

REGULAR COUNCIL MEETING August 22, 2016 6:00 P.M. MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson

Councillor Dave Heiberg
Councillor Travous Quibell
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Heather Middleton

Absent: Councillor Caroline Beam

Staff: Deputy Treasurer-Collector, Rhonda Eastman

Foreman of Public Works, Layton Bressers Director of Protective Services, Robert Norton

Corporate Officer, Tammy Andersen

Other: 0 in gallery

1. CALL TO ORDER:

The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.

2. **NOTICE OF NEW BUSINESS:**

Mayors Additions: In event of Mayor's absence the acting Mayor will be Councillor Beam and Councillor Heiberg, new contact for Progress, Dinosaur tracks: possible presentation in October to Council or public. PRRD- water quality reports. Auditor General information gathering for Site C and for BC Hydro.

Councillors Additions: none

Staff Additions: Agenda Additions SR7 and SR8

3. ADOPTION OF AGENDA BY CONSENSUS:

The August 8, 2016 Council meeting agenda was adopted by consensus.

4. **DECLARATION OF CONFLICT OF INTEREST:**

Councillor Middleton declared a conflict of interest with agenda item B1.

5. **ADOPTION OF MINUTES:**

M1 August 8th, 2016 Regular Council Meeting Minutes

0550-01

RESOLUTION NO.137/16
M/S Councillors Heiberg/Middleton

THAT:

"The minutes of the August 8th, 2016 Regular Council Meeting be adopted as written."

CARRIED

6. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 CR3 Reduce-reuse-recycle: District of Hudson's Hope Dump • Diarize for follow-up re: District responsibility and review of current contract covering metal. 5360-03

BA2 D1 Urban systems-Wastewater Treatment Plant upgrades 0720-20

 Mayor Johansson explained the reasoning behind revisiting the tenders in early 2017 due to higher chance of receiving tenders within the budgeted amount.

BA3 Diary Notes

 Diarized items to be reviewed to determine if actionable or if they need to be deleted.

7. **DELEGATIONS:**

8. **STAFF REPORTS:**

SR2

SR1 **CAO –Action and Other Updates**For Information only.

0110-01

, or imprination only.

1170-01

Computer purchases 2016-update
Staff to work on Paperless Policy

Once Microsoft office software has been loaded, new tablets can be configured. Next meeting should be able to be first paperless meeting.

SR3 Semi-annual Variance report

1700-01

Discussion in regard to Capital expenditures:

- Costs in regard to shop- 3 payments to be made in regard to construction in increments of 30%, 50% and 20%. Funds are available in reserves.
- Lagoon-some reimbursement for lagoon expenditures has been received: legal costs and purchase of right of ways to date
- Operating costs will be in-line with budgeted amounts, may have some surplus.
- Shop tender does not show PST, cost of power installation or sprinkler system-may be able to shift budgeted amounts for tool and furniture amounts to cover any additional costs.

RESOLUTION NO.138/16

M/S Councillors Middleton/Heiberg

THAT.

"The budget is to come before council at the November 14th, 2016 Regular Council Meeting."
CARRIED

6430-01 SR4 DOHH Corporate Strategic Plan 2015-2020 Discussion in regard to priorities- Agriculture, Industrial and marketing to be approached. Road Management Plan- 5 year paving plan, need to make priority. Need to set budgeted amounts for item and to prioritize. Strategic Council meeting to be set to revise Strategic Plan 6480-01 SR5 **DOHH 2016 Annual Municipal Report** For Information 6660-20 SR6 **BCH CMA Meeting** Maximization of value in regard to funding Councillor Heiberg to establish meeting with Council and the working group tentatively on Sept. 20th or 21st Further discussion to be had during in-camera meeting 810-20 SR7 RFD- Contract for the DPW shop Discussion arose around what each tender was offering • Integrity could begin construction within one month's time and have the exterior of the building completed 10 days after start • Fire system is essential from risk management perspective • Ensure open communication with contractor Have staff work on amending building bylaw to ensure that proper landscaping is completed and buildings are esthetically pleasing. • Discussion on timing issues have to be brought before Council to vote on approval of contract. RESOLUTION NO.139/16 M/S Councillors Quibell/Middleton THAT: "Council to amend the recommendation to include the wording 'and enter into'." CARRIED RESOLUTION NO.140/16 M/S Councillors Heiberg/Miller THAT: "Council evoke Purchase Policy section 1 Policy Objectives ss i.i. and direct Administration to prepare and enter into a contract for Integrity Post Structures signature for the DPW Shop construction." CARRIED 5320-01 SR8 RFD-TSD Sewer Main Contract Award

Some concern voiced in regard to lack of supporting

Resolution will be for the cost stated in resolution.

