

REGULAR COUNCIL MEETING December 12, 2016 7:00 P.M. MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council:

Mayor Gwen Johansson Councillor Dave Heiberg Councillor Kelly Miller Councillor Nicole Gilliss Councillor Travous Quibell Councillor Caroline Beam

Absent: Councillor Heather Middleton **Youth Councillor Tess Herrington**

Staff:

CAO, Tom Matus

Foreman of Public Works, Layton Bressers **Director of Protective Services, Robert Norton**

Corporate Officer, Tammy McKeown

Other:

1. CALL TO ORDER:

> The meeting called to order at 7:20 p.m. with Mayor Gwen Johansson presiding.

- 2. **DELEGATIONS:**
- **NOTICE OF NEW BUSINESS:** 3.

Mayors Additions: C5-Senior's Housing Society

Councillors Additions:

Staff Additions: SR8-Integrity Post Structure Change Order

ADOPTION OF AGENDA BY CONSENSUS: 4.

> RESOLUTION NO.181/16 M/S Councillors Miller/Beam

THAT:

"That Council adopt the December 12, 2016 Council Meeting Agenda as amended." CARRIED

- **DECLARATION OF CONFLICT OF INTEREST:** 5.
- 6. **ADOPTION OF MINUTES:**
- November 28, 2016 Regular Council Meeting Minutes M1

0550-01

M/S Councillors Gillis/Heiberg

THAT:

"The minutes of the November 28, 2016 Regular Council Meeting be adopted as presented."

CARRIED

7. BUSINESS ARISING OUT OF THE MINUTES:

BA1 Community Recreation Engagement Committee

0360-01

- Terms of Reference are not complete
- Meeting set for Wednesday December 14th, 2016 with Special Events Coordinator

BA2 Lunch Trailer

1280-20

- Staff to follow-up with photos
- Trailer to be advertised on free and low-cost advertising forums.
- Advertise within Region and Grande Prairie

8. **STAFF REPORTS:**

SR1 CAO Report- Action and other Updates

0110-01

- Wastewater facility upgrade- Councillor Heiberg to forward 5340-01 contact information to staff
- **Transfer Site:** Scope of Work has been received, Policy being **5360-03** finalized.
- Solar Panels-

970-01

- staff directed to bring report in regard to interested proponents
- Possibility of interest from residents to have solar panels installed personally- Staff to contact Bill Lindsay to see if he has had any response

SR2 Foreman of Public Works Report

5260-01

- Prioritizing the valves that need to be replaced, looking at a minimum of 4-5 per Budget year. Will be approximately a 4-5 year program dependant on budget allocations
- Requested quote for new tank, alignment issues should be solved once received
- Bring forward to Budget Meeting

SR3 RFD-Public Viewing of Public Works Shop

810-20

RESOLUTION NO.183/16

M/S Councillors Heiberg/Quibell

THAT

"Administration move forward and plan a public viewing of the new Public Works shop once it is completed."

CARRIED

SR4 RFD- Christmas/New Year's Office Closure

0110-01

RESOLUTION NO.184/16 M/S Councillors Heiberg/Beam THAT:

	"Council authorize the Municipal Office to close at noon hour on December 23, 2016 and at noon hour on December 30, 2016." CARRIED	
SR5	RFD- 2017 Council Meeting Calendar • Clarify statutory holidays and NCGLA RESOLUTION NO.185/16 M/S Councillors Quibell/Miller THAT: "Council adopt the meeting schedule for the 2017 Regular Council Meeting dates as amended." CARRIED	1470-01
SR6	 RFD- Committee Appointments Tabled until the Community Recreation Engagement Committee Terms of Reference are completed 	0360-01
SR7	 2017 Grant Applications For information Bring forward at next in-camera 	1850-01
SR8	RFD- Integrity Post Structure Change Order #1 RESOLUTION NO.186/16 M/S Councillors Heiberg/Miller THAT: "Council approve the Integrity Change Order for electrical upgrade from 400 amp single phase to 600 amp 3-phase power for the new DPW Shop, coded to General Capital Reserve." CARRIED	810-20
9. B1	BYLAWS: Amending Bylaws 876 and 877 RESOLUTION NO.187/16 M/S Councillors Quibell/Beam THAT: "Council approve the First, Second and Third Readings of the Amending District of Hudson's Hope Local Area Service Bylaw 876, 2016 and Amending Local Area Service Parcel Tax Bylaw No. 877, 2016." CARRIED	3900-02
10. C1	CORRESPONDENCE: Invitation-High on Ice Festival 2017 FOR INFORMATION	0400-50
C2	Letter of Thanks-Historical Society FOR INFORMATION	0230-20
C3	 Invitation-The Unsung Heroes of Northern BC Discussion in regard to names to put forward as nominees Nominations to be made online 	0330-01

C4 Section 17 Conditional Withdrawal in the Peace Moberly Tract 0400-20

- Additional information is to be provided at Community Engagement meeting with Ministry of Aboriginal Relations and Reconciliation
- Will frame response based on information provided at meeting

C5 Senior's Housing Society

0230-20

RESOLUTION NO.188/16
M/S Councillors Heiberg/Gillis
THAT:

"Council provide a letter of support to the North Peace Senior's Housing Society to assist them with their application to the BC Hydro "GO" fund.

CARRIED

- Mayor Johansson to prepare letter
- Letter template to be created

11. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

CR1 Councillor Heiberg-RCLC Report

0400-30

- 2017 Berm activity will be underway
- Evasive weeds control invited Hydro to join Evasive Plants Committee
- 85th Avenue Building a conveyor belt to be used
- Jobs 40-50% are local hires. 135 of 159 total businesses are from Fort St John
- Peace River Partners have Procurement Policy in place where they are willing to take local bids that are 10-15% higher
- Quarry information is being forward to Councillor Heiberg, will provide once received

CR2 Mayor's Report to Council

0400-80

- Send out notification in Bulletin that Smart- Hubs are available through Telus for areas outside their service area.
- Environmental Assessment Review Panel Mayor Johansson to provide information to Council
- Meeting with Pat Pimm

RESOLUTION NO.189/16
M/S Councillors Gillis/Heiberg

TUAT.

"Council authorize travel costs for Mayor Johansson to attend meeting with Pat Pimm, in Fort St. John on December 13, 2016." CARRIED

12. **OLD BUSINESS:**

OB1 RPT- Property Tax Revenue Per Capita

1880-00

FOR INFORMATION

 Staff to prepare comparison of District of Hudson's Hope and comparable sized municipalities

- Staff to clarify if information in report is based on households or total residents.
- 13. **NEW BUSINESS:**
- 14. **PUBLIC INQUIRIES:**
- 15. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned at 8:22 pm

DIARY
Diarized
Conventions/Conferences/Holidays
Beryl Prairie Playground
UBCM resolution - Alternate Director

07/25/16 10/11/16

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson