



DISTRICT OF HUDSON'S HOPE
AGENDA

Council Chambers
Monday January 23, 2017 at 6:00 PM

1.

Call to Order:
2.

Delegations:
3.

Notice of New Business:

Mayor's List

Councillors Additions

CAO's Additions
4.

Adoption of Agenda by Consensus:
5.

Declaration of Conflict of Interest:
6.

Adoption of Minutes:

M1

December 5, 2016 Committee of the Whole Meeting

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M2

December 12, 2016 Special Council Meeting

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M3

December 12, 2016 Regular Council Meeting

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M4

December 14, 2016 Committee of the Whole Meeting

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M5

December 19, 2016 Special Council Meeting

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M6

January 11, 2017 Special Council Meeting

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7.

Business Arising From the Minutes:
8.

Staff Reports:

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CAO Action and Other Updates

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SR2

CEC appointments

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SR3

2017 Acting Mayor List

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SR4

RFD- Transfer Site Agreement

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Bylaw 878- Inter-Community Business License

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B2

Bylaw 879-Amending Financial Plan

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14.	Public Inquiries:	
15.	Adjournment:	



COMMITTEE OF THE WHOLE MEETING
December 5, 2016
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Heather Middleton
Councillor Travous Quibell

Absent: Mayor Gwen Johansson
Councillor Caroline Beam
Youth Councillor Tess Herrington

Staff: CAO, Tom Matus
Special Events Coordinator, Emily Nusse
Corporate Officer, Tammy McKeown

Other: 8 in Gallery

1. **CALL TO ORDER:**
The meeting called to order at 6:02 p.m. with Councillor Dave Heiberg presiding.

2. **ADOPTION OF AGENDA BY CONSENSUS:**

3. **DECLARATION OF CONFLICT OF INTEREST:**

4. **DISCUSSIONS:**
D1 **Budgets and Grant Applications**
6:06pm Councillor Middleton arrived
6:10pm Councillor Quibell arrived

- **Hudson's Hope Library**

- Discussion in regard to Grants received from other sources
- Presented last 10 years budget comparison
- Library to provide updated information to District staff
- Library would like to see increase to book budget
- Have applied on Grants for the Youth Program and have applied for Grants from PRRD - most funds are not available for Hudson's Hope Library
- Library budgets based on Grant request
- Library to provide updated user numbers to justify increase in request
- Library to provide note showing what donation line and miscellaneous line include

- **Community Hall**

- \$30,000 approved in March for replacement of floors

- Quotes have been received but new issue due to foundations of additions settling - self leveling will not help they need to be lifted
- Attempted to contact Northern Development Initiative – change of scope due to repairs. May have to re-apply to get proper funding
- Building Inspector to complete inspection and then advise engineer.
- Need transition plan: wait for report from Building Inspector. Report to be forwarded to Council.
- **Hudson's Hope Museum**
 - Larger request than any previous years
 - Received \$8,000 in 2015 and \$12,000 in 2016 in Community Gaming Grants
 - Electrician donated time
 - 2017 is the first year receiving NDIT project grant - have to request reimbursement
 - Raised \$12,000 through fundraising
 - New collection to be put on display and other items in storage need to be moved to basement. New database being installed
 - New exhibit will be only one of its kind in BC
 - On par to receive 10,000 visitors in 2017, have seen 7-10% increase each year
 - Museum sales inventory had to be reduced due to less funding
 - Discussion in regard to applying for Tourism Funding – utilize museum as info centre in winter months

D2 Recreation Strategic Plan

- Request for report from Rec Committee itemizing:
 - Operational costs
 - Future expenditures
 - List of ideas from facilities for where money could be used
- Special Event Coordinator to check into potential Grants available and to provide a report in regard to what the Committee is requesting for each of the facilities.
- Grant availability may change priorities
- Request to PRRD should be made for funding.
- Report requested in regard to number of non-locals using the facilities
- Discussion in regard to new sidewalk, BC Bike application

5. STAFF REPORTS:

6. PUBLIC INQUIRIES:

- 7. ADJOURNMENT:**
Councillor Heiberg declared the meeting adjourned at 7:28 pm

DIARY
Diarized

Conventions/Conferences/Holidays

Beryl Prairie Playground
UBCM resolution- Alternate Director

07/25/16
10/11/16

Certified Correct:

CAO/Tom Matus

Chair/Councillor Dave Heiberg



SPECIAL COUNCIL MEETING
December 12, 2016
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Travous Quibell
Councillor Caroline Beam
Councillor Heather Middleton

Absent: Youth Councillor Tess Herrington

Staff: CAO, Tom Matus
Corporate Officer, Tammy McKeown

Other: Colin Griffith, Mayor Lori Ackerman, Mayor Rob Fraser

1. **CALL TO ORDER:**
The meeting called to order at 6:07p.m. with Mayor Gwen Johansson presiding.
2. **NOTICE OF NEW BUSINESS**
Mayor's List
Councillors Additions
CAO's Additions
3. **ADOPTION OF AGENDA BY CONSENSUS:**
4. **DECLARATION OF CONFLICT OF INTEREST:**
5. **DELEGATIONS:**
NEBC Resource Municipalities Coalition-Colin Griffith, Mayor Lori Ackerman, Mayor Rob Fraser
 - Trying to be one voice in the North, Build strong communities. Need quantitative data showing where growth is possible
 - Mission: Hold industries feet to the fire
 - Goals: unified voice, must have research in place:
 - To develop workforce for ongoing growth.
 - Attract professionals
 - Fair-share agreements -how money will be distributed
 - Fundamental Building Block
 - Government and Industry will not deal with Region without Agreement in place
 - Cooperation is fundamental

- o Industrial tax-base determines wealth of municipality
 - o 92% of time Forestry driven industries were incorporated into tax base
 - The Grant was indexed - growth based on industry tax base growth.
 - Fair Share Agreement was to take region into 2020.
 - Was formed excluding Hudson's Hope and the Rural Directors.
 - Stated that they were forced to the table due to the indexing being removed:
 - o Negotiations were started, Implementation of changes were put forward by the government
 - o The coalition presented an analysis showing that tax-based growth was not going to be very high
 - o Communities signed a 20-year agreement that was indexed at 2% growth
 - o New changes have now left communities exposed, they must come up with infrastructure plans, business plans and budgets to present to government
 - o Government has added a clause to reduce the Grant if economy decreases. Peace River Agreement will be under the same restrictions.
 - The Government Grant is now an annual grant
 - The cost of the Coalition is covered based on cost-sharing-divided by population of each municipality.
 - o Fort St John has been covering Hudson's Hope cost allocation.
 - Three municipalities remained in the Coalition which reduced the per capita fee:
 - o Full District of Hudson's Hope annual membership is \$12,526.09
 - o New 3-year membership to take effect in September
 - o There will not be a penalty for those municipalities that wish to rejoin the Coalition, the per capita fee will be reduced
 - Initially the Electoral areas were not included due to voting against the formula (Fair Share). They were given 10% of the pool in 2005:
 - o Government, has stated only allowed to give them 10% and no more due to Electoral Directors having access to Industrial tax base
 - o The Municipalities were not prepared to advocate/propose any changes
- 6:52 Councillor Quibell arrived
- Difference between NEBC and PRRD:
 - o PRRD does not have the function as a lobbyist
 - o NEBC deals with service providers
 - o PRRD is not a level of government-deals with 911, solid waste and emergency measures. Has no economic development function.
 - NEBC is lobbying for a Saskatchewan model of taxation-pushing for changes to legislation.

6.

ADJOURNMENT:

Mayor Johansson declared the meeting adjourned at 7:15pm.

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Playground

UBCM resolution - Alternate Director

07/25/16

10/11/16

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson



REGULAR COUNCIL MEETING
December 12, 2016
7:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Travous Quibell
Councillor Caroline Beam

Absent: Councillor Heather Middleton
Youth Councillor Tess Herrington

Staff: CAO, Tom Matus
Foreman of Public Works, Layton Bressers
Director of Protective Services, Robert Norton
Corporate Officer, Tammy McKeown

Other:

1. **CALL TO ORDER:**
The meeting called to order at 7:20 p.m. with Mayor Gwen Johansson presiding.

2. **DELEGATIONS:**

3. **NOTICE OF NEW BUSINESS:**

Mayors Additions: C5-Senior's Housing Society
Councillors Additions:
Staff Additions: SR8-Integrity Post Structure Change Order

4. **ADOPTION OF AGENDA BY CONSENSUS:**
RESOLUTION NO.181/16
M/S Councillors Miller/Beam
THAT:
"That Council adopt the December 12, 2016 Council Meeting Agenda as amended."
CARRIED

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

M1 **November 28, 2016 Regular Council Meeting Minutes**
RESOLUTION NO.182/16

0550-01

M/S Councillors Gillis/Heiberg

THAT:

"The minutes of the November 28, 2016 Regular Council Meeting be adopted as presented."

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 **Community Recreation Engagement Committee** **0360-01**

- Terms of Reference are not complete
- Meeting set for Wednesday December 14th, 2016 with Special Events Coordinator

BA2 **Lunch Trailer**

- Staff to follow-up with photos
- Trailer to be advertised on free and low-cost advertising forums.
- Advertise within Region and Grande Prairie

8. **STAFF REPORTS:**

SR1 **CAO Report- Action and other Updates**

- **Wastewater facility upgrade-** Councillor Heiberg to forward contact information to staff
- **Transfer Site:** Scope of Work has been received, Policy being finalized.
- **Solar Panels-**
 - staff directed to bring report in regard to interested proponents
 - Possibility of interest from residents to have solar panels installed personally- Staff to contact Bill Lindsay to see if he has had any response

SR2 **Foreman of Public Works Report**

- Prioritizing the valves that need to be replaced, looking at a minimum of 4-5 per Budget year. Will be approximately a 4-5 year program dependant on budget allocations
- Requested quote for new tank, alignment issues should be solved once received
- Bring forward to Budget Meeting

SR3 **RFD-Public Viewing of Public Works Shop**

RESOLUTION NO.183/16

M/S Councillors Heiberg/Quibell

THAT:

"Administration move forward and plan a public viewing of the new Public Works shop once it is completed."

CARRIED

SR4 **RFD- Christmas/New Year's Office Closure**

RESOLUTION NO.184/16

M/S Councillors Heiberg/Beam

THAT:

"Council authorize the Municipal Office to close at noon hour on December 23, 2016 and at noon hour on December 30, 2016."
CARRIED

- SR5 **RFD- 2017 Council Meeting Calendar**
- Clarify statutory holidays and NCGLA
- RESOLUTION NO.185/16
M/S Councillors Quibell/Miller
THAT:
"Council adopt the meeting schedule for the 2017 Regular Council Meeting dates as amended."
CARRIED

- SR6 **RFD- Committee Appointments**
- Tabled until the Community Recreation Engagement Committee Terms of Reference are completed

- SR7 **2017 Grant Applications**
- For information
 - Bring forward at next in-camera

- SR8 **RFD- Integrity Post Structure Change Order #1**
- RESOLUTION NO.186/16
M/S Councillors Heiberg/Miller
THAT:
"Council approve the Integrity Change Order for electrical upgrade from 400 amp single phase to 600 amp 3-phase power for the new DPW Shop, coded to General Capital Reserve."
CARRIED

9.
B1 **BYLAWS:
Amending Bylaws 876 and 877**
- RESOLUTION NO.187/16
M/S Councillors Quibell/Beam
THAT:
"Council approve the First, Second and Third Readings of the Amending District of Hudson's Hope Local Area Service Bylaw 876, 2016 and Amending Local Area Service Parcel Tax Bylaw No. 877, 2016."
CARRIED

10.
C1 **CORRESPONDENCE:
Invitation-High on Ice Festival 2017**
FOR INFORMATION

- C2 **Letter of Thanks-Historical Society**
FOR INFORMATION

- C3 **Invitation-The Unsung Heroes of Northern BC**
- Discussion in regard to names to put forward as nominees
 - Nominations to be made online

- C4 **Section 17 Conditional Withdrawal in the Peace Moberly Tract**
- Additional information is to be provided at Community Engagement meeting with Ministry of Aboriginal Relations and Reconciliation
 - Will frame response based on information provided at meeting

- C5 **Senior's Housing Society**
RESOLUTION NO.188/16
M/S Councillors Heiberg/Gillis
THAT:
"Council provide a letter of support to the North Peace Senior's Housing Society to assist them with their application to the BC Hydro "GO" fund.
CARRIED
- Mayor Johansson to prepare letter
 - Letter template to be created

11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

- CR1 **Councillor Heiberg-RCLC Report**
- 2017 – Berm activity will be underway
 - Evasive weeds control – invited Hydro to join Evasive Plants Committee
 - 85th Avenue - Building a conveyor belt to be used
 - Jobs - 40-50% are local hires. 135 of 159 total businesses are from Fort St John
 - Peace River Partners have Procurement Policy in place where they are willing to take local bids that are 10-15% higher
 - Quarry - information is being forward to Councillor Heiberg, will provide once received
- CR2 **Mayor's Report to Council**
- Send out notification in Bulletin that Smart- Hubs are available through Telus for areas outside their service area.
 - **Environmental Assessment Review Panel** - Mayor Johansson to provide information to Council
 - **Meeting with Pat Pimm**
RESOLUTION NO.189/16
M/S Councillors Gillis/Heiberg
THAT:
"Council authorize travel costs for Mayor Johansson to attend meeting with Pat Pimm, in Fort St. John on December 13, 2016."
CARRIED

12. **OLD BUSINESS:**

- OB1 **RPT- Property Tax Revenue Per Capita**
FOR INFORMATION
- Staff to prepare comparison of District of Hudson's Hope and comparable sized municipalities

- Staff to clarify if information in report is based on households or total residents.

13. **NEW BUSINESS:**

14. **PUBLIC INQUIRIES:**

15. **ADJOURNMENT:**
Mayor Johansson declared the meeting adjourned at 8:22 pm

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Playground

UBCM resolution - Alternate Director

07/25/16

10/11/16

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson



COMMITTEE OF THE WHOLE MEETING
December 14, 2016
7:00 P.M.
HUDSON'S HOPE COMMUNITY HALL

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Nicole Gilliss
Councillor Travous Quibell

Absent: Councillor Heather Middleton
Councillor Caroline Beam
Councillor Kelly Miller

Staff: CAO, Tom Matus
Special Events Coordinator, Emily Nusse
Corporate Officer, Tammy McKeown

1. **CALL TO ORDER:**
The meeting called to order at 7:05 p.m. with Mayor Gwen Johansson presiding.
2. **ADOPTION OF AGENDA BY CONSENSUS:**
3. **DECLARATION OF CONFLICT OF INTEREST:**
4. **DISCUSSIONS:**
D1 **Ministry of Aboriginal Relations and Reconciliation-
Community Engagement Session**
Presented by Tara Forest and Dale Morgan (MARR) and
Morgan Kennah (FLNRO)
 - Presentation in regard to Saulteau First Nations New Relationship and Reconciliation Agreement(NRRA) and the Land Act S.17 PMT Reserve
 - S.17 has been submitted to FrontCounterBC- request made to hear from residents of Hudson's Hope
 - Four basic First Nations Agreements been worked on:
 - Government to Government (G2G)- ongoing
 - Site C Impact Benefits Agreement (IBA)- close to finalizing with other affected communities
 - Pipeline Benefit Agreements (PBA)- example: LNG
 - Treaty Land Entitlement (TLE)-Legacy from 1899, (miscounting of families, error found in 1907), will become Reserve land
 - Discussed levels of engagement at each stage ranging from broad messaging and awareness building to specific information gathering and input from targeted groups
 - Planning-identify all stakeholders

- Negotiation-already completed for Saulteau First Nations-connecting with specifically identified groups that may be impacted to determine potential concerns
- Final Agreement-presentations to District of Hudson's Hope –notify about negotiation outcomes and convey how will be engaged in implementation
- Implementation-underway-current process for S.17. Consult as needed to implement agreement commitments.
- No land transfers are included as part of Saulteau First Nations NRRA
- NRRA acknowledges Peace Moberly Tract (PMT) as an area of specific historic and continuing cultural significance for practice of Saulteau First Nations traditional activities.
- West Moberly First Nations also has interest in PMT
- S.17 formalizes a management approach and provides recognition of the values of First Nations within Treaty 8
 - Proposed as part of the government to government package in NRRA
 - Known area of interest to Saulteau for many years
 - Identified during negotiations
 - Key area for hunting, trapping, fishing and cultural practices
- S.17 Land Act reserve is proposed to be indefinite and is to include a mandatory review at renewal. 10 year review period
- S.17 will not apply to:
 - Site C Energy Project
 - North Montney Mainline Project
 - Other projects where Saulteau and BC agree that a disposition is reasonable
- Consultation packages are to be sent out to tenure holders and will allow for 30 days for them to respond
- Timber Rights will transfer to First Nations
- Activities on S.17 lands may proceed that are consistent with the PMT s.17 purpose and/or fall within the existing tenure or private lands.
- Activities in OCP for Rural Resources and ALR may or may not be consistent. Rationale for how an application is consistent will need to be provided. This rationale may include the outcome of any engagement with Saulteau and any other First Nations on the activity.
- Ministry is to forward a copy of the PMT S.17 application to the District of Hudson's Hope.
- Referrals have been sent out to government agencies, including Municipalities, providing 30 days to provide comments
- Further meetings with the District of Hudson's Hope and/or community can be arranged if interest by tenure holders and interest groups

- District of Hudson's Hope requested consultation at same level as Saulteau First Nations going forward, not just information meetings.
- Ministry to inform District of Hudson's Hope on the amount of involvement District will have when review is being conducted in 10 years.
- Expand size of reserve based on number of people from 1899 to today – provincial government responsible for land, Federal gov't responsible for treaties
- SFN-NRRA: signed September 2015
Accomplish: building relationships, provides legal and economic certainty. Ties development.
- Commitment to making recommendation of establishing section 17 for PMT. Identifies oil and gas dispositions will be withdrawn, to build in future with province and FN. Woodlands licence to provide timber for the FN to manage. Twin sisters park expansion: processes coming including public engagement to see process through. Exploration for management measures, a wildlife working group.
- Section 7: PMT key component for reconciliation agreement – within PMT: high value and culture.
- Applies only to crown land
- Purpose: conserve and maintain natural heritages of FN. Includes nearly half of the southern area of District of Hudson's Hope.
- Land Act govern use of land owned by BC, section 17 is a conditional withdraw of crown land from BC
- Will not apply to site c, North Montney, other projects
- Subsurface rights still the province to 2022, Ministry of oil to work with FN, yet tbd. A collaborative process.
- Cameron Lake: existing tenures continue to exist, may expand up to 5%, no impacts to private lands.
- Developing opportunities.
- Gives FN an area to exercise their rights.
- Province collects royalties / FN gets share.
- Province maintains ownership of the land.
- Indefinite term, mandatory ten-year review, review at conclusion of NRRA, all statutory decisions.
- Does not affect municipal taxing authority.
- Treaty 8 = 17 million hectares
- MOU with West Moberly FN.
- PMT s. 17 consultation: 30-day comment period, sent to all tenure holders. Extend deadline from January 7th to?
- District of Hudson's Hope to be involved in subsurface rights, at the same level as SFN:
- Hunting regulations goes to FLNRO, hunting changes in PMT are a result of site c. not due to NRRA.

- TLA: Tripartite Land Agreement

5. **STAFF REPORTS:**

6. **PUBLIC INQUIRIES:**

7. **ADJOURNMENT:**

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Playground

UBCM resolution- Alternate Director

07/25/16

10/11/16

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson



REGULAR COUNCIL MEETING
December 19, 2016
7:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Travous Quibell

Absent: Councillor Heather Middleton
Councillor Caroline Beam
Youth Councillor Tess Herrington

Staff: CAO, Tom Matus
Corporate Officer, Tammy McKeown

Other: 1 in gallery

1. **CALL TO ORDER:**
The meeting called to order at 7:05 p.m. with Mayor Gwen Johansson presiding.
2. **DELEGATIONS:**
3. **NOTICE OF NEW BUSINESS:**
Mayors Additions:
Councillors Additions:
Staff Additions:
4. **ADOPTION OF AGENDA BY CONSENSUS:**
5. **DECLARATION OF CONFLICT OF INTEREST:**
6. **ADOPTION OF MINUTES:**
7. **BUSINESS ARISING OUT OF THE MINUTES:**
8. **STAFF REPORTS:**

SR1 **RFD-2017 Associate Membership Insurance Sponsorship**

RESOLUTION NO.190/16

M/S Councillors Quibell/Gillis

THAT:

"Council approve insurance sponsorship to the Special Events Coordinator Activities, Bullhead Mountain Curling Club, Recreation Society of Hudson's Hope, Hudson's Hope Ski Hill Association, and the New Horizons as Associate Members for insurance expansion coverage; and further, to allow the aforementioned be sponsored on a perpetual basis."

CARRIED

9. **BYLAWS:**

B1 **Amending Bylaws 876 and 877**

RESOLUTION NO.191/16

M/S Councillors Quibell/Beam

THAT:

"Council approve the adoption of the "Amending District of Hudson's Hope Local Area Service Bylaw No. 876, 2016" and the "Amending Local Area Service Parcel Tax Bylaw Number 877, 2016."

CARRIED

10. **CORRESPONDENCE:**

C1 **PRRD: School District No. 60 – Joint Meeting**

FOR INFORMATION

C2 **Pat Pimm- Section 17 Conditional Withdrawal**

- Extension to 30-day response period to be requested
- Discussion in regard to the many discrepancies made at the different S.17 meetings/presentations
- Just received the maps that had been requested in June of 2015
- Have requested the total number of hectares
- The promises made in regard to land use are not in writing
- There is a 5-year cooling off period for the Saulteau Agreement-they can decide to work with a company and share in subsurface rights
- One of the areas in the S.17 lands is an area the District has zoned as light industrial-have been given conflicting information from two meetings as to whether we will be able to maintain as light industrial
- Letter requesting extension to be sent out right away
- Need to request to be tri-partied for management of area that falls within the municipality.

11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

12. **OLD BUSINESS:**

OB1 **Community Recreation Engagement Committee**

RESOLUTION NO.192/16

M/S Councillors Quibell/Gillis

THAT:

"Whereas the Community Recreation Engagement Committee had already been struck, Council adopt the Community Recreation Engagement Committee Terms of Reference."

CARRIED

13. **NEW BUSINESS:**

14. **PUBLIC INQUIRIES:**

Byron Conroy, Yeti Refrigeration

Replacement of chiller has been completed. During repairs, discovered that the compressor had been compromised which changes the scope of the job. Mr. Conroy has provided the estimated cost repair the compressor to Public Works. The information was going to be brought forward at the budget meeting in January. Replacement cost is estimated to be \$20,000. Another option would be to overhaul the compressor, the standard rebuild cost is \$10,000 but this would not be a standard rebuild so the cost would be closer to replacement cost. The price of the replacement unit is consistent throughout the industry. There is a rebate available from manufacturer for CORE return. Price quoted is a promotional price but should not fluctuate more than \$2000. Quote is valid until January 8th, 2017.

There is an expected time delay due to the compressor being in Toronto. If ordered now it could arrive as early as January 1, 2017 and the repairs could be completed by the end of January. A delay would mean that the curling season would not happen.

Discussion in regard to having repairs completed to coordinate with the Arena Maintenance. Once compressor is replaced, preventative maintenance will be ongoing. Mr. Conroy also recommended installing a control panel, cost of \$3600, for maintenance purposes.

Most logical choice would be to have the unit installed when Yeti is here to remove ice from Arena in March.

15. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned at 7:40 pm

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Playground

UBCM resolution - Alternate Director

07/25/16

10/11/16

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson



SPECIAL COUNCIL MEETING
January 11, 2017
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Nicole Gilliss
Councillor Travous Quibell

Absent: Councillor Kelly Miller
Councillor Caroline Beam
Councillor Heather Middleton

Staff: Director of Protective Services, Robert Norton
Director of Finance, Rhonda Eastman
Public Works, Ed Reschke
Corporate Officer, Tammy McKeown

Other:

1. **CALL TO ORDER:**
The meeting called to order at 6:18p.m. with Mayor Gwen Johansson presiding.
2. **NOTICE OF NEW BUSINESS**
Mayor's List-Peace Moberly Tract
Councillors Additions-CEC, AQAT
CAO's Additions
RESOLUTION NO.001/17
M/S Councillors Gillis/Heiberg
THAT:
"The Agenda be amended by removing Capital Budget Discussions,
to be brought forward to a future Council Meeting"
CARRIED
3. **ADOPTION OF AGENDA, AS AMENDED, BY CONSENSUS:**
4. **DECLARATION OF CONFLICT OF INTEREST:**
5. **DISCUSSIONS:**
- D1 **Partnering Relationship Agreement with BC Hydro**
RESOLUTION NO.002/17
M/S Councillors Heiberg/Gillis
THAT:

"Council bring the Partnering Relationship Agreement forward from In-Camera to Regular Council Meeting"
CARRIED

6. **CORRESPONDENCE:**

C1 **Letter of Support Request-Lions Club**

RESOLUTION NO.003/17
M/S Councillors Heiberg/Gillis
THAT:
"Council provide a letter of support to NDIT for the BC Hydro GO Fund on behalf of the Lions Club"
CARRIED

C2 **BC Natural Resources Forum**
FOR INFORMATION

7. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

CR1 **Peace Moberly Tract:**

- Mayor Johansson will forward information to Council to review.
- Requesting area within the jurisdiction of the District of Hudson's Hope be removed from the S.17 Agreement.
- Mayor Johansson has sent out a letter to Pat Pimm's office in regard to request.

CR2 **CEC and AGAT:**

- CEC require 6 committee members; 3 from BC Hydro, 3 from District of Hudson's Hope.
 - CAO already named as one of the committee members, require two others; Councillor Dave Heiberg volunteered to sit on committee.
 - Bring forward at next meeting
- AGAT requires a 3 member committee; 2 from District of Hudson's Hope, 1 from BC Hydro
 - Logical choice would be CAO and Councillor Heiberg
 - Councillor Quibell volunteered to sit as alternate

RESOLUTION NO.004/17
M/S Councillors Heiberg/Gillis
THAT:
"Councillor Heiberg and the CAO be named as AGAT Committee Members with Councillor Quibell being named as an alternate AGAT Committee Member "
CARRIED

8. **ADJOURNMENT:**
Mayor Johansson declared the meeting adjourned at 7:24pm.

DIARY
Diarized
Conventions/Conferences/Holidays

Beryl Prairie Playground
UBCM resolution - Alternate Director

07/25/16
10/11/16

Certified Correct:

CO/Tammy McKeown

Chair/Mayor Gwen Johansson

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: MAYOR JOHANSSON and COUNCIL
SUBJECT: ACTION and other UPDATES
DATE: January 23, 2017
FROM: Tom Matus, CAO

Staff Anticipated Travel:

CAO: CAO Forum - Victoria

CAO: MATI® Advanced Communication Skills for Local Government Professionals

CAO: MATI: Leadership in Local Government Organizations

CO: MATI® Foundations - UBC-Okanagan Campus in Kelowna

Feb. 22-24, 2017

April 23-28, 2017

June 18-23, 2017

August 13-18, 2017

Shop Design

Shop construction project is continuing, expected completion date is end of January 2017. Cement poured and completed, awaiting installation of sprinkler system, crane, backup generator, etc. require a Change Order from Integrity for a kitchen cabinet change of \$8,150.00, awaiting confirmation from Layton on this request.

Wastewater Facility Upgrade

We are working on other avenues to obtain a contractor for this project – as requirements met that satisfied the NWPTA. Re-tendering this project in January is the current plan. I've discussed with Eric to reduce the scope of work to serve its population only: Eric had already begun this task and should have something to us very shortly.

BCH – CMA

Partner Relationship Agreement signed. Escrow Agreement and Purchas & Sale Agreement being vetted by our legal, should be signing these agreements by end of next week.

Transfer Site Scavenging Policy

Drafting of policy for Transfer Site is in progress. Met with Councillor Miller at the site on Wednesday, November 16th. Requested a detailed Scope of Work from DPW to ensure compatibility between the policy and Transfer Site Maintenance Agreement: submitted as RFD.

Transfer Site Maintenance Agreement


Met with Councillor Miller at the site on Wednesday, November 16th. Requested from DPW a detailed Scope of Work prior to tendering an RFP – the CAO feels this should go out to tender being that this be a three-year agreement: submitted as RFD.

Arena Concession

Coalbox Creative Limited apparently, has obtained insurance and began operations on Monday January 9th, 2017.

Solar Array

Request for Expression of Interest has been issued, closed December 20th, received 14 submissions: in process of listing qualifications and assessing proponents for invitation to Request a Proposal from four proponents.



Tom Matus, CAO

REQUEST FOR DECISION

RFD#:	Date: January 16, 2017
Meeting#: CM012317	Originator: Tammy McKeown, Corporate Officer
RFD TITLE: CEC appointments	

BACKGROUND:

2.4 The Community Engagement Committee will have a total of six (6) representatives consisting of three (3) regular representatives from each Party. The representatives of the District will include the Chief Administrative Officer and members of the District's municipal council or staff, as appropriate, or their respective delegates. The representatives of BC Hydro will include a senior management representative who is engaged in the Peace Region Operations, a senior management representative of the Site C Project (but only during the Construction Period) and other BC Hydro staff, as appropriate, or their respective delegates. A Party may change its appointed representatives by written notice to the other Party from time to time subject to each Party providing reasonable continuity of its representatives.

DISCUSSION:

The PRA sets out that a Community Engagement Committee must be formed consisting of 3 members from BC Hydro and 3 members from the District of Hudson's Hope. The CAO is named as one of the District of Hudson's Hope's representatives, leaving two positions open.

Councillors Heiberg and Miller have both volunteered to represent the District of Hudson's Hope on the Community Engagement Committee.

BUDGET:

RECOMMENDATION / RESOLUTION:

Recommendation:

"That council accept the appointments of the CAO, Councillors Miller and Heiberg to the Community Engagement Committee, meeting the conditions set out in the Partnering Relationship Agreement. Appointments to take effect as of January 16th, 2017 and to be reviewed by council annually."



Tom Matus, CAO



Tammy McKeown, Corporate Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
SUBJECT: Acting Mayor Schedule
DATE: January 19, 2017
FROM: Tammy McKeown, Corporate Officer

RECOMMENDATION:

THAT: "Council approve the Acting Mayor schedule for the 2017 Calendar year"

ADMINISTRATOR COMMENTS:

Report Approved by:


Tom Matus, CAO

INFORMATION

Chapter 26, Part 5, Section 130 of the Community Charter Act states:

- (1) The Council must, in accordance with its applicable procedure bylaw, provide for the designation of a Councillor as the member responsible for acting in the place of the Mayor when the Mayor is absent or otherwise unable to act or when the office of Mayor is vacant.
- (2) If both the Mayor and member designated under subsection (1) are absent from a Council meeting, the members present must choose a member to preside.
- (3) The member designated under subsection (1) or chosen under subsection (2) has the same powers and duties as the Mayor in relation to the applicable matter.

District of Hudson's Hope Council Procedure Bylaw No. 765, 2009 Part 2, Section 8 provides for the designation of a Councillor as the member responsible for acting in place of the Mayor.

The 2017 Acting Mayor Schedule will be as follows:

Acting Mayor

January / July	Councillor Gilliss
February / August	Councillor Beam
March / September	Councillor Quibell
April / October	Councillor Middleton
May / November	Councillor Heiberg
June / December	Councillor Miller

Report prepared by: Tammy McKeown
Tammy McKeown, Corporate Officer

REQUEST FOR DECISION

RFD#:	Date: January 20, 2017
Meeting#: CM012317	Originator: Tom Matus, CAO
RFD TITLE: Transfer Site Agreement & Policy	

BACKGROUND:

Administration recommended to Council that a policy and maintenance agreement be drafted for Council approval to govern activity at the Transfer Site and an agreement be drafted for the contracting of Transfer Site Maintenance Services. Please find attached the following documents for Council approval:

- 1 Transfer Site Materials Recovery Policy;
- 2 Transfer Site Risk Assessment;
- 3 Transfer Site Maintenance Services Agreement;
- 4 Transfer Site Maintenance Services Addendum Agreement (for Prime Contractor re WorkSafeBC requirements, if necessary).

DISCUSSION:

Administration has consulted with staff involved with the maintenance of the Transfer Site and with the contractor that currently maintains this site, they all approve of the contents of the Transfer Site Maintenance Services Agreement and the Transfer Site Materials Recovery Policy.

The Transfer Site Materials Recovery Policy covers liability issues that would face the District of Hudson's Hope and should be adhered to and approved as written.

The Transfer Site Maintenance Services Agreement is a 3-year term contract that covers the O&M of the District of Hudson's Hope area of the Transfer Site and requires the contractor to maintain a neat and tidy facility. The contractor will be required to provide services on an "as and when required basis" as determined by the District of Hudson's Hope DPW Foreman.

A Request for Proposal will be issued once all the attached documents have been approved by Council.

BUDGET:

The District spent approximately \$10,000 on local contractor maintenance services, (this does not include the PRRD contract expense for trucking to Chetwynd).

RECOMMENDATION / RESOLUTION:

That:

"Council approve the following documents:

- 1 Transfer Site Materials Recovery Policy;
- 2 Transfer Site Maintenance Services Agreement;
- 3 Transfer Site Maintenance Services Addendum Agreement (for Prime Contractor re WorkSafeBC requirements, if necessary)."



Tom Matus, CAO

TRANSFER SITE MATERIALS RECOVERY POLICY

Council Resolution No. */16

Effective Date: November, 2016

Section: Public Works

Purpose:

This policy is created to govern the salvaging of solid waste materials or recyclable material, via a salvaging process, from the Transfer Site located on Canyon Drive in the District of Hudson's Hope and to ensure the health and safety of the people within Transfer Site. As well, this policy designates a general area for the placement of municipal solid waste or recyclable materials that people may salvage.

Definitions:

Active Face:	means the working surface of a landfill upon which MSW or recyclable material is deposited before removal to designated permanent placement; and whereby the removal of MSW or recyclable material is permitted;
Attendant:	an employee of the Peace River Regional District that is responsible for persons entering and exiting the Transfer Site;
Buffer Zone:	means the area between the landfill footprint and the landfill site boundary.
District:	means the municipal corporation of the District of Hudson's Hope;
MSW:	means municipal solid waste;
Salvaging:	means the removal and/or recovery of MSW or recyclable material from an authorized and uncontrolled area within the Transfer Site;
Share Shed:	means the area or location whereby the removal and recovery of MSW or recyclable material is permitted;
Transfer Site:	Peace River Regional District Transfer Site, which contains municipal solid waste and or recyclable materials located in the District of Hudson's Hope.

Policy Details or Policy Objectives:

This policy is to allow the governance of the removal and recovery of municipal solid waste and or recyclable materials that are contained within the Active Face and Share Shed, and to secure the safety of persons whom salvage this Site. As well, to direct the placement of warning signs indicating the area where a person may salvage.

Guiding Principles and/or Procedures:

1. The signage is a key element for liability purposes and the safety of persons; if a person ignores the warning signs and is injured in a prohibited area from salvaging the District shall be covered by our liability insurance as the District has proven due diligence.
2. The Foreman or his designate will direct (with requested input from the PRRD) the location of the placement of warning signs in the Transfer Site.
3. Persons may only access the Transfer Site during the operational hours open to the public.
4. Persons wishing to retrieve MSW and/or recyclable materials from the Transfer site must ask permission from the Attendant to enter the Transfer Site.
5. The designated areas where MSW and/or recyclable materials will be located and that persons may remove and retrieve MSW and/or recyclable materials are the Active Face and the Share Shed.
6. Schedule "A" depicts the location of the Active Face and Share Shed within the Transfer Site.

provided by:

Logic Manager RISK ASSESSMENT

See column heading comments for instructions and definitions, use drop-down options in fields where available.

Business Area	Risk Description	Source of Risk	What could go wrong?	Impact	Likelihood	Assurance	Inherent Risk Index	Residual Risk Index	Further Mitigation Needed?
Transfer Site	scattered objects	External	trip and fall	3	1	10	30	30	Yes
	stacked objects	External	slip and fall from climbing piles	4	3	10	120	120	Yes
	moving vehicles	Process	get hit by vehicle	3	2	10	60	60	Yes
	heavy objects	External	getting hurt from lifting object	2	1	10	20	20	Yes
	sharp objects	External	getting cut from grabbing object	3	2	10	60	60	Yes
	falling into garbage bin	External	slip and fall into the large bins	10	1	10	100	100	Yes

Action/Mitigation Plan

objects should be moved and designated to their designated area
warning signage needs to be posted prohibiting this activity
warning signage needs to be posted to be vigilant of vehicles
warning signage needs to be posted to be vigilant of this activity
warning signage needs to be posted to wear proper protective clothing and to be vigilantof this activity
discuss mitigation measures with PRRD as bins are on their property

Mitigation Activity Owner

District of Hudson's Hope
District of Hudson's Hope
District of Hudson's Hope
District of Hudson's Hope
District of Hudson's Hope
Peace River Regional District

TRANSFER SITE MAINTENANCE SERVICES AGREEMENT

THIS AGREEMENT is dated for reference this _____ day of _____, 2017.

BETWEEN:

_____, P.O. Box _____, Hudson's Hope, BC V0C 1V0
(the "Contractor")

AND:

DISTRICT OF HUDSON'S HOPE, Box 330, 9904 Dudley Drive, Hudson's Hope, B.C.
V0C 1V0; Fax (250) 783-5741
(the "Municipality")

WHEREAS:

- A. The Municipality requires maintenance services at the Transfer Site located on Peace Canyon Drive, that property legally described as:

Survey Parcel ID: 11802861
Block C, NE ¼, Section 14, Township 81, Range 26, West of the 6th Meridian, Peace River District; and

Survey Parcel ID: 8358281
Block A, NE ¼, Section 14, Township 81, Range 26, West of the 6th Meridian, Peace River District

("the Land");

- B. The Municipality agrees to acquire, as and when required, maintenance services at the Transfer Site from _____:

THE PARTIES AGREE as follows:

Contractor Services

1. The Contractor will provide the following services to the Municipality on an "as and when required" basis as per the instruction of the Foreman or his designate of the District of Hudson's Hope the following services at the Transfer Site:
 - (a) Arrange, place and keep tidy all municipal solid waste materials in its proper designated areas, which include but is not limited to household garbage, wood, metal, appliances and tires;
 - (b) Arrange for and remove all steel and metal items, which include but are not limited to kitchen and household appliances.

20/01/17 - 2:12 PM/TM

Transfer Site Maintenance Services Agreement

Term

The term of this agreement will begin on _____ and continue for three (3) years, terminating on _____.

Consideration

5. In consideration for receiving this service, the Municipality will pay to the Contractor an hourly rate of \$_____ per hour: no other payments shall be given above this consideration. Payments are made upon receipt of invoice and shall be paid within 30 days. The Contractor acknowledges the sufficiency of this consideration.

Termination

6. Either the Municipality or the Contractor may terminate this agreement by giving the other three (3) months written notice.

