



DISTRICT OF HUDSON'S HOPE

AGENDA

Council Chambers

Monday January 9, 2017 at 6:00 PM

1. Call to Order:

2. Delegations:

3. Notice of New Business:

Mayor's List

Councillors Additions

CAO's Additions

4. Adoption of Agenda by Consensus:

5. Declaration of Conflict of Interest:

6. Adoption of Minutes:

M1	<u>December 5, 2016 Committee of the Whole Meeting</u>	Page 1
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7. Business Arising From the Minutes:

8. Staff Reports:

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9. Bylaws:

10. Correspondence

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C2	Heritage BC-Call to Action	Page 21
C3	Hope for Health Society	Page 23
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11. Reports by Mayor & Council on Meetings and Liaison Responsibilities

12. Old Business:

OB1 Property Tax Per Capita

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OB2 Stops of Interest Nominations

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14. Public Inquiries:

15. Adjournment:



COMMITTEE OF THE WHOLE MEETING
December 5, 2016
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Heather Middleton
Councillor Travous Quibell

Absent: Mayor Gwen Johansson
Councillor Caroline Beam
Youth Councillor Tess Herrington

Staff: CAO, Tom Matus
Special Events Coordinator, Emily Nusse
Corporate Officer, Tammy McKeown

Other: 8 in Gallery

1. **CALL TO ORDER:**
The meeting called to order at 6:02 p.m. with Councillor Dave Heiberg presiding.
2. **ADOPTION OF AGENDA BY CONSENSUS:**
3. **DECLARATION OF CONFLICT OF INTEREST:**
4. **DISCUSSIONS:**
D1 **Budgets and Grant Applications**
6:06pm Councillor Middleton arrived
6:10pm Councillor Quibell arrived
 - **Hudson's Hope Library**
 - Discussion in regard to Grants received from other sources
 - Presented last 10 years budget comparison
 - Library to provide updated information to District staff
 - Library would like to see increase to book budget
 - Have applied on Grants for the Youth Program and have applied for Grants from PRRD - most funds are not available for Hudson's Hope Library
 - Library budgets based on Grant request
 - Library to provide updated user numbers to justify increase in request
 - Library to provide note showing what donation line and miscellaneous line include
 - **Community Hall**
 - \$30,000 approved in March for replacement of floors

- Quotes have been received but new issue due to foundations of additions settling - self leveling will not help they need to be lifted
- Attempted to contact Northern Development Initiative – change of scope due to repairs. May have to re-apply to get proper funding
- Building Inspector to complete inspection and then advise engineer.
- Need transition plan: wait for report from Building Inspector. Report to be forwarded to Council.
- **Hudson's Hope Museum**
 - Larger request than any previous years
 - Received \$8,000 in 2015 and \$12,000 in 2016 in Community Gaming Grants
 - Electrician donated time
 - 2017 is the first year receiving NDIT project grant - have to request reimbursement
 - Raised \$12,000 through fundraising
 - New collection to be put on display and other items in storage need to be moved to basement. New database being installed
 - New exhibit will be only one of its kind in BC
 - On par to receive 10,000 visitors in 2017, have seen 7-10% increase each year
 - Museum sales inventory had to be reduced due to less funding
 - Discussion in regard to applying for Tourism Funding – utilize museum as info centre in winter months

D2 Recreation Strategic Plan

- Request for report from Rec Committee itemizing:
 - Operational costs
 - Future expenditures
 - List of ideas from facilities for where money could be used
- Special Event Coordinator to check into potential Grants available and to provide a report in regard to what the Committee is requesting for each of the facilities.
- Grant availability may change priorities
- Request to PRRD should be made for funding.
- Report requested in regard to number of non-locals using the facilities
- Discussion in regard to new sidewalk, BC Bike application

5. STAFF REPORTS:

6. PUBLIC INQUIRIES:

7. ADJOURNMENT:

Councillor Heiberg declared the meeting adjourned at 7:28 pm

DIARY
Diarized

Conventions/Conferences/Holidays

Beryl Prairie Playground

07/25/16

UBCM resolution- Alternate Director

10/11/16

Certified Correct:

CAO/Tom Matus

Chair/Councillor Dave Heiberg



SPECIAL COUNCIL MEETING
December 12, 2016
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Travous Quibell
Councillor Caroline Beam
Councillor Heather Middleton

Absent: Youth Councillor Tess Herrington

Staff: CAO, Tom Matus
Corporate Officer, Tammy McKeown

Other: Colin Griffith, Mayor Lori Ackerman, Mayor Rob Fraser

1. **CALL TO ORDER:**
The meeting called to order at 6:07p.m. with Mayor Gwen Johansson presiding.
2. **NOTICE OF NEW BUSINESS**
Mayor's List
Councillors Additions
CAO's Additions
3. **ADOPTION OF AGENDA BY CONSENSUS:**
4. **DECLARATION OF CONFLICT OF INTEREST:**
5. **DELEGATIONS:**
NEBC Resource Municipalities Coalition-Colin Griffith, Mayor Lori Ackerman, Mayor Rob Fraser
 - Trying to be one voice in the North, Build strong communities. Need quantitative data showing where growth is possible
 - Mission: Hold industries feet to the fire
 - Goals: unified voice, must have research in place:
 - To develop workforce for ongoing growth.
 - Attract professionals
 - Fair-share agreements -how money will be distributed
 - Fundamental Building Block
 - Government and Industry will not deal with Region without Agreement in place
 - Cooperation is fundamental

