



DISTRICT OF HUDSON'S HOPE
AGENDA – REGULAR COUNCIL MEETING

Council Chambers

July 29, 2024 6:00 pm

First Nations Acknowledgement

The District of Hudson's Hope would like to respectfully acknowledge that the land on which we gather is in the traditional territory of the Treaty 8 First Nations.

1. Call to Order

2. Delegations

D1 Sheldon Marion – Get Kids Fishing Program Page 3

D2 Scott Kelly – BC Hydro, EV Charging Stations Page 8

3. Notice of New Business

4. Adoption of Agenda by Consensus

5. Declaration of Conflict of Interest

6. Adoption of Minutes:

M1 June 24, 2024, Draft Special Council Meeting Minutes Page 14

M2 July 8, 2024, Draft Regular Council Meeting Minutes Page 18

M3 July 10, 2024, Special Council Meeting Minutes Page 24

7. Business Arising from the Minutes:

8. Public Hearing:

9. Staff Reports:

SR1 2024 Pick-up Purchase – Tender Evaluation and Award Page 26

10. Committee Meeting Reports:

11. Bylaws

- | | | |
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| B1 | Zoning Amendment Bylaw No. 953,2024 | Page 27 |
| B2 | Fees and Charges Bylaw No. 955, 2024 | Page 33 |

12. Correspondence:

- | | | |
|----|---|---------|
| C1 | Aquatic Wheelchair for Hudson's Hope Pool | Page 36 |
| C2 | Invitation to Meet with BC Assessment at UNBC | Page 37 |
| C3 | Letter of Support – Hudson's Hope Historical Society | Page 38 |
| C4 | Small-Scale Multi-Unit Housing Confirmation of Requirement Complete | Page 39 |
| C5 | Invitation to Meet with BC Health Authorities at UNBC | Page 41 |
| C5 | Request to Move Bottle Shed | Page 43 |

13. Reports by Mayor & Council

14. Old Business:

DIARY	Diarized
» Commercial Water Rate Increase-annual budget Consideration	2019
» ATV Campground – Naming / Memorial Plaque	2022
» Council Remuneration Policy	2023
» Indigenous Cultural Safety and Cultural Humility Training Grant	2023

15. New Business:

16. Public Inquiries:

17. In-Camera Session

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| Notice of Closed Session – July 29, 2024 | Page 44 |
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18. Adjournment



Buick Outdoors

Sheldon Marion



July 2nd, 2024

To the Council of Hudson's Hope:

My name is Sheldon Marion, I am the owner and operator of Buick Outdoors. Buick Outdoors is a growing YouTube channel with the main priority of getting more families into the outdoors by showing them the vast activities they can do in the woods and on the water as well as doing multiple giveaways to get more kids engaged in the outdoors.

In the past I have sponsored ice fishing tournaments by giving away ice fishing gear to all of the kids, I have given away a CORE course to put a youth through their CORE and get their hunting license. I've given away a total ice fishing package with a ice auger, rod, reel and tackle. I sponsored the fossil dig at the Hudson's Hope Museum with local fossils for the kids to dig up and take home, as well as water, juice, ice cream and a junior geology kit to give away at the next fossil dig. I gave a knife, stickers and a toque to the Hudson's Hope Rod and Gun club for a raffle prize during range day as well as helped set up the day before and helped man the pistol range for the day.

Today I'm writing to the council to propose a partnership in a Get Kids Fishing program here in Hudson's Hope by running the program through the Visitors Center from May to September. It is a program that will allow anyone with a fishing license to pay a \$20 deposit for a fishing rod, reel and tackle to use for a day or two to try out fishing for themselves. When they bring the gear back in good condition, the participant will be given back their deposit as well as have their name put into a draw for \$100 to their local outdoors store or Canadian Tire at the end of the season.

I would like to be able to have the Visitors Center as the host of the program because of the months that it is open, the ability to issue fishing licenses and a copy of the fishing regulations, as well as the location. I would also require the Visitors Center to sign out/in the gear, collect the \$20 deposit, reimburse the deposit and keep in contact with myself if any gear needs to be replaced, repaired or tackle topped up and allow me to post up one of the signs, that I had professionally made, on the front yard to advertise the program to the locals and visitors of the town.

I, along with donators, have bought 6 fishing rods, reels, tackle boxes with tackle, and signs to start the program and we plan on buying more with hopes of expanding this program to other communities if it is a success in Hudson's Hope. I am not asking for any direct funding for the program from the council or the town of Hudson's Hope. I am asking mainly for administrative duties to be through the Visitors Center. I unfortunately cant man the program by myself and require help.

I am really hopeful that this program will work and with the help of the town, we will be able to kick off this program for the remainder of the year and evaluate the participation and then start back up first thing next May and have the entire season to really see how it performs.

Thank you for your time and I appreciate any feedback. If you have any questions, please reach out to me at any time and I will gladly answer all of your questions.

GET KIDS FISHING PROGRAM



Presented By:
Buick Outdoors



LAYOUT: HOPE-E01
PLOT DATE: 2024-06-26 11:00 AM BLAKEY, KEVIN
FILE LOCATION: \\SLO262\SLATS\PROJECT1\697110 - DC FAST CHARGERS FOR ELECTRIC VEHICLES CHARGING STATIONS\40-ENG\47-ELE\OC SITES\6.2 HUDSON'S HOPE\47A-DRAWINGS\CURRENT\1 CAD FILES\HOPE-E01.DWG



1
E01 ELECTRICAL SITE PLAN
SCALE: 1:200

DRAWING LIST	
Dwg No.	Description
HOPE-E01	ELECTRICAL SITE PLAN
HOPE-E02	ELECTRICAL PARTIAL PLANS
HOPE-E03	ELECTRICAL DETAILS
HOPE-E04	ELECTRICAL SPECIFICATIONS
HOPE-E05	ELECTRICAL SINGLE LINE DIAGRAM

LEGEND	
Symbols	Description
	KIOSK
	DC FAST CHARGER
	LIGHT POLE
	LUMINAIRE ON ARM
	CONC FILLED BOLLARD
	U/G RPVC CONDUIT
	U/G CONDUIT (BY OTHERS)
	EXISTING U/G ELECTRICAL LINE
	EXISTING U/G UNKNOWN UTILITY
	EXISTING POST
	EXISTING UTILITY POST WITH LIGHT
	EXISTING SIGN

NOTES:

- ITEMS IN GREY BY OTHERS ARE SHOWN FOR REFERENCE AND MAY NOT BE EXACTLY AS SHOWN. CONTRACTOR TO COORDINATE WITH BC HYDRO FOR EXACT LOCATION OF THOSE ITEMS.
- FOR DELINEATION OF TASKS REFER TO CONSTRUCTION WORK PACKAGE.
- ALL WORKS ON SITE TO BE COORDINATED WITH PROPERTY OWNER / MANAGER.
- CONTRACTOR TO CONFIRM ALL MEASUREMENTS SHOWN ON DRAWINGS WITH SURVEY DATA AND ADVISE BC HYDRO AND ATKINSRÉALIS OF ANY CONFLICTS PRIOR TO CONSTRUCTION START.
- CONDUIT ROUTING SHOWN IS DIAGRAMMATIC ONLY. CONTRACTOR TO VERIFY SITE CONDITIONS BEFORE FINAL ON-SITE ROUTING OF CONDUITS.
- AERIAL BACKGROUND IMAGE SHOWN FOR REFERENCE ONLY. CONTRACTOR TO REFER TO SURVEY AND COORDINATE POINTS FOR INSTALLATION.

COORDINATE TABLE		
Marked No.	Northing	Easting
COORDINATE #1	6209830.02	567918.05
COORDINATE #2	6209824.69	567965.88
COORDINATE #3	6209817.00	567966.05

NOTE: COORDINATE NORTHING AND EASTINGS ARE IN UTM 10, NAD83. REFER TO SURVEY DRAWING IN APPENDIX 'A' FOR ADDITIONAL NOTES AND MEASUREMENT DETAILS.

ISSUED FOR CONSTRUCTION



REV	DATE	REVISION DESCRIPTION	BY
0	2024-06-26	ISSUED FOR CONSTRUCTION	NP
B	2024-05-21	ISSUED FOR DETAILED DESIGN	NP
A	2024-02-02	ISSUED FOR PRELIMINARY DESIGN	NP

PRIME CONSULTANT:



1100-745 Thurlow Street, Vancouver BC, V6E 0C5 Canada
Tel: (604) 662 3555 www.atkinsrealis.com

PROJECT:
BC HYDRO
DC FAST CHARGING PROJECT
HUDSON'S HOPE SITE

LOCATION: 9555 Beattie Dr, Hudson's Hope, BC

PROJECT No.:
697110

CLIENT:

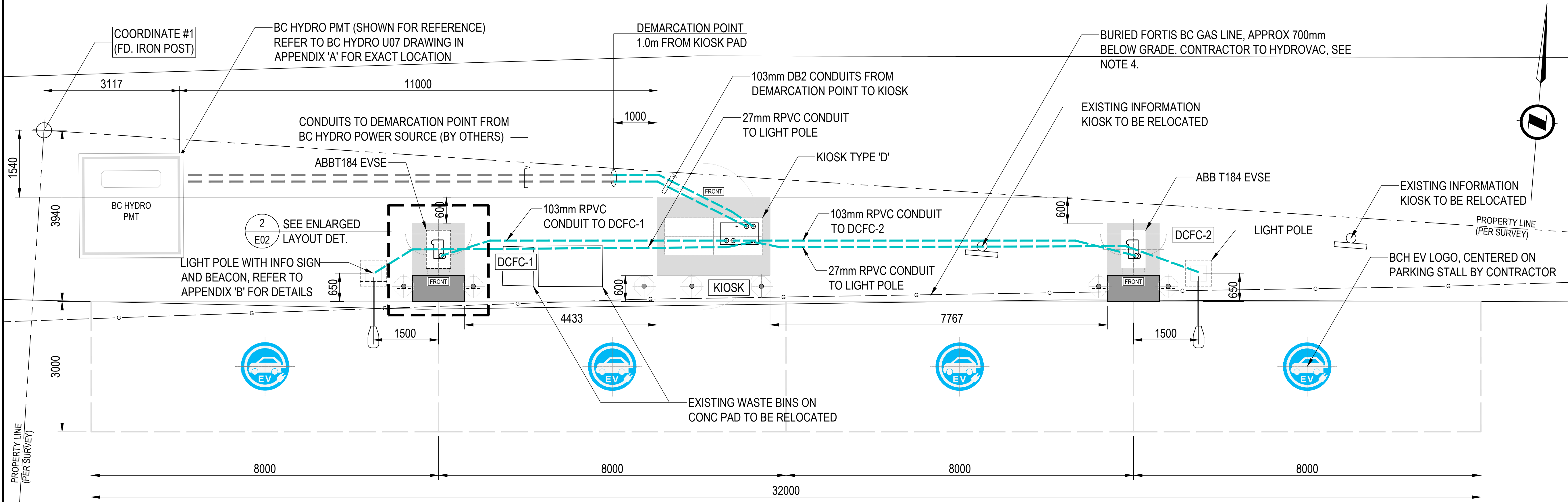


DRAWN BY: BA	SEAL:
CHECKED BY: AK	
APPROVED BY: NP	
DATE: 2024-06-26	
SCALE: AS SHOWN	

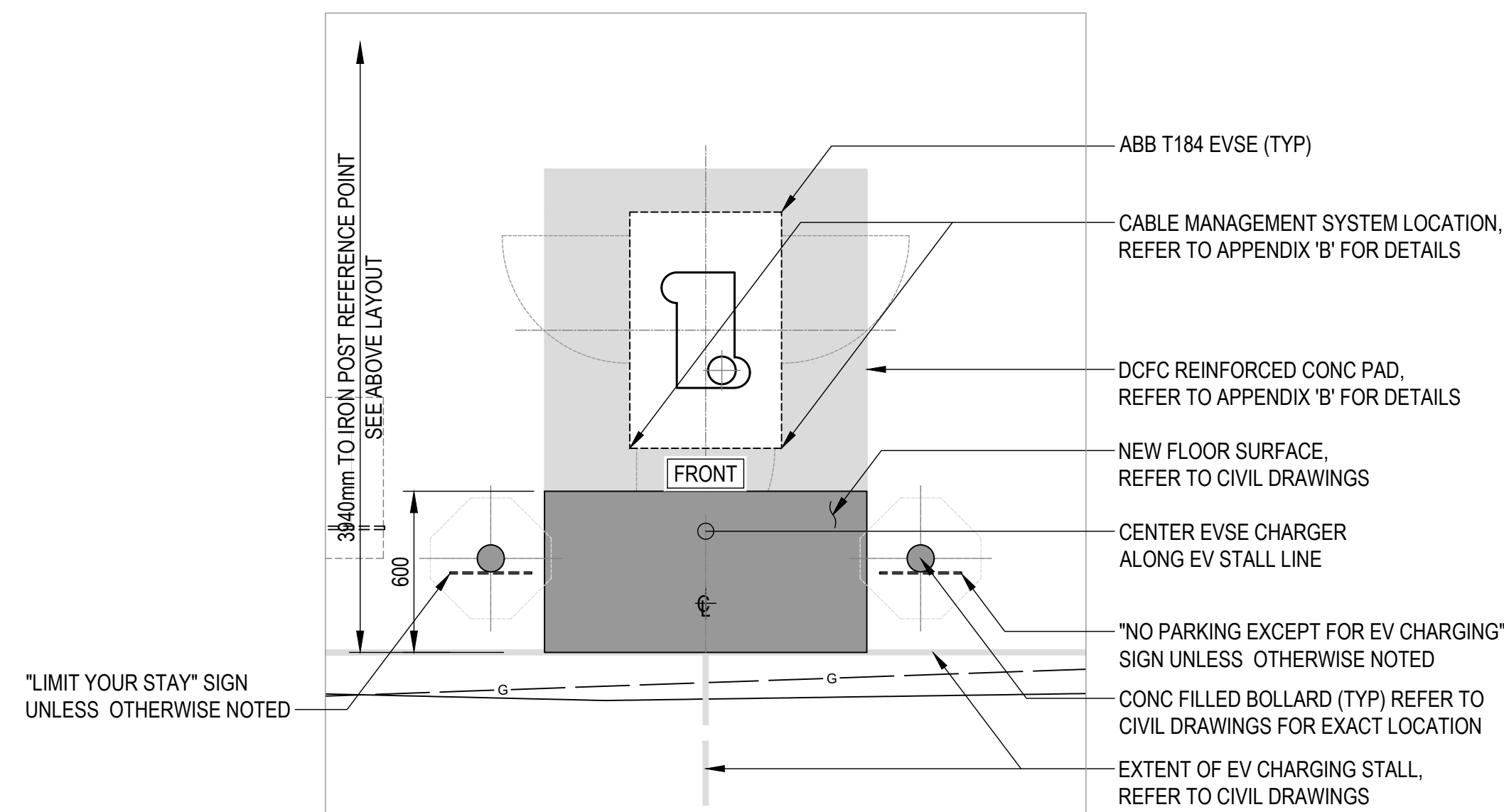
SHEET TITLE:
ELECTRICAL
SITE PLAN

SHEET No.: HOPE-E01	REV.: 0
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LAYOUT: HOPE-E02
PLOT DATE: 2024-06-26 11:00 AM BLAKEY, KEVIN
FILE LOCATION: \\SLO262\SLATS\PROJECT1\697110 - DC FAST CHARGERS FOR ELECTRIC VEHICLES CHARGING STATIONS\40-ENG\47-ELE\DC SITES\6.2 HUDSON'S HOPE\47A-DRAWINGS\CURRENT\1 CAD FILES\HOPE-E02.DWG



1 ELECTRICAL PARTIAL PLAN
SCALE: 1:50

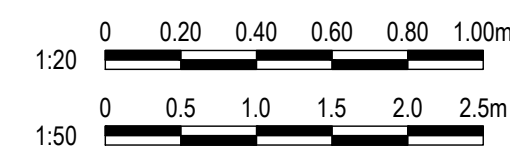


2 TYP DCFC EVSE ENLARGED PLAN
SCALE: 1:20

NOTES:

- REFER TO CIVIL DRAWINGS AND CONSTRUCTION WORK PACKAGE FOR ADDITIONAL INSTALLATION DETAILS.
- BOLLARD PLACEMENT IS FOR REFERENCE ONLY, REFER TO CIVIL DRAWINGS FOR FINAL LOCATIONS.
- FOR COORDINATE POINT NORTHINGS AND EASTINGS, REFER TO HOPE-E01.
- CONTRACTOR SHALL HYDROVAC AROUND EXISTING FORTIS BC GAS LINE WHERE EXCAVATION IS REQUIRED. COORDINATE WITH BC HYDRO PROJECT MANAGER.

ISSUED FOR CONSTRUCTION



REV	DATE	REVISION DESCRIPTION	BY
0	2024-06-26	ISSUED FOR CONSTRUCTION	NP
A	2024-05-21	ISSUED FOR DETAILED DESIGN	NP

PRIME CONSULTANT:

AtkinsRéalis
1100-745 Thurlow Street, Vancouver BC, V6E 0C5 Canada
Tel: (604) 662 3555 www.atkinsrealis.com

PROJECT:
**BC HYDRO
DC FAST CHARGING PROJECT
HUDSON'S HOPE SITE**

LOCATION: 9555 Beattie Dr, Hudson's Hope, BC

PROJECT No.:
697110

CLIENT:

