



DISTRICT OF HUDSON'S HOPE

AGENDA

Council Chambers

Monday, February 23, 2015 at 6:00 PM

1. **Call to Order:**
2. **Notice of New Business:**
 - Mayor's List
 - Councillors Additions
 - CAO's Additions
3. **Adoption of Agenda by Consensus:**
4. **Declaration of Conflict of Interest:**
5. **Adoption of Minutes:**

M1	<u>January 29, 2015 Regular Council Meeting Minutes</u>	Page 1
M2	<u>February 10, 2015 Regular Council Meeting Minutes</u>	Page 7
M3	<u>February 13, 2015 Special Council Meeting Minutes</u>	Page 8
6. **Business Arising Out of the Minutes:**
7. **Delegations:**

D1	Guy Armitage: Representing Peace Energy Co-Op	Page 10
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8. **Staff Reports:**

SR1	Sewer Services: Thompson Subdivision	Page 12
SR2	NCLGA Resolution: Site C review by the BCUC as per the Joint Review Panel Report on Cost and Need	Page 15
SR3	NCLGA Resolution: Establishment of a BC Residential Renewable Energy Rebate Program	Page 16
SR4	Action and Other Updates by CAO	Page 18
SR5	Donation of Winter Carnival Bags	Page 19
SR6	Intern Update	Page 20

9. Correspondence:

C1	Gas Tax Agreement Community Works Fund Payment	Page 22
C2	Professional Association of Residents of British Columbia	Page 23
C3	NDIT 2015 Grant Writing Support	Page 24
C4	Request on an Aggregate/Quarry Materials Bundle of Applications for Land Act, Water Act, Forest Act and Mines Act Tenure	Page 25
C5	National Public Works Week, May 17-23, 2015	Page 26
C6	Letter: Official Opposition Spokesperson for Rural and Northern Health	Page 28

10. Reports by Mayor & Council on Meetings and Liaison Responsibilities

11. Old Business:

12. New Business:

13. Public Inquiries:

14. Adjournment:



REGULAR COUNCIL MEETING
January 29, 2015
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Nicole Gilliss
Councillor Kelly Miller
Councillor Travous Quibell
Councillor Caroline Beam

Absent: Councillor Heather Middleton

Staff: CAO: Tom Matus
Deputy Clerk: Laurel Grimm
Director of Protective Services: Robert Norton
Intern: Devon Flynn

Other: 0 in gallery

1. CALL TO ORDER:
The meeting was called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.

2. NOTICE OF NEW BUSINESS:

Mayor Additions: 0390-01
Mayor Johansson would like to include reports on the BC Power Summit Conference under Reports by Mayor and Council.

Council Additions: 0360-01
Councillor Gilliss included a report on the North Peace Airport Society and the Premiers BC Natural Gas Forum under Reports by Mayor and Council.

0390-01
Councillor Heiberg added a report on the BC Premiers BC Natural Gas Forum under Reports by Mayor and Council.

CAO Additions: 0550-01
The Administrator included Agenda Additions SR2, SR3, SR4, SR5, SR6, SR7, SR8 and SR9 and Updated Reports to SR6 and SR7.

3. ADOPTION OF AGENDA BY CONSENSUS:
The January 29, 2014 Regular Council meeting agenda was adopted by consensus.

SR2 **Intern Update** 0110-01
FOR INFORMATION

Robert Norton, Fire Chief, gave a verbal update on the merchantable timber in Jamieson Woods. A formal Report will be submitted shortly.

SR3 **RFD Geocaching Open House** 4710-01
RESOLUTION NO. 018/15
M/S Councillors Gilliss/Miller
THAT:
"Approve the booking of the Community Hall for February 11, 2015, for the purpose of a geocaching open house event."
CARRIED

SR4 **RFD Recreation Society** 0230-01
RESOLUTION NO. 019/15
M/S Councillors Heiberg/Miller
THAT:
"Provide a resolution of support for the Recreation Society of Hudson's Hope's application to Northern Development's Community Halls and Recreation Facilities Program for a grant of \$7,700 for the Hudson's Hope indoor Playground Project."
CARRIED

SR5 **DOHH Match to Secure Funding of Community Hall** 0230-20
RESOLUTION NO. 020/15
M/S Councillors Gilliss/Miller
THAT:
"Approve a resolution of support and financial commitment to the Community Halls and Recreation Funding.

1. Provide a letter confirming this resolution of support;
2. That the same letter confirm a financial match of \$22,000;
3. That this funding be put towards the back deck and furnace for the building; and that,
4. Staff to conduct further research on the necessity of a new stove"

CARRIED

The (up to) \$30,000 Council had budgeted for to match the NDIT funding is still available, however; NDIT has put off any projects for the time being. The back deck and furnace are high priorities and need to be looked at this Spring.

Staff to invite the Community Hall Society to speak to Council regarding their wishes for the building.