- Industrial tax-base determines wealth of municipality
 - 92% of time Forestry driven industries were incorporated into tax base
 - The Grant was indexed - growth based on industry tax base growth.
 - Fair Share Agreement was to take region into 2020.
 - Was formed excluding Hudson's Hope and the Rural Directors.
 - Stated that they were forced to the table due to the indexing being removed:
 - Negotiations were started, implementation of changes were put forward by the government
 - The coalition presented an analysis showing that tax-based growth was not going to be very high
 - Communities signed a 20-year agreement that was indexed at 2% growth
 - New changes have now left communities exposed, they must come up with infrastructure plans, business plans and budgets to present to government
 - Government has added a clause to reduce the Grant if economy decreases. Peace River Agreement will be under the same restrictions.
 - The Government Grant is now an annual grant
 - The cost of the Coalition is covered based on cost-sharing-divided by population of each municipality.
 - Fort St John has been covering Hudson's Hope cost allocation.
 - Three municipalities remained in the Coalition which reduced the per capita fee:
 - Full District of Hudson's Hope annual membership is \$12,526.09
 - New 3-year membership to take effect in September
 - There will not be a penalty for those municipalities that wish to rejoin the Coalition, the per capita fee will be reduced
 - Initially the Electoral areas were not included due to voting against the formula (Fair Share). They were given 10% of the pool in 2005:
 - Government has stated only allowed to give them 10% and no more due to Electoral Directors having access to Industrial tax base
 - The Municipalities were not prepared to advocate/propose any changes
- 6:52 Councillor Quibell arrived
- Difference between NEBC and PRRD:
 - PRRD does not have the function as a lobbyist
 - NEBC deals with service providers
 - PRRD is not a level of government-deals with 911, solid waste and emergency measures. Has no economic development function.
 - NEBC is lobbying for a Saskatchewan model of taxation-pushing for changes to legislation.

6.

ADJOURNMENT:

Mayor Johansson declared the meeting adjourned at 7:15pm.

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Playground

07/25/16

UBCM resolution - Alternate Director

10/11/16

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson



REGULAR COUNCIL MEETING
December 12, 2016
7:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Travous Quibell
Councillor Caroline Beam

Absent: Councillor Heather Middleton
Youth Councillor Tess Herrington

Staff: CAO, Tom Matus
Foreman of Public Works, Layton Bressers
Director of Protective Services, Robert Norton
Corporate Officer, Tammy McKeown

Other:

1. **CALL TO ORDER:**
The meeting called to order at 7:20 p.m. with Mayor Gwen Johansson presiding.
2. **DELEGATIONS:**
3. **NOTICE OF NEW BUSINESS:**
Mayors Additions: C5-Senior's Housing Society
Councillors Additions:
Staff Additions: SR8-Integrity Post Structure Change Order

4. **ADOPTION OF AGENDA BY CONSENSUS:**
RESOLUTION NO.181/16
M/S Councillors Miller/Beam
THAT:
"That Council adopt the December 12, 2016 Council Meeting Agenda as amended."
CARRIED

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

- M1 **November 28, 2016 Regular Council Meeting Minutes**
RESOLUTION NO.182/16

0550-01

M/S Councillors Gillis/Heiberg

THAT:

"The minutes of the November 28, 2016 Regular Council Meeting be adopted as presented."

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 **Community Recreation Engagement Committee** **0360-01**

- Terms of Reference are not complete
- Meeting set for Wednesday December 14th, 2016 with Special Events Coordinator

BA2 **Lunch Trailer**

- Staff to follow-up with photos
- Trailer to be advertised on free and low-cost advertising forums.
- Advertise within Region and Grande Prairie

8. **STAFF REPORTS:**

SR1 **CAO Report- Action and other Updates**

- **Wastewater facility upgrade-** Councillor Heiberg to forward contact information to staff
- **Transfer Site:** Scope of Work has been received, Policy being finalized.
- **Solar Panels-**
 - staff directed to bring report in regard to interested proponents
 - Possibility of interest from residents to have solar panels installed personally- Staff to contact Bill Lindsay to see if he has had any response

SR2 **Foreman of Public Works Report**

- Prioritizing the valves that need to be replaced, looking at a minimum of 4-5 per Budget year. Will be approximately a 4-5 year program dependant on budget allocations
- Requested quote for new tank, alignment issues should be solved once received
- Bring forward to Budget Meeting

SR3 **RFD-Public Viewing of Public Works Shop**

RESOLUTION NO.183/16

M/S Councillors Heiberg/Quibell

THAT:

"Administration move forward and plan a public viewing of the new Public Works shop once it is completed."

CARRIED

SR4 **RFD- Christmas/New Year's Office Closure**

RESOLUTION NO.184/16

M/S Councillors Heiberg/Beam

THAT:

"Council authorize the Municipal Office to close at noon hour on December 23, 2016 and at noon hour on December 30, 2016."
CARRIED

SR5 RFD- 2017 Council Meeting Calendar

- Clarify statutory holidays and NCGLA

RESOLUTION NO.185/16

M/S Councillors Quibell/Miller

THAT:

"Council adopt the meeting schedule for the 2017 Regular Council Meeting dates as amended."