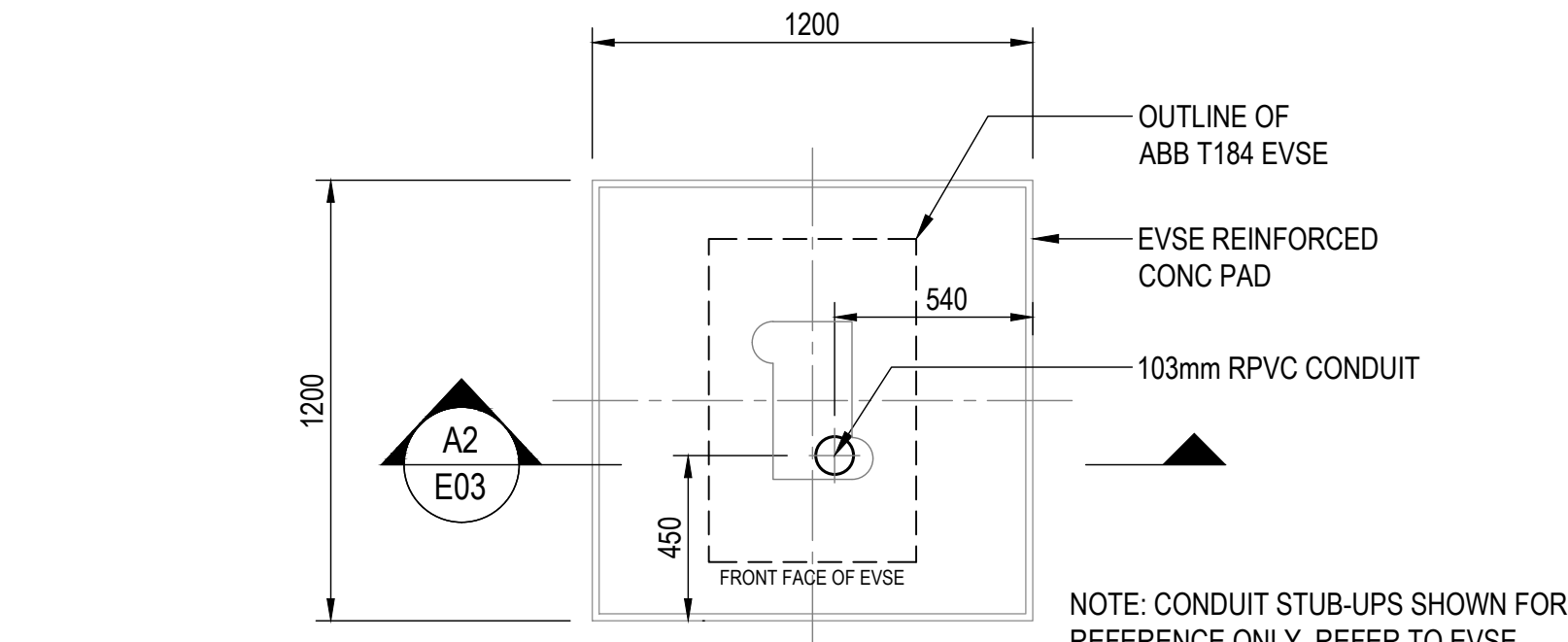
BC Hydro
Power smart

DRAWN BY: BA	SEAL:
CHECKED BY: AK	
APPROVED BY: NP	
DATE: 2024-06-26	
SCALE: AS SHOWN	

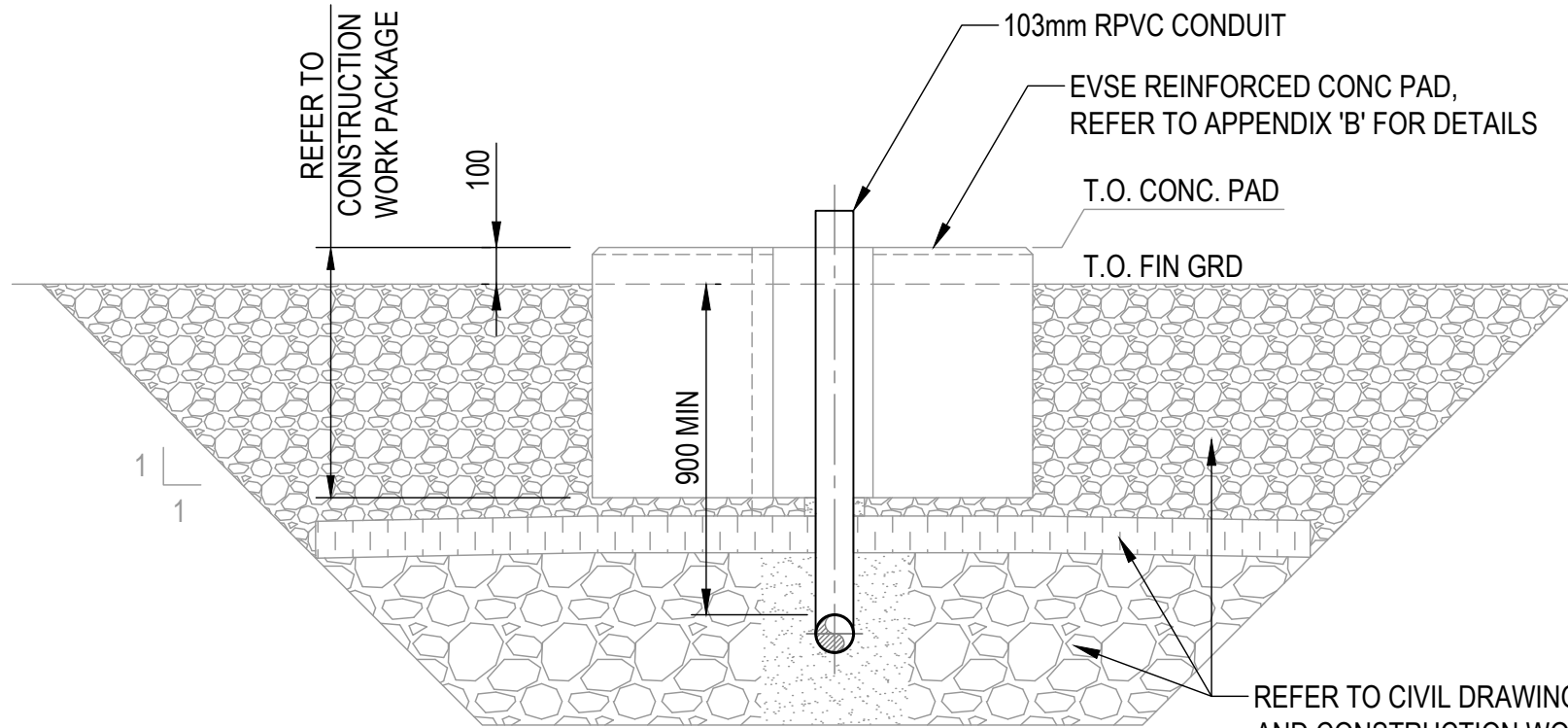
SHEET TITLE:
**ELECTRICAL
PARTIAL PLANS**

SHEET No.: **HOPE-E02**
REV.: **0**

LAYOUT: LAYOUT
PLOT DATE: 2024-06-26 11:00 AM BLAKEY, KEVIN
FILE LOCATION: \\SI0262\SLATS\PROJECT1\697110 - DC FAST CHARGERS FOR ELECTRIC VEHICLES CHARGING STATIONS\40-ENG\47-ELE\DC SITES\6.2 HUDSON'S HOPE\47A-DRAWINGS\CURRENT\1 CAD FILES\HOPE-E03.DWG

