



**DISTRICT OF HUDSON'S HOPE**  
**REGULAR COUNCIL MEETING AGENDA**  
Council Chambers  
Monday, February 24, 2014 at 7:00 PM

**1. Call to Order:**

**2. Notice of New Business:**

Mayor's List  
Councillors Additions  
CAO's Additions

**3. Adoption of Agenda by Consensus:**

**4. Declaration of Conflict of Interest:**

**5. Adoption of Minutes:**

M1 January 27, 2014 Regular Council Meeting

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**6. Business Arising Out of the Minutes:**

**7. Delegations:**

D1 Rurik Hubner: Hope for Health

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**8. Staff Reports:**

SR1	Community Events Review: Special Events Coordinator	Page 9
SR2	Monkey Business Gymnastics: Becky Mercereau	Page 13
SR3	Clubs and Organizations Financial Assistance Grants 2014: Laurel Grimm	Page 14
SR4	Elections 2014: Laurel Grimm	Page 16
SR5	Strategic Fuel Fire Management Project Update: Robert Norton	Page 19
SR6	Action Updates: Tom Matus	Page 21
SR7	NCLGA Resolutions: Tom Matus	Page 22
SR8	Stumpage Fee NCLGA Resolution: Tom Matus	Page 24

**9. Correspondence**

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C2	Minerals North Conference Association: Deadline to Host	Page 27

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| C3 | Ministry of Finance: Grants-In-Lieu   | Page 28 |
| C4 | City of Parksville: Provincial Emergency Notification System  | Page 29 |
| C5 | Muscular Dystrophy Canada: Thank you to the Hudson's Hope Fire Department                           | Page 30 |
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| C7 | Private Secretary to the Lieutenant Governor: Sing Me A Song  | Page 34 |
| C8 | Talisman Energy: Thank you  | Page 36 |
| C9 | Hudson's Hope Hornets: Thank you  | Page 37 |
10. Reports by Mayor & Council on Meetings and Liaison Responsibilities
11. Old Business:
12. New Business:
13. Public Inquiries:
14. In-Camera Meeting: *(Pursuant to the Community Charter Section 90 2. (b))*
15. Adjournment:



**REGULAR COUNCIL MEETING  
FEBRUARY 11, 2014  
7:00 P.M.  
MUNICIPAL HALL COUNCIL CHAMBERS**

**Present: Council:** Mayor: Gwen Johansson  
Councillor: Kelly Miller  
Councillor: Dave Heiberg  
Councillor: Richard Brown  
Councillor: Nicole Gilliss

**Staff:** CAO: Tom Matus  
Deputy Clerk: Laurel Grimm  
Director of Public Works: Mike Carter

**Other:** 5 in gallery

**1. CALL TO ORDER:**

The meeting was called to order at 7:00 p.m. with Mayor Gwen Johansson presiding.

**2. NOTICE OF NEW BUSINESS:**

**Mayors List:**

Thank you to the Public Works crew for their diligence in keeping the facility parking lots clear of snow without much notice for a service at the Community Hall and the Cemetery.

Update on meeting with Canadian Kailuan Dehua Mines and an update from the Medical Services Working Group meeting under Reports by Mayor & Council on Meetings and Liaison Responsibilities.

**Councillor Additions:**

Councillor Heiberg included a report on the Medical Services Working Group Meeting.

**CAO Additions:**

SR8: Northern Health Grant Application

SR9: Request to Exclude ATV campgrounds from ALR.

**3. ADOPTION OF AGENDA BY CONSENSUS:**

The February 11, 2014 Regular Council meeting agenda was adopted by consensus.

**4. DECLARATION OF CONFLICT OF INTEREST:**

NONE

5. **ADOPTION OF MINUTES:** 0550-01

**January 27, 2014 Council Meeting**

RESOLUTION NO. 031

M/S Councillors Heiberg/Brown

THAT:

"The minutes of the January 27, 2014 Council Meeting be adopted as amended."

CARRIED

6. **BUSINESS ARISING OUT OF THE MINUTES:** 0360-01

BA1 **CR5 – Airport Manager Resignation**

Clarification on member resigned.

BA2 **BA1 – Co-Op Correspondence Re: Card lock** 6660-01

No update is available at this time.

BA3 **BA3 – City of Dawson Creek Regional Coalition** 0400-50

Meeting has been postponed. No time and date received for new location.

BA4 **SR3 – Lynx Creek Fuel Fire Treatment Project** 7200-01

There were two TDB trucks in Lynx Creek last week that looked to be doing a pre-assessment of the site. The Director of Protective Services is to contact TDB to find out results of investigation.

There have been previous submissions to the NCLGA on Stumpage that have had no reply. Staff to look further into this and draft up a resolution to be submitted time permitting.

7. **STAFF REPORTS:** 2240-01

SR1 **Commit to Fit (Fir for Life) Agreement**

RESOLUTION NO. 032

M/S Councillors Heiberg/Miller

That:

"Council authorize the District to enter into a contract with Greta Goddard to provide a senior's exercise program on behalf of the District for the purpose of ensuring efficiency and effectiveness of the program."

CARRIED

OPPOSED Councillor Gilliss

SR2 **MIA- Risk Management Conference** 0390-01

RESOLUTION NO. 033

M/S Councillors Gilliss/Brown

That:

"That Council approve the CAO travel to the MIA Conference, April 24<sup>th</sup> and 25<sup>th</sup> at a cost of approximately \$1,030.00 This cost to be charged against the MIA Risk Management Grant Fund."

CARRIED

**SR3      Request to Exclude "Airport Lands" From the ALR**

**8400-01**

**RESOLUTION NO. 034**

M/S Councillors Gilliss/Heiberg

That:

"That Council approve the \$600.00 application to the ALC to have three parcels of land identified as:

Block C, DL1091 = 18.36 ha;

Block C, DL1092 = 49.67 ha;

Block B, DL1092A = 17.19 ha;

Excluded from the ALR lands."

**CARRIED**

**SR4      NCLGA 2014 Resolutions**

**0400-01**

**RESOLUTION NO. 035**

M/S Councillors Heiberg/Brown

That:

**"Utilization of the Community Paramedicine Model for Ambulatory Service in Northern BC**

**Whereas** Community Paramedicine is the practice that represents the intersection of health care, public health, and public safety to promote optimal quality of life; and

**Whereas** this Community Paramedicine model has the potential to prevent and reduce high cost medical treatment;

**Be it resolved** that the NCLGA and the UBCM lobby the BC Government/BCEHS to research the Community Paramedicine Model of health care for use in all of rural and remote BC communities; and

**Be it further resolved** that the NCLGA and the UBCM lobby the BC Government and BCEHS that paramedics of the BC Ambulance Service be employed full time to deliver the paramedicine model of health to rural and remote BC communities."

**CARRIED**

Clarification on Resolution to be submitted to NCLGA regarding different wage scales in Collective Agreements for Public Sector employees. There should be a differentiation between rural and remote communities that is specified in the Union. **Referred to Staff.**

Time permitting, Resolution to be submitted asking UBCM to work with the Provincial Government to allow the areas where Natural Resources are extracted to gain the benefits of those resources. (i.e. able to tie into a water line that is running through your property) **Referred to Staff.**

**Staff to look into the background on Dinosaur Lake. When was this property transferred to the District?**

**SR5      ATV Campground Tenure Offer & Licence of Occupation      6120-01**

RESOLUTION NO. 036

M/S Councillors Heiberg/Miller

That:

"That Council approve the Tenure Offer and the Licence of Occupation agreements for the ATV Campground."