CARRIED

SR6 RFD- Committee Appointments

- Tabled until the Community Recreation Engagement Committee Terms of Reference are completed

SR7 2017 Grant Applications

- For information
- Bring forward at next in-camera

SR8 RFD- Integrity Post Structure Change Order #1

RESOLUTION NO.186/16

M/S Councillors Heiberg/Miller

THAT:

"Council approve the Integrity Change Order for electrical upgrade from 400 amp single phase to 600 amp 3-phase power for the new DPW Shop, coded to General Capital Reserve."

CARRIED

9. BYLAWS:

B1 Amending Bylaws 876 and 877

RESOLUTION NO.187/16

M/S Councillors Quibell/Beam

THAT:

"Council approve the First, Second and Third Readings of the Amending District of Hudson's Hope Local Area Service Bylaw 876, 2016 and Amending Local Area Service Parcel Tax Bylaw No. 877, 2016."

CARRIED

10. CORRESPONDENCE:

C1 Invitation-High on Ice Festival 2017

FOR INFORMATION

C2 Letter of Thanks-Historical Society

FOR INFORMATION

C3 Invitation-The Unsung Heroes of Northern BC

- Discussion in regard to names to put forward as nominees
- Nominations to be made online

C4 **Section 17 Conditional Withdrawal in the Peace Moberly Tract**

- Additional information is to be provided at Community Engagement meeting with Ministry of Aboriginal Relations and Reconciliation
- Will frame response based on information provided at meeting

C5 **Senior's Housing Society**

RESOLUTION NO.188/16

M/S Councillors Heiberg/Gillis

THAT:

"Council provide a letter of support to the North Peace Senior's Housing Society to assist them with their application to the BC Hydro "GO" fund.

CARRIED

- Mayor Johansson to prepare letter
- Letter template to be created

11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

CR1 **Councillor Heiberg-RCLC Report**

- 2017 – Berm activity will be underway
- Evasive weeds control – invited Hydro to join Evasive Plants Committee
- 85th Avenue - Building a conveyor belt to be used
- Jobs - 40-50% are local hires. 135 of 159 total businesses are from Fort St John
- Peace River Partners have Procurement Policy in place where they are willing to take local bids that are 10-15% higher
- Quarry - information is being forward to Councillor Heiberg, will provide once received

CR2 **Mayor's Report to Council**

- Send out notification in Bulletin that Smart- Hubs are available through Telus for areas outside their service area.
- **Environmental Assessment Review Panel** - Mayor Johansson to provide information to Council
- **Meeting with Pat Pimm**

RESOLUTION NO.189/16

M/S Councillors Gillis/Heiberg

THAT:

"Council authorize travel costs for Mayor Johansson to attend meeting with Pat Pimm, in Fort St. John on December 13, 2016."

CARRIED

12. **OLD BUSINESS:**

OB1 **RPT- Property Tax Revenue Per Capita**

FOR INFORMATION

- Staff to prepare comparison of District of Hudson's Hope and comparable sized municipalities

- Staff to clarify if information in report is based on households or total residents.

13. **NEW BUSINESS:**

14. **PUBLIC INQUIRIES:**

15. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned at 8:22 pm

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Playground

UBCM resolution - Alternate Director

07/25/16

10/11/16

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson



COMMITTEE OF THE WHOLE MEETING
December 14, 2016
7:00 P.M.
HUDSON'S HOPE COMMUNITY HALL

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Nicole Gilliss
Councillor Travous Quibell

Absent: Councillor Heather Middleton
Councillor Caroline Beam
Councillor Kelly Miller

Staff: CAO, Tom Matus
Special Events Coordinator, Emily Nusse
Corporate Officer, Tammy McKeown

1. **CALL TO ORDER:**
The meeting called to order at 7:05 p.m. with Mayor Gwen Johansson presiding.
2. **ADOPTION OF AGENDA BY CONSENSUS:**
3. **DECLARATION OF CONFLICT OF INTEREST:**
4. **DISCUSSIONS:**
D1 **Ministry of Aboriginal Relations and Reconciliation-
Community Engagement Session**
Presented by Tara Forest and Dale Morgan (MARR) and
Morgan Kennah (FLNRO)
 - Presentation in regard to Saulteau First Nations New Relationship and Reconciliation Agreement(NRRA) and the Land Act S.17 PMT Reserve
 - S.17 has been submitted to FrontCounterBC- request made to hear from residents of Hudson's Hope
 - Four basic First Nations Agreements been worked on:
 - Government to Government (G2G)- ongoing
 - Site C Impact Benefits Agreement (IBA)- close to finalizing with other affected communities
 - Pipeline Benefit Agreements (PBA)- example: LNG
 - Treaty Land Entitlement (TLE)-Legacy from 1899, (miscounting of families, error found in 1907), will become Reserve land
 - Discussed levels of engagement at each stage ranging from broad messaging and awareness building to specific information gathering and input from targeted groups
 - Planning-identify all stakeholders

- Negotiation-already completed for Sauteau First Nations-connecting with specifically identified groups that may be impacted to determine potential concerns
- Final Agreement-presentations to District of Hudson's Hope –notify about negotiation outcomes and convey how will be engaged in implementation
- Implementation-underway-current process for S.17. Consult as needed to implement agreement commitments.
- No land transfers are included as part of Sauteau First Nations NRRRA
- NRRRA acknowledges Peace Moberly Tract (PMT) as an area of specific historic and continuing cultural significance for practice of Sauteau First Nations traditional activities.
- West Moberly First Nations also has interest in PMT
- S.17 formalizes a management approach and provides recognition of the values of First Nations within Treaty 8
 - Proposed as part of the government to government package in NRRRA
 - Known area of interest to Sauteau for many years
 - Identified during negotiations
 - Key area for hunting, trapping, fishing and cultural practices
- S.17 Land Act reserve is proposed to be indefinite and is to include a mandatory review at renewal. 10 year review period
- S.17 will not apply to:
 - Site C Energy Project
 - North Montney Mainline Project
 - Other projects where Sauteau and BC agree that a disposition is reasonable
- Consultation packages are to be sent out to tenure holders and will allow for 30 days for them to respond
- Timber Rights will transfer to First Nations
- Activities on S.17 lands may proceed that are consistent with the PMT s.17 purpose and/or fall within the existing tenure or private lands.
- Activities in OCP for Rural Resources and ALR may or may not be consistent. Rationale for how an application is consistent will need to be provided. This rationale may include the outcome of any engagement with Sauteau and any other First Nations on the activity.
- Ministry is to forward a copy of the PMT S.17 application to the District of Hudson's Hope.
- Referrals have been sent out to government agencies, including Municipalities, providing 30 days to provide comments
- Further meetings with the District of Hudson's Hope and/or community can be arranged if interest by tenure holders and interest groups

- District of Hudson's Hope requested consultation at same level as Saulteau First Nations going forward, not just information meetings.
 - Ministry to inform District of Hudson's Hope on the amount of involvement District will have when review is being conducted in 10 years.
-
- Expand size of reserve based on number of people from 1899 to today – provincial government responsible for land, Federal gov't responsible for treaties
 - SFN-NRRA: signed September 2015
Accomplish: building relationships, provides legal and economic certainty. Ties development.
 - Commitment to making recommendation of establishing section 17 for PMT. Identifies oil and gas dispositions will be withdrawn, to build in future with province and FN. Woodlands licence to provide timber for the FN to manage. Twin sisters park expansion: processes coming including public engagement to see process through. Exploration for management measures, a wildlife working group.
 - Section 7: PMT key component for reconciliation agreement – within PMT: high value and culture.
 - Applies only to crown land
 - Purpose: conserve and maintain natural heritages of FN. Includes nearly half of the southern area of District of Hudson's Hope.
 - Land Act govern use of land owned by BC, section 17 is a conditional withdraw of crown land from BC
 - Will not apply to site c, North Montney, other projects
 - Subsurface rights still the province to 2022, Ministry of oil to work with FN, yet tbd. A collaborative process.
 - Cameron Lake: existing tenures continue to exist, may expand up to 5%, no impacts to private lands.
 - Developing opportunities.
 - Gives FN an area to exercise their rights.
 - Province collects royalties / FN gets share.
 - Province maintains ownership of the land.
 - Indefinite term, mandatory ten-year review, review at conclusion of NRRA, all statutory decisions.
 - Does not affect municipal taxing authority.
 - Treaty 8 = 17 million hectares
 - MOU with West Moberly FN.
 - PMT s. 17 consultation: 30-day comment period, sent to all tenure holders. Extend deadline from January 7th to?
 - District of Hudson's Hope to be involved in subsurface rights, at the same level as SFN:
 - Hunting regulations goes to FLNRO, hunting changes in PMT are a result of site c. not due to NRRA.

- TLA: Tripartite Land Agreement

5. **STAFF REPORTS:**

6. **PUBLIC INQUIRIES:**

7. **ADJOURNMENT:**

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Playground

UBCM resolution- Alternate Director

07/25/16

10/11/16

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson



REGULAR COUNCIL MEETING
December 19, 2016
7:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Travous Quibell

Absent: Councillor Heather Middleton
Councillor Caroline Beam
Youth Councillor Tess Herrington

Staff: CAO, Tom Matus
Corporate Officer, Tammy McKeown

Other: 1 in gallery

1. **CALL TO ORDER:**
The meeting called to order at 7:05 p.m. with Mayor Gwen Johansson presiding.
2. **DELEGATIONS:**
3. **NOTICE OF NEW BUSINESS:**

Mayors Additions:
Councillors Additions:
Staff Additions:
4. **ADOPTION OF AGENDA BY CONSENSUS:**
5. **DECLARATION OF CONFLICT OF INTEREST:**
6. **ADOPTION OF MINUTES:**
7. **BUSINESS ARISING OUT OF THE MINUTES:**
8. **STAFF REPORTS:**

SR1 **RFD-2017 Associate Membership Insurance Sponsorship**

RESOLUTION NO.190/16

M/S Councillors Quibell/Gillis

THAT:

"Council approve insurance sponsorship to the Special Events Coordinator Activities, Bullhead Mountain Curling Club, Recreation Society of Hudson's Hope, Hudson's Hope Ski Hill Association, and the New Horizons as Associate Members for insurance expansion coverage; and further, to allow the aforementioned be sponsored on a perpetual basis."

