable:		

### Summary of Coverages

Insurance is Provided For Only Those Coverages For Which a Premium, Amount of Insurance, or Limit of Liability is Shown on This Certificate

Form	Coverage	Limits of Insurance
<b>Section A:</b>	<b>Commercial General Liability</b>	
VLP10000(03/11)	A. Bodily Injury & Property Damage	\$2,000,000
VLP10000(03/11)	B. Personal Injury Liability	\$2,000,000
VLP10000(03/11)	C. Medical Expense Limit	\$10,000
VLP10000(03/11)	D. Tenant's Legal Liability	\$500,000
P11000(06/05)	Non-Owned Automobile Liability - SPF No. 6	\$1,000,000
RLP11106(06/05)	SEF96 - Contractual Liability Endorsement	\$1,000,000
RLP11109(06/05)	SEF99 - Excluding Long Term Leased Vehicle	\$1,000,000
	<b>Section A Deductible</b>	\$1,000

**ADDITIONAL INSURED:**

It is hereby understood and agreed that this policy is extended to cover the following as an additional insured: District of Hudson's Hope but only insofar as their legal liability arises vicariously out of the negligent operations of the Named Insured.

This Certificate is Evidence of Coverage Which Exists On The Below Noted Master Policy And is Made And Accepted Subject To The Terms And Conditions Of The Below-Noted Master Policy Which Together With This Certificate Forms The Contract Of Insurance Between The Insured And The Insurer. No Terms Of This Contract Shall Be Waived, In Whole Or In Part, By The Insurer Unless The Waiver is Clearly Expressed In Writing And Signed By A Person Authorized For That Purpose Of The Insurer.

A Copy Of The Below-Noted Master Policy Is Available At The Business Place Of The Insurer Or Its Authorized Representative.

This Document Shall Not Be Valid Unless Countersigned By A Duly Authorized Representative Of The Insurer.

<b>ANNUAL PREMIUM</b>	<b>\$300</b>
<b>POLICY FEE</b>	<b>\$25</b>
<b>TOTAL POLICY PREMIUM</b> (Minimum Retained)	<b>\$325</b>

erty: Section A: Security Provided By Lloyd's Underwriters under Agreement No B0572NA14BE10 as per Policy Number RLP00001

Countersigned: Authorized

**THIS POLICY CONTAINS A CLAUSE (CLAUSES) WHICH MAY LIMIT THE AMOUNT PAYABLE**



Box 298 - 5028 50th Ave.  
Chetwynd, BC V0C1J0  
Ph: 250 788-2586 Fax: 250 788-3543

-----INVOICE-----

Hudson's Hope Fall Fair  
Society  
PO Box 415  
Hudson's Hope, BC  
V0C 1V0

**Invoice Date** June 6, 2014  
**Invoice No.** 285664  
**Bill-To Code** BEACCHE  
**Client Code** BEACCHE

**Named Insured:** Hudson's Hope Fall Fair **Amount Remitted: \$**  
Please return this portion with your payment

**Make cheques payable to:** Hub International Barton Insurance

Effective Date	Policy Period	Coverage Description	Transaction Amount
Sept 12/14	Sep 12, 2014 To Sept 14/14	Special Event Liability	300.00
		Policy Fee	25.00
		<i>chg s3 Jun 13/14.</i>	
		Amount Due:	325.00



Number: S-0062986

# CERTIFICATE OF INCORPORATION

*SOCIETY ACT*

*I Hereby Certify that HUDSON'S HOPE FALL FAIR SOCIETY was incorporated under the Society Act on August 13, 2014 at 08:51 AM Pacific Time.*



*Issued under my hand at Victoria, British Columbia,  
on August 13, 2014*

CAROL PREST  
*Registrar of Companies*  
PROVINCE OF BRITISH COLUMBIA  
CANADA



## Cover Sheet

HUDSON'S HOPE FALL FAIR SOCIETY  
9799 FREDETTE AV  
HUDSON'S HOPE BC V0C 1V0

### Confirmation of Service

<b>Form Filed:</b>	Incorporation
<b>Date and Time of Filing:</b>	August 13, 2014 08:51 AM Pacific Time
<b>Name of Society:</b>	HUDSON'S HOPE FALL FAIR SOCIETY
<b>Society Incorporation Number:</b>	S-0062986

federal Business Number has been assigned to this society as noted below. You will need this number if you are going to apply for charitable status with the Charities Directorate of the Canada Revenue Agency. [IMPORTANT: KEEP THIS FOR YOUR RECORDS]

**Business Number: 845567692BC0002**

For additional information regarding the Business Number, contact Canada Revenue Agency at 1-800-959-5525 from 8:15 a.m. to 8:00 p.m., Monday through Friday, excluding statutory holidays.

### This package contains:

- Certified True Copy
- Certificate of Incorporation

Check your documents carefully to ensure there are no errors or omissions. If errors or omissions are discovered, please contact BC Registry Services for instructions on how to correct the errors or omissions.



**File Number: S-0062986**

## **HUDSON'S HOPE FALL FAIR SOCIETY**

**I hereby certify that the documents attached hereto are copies of documents filed with the Registrar of Companies on August 13, 2014.**

A handwritten signature in black ink that reads "Prest".

CAROL PREST  
*Registrar of Companies*  
PROVINCE OF BRITISH COLUMBIA  
CANADA

**Form 3**  
**SOCIETY ACT**

**Constitution**

1. The name of the organization is: *Hudson's Hope Fall Fair Society*.
2. The purposes of the society are:
  - a. To encourage through an annual family event, the exhibition of locally grown or produced goods and products;
  - b. To encourage people of any age to learn different crafts and skills;
  - c. To excite beginners to try new things that can enhance their life skills and self-sufficiency; and
  - d. To enjoy the variety of talents and efforts put forth by our neighbours and to honour accomplishments.

**Bylaws**

**Part 1 — Interpretation**

- 1 (1) In these bylaws, unless the context otherwise requires:
  - "**directors**" means the directors of the society for the time being;
  - "*Society Act*" means the *Society Act* of British Columbia from time to time in force and all amendments to it;
  - "**registered address**" of a member means the member's address as recorded in the register of members.
- (2) The definitions in the *Society Act* on the date these bylaws become effective apply to these bylaws.
- 2 Words importing the singular include the plural and vice versa, and words importing a male person include a female person and a corporation.

**Part 2 — Membership**

- 3 The members of the society are the applicants for incorporation of the society, and those persons who subsequently become members, in accordance with these bylaws and, in either case, have not ceased to be members.
- 4 A person may apply to the directors for membership in the society and on acceptance by the directors is a member.
- 5 Every member must uphold the constitution and comply with these bylaws.
- 6 The amount of the first annual membership dues must be determined by the directors and after that the annual membership dues must be determined at the annual general meeting of the society.
- 7 A person ceases to be a member of the society
  - (a) by delivering his or her resignation in writing to the secretary of the society or by

- mailing or delivering it to the address of the society,
- (b) on his or her death or, in the case of a corporation, on dissolution,
  - (c) on being expelled, or
  - (d) on having been a member not in good standing for 12 consecutive months.
- 8 (1) A member may be expelled by a special resolution of the members passed at a general meeting.
- (2) The notice of special resolution for expulsion must be accompanied by a brief statement of the reasons for the proposed expulsion.
  - (3) The person who is the subject of the proposed resolution for expulsion must be given an opportunity to be heard at the general meeting before the special resolution is put to a vote.
- 9 All members are in good standing except a member who has failed to pay his or her current annual membership fee, or any other subscription or debt due and owing by the member to the society, and the member is not in good standing so long as the debt remains unpaid.

### **Part 3 — Meetings of Members**

- 10 General meetings of the society must be held at the time and place, in accordance with the *Society Act*, that the directors decide.
- 11 Every general meeting, other than an annual general meeting, is an extraordinary general meeting.
- 12 The directors may, when they think fit, convene an extraordinary general meeting.
- 13 (1) Notice of a general meeting must specify the place, day and hour of the meeting, and, in case of special business, the general nature of that business.
- (2) The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the members entitled to receive notice does not invalidate proceedings at that meeting.
- 14 The first annual general meeting of the society must be held not more than 15 months after the date of incorporation and after that an annual general meeting must be held at least once in every calendar year and not more than 15 months after the holding of the last preceding annual general meeting.