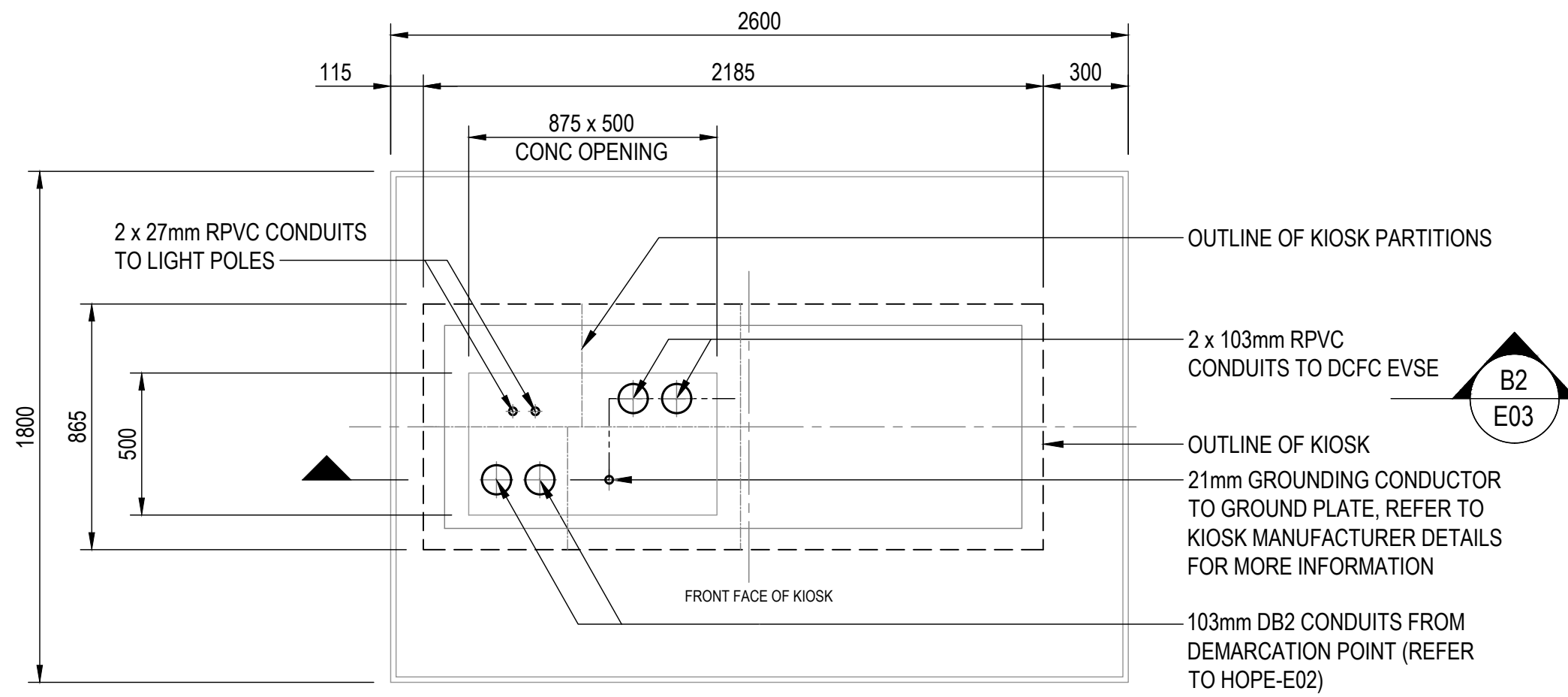


A1
E03
PLAN
SCALE: 1:20

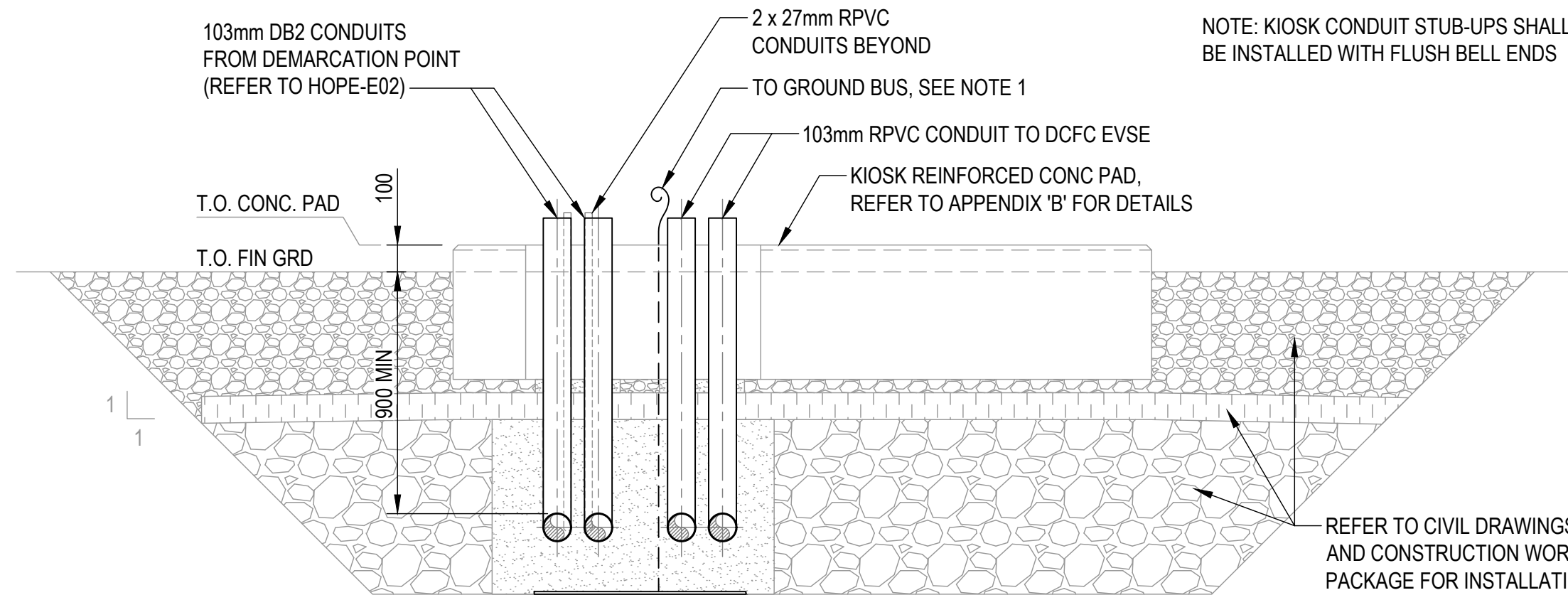


A2
E03
SECTION
SCALE: 1:20

A
E03
ABB T184 EVSE ELECTRICAL DETAILS
SCALE: AS SHOWN



B1
E03
PLAN
SCALE: 1:20



B2
E03
SECTION
SCALE: 1:20

B
E03
KIOSK TYPE 'D' ELECTRICAL DETAILS
SCALE: AS SHOWN

NOTES:

- CONTRACTOR TO SUPPLY AND INSTALL WIRE FROM GROUND PLATE TO KIOSK. WIRE TO RUN FROM GROUND PLATE THROUGH OPENING IN KIOSK PAD AND EXTEND 1.00m ABOVE KIOSK PAD. WIRE SIZE TO BE DETERMINED BY ELECTRICIAN ACCORDING TO CEC REQUIREMENTS, (USUALLY Cu #6 AWG OR LARGER). REVIEW INSTALLATION OF GROUND PLATE AND CONDUIT WITH TSBC INSPECTOR.
- CONDUIT PATH SHOWN FOR ILLUSTRATIVE PURPOSES ONLY. THE NUMBER OF BENDS, IF ANY SHOULD BE REDUCED WHERE POSSIBLE.
- REFER TO CONSTRUCTION WORK PACKAGE FOR CONCRETE PAD DETAILS. CONCRETE PADS MUST BE INSTALLED LEVEL. IF THE GROUND SURFACE AROUND THE PAD IS SLOPED, THEN PAD HEIGHT MUST BE ADJUSTED TO ACCOMMODATE. DISCUSS WITH BCH PM TO CONFIRM.
- REFER TO CIVIL DRAWINGS AND CONSTRUCTION WORK PACKAGE FOR ADDITIONAL INSTALLATION DETAILS.
- IT IS REQUIRED FOR THE CONTRACTOR TO VISIT / INSPECT THE SITE FOR ANY POSSIBLE UNDERGROUND INFRASTRUCTURE NEARBY, BEFORE STARTING CONSTRUCTION WORKS.
- CONCRETE PAD DETAILS SHOWN FOR REFERENCE AND COORDINATION. REFER TO STRUCTURAL DRAWINGS IN APPENDIX 'B' FOR ALL DESIGN SPECIFICATIONS. ALL CONCRETE PAD OPENINGS, INSTALLATION, AND CONDUIT DAYLIGHTING TO FOLLOW APPLICABLE BC HYDRO SPECIFICATIONS.
- CONTRACTOR TO ENSURE ALL UNDERGROUND INSTALLATIONS ARE PERFORMED IN ACCORDANCE WITH APPLICABLE CODES AND STANDARDS, SUCH AS BC HYDRO UNDERGROUND SERIES ES53 AND ES54.
- REFER TO APPENDIX 'B' FOR LATEST STRUCTURAL PAD IFC DRAWINGS FOR EXACT OPENING DIMENSIONS.

REV	DATE	REVISION DESCRIPTION	BY
0	2024-06-26	ISSUED FOR CONSTRUCTION	NP
A	2024-05-21	ISSUED FOR DETAILED DESIGN	NP

PRIME CONSULTANT:

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PROJECT:
**BC HYDRO
DC FAST CHARGING PROJECT
HUDSON'S HOPE SITE**

LOCATION:
9555 Beattie Dr, Hudson's Hope, BC

PROJECT No.:
697110

CLIENT:

BC Hydro
Power smart

DRAWN BY: BA	SEAL:
CHECKED BY: AK	
APPROVED BY: NP	
DATE: 2024-06-26	
SCALE: AS SHOWN	



SHEET TITLE:
**ELECTRICAL
DETAILS**

SHEET No.: HOPE-E03	REV.: 0
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ISSUED FOR CONSTRUCTION

0 0.20 0.40 0.60 0.80 1.00m
1:20

LAYOUT: LAYOUT
PLOT DATE: 2024-06-26 11:00 AM BLAKEY, KEVIN
FILE LOCATION: \\SLO262\SLATS\PROJECT1\697110 - DC FAST CHARGERS FOR ELECTRIC VEHICLES CHARGING STATIONS\40-ENG\47-ELE\602 SITE\6.2 HUDSON'S HOPE\47A-DRAWINGS\CURRENT\1 CAD FILES\HOPE-E04.DWG

ELECTRICAL SPECIFICATIONS:

1 GENERAL

- 1.1 COORDINATE WITH ALL OTHER SUB-TRADES AS REQUIRED.
- 1.2 NOTICE THAT SIZES OF EXISTING CONDUITS AND WIRING HAVE BEEN GIVEN WHERE APPLICABLE, BUT CONTRACTOR SHALL ASSESS THE EXISTING CONDITIONS AND MAKE ALLOWANCES OF THE COST. THIS SPECIFICATIONS IS A PERFORMANCE SPECIFICATION AND SHOWS THE DIRECTIONS ONLY.
- 2 REGULATORY REQUIREMENTS
- 2.1 COMPLY WITH ALL REQUIREMENTS OF THE CANADIAN ELECTRICAL CODE 2021 INCLUDING ALL PROVINCIAL AND OTHER AMENDMENTS, AND ANY LOCAL BY-LAWS OR RULES REGULATING THE INSTALLATION OF ELECTRICAL EQUIPMENT. IN NO INSTANCES, HOWEVER, SHALL THE STANDARDS ESTABLISHED BY THE CONTRACT DOCUMENTS BE REDUCED BY ANY OF THESE CODES OR REGULATIONS.
- 2.2 OBTAIN ALL NECESSARY PERMITS AND LICENSES AND PAY ALL FEES IN CONNECTION WITH THE WORK, INCLUDING INSPECTIONS. DELIVER ELECTRICAL INSPECTOR'S CERTIFICATE OF APPROVAL TO THE ENGINEER PRIOR TO FINAL ACCEPTANCE.

3 SCOPE OF WORK

- 3.1 SUPPLY ALL LABOUR, MATERIALS, EQUIPMENT, TOOLS AND INCIDENTALS NECESSARY TO PROVIDE A COMPLETE ELECTRICAL INSTALLATION AS INDICATED ON THE DRAWINGS AND AS SET OUT IN THIS SPECIFICATION. THIS INCLUDES WIRING OF NEW DEVICES AND RELOCATION OF EXISTING WIRING CONNECTIONS.
- 3.2 PROVIDE ALL LABOUR AND MATERIALS IN ACCORDANCE WITH THE FOLLOWING OVERALL SCOPE OF WORK:

1 EXTENT OF WORK IS GENERALLY INDICATED ON THE DRAWINGS, IT IS RECOMMENDED CONTRACTORS VISIT THE SITE IN ORDER TO FULLY ASSESS THE COST ASSOCIATED WITH THIS WORK.

2 DURING CONSTRUCTION, COORDINATE WITH BC HYDRO FOR ANY DISRUPTIONS TO FACILITY POWER DISTRIBUTION. SHUT DOWNS ARE TO ONLY OCCUR AT NIGHT (OFF-HOURS). THE MINIMUM NOTICE FOR POWER DISRUPTION IS TWO-WEEKS.

3 REFER TO DELINEATION TABLE ON CONSTRUCTION WORK PACKAGE FOR SUPPLY OF EV CHARGING STATIONS AND KIOSK. INSTALLATION AND FINAL TERMINATIONS OF THE EQUIPMENT IS TO BE BY THE ELECTRICAL CONTRACTOR IN COORDINATION WITH SUPPLIER'S COMMISSIONING TECHNICIANS.

4 SUPPLY AND INSTALL ALL REQUIRED CONDUITS AND PULL BOXES FOR FUTIDING EV CHARGING STATIONS WHERE INDICATED.

5 COMMISSION ALL EV CHARGING STATIONS AS PER MANUFACTURER, POWERTECH, AND ATKINSRÉALIS REQUIREMENTS.

6 LABELING PER BC HYDRO REQUIREMENTS AND STANDARDS.
- 4 APPROVALS
- 4.1 APPROVAL OF THE SUBSTITUTION OF MATERIALS PERTAINING TO ELECTRICAL WORK PRIOR TO AWARDING OF ANY CONTRACT MUST BE SUBMITTED TO THE OWNER AT LEAST SEVEN WORKING DAYS PRIOR TO THE CLOSE OF TENDER. NOTE THAT "FACSIMILE" SUBMITTALS WILL NOT BE ACCEPTED.
- 4.2 REVIEW BY THE CONSULTANT OF ALTERNATE MATERIALS AS PERMITTED ABOVE IS ONLY A GENERAL APPROVAL IN PRINCIPAL AND SHALL NOT RELIEVE THE CONTRACTOR OF HIS RESPONSIBILITY TO ENSURE THAT ANY APPROVED ALTERNATE MATERIALS PERFORM IN THE SAME MANNER AND WITH THE SAME INTENT AS THE ORIGINALLY SPECIFIED MATERIAL WOULD HAVE OTHERWISE PERFORMED.
- 4.3 IT IS THE CONTRACTOR'S RESPONSIBILITY TO ENSURE SUBSTITUTED PRODUCTS ARE APPROVED AND THAT SUPPLIERS HAVE WRITTEN APPROVAL INDICATING CONDITIONS OF ANY SUCH APPROVAL. ALTERNATE MANUFACTURERS WHO DO NOT HAVE SUCH APPROVAL SHALL NOT BE USED IN THE WORK.

4 APPROVALS

- 4.1 APPROVAL OF THE SUBSTITUTION OF MATERIALS PERTAINING TO ELECTRICAL WORK PRIOR TO AWARDING OF ANY CONTRACT MUST BE SUBMITTED TO THE OWNER AT LEAST SEVEN WORKING DAYS PRIOR TO THE CLOSE OF TENDER. NOTE THAT "FACSIMILE" SUBMITTALS WILL NOT BE ACCEPTED.
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5 SHOP DRAWINGS

- 5.1 SHOP DRAWINGS SHALL BE NEATLY DRAFTED AND SHALL BE COMPLETED, DETAILED, AND SHALL BE PROVIDED AS REQUESTED ELSEWHERE IN THIS SPECIFICATION.
- 5.2 ALL SHOP DRAWINGS SHALL USE METRIC DIMENSIONS. SCALED DRAWINGS SHALL USE METRIC SCALE.
- 5.3 ENSURE THAT COPIES OF ALL SHOP DRAWINGS ARE AVAILABLE AT THE JOB SITE.

6 EXISTING CHARGERS AND UTILITIES

- 6.1 ANY INDICATION ON THE DRAWINGS OF THE EXISTING BUILDING SERVICES AND ELECTRICAL COMPONENTS IS SYMBOLIC ONLY AND IS BASED ON THE "RECORD" DOCUMENTS ONLY. THIS INFORMATION IS NOT GUARANTEED TO BE FULL OR ACCURATE. MAKE DUE ALLOWANCE FOR THESE CONDITIONS IN THE TENDER.
- 6.2 PROVIDE SUITABLE PROTECTION FOR ALL ELECTRICAL DEVICES/FIXTURES IN AREA OF CONSTRUCTION. AT SUBSTANTIAL PERFORMANCE OF PROJECT, ALL SUCH DEVICES/FIXTURES SHALL BE CLEANED IF NECESSARY AT THE CONTRACTOR'S EXPENSE.
- 6.3 COORDINATE WITH UNDERGROUND UTILITIES AS REQUIRED, AT NO ADDITIONAL COST TO BC HYDRO OR ATKINSRÉALIS.

7 RECORD DRAWINGS

- 7.1 MAINTAIN IN THE JOBSITE OFFICE IN UP-TO-DATE CONDITION, ONE (1) COMPLETE SET OF THE ELECTRICAL CONTRACT DRAWINGS INCLUDING REVISION DRAWINGS, MARKED CLEARLY AND INDELIBLY IN RED, INDICATING "AS-BUILT" CONDITIONS, WHERE SUCH CONDITIONS DEVIATE FROM THE ORIGINAL DIRECTIONS OF THE CONTRACT DOCUMENTS AND INDICATING FINAL INSTALLATION OF EQUIPMENT AND FIXTURES.
- 7.2 SUCH MARKINGS SHALL INCLUDE, BUT SHALL NOT BE LIMITED TO THE FOLLOWING:

1 ALL CHANGES IN CIRCUITING

2 SIZE AND ROUTING OF ALL CONDUITS

3 NUMBER AND AWG OF CONDUCTORS (#12 AWG AND LARGER) IN RACEWAYS AND CABLES

4 LOCATION OF ALL JUNCTION AND PULLBOXES

5 LOCATION OF ALL CONDUIT, INSTALLED EQUIPMENT, EQUIPMENT AND FIXTURES

6 ALL CHANGES TO ELECTRICAL INSTALLATION RESULTING FROM ADDENDA, CHANGE ORDERS AND SUPPLEMENTAL INSTRUCTIONS
- 7.3 AT COMPLETION OF CONSTRUCTION THE CONTRACTOR FOR DIVISION 26 SHALL TRANSFER ALL AS-BUILT INFORMATION TO A CLEAN AND EASILY LEGIBLE SET OF DRAWINGS, SIGN AND STAMP EACH DRAWING WITH THE NOTATION: "WE HEREBY CERTIFY THAT THESE DRAWINGS REPRESENT THE IMPROVEMENTS 'RECORD'. ALL DRAWINGS MUST BE ACCURATE, CLEAR AND COMPLETE. ALL DRAWINGS IS STATED IN SUCH A MANNER TO INCLUDE ALL DRAWINGS FROM KIOSK MANUFACTURER SUCH AS SINGLE LINE, CHARGER MANUFACTURER, ETC. TO ENCOMPASS ALL ITEMS ON THE PROJECT. AT COMPLETION OF CONSTRUCTION, DIV 26 CONTRACTOR SHALL EMPLOY A COMPETENT DRAFTING SERVICE TO UPDATE DRAWINGS AND PRODUCE AUTOCAD AS-BUILT DRAWINGS. DIV 26 SHALL PROVIDE ELECTRONIC FILE, PLUS ONE SET OF HARD COPY DRAWINGS TO ENGINEER FOR REVIEW. NUMBER OF EDITABLE ELECTRONIC FILES AND PRINTS OF DRAWINGS SHALL BE CONFIRMED WITH OWNER AT THE TIME OF TENDER AND SHALL BE ALLOWED FOR. ELECTRICAL CONSULTANT WILL REQUIRE MIN. ONE COPY OF EACH.

8 MAINTENANCE MANUALS

- 8.1 FURNISH TO THE CONSULTANTS ONE (1) ELECTRONIC COPY AND ONE (1) COMPLETE BOUND SETS OF TYPEWRITTEN INSTRUCTIONS FOR OPERATING AND MAINTAINING ALL SYSTEMS AND EQUIPMENT INCLUDED IN THIS DIVISION.
- 8.2 EACH SET SHALL HAVE THE NAME OF THE GENERAL CONTRACTOR, ELECTRICAL SUB-CONTRACTOR AND MAJOR EQUIPMENT SUPPLIERS OR THEIR LOCAL REPRESENTATIVES, TOGETHER WITH ADDRESSES AND TELEPHONE NUMBERS OF ALL PARTIES AND RESPECTIVE PROJECT NUMBER FOR EACH PARTY, PLUS THE YEAR OF PROJECT COMPLETION. EACH SYSTEM SHALL HAVE ITS OWN SECTION SEPARATED FROM THE NEXT, BY A LABELLED BRISTOL DIVIDER. SHOP DRAWINGS SHALL BE INCLUDED IN THE APPROPRIATE SECTION. THEY SHALL BE FASTENED INTO THE BOOK BY MEANS OF A TAB WHICH WILL ALLOW THE DRAWINGS TO BE UNFOLDED WITHOUT BEING REMOVED FROM THE MANUAL.
- 8.3 INCLUDE COPIES OF ALL APPLICABLE GUARANTEES, WARRANTIES, INSPECTION APPROVAL CERTIFICATES AND TEST CERTIFICATES.
- 8.4 INCLUDE OPERATION AND MAINTENANCE DATA FOR EV CHARGING EQUIPMENT AND ELECTRICAL KIOSK.