Contractor's Covenants

4. The Contractor covenants:
- (a) not to do anything, or permit anything to be done, that may in any way interfere with or damage or prevent operations or access to the Transfer Site;
 - (b) not to build or place any structure or place or remove any earth or other fill material from the Transfer Site without the permission of the CAO of District of Hudson's Hope;
 - (c) not to build or place anything that interferes with the access to the Transfer Site;
 - (d) shall acquire liability insurance, satisfactory to the District of Hudson's Hope, in the amount of three million (\$3,000,000.00) dollars.
5. Nothing in this contract implies an employer and employee relationship.
6. The Contractor accepts the responsibility of being the Prime Contractor in regard to WorkSafeBC and safety related legislative requirements of which a separate agreement to this affect will be signed and attached as Schedule "A".

Notice

6. Notices must be in writing. Notice is deemed to have been given if delivered by hand, faxed or sent by registered mail to a party at the address specified above for that party, or such

Transfer Site Maintenance Services Agreement

other address of which either party may notify the other. Any notice to the Municipality must be marked to the attention of the Chief Administrative Officer.

Notices which are delivered by hand or faxed are deemed received on the same day. Notices which are mailed are deemed received five days after mailing, unless signed for on an earlier date.

IN WITNESS WHEREOF the parties have executed this Agreement as of the dates indicated below.

DATED this ____ day of _____, 2017.

Signed, Sealed and Delivered by the)	
Owner in the presence of:)	
)	
_____)	_____
(Witness))	Contractor
)	
_____)	
(Witness Address))	
)	
_____)	
(Witness Occupation))	

DATED this ____ day of _____, 2017.

The corporate seal of the DISTRICT OF)
HUDSON'S HOPE was affixed in the)
presence of:)
)
_____)
Chief Administrative Officer (CAO))
)
_____)
Mayor)

TRANSFER SITE MAINTENANCE SERVICES ADDENDUM AGREEMENT

THIS AGREEMENT dated for reference the _____ day of _____, 2017.

BETWEEN:

DISTRICT OF HUDSON'S HOPE, a municipal corporation under the *Local Government Act* (British Columbia), having offices at Box 330, 9904 Dudley Drive, Hudson's Hope, British Columbia, V0C 1V0

(the "District")

AND:

_____, a company registered under the *Business Corporations Act* (British Columbia), having a registered office at _____.

(the "Company")

WHEREAS:

- A. The District and the Company entered into an agreement dated for reference _____ (the "Agreement") with respect to Transfer Site maintenance services for the District (the "Project");
- B. And whereas Worksafe BC requires a prime contractor to be identified for the Project in accordance with the requirements of the *Workers' Compensation Act*, RSBC 1996, c. 492, as amended (the "*Workers Compensation Act*");

NOW THEREFORE in consideration of \$1.00 paid by the District to the Company, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties covenant and agree as follows:

Workers Compensation Act

1. The Company will be registered as an independent firm under the *Workers' Compensation Act* and shall provide the District with proof of such registration. For the purposes of the *Workers' Compensation Act*, the Company shall be designated as the **Prime Contractor** and is therefore responsible for coordinating all occupational health and safety issues for all aspects of the Project; unless the District provides written notification to the Company of other arrangements.
2. Without limiting the provisions of section 1 above, the Company will comply with the provisions of the *Workers' Compensation Act* and all regulations thereunder and will be responsible for maintaining a system to ensure compliance with all Worker's Compensation Board and *Workers' Compensation Act* regulations and all safety

regulations and policies of the District, including the District's accident prevention and safety programs. The Company will be required to submit evidence of such compliance to the District as requested.

- 3. The Company will be required to report incidents, close calls or near misses to the District in a timely manner. All incidents that fall under Section 172 of the *Workers' Compensation Act* must be reported to WorkSafe BC or other regulatory agencies as defined by the *Workers' Compensation Act*.
- 4. In all other aspects, the Agreement is confirmed.

Agreement in Counterparts

- 5. This Agreement may be executed in counterpart and compiled for registration as a single document.

In witness whereof the parties have executed this Agreement as of the dates written below.

DATED the ____ day of ____, 2017

DISTRICT OF HUDSON'S HOPE

by its authorized signatories:)
)
)
_____)
Mayor:)
)
)
_____)
Chief Administrative Officer:)
)

DATED the ____ day of ____, 2017

The company
by its authorized signatories:

_____)
)
_____)
Name:)
)
)
_____)
Name:)
)
)

REQUEST FOR DECISION

TO: Mayor and Council
REPORT DATE: January 12, 2017
TARGET DECISION DATE: February 13, 2017
FROM: Tammy McKeown, Corporate Officer
RE: Northeast Inter-Community Business Licence (ICBL)
Bylaw No. 878

RECOMMENDATION(S)

1. That the report regarding District of Hudson's Hope ICBL Bylaw No. 878, 2017 be received.
2. That District of Hudson's Hope ICBL Bylaw No. 878, 2017 be given first, second and third readings.

PURPOSE

To foster strength through collaboration, reduce unnecessary red-tape, support small local businesses and demonstrate business friendliness through the establishment of an ICBL.

OPTIONS/ALTERNATIVES

1. Council could accept District of Hudson's Hope ICBL Bylaw No. 878, 2017.
2. Council could deny District of Hudson's Hope ICBL Bylaw No. 878, 2017

DISCUSSION

Endorsed by local governments, the BC Chamber of Commerce, the Union of British Columbia Municipalities and the Province of British Columbia (Province), ICBL programs streamline and simplify the licensing process, making it easier to do business in communities. Since this is a regulation bylaw, municipalities do not require any permission from the Province. The Province is committed to working with local governments and First Nations to expand existing and introduce new ICBL agreements in B.C. This is part of an effort to promote the success of the small business sector and to reduce barriers to doing business in the Province.

Businesses, residents and communities are benefiting from ICBLs in B.C. ICBL programs are simplifying licencing processes and increasing compliance. Only one Participating Government completes the ICBL application process and approves the business licence for all participating communities. The programs allow mobile

businesses (e.g. electrician, plumber, surveyor, janitor and other service providers) to operate across the Participating Government jurisdictions, without having to apply for multiple businesses licences. A small reduction in administrative burden and cost is experienced in each community. The partnerships support information sharing between governments and the ability to monitor compliance. Increased compliance and reduced administration cost contribute to relative revenue neutrality overall between pre and post implementation of an ICBL agreement.

As of 2016, 73 communities in B.C. partnered in 11 ICBL agreements, including the first Aboriginal community. These communities are reporting increased licensing compliance, reduced administrative burden, reduced business licence application processing, improved information flow between local governments and increased ability to monitor compliance due to the agreements. Residents benefit from increased choice and consumer confidence in service providers. Businesses save time and money by purchasing one ICBL instead of multiple non-resident permits, reduce administrative burden, and ICBLs allow businesses to operate where their services are needed. The issuance of ICBLs will enhance staff efficiency, expand the job market and help foster local prosperity. More information can be found at www.gov.bc.ca/smallbusiness.

Northeast communities provided business licence data to the Province for analysis and to support evidence based decision making on if and how an ICBL might be tailored to the region. Analysis suggests an ICBL program could encourage a substantial increase in business licence compliance and indicates the administration of business licences could be cut in more than half. Analysis identified 2382 mobile businesses operating in the Northeast and only 94 multiple licence holders. It is highly likely that considerably more than 4% of mobile businesses in the Northeast are working across communities. Analysis also suggests the ICBL could reduce the number and administration of businesses licences by 54%. Evidence suggests an ICBL program could substantially encourage compliance and reduce unnecessary red tape.

Analysis suggested a \$130 ICBL fee could best support relative revenue neutrality between communities. Some variance in revenues can be anticipated between communities (see chart below). Hudson's Hope, for example, may experience a 192% increase in mobile business licence revenue with a 30% increase in compliance—an increase in revenues of only \$288. On the other side of the equation, Chetwynd could lose 43% of their mobile business licence revenue in the highly unlikely situation where the community does not experience increased compliance. In this case Chetwynd would lose \$510—an unsubstantial 2% loss in Chetwynd's total resident business licences revenues. Were Chetwynd to raise awareness about the ICBL program and sell four additional ICBLs, the municipality would recoup revenues. In sum, analysis suggests that communities do not risk substantial revenue loss and the program is essentially revenue neutral.

Pre vs. Post ICBL for Northeast (not including non-residents)				
	Revenue Pre-ICBL	Revenue Post-ICBL	\$ Change (Pre to Post)	% Change (Pre to Post)
Chetwynd	\$1,200	\$690	-\$510	-43%
Dawson Creek	\$7,047	\$7,354	\$307	4%
Fort St John	\$7,016	\$6,830	-\$186	-3%
Hudson's Hope	\$150	\$360	\$210	140%
Tumbler Ridge	\$600	\$840	\$240	40%
Grand Total	\$16,013	\$16,074	\$61	0%

Pre vs. Post ICBL for Northeast with 10% Compliance Increase (not including non-residents)						
	Revenue Pre-ICBL	Revenue Post-ICBL	Revenue from 10% Compliance Increase	Revenue Post-ICBL + 10% Compliance Increase	\$ Change (Pre to Post, including compliance)	% Change (Pre to Post, including compliance)
Chetwynd	\$1,200	\$690	\$39	\$729	-\$471	-39%
Dawson Creek	\$7,047	\$7,354	\$351	\$7,705	\$658	9%
Fort St John	\$7,016	\$6,830	\$312	\$7,142	\$126	2%
Hudson's Hope	\$150	\$360	\$26	\$386	\$236	157%
Tumbler Ridge	\$600	\$840	\$39	\$879	\$279	47%
Grand Total	\$16,013	\$16,074	\$767	\$16,841	\$828	5%

Pre vs. Post ICBL for Northeast with 30% Compliance Increase (not including non-residents)						
	Revenue Pre-ICBL	Revenue Post-ICBL	Revenue from 30% Compliance Increase	Revenue Post-ICBL + 30% Compliance Increase	\$ Change (Pre to Post, including compliance)	% Change (Pre to Post, including compliance)
Chetwynd	\$1,200	\$690	\$117	\$807	-\$393	-33%
Dawson Creek	\$7,047	\$7,354	\$1,053	\$8,407	\$1,360	19%
Fort St John	\$7,016	\$6,830	\$936	\$7,766	\$750	11%
Hudson's Hope	\$150	\$360	\$78	\$438	\$288	192%
Tumbler Ridge	\$600	\$840	\$117	\$957	\$357	60%
Grand Total	\$16,013	\$16,074	\$2,301	\$18,375	\$2,362	15%

Businesses eligible for an ICBL could be defined as a business that performs service or activity within more than one Participating Government by moving from client to client rather than having clients come to them. Implementing a straightforward ICBL eligibility definition will simplify administration and enforcing compliance. A broad definition will ensure all mobile business can benefit from the program and some do not feel excluded from the opportunity.

Strategic Plan

A business will apply for an ICBL from the Participating Government in which the business has a fixed location. If a mobile business had store-fronts in multiple

communities, they would need to purchase a standard business licence in each of those Participating Governments.

Any ICBL holder will be made aware that they must meet the business licencing requirements of the Participating Governments in which it is working. Any business found to be operating without a valid non-resident business licence could be subject to bylaw violation notices and any corresponding fines.

The Province maintains a central database of ICBL program information (www.mobilebusinessregistry.ca). This shared database allows government staff to carry out licence compliance checks. The Province provides this service without cost to the Participating Governments.

After adopting the Northeast ICBL pilot, any governments who wished to opt-out of the agreement can do so by following the procedure outlined in the bylaw itself. The process for dropping out of an ICBL agreement is not difficult however, out of the 11 existing ICBL agreements in B.C, none of the 73 communities have done so. Clearly, participating communities are seeing the value of their ICBL programs.

Sustainability Guiding Principles

The ICBL bylaw will help contribute towards a more open for business region, strengthen through collaboration, support small local businesses and reduce unnecessary red tape, enabling a more robust and prosperous community and region.

Policy Implications

Council may, pursuant to Section 8(6) of the *Community Charter* regulate in relation to business.

Section 14 of the *Community Charter* states that two or more municipalities may, by bylaw adopt by the Council of each participating municipality, establish an Inter-Community scheme in relation to one or more matters.

Section 15 (1) states that Council may provide terms and conditions that may be imposed for obtaining, continuing to hold or renewing a licence, permit or approval and specify the nature of the terms and condition and who may impose them.

Once Council has given notice of its intention to adopt the ICBL Bylaw by publishing notice in two consecutive issues of a newspaper, the last publication appearing not less than three (3) and not more than ten (10) days before the hearing and has provided an opportunity for persons who consider they are affected by the bylaw to make representations to Council at a hearing pursuant to Section 59 of the *Community Charter*.

Every ICBL will be issued on a standard form and will include the nature of the business, mailing address, contact information, number of persons engaged or

occupied in the business, number of goods sold or offered for sale, and other information regarding the business that may be needed. Each Participating Municipality will provide standardized information to all Participating Municipalities regarding the ICBLs they have issued through the Mobile Business Registry hosted by the Province.

Financial Implications

The Northeast ICBL cost is \$130. The ICBL cost is separate and additional to the standard Business Licence cost. Each eligible business owner has the option to purchase the additional ICBL if they will be performing their services across multiple jurisdictions. The fee will be retained by the Participating Government that issues the licence as they perform the administrative tasks associated to obtain the ICBL. An ICBL can only be purchased from the community in which the mobile business has a storefront or business mailing address to ensure businesses are not strategically purchasing licences from communities with lower base business licence fees.

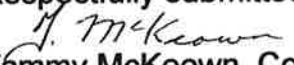
Communication Strategy

The ICBL bylaw will be communicated to staff and business owners. Notice will be advertised in the local newspaper and the bylaw will be added to the government website. It will also be advertised during business licence renewal time. A survey could be sent to business owners to gain their buy-in and better predict the effectiveness of the ICBL bylaw. The Province will develop a news release in partnership with the Participating Government and perhaps support an event to help raise awareness and celebrate the launch of the new ICBL partnership.

Analysis/Application of Recommended Course of Action

1. Corporate Officer will have a meeting with representatives from the Northeast ICBL group to confirm buy-in for the ICBL bylaw and the partnership.
2. The Corporate Officer will create a Request for Decision based on the discussion with the Northeast ICBL group.
3. Councils will give notice of its intention to adopt the bylaw by publishing notice in the newspaper and will provide an opportunity for people to make representation to Council at a hearing.
4. The Northeast ICBL group will amend and adopt the ICBL bylaw.
5. The Participating Governments will offer an ICBL to all business owners starting April 1, 2017.
6. Governments that do not wish to participate in the ICBL bylaw after adoption can contract out by following the withdrawal process that is described in the bylaw

Respectfully submitted,


Tammy McKeown, Corporate Officer

Attachments

1. ICBL Bylaw No. 878, 2017

DISTRICT OF HUDSON'S HOPE**INTER-COMMUNITY BUSINESS LICENCE BYLAW NO. 878, 2017**

**A BYLAW TO ESTABLISH A SCHEME FOR INTER-COMMUNITY BUSINESS LICENCING AND REGULATION OF
TRADES, OCCUPATIONS AND BUSINESSES**

WHEREAS Council may, pursuant to Section 8(6) of the Community Charter, regulate in relation to business;

AND WHEREAS pursuant to Section 14 of the Community Charter, two or more municipalities may, by bylaw adopted by the Council of each participating government, establish an Inter-Community scheme in relation to one or more matters;

AND WHEREAS pursuant to Section 15(1) of the Community Charter, Council may provide terms and conditions that may be imposed for obtaining, continuing to hold or renewing a licence, permit or approval and specify the nature of the terms and conditions and who may impose them;

AND WHEREAS Council has given notice of its intention to adopt this bylaw by publishing such notice in two consecutive issues of a newspaper, the last publication appearing not less than three (3) and not more than ten (10) days before the hearing and has provided an opportunity for persons who consider they are affected by this bylaw to make representations to Council at a hearing pursuant to Section 59 of the Community Charter,

NOW THEREFORE the Council of the District of Hudson's Hope in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Title

This Bylaw may be cited as the District of Hudson's Hope "INTER-COMMUNITY BUSINESS LICENCE BYLAW NO.878, 2017.

2. Definitions

In this bylaw, unless the context otherwise requires,

"Business" has the meaning as defined by the "Community Charter Schedule – Definitions and Rules of Interpretation".

"Excluded Business" means a Business excluded from application for an Inter-Community Business Licence and includes those Businesses referred to in Schedule 'A' attached hereto and forming part of this Bylaw.

"Inter-Community Business"	means a Business that performs a service or activity within more than one Participating Government by moving from client to client rather than having clients come to them. This does not include Businesses identified in Schedule "A" below.
"Inter-Community Business Licence"	means a Business Licence which authorizes Inter-Community Business to be carried on within the boundaries of any or all of the Participating Governments in accordance with this Bylaw and will be in addition to a Standard Business Licence.
"Standard Business Licence"	means a licence or permit, other than an Inter-Community Business Licence, issued by a Participating Government that authorizes a Business to be carried on within the jurisdictional boundaries of that Participating Government.
"Participating Government"	<p>means the following communities that have adopted the Inter-Community Business Licence Bylaw:</p> <p>City of Chetwynd,</p> <p>City of Dawson Creek</p> <p>City of Fort St. John</p> <p>District of Hudson's Hope</p> <p>District of Taylor</p> <p>District of Tumbler Ridge</p> <p>Northern Rockies Regional Municipality,</p> <p>Village of Pouce Coupe</p>
"Person"	has the meaning ascribed to it by the Interpretation Act.
"Premise"	means a fixed or permanent location where the applicant ordinarily carries on Business.
"Principal Government"	means the Participating Government where a Business is physically located, or has a Premise, or, where the licensee does not maintain a Premise in any of the

Participating Governments, the Government that issues the Inter-Community Business Licence.

3. Regulations

- a) Subject to Section (c) and (e), a person who has obtained an Inter-Community Business Licence may carry on business within a Participating Government for the term authorized by the Inter-Community Business Licence without obtaining a Standard Business Licence in the other Participating Governments.
- b) A Participating Government may issue an Inter-Community Business Licence to an applicant for an Inter-Community Business Licence provided the Business type is an Inter-Community Business and is not an Excluded Business, the applicant has a valid Business Licence issued by that Participating Government, and the applicant meets the requirements of this Bylaw.
- c) A person holding an Inter-Community Business Licence must comply with all other regulations and bylaws of the Participating Government in which they are carrying on Business.
- d) A Business that operates under an Inter-Community Business Licence in more than one Participating Government shall only apply for an Inter-Community Business Licence from the Participating Government in which they maintain a Premise.
- e) Notwithstanding the issuance of an Inter-Community Business Licence, every person who carries on, maintains, owns or operates, within a Participating Government, any profession, business, trade, occupation, calling, undertaking or thing in or from more than one branch, office, place, premise or store shall obtain a separate Standard Business Licence for each branch, office, place, premise or store. And further, notwithstanding Sections (b), (c), and (d), the Participating Governments agree that where an applicant for an Inter-Community Business Licence maintains a Premise in more than one of the Participating Governments, the applicant must apply at one of the Participating Governments where they maintain a Premise.

4. Fees

- a) The fee for an Inter-Community Business Licence is \$130 and shall be paid in full at the time of application and will be retained by the Participating Government that issues the licence.
- b) The fee for an Inter-Community Business Licence is separate and additional to any Business Licence fee that may be required.

5. Application

- a) Every Inter-Community Business Licence shall be issued on a standard form provided for that purpose, as agreed upon from time to time by the Participating Governments and including, as a minimum, the following information:
 - i. Disclosing the nature and character of the profession, business, trade, occupation, calling, undertaking or thing to be carried on, maintained, owned or operated by the applicant;
 - ii. Declaring the mailing address and contact information for such profession, business, trade, occupation, calling, undertaking or thing;

- iii. Declaring the number of persons engaged or occupied in such profession, business, trade, occupation, calling, undertaking or thing;
- iv. Disclosing the number of distinctive lines of goods sold or offered for sale;
- v. Including any other information concerning the profession, business, trade, occupation, calling, undertaking or thing which the Participating Government may require.
- b) Each Participating Government shall provide to all other Participating Governments standardized information regarding the Inter-Community Business Licences issued, by way of **at least monthly updates** on a shared database (www.mobilebusinessregistry.ca) available to all Participating Governments.
- 6. Suspension or Cancellation of an Inter-Community Business Licence
 - a) A Council or Designated Officer or Employee of a Participating Government may exercise the authority of the Principal Government in accordance with Sections 15 and 60 of the Community Charter to suspend or cancel an Inter-Community Business Licence. The suspension or cancellation shall be in effect throughout all of the Participating Governments and it shall be unlawful for the holder to carry on the Business authorized by the Inter-Community Business Licence in any Participating Governments for the period of the suspension or cancellation.
 - b) Before suspending or canceling an Inter-Community Business Licence under Section 6(a), the Participating Government must give the licence holder notice of the proposed action and must inform the licence holder of their right to be heard.
 - i. If the licence holder wishes to exercise this right, the Participating Government shall communicate in writing to the licence holder and Principal Government that issued the Inter-Community Business Licence, together with such documentary evidence of the reasons for suspension or cancellation as may be available and the request to be heard. Such Principal Government shall then, as soon thereafter as reasonably possible, provide the Licence Holder an opportunity to address their respective Council who will then consider whether to suspend or cancel the Inter-Community Business Licence.
 - ii. If the licence holder does not exercise their right to be heard, the Participating Government may suspend or cancel the Inter-Community Business Licence in accordance with Section 6(a).
 - c) Any conduct by a licence holder resulting in a hearing made under Section 6(b)(i) shall be considered by the Council of the Principal Government as though it happened within the jurisdiction of the Principal Government.
 - d) A decision by a Principal Government or Participating Government to cancel or suspend an Inter-Community Business Licence under Section 6 (b) shall be honoured by all Participating Governments.
 - e) Nothing in this Bylaw impedes the authority of a Participating Government to suspend or cancel any Business Licence issued by that Government, or to enact regulations in respect of any class of Business Licence in accordance with Section 15 of the Community Charter and amendments thereto.
- 7. Miscellaneous

- a) A Participating Government may, by notice in writing to each of the other Participating Governments, withdraw from the Inter-Community Business Licence scheme established by this Bylaw.

Notice must:

- i. Set out the date on which the withdrawing Government will no longer recognize the validity within its boundaries of business licences issued pursuant to this Bylaw, which date must be at least six months from the date of the notice; and
 - ii. Include a certified copy of the Bylaw authorizing the withdrawal.
- b) An Inter-Community Business Licence issued prior to the effective date of the withdrawal shall, until it expires, remain valid within the boundaries of the withdrawing Government.
8. Severability
- a) If any section, paragraph or phrase in this Bylaw is for any reason held to be invalid by a decision of a Court of competent jurisdiction, that portion shall be severed and the remainder of this Bylaw shall continue in full force and effect.
9. Effective Date:

This Bylaw shall come into full force and effect on the first day of April 1, 2017.

READ A FIRST TIME this ____ day of ____, 2017.

READ A SECOND TIME this ____ day of ____, 2017.

READ A THIRD TIME this ____ day of ____, 2017.

ADOPTED this ____ day of ____, 2017.

Mayor

Chief Administrative Officer

SCHEDULE 'A'

EXCLUDED BUSINESSES

The following Business types are Excluded Businesses for the purposes of application for an Inter-Community Business Licence under the Inter-Community Business Licence Scheme set out in the bylaw:

1. Social escort services.
2. Vehicles for hire (for example, taxis, limousines, or buses).
3. Body-rub services (which includes the manipulating, touching or stimulating by any means, of a Person or part thereof, but does not include medical, therapeutic or cosmetic massage treatment given by a person duly licensed or registered under any statute of the Province of British Columbia governing such activities or a therapeutic touch technique).
4. Mobile food vendors, fruit stands, flea markets, trade shows or other similar Businesses.
5. Door to door sale persons/businesses

REQUEST FOR DECISION

RFD#:	Date: January 19, 2017
Meeting#: CM012317	Originator: Tom Matus, CAO
RFD TITLE: Amending Financial Plan Bylaw #879, 2017	

BACKGROUND:

2016 Annual Financial Plan Bylaw 862, 2016 was adopted May 9, 2016.

DISCUSSION:

Changes to page Schedule A of the Financial Bylaw were necessary to properly reflect the 2016 Budget details: due to a figure (Rural Grant) from the 2015 Schedule A was not deleted, the Water Fund Transfer was off \$2026, also three expenditures were not reduced from the GGS total when detailing the fund transfers for Protective Services Fund - \$126,100.00, Machine & Equipment Fund - \$231,854.00, and Office Equipment Fund - \$72,401.00.

BUDGET:


\$2,026.00 increase from Water Fund to cover budgeted water operating expenses.

The Protective Services Fund, Machine & Equipment Fund and Office Equipment Fund transfer fund figures do not affect the budget, this was a previous reporting error as listed on Schedule A.

RECOMMENDATION / RESOLUTION:

That Council:

"Approve First, Second and Third Reading of the 2016, Amending Annual Financial Plan Bylaw# 879, 2017".


Tom Matus, CAO



BYLAW NO. 879, 2017

A Bylaw to Adopt an Amended Financial Plan for 2016

WHEREAS section 165 of the Community Charter requires the adoption of an annual financial plan by bylaw and the financial plan is to include the current year plus the following 4 years;

NOW THEREFORE the Council of the District of Hudson's Hope, in open public meeting assembled, enacts as follows:

- 1 This Bylaw shall be cited as the "Amended Annual Financial Plan Bylaw No. 879, 2017".
2. Annual Financial Plan Bylaw No. 862, 2016 is hereby amended by deleting Schedule "A", and adding a new Schedule "A" which is attached to and forms part of this Bylaw, is adopted as the Financial Plan of the District of Hudson's Hope for the years 2016 to 2020.

Read a First Time on this the 23rd day of January, 2017.
Read a Second Time on this 23rd day of January, 2017.
Read a Third Time on this 23rd day of January, 2017.
Adoption of Bylaw on this day of , 2017.

Gwen Johansson, Mayor

Certified a true copy of Bylaw No 879, 2017
this day of .

Corporate Officer

Amending Bylaw 879-2017 - Schedule A

	2016	2017	2018	2019	2020
General Operations					
General Revenue					
water (incl Wtr Res Xfr)	- 230,806 -	237,730 -	244,862 -	252,208 -	259,774
sewer (incl Swr Res Xfr)	- 122,080 -	124,521 -	127,012 -	129,552 -	132,143
Property Taxes	- 2,119,089 -	2,119,089 -	2,119,089 -	2,119,089 -	2,119,089
grants in lieu	- 1,445,283 -	1,445,283 -	1,445,283 -	1,445,283 -	1,445,283
grants other	- 1,000,698 -	798,333 -	798,333 -	798,333 -	798,333
GENERAL GOVERNMENT SERVICES	- 55,268 -	55,268 -	55,268 -	55,268 -	55,268
collection Other Gov'ts	- 3,153,148 -	3,184,679 -	3,216,526 -	3,248,691 -	3,281,178
Revenue From Other Sources (icbc/fire)	- 149,250 -	149,250 -	149,250 -	149,250 -	149,250
protective services	- 1,000 -	1,000 -	1,000 -	1,000 -	1,000
Bylaw/Lands	- 13,800 -	13,800 -	13,800 -	13,800 -	13,800
Environmental & Public Health	- 278,260 -	281,043 -	283,853 -	286,692 -	289,559
Recreation	- 85,150 -	86,002 -	86,862 -	87,730 -	88,607
EDO	- 61,100 -	50,000 -	50,000 -	50,000 -	50,000
to/(-)from General Fund					
General Operations Revenue	-\$ 8,714,931	-\$ 8,545,997	-\$ 8,591,137	-\$ 8,636,896	-\$ 8,683,284
General Expenditure					
water	230,806	235,422	240,130	244,933	249,832
sewer	122,080	124,521	127,012	129,552	132,143
Legislative	163,202	166,466	169,795	173,191	176,655
Grants	37,500	38,250	39,015	39,795	40,591
GGS	796,081	812,003	836,363	861,454	887,297
Collection Other Gov'ts	3,153,148	3,216,211	3,280,535	3,346,146	3,413,069
ICBC	86,755	86,755	86,755	86,755	86,755
Protective Services	295,202	301,106	307,128	313,270	319,536
Bylaw/Lands	167,368	170,715	174,129	177,612	181,164
Public Works	933,517	952,188	971,231	990,656	1,010,469
Environmental & Public Health	456,376	465,503	474,813	484,310	493,996
Recreation	1,009,649	1,029,842	1,050,439	1,071,447	1,092,876
EDO	92,300	50,000	50,000	50,000	50,000
Protective Services Fund:	126,100	126,100	126,100	126,100	126,100
Machine & Eqp (DPW) Fund	231,854	231,854	231,854	231,854	231,854
Office Equipment Fund	72,401	74,401	74,401	74,401	74,401
to/(-)from General Fund	740,593	464,661	351,436	235,419	116,545
Total General Operations Expense	\$ 8,714,931	\$ 8,545,998	\$ 8,591,137	\$ 8,636,896	\$ 8,683,284
Surplus/(deficit) must be 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
CAPITAL OPERATIONS					
Transfer from Funds, Reserves;					
Capital Revenue					
Water Capital Fund	- 37,000 -	25,000 -	25,000 -	25,000 -	25,000
Sewer Capital Fund	- 868,360 -	200,000 -	-	-	-
Sewer Operating Fund	-	5,000 -	5,000 -	5,000 -	5,000
General Capital Reserve	- 2,609,766 -	215,000 -	395,000 -	395,000 -	470,000
SPF Grant	- 1,350,000 -	-	-	-	-
NDIT	- 30,000 -	-	-	-	-
BCF Grant Funding	- 1,585,333 -	-	-	-	-
BC Bike	-	-	-	-	-
from: Gas Tax Deferred Revenue	-	-	-	-	-
Gas Tax Fund	- 94,307 -	-	-	-	-
Borrowing	-	-	-	-	-
Protective Services Fund	- 142,000 -	-	-	-	-
to/(-)from General Fund					
Total Capital Revenue	- 6,716,766 -	445,000 -	425,000 -	425,000 -	500,000
Capital Operations Expenditure					
Water Capital Reserve	37,000	25,000	25,000	25,000	100,000
Sewer Capital Reserve	2,548,000	-	-	-	-
General Capital Reserve	4,131,767	420,000	400,000	400,000	400,000
Debt Payment (Sewer Capital)	-	-	-	-	-
to/(-)from General Fund					
Total Capital Operations Expense	6,716,766	445,000	425,000	425,000	500,000
Surplus/(deficit) must be 0	0	-	-	-	-

Tammy McKeown

Subject: FW: 8015893 - Province of BC Referral Request on a Miscellaneous Land Use Application for Section 17 Conditional Withdrawal * Reminder

From: Forest, Tara ABR:EX [<mailto:Tara.Forest@gov.bc.ca>]

Sent: January 5, 2017 4:08 PM

To: Tom Matus <cao@hudsonshope.ca>

Subject: FW: 8015893 - Province of BC Referral Request on a Miscellaneous Land Use Application for Section 17 Conditional Withdrawal * Reminder

Good afternoon Tom

Regarding the PMT S.17 timeframe to January 31st for comments.

Upon returning from the Christmas break, I became aware that the following notification automatically sent to you from the e referrals system. The extension to comment on the PMT S.17 is to January 31st. Please disregard the e-mail below as it was an automated notification from the software system and we are manually overriding to ensure the January 31st timeframe for comment.

Please let me know if you have any further questions or comments.

Thank you.

Tara Forest (250) 787-3222

Regional Negotiator (MARR)

From: FrontCounterBC@gov.bc.ca [<mailto:FrontCounterBC@gov.bc.ca>]

Sent: Thursday, December 29, 2016 11:53 AM

To: mayor@hudsonshope.ca

Cc: cao@hudsonshope.ca; Vanderwekken-Dunn, Penny ABR:EX; Forest, Tara ABR:EX

Subject: 8015893 - Province of BC Referral Request on a Miscellaneous Land Use Application for Section 17 Conditional Withdrawal * Reminder

Hudson's Hope
Gwen Johansson, Tom Matus, Penny Vanderwekken-Dunn, Tara Forest

Miscellaneous Land Uses
Referral Number: 87900227 - 001
Reference Number: 223090
Request Sent: December 8, 2016
Response Due: January 7, 2017

You are invited to comment on the following application(s). A response is optional. If no response is received by the deadline, the application and adjudication process will move ahead.

This is an application for a Section 17 Conditional Withdrawal in the Peace Moberly Tract for First Nations purposes

Proponent: Ministry of Aboriginal Relations and Reconciliation

Tenure Type:Section 17 Conditional Withdrawal

Intended Land Use/background context: The Saulneau First Nations (SFN) and the Province signed a New Relationship and Reconciliation Agreement (NRRA) in which the Province acknowledged that the Peace Moberly Tract (PMT) is an area of special historic and continuing significance for the practice of traditional activities by SFN and West Moberly First Nations. Among other measures with respect to the protection of First Nation values in the PMT, the Parties to the NRRA agreed to develop and put forward a recommendation to the Minister, that the surveyed and un-surveyed Crown Lands within the PMT be conditionally withdrawn from disposition for the conservation of natural and heritage resources by designation under section 17 of the Land Act.

BCGS Mapsheet: 93O.080

- 93O.090
- 93O.100
- 93P.071
- 93P.081
- 93P.082
- 93P.083
- 93P.091
- 93P.092
- 93P.093
- 94A.001
- 94A.002
- 94A.003
- 94A.012
- 94A.013
- 94A.014
- 94A.023
- 94A.024

Size (Area) in ha. (approx.): 91, 974.31 ha

Schedule/Term Of Proposal: Indefinite pending review at renewal of NRRA

Please [Click Here](#) to respond to this referral. You must be logged in using your BCeID account to view associated information. Note that forwarding or otherwise distributing this email will provide access to the associated information only if the receiver has a corresponding account.

For "how-to" instructions on how to respond to this request, please visit <http://www.frontcounterbc.gov.bc.ca/ereferrals.html> for instructional videos. To obtain a BCeID, please visit <https://www.bceid.ca/>

For technical assistance with e-Referrals, please contact FrontCounter BC at 1-877-855-3222.

For more information regarding this referral, please contact the "Email Coordinator" given within the referral.

Note that it can take an extended period of time to connect from the BCeID login to the e-Referrals website, this is normal. Avoid re-clicking the "Next" button or you could extend this connection time.

Please do not reply to this email.

Jason Pederson

FrontCounter BC

0 -
jason.pederson@gov.bc.ca

Tammy McKeown

Subject: FW: CALL TO ACTION: support the proposed heritage tax credit

From: Paul Gravett, Heritage BC [<mailto:pgravett@heritagebc.ca>]
Sent: January 4, 2017 3:40 PM
To: Tom Matus <cao@hudsonshope.ca>
Subject: CALL TO ACTION: support the proposed heritage tax credit

Dear Tom,

On December 6, Peter van Loan, Conservative critic for Canadian Heritage and National Historic Sites, introduced a Private Member's Bill for the rehabilitation of historic buildings in Canada. Designed to support those who invest in our cultural heritage, this Bill will have the potential to encourage rehabilitation of properties in the Canadian Register of Historic Places.

This is an important opportunity for the heritage community and supporters to come together to support the long-awaited heritage tax credit.

In collaboration with the National Trust of Canada, we are offering three easy steps to support the passage of this Bill.

1. First, use our template letter to write to your Member of Parliament, and let your MP know about historic places in your riding that could benefit from the tax credit.
2. Write a letter to the Minister of Environment, who is responsible for built heritage in Canada.
3. Let us know what action you've taken! Copy us on your emails or send us a copy of your letters to info@heritagebc.ca.

Everything you need to [support the proposed tax credit is on our website](#), including the downloadable template letter and a list of MPs.

Thank you for participating in our effort to establish a heritage tax credit.

Regards,

Paul

Paul Gravett
Interim Executive Director



NEW ADDRESS
1459 Barclay Street
Vancouver, BC V6G 1J6

www.heritagebc.ca
Facebook: [Heritage BC](#)
Twitter: [@HeritageBCanada](#)

News

Heritage BC Newsletter

Agenda

Heritage BC

Heritage Tax Credit Bill C323

Heritage Tax Credit Bill Is Introduced

On December 6, Peter van Loan, Conservative critic for Canadian Heritage and National Historic Sites, introduced a Private Member's Bill for the rehabilitation of historic buildings in Canada. Designed to support those who invest in our cultural heritage, this Bill will have the potential to encourage rehabilitation of properties in the Canadian Register of Historic Places.

In a press release, Mr. van Loan said, "By maintaining historic buildings and undertaking costly heritage renovations, citizens undertake a considerable private burden from which we all benefit, through the preservation of our past. This Bill seeks, in a small way, to provide some support for them for the considerable investment they make on behalf of all of us by restoring their heritage properties."

"This is good news," says Jenifer Iredale, Heritage BC director. "The heritage community in Canada has been asking for years for a tax credit such as that in the US - to encourage owners of heritage buildings to rehabilitate rather than demolish. Tax credits in the US have been critical to preservation, rehabilitation and adaptive re-use of historic buildings there. A tax credit in Canada would be nothing less than brilliant!"

How can you help?

In collaboration with the National Trust of Canada, we are offering three easy steps to support the passage of this Bill.

1. First, use our template letter to write to your Member of Parliament. Make sure you let your MP know about historic places in your riding that could benefit from the Bill.

If you are uncertain how to address your MP, please visit this page for correct salutations.

A complete list of MPs representing British Columbia can be found below.

Download the template letter here (click).

2. Write a letter to the Minister of Environment, who is responsible for built heritage in Canada. A real letter will get more attention than an email.

