



REGULAR COUNCIL MEETING
February 9, 2016
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: **Council:** **Acting Mayor Dave Heiberg**
Councillor Caroline Beam
Councillor Travous Quibell
Councillor Nicole Gilliss
Councillor Kelly Miller
Councillor Heather Middleton

Staff: **CAO, Tom Matus**
Foreman of Public Works, Layton Bressers
Deputy Clerk, Dwylla Moraice Budalich

Absent: **Mayor Gwen Johansson**
Director of Protective Services, Robert Norton

Other: **6 in gallery**

1. **CALL TO ORDER:**
The meeting called to order at 6:01 p.m. with Acting Mayor Dave Heiberg presiding.
2. **NOTICE OF NEW BUSINESS:**

Mayors Additions:
Councillors Additions: Councillor Quibell – Thompson Subdivision
Sewer Committee Update, Councillor Beam - Correspondence
Staff Additions:
3. **ADOPTION OF AGENDA BY CONSENSUS:**
The February 9, 2016 Council meeting agenda was adopted by consensus.
4. **DECLARATION OF CONFLICT OF INTEREST:**
Councillor Quibell declared a conflict of interest for Agenda item D3.

5. **ADOPTION OF MINUTES:**

M1 **January 25, 2016 Regular Council Meeting Minutes**

0550-01

RESOLUTION NO.014/16

M/S Councillors Miller/Middleton

THAT:

"The minutes of the January 25, 2016 Regular Council Meeting be adopted as amended."

CARRIED

6. **BUSINESS ARISING OUT OF THE MINUTES:**

- BA1 **C9 Patricia Markin Public Artwork Proposal** - Councillor Miller **0220-01**
requested follow up. Did staff send letter to Mrs. Markin? Staff prepared letter to be sent to Mrs. Markin.

7. **DELEGATIONS:**

- D1 **Hudson's Hope Rod and Gun Club - Lease** **0230-20**
- Club looking for clarification on status of lease with municipality
 - November 16, 2016 the lease is up
 - Would like to renew with the municipality

Staff to pursue lease with crown for the land leased by the Rod and Gun Club. Rod and Gun Club to provide District of Hudson's Hope with management plan.

- D2 **Lynx Creek RV Park – Temporary Commercial Use Permit No. 2016-01** **3090-20**

- Would like a Temporary Use Permit for 1 month
- Renting campground to Time Travel to access water
- Time Travel responsible for water permits
- 15 trucks total
- Couple of trucks at a time on location
- 2 - 400 barrel tanks onsite
- Round the clock delivery of water for Fracking
- Shut down during school bus hours

Staff to continue the process of the TUP. Advertise in paper and notice all agencies required to be notified. Bring to next regular council meeting for final approval of TUP.

RESOLUTION NO.015/16

M/S Councillors Gilliss/Quibell

THAT:

"Council give consent to proceed with Temporary Commercial Use Permit No. 2016-01."

CARRIED

- D3 **Hudson's Hope Library – Server and Hardware Upgrade** **0230-20**
- Library would like letter of support to go ahead with IT Partners
 - Would increase budget request by \$10 K due to upgrades needed.

No decision must go to budget. Special meeting for budget invite Library and Museum.

Councillor Quibell leaves the room @6:26pm and returns @ 6:46pm.

8. **STAFF REPORTS:**

- SR1 **Committee Appointments 2016** **0360-01**
Council requested that this item be tabled until next meeting.

- SR2 **Animal Control Warden Contract** **4000-01**
FOR INFORMATION
- SR3 **Youth Volunteer of the Year** **0340-50**
 - Youth qualify under the current Volunteer of the Year, so why another award for volunteer
 - Brought forward – other communities in the Peace have this award and targeting youth which council wanted to do
 - Increase age to 19
 - Must present proof of enrollment
 - Must use within 2 years of the date of graduation

Staff to make amendments and resubmit to council for approval.
- SR4 **Community Tree Planting Rebate Policy** **0340-50**
 - Budget for \$5K
 - Omit on point 1 – at a limit of two rebates per utility account

Staff to make amendments and resubmit to council for approval.
- SR5 **Financial Grant Assistance Policy** **0340-50**
 - Accountability of groups – create the policy to include a minimum cost or % the group has to fund themselves
 - Require them to have x dollars in reserve or something

Staff to research with Bylaw Committee and draft a separate policy for Museum, Library and Community Hall Society.