CARRIED

**SR6      ACTION Updates and Other Updates  
FOR INFORMATION**

0810-20

**SR7      Peace Regional Hockey Tournament**

RESOLUTION NO. 037

M/S Councillors Heiberg/Brown

That:

"Council recognizes that the Peace Regional Hockey Tournament is not an organized school or non-profit society and therefore is not entitled to the \$40.00/hr arena rental rate. However, Council does recognize that this group is acting in the best interest of the community; that the group is made up of mostly students and minor hockey (non-profit society) members; and that this is an organized "healthy" youth incentive activity that Council would like to support. Therefore be it resolved that the Peace Regional Hockey Tournament may rent the Hudson's Hope arena for \$60.00/hr from 9:00 a.m. to 9:00 p.m. on February 9, 2014.."

CARRIED

**SR8      Northern Health grant Application**

1855-01

RESOLUTION NO. 038

M/S Councillors Miller/Brown

That:

"That Council direct staff to write a letter supporting this committee in receiving this \$20,000 Partnering for Healthier Community Committees Grant from Northern Health, BC."

CARRIED

**SR9      Request to Exclude ATV Campgrounds from ALR**

6120-01

RESOLUTION NO. 039

M/S Councillors Gilliss/Brown

That:

"That Council approve the ALC application to exclude 4.37 hectares of the southeast corner of D.L149 for use as an ATV Campground."

CARRIED



8. **BYLAWS:**

**B1      12 Mile Electrical Road Parcel Tax Amendment Bylaw No. 831, 2014      3900-02**

**RESOLUTION NO. 040**

M/S Councillors Heiberg/Miller

That:

"Council adopt the 12 Mile Electrical Road Parcel Tax Amendment Bylaw No. 831, 2014."

**CARRIED**

**B2      Annual Financial Plan Amendment Bylaw No. 833, 2014      3900-02**

**RESOLUTION NO. 041**

M/S Councillors Brown/Heiberg

That:

"Council adopt the Annual Financial Plan Amendment Bylaw No. 833, 2014."

**CARRIED**

9. **CORRESPONDENCE:**

**C1      Hudson's Hope Ski Association: Local Grant Application Final Report      1850-01**  
FOR INFORMATION

**C2      M.A.D.D. Advertsing      1770-01**  
FOR INFORMATION

**C3      High School Rodeo Association: Local Grant Application Final Report      1850-01**  
FOR INFORMATION

**C4      Double "H" Saddle Club: Local grant Application Final Report      1850-01**  
FOR INFORMATION

**C5      Concerned Citizen: Bright Headlights      0220-01**  
Staff to speak with the RCMP to look at what steps can be done to educate the public on regulations regarding HID Lights.

**C6      NCLGA: Registration      0400-01**  
FOR INFORMATION

10. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISONS RESPONSIBILITIES:**      0540-20

**CR1      Councillor Heiberg: Medical Services Working Group Meeting**  
Although Council fully supports the implementation of a community fitness facility in Hudson's Hope; however, the District is not allowed to get involved with any private business ventures and therefore has no role to play in helping members of the community start a business.

- CR2      Mayor Johansson: Medical Services Working Group Meeting      0540-20**
- 13 members attended the meeting
  - Full-time lab technician job being advertised
  - 17 job applications have been received by the BC Ambulance Service
  - No consensus reached on expanding the role of the medical services working group
  - Steve Dunk, Progress Energy, was present.
  - Council has received a letter from Talisman Energy saying they will no longer attend the Working Group Meetings but they have paid their commitment in full.
  - Staff to send a thank you letter to Talisman Energy Inc.
- CR3      Councillor Gilliss: North Peace Economic Development Commission      0360-01**
- Will be attending a conference in Prince George "Building the North" on behalf of the NPEDC
- CR4      Councillor Gilliss: New Committee      0360-01**
- A new committee has been created to help deal with building a healthy community
  - Possibility of looking at getting liability insurance through the committee to cover using the school's fitness facility.
  -
- CR5      Mayor Johansson: Canadian Kailuan Dehua Mines Meeting      6660-20**
- West Moberly First Nations has filed an injunction against the Province. The hearing is scheduled for April 7-11, 2014 in Nanaimo, BC.
  - There will be a Mine Liaison Committee with Tom Matus representing the District of Hudson's Hope.
  - Council members are welcome to attend.
  - First meeting will be scheduled near the end of February or early March.
  - CKD has been contacted by a Dawson Creek Reporter who will be running a story on the Mining Company.
- 11.      OLD BUSINESS:**  
NONE.
- 12.      NEW BUSINESS:**  
NONE
- 13.      PUBLIC INQUIRIES:**
- PI1      John & Linda Cantlon      6440-01**
- Mr. and Mrs. Cantlon are interested in starting a fitness facility in Hudson's Hope. Preliminary inquiries. Are looking at gaining information on the area, industries that may be interested in becoming involved, and holding a public meeting so that all residents have the opportunity to let those interested know what the community wants.
- Staff to look at holding a public meeting in regards to a fitness facility in Hudson's Hope.
- 14.      IN-CAMERA MEETING:**
- RESOLUTION NO. 042**
- M/S Councillors Miller/Gilliss
- THAT:**
- "That this Regular Meeting recess to go in-camera pursuant to section 90 2 (b) of the Community Charter." (8:50 p.m.)
- CARRIED**



**ARISE AND REPORT:**

**DIARY**

***Conventions/Conferences/Holidays***

NCLGA AGM & Convention May 7-9, 2014  
Premier's BC Natural Gas Forum Jan. 22-23  
Co-Op Correspondence Re: Card Lock

***Diarized      Last Review/Action***

10/28/13  
10/28/13  
11/12/13

**15.      ADJOURNMENT:**

RESOLUTION NO. 043

M/S Councillors

THAT:

"The Regular Council Meeting for January 13, 2014 be adjourned" (    p.m.)

CARRIED

Certified Correct:

\_\_\_\_\_  
Minute Taker

\_\_\_\_\_  
Chair



## DISTRICT OF HUDSON'S HOPE

### Delegation to Council Request Form

Name of person or group wishing to appear before Council: RURIK HUBNER  
on behalf of Hope for Health.

Subject of presentation: Running event - Trail run at  
Dinosaur Lake / Prospective date 23<sup>rd</sup> August 2014

Purpose of presentation:

- ☐ information only
- ☐ requesting a letter of support
- ☒ requesting funding
- ☒ other (provide details)

Propose Running event to be run and supported  
by the village of Hudson's Hope which will promote and  
raise the profile of the village and improve the health  
and fitness of the local population.

Contact person (if different than above): Rurik.

Telephone number: 250 783 9941 / 5379

Email address: rurikh@gmail.com.

Will you be providing supporting documentation? ☒ Yes ☐ No

If yes: ☒ handouts at meeting  
☐ publication in agenda (one original due by 4:30 the Wednesday prior to your appearance date)

Technical requirements:

- ☒ flip chart
- ☐ multimedia projector
- ☐ laptop
- ☐ other \_\_\_\_\_

**January 2014**

## **Special Events Report**

Greta Goddard

Special Events Coordinator

Submitted: Thursday, February 20, 2014

### **Community Events Review**

#### **The Hudson's Hope 2014 Winter Carnival Review: Your Winter Playground.**

New Participation Record: 1408, 98 more folks than last year.