9 SUBSTANTIAL PERFORMANCE INSPECTION

- 9.1 BEFORE THE CONSULTANT IS REQUESTED TO MAKE A 'SUBSTANTIAL PERFORMANCE' INSPECTION, SUBMIT WRITTEN CONFIRMATION THAT:

1 ALL WIRING DEVICES, COVERPLATES, LIGHTING FIXTURES, KIOSKS AND OTHER EQUIPMENT ARE OPERATIONAL, PLUMB, CLEAN, AND CORRECTLY LABELED.

2 ALL AUXILIARY SYSTEMS (COMMUNICATION SYSTEMS, ETC.) HAVE BEEN TESTED AS REQUIRED AND ARE IN GOOD AND PROPER WORKING ORDER WHERE APPLICABLE.

3 ALL SEALING OF CONDUITS, CABLES, WIREWAYS, ETC., AT ALL PENETRATIONS HAS BEEN COMPLETED.

4 A SIGNED STATEMENT FROM THE OWNER (SUBMITTED TO CONSULTANT) CERTIFYING THAT ALL NECESSARY INSTRUCTIONS AND DEMONSTRATIONS HAVE BEEN PROVIDED BY THE CONTRACTOR TO OWNER'S SATISFACTION.

5 THE "AS-BUILT" DRAWINGS AND MAINTENANCE MANUALS HAVE BEEN SUBMITTED TO THE CONSULTANT.
- 10 BASIC MATERIALS
- 10.1 ALL MATERIALS SUPPLIED SHALL BE NEW, OF THE QUANTITIES INDICATED AND BE BEST COMMERCIAL QUALITY OBTAINABLE FOR THE PURPOSE.
- 11 RACEWAYS AND FITTINGS
- 11.1 CONDUIT SHALL BE RIGID POLYVINYL CARBONATE (RPVC) UNLESS OTHERWISE NOTED. CONNECTORS AND COUPLINGS SHALL BE MALLEABLE STEEL SET SCREW TYPE. CONDUIT TO BE PAINTED TO MATCH EXISTING SURROUNDINGS, COLOUR TO BE CONFIRMED BY OWNER.
- 11.2 ALL RACEWAYS (USED AND UNUSED AT THIS TIME) OR LEFT FOR FUTURE SHALL HAVE PULL-STRINGS INSTALLED.
- 11.3 COLOUR IDENTIFICATION FOR CONDUITS, DUCTS AND OTHER RACEWAYS SHALL BE PROVIDED AT ALL JUNCTION AND PULLBOXES.
- 12 SEISMIC RESTRAINTS
- 12.1 PROVIDE SEISMIC RESTRAINTS AND ANCHORAGE FOR ALL NEW AND EXISTING EQUIPMENT AND LIGHTING FIXTURES BEING RELOCATED AND/OR RE-WORKED/RE-CIRCUITED TO COMPLY WITH THE B.C. BUILDING CODE (CURRENT EDITION) AND ALL APPLICABLE BUILDING BYLAWS.
- 12.2 ARRANGE AND PAY FOR THE REGISTERED B.C. PROFESSIONAL ENGINEER TO DESIGN AND INSPECT ALL ANCHORAGE/ATTACHMENTS ON SITE (NOTE THAT MULTIPLE INSPECTIONS MAY BE REQUIRED AS THE WORK PROGRESSES) AND TO PROVIDE TYPEWRITTEN INSPECTION REPORT AND LETTERS OF ASSURANCE AND CONFORMANCE TO CONSULTANT, COMPLIANT WITH THE SPECIFIED CODES, STANDARDS, AND BYLAWS, INCLUDING SUBMISSION OF SCHEDULES B AND C-B.

10 BASIC MATERIALS

- 10.1 ALL MATERIALS SUPPLIED SHALL BE NEW, OF THE QUANTITIES INDICATED AND BE BEST COMMERCIAL QUALITY OBTAINABLE FOR THE PURPOSE.

11 RACEWAYS AND FITTINGS

- 11.1 CONDUIT SHALL BE RIGID POLYVINYL CARBONATE (RPVC) UNLESS OTHERWISE NOTED. CONNECTORS AND COUPLINGS SHALL BE MALLEABLE STEEL SET SCREW TYPE. CONDUIT TO BE PAINTED TO MATCH EXISTING SURROUNDINGS, COLOUR TO BE CONFIRMED BY OWNER.
- 11.2 ALL RACEWAYS (USED AND UNUSED AT THIS TIME) OR LEFT FOR FUTURE SHALL HAVE PULL-STRINGS INSTALLED.
- 11.3 COLOUR IDENTIFICATION FOR CONDUITS, DUCTS AND OTHER RACEWAYS SHALL BE PROVIDED AT ALL JUNCTION AND PULLBOXES.

12 SEISMIC RESTRAINTS

- 12.1 PROVIDE SEISMIC RESTRAINTS AND ANCHORAGE FOR ALL NEW AND EXISTING EQUIPMENT AND LIGHTING FIXTURES BEING RELOCATED AND/OR RE-WORKED/RE-CIRCUITED TO COMPLY WITH THE B.C. BUILDING CODE (CURRENT EDITION) AND ALL APPLICABLE BUILDING BYLAWS.
- 12.2 ARRANGE AND PAY FOR THE REGISTERED B.C. PROFESSIONAL ENGINEER TO DESIGN AND INSPECT ALL ANCHORAGE/ATTACHMENTS ON SITE (NOTE THAT MULTIPLE INSPECTIONS MAY BE REQUIRED AS THE WORK PROGRESSES) AND TO PROVIDE TYPEWRITTEN INSPECTION REPORT AND LETTERS OF ASSURANCE AND CONFORMANCE TO CONSULTANT, COMPLIANT WITH THE SPECIFIED CODES, STANDARDS, AND BYLAWS, INCLUDING SUBMISSION OF SCHEDULES B AND C-B.

13 OUTLET, JUNCTION AND PULLBOXES

- 13.1 REFER ALSO TO "SEISMIC RESTRAINTS".
- 13.2 BOXES SHALL BE OF PROPER SIZE FOR THE PARTICULAR USE AND LARGE ENOUGH TO ACCOMMODATE ALL CONDUCTORS, CONNECTORS AND INSTALLED DEVICES WITHOUT CROWDING, WHERE STANDARD MAKE BOXES ARE NOT SUITABLE FOR A PARTICULAR DEVICE OR CONDUIT CONNECTION, PROVIDE BOXES OF SPECIAL DESIGN TO FIT SPACE AND OTHER APPLICABLE REQUIREMENTS. OUTDOOR BOXES TO BE NEMA 3R.
- 13.3 ALL JUNCTION AND PULLBOXES SHALL BE COMPLETE WITH COVER, LABELED WITH LAMACOIDS.

14 WIRE AND CABLE

- 14.1 USE NO WIRE SMALLER THAN #12 AWG, EXCEPT WHERE OTHERWISE DIRECTED OR REQUIRED BY CODE OR OTHER APPLICABLE REGULATIONS SUCH AS BC HYDRO, WIRE AND CABLE INSULATION SHALL BE TYPE RW90, CROSS-LINK POLYETHYLENE INSULATED FOR 600 VOLTS, AND RATED NOT LESS THAN 90°C. #10 AWG WIRES AND LARGER TO BE STRANDED.
- 14.2 THE NUMBER OF SPLICES IN ANY RUN OF CABLES SHALL BE KEPT TO AN ABSOLUTE MINIMUM CONSISTENT WITH AVAILABLE COIL LENGTH AND INSTALLATION CONDITIONS. SPLICES IN WIREWAYS WILL NOT BE PERMITTED.
- 14.3 WIRE AND CABLE SPLICES AND TAPS SHALL BE MADE WITH APPROVED CONNECTORS USED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS, UNLESS OTHERWISE DIRECTED, USE 3M CO. 'SCOTCHLOK', THOMAS & BETTS PT SERIES, BUCHANAN 'B' IDI ELECTRIC 'SUPER NUT' OR APPROVED EQUAL, FOR CONDUCTORS #8 AWG OR SMALLER, BURNDY 'SERVIT'.
- 14.4 WRAP CONNECTORS HAVING EXPOSED CONDUCTIVE SURFACES AFTER INSTALLATION WITH PLASTIC ELECTRICAL TAPE 'SCOTCH 488' OR APPROVED EQUAL, WITH ENOUGH SERVINGS TO PROVIDE UNIFORM COVERING NOT THINNER THAN THE INSULATION OF THE LARGEST CONDUCTOR, CONNECTED AND OVERLAPPING THE INSULATION OF EACH CONNECTED CONDUCTOR BY NOT LESS THAN 12mm.
- 14.5 FOR ALL UNDERGROUND WIRE AND CABLE CONNECTIONS USE PERMANENT WEATHER TIGHT SEAL KITS ('ES SHAKE N SEAL' BY URASEAL OR APPROVED EQUIVALENT).
- 14.6 WHEN CABLING IS OVERSIZED FOR VOLTAGE DROP, USE STEP-DOWN COPPER COMPRESSOR ADAPTERS TO TERMINATE CONDUCTORS AT CHARGING EQUIPMENT TERMINALS.
- 14.7 COMMUNICATIONS CABLING SHALL BE CAT6A 4PR 23AWG WITH POLYETHYLENE JACKET, OUTDOOR RATED FOR UNDERGROUND USE.