CARRIED

9. **BYLAWS:**

B1 **Amending Bylaws 876 and 877**

RESOLUTION NO.191/16

M/S Councillors Quibell/Beam

THAT:

"Council approve the adoption of the "Amending District of Hudson's Hope Local Area Service Bylaw No. 876, 2016" and the "Amending Local Area Service Parcel Tax Bylaw Number 877, 2016."

CARRIED

10. **CORRESPONDENCE:**

C1 **PRRD: School District No. 60 – Joint Meeting**
FOR INFORMATION

C2 **Pat Pimm- Section 17 Conditional Withdrawal**

- Extension to 30-day response period to be requested
- Discussion in regard to the many discrepancies made at the different S.17 meetings/presentations
- Just received the maps that had been requested in June of 2015
- Have requested the total number of hectares
- The promises made in regard to land use are not in writing
- There is a 5-year cooling off period for the Sauleau Agreement-they can decide to work with a company and share in subsurface rights
- One of the areas in the S.17 lands is an area the District has zoned as light industrial-have been given conflicting information from two meetings as to whether we will be able to maintain as light industrial
- Letter requesting extension to be sent out right away
- Need to request to be tri-partied for management of area that falls within the municipality.

11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

12. **OLD BUSINESS:**

OB1 **Community Recreation Engagement Committee**

RESOLUTION NO.192/16

M/S Councillors Quibell/Gillis

THAT:

"Whereas the Community Recreation Engagement Committee had already been struck, Council adopt the Community Recreation Engagement Committee Terms of Reference."

CARRIED

13. **NEW BUSINESS:**

14. **PUBLIC INQUIRIES:**

Byron Conroy, Yeti Refrigeration

Replacement of chiller has been completed. During repairs, discovered that the compressor had been compromised which changes the scope of the job. Mr. Conroy has provided the estimated cost repair the compressor to Public Works. The information was going to be brought forward at the budget meeting in January. Replacement cost is estimated to be \$20,000. Another option would be to overhaul the compressor, the standard rebuild cost is \$10,000 but this would not be a standard rebuild so the cost would be closer to replacement cost. The price of the replacement unit is consistent throughout the industry. There is a rebate available from manufacturer for CORE return. Price quoted is a promotional price but should not fluctuate more than \$2000. Quote is valid until January 8th, 2017.

There is an expected time delay due to the compressor being in Toronto. If ordered now it could arrive as early as January 1, 2017 and the repairs could be completed by the end of January. A delay would mean that the curling season would not happen.

Discussion in regard to having repairs completed to coordinate with the Arena Maintenance. Once compressor is replaced, preventative maintenance will be ongoing. Mr. Conroy also recommended installing a control panel, cost of \$3600, for maintenance purposes.

Most logical choice would be to have the unit installed when Yeti is here to remove ice from Arena in March.

15. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned at 7:40 pm

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Playground

07/25/16

UBCM resolution - Alternate Director

10/11/16

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson

REQUEST FOR DECISION

RFD#:	Date: Jan 3 2017
Meeting#: CM010917	Originator: Layton Bressers
RFD TITLE: Garbage Truck Operator	

BACKGROUND: It has been brought to our attention at the last Labour / Management meeting that we have had a casual employee operating the garbage truck full time for the last 5 years. The practise before was for full time people to trade off on the truck monthly and have a casual in summer but with the water treatment plant and snow removal and holidays we can no longer do this so we need to make this a full-time position as per the Union contract, this is not a casual full time position.

DISCUSSION: The casual makes \$44,830.50 per year. The full time position Level 3 makes \$60,255.00 per year a deferens of \$15,424.50 which will be made up by not hiring a Temporary Grounds Keeper at \$23,721.10 for 5 months. Jamie whom is full time at the arena will move in to this position during the summer.

BUDGET: no extra charges to Recreation Salaries.

Net savings of approximately \$8,000 in Recreation salary expenses.

RECOMMENDATION:

We implement this immediately.

"That Council approve the hiring of a General Trades Level 3 full-time position, immediately."

This is an entry positon.

Tom Matus, CAO

From: Tom Matus
Sent: Tuesday, January 03, 2017 11:14 AM
To: Bryna Casey
Cc: PRRD_ Internal; Trish Morgan; Tammy McKeown
Subject: RE: Joint Meeting with School District No. 60

Hello Bryna,

District of Hudson's Hope will attend this meeting, our Corporate Office Tammy will let you know as to whom will attend.

Regards,

Tom Matus, CAO

From: Bryna Casey [mailto:Bryna.Casey@prrd.bc.ca]
Sent: January 3, 2017 10:51 AM
To: Tom Matus <cao@hudsonshope.ca>
Cc: PRRD_ Internal <prrd.internal@prrd.bc.ca>; Trish Morgan <Trish.Morgan@prrd.bc.ca>
Subject: RE: Joint Meeting with School District No. 60

Hi Mr. Matus!

I know that we are waiting for approval from Council (on January 9) before you can confirm that Hudsons Hope will be able to come to this meeting on January 24? If HH was able to come, how many might we be expecting?