Carnival was eight days, with a total of nineteen different events. The majority of events were family oriented. Although all ages were welcome, some events were directed at seniors (Fit for Life and New Horizons Bingo). The only event that was limited was the Families in Motion sponsored Snow Shoeing activity geared the younger under seven age group.

Volunteer Time: a combined 165 hours (also a record)

James MacDonald, Bob Fequet, Christopher Fequet, Becky Mercereau, Celina Fequet, Kristy Bruce, Kelly Miller, Pat Markin, Bill Lindsay, Jason Naisby, Kelly Newsholme, Daryll Johnson, George Chatten, Bleu Rowe, Marilyn Lippert, Grant Bernier, Sam Keats, Suzy Bach, Jake Martin, Derrick Silk, Cindy Edgar, Judy Duff, Doug Pringle, Kestyn Stacey, Steve Twa, Bob Waite, Debbie Beattie, Kayla Gonwick, Peter Haagsman, Jesse Forrester and Liza Rhymer  
There are probably even more folks – because so many people do things to help out. I apologize if I have missed anyone.

Club/Organization Time: 21 clubs and organizations assisted with this event with a grand total of 153 hour.

District of Hudson's Hope Public Works, Bullhead Mountain Curling Club, Hudson's Hope Minor Hockey, Hudson's Hope Figure Skating Club, Northern Rockies Karate Do, Shannon Mason's School of Dance, Junior Canadian Rangers, Kristy Bruce's Visual Poetry Photography, Ski Hill Association, Hudson's Hope Public Library, Cameron Lake Outdoor Education Center, Hudson's Hope School, Hudson's Hope Playschool, Reviving the Spirit, TACSOTE, Hudson's Hope Women's Club, Hudson's Hope and Beryl Prairie Fire Halls, New Horizons, North Peace Savings and Credit Union, Hudson's Hope Museum and the RCMP.

Business support/donors and sponsors: 61 businesses, clubs and corporations in total  
Hudson's Hope Fas Gas, Sportsman's Inn, On the Rim, Freddy's Deli, Tanglefoot Bar & Grill, C-4 Bookkeeping & Automatic Body by Nutrie, Northern HiLites, Sugarplums, Legacy Village Market, Jan's Art Gallery, Pro Hardware, Marg's Mini Mart, Enchanting Esthetics, Hudson's Hope Arena Concession, Bella Vita and Friends, Hudson's Hope Museum, Hudson's Hope Library, Pharmasave and the Hudson's Hope Thrift Store (donated and participated in the Carnival Bucks program)

BC Hydro Construction and Contract Management Capital Projects, CKD Mines Co., Ltd., TransCanada, Canbriam Energy, North Peace Savings & Credit Union, Spectra Energy, Progress Energy, Urban Systems, Paladin Security, Hudson's Hope Ski Hill Association, New Horizons, Hudson's Hope Lion's Club, BC Hydro Lifestyles, Peace Area Contracting, Butler Ridge Energy, Burnin' Rubber, W-6 Contracting (monetary and in kind donations)

Omar Kirkeeng Excavating, Joel Stark Electrical, The Crayon Box, Peace View Enterprises, Hudson's Hope Lion's Club, Hudson's Hope Minor Hockey, Federal Ranch Enterprises, Powder King Ski Resort, P&L Ventures, Sigma Inn & Suites, Visual Poetry Photography, Gouldie's Northern Knitting Design, Robert Bach RE/MAX, Akan Ventures, Hudson's Hope Arena, Reflections, Lynx Creek RV Park, Beverly Bach Notary Public, Hudson's Hope Honey, Country Flavours, Kristy Kares Homemade Products, Steve Metzger Ground Level Products, Hudson's Hope School, Alie Haagsman's Handicraft and the Pearkes Center (in kind donations)

Other Manpower/Equipment support:

Andrew Blainey, our professional ice carver

City of Fort St. John for loaning their ice carving equipment

BC Hydro, Butler Ridge, Cameron Lake Outdoor Education Center, Hudson's Hope School, Pearkes Center, Bob Fequet, and District staff

Total monetary donations for this event: **\$16239.94**

Total Value of in kind donations: **\$25553.87**

**\*this amount only includes values for items donated, it does not include an estimate for any volunteer hours, or equipment loans, or certain swag items (example the bracelets handed out by the NPS & Credit Union, or the gloves from TransCanada, or the discounts given by Ernie's Sports)**

Total Expenses to date: **\$14960.02**

**A huge thank you to the District of Hudson's Hope for supporting this event and all the assistance from Public Works and District staff**

This was the 5<sup>th</sup> annual event and it certainly has become a highlight for the community. The event continues to grow and evolve. It is also beginning to attract regional attention and participation. It truly was an amazing event. The numbers and lists really don't do justice to all the incredible benefits of this event. We should be very proud of our community for their participation and support.

Plans for next year: Hudson's Hope 2015 Winter Carnival Homecoming Event ...

Dates January 25<sup>th</sup> - February 1st

The photo contest will change. Instead of having it at the final auction, a 2015 Best Winter Photo Contest will run using the District facebook. This will be a great lead up to the event and will also utilize and promote existing resources. There will be two categories: winter scenery and winter action. Winners will be selected by people's choice.

## Family Day Events

The two events on this day were made possible from grant funding from the BCRPA and the Province of British Columbia. Each event received a \$1000.00 grant.

### 1. Mats, Hoops, and Balls – 45 participants

Donations: Pearkes Center Facility use

This event attracted parents and mostly younger ones. It was very well received and there were definite demands to do this type of event again. It provided a warm, “no bundling up” alternate indoor activity on such a cold day.

### 2. Free Skate – 78 participants

Again this was well attended on a stat holiday. It maybe shows that folks are looking for family events on these days. A much deserved thanks to the Hudson’s Hope Figure Skating Club and Minor Hockey for taking on the concession this year. Their many hours of volunteer time show their commitment to the clubs in this community.

Valentine Skate – 67 participants (more than last year)

Activities included free skate, friendship photos, Cupid’s arrow game, crafts, and muffin decorating.

Donations: 10 dz. homemade muffins from Country Flavours.

The Hudson’s Hope Figure Skating Club assisted with this event

Volunteers: Celina Fequet

## Upcoming Events:

Upcoming Approved Events:

Senior Swim Program continuing

St. Patrick’s Day Pot o’ Gold Search: March 16<sup>th</sup>

Easter Egg Hunt tba

## Requests:

That Council consider supporting “That Dam Run” event.

This would be a running/walking event to accommodate all levels of fitness to take place in August. It is an event that is not on the list presently. It is a great opportunity to secure a summer feature event for the District. It has the benefit of increasing Hudson’s Hope profile, and attracting tourism. The planned lead up training programs would also boost community

involvement and provide health benefits as well. It has the support of the newly formed “Hope for Health” committee, the Dam Runners, and the Chetwynd Recreational Center.

Estimated time to plan, organize and facilitate this event: 125 hours

Estimated coordinator salary: \$2500.00

Estimated event expenses: \$5000.00

Thank you for all your time and consideration.



THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council  
SUBJECT: Monkey Business Gymnastics  
DATE: 12 June 2013  
FROM: Becky Mercereau, Office Assistant

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RECOMMENDATION:


THAT: *"Council engage Monkey Business Gymnastics to run a summer camp program in Hudson's Hope from July 28 to August 1, 2014."*

ADMINISTRATOR COMMENTS:

The following info that Becky provides is quite explanatory.

Last year's event seems to have been received well by the community and the theme / message of making fitness fun for all ages is a productive one.