SR6 **Action and Other Updates by CAO** 6430-01
RESOLUTION NO. 021/15
M/S Councillors Heiberg/Quibell
THAT:
"Council to hire David Marshall to facilitate a Strategic Planning Meeting, on April 11-12, for a maximum cost of \$7000."
CARRIED

- SR7 **RFD Curling Rink Insurance Claim** 1740-00
RESOLUTION NO. 022/15 x-ref 0230-20
M/S Councillors Gilliss/Miller
THAT:
"Council approve Northern Capital Restorations do the repairs to the Curling Rink building during the summer of 2015."
CARRIED
- SR8 **RFD Draft Employee Fitness Rebate Policy** 0340-50
RESOLUTION NO. 023/15
M/S Councillors Heiberg/Quibell
THAT:
"To direct staff to prepare a report on what the employees needs are and what the budget implications would be of a health and wellness incentive being implemented by the District."
CARRIED
- SR9 **RFD Draft Insurance Expansion Coverage Policy** 0510-20
RESOLUTION NO. 024/15
M/S Councillors Gilliss/Heiberg
THAT:
"Council adopt the Insurance Expansion Coverage Policy as amended."
CARRIED
8. **BYLAWS:**
- B1 **Bylaw No. 846, 2015- Council Procedure Bylaw Amendment** 3900-02
RESOLUTION NO. 025/15
M/S Councillors Heiberg/Miller
THAT:
"Council adopt the Council Procedure Bylaw Amendment No. 846, 2015."
CARRIED
9. **CORRESPONDENCE:**
- C1 **New Horizons Seniors Club** 0230-20
An agreement has been made with the New Horizons Club.
- C2 **North Peace Savings and Credit Union: AGM** 0390-01
FOR INFORMATION
- C3 **NEAT: Proposed Environmental Awareness Program for the DoHH** 5280-01
FOR INFORMATION
- Staff to send a letter of regret
- C4 **Ministry of Environment: Bilateral Water Management Agreement** 0400-20
FOR INFORMATION

- C5 **NCLGA 2015 Registration and Resolution Package**
Resolutions to be drafted for NCLGA: 0400-01
1. Creation of a Solar Tax Rebate (cost sharing, etc.)
 2. Site C reviewed by the BCUC as per the Joint Review Panel Report on cost and need
 3. Provincial mapping of aquifers and ground water control. Municipalities should not carry these costs
 4. Election voting done by-annually instead of annually.
- Staff to look at budgeting for a Contingency Water Fund in the short term**
- RESOLUTION NO. 026/15**
M/S Councillors Quibell/Beam
THAT:
"Council approve travel and expenses for any Councillor who wishes to attend the NCLGA in Prince George from May 6-8, 2015."
CARRIED
- C6 **High on Ice Festival 2015** 0400-50
FOR INFORMATION
- C7 **Request for Support to Save Canada Post**
FOR INFORMATION
- C8 **2015 Canada Winter Games in Prince George** 0540-20
FOR INFORMATION
- C9 **COFI Annual Convention – April 7-9, 2015** 0390-01
FOR INFORMATION
- C10 **FCM Annual Conference Registration: Edmonton, AB** 0390-01
FOR INFORMATION
- C11 **Correspondence from Andy Ackerman Re: Strategic Planning Session** 6430-01
Staff to send a letter of regrets
10. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISONS RESPONSIBILITIES:**
- CR1 **Councillor Gilliss: North Peace Airport Society (NPAS) Meeting** 0360-01
NPAS brought in 252,000 passengers in 2014; \$600,000 in Parking Revenue; Currently looking into commercial ventures.
- CR2 **Councillor Gilliss: Premier's BC Natural Resource Forum** 0390-01
Discussed highlights of the forum.
- CR3 **Councillor Heiberg: Premier's BC Natural Gas Forum** 0390-01
Discussed highlights and concerns raised at forum.

- CR4 **Mayor Johansson: Premier's BC Natural Gas Forum** 0390-01
Staff to contact Canadian Kailuan Dehua Coal Mines to re-establish correspondence regarding the proposed mine in Hudson's Hope
- CR5 **Mayor Johansson: BC Power Summit** 0390-01
Gwen made a presentation on "What are Societies Expectations on Power Production". Mayor Johansson found this conference very educational and worthwhile.
11. **NEW BUSINESS:**
- NB1 **North Peace Credit Union Renovations** 0400-50
Tumbler Ridge has requested that we share our opinions on the renovations that were done at the North Peace Savings and Credit Union
- NB2 **Travous Quibell: Signs being Put up at the Steam Vents** 1475-01
The Moose ATV Club has erected signs on the trail to the steam vents restricting ATV access. As this road is not owned by the Moose ATV Club they do not have jurisdiction in this area. Councillor Quibell will contact them to discuss concerns.
- NB3 **Councillor Gilliss: Medical Services Working Group (MSWG) Meeting** 0360-01
Councillor Gilliss would like to set up a MSWG meeting with Industry to discuss contract negotiations.
Referred to staff to look at legal perspective. Staff schedule a MSWG meeting for February 20, 2015 at 1:00 p.m. for Council.
- NB4 **Flowers for Councillor Middleton** 1770-01
RESOLUTION NO. 027/15
M/S Councillors Miller/Heiberg
THAT:
"Staff purchase flowers for Julia Middleton who was born on January 26, 2015."
CARRIED
- NB5 **Paquette Apartments** 3760-01
Staff to speak with the developers to inquire into what the plans are for the proposed second apartments
- NB6 **Agenda Additions** 0550-01
Staff asked to limit Agenda Additions.
- NB7 **Council Reports** 0550-01
Council to start submitting written reports if they are to be included under Mayor and Council Reports on Committee and Liaison responsibilities.
12. **OLD BUSINESS:**
None
13. **PUBLIC INQUIRIES:**
None

14. **ADJOURNMENT:**

RESOLUTION NO.028/15

M/S Councillors Miller/Quibell

THAT:

"Council recess this Regular Meeting of Council and move In-Camera pursuant to Section 90.1 (k) (g) of the Community Charter." (8:27 p.m.)

CARRIED

RESOLUTION NO. 033/15

THAT:

"Mayor Johansson declares that the Regular Council Meeting for January 29, 2015 be adjourned" (9:00 p.m.)

CARRIED

		Diarized	Last Review/Action
	DIARY		
	Conventions/Conferences/Holidays		
DY1	<i>PRRD: Solid Waste Disposal</i>		05/12/14
DY2	<i>Airport Resurface and Redevelopment</i>		05/12/14
DY3	<i>Grubjesic Driveway</i>		05/12/14
DY4	<i>Co-Op Correspondence Re: Card Lock</i>		11/12/13
DY5	<i>Communications Expenditure</i>		08/11/14
DY6	<i>Premiers BC Natural Gas Forum</i>		08/11/14
DY7	<i>Capital Projects Meeting (every 6 months)</i>		10/14/14
DY8	<i>BC Hydro 2nd Apprentice Trade</i>		11/24/2014

Certified Correct:

Clerk / Minute Taker

Chair



REGULAR COUNCIL MEETING
February 10, 2015
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: **Council:** Mayor Gwen Johansson
Councillor Nicole Gilliss
Councillor Kelly Miller
Councillor Travous Quibell (Electronically)

Absent: Councillor Heather Middleton
Councillor Caroline Beam
Councillor Dave Heiberg

Staff: Deputy Clerk: Laurel Grimm

Other: 0 in gallery

Council waited for 30 minutes after the time appointed for the meeting, at the expiration of the 30 minutes Council stood adjourned as no quorum was present.

	<i>Diarized</i>	<i>Last Review/Action</i>
DIARY		
Conventions/Conferences/Holidays		
DY1	<i>PRRD: Solid Waste Disposal</i>	05/12/14
DY2	<i>Airport Resurface and Redevelopment</i>	05/12/14
DY3	<i>Grubjesic Driveway</i>	05/12/14
DY4	<i>Co-Op Correspondence Re: Card Lock</i>	11/12/13
DY5	<i>Communications Expenditure</i>	08/11/14
DY6	<i>Premiers BC Natural Gas Forum</i>	08/11/14
DY7	<i>Capital Projects Meeting (every 6 months)</i>	10/14/14
DY8	<i>BC Hydro 2nd Apprentice Trade</i>	11/24/2014

Certified Correct:

Clerk / Minute Taker

Chair

M2



SPECIAL COUNCIL MEETING
February 13, 2015
4:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Nicole Gilliss
Councillor Kelly Miller
Councillor Caroline Beam
Councillor Heather Middleton
Councillor Travous Quibell

Absent: Councillor Dave Heiberg

Staff: CAO: Tom Matus
Deputy Clerk: Laurel Grimm

Other: 0 in gallery

1. **CALL TO ORDER:**
The meeting was called to order at 4:04 p.m. by Mayor Gwen Johansson presiding.
2. **ADOPTION OF AGENDA BY CONSENSUS:**
The February 13, 2015 Regular Council meeting agenda was adopted by consensus.
3. **DECLARATION OF CONFLICT OF INTEREST:**
None
4. **STAFF REPORTS:**

Building Canada Fund Municipal Contribution

1855-01

RESOLUTION NO. 034/15

M/S Councillors Quibell/Gilliss

THAT:

"Council approve the commitment (expenditure) of \$792,666.67 as the District of Hudson's Hope's 1/3 share of the Project cost for the wastewater lagoon upgrade through the Building Canada Fund."

5. **CARRIED**

ADJOURNMENT:

Mayor Johansson declared the meeting adjourned at 4:14 p.m.

	<i>Diarized</i>	<i>Last Review/Action</i>
	DIARY	
	Conventions/Conferences/Holidays	
DY1	<i>PRRD: Solid Waste Disposal</i>	05/12/14
DY2	<i>Airport Resurface and Redevelopment</i>	05/12/14
DY3	<i>Grubjesic Driveway</i>	05/12/14
DY4	<i>Co-Op Correspondence Re: Card Lock</i>	11/12/13
DY5	<i>Communications Expenditure</i>	08/11/14
DY6	<i>Premiers BC Natural Gas Forum</i>	08/11/14
DY7	<i>Capital Projects Meeting (every 6 months)</i>	10/14/14
DY8	<i>BC Hydro 2nd Apprentice Trade</i>	11/24/2014

Certified Correct:

Clerk / Minute Taker

Chair



DISTRICT OF HUDSON'S HOPE

Delegation to Council Request Form

FEB 23 MEETING OR BEFORE.

Name of person or group wishing to appear before Council: _____

GUY ARMITAGE - REPRESENTING 'PEACE ENERGY CO-OP'

Subject of presentation: PILOT PROJECT TO INSTALL 'GRID-TIE'

SOLAR SYSTEM ON ROOF OF COMMUNITY HALL.

Purpose of presentation:

- information only
- requesting a letter of support
- requesting funding
- other (provide details)

CONVINCE COUNCIL TO ADOPT & PROMOTE SOLAR POWER AS A VIABLE ENERGY OPTION IN THEIR COMMUNITY PLAN.

Contact person (if different than above): _____

Telephone number: 250-783-9464

Email address: hhhoney@pris.ca

Will you be providing supporting documentation? Yes No UNLESS REQUESTED

If yes: handouts at meeting
 publication in agenda (one original due by 4:30 the Wednesday prior to your appearance date)

Technical requirements:

- flip chart
- multimedia projector
- laptop
- other _____

Rules for Delegations:

1. fifteen minute maximum
2. name of person and or group and subject will be published in agenda (available to public and on internet)
3. direct your presentation to Council
4. Council may have questions
5. be courteous and polite
6. be respectful
7. is not a debate
8. don't expect an immediate answer
9. may not be on date requested as limit of three delegations per meeting on a first come, first served basis
10. bring enough handouts if your material is not published in agenda (the District will not provide reproduction services)

Helpful Suggestions:

- have a purpose
- get right to your point and make it
- be concise
- be prepared
- don't waste time
- state your request if any
- multiple-person presentations are still ten minutes maximum
- may be people in gallery who support or oppose you
- the Recording Secretary may ask for any relevant notes from you if not handed out or published in the agenda

I understand and agree to these rules for delegations

GUY ARMITAGE
Name of Delegate or Representative of Group

Guy Armitage
Signature

FEB-10/15
Date

For Office Use			
<input type="checkbox"/> Approved		<input type="checkbox"/> Rejected	
By (signature): _____	<input type="checkbox"/> Mayor	<input type="checkbox"/> CAO	
Appearance date if applicable: _____			
Applicant informed of approval/rejection on (date): _____			
By (signature) _____	Date: _____		

REQUEST FOR DECISION

RFD#: CM 8SR	Date: February 23, 2015
Meeting#: CM022315	Originator: Tom Matus, CAO
RFD TITLE: SEWER SERVICES – THOMPSON SUBDIVISION	

BACKGROUND:

A Justin Matchett has applied for sewer services on Gaylor Ave. in the Thompson Subdivision. You will recall we installed a sewer main to service possible development on Ardill Ave and the Thompson subdivision.

DISCUSSION:

Justin is inquiring as to what "assistance" he might receive from the District of Hudson's Hope in providing sewer utility service to his lot. He has asked that the District of Hudson's Hope pay for the surveying costs for extending the sewer main from the recently installed sewer main to his Lot.

I have procured a quote from L&M to do a construction/topographic survey for the feasibility of constructing a gravity flow sewer main throughout the Thompson division to the existing main. The total scope of work and diagram of the area is attached.

BUDGET:

\$2,143.00 plus GST to be coded to the Sewer Capital Works or Sewer Operations.

RECOMMENDATION / RESOLUTION:

Recommendation:

CAO recommends that Council approve this expenditure due to the fact that we installed a sewer main that could service this area; but no topographical survey had been done to prove the feasibility of sewer gravity flow service to the Thompson subdivision.

Resolution:

"That Council approve the \$2,143.00 plus GST expenditure to do a topographical survey of the Thompson divisions comprising Gaylor, Thompson and Kylo streets; and code this expenditure to the Sewer Operations budget."



Tom Matus, CAO



1210 Fourth Avenue
 Prince George, B.C. V2L 3J4
 Tel. (250) 562-1977
 Fax (250) 562-1967

Date: February 16, 2015
 File: 2015-23

District of Hudson's Hope
 Box 330, 9904 Dudley Drive
 Hudson's Hope, BC V0C 1V0

Attention: Mr. Tom Matus, Chief Administrative Officer
Reference: Work Program and Fee Estimate: Sanitary Sewer Survey

Dear Mr. Matus,

We are pleased to provide you with the requested work program and fee estimate to complete topographic survey near Gaylor Avenue, Thompson Street and Kruger Street. The attached drawing "001" illustrates the subject area and proposed survey scope. The primary goal of this survey will be to determine if the subject infill property on Gaylor Avenue may be effectively serviced by gravity flow into the recently installed municipal manhole northeast of the District's Pioneer Cemetery. In addition to the infill property on Gaylor Avenue, the nearby streets of Thompson and Kruger will also be surveyed to determine the extent to which these lands may be serviced by a future municipal sanitary gravity main.

WORK PROGRAM

1. Perform a basic topographic survey of the areas identified on drawing 001 (attached), using a combination of RTK-GPS and Total Station equipment to collect the data.
2. Create a preliminary AutoCAD drawing from the data with potential routes & pipe slopes.

FEE ESTIMATE

Professional Service	Description	Staff	Qty	Unit	Rate(\$)	Cost (\$)
Survey of Site	Drive Time	JET	8	Hours @	105	840
	Field Work*	JET	6	Hours @	105	630
Create AutoCAD Drawing	Drafting	JET	1	Hours @	105	105
	Engineering	CNS	1	Hours @	130	130
Total Professional Fees						1,705
Direct Expenses	Mileage**	JET	730	km @	0.60	438
Total Project Cost						2,143+GST

* This field work estimate reflects anticipated snow-covered ground conditions.

** Estimate for return mileage from Prince George to Hudson's Hope. Only actual mileage will be billed.

We appreciate the opportunity to provide you with this work program and estimate and look forward to continuing to meet your planning and engineering needs in Hudson's Hope.

Sincerely,
L&M Engineering Limited

Curtis Saunders, EIT
 Associate

Enclosure: Drawing 001

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
SUBJECT: NCLGA Resolution – Establishment of a BC Residential Renewable Energy Rebate Program
DATE: February 19, 2015
FROM: Tom Matus, CAO

RECOMMENDATION:

That:

“Council submit the following resolution to the North Central Local Government Association:

Site C Review by the BCUC as per the Joint Review Panel Report on Cost and Need

WHEREAS The Province of British Columbia has given the approval to construct the Site C Clean Energy Project and recognizes that there will be significant costs to the Site C Clean Energy Project;

AND WHEREAS the British Columbia Government has exempted British Columbia Hydro of the requirement of a British Columbia Utility Commission review even though the Joint Review Panel has recommended that the Site C Clean Energy Project be submitted to the British Columbia Utilities Commission for review to assess the cost and need of the Site C Clean Energy Project;

BE IT RESOLVED that the NCLGA and the UBCM request the Province of British Columbia to reverse its decision and direct British Columbia Hydro to submit the Site C Clean Energy Project to the British Columbia Utilities Commission for its review to assess the cost and need of the Site C Clean Energy Project.



Tom Matus, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council

SUBJECT: NCLGA Resolution – Establishment of a BC Residential Renewable Energy Rebate Program

DATE: February 19, 2015

FROM: Laurel Grimm, Deputy Clerk

RECOMMENDATION:

That:

“Council submit the following resolution to the North Central Local Government Association:

Establishment of a BC Residential Renewable Energy Rebate Program

WHEREAS The Province of British Columbia has given approval to the Site C Clean Energy Project and has placed extreme restrictions on the operational capacity of Burrard Thermal in the lower mainland;

AND WHEREAS The Province of British Columbia recognizes that Solar and Wind energy are natural complements to Hydroelectricity and there will be significant growth in energy demand over the next several decades due to the pressures presented by both an expanding population and resource industry throughout the province;

THEREFORE BE IT RESOLVED that the Province of British Columbia develop a framework to provide direct rebates to residential consumers for the installation of grid interactive wind and solar. This program would stimulate the growth of small scale energy production at the point of utilization as well as serve to stimulate a burgeoning sector of the energy industry in British Columbia. “

BACKGROUND:

Resolutions are used as marching orders for the NCLGA. Each year, local government councils and boards submit resolutions to the NCLGA. These are specific calls to action, instructing the NCLGA to do something on behalf of all member communities in the region. Resolutions submitted before the deadline (March 2nd, 2015) are discussed at the AGM & Convention each May. There, it is decided by the membership which resolutions to adopt or not. Adoption of the resolution signals the full support of all NCLGA member communities. This adds significant strength to the NCLGA's calls for change when advocating for the resolution's proposed action.

Resolutions follow a specific format, and must be submitted by a member community in order to reach the floor at the NCLGA AGM & Convention. The NCLGA does not take resolutions from non-members. After the AGM & Convention, all adopted resolutions are sent to UBCM for further

advocacy. However, only resolutions that address issues of a province-wide concern are adopted by UBCM.

This resolution was drafted and prepared by Councillor Travous Quibell. Staff is still working to prepare the remaining resolutions for the deadline of March 2, 2015.

Report Prepared By:

A handwritten signature in blue ink, appearing to read 'Laurel Grimm', with a large, stylized initial 'L' and 'G'.

Laurel Grimm, Deputy Clerk

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
SUBJECT: ACTION and other UPDATES
DATE: February 23, 2015
FROM: Tom Matus, CAO

CAO Travel:

LGMA CAO Forum – Richmond, BC: WITHDRAWN
½ day annual: tentative
PRRD – Building Inspector shared services: tentative
NCLGMA 2015 AGM– Prince George

Feb 25 – 27:
morning February 26th;
Friday, February 27th.
Apr 7 – 9;

Correspondence sent/received:

Moose ATV Club
Staff – Fitness

sent
sent; not all received

Arena

4 furnaces are installed, a pressure switch and control board problem exists with furnace #1 at the west end of the arena which will be corrected by February 27th.

Foreman Position

Have offered Layton Bressers the Foreman position – working out details: to submit at IC meeting February 20th.

BCF Application - Submitted.

Strategic Planning

David Marshall is the facilitator: April 10th & 11th.

Moose ATV Club

Spoke to Stephen Cameron, President of the Moose ATV Club and he states they only posted “No ATVing signs” due to the fact that they had contacted Tim Bennet, Sites and Trails Recreation Officer of the North Peace, BC Gov’t.

Light Industrial Zone

L&M Engineering will do a Management Plan for the Light Industrial Zone application for procurement of this land from the Crown Provincial, at no cost.

The Timber Valuation will be done by Joel Runtz week of February 23rd.



Tom Matus, CAO

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
SUBJECT: Donation of Winter Carnival Bags
DATE: February 13, 2015
FROM: Laurel Grimm, Deputy Clerk

RECOMMENDATION:

That: *"Council donate the remaining 22 2015 Hudson's Hope Winter Carnival Bags to the Outdoor Education Site."*

ADMINISTRATOR COMMENTS:



Tom Matus, CAO

BACKGROUND:

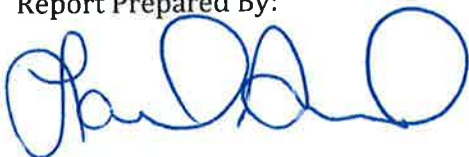
At present, there are 22 swag bags left over from the Hudson's Hope 2015 Winter Carnival.

