



## **REGULAR COUNCIL MEETING MINUTES**

**District Office – Council Chambers**

**May 27, 2024, 6:00 pm**

Present: Mayor Travous Quibell  
Councillor Debbie Beattie  
Councillor Greta Goddard  
Councillor James Cryderman  
Councillor KK Charlesworth  
Councillor Tashana Winnicky  
Councillor Tina Jeffrey  
Youth Councillor Taylor Sanderson

Staff: Chief Administrative Officer, Crystal Brown  
Corporate Officer, Andrea Martin  
Director of Protective Services, Fred Burrows

Other: There were six community members in the gallery.

### **1. CALL TO ORDER**

Mayor Quibell called the meeting to order at 6:17 pm.

### **2. DELEGATIONS**

### **3. NOTICE OF NEW BUSINESS**

**NB1** Mayor Quibell - Letter of Support for James Rhymer for a position on the Board for the Peace Region Fish and Wildlife Compensation Program (FWCP).

**NB2** Councillor Winnicky – Policy with respect to the Pool.

### **4. ADOPTION OF AGENDA BY CONSENSUS**

### **5. DECLARATION OF CONFLICT OF INTEREST**

### **6. ADOPTION OF MINUTES**

**M1** **REGULAR COUNCIL MEETING MINUTES APRIL 22, 2024**

**RESOLUTION NO. 304/2024**

**M/S Councillors Jeffrey/Charlesworth**

That the minutes of the April 22, 2024, Regular Council Meeting be adopted as presented.

**CARRIED**

**M2 REGULAR COUNCIL MEETING MINUTES APRIL 29, 2024**

**RESOLUTION NO. 305/2024**

**M/S Councillors Beattie/Cryderman**

That the minutes of the April 29, 2024, Regular Council Meeting be adopted as amended to correct the amount of the Grant in Aid payable to the House of Hope Community Church from Motion Resolution No. 248/2024 from \$2500 to \$1500.

**CARRIED**

**M3 REGULAR COUNCIL MEETING MINUTES MAY 6, 2024**

**RESOLUTION NO. 306/2024**

**M/S Councillors Jeffrey/Goddard**

That the minutes of the May 6, 2024, Regular Council Meeting be adopted as amended to correct the spelling of Councillor Jeffrey's name.

**CARRIED**

**7. BUSINESS ARISING FROM THE MINUTES**

**8. PUBLIC HEARING**

**9. STAFF REPORTS**

**SR1 2024 UBCM MINISTER MEETING REQUESTS**

**RESOLUTION NO. 307/2024**

**M/S Councillors Jeffrey/Cryderman**

That Council receive the report titled "2024 UBCM Minister Meeting Requests" dated May 27, 2024, further, that Council authorizes that the following meetings be requested with provincial Ministers during the 2024 Union of BC Municipalities Convention:

- a. **Honourable Josie Osborne, Minister of Energy, Mines and Low Carbon Innovation** regarding funding for the District of Hudson's Hope permanent water treatment plant, and the BC Hydro Grant in lieu allocation for the District of Hudson's Hope;
- b. **Honourable Rob Fleming, Minister of Transportation and Infrastructure** regarding poor roads conditions on Highway 29, including areas of erosion, slides, and lanes closures, and the installation of a passing lane on the switchback (on the uphill lane) to be used for slow moving industrial vehicles and breakdown area;
- c. **Honourable Adrain Dix, Minister of Health** regarding increasing health care capacity within the District of Hudson's Hope to accommodate residents that travel from outside the District to receive medical services by increasing the allocation used to determine staffing levels in the District for doctors, nurse practitioners, BC Ambulance, and other health professionals such as physiotherapists; providing education through workshops or information sessions on topics such as such as arthritis, diabetes, and aging in place for community members; and hospital closures and diversions;

- d. **Honourable Bowinn Ma, Minister of Emergency Management and Climate Readiness** regarding the new Emergency and Disaster Management Act and the downloading of provincial responsibilities to local government without the proper resources to conduct the work.

**AMENDMENT**

**RESOLUTION NO. 308/2024**

**M/S Councillors Winnicky/Goddard**

That Council amends the motion to include a meeting request with the Honourable Ravi Kahlon Minister of Housing to discuss the new housing requirements that are targeted more to larger communities and whether there is a formula that would be a better fit for the size and location of smaller communities in the province.