### **Part 4 — Proceedings at General Meetings**

- 15 Special business is
- (a) all business at an extraordinary general meeting except the adoption of rules of order, and
  - (b) all business conducted at an annual general meeting, except the following:
    - (i) the adoption of rules of order;
    - (ii) the consideration of the financial statements;
    - (iii) the report of the directors;
    - (iv) the report of the auditor, if any;

- (v) the election of directors;
  - (vi) the appointment of the auditor, if required;
  - (vii) the other business that, under these bylaws, ought to be conducted at an annual general meeting, or business that is brought under consideration by the report of the directors issued with the notice convening the meeting.
- 16 (1) Business, other than the election of a chair and the adjournment or termination of the meeting, must not be conducted at a general meeting at a time when a quorum is not present.
- (2) If at any time during a general meeting there ceases to be a quorum present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.
- (3) A quorum is 3 members present or a greater number that the members may determine at a general meeting.
- 17 If within 30 minutes from the time appointed for a general meeting a quorum is not present, the meeting, if convened on the requisition of members, must be terminated, but in any other case, it must stand adjourned to the same day in the next week, at the same time and place, and if, at the adjourned meeting, a quorum is not present within 30 minutes from the time appointed for the meeting, the members present constitute a quorum.
- 18 Subject to bylaw 19, the president of the society, the vice president or, in the absence of both, one of the other directors present, must preside as chair of a general meeting.
- 19 If at a general meeting
- (a) there is no president, vice president or other director present within 15 minutes after the time appointed for holding the meeting, or
  - (b) the president and all the other directors present are unwilling to act as the chair,
- the members present must choose one of their number to be the chair.
- 20 (1) A general meeting may be adjourned from time to time and from place to place, but business must not be conducted at an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- (2) When a meeting is adjourned for 10 days or more, notice of the adjourned meeting must be given as in the case of the original meeting.
- (3) Except as provided in this bylaw, it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned general meeting.
- 21 (1) A resolution proposed at a meeting need not be seconded, and the chair of a meeting may move or propose a resolution.
- (2) In the case of a tie vote, the chair does not have a casting or second vote in addition to the vote to which he or she may be entitled as a member, and the proposed resolution does not pass.
- 22 (1) A member in good standing present at a meeting of members is entitled to one vote.
- (2) Voting is by show of hands.
- (3) Voting by proxy is not permitted.
- 23 A corporate member may vote by its authorized representative, who is entitled to speak and vote, and in all other respects exercise the rights of a member, and that representative must be

considered as a member for all purposes with respect to a meeting of the society.

#### **Part 5 — Directors and Officers**

- 24 (1) The directors may exercise all the powers and do all the acts and things that the society may exercise and do, and that are not by these bylaws or by statute or otherwise lawfully directed or required to be exercised or done by the society in a general meeting, but subject, nevertheless, to
- (a) all laws affecting the society,
  - (b) these bylaws, and
  - (c) rules, not being inconsistent with these bylaws, that are made from time to time by the society in a general meeting.
- (2) A rule, made by the society in a general meeting, does not invalidate a prior act of the directors that would have been valid if that rule had not been made.
- 25 (1) The president, vice president, secretary, treasurer and one or more other persons are the directors of the society.
- (2) The number of directors must be 5 or a greater number determined from time to time at a general meeting.
- 26 (1) The directors must retire from office at each annual general meeting when their successors are elected.
- (2) Separate elections must be held for each office to be filled.
  - (3) An election may be by acclamation, otherwise it must be by ballot.
  - (4) If a successor is not elected, the person previously elected or appointed continues to hold office.
- 27 (1) The directors may at any time and from time to time appoint a member as a director to fill a vacancy in the directors.
- (2) A director so appointed holds office only until the conclusion of the next annual general meeting of the society, but is eligible for re-election at the meeting.
- 28 (1) If a director resigns his or her office or otherwise ceases to hold office, the remaining directors must appoint a member to take the place of the former director.
- (2) An act or proceeding of the directors is not invalid merely because there are less than the prescribed number of directors in office.
- 29 The members may, by special resolution, remove a director, before the expiration of his or her term of office, and may elect a successor to complete the term of office.
- 30 A director must not be remunerated for being or acting as a director but a director must be reimbursed for all expenses necessarily and reasonably incurred by the director while engaged in the affairs of the society.

#### **Part 6 — Proceedings of Directors**

- 31 (1) The directors may meet at the places they think fit to conduct business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
- (2) The directors may from time to time set the quorum necessary to conduct business, and

unless so set the quorum is a majority of the directors then in office.

- (3) The president is the chair of all meetings of the directors, but if at a meeting the president is not present within 30 minutes after the time appointed for holding the meeting, the vice president must act as chair, but if neither is present the directors present may choose one of their number to be the chair at that meeting.
- (4) A director may at any time, and the secretary, on the request of a director, must, convene a meeting of the directors.
- 32 (1) The directors may delegate any, but not all, of their powers to committees consisting of the director or directors as they think fit.
- (2) A committee so formed in the exercise of the powers so delegated must conform to any rules imposed on it by the directors, and must report every act or thing done in exercise of those powers to the earliest meeting of the directors held after the act or thing has been done.
- 33 A committee must elect a chair of its meetings, but if no chair is elected, or if at a meeting the chair is not present within 30 minutes after the time appointed for holding the meeting, the directors present who are members of the committee must choose one of their number to be the chair of the meeting.
- 34 The members of a committee may meet and adjourn as they think proper.
- 35 For a first meeting of directors held immediately following the appointment or election of a director or directors at an annual or other general meeting of members, or for a meeting of the directors at which a director is appointed to fill a vacancy in the directors, it is not necessary to give notice of the meeting to the newly elected or appointed director or directors for the meeting to be constituted, if a quorum of the directors is present.
- 36 A director who may be absent temporarily from British Columbia may send or deliver to the address of the society a waiver of notice, which may be by letter, telegram, telex or cable, of any meeting of the directors and may at any time withdraw the waiver, and until the waiver is withdrawn,
  - (a) a notice of meeting of directors is not required to be sent to that director, and
  - (b) any and all meetings of the directors of the society, notice of which has not been given to that director, if a quorum of the directors is present, are valid and effective.
- 37 (1) Questions arising at a meeting of the directors and committee of directors must be decided by a majority of votes.
- (2) In the case of a tie vote, the chair does not have a second or casting vote.
- 38 A resolution proposed at a meeting of directors or committee of directors need not be seconded, and the chair of a meeting may move or propose a resolution.
- 39 A resolution in writing, signed by all the directors and placed with the minutes of the directors, is as valid and effective as if regularly passed at a meeting of directors.

#### **Part 7 — Duties of Officers**

- 40 (1) The president presides at all meetings of the society and of the directors.
- (2) The president is the chief executive officer of the society and must supervise the other officers in the execution of their duties.

- 41 The vice president must carry out the duties of the president during the president's absence.
- 42 The secretary must do the following:
- (a) conduct the correspondence of the society;
  - (b) issue notices of meetings of the society and directors;
  - (c) keep minutes of all meetings of the society and directors;
  - (d) have custody of all records and documents of the society except those required to be kept by the treasurer;
  - (e) have custody of the common seal of the society;
  - (f) maintain the register of members.
- 43 The treasurer must
- (a) keep the financial records, including books of account, necessary to comply with the *Society Act*, and
  - (b) render financial statements to the directors, members and others when required.
- 44 (1) The offices of secretary and treasurer may be held by one person who is to be known as the secretary treasurer.
- (2) If a secretary treasurer holds office, the total number of directors must not be less than 5 or the greater number that may have been determined under bylaw 25 (2).
- 45 In the absence of the secretary from a meeting, the directors must appoint another person to act as secretary at the meeting.

#### **Part 8 — Seal**

- 46 The directors may provide a common seal for the society and may destroy a seal and substitute a new seal in its place.
- 47 The common seal must be affixed only when authorized by a resolution of the directors and then only in the presence of the persons specified in the resolution, or if no persons are specified, in the presence of the president and secretary or president and secretary treasurer.

#### **Part 9 — Borrowing**

- 48 In order to carry out the purposes of the society the directors may, on behalf of and in the name of the society, raise or secure the payment or repayment of money in the manner they decide, and, in particular but without limiting that power, by the issue of debentures.
- 49 A debenture must not be issued without the authorization of a special resolution.
- 50 The members may, by special resolution, restrict the borrowing powers of the directors, but a restriction imposed expires at the next annual general meeting.

#### **Part 10 — Auditor**

- 51 This Part applies only if the society is required or has resolved to have an auditor.
- 52 The first auditor must be appointed by the directors who must also fill all vacancies occurring in the office of auditor.
- 53 At each annual general meeting the society must appoint an auditor to hold office until the



Telephone: 1 877 526-1526 www.bcregistryservices.gov.bc.ca

Mailing Address: PO Box 9431 Stn Prov Govt Victoria BC V8W 9V3

Location: 200 - 940 Blanshard Street Victoria BC V8W 3E6

INSTRUCTIONS:

Please type or print clearly in block letters and ensure that the form is signed and dated in ink. Complete all areas of the form. The Corporate Registry may have to return documents that do not meet this standard.

- Item A Enter the Incorporation Number. This number is assigned at the time of incorporation and is located in the upper right-hand corner of the Certificate of Incorporation.
Item B Enter the exact name as shown in Item 1 of the society's constitution, or on the Certificate of Incorporation or Change of Name.
Item C Enter the complete physical address for the society. In addition you may include general delivery, post office box, rural route, site or comp. number as part of the address. The Corporate Registry cannot accept a PO Box number alone as a physical address. You must include a postal code. If an address does not have street names or numbers, provide a description that would readily allow a person to locate the office. This is the address of the society in British Columbia to which all communications and notices may be sent where the society's records are kept and at which all documents may be served.