15 IDENTIFICATION

- 15.1 COORDINATE WITH THE OWNER TO IDENTIFY EQUIPMENT AND DEVICES. INDICATE NAME OF THE DEVICE AND THE CIRCUIT NUMBER.
- 15.2 FOR LIGHTING AND POWER SHOW THE COMPLETE CIRCUIT NUMBER OF ALL ENCLOSED CIRCUITS.
- 15.3 FOR COMMUNICATION SYSTEMS, USE IDENTIFICATION NUMBER.
- 15.4 CLEARLY AND CONSPICUOUSLY LABEL ALL CONDUITS.
- 15.5 LABELING OF JUNCTION BOXES, PULLBOXES, CONDUITS, DUCTS AND OTHER RACEWAYS SHALL BE DONE ON A CONTINUOUS BASIS AS THE ROUGH-IN WORK PROGRESSES. LEAVING THE MARKING OF CONDUITS, RACEWAYS AND BOXES TO THE END OF THE ROUGH-IN STAGE WILL NOT BE PERMITTED.
- 15.6 NAMEPLATES SHALL BE INSTALLED AFTER ALL PAINTING HAS BEEN COMPLETED.
- 15.7 TYPE PANELBOARD DIRECTORIES FOR KIOSK BREAKERS. INSERT PANEL DIRECTORIES INTO MANUALS. HAND-WRITTEN PANELBOARD DIRECTORIES WILL NOT BE PERMITTED.

16 GROUNDING

- 16.1 SUPPLY AND INSTALL ALL GROUNDING TO COMPLY WITH CEC AND THE LATEST GROUNDING INSTRUCTIONS OF THE INSPECTION AUTHORITY, WITH ANY FURTHER REQUIREMENTS AS NOTED HEREIN OR ON THE DRAWINGS. IF ADDITIONAL GROUND RODS ARE REQUIRED, THEY WILL BE SUPPLIED AND INSTALLED AT NO ADDITIONAL COST TO THE PROJECT. SUBMIT A GROUND RESISTANCE MEASUREMENT REPORT.
- 16.2 PROVIDE SEPARATE AND PROPERLY SIZED GROUND WIRE AND FITTINGS FOR ALL FLEXIBLE CONDUIT CONNECTIONS.

17 GENERAL NOTES

- 17.1 THE QUANTITIES OF THE THE EXISTING ELECTRICAL DEVICES AFFECTED BY THE SCOPE OF THIS WORK SHALL BE CONFIRMED ON SITE BY CONTRACTOR.
- 17.2 IF EXISTING ELECTRICAL CONNECTIONS ARE ACCIDENTALLY SEVERED DURING THE INSTALLATION, ALL REQUIRED REPAIRS TO ELECTRICAL EQUIPMENT SHALL BE DONE BY CONTRACTOR AT NO COST TO OTHER PARTIES.
- 17.3 ALL EXISTING ELECTRICAL JUNCTION BOXES, PULLBOXES, CONDUITS, WIRING AND DEVICES SHALL BE RELOCATED TO ACCOMMODATE WORK OF THIS PROJECT (INCLUDING OTHER TRADES) AND THE RELOCATED DEVICES SHALL BE FULLY ACCESSIBLE AFTER SUCH A RE-INSTALLATION, AS REQUIRED BY CEC.

- 17.4 DRILLING, CORING, CUTTING, SEALING, PATCHING, PAINTING, FIRESTOPPING, AND WATERPROOFING OF ALL ELECTRICAL PENETRATIONS SHALL BE DONE BY THIS CONTRACTOR. FIRE STOPPING AND WATER SEALING REQUIRES CERTIFICATION BY PRIME CONSULTANT PRIOR TO SUBSTANTIAL SUBMISSION.
- 17.5 ALL WORK IS ALSO SUBJECT TO INSPECTION AND APPROVAL BY OWNER AND PRIME CONSULTANT.
- 17.6 ALL INSTALLATIONS SHALL PROVIDE FREE, CLEAR, UNENCUMBERED AND QUICK ACCESS FOR INSPECTION AND MAINTENANCE.

18 ELECTRIC VEHICLE CHARGING EQUIPMENT

- 18.1 DC FAST CHARGING STATIONS TO BE FREE ISSUED BY POWERTECH. CONTRACTOR TO INSTALL AS PER CONSTRUCTION WORK PACKAGE.
- 18.2 COORDINATE WITH POWERTECH FOR ALL ACTIVATION, CONFIGURATION, INSTALLATION AND VALIDATION OF CHARGING STATIONS BEING INSTALLED.

0	2024-06-26	ISSUED FOR CONSTRUCTION	NP
A	2024-05-21	ISSUED FOR DETAILED DESIGN	NP
REV	DATE	REVISION DESCRIPTION	BY

PRIME CONSULTANT:



1100-745 Thurlow Street, Vancouver BC, V6E 0C5 Canada
Tel: (604) 662 3555 www.atkinsrealis.com

PROJECT:

BC HYDRO
DC FAST CHARGING PROJECT
HUDSON'S HOPE SITE

LOCATION: 9555 Beattie Dr, Hudson's Hope, BC

PROJECT No.: 697110

CLIENT:



DRAWN BY: BA	SEAL: 
CHECKED BY: AK	
APPROVED BY: NP	
DATE: 2024-06-26	
SCALE: NTS	

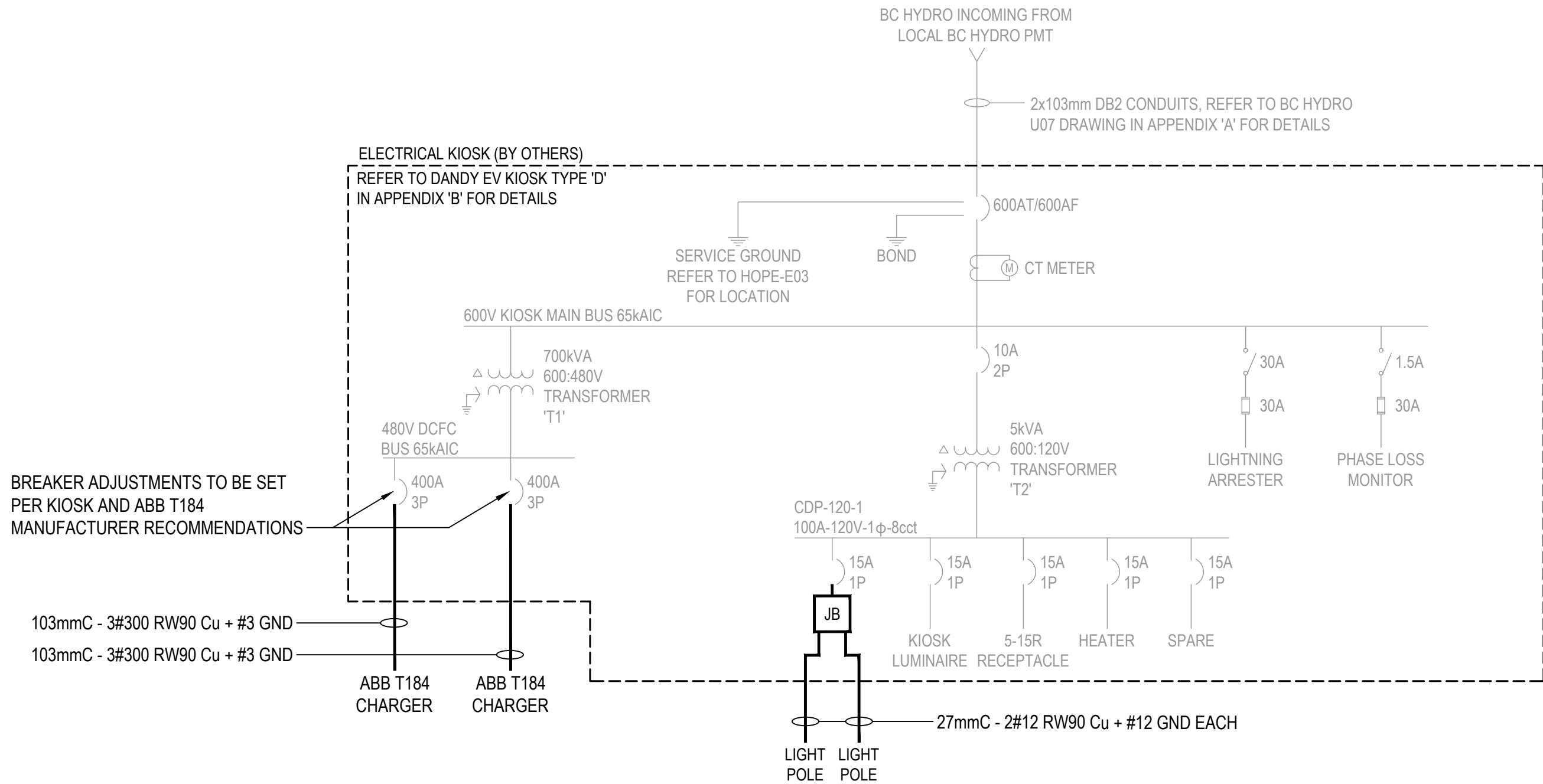
SHEET TITLE:

ELECTRICAL SPECIFICATIONS

SHEET No.: HOPE-E04	REV.: 0
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ISSUED FOR CONSTRUCTION