Thanks in advance,

Bryna

From: Bryna Casey
Sent: Monday, December 05, 2016 3:52 PM
To: 'cao@hudsonshope.ca' <cao@hudsonshope.ca>
Cc: PRRD_ Internal <prrd.internal@prrd.bc.ca>; Trish Morgan (<Trish.Morgan@prrd.bc.ca> <Trish.Morgan@prrd.bc.ca>
Subject: Joint Meeting with School District No. 60

Mr. Matus,

Please find the attached letter of invitation to a meeting between School District 60, north peace municipalities, and the Peace River Regional District.

Please let me know if you have any questions, additional items to be included in the agenda, and also which day may work best for your staff, Mayor, and Council.

Thank you in advance,

Bryna Casey | Parks and Rural Recreation Coordinator

Direct: 250-784-4841 | bryna.casey@prrd.bc.ca

PEACE RIVER REGIONAL DISTRICT | Box 810, 1981 Alaska Highway Avenue, Dawson Creek, BC V1G 4H8

Toll Free: (24 hrs): 1-800-670-7773 | Office: 250-784-3200 | Fax: 250-784-3201 | www.prrd.bc.ca



PEACE RIVER REGIONAL DISTRICT



Subject: FW: CALL TO ACTION: support the proposed heritage tax credit

From: Paul Gravett, Heritage BC [<mailto:pgravett@heritagebc.ca>]
Sent: January 4, 2017 3:40 PM
To: Tom Matus <cao@hudsonshope.ca>
Subject: CALL TO ACTION: support the proposed heritage tax credit

Dear Tom,

On December 6, Peter van Loan, Conservative critic for Canadian Heritage and National Historic Sites, introduced a Private Member's Bill for the rehabilitation of historic buildings in Canada. Designed to support those who invest in our cultural heritage, this Bill will have the potential to encourage rehabilitation of properties in the Canadian Register of Historic Places.

This is an important opportunity for the heritage community and supporters to come together to support the long-awaited heritage tax credit.

In collaboration with the National Trust of Canada, we are offering three easy steps to support the passage of this Bill.

1. **First, use our template letter to write to your Member of Parliament**, and let your MP know about historic places in your riding that could benefit from the tax credit.
2. **Write a letter to the Minister of Environment**, who is responsible for built heritage in Canada.
3. **Let us know what action you've taken!** Copy us on your emails or send us a copy of your letters to info@heritagebc.ca.

Everything you need to [support the proposed tax credit is on our website](#), including the downloadable template letter and a list of MPs.

Thank you for participating in our effort to establish a heritage tax credit.

Regards,

Paul

Paul Gravett
Interim Executive Director



NEW ADDRESS
1459 Barclay Street
Vancouver, BC V6G 1J6

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Heritage Tax Credit Bill Is Introduced

On December 6, Peter van Loan, Conservative critic for Canadian Heritage and National Historic Sites, introduced a Private Member's Bill for the rehabilitation of historic buildings in Canada. Designed to support those who invest in our cultural heritage, this Bill will have the potential to encourage rehabilitation of properties in the Canadian Register of Historic Places.

In a press release, Mr. van Loan said, "By maintaining historic buildings and undertaking costly heritage renovations, citizens undertake a considerable private burden from which we all benefit, through the preservation of our past. This Bill seeks, in a small way, to provide some support for them for the considerable investment they make on behalf of all of us by restoring their heritage properties."

"This is good news," says Jenifer Iredale, Heritage BC director. "The heritage community in Canada has been asking for years for a tax credit such as that in the US - to encourage owners of heritage buildings to rehabilitate rather than demolish. Tax credits in the US have been critical to preservation, rehabilitation and adaptive re-use of historic buildings there. A tax credit in Canada would be nothing less than brilliant!"

How can you help?

In collaboration with the National Trust of Canada, we are offering three easy steps to support the passage of this Bill.

1. **First, use our template letter to write to your Member of Parliament.**
Make sure you let your MP know about historic places in your riding that could benefit from the Bill.

If you are uncertain how to address your MP, [please visit this page](#) for correct salutations.

A complete list of MPs representing British Columbia can be found below.

Download the template letter here ([click](#)).

2. **Write a letter to the Minister of Environment**, who is responsible for built heritage in Canada. A real letter will get more attention than an email.

The Honourable Catherine McKenna MP
Minister of Environment and Climate Change
200 Sacré-Coeur Boulevard
Gatineau QC K1A 0H3
ec.ministre-minister.ec@canada.ca

3. **Let us know what action you've taken!** Copy us on your emails or send us a copy of your letters to info@heritagebc.ca.