Filing Fee:

To register the address of a society at the time of incorporation: no fee
To change the address of an incorporated society: \$15.00 Submit this form with a cheque or money order made payable to the Minister of Finance, or provide the registry with authorization to debit the fee from your BC OnLine Deposit Account. Please pay in Canadian dollars or in the equivalent amount of US funds.

Important Note:

If this form is used to register the address of a society at the time of incorporation no filing fee is charged. If this form is used to change the address of a society after it is incorporated a filing fee of \$15.00 is applicable.

Note: A change of address has effect on the day after the notice is filed with the registrar.

A CERTIFICATE OF INCORPORATION NUMBER

OFFICE USE ONLY - DO NOT WRITE IN THIS AREA

Freedom of Information and Protection of Privacy Act (FOIPPA): Personal information provided on this form is collected, used and disclosed under the authority of the FOIPPA and the Society Act for the purposes of assessment. Questions regarding the collection, use and disclosure of personal information can be directed to the Executive Coordinator of the BC Registry Services at 1 877 526-1526, PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3.

B FULL NAME OF SOCIETY

Hudson's Hope Fall Fair SOCIETY

C ADDRESS OF SOCIETY (must be a physical address - refer to definition in Instructions above)

9799 Freddette Ave.
Hudson's Hope

PROVINCE B.C. POSTAL CODE V0C1V0

D CERTIFIED CORRECT - I have read this form and found it to be correct.

Signature of a current Director, Officer, or Society Solicitor

X Stephanie Huso

DATE SIGNED

YYYY MM DD

2014/07/27



Telephone: 1 877 526-1526 www.bcregistryservices.gov.bc.ca

Mailing Address: PO Box 9431 Stn Prov Govt Victoria BC V8W 9V3

Location: 200 - 940 Blanshard Street Victoria BC V8W 3E6

Freedom of Information and Protection of Privacy Act (FOIPPA): Personal information provided on this form is collected, used and disclosed under the authority of the FOIPPA and the Society Act for the purposes of assessment. Questions regarding the collection, use and disclosure of personal information can be directed to the Executive Coordinator of the BC Registry Services at 1 877 526-1526, PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3.

LIST OF FIRST DIRECTORS OF Hudson's Hope Fall Fair SOCIETY (Name of Society)

Table with 2 columns: FULL NAMES, RESIDENTIAL ADDRESSES. Contains 5 rows of director names and addresses.

Note: (a) One director must be ordinarily resident in British Columbia.

(b) Full names and residential addresses are required for all directors.

\* This address must be a complete physical address. You may include general delivery, post office box, rural route, site or comp. number as part of the address, but the Registry cannot accept this information as a complete address. You must also include a postal code. If an area does not have street names or numbers, please provide a description that will readily allow a person to locate the director.

Dated on 2014 07 27

Hudson's Hope Fall Fair Society (Name of Society) by Stephanie Hues (Signature of a First Director, Officer or Solicitor) Director (Relationship to Society)

*S. MacDonald*

Samantha Charity MacDonald, Vice-President  
10712 Dr. Greene Street  
Hudson's Hope, B.C., V0C 1V0

*Nancy Ann Smith*

Nancy Ann Smith; Treasurer  
9005 Jaimeson Avenue  
Hudson's Hope, B.C., V0C 1V0

*Elaine Rhymmer*

Elaine Sharon Rhymmer; Secretary  
10026 Thompson Avenue  
Hudson's Hope, B.C., V0C 1V0

*Edna May Smith*

Edna May Smith;  
9005 Jaimeson Avenue  
Hudson's Hope, B.C., V0C 1V0

auditor is re-elected or a successor is elected at the next annual general meeting.

- 54 An auditor may be removed by ordinary resolution.
- 55 An auditor must be promptly informed in writing of the auditor's appointment or removal.
- 56 A director or employee of the society must not be its auditor.
- 57 The auditor may attend general meetings.

**Part 11 — Notices to Members**

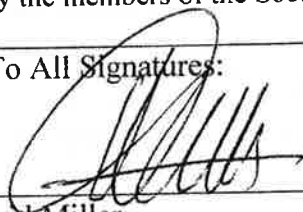
- 58 A notice may be given to a member, either personally, by mail, or by electronic means to the member at the member's registered address.
- 59 A notice sent by mail is deemed to have been given on the second day following the day on which the notice is posted, and in proving that notice has been given, it is sufficient to prove the notice was properly addressed and put in a Canadian post office receptacle. A notice sent electronically, for example email or facsimile transmission, is deemed to have been given once the message has been sent, and in proving that notice was given, it is sufficient to demonstrate that the notice was properly addressed according to the registered address of the member or members.
- 60 (1) Notice of a general meeting must be given to
  - (a) every member shown on the register of members on the day notice is given, and
  - (b) the auditor, if Part 10 applies.(2) No other person is entitled to receive a notice of a general meeting; however, such notices may be publicly posted, advertised or broadcast using social media or public service announcements.

**Part 12 — Bylaws**

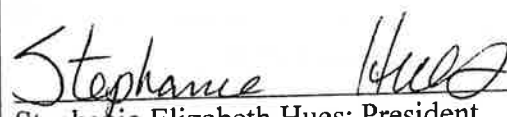
- 61 On being admitted to membership, each member is entitled to, and the society must give the member without charge, a copy of the constitution and bylaws of the society. For the purposes of this bylaw, it is sufficient to provide an electronic copy of the constitution and bylaws.
- 62 These bylaws must not be altered or added to except by special resolution.

Adopted by the members of the Society on the 27<sup>th</sup> day of July 2014.

Witness To All Signatures:



Kelly David Miller  
9799 Freddette Street  
Hudson's Hope, B.C., V0C 1V0  
Occupation: Plant Maintenance



Stephanie Elizabeth Hues; President  
5229 Twelve Mile Road  
Hudson's Hope, B.C., V0C 1V0



**APPLICATION FOR A GRANT**

Date: FEB-11/15 Date Received: \_\_\_\_\_

GENERAL INFORMATION			
Official Name of Non-Profit Organization <b>Hudson's Hope Healthcare and Housing Society - DBA SILVER WILLOW COURT</b>			
Mailing Address <b>Box 342</b>	City <b>HUDSON'S HOPE</b>	Province <b>B.C.</b>	Postal Code <b>V0C-1V0</b>
SOCIETY INFORMATION			
Society Registration Number <b>12141 6879 RR 0001</b>		Charity's BN (Business Number) / Registration Number (the number the organization puts on charitable donation receipts)	
SOCIETY EXECUTIVE - ATTACH LIST IF MORE ROOM IS NECESSARY			
Title	Name	Phone Number	
<b>SEE ATTACHED LIST.</b>			
LOCAL CONTACT INFORMATION OF PERSON COMPLETING APPLICATION FORM			
Contact Name <b>GUY ARMITAGE</b>			
Mailing Address <b>Box 626</b>	City <b>HUDSON'S HOPE</b>	Province <b>B.C.</b>	Postal Code <b>V0C-1V0</b>
Work Telephone <b>250-783-5521</b>	Home Telephone <b>250-783-9464</b>	Cell Telephone	Email Address <b>SWC@PRIS.CA</b>

GRANT APPLICATION	
<input checked="" type="checkbox"/> New Grant Application	<input type="checkbox"/> Application for Project Previously Funded by the



**HUDSON'S  
HOPE**  
PLAYGROUND OF THE PEACE

**ORGANIZATION INFORMATION**

**Describe the purpose of your organization:**

IN REGARDS TO THIS APPLICATION, THE ORGANIZATION IS RESPONSIBLE FOR THE OPERATION OF SILVER WILLOW COURT, A 10 UNIT SUBSIDIZED INDEPENDANT LIVING BUILDING

**User Statistics**

1. 10 + The number of persons that are served by your organization annually.
2. 7 The number of members in your organization/society.

**Is the organization run by volunteers, paid staff or a combination of both?**

1. 7 the number of volunteers and \_\_\_\_\_ the number volunteer hours worked per year.
2. The number of paid staff, their titles and number of paid hours per year.

Number	Title	Paid Hours Per Year
1	MANAGER	40



**REQUEST FOR GRANT**

**Describe the reason for your grant application:**

TO ASSIST IN FUNDING OUR MUCH NEEDED CAPITAL PROJECTS. SPECIFICALLY THE RE-APING AND REPLACEMENT OF THE BASEMENT CEILING, AS WELL AS THE REPLACEMENT OF OUR BOILER SYSTEM.