The Honourable Catherine McKenna MP
Minister of Environment and Climate Change
200 Sacré-Coeur Boulevard
Ottawa QC K1A 0H3
ec.ministre-minister.ec@canada.ca

3. Let us know what action you've taken! Copy us on your emails or send us a copy of your letters to info@heritagebc.ca.

Name	Political Affiliation	Constituency at First Election	Date of First Election
Albas, Dan	Conservative	Okanagan-Coquihalla, British Columbia	2011.05.02
Aldag, John	Liberal	Cloverdale-Langley City, British Columbia	2015.10.19
Arnold, Mel	Conservative	North Okanagan-Shuswap, British Columbia	2015.10.19
Beech, Terry	Liberal	Burnaby North-Seymour, British Columbia	2015.10.19
Blaney, Rachel	New Democratic Party	North Island-Powell River, British Columbia	2015.10.19
Cannings, Richard	New Democratic Party	South Okanagan-West Kootenay, British Columbia	2004.06.28
Cullen, Nathan	New Democratic Party	Skeena-Bulkley Valley, British Columbia	2008.10.14
Davies, Don	New Democratic Party	Vancouver Kingsway, British Columbia	2006.01.23
Dhakwal, Sukh	Liberal	Newton-North Delta, British Columbia	2015.10.19
Doherty, Todd	Conservative	Cariboo-Prince George, British Columbia	2008.11.08
Donnelly, Fin	New Democratic Party	New Westminster-Coquitlam, British Columbia	(By-Election) 2006.01.23
East, Edward	Conservative	Abbotsford, British Columbia	1993.10.28
Fry, Hedy	Liberal	Vancouver Centre, British Columbia	2015.10.19
Fuhr, Stephen	Liberal	Kelowna-Lake Country, British Columbia	2015.10.19
Garrison, Randall	New Democratic Party	Esquimalt-Juan de Fuca, British Columbia	2011.06.02
Goldsmith-Jones, Pamela	Liberal	West Vancouver-Sunshine Coast-Sea to Sky Country, British Columbia	2015.10.19
Hardie, Ken	Liberal	Fleetwood-Port Kells, British Columbia	2015.10.19
Johns, Gord	New Democratic Party	Courtenay-Alberni, British Columbia	2004.06.28
Julian, Peter	New Democratic Party	Burnaby-New Westminster, British Columbia	2015.10.19
Kwan, Jenny 'Wai Ching	New Democratic Party	Vancouver East, British Columbia	2015.10.19
MacGregor, Alistair	New Democratic Party	Cowichan-Malahat-Langford, British Columbia	2015.10.19
Malcolmson, Sheila	New Democratic Party	Nanaimo-Ladysmith, British Columbia	2015.10.19
May, Elizabeth	Green Party	Saanich-Gulf Islands, British Columbia	2011.06.02
McKinnon, Ron	Liberal	Coquitlam-Port Coquitlam, British Columbia	2015.10.19
McLeod, Cathy	Conservative	Kamloops-Thompson-Cariboo, British Columbia	2008.10.14
Murray, Joyce	Liberal	Vancouver Quadra, British Columbia	2008.03.17
Peschisoldo, Joe	Liberal	Richmond, British Columbia	(By-Election) 2000.11.27
Quattrough, Carla	Liberal	Delta, British Columbia	2015.10.19
Rankin, Murray	New Democratic Party	Victoria, British Columbia	2012.11.26
Rukmy, Dan	Liberal	Pitt Meadows-Maple Ridge, British Columbia	(By-Election) 2015.10.19
Sagan, Harjit Singh	Liberal	Vancouver South, British Columbia	2015.10.19
Saraf, Ranceep	Liberal	Surrey Centre, British Columbia	2015.10.19
Sidhu, Jati	Liberal	Mission-Matsqui-Fraser Canyon, British Columbia	2015.10.19
Stetski, Wayne	New Democratic Party	Kootenay-Columbia, British Columbia	2015.10.19
Stewart, Kenneth	New Democratic Party	Burnaby-Douglas, British Columbia	2011.05.02
Strahl, Mark	Conservative	Chilliwack-Fraser Canyon, British Columbia	2011.05.02
Warawa, Mark	Conservative	Langley, British Columbia	2004.06.28
Watts, Dianne	Conservative	South Surrey-White Rock, British Columbia	2015.10.19

Tammy McKeown

From: Tom Matus
Sent: Tuesday, January 03, 2017 11:14 AM
To: Bryna Casey
Cc: PRRD_Internal; Trish Morgan; Tammy McKeown
Subject: RE: Joint Meeting with School District No. 60

Hello Bryna,

District of Hudson's Hope will attend this meeting, our Corporate Office Tammy will let you know as to whom will attend.

Regards,

Tom Matus, CAO

From: Bryna Casey [mailto:Bryna.Casey@prrd.bc.ca]
Sent: January 3, 2017 10:51 AM
To: Tom Matus <cao@hudsonshope.ca>
Cc: PRRD_Internal <prrd.internal@prrd.bc.ca>; Trish Morgan <Trish.Morgan@prrd.bc.ca>
Subject: RE: Joint Meeting with School District No. 60

Hi Mr. Matus!
I know that we are waiting for approval from Council (on January 9) before you can confirm that Hudsons Hope will be able to come to this meeting on January 24? If HH was able to come, how many might we be expecting?
Thanks in advance,
Bryna

From: Bryna Casey
Sent: Monday, December 05, 2016 3:52 PM
To: 'cao@hudsonshope.ca' <cao@hudsonshope.ca>
Cc: PRRD_Internal <prrd.internal@prrd.bc.ca>; Trish Morgan (Trish.Morgan@prrd.bc.ca) <Trish.Morgan@prrd.bc.ca>
Subject: Joint Meeting with School District No. 60

Mr. Matus,

Please find the attached letter of invitation to a meeting between School District 60, north peace municipalities, and the Peace River Regional District.

Please let me know if you have any questions, additional items to be included in the agenda, and also which day may work best for your staff, Mayor, and Council.
Thank you in advance,

Bryna Casey | Parks and Rural Recreation Coordinator
Direct: 250-784-4841 | bryna.casey@prrd.bc.ca
PEACE RIVER REGIONAL DISTRICT | Box 810, 1981 Alaska Highway Avenue, Dawson Creek, BC V1G 4H8
Toll Free: (24 hrs): 1-800-670-7773 | Office: 250-784-3200 | Fax: 250-784-3201 | www.prrd.bc.ca



There are still passes available for the Forum, Jan. 31 - Feb. 2

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We're set for another amazing Forum!

Registration is on track to exceed 850 delegates, making the 14th Annual Forum the largest to date and the largest conference in Northern BC in 2017. We have expanded seating in the two keynote luncheons to accommodate the unprecedented demand and are pleased to advise there remain a few seats to these popular events. Unfortunately, the popular Ministers' Breakfast has been sold out for two months.

There are still Forum passes available!

You can register online until January 27 and avoid registration line ups on site. As a delegate you can attend all our exciting plenaries and experience first-hand our exceptional line-up of distinguished speakers and engage in unprecedented networking opportunities at the Tradeshow, Receptions and Keynote Addresses! Check out the latest updates to the [Forum Program](#).

[Register now](#)

Limited seating tickets going fast

Tickets for limited-seating events are getting snapped up! We encourage you to register now to avoid the potential disappointment of not securing the last remaining tickets to the popular Keynote Luncheons and Gala Dinner. If the event you want to attend is sold out, email us to be added to the waitlist.

Announcing Thursday's Keynote Luncheon Speaker:
The Hon. Perrin Beatty ^{56/74}

Canadian Chamber of Commerce, Canada's largest and most representative national business association.

Perrin is the principal spokesperson advocating the policy positions of the Canadian Chamber's members to the federal government, international organizations, the media and the general public. [Read more about the Hon. Perrin Beatty and our 2017 Speakers](#)



Sponsor Spotlight: CGI

We are very pleased to welcome back CGI as a Platinum and Wednesday Keynote Luncheon Sponsor! CGI is a Canadian global information technology consulting, systems integration, outsourcing, and solutions company headquartered in Montreal, Quebec. Visit CGI at Booth #19 in our [Tradeshow](#).

The Info Lounge – New this year!

Take a break from the excitement of the show floor in our upstairs Info Lounge. With relaxed seating, free resource materials, and quiet work spaces, it's the perfect place to check voicemails, send that pressing email, meet with a colleague or just recharge.

New Associated Events

Canada's Energy Citizens' Pub Night, Ramada Hotel, Jan. 30, 5:30 pm - 7:30 pm

Canada's Energy Citizens invite you to join them at an evening reception to learn more about Energy Citizens, meet with other individuals, and discuss Canada's energy future. The first round of drinks and appetizers will be on them! [Read more & RSVP](#)

BC Innovation Council Reception, Civic Centre, Feb. 2, 4 - 6 pm

Wind down post-Forum at a great reception happening just upstairs at the Prince George Civic Centre. The BC Innovation Council invites you to stop by for an appetizer, a drink and to learn about the challenges faced by companies

[Read more about all the amazing associated events](#) happening in Prince George during the week of the Forum!



New parking system

As a reminder, pay parking will be in effect during the Forum. Civic Centre patrons get 3 free hours of parking, but you must enter your plate number at the pay station (found inside on the lower prefunction level). You can buy more time with Visa and/or Mastercard and print a receipt.

Thank you to our 2017 Forum sponsors to date!

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Happy New Year!

You are invited to attend:

2017 BCNRF/Northern Development Initiative Trust Reception

Wednesday, February 1, 2017 | 6:30 PM - 9:30 PM | Ramada Hotel Prince George

Northern Development Initiative Trust is pleased to once again host a reception during the 2017 Premier's BC Natural Resource Forum. Last year's sold out event, hosted in partnership with the Ramada Hotel Prince George, proved to be a highlight of the Forum.

You are invited to join us for great local music, food (provided in partnership with the Ramada's locally trained Red Seal certified chefs), drink and conversation about how we can continue to build a stronger north.

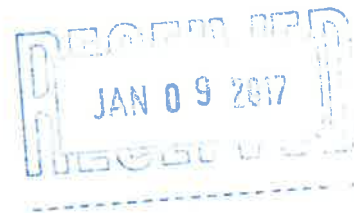
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61/74

Hudson's Hope Minor Hockey



To Whom It May Concern:,

The Hudson's Hope Hornets Hockey Association is looking to raise funds to help support our Novice team. We are looking for raffle prize items, or an item that we can put towards healthy snacks for our players.

We would like to take this opportunity to ask for either a donation or a cash donation to help pay for these items for the 2016-2017 hockey season. Donations can be mailed to me (cheque payable to: HHMHA) at:

Karen Kehl
C/o HHMHA
PO BOX 99
Hudson's Hope, BC
V0C 1V0

I can also pick up other donations at your convenience. Your generosity is greatly appreciated.

On behalf of the Hudson's Hope Minor Hockey Association, we would like to thank you for your continued support of Minor Hockey in Hudson's Hope. We will gladly display your sponsorship, and promote your business during our tournaments.

If you have any questions or concerns, please contact me by phone or email.

Sincerely,

Karen Kehl
(H) 250-783-5290
(C) 250-783-0569
karen_kehl@shaw.ca

January 16, 2017

Devon Bailey
Muscular Dystrophy Canada
302-601 West Broadway
Vancouver, BC
V5Z 4C2

Re: Hudson's Hope Fire Rescue MD Fundraising Efforts 2016

Dear Devon,

Please find enclosed a cheque for \$1500.00 which represents the department's annual fundraising efforts for Muscular Dystrophy Canada which was raised through our annual fireworks show and associated boot drive.

Fire fighters have a long and proud history of working with Muscular Dystrophy Canada to fund research and programs to support people affected by neuromuscular disorders, and we look forward to continuing to support those efforts through our ongoing fundraising efforts.

Regards,



Robert Norton
Director of Protective Services
District of Hudson's Hope



Hudson's Bay Store (Circa 1939)
Now our Museum

Hudson's Hope Historical Society Museum and Gift Shop

9510 Beattie Drive (across from the info center)
PO Box 98, Hudson's Hope, B.C. V0C 1V0

Ph. 250-783-5735 Fax. 250-783-5770
Email: hbmuseum@pris.ca
Web Site: www.hudsonshopemuseum.com

January 18, 2017

District of Hudson's Hope
Box 330
Hudson's Hope, BC
V0C 1V0

Attention: Mayor and Council

Dear Mayor Johansson and Hudson's Hope Council

RE: Support in letter for the Hudson's Hope Historical Society's BC Hydro Go Fund Application

The Hudson's Hope Historical Society is in the process of applying for a Grant from BC Hydro's Go Fund, and as part of the application a letter of support from our local Council is required. The society hope to be able to utilize these grant funds to support education and programing within the museum – through new displays and events for all ages.

As the museum plays an important part of the Hudson's Hope community we hope that you support this initiative and are able to help by supplying us with such a letter.

If you have any questions, please feel free to call me at the number listed above.

Yours truly,

Hudson's Hope Historical Society

Elinor Morrissey – Museum Manager and Curator

Tammy McKeown

From: BC Economic Development Association <info@bceda.ca>
Sent: Monday, January 16, 2017 3:36 PM
To: Tammy McKeown
Subject: E Blast: 2017 BCEDA Minister's Dinner

Having trouble viewing this email? [Click here](#)



E-Blast: Breaking News



BCEDA

BC Economic Development Association



Dear David,

Limited number of tickets remaining!

The upcoming 6th Annual BCEDA Minister's Dinner is only three weeks away. Don't miss this interactive event on Monday, February 6th at the Westin Bayshore Vancouver, which gives those involved in Economic Development from around BC an opportunity to speak directly with the **Honourable Shirley Bond, Minister of Jobs Tourism and Skills Training and Minister Responsible for Labour** as well as key staff from the following:



Ministry of Jobs, Tourism and Skills Training and Responsible for Labour

- Economic Development Division
 - Design, Coordination & Outreach Branch
 - Regional Economic Operations Branch
- Labour Market & Information Division
 - Labour Market and Skills Training
- Workforce Development and Immigration Division

Ministry of International Trade and Responsible for Asia Pacific Strategy and Multiculturalism

- Clark Roberts, Deputy Minister
- International Business Development Division
- International Strategy and Competitiveness Division

Ministry of Forests, Lands and Natural Resource Operations

- BC Rural Secretariat; Tenures, Competitiveness and Innovation Division

Destination BC

Ministry of Small Business and Red Tape Reduction

- Small Business and Regulatory Reform Division

Ministry of Community, Sport and Cultural Development

- Local Government Division

[**Register Now**](#)

Pre-Dinner Workshop details below!

Aboriginal-Municipal Economic Development Collaboration Workshop

Monday, February 6, 2017

1:00pm to 4:00pm

Westin Bayshore Hotel, Vancouver

BCEDA, in partnership with the Ministry of Jobs, Tourism and Skills Training, is hosting an afternoon workshop prior to the BCEDA Minister's Dinner, aimed at building strong relationships between Aboriginal communities and local governments in support of promoting economic development opportunities.