**MOTION AS AMENDED**

**RESOLUTION NO. 307/2024**

**M/S Councillors Jeffrey/Cryderman**

That Council receive the report titled "2024 UBCM Minister Meeting Requests" dated May 27, 2024, further, that Council authorizes that the following meetings be requested with provincial Ministers during the 2024 Union of BC Municipalities Convention:

- a. **Honourable Josie Osborne, Minister of Energy, Mines and Low Carbon Innovation** regarding funding for the District of Hudson's Hope permanent water treatment plant, and the BC Hydro Grant in lieu allocation for the District of Hudson's Hope;
- b. **Honourable Rob Fleming, Minister of Transportation and Infrastructure** regarding poor roads conditions on Highway 29, including areas of erosion, slides, and lanes closures, and the installation of a passing lane on the switchback (on the uphill lane) to be used for slow moving industrial vehicles and breakdown area;
- c. **Honourable Adrain Dix, Minister of Health** regarding increasing health care capacity within the District of Hudson's Hope to accommodate residents that travel from outside the District to receive medical services by increasing the allocation used to determine staffing levels in the District for doctors, nurse practitioners, BC Ambulance, and other health professionals such as physiotherapists; providing education through workshops or information sessions on topics such as such as arthritis, diabetes, and aging in place for community members; and hospital closures and diversions;
- d. **Honourable Bowinn Ma, Minister of Emergency Management and Climate Readiness** regarding the new Emergency and Disaster Management Act and the downloading of provincial responsibilities to local government without the proper resources to conduct the work.
- e. **Honourable Ravi Kahlon, Minister of Housing** regarding the new housing requirements that are targeted more to larger communities and whether there is a formula that would be a better fit for the size and location of smaller communities in the province.

**CARRIED**

**RESOLUTION NO. 309/2024**

**M/S Councillors Jeffrey/Cryderman**

That Council requests a meeting with Northern Health prior to the Union of BC Municipalities Convention to gain a deeper understanding of the impacts in our region for services and how Council can support them moving forward.

**CARRIED**

**RESOLUTION NO. 310/2024**

**M/S Councillors Beattie/Winnicky**

That Council approves its priority sequence for Minister Meeting requests to be held at the Union of BC Municipalities Convention as follows:

1. Honourable Josie Osborne, Minister of Energy, Mines and Low Carbon Innovation;
2. Honourable Rob Fleming, Minister of Transportation and Infrastructure;
3. Honourable Adrain Dix, Minister of Health;
4. Honourable Bowinn Ma, Minister of Emergency Management and Climate Readiness; and
5. Honourable Ravi Kahlon, Minister of Housing

**CARRIED**

**SR2 STATEMENT OF FINANCIAL INFORMATION - SOFI**

**RESOLUTION NO. 311/2024**

**M/S Councillors Winnicky/Beattie**

That Council receives the report titled "Statement of Financial Information - SOFI" dated May 27, 2024; further, that Council approves Statement of Financial Information for the year ending December 31, 2023; and further, that the Mayor and Chief Administrative Officer be authorized to sign it on behalf of the District of Hudson's Hope.

**CARRIED**

**SR3 CREDIT CARD CONVENIENCE FEE**

**RESOLUTION NO. 312/2024**

**M/S Councillors Winnicky/Charlesworth**

That Council receives the report titled "Credit Card Convenience Fee" dated May 27, 2024; further, that Council approves the use of credit cards as an approved form of payment at all District of Hudson's Hope locations.

**CARRIED**

**RESOLUTION NO. 313/2024**

**M/S Councillors Winnicky/Beattie**

That Council approves a charge back convenience fee of 3% per transaction for payments received at the District of Hudson's Hope Office for all payments received by credit card.

**AMENDMENT**

**RESOLUTION NO. 314/2024**

**M/S Councillors Winnicky/Beattie**

That Council amends the motion to change the convenience fee of 3% to an amount reflective of the current credit card charge rate at the time of the transaction.

**CARRIED**

**MOTION AS AMENDED**

**RESOLUTION NO. 313/2024**

**M/S Councillors Winnicky/Beattie**

That Council approves a charge back convenience fee reflective of the current credit card charge rate at the time of the transaction for all payments received at the District of Hudson's Hope Office and paid with a credit card.

**CARRIED**

**SR3 DOHH GATHERING CENTRE ADVISORY COMMITTEE - TOR**

**RESOLUTION NO. 315/2024**

**M/S Councillors Winnicky/Jeffrey**

That Council receive the report titled "DOHH Gathering Centre Advisory Committee Terms of Reference" dated May 27, 2024, further, that Council approves the draft District of Hudson's Hope Gathering Centre Advisory Committee Terms of Reference.