A THIRD PROJECT PROPOSAL, WHICH ALTHOUGH IT'S NOT AS CRITICAL, IS PROVIDING ACCESS TO THE BASEMENT COMMON ROOM. CURRENT PLAN IS A COVERED EXTERIOR RAMP. THIS MAY BE BENEFICIAL TO THE COMMUNITY AS WELL, AS IT OPENS UP THIS AREA TO ANY SENIOR GROUPS. WE ALSO SEE IT AS AN AREA THAT THE MANAGEMENT AND RESIDENTS CAN USE FOR FUND-RAISING EVENTS.

**\*SEE ATTACHED LETTER**

**Proposal is best characterized as:**

- Event                       Capital Project

**Participants/beneficiaries will primarily be:**

- Youth                       Seniors                       Disadvantaged Persons

**This proposal's activities can best be described as related to:**

- Arts and Culture       Recreation and Sports       Environment, Social and Education

**Attach the following information:**

- Most recent **audited** Financial Statements including a Balance Sheet and Income Statement
- Previous year's actual operating budget if the most recent Financial Statements provided are not the previous year's (Please attach a copy of the income and expense statement in a format consistent with the organization's financial statements)
- Operating Budget for the Current Year (Please attach a copy of the projected income and expense statement in a format consistent with the organization's financial statements)
- Projected operating budget for the next year
- Copy of Non-Profit Society Registration papers




**HUDSON'S  
HOPE**  
PLAYGROUND OF THE PEACE

**DECLARATION**

I hereby declare that the statements and information contained in the material submitted in support of this application are to the best of my belief true and correct in all respects.

I hereby agree to indemnify and save harmless the District of Hudson's Hope and its employees against all claims, liabilities, judgments, costs and expenses of whatsoever kind which may in any way occur against the said City and its employees in consequence of and incidental to, the granting of this exemption, if issued, and I further agree to conform to all requirements of the applicable bylaw and all other statutes and bylaws in force in the District of Hudson's Hope.

  
\_\_\_\_\_  
Signature of Applicant

FEB. 11 / 15  
Date

The personal information on this form is collected for the purpose of an operating program of the District of Hudson's Hope as noted in Section 26(c) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection and use of this information, please contact the Freedom of Information Coordinator at 250 787 8150.

**APPLICATION DEADLINE - FEBRUARY 15**

SEND APPLICATIONS TO:

**DISTRICT OF HUDSON'S HOPE  
HUDSON'S HOPE, BC  
V0C 1V0, CANADA**

Saving Silver Willow Court

Jan/15

Silver Willow Court is a 10 unit, non-profit, rent subsidized, independent living facility for seniors. Built by volunteers, it opened in 1986, and has been operated and managed by the 'Hudson's Hope Healthcare & Housing Society' in partnership with 'BC Housing' ever since. 'BC Housing' provided funding for the operating budget (set by them) as well as covering the mortgage payments and the rent subsidies. Thanks to a lot of volunteer hrs the building has been able to stay close to the inadequate budget supplied by the BC government.

However, beginning in Feb/15, the Society is faced with the task of taking over the operating and budget management of the building. In order to meet their present budget forecast this would mean increasing the rent substantially, and also having the tenants apply for their own rent subsidies. These are low income seniors, and some of them may not be able to continue to live here. Some of these tenants, as well as several in the past, have been part of this community for most of their lives, and deserve to be able to continue to live here.

The society is actively seeking support for the continued operation of this facility. Obviously, financial assistance would be the 1<sup>st</sup> priority, but any other contributions would be welcome. This could be in the form of volunteer labor, donated items (ie: appliances), or the waiving of service bills (ie: hydro, municipal services). Also we would appreciate any skills that could be offered, especially in the way of maintenance, renovation, fundraising and financial planning.

Currently we have some substantial capital projects in the works, including repiping the building (poor quality copper pipes have been continually failing) which entails the removal and replacement of the basement ceiling. Also, the boiler is due for replacement, and we are developing a plan for accessing the basement (this area could also provide space for revenue opportunities). We are open to all ideas.

We would like to form some kind of a committee that would oversee the operation of Silver Willow, at least until we have the upgrades in place. This committee would meet regularly. If you, or anyone you think might be interested, would want to get involved please come forward. All ideas are welcome. We will be scheduling an open house in March.

We are a registered charity, so can provide tax receipts.

Sincerely,

The Management & Board of Silver Willow Court

Contact Info:	Phone	Email
Silver Willow Office	250-783-5521	<a href="mailto:swc@pris.ca">swc@pris.ca</a> (Please use this email for now)
Guy Armitage	250-783-9464	<a href="mailto:hhoneey@pris.ca">hhhoneey@pris.ca</a>



2014 Annual Report
Incorporation Number: S-0030649

HUDSON'S HOPE HEALTH CARE AND HOUSING SOCIETY
10104 ELLIS CRESCENT
BOX 342
HUDSON'S HOPE BC V0C 1V0

FILE ONLINE NOW



To file your BC Society Annual Report immediately, go to:
www.bcregistryservices.gov.bc.ca
and use ACCESS CODE: 134163815.



Complete this section if submitting by mail.

Annual Reports submitted by mail may take up to eight weeks to be filed. PLEASE PRINT CLEARLY.

1. Annual General Meeting Date

Date your Annual General Meeting was held: 2014/12/09 (YYYY/MM/DD)

If no Annual General Meeting was held, write "NO MEETING HELD" in the date field above. NO MEETING HELD cannot be submitted for the current year until the year is over.

2. Registered Office Address (Location of Records) - Additional \$15.00 for Address Updates

Physical Address Required. (Post Office Box alone will not be accepted.) Mailing Address (If different from physical address)

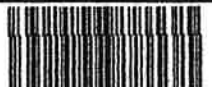
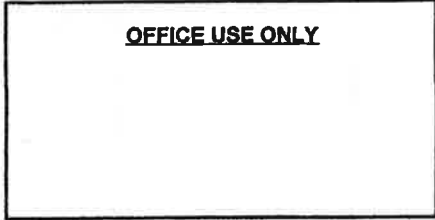
10104 ELLIS CRESCENT, BOX 342, HUDSON'S HOPE BC V0C 1V0 10104 ELLIS CRESCENT, BOX 342, HUDSON'S HOPE BC V0C 1V0

Enter new physical address if it has changed.

Enter new mailing address if it has changed.

3. Society Email Address

elaine@pris.ca
Update email address if it has changed. Email address may be used as a contact for this form.





4. Society Directors

- Directors listed below cannot be changed if no meeting was held.
- Director addresses must be a physical address. Post Office Box alone is not accepted.
- Full names of directors are required, initials only are not accepted.
- Draw a line through name if director has ceased, and amend the list in the space provided.

Last Name	First Name	Residential Address (Must be a physical address)	Postal Code
Bashforth	Valerie	9901 DUDLEY DR, BOX 662, HUDSON'S HOPE BC	V0C 1V0
Cumming	Dora	4219 BERY PRAIRIE ROAD, BOX 395, HUDSON'S HOPE BC	V0C 1V0
Ferguson	Elaine	10121 BEATTIE DRIVE, BOX 566, HUDSON'S HOPE BC	V0C 1V0
Harwood	Lenore	9915 DUDLEY DRIVE, BOX 696, HUDSON'S HOPE BC	V0C 1V0
Lindsay	William	10106 DUDLEY DR, BOX 95, HUDSON'S HOPE BC	V0C 1
<del>Sparkes</del> Armitage	<del>Earla</del> Guy	<del>10127 MCINTOSH CRES, BOX 183, HUDSON'S HOPE BC</del> 9938 Adams St, Box 626 Hudson's Hope, BC	<del>V0C 1V0</del> V0C 1V0
Vandergaag	Esther	20172 BEATTIE DR, POST OFFICE BOX 449, HUDSON'S HOPE BC	V0C 1V0



Signature

*Elaine Ferguson*

*2014/12/22*

Sign here. I certify that this information is accurate and complete.

Date Signed (YYYY/MM/DD)

6. Return Form and Fee to BC Registry Services

Mailing Address:

PO Box 9431 Stn Prov Govt, Victoria BC, V8W 9V3

Physical Address:

2nd floor, 940 Blanshard Street, Victoria BC, V8W 3E6

Questions? Call 1 877 526-1526

Need help completing this form? Go to [www.bcregistryservices.gov.bc.ca](http://www.bcregistryservices.gov.bc.ca) for further instructions.

Please make cheque payable to Minister of Finance. Write your incorporation number S-0030649 on the cheque.

Checklist if Submitting by Mail:

\$25.00 Annual Report filing fee included.

\$15.00 An additional fee is required if address updated within section 2, for a total fee of \$40.00.

All data provided: Annual General Meeting date. Registered office address and director updates made if required.

Form signed.