The bags cost about \$6.50 each. This includes the costs for the District logo and the 2015 Winter Carnival logo.

The Cameron Lake Outdoor Education Coordinator, James MacDonald, has expressed interest in them to use for a recreational course offered through the Hudson's Hope School.

This course is only offered to students attending the Hudson's Hope School. The bags would be used like prepackaged supply kits to include such items as helmet, magnifying glasses, ropes, etc.. The bags would be handed out to students for the course but would be collected for reuse again at the end of the program. The bags would stay on site for the duration of the course and would be reused for future courses.

Report Prepared By:



Laurel Grimm, Deputy Clerk

Intern Update, 2/23/15 – Devon

Ongoing/Current/Work has begun	
Project	Status
Community Hall	<ul style="list-style-type: none"> • NDIT funding deferred to February intake • \$44,000 secured for renovations (\$17,000 - Enabling Accessibility Grant; \$5000 – Progress; \$22,000 – DOHH (minus ‘stove’ item)) • Community Hall user groups to be invited to Council to re-confirm budget items. • New contractor quote provided by Reg Knox. Currently re-evaluating for costs of specific items. • BC Hydro Energy Efficient Lighting Design funding – not applicable for project rebate, but <i>product</i> rebate. Paul Lythall is looking into the application
Light Industrial	<ul style="list-style-type: none"> • Applying for Crown Land Tenure (Light Industrial) • Joel Runtz TBD didn’t arrive Feb. 11 to provide Timber Statement as planned. Setting up second meeting.
Arena forest	<ul style="list-style-type: none"> • Inquiring into for Crown Land Tenure application. Site plans and development plans needed
Geocaching Project	<ul style="list-style-type: none"> • Open house took place Wednesday February 11, 2015. Ten people attended; very interested in the project and asked many questions. Most signed up to be community partners. Still spots available for 8 more partners • Further work to take place once community partners are established (ordering kits; geocoins with HH logo; promotional materials)
Land Development Prospectus	<ul style="list-style-type: none"> • Third draft to be received from Amy Schneider next week with minor details added.
Interpretive Signage	<ul style="list-style-type: none"> • Signage write-ups have been drafted. Awaiting review.
Election Official Remuneration Policy	<ul style="list-style-type: none"> • In review
NDIT Small Town Love	<ul style="list-style-type: none"> • Had meeting with Karen and Renata King (NDIT). Reviewing promotional package and Community Champions Guide. • Community workshop set for some time around March 9th. Independent business

	owners welcomed and encouraged to attend!
Community Recreation Program	<ul style="list-style-type: none"> Quarterly report updated. Final report to come after project meets contractual obligations

Tentative/In the works/Talk only	
Project	Status
NDIT Business Façade Improvement	<ul style="list-style-type: none"> No updates
Various Playground grants	<ul style="list-style-type: none"> No updates
Green Municipal Fund	<ul style="list-style-type: none"> Forwarded between Eric Sears (Urban Systems) and Andy Ackerman. No updates

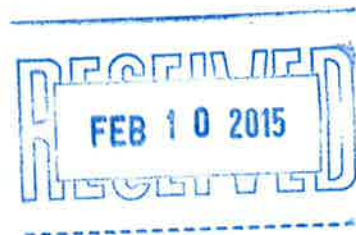
Completed/Waiting for work to take place	
Project	Notes/comments
Civic Spatial Grant(s)	<ul style="list-style-type: none"> CivicSpatial grant accepted Survey work post-poned until spring
ALR Exclusion(s)	<ul style="list-style-type: none"> Applications (ATV Campground; Airport boundary) have been submitted. Still waiting for responses
Elected Officials & Senior Staff Training Opportunity workshops, Dawson Creek, Feb. 10-11 th .	<ul style="list-style-type: none"> Attended with CAO. George Cuff had some telling stories and good advice to share.

Gas Tax Program Services

...delivering the federal gas tax agreement funding in British Columbia

February 3, 2015

Mayor and Council
District of Hudson's Hope
PO Box 330
Hudson's Hope, BC V0C 1V0



Dear Mayor and Council:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM has processed the two Community Works Fund (CWF) payments for fiscal 2014/15. An electronic transfer of \$90,375.98 will occur on February 5, 2015. These payments are made in accordance with the contribution provisions set out in your CWF Agreement with UBCM (see Section 4 of your Agreement).

CWF are made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Gas Tax Fund in British Columbia (Gas Tax Agreement). Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

UBCM is also making an additional payment towards CWF funding from interest accumulated over the term of the first Gas Tax Agreement. This will be delivered twice annually for two years, and coincide with your CWF payment for 2014/15 and 2015/16.

2014/15 total CWF payment: \$88,970.54
2014/15 total interest payment: \$1,405.44
Total EFT transfer: \$90,375.98

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the renewed Gas Tax Agreement can be found on our web site at www.ubcm.ca.

For further information, please contact Brant Felker, Gas Tax Policy and Program Manager, by e-mail at bfelker@ubcm.ca or by phone at 250-356-0893.