Name	Political Affiliation	Constituency at First Election	Date of First Election
Albas, Dan	Conservative	Okanagan—Coquihalla, British Columbia	2011.05.02
Aldag, John	Liberal	Cloverdale—Langley City, British Columbia	2015.10.19
Arnold, Mel	Conservative	North Okanagan—Shuswap, British Columbia	2015.10.19
Beech, Terry	Liberal	Burnaby North—Seymour, British Columbia	2015.10.19
Blaney, Rachel	New Democratic Party	North Island—Powell River, British Columbia	2015.10.19
Cannings, Richard	New Democratic Party	South Okanagan—West Kootenay, British Columbia	2015.10.19
Cullen, Nathan	New Democratic Party	Skeena—Bulkley Valley, British Columbia	2004.06.28
Davies, Don	New Democratic Party	Vancouver Kingsway, British Columbia	2008.10.14
Dhaliwal, Sukh	Liberal	Newton—North Delta, British Columbia	2006.01.23
Doherty, Todd	Conservative	Cariboo—Prince George, British Columbia	2015.10.19
Donnelly, Fin	New Democratic Party	New Westminster—Coquitlam, British Columbia	2009.11.09 (By-Election)
Fast, Edward	Conservative	Abbotsford, British Columbia	2006.01.23
Fry, Hedy	Liberal	Vancouver Centre, British Columbia	1993.10.25
Fuhr, Stephen	Liberal	Kelowna—Lake Country, British Columbia	2015.10.19
Garrison, Randall	New Democratic Party	Esquimalt—Juan de Fuca, British Columbia	2011.06.02
Goldsmith-Jones, Pamela	Liberal	West Vancouver—Sunshine Coast—Sea to Sky Country, British Columbia	2015.10.19
Hardie, Ken	Liberal	Fleetwood—Port Kells, British Columbia	2015.10.19
Johns, Gord	New Democratic Party	Courtenay—Alberni, British Columbia	2015.10.19
Julian, Peter	New Democratic Party	Burnaby—New Westminster, British Columbia	2004.06.28
Kwan, Jenny 'Wai Ching	New Democratic Party	Vancouver East, British Columbia	2015.10.19
MacGregor, Alistair	New Democratic Party	Cowichan—Malahat—Langford, British Columbia	2015.10.19
Malcolmson, Sheila	New Democratic Party	Nanaimo—Ladysmith, British Columbia	2015.10.19
May, Elizabeth	Green Party	Saanich—Gulf Islands, British Columbia	2011.05.02
McKinnon, Ron	Liberal	Coquitlam—Port Coquitlam, British Columbia	2015.10.19
McLeod, Cathy	Conservative	Kamloops—Thompson—Cariboo, British Columbia	2008.10.14
Murray, Joyce	Liberal	Vancouver Quadra, British Columbia	2008.03.17 (By-Election)
Peschisolido, Joe	Liberal	Richmond, British Columbia	2000.11.27
Qualtrough, Carla	Liberal	Delta, British Columbia	2015.10.19
Rankin, Murray	New Democratic Party	Victoria, British Columbia	2012.11.26 (By-Election)
Ruimy, Dan	Liberal	Pitt Meadows—Maple Ridge, British Columbia	2015.10.19
Sajjan, Harjit Singh	Liberal	Vancouver South, British Columbia	2015.10.19
Sarai, Randeep	Liberal	Surrey Centre, British Columbia	2015.10.19
Sidhu, Jati	Liberal	Mission—Matsqui—Fraser Canyon, British Columbia	2015.10.19
Stetski, Wayne	New Democratic Party	Kootenay—Columbia, British Columbia	2015.10.19
Stewart, Kennedy	New Democratic Party	Burnaby—Douglas, British Columbia	2011.05.02
Strahl, Mark	Conservative	Chilliwack—Fraser Canyon, British Columbia	2011.05.02
Warawa, Mark	Conservative	Langley, British Columbia	2004.06.28
Watts, Dianne	Conservative	South Surrey—White Rock, British Columbia	2015.10.19



Hudson's Hope Health Care & Housing Society

Silver Willow Court

Box 342, 10104-Ellis Crescent

Hudson's Hope, B.C., VOC 1V0

Phone: (250) 783-5521; Fax: (250) 783-5538; Email: swc@pris.ca

Thursday, January 5, 2017

Mayor and Council

District of Hudson's Hope

9904 Dudley Drive, PO Box 339

Hudson's Hope, BC, VOC 1V0

Re: Request for Letter of Support

The Hudson's Hope Health Care and Housing Society believes there is a need to provide seniors' supportive housing in the community of Hudson's Hope.

Seniors' supportive housing allows people to continue to live independently in the community, by providing barrier free housing with some support services (for example, but not limited to: one meal/day and light housekeeping).

Presently there is no seniors' supportive housing option in Hudson's Hope. Our seniors must leave the community in order to be able to access this type of housing.

Our Society is applying to the BC Hydro GO Fund for a grant to undertake a feasibility study for establishing supportive housing in Hudson's Hope. The maximum allowable grant is \$10,000. This study would be carried out by a knowledgeable professional.

Our application must include a letter of support from the Council. If the Council supports our endeavour, please address the letter to:

Northern Development Initiative Trust
301-1268 Fifth Avenue
Prince George B.C. V2L 3L2
Attention: Brenda Gendron
Chief Financial Officer

Thank you for your consideration of our request.

Yours truly,

William Lindsay
Chair

Is this email not displaying correctly? [View it in your browser.](#)



Happy New Year!

You are invited to attend:

2017 BCNRF/Northern Development Initiative Trust Reception

Wednesday, February 1, 2017 | 6:30 PM - 9:30 PM | Ramada Hotel Prince George

Northern Development Initiative Trust is pleased to once again host a reception during the 2017 Premier's BC Natural Resource Forum. Last year's sold out event, hosted in partnership with the Ramada Hotel Prince George, proved to be a highlight of the Forum.