**BC Housing Management Commission  
Housing Provider Operational Budget  
Approved Budget for Apr 1, 2014 to Mar 31, 2015**

**Hudson's Hope Health Care and Housing Society**  
PO Box 342  
Hudson's Hope, BC V0C 1V0

**Silver Willow Court**  
10104 Ellis Crescent, General Delivery  
Hudson's Hope, BC V0C 1V0

Housing Provider #: 194  
Address Book/Supplier #: 104873  
BU CO 1/7000 : 1642/10201  
BCH File: 19401/1642  
Clients Served: Independent Seniors

CMHC File: 13403720  
PPM: Valerie Hare  
Operational Date: Mar 01, 1986  
Eligible Units: 10

Program: 508 PRAP - Senior  
Agreement: PRAP Seniors Agreement  
Management Type: Non-Profit

	2014/15 Budget	2014/15 Revision	2014/15 Amt/ Unitmth	2013/14 Budget	2013/14 Amt/ Unitmth	2012/13 Actuals	2011/12 Actuals	2010/11 Actuals
<b>Revenues</b>								
42210 Prov Contr - Subsidy	0		.00	0	.00	(33,654)	(16,520)	(12,618)
44100 Cmhc Contribution-Sha	0		.00	0	.00	(1,158)	(2,124)	(6,951)
46100 Tenant Rent Revenue	0		.00	0	.00	(45,142)	(41,470)	(39,103)
48500 Interest Earned	0		.00	0	.00	(44)	(19)	(24)
<b>Total Revenues</b>	<b>0</b>			<b>0</b>		<b>(79,998)</b>	<b>(60,133)</b>	<b>(58,696)</b>
<b>Expenses</b>								
52400 Mortgage Payments	21,896		182.47	21,896	182.47	21,896	22,033	22,722
55200 Administration Salari	6,326		52.72	6,326	52.72	6,614	6,253	8,217
55400 Maintenance Labour	3,237		26.98	3,237	26.98	3,237	821	1,817
66899 Miscellaneous Grounds	2,177		18.14	1,177	9.81	2,504	865	1,894
67799 Miscellaneous Int Bid	5,141		42.84	4,038	33.65	6,652	3,744	4,193
68300 Replacement Reserve P	15,506		129.22	15,506	129.22	15,506	1,098	1,098
71400 Electricity	0		.00	3,000	25.00	0	0	0
71600 General Utilities	0		.00	0	.00	0	0	12,529
71800 Heating Fuel	11,500		95.83	10,000	83.33	10,947	11,212	0
75200 Insurance Premiums	5,500		45.83	4,000	33.33	5,379	4,325	3,987
77400 Waste Removal	0		.00	1,000	8.33	0	0	0
79200 Grants For Property T	2,300		19.17	2,300	19.17	1,991	1,909	2,277
83110 Audit	2,501		20.84	2,501	20.84	2,347	2,076	2,217
83500 General Administratio	1,500		12.50	1,500	12.50	1,415	1,348	1,502
85940 Memberships & Dues	0		.00	1,103	9.19	0	0	0
<b>Total Expenses</b>	<b>77,584</b>			<b>77,584</b>		<b>78,488</b>	<b>55,684</b>	<b>62,510</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(77,584)</b>			<b>(77,584)</b>		<b>1,510</b>	<b>4,449</b>	<b>(3,814)</b>

**BC Housing Management Commission  
Housing Provider Operational Budget  
Approved Budget for Apr 1, 2014 to Mar 31, 2015**

**Hudson's Hope Health Care and Housing Society**  
PO Box 342  
Hudson's Hope, BC V0C 1V0

**Silver Willow Court**  
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PPM: Valerie Hare  
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Eligible Units: 10

Program: 508 PRAP - Senior  
Agreement: PRAP Seniors Agreement  
Management Type: Non-Profit

Cost Analysis	% of Expenses (excl mortgage)	2014/15 Budget	2014/15 Amt/Unit/mth	Change on Prior Year	2013/14 Budget	2013/14 Amt/Units	2012/13 Actuals	2011/12 Actuals	2010/11 Actuals
Administration	18.5%	10,327	86.06	.0%	10,327	86.06	10,376	9,677	11,962
Building Maintenance	19.0%	10,555	87.96	24.9%	8,452	70.43	12,393	5,430	7,935
Controllable Costs	37.5%	20,882	174.02	5.0%	19,882	165.68	22,769	15,107	19,897
Audit	4.5%	2,501	20.84	.0%	2,501	20.84	2,347	2,076	2,217
CC (Excl Audit)	33.0%	18,381	153.18	5.8%	17,381	144.84	20,422	13,031	17,680
<b>Total Expenses</b>		<b>77,584</b>	<b>646.53</b>	<b>.0%</b>	<b>77,584</b>	<b>646.53</b>	<b>78,488</b>	<b>55,684</b>	<b>62,510</b>
PUPM - BCHMC USE ONLY		40,182	334.85	.0%	40,182	334.85	342	271	322

Notes:

Housing Grouping                      Remote Senior  
Controllable Cost Baseline            151.00  
Controllable Costs                        153.18

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
PPM: \_\_\_\_\_ Date: \_\_\_\_\_  
RM: \_\_\_\_\_ Date: \_\_\_\_\_  
Director: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Silver Willow Court  
Projected Budget for 2015**

	2009	2010	2012	2013	2014 budget	2015 budget
<b>Revenues:</b>						
BC Housing Management - subsidy	16,815	12,985	16,550	35,013	30,720	-
Canada Mortgage and Housing Corp.	6,951	6,951	2,124	1,158	-	-
Donations	-	-	-	-	-	-
Rentals - tenants' contribution	38,741	39,835	41,470	45,142	46,920	72,000
Cable and satellite	-	-	-	-	-	3,600
Interest	41	31	19	44	-	-
	62,548	59,802	60,163	81,357	77,640	75,600
<b>Expenditures:</b>						
Cable and satellite	-	-	-	-	-	3,360
Insurance and licenses	4,213	4,296	4,325	5,379	5,500	5,500
Office and miscellaneous	1,428	1,372	1,348	1,415	1,500	1,500
Mortgage payments	22,722	22,722	22,102	21,896	21,900	-
Professional fees	2,086	2,076	2,076	2,347	2,501	1,000
Property taxes	1,971	2,012	1,909	1,991	2,300	2,200
Repairs and maintenance - building	5,525	6,504	3,744	6,652	5,141	9,000
Repairs and maintenance - grounds	1,320	743	865	2,504	2,177	2,000
Repairs and maintenance - non recurring	-	-	-	-	-	-
Replacement reserve provision	1,098	1,098	1,098	1,098	-	-
Utilities	12,996	11,681	11,212	10,947	11,500	11,500
Wages and benefits - administration	6,875	7,292	6,253	6,614	6,326	7,000
Wages and benefits - maintenance	2,020	4,256	821	3,237	3,237	-
	62,254	64,052	55,753	64,080	62,082	43,060
<b>Excess of Revenues over Expenditures</b>	294	-4,250	4,410	17,277	15,558	32,540
<b>Capital expenditures from Replacement Reserve</b>						
Replacement Reserve	1,725	1,407	449	8,261	-	-
	31,189	30,953	5,353	21,471	21,560	-

Notes (Bill and Guy estimated some amounts for discussion purposes):

- The current fiscal year for SWC is the same as the BC government – April 1<sup>st</sup> to March 31<sup>st</sup>. Will the Society want to stay with that or switch to a calendar year? How difficult is it to change? For the purpose of this exercise, we are just showing 12 consecutive months –last column. The other columns are shown for comparison and are drawn from financial statements and the November financial summary prepared by Steve.
- BC Housing is out of the picture, so there are no mortgage payments and the individual SAFER subsidies are not determined.
- For discussion purposes, are tenant rents are determined to be \$600 per month.
- We included a line item under Revenue and Expenses for cable/satellite fees and charges.
- Professional fees are reduced to \$1,000 as the formal auditing requirements are not required which should reduce this cost.
- The “wages & benefits – maintenance” costs are added to “Repairs and maintenance – building.”
- Utilities is assumed to include electricity, natural gas, water, sewer and garbage. Each tenant has a separate electrical meter for which they are responsible for paying the respective usage charges. We are researching the component costs for this combined amount.
- We did not include a contribution to the Replacement reserve in this projection.
- Based on the foregoing determinations, there would be a surplus of \$32,540.
- Once the Board has determined unit rents, new Tenancy Agreements need to be drafted. Once the rent amounts are set, we are bound by the *Residential Tenancy Act* for any future increases (currently 2.4% per annum).

**HUDSON'S HOPE HEALTH CARE  
AND HOUSING SOCIETY**

**FINANCIAL STATEMENTS**

**MARCH 31, 2014**

**HUDSON'S HOPE HEALTHCARE AND HOUSING SOCIETY  
FINANCIAL STATEMENTS  
MARCH 31, 2014**

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**HUDSON'S HOPE HEALTH CARE AND HOUSING SOCIETY**  
**MARCH 31, 2014**

**MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING**

The accompanying financial statements of the Hudson's Hope Health Care and Housing Society and all the information in this annual report are the responsibility of management and have been approved by the Board of Directors.

The financial statements have been prepared by management in accordance with generally accepted accounting principles. Financial statements are not precise since they include certain amounts based on estimates and judgements. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the financial statements are presented fairly, in all material respects.