Sincerely

Sav Dhaliwal
UBCM President

CC: Carolyn Bennick



Administration provided
By UBCM

Funding provided by
Government of Canada

Canada

In partnership with
The Province of BC



Gas Tax Program
Services

Local Government House
525 Government St.
Victoria BC V8V 0A8

Phone: 250-356-5134
Fax: 250-387-5119

Website:

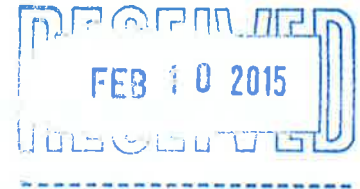
www.ubcm.ca
under Funding Programs,
Renewed Gas Tax
Agreement



PROFESSIONAL ASSOCIATION OF RESIDENTS OF BRITISH COLUMBIA

the future face of medicine

Ms. Gwen Johansson
Mayor
9904 Dudley Drive
Hudson's Hope, BC
V0M 1K0



Dear Ms. Johansson,

On behalf of the Professional Association of Residents of British Columbia, we would like to congratulate you on your most recent election campaign. Your continued leadership as mayor will benefit your residents as you carry on initiatives from the previous term and engage in new priorities for Hudson's Hope.

The Professional Association of Residents of British Columbia represents over thirteen hundred resident doctors across the province. We support residents in fulfilling their education to become well-informed, prepared and professional physicians.

Residents are doctors who have completed their medical degrees and are in the process of completing specialist training. We are frontline doctors and are often the first point of contact for patients accessing the medical system. We play a multi-centric role, responsible for learning, teaching and delivery of care. We are integral to the posterity and functioning of the Canadian healthcare system.

Resident doctors train across the province, and have the opportunity to train near Hudson's Hope. The purpose of this distributed education model is to introduce resident doctors to rural and underserved areas in the hope that it will encourage them to settle and practice in these areas.

We would love the opportunity to discuss residency education in your district further.

Sincerely,

Kate Milne, M.D.
PGY-II Internal Medicine | University of British Columbia
Advocacy Chair | Professional Association of Residents of British Columbia

C2



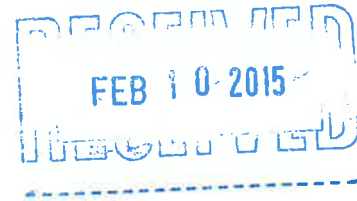
301 - 1268 Fifth Avenue
Prince George, BC V2L 3L2
Tel: 250-561-2525
Fax: 250-561-2563
info@northerndevelopment.bc.ca
www.northerndevelopment.bc.ca

January 26th, 2015

CONFIDENTIAL

District of Hudson's Hope
PO Box 330
Hudson's Hope, BC V0K 1V0

Attention: Mayor Gwen Johansson



Dear Mayor Johansson:

**Subject: 2015 Grant Writing Support
Northern Development Project Number 3695 20**

The Northern Development Initiative Trust board appreciates your interest and application to the 2015 Grant Writing Support program. The purpose of this funding is to provide grant writing support for priority community projects and to provide assistance to non-profits and First Nations located in or near your community. We are pleased to advise you that your application has been approved for a rebate grant of up to \$8,000 toward a community grant writing position. Northern Development is flexible as to when you contract or hire these services during 2015.

The District of Hudson's Hope must submit a completed Grant Writing Support program reporting form which can be found on Northern Development's website at <http://www.northerndevelopment.bc.ca/funding-programs/capacity-building/grant-writing-support/>. This report must verify a minimum of \$10,500 in wages or contract payments, a minimum of 400 hours spent on grant writing services, and a minimum of \$200,000 of grant applications during the approved calendar year. The minimum requirements must be met in order for Northern Development to issue the full \$8,000 rebate. Complete reporting is required prior to January 31st, 2016.

The Northern Development board wants to see the District of Hudson's Hope reach its economic potential and we look forward to being a partner in that endeavor.

Sincerely,

For Janine North
Chief Executive Officer

- c: Tom Matus, Chief Administrative Officer, District of Hudson's Hope
- Jennifer Moore, Regional Economic Development Officer, North Peace Economic Development Commission

C3

Tom Matus

From: Clerk
Sent: February-12-15 9:50 AM
To: Tom Matus
Subject: FW: Province of BC Referral Request on an Aggregate/Quarry Materials bundle of applications for Land Act, Water Act, Forest Act and Mines Act tenures.

From: FrontCounterBC@gov.bc.ca [mailto:FrontCounterBC@gov.bc.ca]
Sent: Thursday, February 12, 2015 9:35 AM
To: Clerk
Cc: Tom Matus
Subject: Province of BC Referral Request on an Aggregate/Quarry Materials bundle of applications for Land Act, Water Act, Forest Act and Mines Act tenures.

District of Hudson's Hope
Generic, John Locher

Aggregate/Quarry Materials
Referral Number: 73163868 - 003
Reference Number: 152270
Request Sent: February 12, 2015
Response Due: March 14, 2015

You are invited to comment on the following bundle of applications. A response is optional. If no response is received by the deadline, the application and adjudication process will move ahead.

This is a bundle of applications for the GMS Rip Rap Project including three Crown Land applications, two Occupant Licence to Cut applications, one Notice of Work application and three Water Act applications.