RESOLUTION NO.016/16
M/S Councillors Gilliss/Quibell
THAT:
"Council motions the Bylaw Committee to bring forth a new policy for the Financial Grant Assistance."
CARRIED

SR6 **Crown Grant Offer** **0400-20**
 - If we accept offer does this mean we are purchasing land?
 - DOHH can back out if price is not agreed upon

RESOLUTION NO.017/16
M/S Councillors Quibell/Miller
THAT:
"Council agrees that the District of Hudson's Hope accepts the offer of Crown grant made to us by way of a letter dated January 19, 2016 from the Ministry of Forests, Land Natural Resources Operations and we agree to perform and abide by our covenants, acknowledgements and representations set out in that offer."
CARRIED

SR7 **Action and other Updates – CAO** **0110-01**
FOR INFORMATION

SR8 **Light Industrial/Housing Committee Meeting Minutes** **0360-01**
FOR INFORMATION

Bylaw Committee should also start looking at Development Requirements/Building Bylaw pertaining to the Light Industrial area. Councillor Middleton to head, Councillor Heiberg would like to be involved in this committee when pertaining to LI.

10. **CORRESPONDENCE:**

0480-01

- C1 **Northern Health – New nurse practitioners**
FOR INFORMATION

0400-01

- C2 **NCLGA'S 2016 Annual General Meeting & Convention**
Council needs to work on the resolutions that would like to bring forward.

0390-01

- C3 **Economic Development Building Blocks Workshop**

RESOLUTION NO.018/16

M/S Councillors Gilliss/Miller

THAT:

"Council approve up to two council members to attend the Economic Development building blocks workshop on March 9, 2016."

CARRIED

- C4 **Sr. Cadets – Donald Clarke**

Requesting on council member to meet with Cadets group in Hudson's Hope. Group will be visiting on Saturday, February 13. Councillor Quibell is available in the morning. Councillor Quibell to follow up with Donald Clarke.

11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISONS RESPONSIBILITIES:**

- CR1 **North Peace Credit Union AGM**
FOR INFORMATION

12. **OLD BUSINESS:**

Paquette Apartments

Councillor Miller requesting an update on the cleaning up of the lot. Temporary Use Permit needed.

Staff to follow up.

13. **NEW BUSINESS:**

Thompson Subdivision Sewer Committee

- Set meeting for February 18th at 7 pm.
- New info from L & M
- Talk to PRRD – don't deal with frontage only per parcel
- \$7500 cost to connect from pipe to house
- Asked Andy Ackerman to submit for grants – to be submitted by April 15, 2016.

14. **ADJOURNMENT:**
Acting Mayor Heiberg declared the meeting adjourned (7:44 p.m.)

	DIARY	Diarized
	<i>Conventions/Conferences/Holidays</i>	
DY1	<i>PRRD: Solid Waste Disposal</i>	<i>05/12/14</i>
DY2	<i>Airport Resurface and Redevelopment</i>	<i>05/12/14</i>
DY3	<i>Co-Op Correspondence Re: Card Lock</i>	<i>11/12/13</i>
DY4	<i>Capital Projects Meeting (every 6 months)</i>	<i>10/14/14</i>
DY5	<i>Financial Assistance Grant Policy</i>	<i>03/09/15</i>
DY6	<i>Special Events Contract</i>	<i>05/01/15</i>
DY8	<i>2016 Budget Meetings to start in February</i>	<i>05/11/15</i>
DY9	<i>Wood & Tent Policy Changes</i>	<i>07/13/15</i>
DY10	<i>Bylaw 588 to be looked at after Bylaw 852 adopted</i>	<i>09/14/15</i>
DY11	<i>Policy for Ice – Putting in and taking out</i>	<i>09/14/15</i>
DY12	<i>Clean up of Moraine – spring reminder</i>	<i>11/23/15</i>
DY13	<i>Building Bylaw – add new construction requirements</i>	<i>11/23/15</i>

Certified Correct:

CAO/Tom Matus

Chair/Acting Mayor Dave Heiberg