RESOLUTION NO.141/16
M/S Councillors Quibell/Middleton

documentation.

THAT:

"Council award the Thompson Subdivision Sewer Main installation contract to Countryview Properties Corporation in the amount of \$110,872.15."
CARRIED

9. **BYLAWS:**

B1 Garbage Bylaw Amendment

3900-02

Councillor Miller requested amendment to spelling of Bennett Councillor Middleton leaves at 7:30 pm, returns at 7:33 pm

RESOLUTION NO.142/16

M/S Councillors Heiberg/Quibell

THAT:

Council approve Third Reading of "Hudson's Hope Amending Garbage Collection Bylaw No. 870." as amended.
CARRIED

B2 Municipal Ticket Information System Amendment Bylaw No. 3900-02 868, 2016

RESOLUTION NO.143/16

M/S Councillors Heiberg/Miller

THAT:

"Council approve First, Second and Third Readings to Municipal Ticket Information System Amendment Bylaw No. 871, 2016." CARRIED

10. **CORRESPONDENCE:**

C1 BC Hydro- Site C Newsletter- Summer 2016 update
FOR INFORMATION
6660-20

C2 Coast GasLink Connector Update #44 August -September 2016 6660-20 FOR INFORMATION

C3 BC Hydro- Peace Water Use Plan Information Update 6660-20

RESOLUTION NO.144/16

M/S Councillors Heiberg/Quibell

THAT:

"Council approve registration to Peace Water Use Plan Information Update for up to 7 Council members."

CARRIED

C4 BC Hydro- Beautification Fund 6660-20 FOR INFORMATION

C5 **BC Ministry of Energy & Mines-Energy Innovation Program** FOR INFORMATION **0400-20**

C6 Letter from Northern Health-Primary and Community Care
Discussion re: Paramedicine-in service while in training?

Mayor Johansson to send letter requesting clarification and to possibly set up information session.

C7 Ministry of Environment-Climate Leadership Plan FOR INFORMATION

0400-20

11. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES

CR1 PRRD- Water Quality Report findings

5600-05

- Water report completed and will be presented at the August 25, 2016 PRRD meeting.
- 3 presentations will be done-in Fort St. John, Dawson Creek and Chetwynd. Will arrange for one in Hudson's Hope if there is enough interest.
- Barium is showing up in Tumbler Ridge water system, indicator of contaminates possibly coming from fractures.
- Will request that the presentation focus on local information.
- Mayor Johansson to share related articles with Council

CR2 PRRD-Physical Hydrogeology August 12 FOR INFORMATION

5600-05

12. **OLD BUSINESS:**

- OB1 Pool Event- Was a success, raised approximately \$2,500 donation 810-20
- OB2 **Telus fibre optics-** Telus has been promoting new service at different community events. Service is very advantageous for Hudson's Hope.

13. **NEW BUSINESS:**

NB1 Noise control at campsites

Robert Norton to contact Corporal Romanchych to request assistance with obtaining more RCMP coverage in areas.
 4000-01
 6130-20

14. **PUBLIC INQUIRIES:**

15. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned at 8:06 pm and return to In-camera meeting.

DIARY	Diarized
Conventions/Conferences/Holidays	
PRRD: Solid Waste Disposal	05/12/14
Airport Resurface and Redevelopment	05/12/14
Co-Op Correspondence Re: Card Lock	11/12/13
Capital Projects Meeting (every 6 months)	10/14/14
Bylaw 588 to be looked at after Bylaw 852 adopted	09/14/15
Clean up of Moraine – spring reminder	11/23/15
Building Bylaw – add new construction requirements	11/23/15
Budget Meetings to be set up in February 2017	04/25/16

Beryl Prairie Playground Reduce-reuse-recycle: District of Hudson's Hope Dump

07/25/16 08/22/16

Certified Correct:

CAO/Tom Matus

Chair/Mayor Gwen Johansson