**CARRIED**

**10. COMMITTEE MEETING REPORTS**

**11. BYLAWS**

**B1 DISTRICT OF HUDSON'S HOPE WATER CONSERVATION BYLAW NO. 947, 2024**

**RESOLUTION NO. 316/2024**

**M/S Councillors Winnicky/Jeffrey**

That Council receives the report titled "District of Hudson's Hope Water Conservation Bylaw No. 947, 2024" dated May 27, 2024; further, that Council refers the District of Hudson's Hope Water Conservation Bylaw No. 947, 2024, to staff for the following changes:

- Creating five stage of water restrictions;
- Including language around implementing water restrictions during emergency situations and defining what an emergency is;
- More information on how Council determines water restriction stages;
- Including language that clarifies who the bylaw applies to, and that the bylaw does not apply to users not connected to the community water system;
- More information around timed devices or automatic shutoff devices;
- Language on how the District handles the bulk water system;
- Splitting up the restrictions on food bearing trees and shrubs from the non-food bearing trees and shrubs.

**CARRIED**

**B2 PUBLIC NOTICE BYLAW NO. 951, 2024**

**RESOLUTION NO. 317/2024**

**M/S Councillors Beattie/Jeffrey**

That Council receives the report titled "District of Hudson's Hope Public Notice Bylaw No. 951, 2024" dated May 27, 2024; further, that Council adopts District of Hudson's Hope Public Notice Bylaw No. 951, 2024.

**CARRIED**

**12. CORRESPONDENCE**

**C1 PERMISSION TO INSTALL SIGNAGE IN JAMIESON WOODS**

**RESOLUTION NO. 318/2024**

**M/S Councillors Jeffrey/Winnicky**

That Council receives the correspondence titled "Permission to install Signage in Jamieson Woods" for discussion.

**CARRIED**

Mayor Quibell gave a provisional approval for the family of Josh Joslin to put the sign up prior to the May 27, 2024, Council Meeting as the celebration of life for Josh Joslin was the weekend prior to the meeting.

**RESOLUTION NO. 319/2024**

**M/S Councillors Jeffrey/Winnicky**

That Council allows for the placement of the sign as provided.

**CARRIED**

**C2 ROAD CLOSURE REQUEST**

**RESOLUTION NO. 320/2024**

**M/S Councillors Winnicky/Jeffrey**

That Council receives the correspondence "Road Closure" for discussion.

**CARRIED**

**RESOLUTION NO. 321/2024**

**M/S Councillors Winnicky/Jeffrey**

That Council receives the correspondence "Road Closure" for Information.

**CARRIED**

**13. REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

**14. OLD BUSINESS**

## 15. NEW BUSINESS

- NB1** Mayor Quibell - Letter of Support for James Rhymer for a position on the Board for the Peace Region Fish and Wildlife Compensation Program (FWCP).

**RESOLUTION NO. 322/2024**

**M/S Councillors Jeffrey/Charlesworth**

That Council authorizes a letter of support for James Rhymer for a position on the Peace Region Fish and Wildlife Compensation Program (FWCP).

**CARRIED**

- NB2** Councillor Winnicky – Policy with respect to the Pool.

**RESOLUTION NO. 323/2024**

**M/S Councillors Jeffrey/Jeffrey**

That Council authorizes that children who are turning 8 within the calendar year can attend the pool without adult supervision if they are able to pass a deep end swim test.

**CARRIED**

## 16. PUBLIC INQUIRIES

## 17. IN-CAMERA SESSION

**ICSR1 NOTICE OF CLOSED SESSION – MAY 27, 2024**

**RESOLUTION NO. 324/2024**

**M/S Councillors Winnicky/Beattie**

That Council receive the report titled “Notice of Closed Session – May 27, 2024”; further, that Council recess to a Closed Meeting for the purpose of discussing the following items:

- Agenda item ICSR1 – Community Charter Section 90(1)(c), labour relations and employee relations, Community Charter Section 90(1)(k), negotiations and related discussions respecting the proposed provision of a municipal service, and Community Charter Section 90(1)(i) the receipt of advice that is subject to solicitor-client privilege; and
- Agenda item ICSR2 - Community Charter Section 90(1)(l), discussions with municipal officers and employees respecting objectives, measures and progress reports for the purposes of preparing an annual report.

**CARRIED**

Mayor Quibell recessed the meeting for a Closed Session at 7:18 pm.

**17. ADJOURNMENT**

Mayor Quibell reconvened the open meeting and adjourned it to 8:41 pm.

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD MONDAY, MAY 27, 2024.

*Original signed by*

\_\_\_\_\_  
Travous Quibell, Mayor

*Original signed by*

\_\_\_\_\_  
Andrea Martin, Corporate Officer