Report Approved by:

  
\_\_\_\_\_  
Tom Matus, CAO

INFORMATION:

We were contacted by Leah from Monkey Business Gymnastics, who is interested in bringing her gymnastic summer camps to Hudson's Hope again this summer. She ran a Kindercamp for 3-5 year olds and a Tumbling camp for 6-12 year olds last year. We had 30 children attend for these camps.

There was interest last year from parents for a Parent and Tot program, and she is willing to try this as well. We also heard lots of positive feedback about the program.

She has tentatively booked Hudson's Hope in for July 28-August 1, dependant on Council approval. We would be required to provide the facility like last year. The community hall is currently not booked for the dates that she is available to come to Hudson's Hope. We could also approach the school about using their gym facilities.

A \$500 deposit is required at time of book and the contractor fees will be a 70/30 split of gross revenue or \$5000.00 whichever is greater. Last year we made \$5070.00 with registration fees.

Report prepared by:

  
\_\_\_\_\_  
Becky Mercereau, Office Assistant

## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor and Council  
**SUBJECT:** Clubs and Organizations: Financial Assistance Grants 2014  
**DATE:** February 20, 2014  
**FROM:** Laurel Grimm, Deputy Clerk

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### RECOMMENDATION:

**THAT:** *"Council authorize Staff to organize a special meeting on \_\_\_\_\_, 2014 starting at \_\_\_\_\_ p.m. in Council Chambers so that Council may receive presentations from 2014 Financial Assistance Grant applicants."*

### INFORMATION:

Council must set a date to receive presentations from all 2014 Financial Assistance Grant applicants. In the past these presentations have usually been organized on a weekday to accommodate most schedules.

The following clubs and organizations submitted a grant application for 2014:

- Bullhead Mountain Curling Club
- Hudson's Hope Fall Fair Society
- Hudson's Hope minor Hockey Association
- Hudson's Hope Lions Club
- Friends of Hudson's Hope Society
- Hudson's Hope Ski Hill Association
- Double "H" Saddle Club
- Greta's Class Act
- Hudson's Hope Women's Club
- Hudson's Hope Brownies
- Hudson's Hope Poker Club

The Community Hall Society, Hudson's Hope Historical Society and Hudson's Hope Library Association will also make presentations to Council on March 24, 2014.

Under section 176(1) of the *Local Government Act*, Council may provide assistance for the purpose of benefiting the community or any aspect of the community, subject to the specified limitations

and conditions established by or under this or another Act.<sup>1</sup> This assistance may be a grant, benefit, advantage or other form of assistance including:

- a) an exemption from a tax, fee or charge;
- b) disposing of land or improvements, or any interest or right in or with respect to them, for less than market value;
- c) lending money;
- d) guaranteeing repayment of borrowing or providing security for borrowing; and
- e) assistance under a partnering agreement.

When an application for a grant is submitted to Council the person must also provide:

- a) a written explanation of the project or event; and
- b) a budget for the project or event showing anticipated revenue and expenses.
- c) The club or organizations 2012 financial statement and budget.

If assistance in the form of a grant is approved Council requires the organizer(s) to provide the municipality with a financial statement of revenue and expenses when the event or project concludes.

Applications should contain all assistance requests for the year, including waivers for municipal tent rental and other donation requests such as complimentary recreation admission requests.

Assistance in the form of a grant will be made after the property tax deadline (i.e., in early July). If the applicant requires all or a portion of the funds prior to that time Council should be specifically requested to authorize an earlier payment.


*182<sup>1</sup> As a limitation of section 176(1)(c) a local government must not provide assistance to an industrial, commercial or business undertaking.*

*183 Despite section 182 and in addition to the power under section 176(1)(c) a local government may provide assistance under a partnering agreement.*

*184 As a limitation on section 176(1)(c) and 183 Council may only provide a property tax exemption in accordance with Division 1 of Part 10.*

A decision must be made prior to budget discussions.

Report prepared by:

  
Laurel Grimm, Deputy Clerk

## REQUEST FOR DECISION

<b>RFD#:</b>	<b>Date: February 19, 2014</b>
<b>Meeting#: February 24, 2014</b>	<b>Originator: Laurel Grimm, Deputy Clerk</b>
<b>RFD TITLE: Elections 2014</b>	

### **BACKGROUND:**

Local government elections in British Columbia are held every three years. The next local government election will be held in the fall of 2014. Under current rules, local government elections are held on the third Saturday in November.

While provincial elections are administered by Elections BC, local government elections are managed by Chief Election Officers (CEO) that are appointed independently by each local government.

Pursuant to Section 41(1) and (2) of the *Local Government Act*, Council is required to appoint a Chief Election Officer and Deputy Chief Election Officers for the 2014 Municipal Election. In 2012, the Chief Election Officer position was filled by Bill Lindsay; the Deputy Chief Election Officer positions were filled by the Deputy Clerk and the Office Assistant in-house.

It is necessary that Council find and appoint a new CEO for the 2014 Election. This may be done either in-house or by advertising throughout the Community. The Deputy Clerk and Office Assistant have agreed to resume their roles as Deputy Elections Officers and depending on Council's wishes; Staff could be trained to take on the role as Chief Elections Officer as well.

There are pro's to training in-house as we would hopefully have someone that would be available for future elections.

### **LEGISLATION:**

#### **Local Government Act Division 2 — Arrangements for Elections**

##### **Minister's order for election to be conducted**

- 38** (1) If an election is not held or a vacant office is not otherwise filled as required under this Act, the minister may
- (a) set a general voting day for the election, appoint a chief election officer and otherwise arrange for the election to be conducted, or
  - (b) order the designated local government officer to arrange for the election to be conducted.
- (2) If considered necessary in relation to an election under subsection (1), the minister may make orders to provide for the conduct of the election and for the governing of the municipality or regional district until the candidates elected in that election take office, including orders that provide for exceptions to provisions of this Act and regulations or bylaws under this Act.
- (3) The general voting day for an election under this section must be on a Saturday set by the minister or by the chief election officer in accordance with the directions of the minister.

**TRAINING:**

The LGMA will be staging a series of Elections Workshops to assist local government officials in preparation for 2014 General Local Elections. Dates, locations, and registration information are listed below.

We expect to have the updated LGMA Elections Manual ready for distribution in the Spring of 2014; however, release is dependent on the timing of approval of the legislative amendments, which could occur as late as the end of May.

Fee: LGMA Members \$215 + GST; Non Members \$250 + GST (includes lunch).

**REMUNERATION:**

In July of 2011, Council rescinded their Election Official Remuneration Policy. That policy indicated that "It is the will of the Council that the pay and expense rates for Chief Election Officials be reviewed and established prior to each civic election". The policy also went on to list the rates for the Election Employees – Chief Election Officer, Deputy Chief Election Officer and Election Official. The policy was somewhat redundant as it needed to be amended prior to each election.

My recommendation is that the rate of pay for the Chief Election Officer be the same as was approved for the 2011 Civic Election and the 2012 by-election at the rate of \$30.00/hour. That the rate of pay for the Deputy Chief Election Officers and the Election Officials for the time outside of their regular working hours be as established in the Collective Agreement. This is the same practice that was used for the 2011 civic election and 2012 By-Election.

The estimated costs are as follows:

Chief Election Officer – \$1,700.00  
Deputy Chief Election Officers – \$1,600.00  
Election Officials - \$1,750.00

The costs for meals have not been included in the above calculation.