The Society maintains systems of internal accounting and administrative controls of high quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the Society's assets are appropriately accounted for and adequately safeguarded.

The Society is responsible for ensuring that management fulfils its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the financial statements. The Society carries out this responsibility principally through its Board of Directors.

The Board reviews the Society's financial statements and recommends their approval. The Board meets periodically with management, as well as the external auditors, to discuss issues, to satisfy themselves that each party is properly discharging their responsibilities, and to review the annual report, the financial statements and the external auditor's report. The Board reports its findings for consideration when approving the financial statements for issuance to the Society's members. The Board also considers, for review and approval by the Society, the engagement of the external auditors.

The financial statements have been audited by Guerreiro & Associates in accordance with Canadian generally accepted auditing standards on behalf of the members. Guerreiro & Associates have full and free access to the Board of Directors and management.

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Director

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Director

**AUDITOR'S REPORT**

To the Directors of the Hudson's Hope Health Care and Housing Society;

I have audited the consolidated statement of financial position of the Hudson's Hope Health Care and Housing Society as at March 31, 2014 and the consolidated statements of revenues and expenditures, and cash flows for the year then ended. These financial statements are the responsibility of the Society's management. My responsibility is to express an opinion on these financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform and audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many not-for-profit organizations, the Society derives revenue from donations and fundraising, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the organization and I am unable to determine whether any adjustments might be necessary to revenues and excess of receipts over disbursements.

In my opinion, except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the donations referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2014 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles. As required by the Societies' Act of British Columbia, I report that, in my opinion, these principles have been applied on a basis consistent with that of the preceding year.



**GUERREIRO & ASSOCIATES**  
**Certified General Accountant**

Delta, British Columbia  
June 2, 2014

**HUDSON'S HOPE HEALTH CARE AND HOUSING SOCIETY**  
**CONSOLIDATED STATEMENT OF FINANCIAL POSITION**  
**March 31, 2014**

	2014	2013
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 93,096	\$ 84,535
Restricted cash - note 3	107,022	105,592
Accounts receivable	-	600
Due from Government Agencies	7,292	6,150
	207,410	196,877
<b>PROPERTY, PLANT &amp; EQUIPMENT - notes 1 and 4</b>	540,900	540,900
	\$ 748,310	\$ 737,777
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ 2,100	\$ 8,291
Damage deposits on hand	1,709	898
Deferred revenue	-	300
Current portion of long-term debt	21,611	21,088
	25,420	30,5
<b>LONG-TERM DEBT - note 5</b>	-	21,615
<b>REPLACEMENT RESERVE - note 3</b>	22,623	21,471
	48,043	73,663
<b>NET ASSETS</b>		
<b>SURPLUS</b>	(68,207)	(83,269)
<b>EQUITY IN CAPITAL ASSETS</b>	768,474	747,383
	700,267	664,114
	\$ 748,310	\$ 737,777

Approved by the Board:

\_\_\_\_\_  
 Director

\_\_\_\_\_  
 Director

**HUDSON'S HOPE HEALTH CARE AND HOUSING SOCIETY**  
**CONSOLIDATED STATEMENT OF REVENUES AND EXPENDITURES**  
**Year Ended March 31, 2014**

	2014	2013
<b>REVENUES</b>		
BC Housing Management - Subsidy	\$ 31,916	\$ 35,013
Canada Mortgage and Housing Corporation	1,158	1,158
Donations	4,375	4,374
Interest	3,141	1,118
Rentals	52,357	55,042
Expense recoveries	426	231
	<b>93,373</b>	<b>96,936</b>
<b>EXPENDITURES</b>		
Cable and satellite	1,075	1,101
Capital expenditures	-	8,261
Donations	1,727	6,356
Insurance and licenses	7,802	6,139
Office supplies	3,731	2,019
Mortgage payments	21,896	21,896
Professional fees	2,153	2,347
Property taxes	3,307	3,091
Repairs and maintenance	12,929	9,350
Telephone and utilities	13,521	12,672
Travel and training	-	-
Wages and benefits	9,018	10,451
	<b>77,159</b>	<b>83,683</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>16,214</b>	<b>13,253</b>
<b>INCREASE IN EQUITY IN CAPITAL ASSETS</b>	<b>21,091</b>	<b>28,850</b>
<b>SURPLUS REPAID TO BC HOUSING MANAGEMENT</b>	<b>-</b>	<b>3,814</b>
	<b>37,305</b>	<b>45,917</b>
<b>SURPLUS, BEGINNING OF YEAR</b>	<b>685,585</b>	<b>639,668</b>
<b>SURPLUS, END OF YEAR</b>	<b>\$ 722,890</b>	<b>\$ 685,585</b>

The accompanying notes are an integral part of these financial statements.

**HUDSON'S HOPE HEALTH CARE AND HOUSING SOCIETY**  
**CONSOLIDATED STATEMENT OF CASH FLOWS**  
**Year Ended March 31, 2014**

	2014	2013
<b>OPERATING ACTIVITIES</b>		
Excess of revenues over expenditures for the year	\$ 16,214	\$ 13,253
Non-operating items:		
Principal payments on long-term debt expensed in operations	21,092	20,589
Capital purchases from operations	-	8,261
Changes in non-cash operating working capital:		
Accounts receivable	600	1,502
Due from Government Agencies	(1,143)	(3,221)
Accounts payable and accrued liabilities	(6,191)	6,191
Damage deposits on hand	811	(674)
Deferred revenue	(300)	-
	<b>31,083</b>	<b>45,901</b>
<b>INVESTING ACTIVITIES</b>		
Purchase of capital assets	-	(8,261)
<b>FINANCING ACTIVITIES</b>		
Surplus repaid to BC Housing Management	-	.4
Repayment of long-term debt	(21,092)	(20,589)
	<b>(21,092)</b>	<b>(16,775)</b>
<b>INCREASE IN CASH DURING THE YEAR</b>	<b>9,991</b>	<b>20,865</b>
<b>CASH, BEGINNING OF YEAR</b>	<b>190,127</b>	<b>169,262</b>
<b>CASH, END OF YEAR</b>	<b>\$ 200,118</b>	<b>\$ 190,127</b>
<b>Cash represented by:</b>		
Cash	\$ 93,096	\$ 84,535
Restricted cash	107,022	105,592
	<b>\$ 200,118</b>	<b>\$ 190,127</b>

**HUDSON'S HOPE HEALTH CARE AND HOUSING SOCIETY**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**MARCH 31, 2014**

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The Hudson's Hope Health Care and Housing Society is incorporated under the Societies' Act of British Columbia. The Society is a not-for-profit organization and is a registered charity under the Income Tax Act. The Society provides low cost specialized housing to seniors and people with disabilities in British Columbia.

**1. BASIS OF PRESENTATION AND SIGNIFICANT ACCOUNTING POLICIES**

These Consolidated Financial Statements have been prepared in accordance with Canadian accepted accounting principles for not-for-profit organizations, as defined in the CICA Accounting and Auditing Handbook, which encompasses the following principles:

**a) Fund Accounting**

The Society uses fund accounting procedures which result in a self-balancing set of accounts for each fund established by legal, contractual or voluntary actions. The various funds have been amalgamated for the purpose of presentation in the Consolidated Financial Statements. Details of the operations of each fund are set out in the supplementary schedules. The Society maintains the following funds:

- The Society Operating Fund which reports the general activities of the Society Administration.
- The Capital Fund which reports the capital assets of the Society together with their related financing.
- The Silver Willow Court Fund which reports the social housing activities.
- The Replacement Reserve Fund which reports on funds held specifically for capital asset replacement.

**b) Reporting Entity and Principles of Financial Reporting**

The reporting entity includes the Society and all related entities which are accountable to the Society and are either owned or controlled by the Society.

All inter-entity balances have been eliminated on consolidation, but in order to present the results of operations for each specific fund, transactions amongst funds have not necessarily been eliminated on the individual schedules.

**c) Property, Plant and Equipment**

Property, equipment and infrastructure expenditures are valued at cost and recorded in the capital fund. The acquisition costs of capital assets and payments on capital debt, which are not funded from capital financing sources, are charged to operations and matched with the applicable revenue source in the year of expenditure. These expenditures are also

**HUDSON'S HOPE HEALTH CARE AND HOUSING SOCIETY  
 NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
 MARCH 31, 2014**

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recorded as an addition to assets of the Capital Fund with a corresponding increase in Equity in Capital Assets. It is the Society's policy not to record amortization of capital assets. This policy is consistent with the preceding years.

**d) Revenue Recognition**

Contributions from BC Housing Management and CMHC are recognized as they become receivable under the terms of applicable funding agreements. Funding received under the funding arrangements which relates to a subsequent fiscal period is reflected as deferred revenue in the year of receipt and classified as such on the Statement of Financial Position.

**2. ECONOMIC DEPENDENCE**

The Society receives a major portion of its revenues pursuant to a funding arrangement with BC Housing Management.

**3. RESTRICTED CASH AND TERM DEPOSITS**

Cash designated for specific purposes is segregated as follows:

	<b>2014</b>	<b>2013</b>
Cash and term deposits specified by the donor to be used for the purchase of capital assets and other restricted expenditures for the Silver Willow Court	\$ 85,497	\$ 84,121
Replacement Reserve	21,525	21,471
	<b>\$ 107,022</b>	<b>\$ 105,592</b>

**HUDSON'S HOPE HEALTH CARE AND HOUSING SOCIETY**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**MARCH 31, 2014**

<b>4. CAPITAL ASSETS</b>	<b>Cost</b>	<b>Accum Amort</b>	<b>NBV 2014</b>	<b>NBV 2013</b>
Land	\$ 8,436	\$ 0	\$ 8,436	\$ 8,436
Buildings	498,050	0	498,050	498,050
Equipment	23,960	0	23,960	23,960
Office Equipment	10,454	0	10,454	10,454
	<b>\$ 540,900</b>	<b>\$ 0</b>	<b>\$ 540,900</b>	<b>\$ 540,900</b>

<b>5. LONG-TERM DEBT</b>	<b>2014</b>	<b>2013</b>
Canada Mortgage and Housing Corporation, secured over housing units. The mortgage is repayable in monthly instalments of \$1,825 including interest at 2.44% per annum. The mortgage is due December 2015.	\$ 21,611	\$ 42,703
Less: Current portion due within one year	21,611	21,088
	<b>\$ 0</b>	<b>\$ 21,615</b>

**HUDSON'S HOPE HEALTH CARE AND HOUSING SOCIETY**  
**SOCIETY OPERATING FUND**  
**STATEMENT OF FINANCIAL POSITION**  
**March 31, 2014**

**SCHEDULE 1A**

	<b>2014</b>	<b>2013</b>
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 69,983	\$ 67,870
Term deposits	11,684	11,014
Accounts receivable	-	600
Due from Government Agencies	2,599	2,253
	<b>\$ 84,266</b>	<b>\$ 81,737</b>
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ -	\$ -
Deferred revenue	400	300
	400	300
<b>NET ASSETS</b>		
<b>SURPLUS</b>	<b>83,866</b>	<b>81,437</b>
	<b>\$ 84,266</b>	<b>\$ 81,737</b>

**HUDSON'S HOPE HEALTH CARE AND HOUSING SOCIETY**  
**SOCIETY OPERATING FUND**  
**STATEMENT OF REVENUES, EXPENDITURES AND SURPLUS**  
**Year Ended March 31, 2014**

**SCHEDULE 1B**

	<b>2014</b>	<b>2013</b>
<b>REVENUES</b>		
Interest	\$ 1,184	\$ 673
Rentals	8,290	9,900
Donations	4,375	4,374
Expense recoveries	426	231
	<b>14,275</b>	<b>15,178</b>
<b>EXPENDITURES</b>		
Cable and satellite	1,075	1,101
Donations	1,727	6,356
Insurance	1,256	760
Office and miscellaneous	1,214	604
Property taxes	1,255	1,100
Repairs and maintenance	4,408	194
Telephone and utilities	811	1,725
Wages and benefits	600	600
	<b>12,346</b>	<b>12,440</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>1,929</b>	<b>2,738</b>
<b>SURPLUS, BEGINNING OF YEAR</b>	<b>81,437</b>	<b>77,699</b>
<b>TRANSFER FROM (TO) CAPITAL FUND</b>	<b>500</b>	<b>1,000</b>
<b>SURPLUS, END OF YEAR</b>	<b>\$ 83,866</b>	<b>\$ 81,437</b>

The accompanying notes are an integral part of these financial statements.

**HUDSON'S HOPE HEALTH CARE AND HOUSING SOCIETY**

SCHEDULE 2A

**CAPITAL FUND****STATEMENT OF FINANCIAL POSITION**

March 31, 2014

	2014	2013
<b>ASSETS</b>		
<b>CURRENT</b>		
Restricted cash and term deposits - note 3	\$ 85,497	\$ 84,121
Accrued interest receivable	-	-
	85,497	84,121
<b>PROPERTY, PLANT &amp; EQUIPMENT - notes 1 &amp; 4</b>	540,900	540,900
	\$ 626,397	\$ 625,021
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Current portion of long-term debt	\$ 21,611	\$ 21,088
<b>LONG-TERM DEBT - note 5</b>	-	21,615
	21,611	42,703
<b>NET ASSETS</b>		
<b>SURPLUS</b>	(163,688)	(165,065)
<b>EQUITY IN CAPITAL ASSETS</b>	768,474	747,383
	604,786	582,318
	\$ 626,397	\$ 625,021

*The accompanying notes are an integral part of these financial statements.*

**HUDSON'S HOPE HEALTH CARE AND HOUSING SOCIETY****SCHEDULE 2B****CAPITAL FUND****STATEMENT OF REVENUES AND EXPENDITURES****Year Ended March 31, 2014**

	<b>2014</b>	<b>2013</b>
<b>REVENUES</b>		
Interest	\$ 1,877	\$ 384
<b>EXPENDITURES</b>		
Capital purchases	-	-
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>1,877</b>	<b>384</b>
<b>SURPLUS, BEGINNING OF YEAR</b>	<b>582,318</b>	<b>554,084</b>
<b>INCREASE IN EQUITY IN CAPITAL ASSETS</b>		
Acquisition of capital assets	-	8,261
Repayment of Long-term debt	21,091	20,589
	21,091	28,850
<b>TRANSFER (TO) FROM SOCIETY OPERATING FUND</b>	<b>(500)</b>	<b>(1,000)</b>
<b>SURPLUS, END OF YEAR</b>	<b>\$ 604,786</b>	<b>\$ 582,318</b>

The accompanying notes are an integral part of these financial statements.

**HUDSON'S HOPE HEALTH CARE AND HOUSING SOCIETY**  
**SILVER WILLOW COURT**  
**STATEMENT OF FINANCIAL POSITION**  
**March 31, 2014**

**SCHEDULE 3A**

	<b>2014</b>	<b>2013</b>
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 11,429	\$ 5,651
Due from Government Agencies	4,693	3,897
	<b>\$ 16,122</b>	<b>\$ 9,548</b>
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ 2,100	\$ 8,291
Due to Replacement Reserve	1,098	-
Damage deposits on hand	1,309	898
	<b>4,507</b>	<b>9,189</b>
<b>NET ASSETS</b>		
<b>SURPLUS</b>	<b>11,615</b>	<b>359</b>
	<b>\$ 16,122</b>	<b>\$ 9,548</b>

*The accompanying notes are an integral part of these financial statements.*

**HUDSON'S HOPE HEALTH CARE AND HOUSING SOCIETY****SCHEDULE 3B****SILVER WILLOW COURT****STATEMENT OF REVENUES, EXPENDITURES AND SURPLUS****Year Ended March 31, 2014**

	<b>2014</b>	<b>2013</b>
<b>REVENUES</b>		
BC Housing Management - Subsidy	\$ 31,916	\$ 35,013
Canada Mortgage and Housing Corp	1,158	1,158
Rentals	44,067	45,142
Interest	26	44
	<b>77,167</b>	<b>81,357</b>
<b>EXPENDITURES</b>		
Insurance and licences	6,546	5,379
Office and miscellaneous	2,517	1,415
Mortgage payments	21,896	21,896
Professional fees	2,153	2,347
Property taxes	2,052	1,991
Repairs and maintenance - building	5,913	6,652
Repairs and maintenance - grounds	2,608	2,504
Replacement reserve provision	1,098	1,098
Utilities	12,710	10,947
Wages and benefits - administration	6,952	6,614
Wages and benefits - maintenance	1,466	3,237
	<b>65,911</b>	<b>64,080</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>11,256</b>	<b>17,277</b>
<b>SURPLUS, BEGINNING OF YEAR</b>	<b>359</b>	<b>2,532</b>
<b>TRANSFER FROM (TO) REPLACEMENT RESERVE FUND</b>	<b>-</b>	<b>(23,264)</b>
<b>SURPLUS REPAID TO BC HOUSING MANAGEMENT</b>	<b>-</b>	<b>3,814</b>
<b>SURPLUS, END OF YEAR</b>	<b>\$ 11,615</b>	<b>\$ 359</b>

The accompanying notes are an integral part of these financial statements.

**HUDSON'S HOPE HEALTH CARE AND HOUSING SOCIETY**

SCHEDULE 4A

**REPLACEMENT RESERVE****STATEMENT OF FINANCIAL POSITION**

March 31, 2014

	2014	2013
<b>ASSETS</b>		
<b>CURRENT</b>		
Restricted cash and term deposits - note 3	\$ 21,525	\$ 21,471
Due from Silver Willow Court	1,098	-
	<u>\$ 22,623</u>	<u>\$ 21,471</u>
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ -	\$ -
<b>NET ASSETS</b>		
<b>SURPLUS</b>	<u>22,623</u>	<u>21,471</u>
	<u>\$ 22,623</u>	<u>\$ 21,471</u>

The accompanying notes are an integral part of these financial statements.