Proponent: British Columbia Hydro and Power Authority

Tenure Types: Licence of Occupation for Aggregate Quarry, Licence of Occupation for Roadway, Temporary Permit for Marine Load Out, two Occupant Licences to Cut, Mines Permit, Section 8 Approval for Short Term Use of Water, two Section 9 Approval for Changes in and about a Stream.

Intended Land Use/background context: This proposed project includes a rip rap quarry with an access road, a potential marine load out area on the shore of Williston Lake and the use of the rip rap material for erosion control on the face of the WAC Bennett Dam.

BCGS Mapsheet: 94B018

Legal Description: Parcels of unsurveyed Crown Land in the vicinity of the Peach Reach of Williston Lake.

Size (Area) in ha. (approx.): Marine Load Out - 178.26 ha, Quarry - 75.21 ha, Road - 6.85 ha.

Schedule/Term Of Proposal: 10 - 30 years.



February 2, 2015

Attention: Honourable Mayors,
Members of Council and
Chief Administrative Officers

Re: National Public Works Week, May 17-23, 2015 – "Community Begins Here"

The Public Works Association of British Columbia (PWABC) is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 17-23, 2015 as National Public Works Week in your community. This year's theme is "Community Begins Here".

National Public Works Week is observed each year during the third full week of May and this is the 55th year. NPWW calls attention to the importance of public works in community life and seeks to acknowledge the efforts of tens of thousands of men and women in North America who provide and maintain civil infrastructure and services. NPWW also allows Councils to remind the public of the 24/7 services that they are responsible for and are proud of. Many Councils and Public Works departments make this an annual celebration in their communities.

The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.pwabc.ca for information about this year's theme and resources on making your Public Works Week a success. If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 250.819.6290. Thank you for making a difference.

Please note that we have a new address and declarations should be forwarded to:

PWABC
#102 – 211 Columbia ST
Vancouver BC V6A 2R5

Yours truly,

Deryk Lee
PWABC President



#102 – 211 Columbia ST Vancouver BC V6A 2R5 1.877.356.0699
www.pwabc.ca



PROCLAMATION
"Community Begins Here"
PUBLIC WORKS WEEK
MAY 17-23, 2015

- WHEREAS:** public works infrastructure, facilities and services are vital to the health, safety and well-being of the residents of **(Enter your city/municipality/town/etc name)**; and
- WHEREAS:** such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers and administrator who are responsible for building, operating and maintaining the public works systems that serve our citizens; and
- WHEREAS:** the Public Works Association instituted Public Works Week as a public education campaign "to inform communities and their leaders on the importance of our nation's public infrastructure and public works services"; and
- WHEREAS:** it is in the public interest of citizens and civic leaders to gain knowledge of the public works needs and programs of their respective communities;
- WHEREAS:** Public Works Week also recognizes the contributions of public works professionals.

NOW THEREFORE, I, (Enter Mayor's Name), Mayor of the (Enter your city/municipality/town/etc name), do hereby proclaim the week of May 17-23, 2015, as Public Works Week in Enter your municipality.

Dated this day of _____, 2014.

(Enter Mayor's Name), Mayor

Legislative Office
Room 201 - Parliament Buildings
Victoria, BC Canada V8V 1X4

Constituency Office
818 3rd Ave W
Prince Rupert, BC Canada V8J 1M6
P: (250) 624-7734
F: (250) 624-7737
E: jennifer.rice.mla@leg.bc.ca



February 19, 2015

Dear Mayor and Council,

As the BC New Democrat Spokesperson for Rural and Northern Health, I wanted to take the opportunity to introduce myself and to encourage you to contact me about improving health care services in the rural parts of our province, including your community. My role as spokesperson is to give a greater voice to rural and northern communities in the conversation about BC's health care system and how it serves, or fails to serve communities across the province.

As someone who represents many rural, remote, and northern communities as the MLA for North Coast, I am aware of the kinds of gaps that exist in our current health care system for serving these parts of the province.

Some of the rural and northern health issues I am currently working on include:

- Addressing the lack of primary care for rural residents as too many people are without a physician or primary health care provider.
- Looking at new models of health delivery that are conducive to the northern and rural environment, including the expanded use of Nurse Practitioners.
- Easing the burden of medical travel costs and improving the travel assistance program so people can access specialized care in the urban centres when needed.

It is my hope that if we work together we can make a compelling case for the need for a renewed focus to ensure that people from every corner of this province can expect and can receive access to quality health care.

Just last year in Haida Gwaii we experienced a sad loss of life when a Skidegate Band Councilor suffered a heart attack and died. He lived ten minutes from the nearest BC Ambulance station, yet due to chronic staffing shortages of paramedics on the remote island, no one was at the station that could serve him.

As an elected local representative, I hope that you can share with me what is working in regards to health delivery and share your thoughts with me on how health services can be improved in your community. Let's have a conversation. You can phone, write or email me in confidence at Jennifer.Rice.MLA@leg.bc.ca.

Legislative Office
Room 201 - Parliament Buildings
Victoria, BC Canada V8V 1X4

Constituency Office
818 3rd Ave W
Prince Rupert, BC Canada V8J 1M6
P: (250) 624-7734
F: (250) 624-7737
E: jennifer.rice.mla@leg.bc.ca



Sincerely,

A handwritten signature in blue ink that reads "Jennifer Rice".

Jennifer Rice, MLA
Official Opposition Spokesperson for Rural and Northern Health