**DISCUSSION:**

a. To elect a Chief Elections Officer from our current staff or to post externally. Staff is requesting Council direction prior to committing to anything.

b. Election Official Remuneration.

**BUDGET:**

The 2012 Municipal By-Election cost \$9,910.00. This did not include any training for staff as there was none available at the time.

We are recommending that Council budget \$15,000.00 for the 2014 Election once budget discussions come up in April. This will encompass wages, training, accommodation, travel and all election expenses.

**RECOMMENDATION / RESOLUTIONS:**

*That: "Council appoint Laurel Grimm and Becky Mercereau as Deputy Election Officers for the 2014 Election."*

*And That: "Council approve travel, accommodation and training expenses for Election Officials to attend the 2014 LGMA Elections Workshop."*

*And that: "For the 2014 Local Government Election, the rate of pay for the Chief Election Officer be established at \$30.00 per hour and for the Deputy Chief Election Officers and the Election Officials the rate of pay be equal to that established for their position in the Collective Agreement."*

Report Prepared By:



Laurel Grimm, Deputy Clerk



## THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council  
SUBJECT: Strategic Fuel Fire Management Project Update  
DATE: February 24, 2014  
FROM: Robert Norton Director of Protective Services

---

### RECOMMENDATION:

FOR INFORMATION

### INFORMATION:

#### Jamieson Woods Project

This project is substantially complete with all required fuel removal activities having been completed in 2013. The access roads into the area have been deactivated and all permanent trail systems in the work area had been cleared of debris and were returned to a useable state.

Timber revenue for this project was estimated at \$112,746.00, however due to higher than expected timber values and favourable log purchase agreements, the net timber revenue was \$132,032 net of stumpage fees of \$23,406.

There are some areas of the trail system outside the treatment area which still require removal of downed trees, and having done a walkthrough with local residents these areas have been identified as possible work areas for Wildfire Management Branch (WMB) personnel who are anticipated to return in 2014 to assist with additional tree removal and cleanup in the Jamieson Woods area. Also given the tremendous volume of blow down that was generated during the recent wind event, there will be further need to clean up the established trail network. This too may be accomplished by WMB personnel subject to availability.

The final report to UBCM will be completed by our contractors TDB as soon as snow-free conditions allow them to take the necessary photographs and data samples required for the report. The final deadline for the completion of all project activities is March 31, 2014, and the final report is required to be submitted by April 30, 2014. Once this report undergoes final review and all reporting requirements have been met, UBCM will forward the grant funding.

In the interim TDB has been directed to prepare the required documentation to support a request for a progress payment from UBCM. We will be requesting the maximum 75% of the grant which in this case equates to \$288,711.00 of the \$384,949 approved funding.

#### Lynx Creek Project

The Lynx Creek project received UBCM funding approval on March 6, 2013 with a project cost of \$409,909.24, of which UBCM will provide \$368,918.95 in the form of a grant.

During the archeological review of the application, certain conditions were placed upon the operation to ensure minimal disturbance to the soil in the area. Specifically these conditions require the treatment work to be conducted on frozen ground with a minimum of 30 cm of snow cover throughout the treatment period. The fuel removal operation is expected to last approximately 8 weeks.

While the conditions on the work site do not currently meet the snow cover requirements, TDB has proactively begun preliminary work on the site which must be conducted prior to operational treatment. This includes remarking of all boundaries, securing of licenses and permits, and conducting detailed surveys of the work area to determine best strategies to accomplish the goals of the project.

The recent wind event has also greatly impacted this area, and early estimates by TDB staff have shown blow down of upwards of 80% of timber in some areas. TDB will be revisiting the site next week to do a comprehensive survey of the area to allow them to determine how this will affect treatment approaches and timber revenues.

While it is still possible that the project may commence this winter, it is anticipated that the operational component of the project including the tree removal phase will be completed late fall 2014.

This project has a completion deadline of March 6, 2015, with a final report deadline of 06 April 2015.

**Report prepared by:** Robert Norton Director of Protective Services

## THE DISTRICT OF HUDSON'S HOPE

**REPORT TO:** Mayor Johansson and Council  
**SUBJECT:** ACTION UPDATES and other updates  
**DATE:** February 24, 2014  
**FROM:** Tom Matus, CAO

---

### ADMINISTRATORS COMMENTS:

#### 1 Light Industrial Zone

I have Marianne Johnson, Crown Land Opportunities Specialist of FLNRO who is coming in on February 26<sup>th</sup> to discuss the Light Industrial area we are seeking. There is a gravel reserve filed by MoTI #8005957 which is the old reserve #0229165, so, we can't access that land which is south of Jamieson Ave. What we can request from the Crown is the area directly east of reserve #8004791 which is in the southeast corner of the SE ¼ of Section 30. She is also responsible for assisting municipalities in acquiring land from the Crown for municipal development, apparently a newly established position.

#### 2 Fair Share Renewal

Draft Briefing Paper from John Locher received: I am in the process of reviewing it.

#### 3 NDIT Internship Program

Interviews of 8 candidates with NDIT on February 28<sup>th</sup>, 10am – 5pm, in Prince George later that day CAOs gather to allocate candidates to their respective communities: District of Hudson's Hope, District of Taylor. In the other three regions, the program has been oversubscribed. Communities may choose to share an intern for a six month period each.

#### 4 ALR Exclusion Adverts

We have advertised the intention that the District of Hudson's Hope is requesting exclusion of the ATV campground and Airport lands from the ALR.

#### 5 Building Canada Fund

The BCF has been announced: staff is working with Urban Systems to revise the Gas Tax application for the Wastewater Treatment Facility for submission to the P3 component of the BCF; and staff is working with Focus to develop a submission to repair and replace the piped distribution system with emphasis on the piped water component of this system. We have also made initial inquiries to Talisman and PRGT TransCanada as to their intentions to partner with the District in upgrading the WTF – at this time we are awaiting their reply.

  
\_\_\_\_\_  
Tom Matus, CAO

## REQUEST FOR DECISION

<b>RFD#:</b> 7SR	<b>Date:</b> February 24, 2014
<b>Meeting#:</b> CM022414	<b>Originator:</b> Tom Matus, CAO
<b>RFD TITLE:</b> NCLGA Resolutions	

### **BACKGROUND:**

Council has requested that District of Hudson's Hope submit the following resolutions for the May 7<sup>th</sup> – 9<sup>th</sup> convention:

- 1 Employee Rural & Remote Incentive Benefit; and
- 2 Private Resources Benefit;

### **DISCUSSION:**

#### **1 Employee Rural and Remote Incentive Allowance**

**Whereas** the cost of living is fundamentally higher in rural and remote areas;

**And whereas** no incentives are provided by governments to encourage people to work in rural and remote areas;

**Be it resolved** that the NCLGA and the UBCM lobby the BC Government to direct Unions representing public employees in Rural and Remote areas to negotiate a Rural and Remote Incentive Allowance benefit for these employees.

#### **2 Industry Resource Development Compensation for Landowners**

**Whereas** landowners' property is directly impacted by industry resource development;

**Be it resolved** that the NCLGA and the UBCM lobby the BC Government to implement a process and procedure system for landowners to negotiate fair compensation from those same companies' whose resource development directly impacts landowners' properties.