You are invited to join us for great local music, food (provided in partnership with the Ramada's locally trained Red Seal certified chefs), drink and conversation about how we can continue to build a stronger north.

RSVP TO ATTEND NOW

Events powered by [EventBrite](#)

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**HUDSON'S
HOPE**
PLAYGROUND OF THE PEACE

Box 330
9904 Dudley Drive
Hudson's Hope BC V0C 1V0
Telephone 250-783-9901
Fax: 250-783-5741

January 6, 2017

Devon Bailey
Muscular Dystrophy Canada
302-601 West Broadway
Vancouver, BC
V5Z 4C2

Re: Hudson's Hope Fire Rescue MD Fundraising Efforts 2016

Dear Devon,

Please find enclosed a cheque for \$1500.00 which represents the department's annual fundraising efforts for Muscular Dystrophy Canada which was raised through our annual fireworks show and associated boot drive.

Fire fighters have a long and proud history of working with Muscular Dystrophy Canada to fund research and programs to support people affected by neuromuscular disorders, and we look forward to continuing to support those efforts through our ongoing fundraising efforts.

Regards,

Robert Norton
Director of Protective Services
District of Hudson's Hope

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Gwen Johannson and Council
SUBJECT: Property Tax Revenue per capita
DATE: January 5, 2017
FROM: Tammy McKeown, Corporate Officer

Administration has been requested to provide a comparison between Hudson's Hope's and other comparable sized Municipalities' per capita revenue for property taxes collected.

Municipal Taxes including grants in lieu 2015

	Total Municipal Taxes	Municipal Taxes Per Capita
Cache Creek	549,673	560
Kaslo	600,118	601
Montrose	443,073	439
Hudson's Hope	3,523,436	3411
Fraser Lake	3,058,755	2662
Salmo	483,334	409
Gold River	900,537	725

*2015 data used as only complete information available including grants in lieu for all Municipalities.

2016 Assessments, Tax Rates, Municipal Taxes and Class Proportions of Taxes and Assessments

Municipalities	Type	RD	July 1, 2016 BC STATS Population Estimates (Dec. 2016 Release)	Property Class	2016 Authenticated Roll General Taxable Values	Municipal Purposes Tax Rates	Tax Class Multiples	Total Municipal Variable Rate Taxes	Flat Taxes, Split Rate Taxes, Ports Property Taxes, Tax Sharing	Total Municipal Taxes	% Total Taxes	% Total Assessment	Municipal Taxes Per Capita
Cache Creek	V	TNR	982	Residential	65,611,800	2.72920	1.00	179,068	0	179,068	42	73	182
Cache Creek	V	TNR	982	Totals	89,830,387			427,441	0	427,441	100	100	435
Kaslo	V	CKO	998	Residential	118,858,700	3.51126	1.00	417,344	0	417,344	80	91	418
Kaslo	V	CKO	998	Totals	131,180,550			519,500	0	519,500	100	100	521
Montrose	V	KOO	1,010	Residential	105,362,800	1.88000	1.00	198,082	0	198,082	98	99	196
Montrose	V	KOO	1,010	Totals	106,530,100			202,696	0	202,696	100	100	201
Hudson's Hope	D	PEA	1,033	Residential	101,888,852	3.50000	1.00	356,611	0	356,611	17	53	345
Hudson's Hope	D	PEA	1,033	Totals	191,768,913			2,080,360	0	2,080,360	100	100	2,014
Fraser Lake	V	BUL	1,149	Residential	46,936,000	6.35020	1.00	298,053	0	298,053	20	57	259
Fraser Lake	V	BUL	1,149	Totals	82,736,957			1,518,197	0	1,518,197	100	100	1,321
Salmo	V	CKO	1,181	Residential	86,187,200	3.34680	1.00	288,451	0	288,451	80	92	244
Salmo	V	CKO	1,181	Totals	93,604,951			360,794	0	360,794	100	100	305
Gold River	V	STR	1,242	Residential	74,216,501	6.81950	1.00	506,119	0	506,119	59	81	408
Gold River	V	STR	1,242	Totals	91,338,401			862,249	0	862,249	100	100	694


Tammy McKeown, Corporate Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor and Council
SUBJECT: Nominations for New Stop Of Interest Signs
DATE: January 6, 2017
FROM: Tammy McKeown, Corporate Officer

RECOMMENDATION:

THAT: *"to approve the nominations, by the District of Hudson's Hope, of Attache Slide, Old Ferry Landing, and the site of Earl Pollen's Lime Kiln for new Stops of Interest signs."*


INFORMATION

Correspondence from the Ministry of Transportation and Infrastructure, in regard to nominations for new Stop of Interest Signs, was reviewed at the October 11, 2016 Regular Council Meeting. At that time, Council directed staff to determine potential nominees to be submitted for consideration. The nomination period is coming to a close as of January 31, 2017.

Office staff, Museum staff and Visitor Center staff collaborated on determining the following list of nominees, which they believe hold the most importance for our area:

Attache Slide
Old Ferry Landing (Portage Trail)
Site of Earl Pollen's Lime Kiln

Report prepared by:


Tammy McKeown, Corporate Officer