This workshop is designed to help facilitate relationship building through:

- Enhanced collaboration between Aboriginal communities and local governments;
- Promotion of economic opportunities through exploration of shared-interests;

- Discussion of the benefits and impacts of different relationship development strategies based on community success stories;
- Increased capacity to achieve strong relationships based on trust and respect.

Facilitators:

The Facilitators are Dr. Brent Mainprize and Arthur Mercer of the University of Victoria, Gustavson School of Business. Arthur is an entrepreneur and former CEO of the Nisga'a Commercial Group of Companies and Economic Development Coordinator with the Nisga'a Lisim's Government. Brent is a teaching professor at the University of Victoria and Faculty Champion (Business) of the National Consortium for Indigenous Economic Development.

Arthur and Brent have 35 years of combined experience facilitating community-based Aboriginal economic development and entrepreneurship.



Dr. Brent Mainprize

Teaching Professor Entrepreneurship and Strategy
University of Victoria, Gustavson School of Business



Arthur Mercer

Executive in Residence
University of Victoria, Gustavson School of Business
Former CEO of the Nisga'a Commercial Group of
Companies and Economic Development Coordinator
with the Nisga'a Lisim's Government

If you have already registered for the BCEDA Minister's Dinner, please email info@bceda.ca to add the workshop to your registration (\$25 additional charge).

[Click here to register now!](#)

[Click here to book your stay at the Westin Bayshore Hotel](#)

[2017 BCEDA Memberships are now available!](#)
[Register for the 2017 BC Economic Summit by Jan 31st to save!](#)

BC Economic Development Association,
5428 Highroad Crescent, Chilliwack, British Columbia V2R
3Y1 Canada

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City of Fort St. John
10631 100 Street | Fort St. John, BC | V1J 3Z5
(250) 787 8150 City Hall
(250) 787 8181 Facsimile

January 11, 2017

File #: 4900-01

Via email:

Angela.DeSmit@northernhealth.ca

Northern Health Chief Operating Officer
Northeast Health Service Delivery Area

Attention: **Angela De Smit**

Dear Ms. DeSmit,

RE: District of Hudson's Hope Telepharmacy

Please be advised that at the City of Fort St. John's Regular Council meeting held on January 09, 2017, Fort St. John City Council considered correspondence regarding the community telepharmacy in the District of Hudson's Hope. Fort St. John City Council passed the following resolution:

Peace River Regional District

Letter of Support - District of Hudson's Hope Telepharmacy

RESOLUTION NO. 3/17

MOVED/SECONDED/CARRIED

"THAT, a letter of support be sent to the Peace River Regional District to assist in ensuring the continuation of telepharmacy services in the District of Hudson's Hope."

Fort St. John City Council requests that Northern Health consider the continuation of telepharmacy services in the District of Hudson's Hope. The nearest available service to residents in Hudson's Hope is 65 km away in Chetwynd or 87 Km in Fort St. John. Inclement weather can make winter roads hazardous and the potential impacts of having to travel those distances in uncertain road conditions is a concern for all community members.

Thank you for your consideration of this request and we look forward to a positive response for the citizens of Hudson's Hope.

Sincerely,



Lori Ackerman
Mayor

Cc: Brad Sperling, Chair PRRD, PO Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8
District of Hudson's Hope, 9904 Dudley Dr, Hudson's Hope, BC V0C 1V0

January 11, 2017
File #: 4900-01

College of Pharmacists
200 – 1765 W 8th Avenue
Vancouver, BC
V6J 5C6

Attention: **Bob Nakagawa, Registrar**

Dear Mr. Nakagawa,

RE: District of Hudson's Hope Telepharmacy

Please be advised that at the City of Fort St. John's Regular Council meeting held on January 9, 2017, Fort St. John City Council considered correspondence regarding the community telepharmacy in the District of Hudson's Hope, BC. Fort St. John City Council passed the following resolution:

Peace River Regional District
Letter of Support - District of Hudson's Hope Telepharmacy

RESOLUTION NO. 3/17
MOVED/SECONDED/CARRIED

"THAT, a letter of support be sent to the Peace River Regional District to assist in ensuring the continuation of telepharmacy services in the District of Hudson's Hope."

Fort St. John City Council requests that the College of Pharmacists of BC consider the continuation of telepharmacy services in the District of Hudson's Hope. The nearest available service to residents in Hudson's Hope is 65 km away in Chetwynd or 87 Km in Fort St. John. Inclement weather can make winter roads hazardous and the potential impacts of having to travel those distances in uncertain road conditions is a concern for all community members.

Thank you for your consideration of this request and we look forward to a positive response for the citizens of Hudson's Hope.

Sincerely,



Lori Ackerman
Mayor

Cc: Virginia Kwong, Registration and Licensing Manager, College of Pharmacists of BC
Brad Sperling, Chair PRRD, PO Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8
District of Hudson's Hope, 9904 Dudley Dr, Hudson's Hope, BC V0C 1V0

Subject: FW: BC Hydro and Hudson's Hope Agreement

From: <hfallis@telus.net>
Date: January 17, 2017 at 3:29:04 PM MST
To: "Johansson Gwen" <mayor@hudsonshope.ca>
Cc: "Richardson Lindsay" <office1@hudsonshope.ca>, "Trudell Nicole" <nicole@bcinteriorcommunityfoundation.com>, "Chambers Russ" <russchambers2002@yahoo.com>
Subject: BC Hydro and Hudson's Hope Agreement

Dear Mayor Johansson,

I am contacting you on behalf of the BC Interior Community Foundation. Russ Chambers, a Foundation Fund Development Committee member, sent me a copy of a release from the Site C Project dealing with the 'Partnering Relationship Agreement' between BC Hydro and the District of Hudson's Hope. Within the 'Partnering Relationship Agreement' we note that the District will be receiving "approximately \$1 million in funding" from BC Hydro. There is also a specific reference to the establishment of a 'Community Trust Fund' with a one-time donation of \$268,000 to "support community facilities and infrastructure". Russ talked briefly with Lindsay Richardson yesterday about the Foundation perhaps assisting the District in the management of some of these funds. Lindsay asked Russ if more information could be provided. It is as a follow-up to this conversation that I am contacting you.

The BC Interior Community Foundation, a member of Community Foundations of Canada, would like the opportunity to have dialogue with you and your council to assist in the management of this 'Community Trust Fund'. Currently the BC Interior Community Foundation manages close to two hundred endowment Funds that have been started by individuals, organizations and civic bodies. Currently the value of the Funds the Foundation administers amounts to \$8.5 million. During the last audited fiscal year (2015) the Foundation was able to provide a 3.7% return on the value of the endowed Funds so that these funds could be disbursed according to the intent of the individual endowed Funds. Granted the annual returns can vary depending on the financial markets during the year.

This email is to serve as an introduction to the BC Interior Community Foundation. The Foundation was started in 1984. Further information about the Foundation will be sent to you via surface mail.

I welcome further communication from you or Lindsay at anytime.

Best regards,

Hugh Fallis, President, BC Interior Community Foundation
Office 250-434-6995; Home 250-374-2290

Please accept this as the response of the District of Hudson's Hope to the Ministry of Aboriginal Relations and Reconciliation's (MARR's) application #8015893, to place a Section 17 reserve on the land locally known as the Peace Moberly Tract. (Note: Verify number is correct). Thank you for the opportunity to comment.

According to MARR staff, the parcel of land being considered totals 104,000 hectares. A significant portion of the parcel is within the District of Hudson's Hope municipality. I have asked MARR for the exact number of hectares which is within the District, but have not received a response. Judging from the maps provided, it appears that approximately one-third to one-half of the total parcel is within the District's boundaries so about 35,000 to 50,000 hectare.

Clearly, Hudson's Hope is greatly affected by this proposal. We ask that the province do the following:

- 1) Remove the portion of the land that is within the District of Hudson's Hope municipality from the proposal. It is difficult to see how both municipality and First Nations could have functioning governance structures on the same land. We welcome the First Nations as neighbours and look forward to working with them to achieve a harmonious and productive relationship; we believe that is best achieved by having each on a separate land base.
- 2) Private land exists within the Hudson's Hope portion of the Peace Moberly Tract, some of which is occupied by Hudson's Hope citizens. We ask for written assurance that they will be guaranteed access to their property and that they be made whole should any infringements on their property rights occur.
- 3) The Peace Moberly Tract is used by many people for hunting, fishing, and general recreation. We ask for written assurance that members of the public be guaranteed free access to carry on those activities under the Section 17 reserve.
- 4) The Peace Boudreau Protected area (PBPA) should be granted Park status. A significant portion of the present PBPA would be lost to flooding or erosion from a Site C reservoir. The boundaries should be expanded to include some of the wetlands back from the bank to compensate for the much-valued side-hills and shoreline which will be lost.
- 5) The District asks for written assurance that the District's ability to tax present and future development within its borders continues to exist in its present form.

Recent provincial initiatives have been hard on Hudson's Hope. Between flooding, highway relocation and a statutory right-of-way that bans permanent structures on it, Hudson's Hope loses over 4600 acres of the most desirable water-front property to the Site C Dam. The drive through the valley, what some view as the most beautiful in BC, will be much diminished. This proposal to place a Section 17 over 30-50,000 hectares within the District compounds the impact. There needs to be some consideration for the people bearing the brunt of the initiative being brought forward. Please adjust the application to reflect Hudson's Hope's requests.

Yours truly,



THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
SUBJECT: Nominations for New Stop Of Interest Signs
DATE: January 6, 2017
FROM: Tammy McKeown, Corporate Officer

RECOMMENDATION:

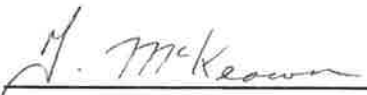
THAT: *"to approve the nominations, by the District of Hudson's Hope, of Attache Slide, Old Ferry Landing, and the site of Earl Pollen's Lime Kiln for new Stops of Interest signs."*

INFORMATION

Correspondence from the Ministry of Transportation and Infrastructure, in regard to nominations for new Stop of Interest Signs, was reviewed at the October 11, 2016 Regular Council Meeting. At that time, Council directed staff to determine potential nominees to be submitted for consideration. The nomination period is coming to a close as of January 31, 2017.

Office staff, Museum staff and Visitor Center staff collaborated on determining the following list of nominees, which they believe hold the most importance for our area:

Attache Slide
Old Ferry Landing (Portage Trail)
Site of Earl Pollen's Lime Kiln

Report prepared by: 
Tammy McKeown, Corporate Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johansson and Council
SUBJECT: Property Tax Revenue per capita
DATE: January 5, 2017
FROM: Tammy McKeown, Corporate Officer

Administration has been requested to provide a comparison between Hudson's Hope's and other comparable sized Municipalities' per capita revenue for property taxes collected.

Municipal Taxes including grants in lieu 2015			
		Total Municipal Taxes	Municipal Taxes Per Capita
Cache Creek		549,673	560
Kaslo		600,118	601
Montrose		443,073	439
Hudson's Hope		3,523,436	3411
Fraser Lake		3,058,755	2662
Salmo		483,334	409
Gold River		900,537	725

*2015 data used as only complete information available including grants in lieu for all Municipalities.

2016 Assessments, Tax Rates, Municipal Taxes and Class Proportions of Taxes and Assessments													
Municipalities	Type	RD	July 1, 2016 BC STATS Population Estimates (Dec. 2016 Release)	Property Class	2016 Authenticated Roll General Taxable Values	Municipal Purposes Tax Rates	Tax Class Multiples	Total Municipal Variable Rate Taxes	Flat Taxes, Split Rate Taxes, Ports Property Taxes, Tax Sharing	Total Municipal Taxes	% Total Taxes	% Total Assessment	Municipal Taxes Per Capita
Cache Creek	V	TNR	982	Residential	65,611,800	2.72920	1.00	179,068	0	179,068	42	73	182
Cache Creek	V	TNR	982	Totals	89,830,387			427,441	0	427,441	100	100	435
Kaslo	V	CKO	998	Residential	118,858,700	3.51126	1.00	417,344	0	417,344	80	91	418
Kaslo	V	CKO	998	Totals	131,180,550			519,500	0	519,500	100	100	521
Montrose	V	KOO	1,010	Residential	105,362,800	1.88000	1.00	198,082	0	198,082	98	99	196
Montrose	V	KOO	1,010	Totals	106,530,100			202,696	0	202,696	100	100	201
Hudson's Hope	D	PEA	1,033	Residential	101,888,852	3.50000	1.00	356,611	0	356,611	17	53	345
Hudson's Hope	D	PEA	1,033	Totals	191,768,913			2,080,360	0	2,080,360	100	100	2,014
Fraser Lake	V	BUL	1,149	Residential	46,936,000	6.35020	1.00	298,053	0	298,053	20	57	259
Fraser Lake	V	BUL	1,149	Totals	82,736,957			1,518,197	0	1,518,197	100	100	1,321
Salmo	V	CKO	1,181	Residential	86,187,200	3.34680	1.00	288,451	0	288,451	80	92	244
Salmo	V	CKO	1,181	Totals	93,604,951			360,794	0	360,794	100	100	305
Gold River	V	STR	1,242	Residential	74,216,501	6.81950	1.00	506,119	0	506,119	59	81	408
Gold River	V	STR	1,242	Totals	91,338,401			862,249	0	862,249	100	100	694


Tammy McKeown, Corporate Officer