### **BUDGET:**

N/A

### **RECOMMENDATION / RESOLUTION:**

That Council motion to submit the two following resolutions for submission and consideration to the NCLGA convention May 7-9 in Fort St John, BC:

- 1 Employee Rural and Remote Incentive Allowance; and
- 2 Industry Resource Development Compensation for Landowners

  
\_\_\_\_\_  
Tom Matus, CAO

## REQUEST FOR DECISION

<b>RFD#:</b> 7SR	<b>Date:</b> February 24, 2014
<b>Meeting#:</b> CM022414	<b>Originator:</b> Tom Matus, CAO
<b>RFD TITLE:</b> Stumpage Fee NCLGA Resolution	

### BACKGROUND:

Council has requested that a resolution be drawn up for submission to the NCLGA to be held May 7-10 in FSJ.

### DISCUSSION:

As you are aware the Ministry of FLNRO may enter into agreements regarding "Forestry Licence to Cut" as per the Forest Act, Licence to Cut Regulation with business and government. Insofar as the District of Hudson's Hope is concerned we agree to cut due to beetle infestation and or "wildfire protection" / prevention, (facilitated through the Fuel Fire Treatment - as per the Strategic Wildfire Prevention Initiative Program), as is noted in section 1 of this regulation. Hence the Forest Licence to cut is issued as per Section 1 of the Forest Licence to Cut Regulation which is authorized under Section 47.6 (2) (d) of the Forest Act which reads:

*"(d) to authorize the harvesting of timber for prescribed purposes or in prescribed circumstances."*

#### Stumpage Fees:

(To explain this in a bird's eye view nutshell, so to speak, otherwise there are a multitude of sections and regulations you may avail yourselves to become more adept to the on-goings of determining stumpage rates, which can be identified and provided to you.):

We do pay a Stumpage Fee but 90% of it is returned to us after project completion, plus we gain on the sale of the "stems" (each tree). Stumpage rates are also reduced by the Process Works: those works that are required to build roads, landings, etc, the infrastructure which is required to prepare for the removal of the stems. These works are amortized and credited as deductions against the initial stumpage rate.

The initial stumpage rate is determined as per the following obtained from:

Harry Offizier RFT  
Fuel Management Specialist,  
Ministry of Natural Resource Operations  
Wildfire Management Branch  
Prince George Fire Center

*The stumpage is derived through the appraisal process as outlined under Section 6.2.1*



*(1) (a) (i) or Section 6.2.1. (c) of the Interior Appraisal Manual (140 pages). Section 6.2.1 (1) (a)(i) (completive process through competition) and Section 6.2.1. (c) (direct award without competition). The following tables can apply as specified in the Interior Appraisal Manual and these rates are set provincially by timber pricing branch and are updated quarterly: table 6.1 if no damage, Table 6.4 if more than 30% of the stand is damaged. These rates are updated quarterly and applied to the applicable tenure.*

**BUDGET:**

N/A

**RECOMMENDATION / RESOLUTION:**

That the resolution requested to be submitted to the NCLGA in regard to Stumpage Fees be withdrawn at this time until an in-depth review of the policy can be completed.



\_\_\_\_\_  
Tom Matus, CAO



## PEACE RIVER REGIONAL DISTRICT

Office of the Chair

RECEIVED  
FEB 18 2014

February 18, 2014

Mayor and Council  
District of Hudson's Hope  
PO Box 330  
Hudson's Hope, BC V0C 1V0

Via Email: [clerk@hudsonshope.ca](mailto:clerk@hudsonshope.ca)

Dear Mayor and Council:

### **Re: Call for Nominations for 2014-2015 NCLGA Executive Regional Representative**

The Peace River Regional District is seeking nominations for the 2014-2015 NCLGA Executive Regional Representative Director. In accordance with the NCLGA bylaws, a Regional Representative shall be appointed by each of the member Regional Districts to the NCLGA Executive for a one year term.

Any local government elected official, elected within the Peace Region, is eligible to be nominated for the position of NCLGA Peace River Regional Representative Director. If you wish to nominate an elected official please submit your nomination to the Peace River Regional District no later than Thursday, March 6, 2014 (send to the attention of Diana Mitchell by email to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca)).

Submissions should include a brief biography and a few comments from each nominee as to why he/she wishes to be on the NCLGA Executive. At its March 13, 2014 meeting the Regional Board will receive the list of nominees and, through a vote, will choose one person to be the Peace Region NCLGA representative.

Yours truly,

Karen Goodings,  
Chair

PLEASE REPLY TO:

☐ BOX 810, DAWSON CREEK, BC V1G 4H8 TELEPHONE: (250) 784-3200 or (800) 670-7773 FAX: (250) 784-3201 EMAIL: [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca)  
☐ 9505 100 STREET, FORT ST. JOHN, BC V1J 4N4 TELEPHONE: (250) 785-8084 Fax: (250) 785-1125 EMAIL: [prrd.fs@prrd.bc.ca](mailto:prrd.fs@prrd.bc.ca)

RECEIVED  
FEB 18 2014



## **Deadline nearing to host Minerals North 2016**

Minerals North is northern British Columbia's annual gathering of its communities and the mineral industry. It is an essential forum for bringing together the industry and communities, encouraging informed and respectful discussion about responsible mineral exploration and development. Minerals North is also a venue for developing business relationships with the industry and an opportunity to learn about the role mining played historically and plays currently in northern BC development. Hosting the Minerals North Conference and Trade Show allows the region and local community to showcase its capacity to service the industry.

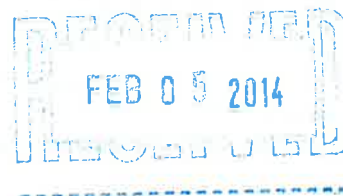
The Minerals North region is the Highway 16 corridor and points north. The Minerals North Conference Association (MNCA) is inviting communities to apply to host Minerals North 2016. The privilege of hosting Minerals North is awarded two years in advance to give the host community plenty of time to address matters of organization, promotion and fund-raising. MNCA, whose members have all organized previous conferences, provides support to the host community--for examples, assisting with conference speaker selection, providing online conference registration and access to the Minerals North website. MNCA has developed a substantial Conference Manual which guides organizing committees to deliver a successful, high profile event, and which ensures the very positive and longstanding reputation of Minerals North continues.

MNCA endeavours to have Minerals North hosted across the region and in communities large and small. MNCA understands small communities are challenged to host a large combined conference and trade show; therefore MNCA is open to receiving proposals for alternative formats for Minerals North suitable to that community's location.

The deadline for applying to host Minerals North 2016 is March 15, 2014. Communities interested in submitting a proposal are advised to contact MNCA President Hans Smit at 250 877-1282 or [minerals@mineralsnorth.ca](mailto:minerals@mineralsnorth.ca).

And remember the 26<sup>th</sup> annual Minerals North is coming soon, May 21 -23 in Vanderhoof. Visit [www.mineralsnorth.ca](http://www.mineralsnorth.ca) for information and registration.

Hans Smit  
President  
Minerals North Conference Association



JAN 17 2014

332098

Her Worship Mayor Gwen Johansson  
District of Hudson's Hope  
Box 330  
Hudson's Hope BC V0C 1V0

Dear Mayor Johansson:

Thank you for meeting with our staff at the Union of British Columbia Municipalities and your request for a renewed approach to payment of grants-in-lieu of taxation for BC Hydro facilities.

Grants-in-lieu of tax are paid to local governments so that they are not disadvantaged by having a government facility in their jurisdiction. The grants are intended to offset some of the direct costs (e.g., water, sewer, fire, police) that local governments face as a result of hosting government facilities. The grants are not intended to fund a significant portion of the costs of local government.