**HUDSON'S HOPE HEALTH CARE AND HOUSING SOCIETY**  
**REPLACEMENT RESERVE**  
**STATEMENT OF REVENUES, EXPENDITURES AND SURPLUS**  
**Year Ended March 31, 2014**

**SCHEDULE 4B**

	<b>2014</b>	<b>2013</b>
<b>REVENUES</b>		
Provision for Replacement Reserve	\$ 1,098	\$ 1,098
Interest	54	17
	<b>1,152</b>	<b>1,115</b>
<b>EXPENDITURES</b>		
Capital expenditures from Replacement Reserve	-	8,261
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>1,152</b>	<b>(7,146)</b>
<b>SURPLUS, BEGINNING OF YEAR</b>	<b>21,471</b>	<b>5,353</b>
<b>TRANSFER FROM (TO) SILVER WILLOW COURT FUND</b>	<b>-</b>	<b>23,264</b>
<b>SURPLUS, END OF YEAR</b>	<b>\$ 22,623</b>	<b>\$ 21,471</b>

*The accompanying notes are an integral part of these financial statements.*



**APPLICATION FOR A GRANT**

Date: February 11, 2015

Date Received: \_\_\_\_\_

GENERAL INFORMATION			
Official Name of Non-Profit Organization <u>Hudson's Hope Lions Club</u>			
Mailing Address <u>Box 444</u>	City <u>Hudson's Hope</u>	Province <u>Bc</u>	Postal Code <u>V0C 1V0</u>
SOCIETY INFORMATION			
Society Registration Number <u>Lions Club # 13045</u>		Charity's BN (Business Number) / Registration Number (the number the organization puts on charitable donation receipts)	
SOCIETY EXECUTIVE - ATTACH LIST IF MORE ROOM IS NECESSARY			
Title	Name	Phone Number	
<u>President</u>	<u>Mark Hodgkinson</u>	<u>250-783-0700</u>	
<u>Vice President</u>	<u>James Ceydoeman</u>	<u>448-204-3544</u>	
<u>Treasurer</u>	<u>Johanna Dupuis</u>	<u>250-783-0132</u>	
<u>Secretary</u>	<u>Laurel Eimm</u>	<u>250-783-3028</u>	
LOCAL CONTACT INFORMATION OF PERSON COMPLETING APPLICATION FORM			
Contact Name: <u>Laurel Eimm</u>			
Mailing Address <u>PO Box 331</u>	City <u>Hudson's Hope</u>	Province <u>Bc</u>	Postal Code <u>V0C 1V0</u>
Work Telephone <u>250-783-9901</u>	Home Telephone <u>250-783-3028</u>	Cell Telephone	Email Address <u>laurel818@hotmail.com</u>

GRANT APPLICATION	
<input checked="" type="checkbox"/> New Grant Application	<input type="checkbox"/> Application for Project Previously Funded by the

**ORGANIZATION INFORMATION**

**Describe the purpose of your organization:**

The Lions motto is "We serve" and the mission statement is "to empower volunteers to serve their communities, meet humanitarian needs, encourage peace and promote international understanding through Lions Clubs".

The purpose of our organization is to give back to our community, to help people who are in need, and hold functions and events that benefit the Community as a whole.

We hold meetings once a month to discuss business and deal with any issues, donations, function organization etc.

**User Statistics**

1. 940 The number of persons that are served by your organization annually.
2. 23 The number of members in your organization/society.

**Is the organization run by volunteers, paid staff or a combination of both?**

1. 23 the number of volunteers and 2000 the number volunteer hours worked per year.
2. The number of paid staff, their titles and number of paid hours per year.

Number	Title	Paid Hours Per Year

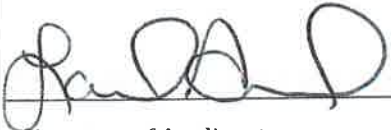




**DECLARATION**

I hereby declare that the statements and information contained in the material submitted in support of this application are to the best of my belief true and correct in all respects.

I hereby agree to indemnify and save harmless the District of Hudson's Hope and its employees against all claims, liabilities, judgments, costs and expenses of whatsoever kind which may in any way occur against the said City and its employees in consequence of and incidental to, the granting of this exemption, if issued, and I further agree to conform to all requirements of the applicable bylaw and all other statutes and bylaws in force in the District of Hudson's Hope.

  
Signature of Applicant

Feb 11, 2015.  
Date

The personal information on this form is collected for the purpose of an operating program of the District of Hudson's Hope as noted in Section 26(c) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection and use of this information, please contact the Freedom of Information Coordinator at 250 787 8150.

**APPLICATION DEADLINE – FEBRUARY 15**

SEND APPLICATIONS TO:

**DISTRICT OF HUDSON'S HOPE  
HUDSON'S HOPE, BC  
V0C 1V0, CANADA**



INCORPORATED OF  
ESSEX JUNCTION, VERMONT

February 4, 2015

District of Hudson's Hope  
Mayor and Council  
PO Box 330  
Hudson's Hope, BC  
V0C 1V0

Dear Mayor Johansson and Council:

The Hudson's Hope Lions Club is requesting a grant of \$5000 to purchase furniture for the basement of the Community Hall.

This meeting room is used primarily for the families during memorials and funeral services. Community members are also able to rent this space as a meeting room which offers a smaller more intimate space than the upstairs of the Hall.

We have been looking for furniture for the past year, including gently used or previously owned pieces, and have not been able to find anything that would be suitable for this purpose.

We would be able to use this funding to purchase chairs for the boardroom table, (2) couches and (2) armchairs to form a small seating area, a hutch that could be utilized as a coffee/beverage cart and two side tables.

We honestly feel this added space would be a huge benefit to the Community Hall and would substantially increase the usability of the basement of the Hall.

Thank you so much for everything you have contributed to the Lions Club of Hudson's Hope – all funding has gone back into the Community and is greatly appreciated by us and all those who use it.

Sincerely,

Laurel Grimm  
Secretary

Cc: Johanna Dupuis



## Clerk

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**Subject:** FW: Total for all items is 3391.55 (subject to flexibility) But should give a good idea.

Couches: 559.00

<http://www.thebrick.com/product/item/furniture/living-room/sofas/spa-collection-chenille-sofa-%E2%80%93-charcoal/1638344/1635263>



Side Tables 79.95

<http://www.thebrick.com/product/item/furniture/living-room/coffee-tables-and-side-tables/glendale-end-table-grey/1648226/1647846>



Arm Chairs 252.00 (x2)

<http://www.homedepot.ca/product/dark-brown-leather-look-accent-chair/821231>



Coffee Table 249.00

<http://www.homedepot.ca/product/espresso-living-room-console/849090>



Office Chair 199.96 (x10)

<http://www.staples.ca/en/Office-Star-Wood-Guest-Chairs/product SS2008772 2-CA 1 20001#id='dropdown 638419'>





**APPLICATION FOR A GRANT**

Date: Feb 6, 2015 Date Received: \_\_\_\_\_

GENERAL INFORMATION			
Official Name of Non-Profit Organization <u>Hudson's Hope Playschool</u>			
Mailing Address <u>P.O. Box 611</u>	City <u>Hudson's Hope</u>	Province <u>BC</u>	Postal Code <u>V0C1V0</u>
SOCIETY INFORMATION			
Society Registration Number <u>S-0015570</u>		Charity's BN (Business Number) / Registration Number (the number the organization puts on charitable donation receipts)	
SOCIETY EXECUTIVE - ATTACH LIST IF MORE ROOM IS NECESSARY			
Title	Name	Phone Number	
<u>See attached</u>			
LOCAL CONTACT INFORMATION OF PERSON COMPLETING APPLICATION FORM			
Contact Name <u>Tyler Schwartz</u>			
Mailing Address <u>P.O. Box 611</u>	City <u>Hudson's Hope</u>	Province <u>BC</u>	Postal Code <u>V0C1V0</u>
Work Telephone <u>783-5042</u>	Home Telephone <u>783-5699</u>	Cell Telephone	Email Address <u>tschwartz@pris.ca</u>

GRANT APPLICATION	
<input checked="" type="checkbox"/> New Grant Application	<input type="checkbox"/> Application for Project Previously Funded by the



**ORGANIZATION INFORMATION**

**Describe the purpose of your organization:**

See attached Constitution, item #2

**User Statistics**

1. ~ 50 The number of persons that are served by your organization annually.
2. 16 The number of members in your organization/society.

Is the organization run by volunteers, paid staff or a combination of both? Both

1. 6 the number of volunteers and 500 the number volunteer hours worked per year.
2. The number of paid staff, their titles and number of paid hours per year.

Number	Title	Paid Hours Per Year
1	Facility Manager + Lead Instructor	~ 1200