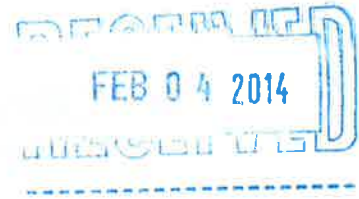
Government continues to believe that the grants-in-lieu of tax policy provides appropriate grants to local governments, including Hudson's Hope, that host and are impacted by BC Hydro generating facilities.

I would like to thank you again for taking the time to meet.

Sincerely,



Michael de Jong, Q.C.  
Minister



January 27, 2014

City of Parksville  
Office of the Mayor

President and Board of Directors  
Union of BC Municipalities  
525 Government Street  
Victoria, BC V8V 0A8

On behalf of the Council of the City of Parksville I am writing to strongly urge you to continue to advocate for the provincial government to update or replace the provincial emergency notification system (PENS).

Two recent earthquakes (October 27, 2012 and January 5, 2013) off the west coast of Haida Gwaii and Vancouver Island were of strong enough intensity to generate warnings to residents about the possibility of a tsunami. The West Coast Alaska Tsunami Warning Centre, now called the National Tsunami Warning Centre, generated warnings that were sent to Emergency Management British Columbia (EMBC) where the provincial emergency notification system was activated. By the time emergency program coordinators and first responders received the provincial emergency system notification, the projected tsunami waves referenced by the warning had already contacted land.

If these two events had created large enough waves, evacuations for the life safety of coastal residents would not have been completed in time. Early notification for emergency program coordinators and first responders is paramount for the safety of residents in affected areas.

In 2013 the City of Parksville, through the AVICC and UBCM, brought forward a resolution to update or replace the provincial emergency notification system in order to provide more adequate notification to all coastal communities in the event of a natural disaster. As of this date, EMBC has advised that the province has no plan to implement any changes to the provincial emergency notification system.

This letter is to urge the UBCM and its membership to continue to advocate for the update or replacement of the provincial emergency notification system for the safety of residents living in coastal communities in British Columbia.

Yours truly,

Chris Brown

CHRIS BURGER  
Mayor

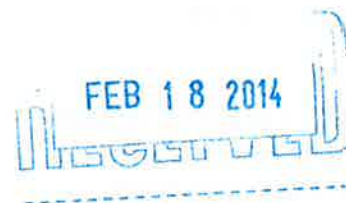
cc: Honourable Suzanne Anton, Justice and Attorney General  
AVICC President and Board of Directors  
UBCM Member Municipalities  
Emergency Management British Columbia (EMBC)

сч



February 7, 2014

Fire Chief Robert Norton  
Hudson's Hope Fire Rescue Service  
PO Box 330-10306 Kylo St  
Hudson's Hope, BC V0C 1V0



Dear Hudson's Hope Fire Rescue,

On behalf of Muscular Dystrophy Canada and our clients, thank you so much for your support! Hudson's Hope Fire Fighters' continuous generosity has been truly outstanding and we are very appreciative of the donation of \$1800 you recently sent in. Your support allows us to provide necessary services and fund cutting-edge research to support the 50,000+ Canadians who are affected by a neuromuscular disorder.

This year marks the 60<sup>th</sup> year of partnership and support of Canadian Fire Fighters. 60 years of progress that has enabled people with neuromuscular disorders to live fuller, longer, and more engaged lives. The funds Hudson's Hope Fire Fighters raised this year provide support services so that people with neuromuscular disorders can access information, workshops, and support groups. You help to fund costly equipment purchases for aids such as wheelchairs, lifts, hospital beds, and braces, which give clients the mobility and confidence to fully participate wherever they desire. Hudson's Hope Fire Fighters' efforts make it possible for cutting-edge research to continue to press forward, giving hope to people with neuromuscular disorders and their families that one day a cure will be found!

The difference Hudson's Hope Fire Fighters' contribution makes in the lives of families is extraordinary and your continued kindness helps children, teens and adults look forward to the future with renewed hope. Without your dedication to Muscular Dystrophy Canada's mission, we would not be able to do our part in assisting people with neuromuscular disorders and our programs would cease to exist. We cannot thank you enough for helping to **"Make Muscles Move."** Please accept our thanks for your donation and ongoing support.

Yours sincerely,

Alyssa Goad  
Manager, Revenue Development BC/Yukon  
Muscular Dystrophy Canada



January 23, 2014

District of Hudson's Hope  
Box 330  
9904 Dudley Drive  
Hudson's Hope, BC VOC 1VO

City of Fort St. John  
10631-100th Street  
Fort St. John, BC  
Canada V1J 3Z5

(250) 787-8150 City Hall  
(250) 787-8181 Facsimile

[www.fortstjohn.ca](http://www.fortstjohn.ca)

Dear Sir or Madam:

**Re: 2014 North Central Local Government Association Convention & AGM  
May 7 – 9 in Fort St. John, BC**

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The City of Fort St. John is pleased to be hosting the 59<sup>th</sup> Annual North Central Local Government Association Convention and AGM May 7 – 9 in our Energetic City!

Community leaders from the northern two-thirds of the province will meet to attend workshops, discuss issues affecting our region, and debate resolutions which will be forwarded to other levels of government for consideration and support. The convention provides an excellent venue for our valued sponsors to network with local government leaders and update them on items of importance within their organizations. The convention theme and focus this year will be on Energy Literacy and "Sharing the Energy".

As a valued sponsor of previous NCLGA Conventions, we invite you to review our enclosed Sponsorship Opportunities to secure an opportunity that best aligns with your organization and to find an opportunity that will provide the same level of recognition for your organization. Sponsorship is essential to the success of the NCLGA Convention and we look forward to working together with you on a partnership.

Please contact the City of Fort St. John, Community Development Coordinator, Tara O'Donnell, at 250-787-5791 or email at [todonnell@fortstjohn.ca](mailto:todonnell@fortstjohn.ca) before **February 15, 2014** to secure or discuss further your partnership. Convention details and delegate registration information are also available at [www.fortstjohn.ca/nclga2014-convention](http://www.fortstjohn.ca/nclga2014-convention).

Thank you for your consideration and we look forward to your involvement at this year's event.

Sincerely,



Dan Davies  
Chairperson, 2014 NCLGA Convention Committee

Enclosure



May 7-9, 2014

# SPONSORSHIP OPPORTUNITIES



The 2014 North Central Local Government Association Convention and AGM is focused on connecting communities, identifying common challenges and facilitating positive change. The City of Fort St. John is the "Energy Capital of BC" and is proud to host the 59th Annual NCLGA Convention and AGM. Taking responsibility for our brand, the City of Fort St. John will showcase our uniqueness by sharing relevant and timely information with other Northern BC Communities that are being affected in some way by the discovery, production, shipping and delivery of energy sources. Fort St. John is committed to continuing to be an energy leader in British Columbia and helping to advance the interests of all NCLGA partners in a positive way.

**For more information about the 2014 NCLGA Convention sponsorship opportunities, please call 250.787.5791**

### **DIAMOND – \$15,000 (3 available)**

1. ~~Energy Literacy Tour – May 7~~ SOLD
2. ~~Welcome Reception – May 7~~ SOLD
3. Banquet & Entertainment - May 8

Your company will receive:

- Company info printed on banner stands at registration area
- Large logo on Convention itinerary
- Mention of "Presented by" in Convention itinerary
- Opportunity to Speak (on the Tour to delegates or at Banquet to Introduce entertainment)
- Two (2) full Convention + tour registrations
- 6 extra banquet tickets & reserved table for 8 at banquet
- Signage onsite during sponsored event
- Logo on looped power point presentation
- Logo with link from Convention webpage to your own site
- Tradeshow booth at the Welcome Reception

### **PLATINUM - \$10,000 (3 available)**

1. Lunch - May 8
2. Lunch - May 9
3. Registrant Delegate Gift

Your company will receive:

- Company info printed on banner stands at registration area
- Medium logo on Convention itinerary
- Mention of "Presented By" in Convention itinerary
- Two (2) full Convention + tour registrations
- Opportunity to speak (for luncheon sponsors only)
- Signage onsite (for luncheon sponsors only)
- Exclusive co-branded logo on gift inserted to each delegate package (for delegate gift sponsor only. Co-branded with the Convention logo – gift TBD by Convention organizers)
- Logo on looped power point presentation
- Logo with link from Convention webpage to your own site
- Tradeshow booth at the Welcome Reception

### **GOLD - \$7,000 – (3 available)**

1. Evening Reception - May 7
2. Breakfast - May 8
3. Breakfast - May 9

Your company will receive:

- Medium logo on Convention itinerary
- Mention of "Presented By" in Convention itinerary
- One (1) full Convention + tour registration
- Opportunity to speak
- Signage onsite
- Shared screen recognition with small logo on looped Powerpoint
- Logo with link from Convention webpage to your own site
- Tradeshow booth at the Welcome Reception

### **SILVER - \$5000 (3 available)**

1. Business Session 1 - May 8
2. Business Session 2 - May 8
3. Business Session 3 - May 8
4. Business Session 4 - May 8

Your company will receive:

- Mention of "Presented By" in Convention itinerary
- Opportunity for a representative to introduce session
- One (1) full Convention registration
- Signage recognition during session
- Shared screen recognition with small logo on looped Powerpoint
- Logo with link from Convention webpage to your own site
- Tradeshow booth at the Welcome Reception

### **BRONZE - \$2,500 (9 available)**

1. Convention Session 1 - May 9
2. Convention Session 2 - May 9
3. Convention Session 3 - May 9
4. Convention Session 4 - May 9
5. Convention Session 5 - May 9
6. Convention Session 6 - May 9
7. Business Break - 4-6 pm May 9
8. Partner Program - May 7-9
9. Transportation - May 7-9

Your company will receive:

- Mention of "Presented By" in Convention itinerary
- Opportunity for a representative to introduce session
- One (1) full Convention registration
- Signage recognition during session
- Shared screen recognition with small logo on looped Powerpoint
- Logo on the Convention webpage
- Tradeshow booth at the Welcome Reception

### **COPPER Sponsors - \$1,500 (7 available)**

1. ~~Golf in Taylor – May 7~~ SOLD
2. Break Sponsorship 1 - May 8
3. Break Sponsorship 2 - May 8
4. Break Sponsorship 3 - May 8
5. Break Sponsorship 4 - May 9
6. Break Sponsorship 5 - May 9
7. Break Sponsorship 6 - May 9

Your company will receive:

- Mention of "Presented By" in Convention itinerary
- Shared screen recognition with small logo on looped Powerpoint
- Logo on the Convention webpage

### **Friends of the Convention - \$750**

Your company will receive:

- Mention in Convention itinerary
- Shared screen recognition with small logo on looped Powerpoint
- Logo on the Convention webpage





*Private Secretary to the Lieutenant Governor*

February 17, 2014

district@hudsonshope.ca

Her Worship Gwen Johannson  
Mayor  
District of Hudson's Hope  
Box 330  
Hudson's Hope, British Columbia  
V0C 1V0

Dear Mayor:

The Honourable Judith Guichon, Lieutenant Governor of British Columbia, is pleased to present a new program to promote music and community spirit across the province. "Sing Me A Song" is an opportunity for musical groups of all ages and genres to write and sing an original song in the lead up to Canada's 150<sup>th</sup> birthday celebrations in 2017. Groups are encouraged to write a song about what Canada's 150<sup>th</sup> birthday means to them or their community. Each entry will be reviewed by a panel of musicians from around the province and an award of \$1,000 will be granted annually in each of three age categories. Entries will be posted on the Lieutenant Governor's website and YouTube channel, [Sing Me A Song BC](#), to be viewed by all British Columbians.

Her Honour has asked that I write this letter of introduction to her new program with the hopes you will forward this information on to relevant individuals and groups and encourage your community's participation. A copy of the digital entry form containing the song submission criteria is attached. Further information is available online at the Lieutenant Governor's website at [www.ltgov.bc.ca](http://www.ltgov.bc.ca).

Whether it is a school or community choir or other amateur musical group, Her Honour looks forward to showcasing your community's musical spirit across British Columbia.

Yours sincerely,

James W. Hammond, OMM, CD  
Private Secretary

Enclosure



# ENTRY FORM

*The Lieutenant Governor of British Columbia invites groups to write and sing an original song in the lead up to Canada's 150th birthday celebrations in 2017.*

Name of Group: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
School/Organization: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

## **Criteria:**

- Original song written and performed by a British Columbia based amateur or community group with a minimum of 15 voices;
- Songs should be inspired by:
  - What our country, province, or community means to the participants; or
  - How their community, place or group reflects the values, accomplishments and spirit of Canada on its 150th birthday.
- Musical accompaniment is welcome to supplement the 15 voices;
- The song must not exceed 5 minutes in length;
- The video or audio file of the song must be submitted in a YouTube compatible format along with a copy of the written lyrics to [www.ltgov.bc.ca](http://www.ltgov.bc.ca) by May 7, 2014. Audio files must be accompanied by a photo of the group and video files must include at least one visual of the group;
- By submitting the song you grant permission for Government House to post songs and images online and in the media. It is the responsibility of the submitting group to ensure all members of the group have agreed to the terms and conditions in the submission waiver;
- One song submission per group.

**Judging Criteria:** The songs will be judged on originality, musicality and spirit.

**Award Category:** (An award of \$1,000 will be presented in person by the Lieutenant Governor in each of the following categories)

- ☐ Members of the group are under the age of 11  
☐ Members of the group are under the age of 16  
☐ Open Category – no age restrictions

**Print Form**

**Save Form**

**Submit Via Email**

**Please submit your entry form as soon as possible to enroll in the program.  
Songs must be submitted by May 7, 2014**

**1401 Rockland Avenue, Victoria, British Columbia V8S 1V9**

Website: [www.ltgov.bc.ca](http://www.ltgov.bc.ca) Email: [ghinfo@gov.bc.ca](mailto:ghinfo@gov.bc.ca) Tel: 250-356-0927

**TALISMAN**  
ENERGY

# *Thank You*

for allowing us to be  
your neighbour

*Join us for refreshments and snacks*

*Where: Hudson's Hope Pearkes Centre*

*Date: February 26, 2014*

*Time: 4:00-7:00 pm*

*Please join us for this informal get together over  
coffee and treats.*

*We would like to address any questions and  
concerns you may have about the recent sale  
of the majority of our Montney-play properties  
in northeast British Columbia.*

Cameron

KEEPM

Jaylen

David

SAJOEHS

Taron Stacey/cache

Kayla

William

Holly Hynes  
Team Manager  
Cade

Billie Noddy

Topin

Sophie

Cade

Topin

Sophie

Thank You

for your donation  
towards our Tournament!  
It would not of been such  
a success without your support.



Sincerely,  
The Hudson's Hope Hornets  
Initiation Hockey Team