LAYOUT: LAYOUT
PLOT DATE: 2024-06-26 11:00 AM BLAKEY, KEVIN
FILE LOCATION: \\SLO262\SLATS\PROJECT1\697110 - DC FAST CHARGERS FOR ELECTRIC VEHICLES CHARGING STATIONS\40-ENG\47-ELE\00 SITES\6.2 HUDSON'S HOPE\47A-DRAWINGS\CURRENT\1 CAD FILES\HOPE-E05.DWG



CONTRACTOR TO CONFIRM ON AS-BUILT DRAWINGS THE FINAL CABLE TYPE AND SIZE INSTALLED. PER KIOSK MANUFACTURER, CHARGER MANUFACTURER, AND IFC DRAWINGS ALL INSTALLATION TO COMPLY WITH THE LATEST CEC

*ITEMS IN GRAY BY OTHERS

LOAD CALCULATION (BY KIOSK MANUFACTURER):	
CHARGERS: 2 x 180kW (@.97 PF)	371kVA
KIOSK HEATER / LIGHT LUMINAIRE (2 x 0.041kW)	1kVA 0.082kVA
TOTAL LOAD CONTINUOUS LOAD x 1.25	372kVA 464kVA
SERVICE (@600V-3φ)	600A

KIOSK (SHOWN IN GREY) BY KIOSK MANUFACTURER. MANUFACTURER HAS DESIGNED KIOSK TO MEET ES54 S0-04 REQUIREMENTS. REFER TO SINGLE LINE DIAGRAM IN DETAIL 1 AND KIOSK DRAWINGS BY MANUFACTURER IN APPENDIX 'B' FOR FURTHER DETAILS ON EQUIPMENT LOADING AND RATINGS.

GROUNDING SYSTEM NOTES:

- REFER TO HOPE-E03 FOR DETAILS ON GROUNDING PLATE BELOW KIOSK.
- GROUNDING CONDUCTOR TO BE #6AWG BARE COPPER UNLESS OTHERWISE NOTED.
- GROUNDING CONDUCTOR CONNECTS TO GROUND PLATE VIA JAB58H CLAMP CONNECTOR. REFER TO APPENDIX 'B' FOR GROUND PLATE DETAILS.
- REFER TO BC HYDRO U07 DRAWING IN APPENDIX 'A' FOR GROUNDING DETAILS RELATED TO THEIR PMT.

KIOSK NOTES:

- MAX TRIP RATING OF BREAKERS FOR ABB T184 EVSE IS 300A

ISSUED FOR CONSTRUCTION

REV	DATE	REVISION DESCRIPTION	BY
0	2024-06-26	ISSUED FOR CONSTRUCTION	NP
A	2024-05-21	ISSUED FOR DETAILED DESIGN	NP

PRIME CONSULTANT:



1100-745 Thurlow Street, Vancouver BC, V6E 0C5 Canada
Tel: (604) 662 3555
www.atkinsrealis.com

PROJECT:
BC HYDRO
DC FAST CHARGING PROJECT
HUDSON'S HOPE SITE

LOCATION:
9555 Beattie Dr, Hudson's Hope, BC

PROJECT No.:
697110

CLIENT:



DRAWN BY: BA	SEAL:
CHECKED BY: AK	
APPROVED BY: NP	
DATE: 2024-06-26	
SCALE: NTS	

SHEET TITLE:
ELECTRICAL
SINGLE LINE DIAGRAM

SHEET No.: HOPE-E05	REV.: 0
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SPECIAL COUNCIL MEETING MINUTES
District Office – Council Chambers
June 24, 2024, 6:00 pm

Present: Mayor Travous Quibell
Councillor Debbie Beattie
Councillor Tashana Winnicky
Councillor Tina Jeffrey

Absent: Councillor KK Charlesworth
Councillor Goddard
Councillor Cryderman

Staff: Chief Administrative Officer, Crystal Brown
Corporate Officer, Andrea Martin
Director of Protective Services, Fred Burrows

Other: There were no community members in the gallery.

1. CALL TO ORDER

Mayor Quibell called the meeting to order at 6:00 pm.

2. DELEGATIONS

D1 The Delegation was cancelled.

3. ADOPTION OF AGENDA BY CONSENSUS

RESOLUTION NO. 341/2024

M/S Beattie/Winnicky

That Council defers Agenda Item SR2 - Love Hudson's Hope to the next Council Meeting.

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

5. STAFF REPORTS

SR1 RFP – ARCHITECT SERVICES FOR THE NEW COMMUNITY HALL

RESOLUTION NO. 342/2024

M/S Councillors Winnicky/Jeffrey

That Council receives the report titled “District of Hudson’s Hope Multi-Use Gathering Centre Feasibility Study Request for Proposal” dated June 24, 2024, further, that Council approves the draft District of Hudson’s Hope Multi-Use Gathering Feasibility Study Request for Proposal.

AMENDMENT

RESOLUTION NO. 343/2024

M/S Councillors Jeffrey/Beattie

That Council amends the motion to incorporate additional proposed locations on district owned land for the new Multi-Use Gathering Centre.

CARRIED

MOTION AS AMENDED

RESOLUTION NO. 344/2024

M/S Councillors Winnicky/Jeffrey

That Council receives the report titled “District of Hudson’s Hope Multi-Use Gathering Centre Feasibility Study Request for Proposal” dated June 24, 2024, further, that Council amends the Request for Proposal to include the requirement for the Proponent to investigate additional locations for the Multi-Use Gathering Centre on District owned land; and further, that Councils approves the draft District of Hudson’s Hope Multi-Use Gathering Feasibility Study Request for Proposal as amended.

CARRIED

RESOLUTION NO. 345/2024

M/S Councillors Beattie/Jeffrey

That Council appoints Councillor Winnicky to District of Hudson’s Hope Gathering Centre Advisory Committee.

CARRIED

RESOLUTION NO. 346/2024

M/S Councillors Jeffrey/Beattie

That Council issues an expression of interest for one member from the community of Hudson’s Hope to join District of Hudson’s Hope Gathering Centre Advisory Committee.

CARRIED

RESOLUTION NO. 347/2024

M/S Councillors Beattie/Winnicky

That Council requests the District of Hudson's Hope Library to appoint one Library staff person or Board member to the District of Hudson's Hope Gathering Centre Advisory Committee.

CARRIED

SR2 LOVE HUDSON'S HOPE

This was dealt with under Agenda Item 3 - Adoption of the Agenda by consensus.

6. BYLAWS

B1 DISTRICT OF HUDSON'S HOPE ZONING BYLAW NO. 949, 2024

RESOLUTION NO. 348/2024

M/S Councillors Winnicky/Beattie

That Council receives the report titled "District of Hudson's Hope Zoning Bylaw No. 949, 2024" dated June 24, 2024; further that Council gives District of Hudson's Hope Zoning Bylaw No. 949, 2024, third reading.

CARRIED

RESOLUTION NO. 349/2024

M/S Councillors Beattie/Winnicky

That Council adopts District of Hudson's Hope Zoning Bylaw No. 949, 2024.

CARRIED

7. REPORTS BY MAYOR AND COUNCIL

RESOLUTION NO. 350/2024

M/S Councillors Winnicky/Jeffrey

That Council receives the report titled "Peace Canyon Bridge" dated June 24, 2024, for discussion.

CARRIED

RESOLUTION NO. 351/2024

M/S Councillors Jeffrey/Winnicky

That Council directs staff to forward the pictures and concerns to the Ministry of Transportation and Infrastructure for feedback.

CARRIED

8. PUBLIC INQUIRIES

9. IN-CAMERA SESSION

ICSR1 NOTICE OF CLOSED SESSION – JUNE 24, 2024

RESOLUTION NO. 352/2024

M/S Councillors Winnicky/Cryderman

That Council receive the report titled "Notice of Closed Session – June 24, 2024"; further, that Council recess to a Closed Meeting for the purpose of discussing the following items:

- **Agenda item ICSR1** - Community Charter Section 90(1)(b), personal information about an identifiable individual who is being considered for a municipal award or honour; and
- **Agenda item ICSR2** - *Community Charter* Section 90(1)(k), negotiations and related discussions respecting the proposed provision of a municipal service.

CARRIED

Mayor Quibell recessed the meeting for a Closed Session at 6:15 pm.

17. ADJOURNMENT

Mayor Quibell reconvened the open meeting and adjourned it to 7:17 pm.

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD MONDAY, JUNE 24, 2024.

Travous Quibell, Mayor

Andrea Martin, Corporate Officer



REGULAR COUNCIL MEETING MINUTES
District Office – Council Chambers
July 8, 2024, 6:00 pm

Present: Mayor Travous Quibell
Councillor Debbie Beattie
Councillor KK Charlesworth
Councillor James Cryderman
Councillor Tashana Winnicky

Absent: Councillor Goddard
Councillor Tina Jeffrey

Staff: Chief Administrative Officer, Crystal Brown
Corporate Officer, Andrea Martin
Director of Protective Services, Fred Burrows

Other: There were no community members in the gallery.

1. CALL TO ORDER

Mayor Quibell called the meeting to order at 6:00 pm.

2. DELEGATIONS

D1 Sheldon Marion – Get Kids Fishing Program

Mr. Marion was not in the gallery at the time of the Delegation.

RESOLUTION NO. 353/2024

M/S Winnicky/Beattie

That Council tables Agenda Item 2 – Delegations, to give time for the Delegation to arrive.

CARRIED

3. NOTICE OF NEW BUSINESS

4. ADOPTION OF AGENDA BY CONSENSUS

5. DECLARATION OF CONFLICT OF INTEREST

Councillor Beattie declared a conflict of interest for Agenda Item C5 - Hudson's Hope Open Rodeo Request as she is a member of the organization.

Both Councillor Winnicky and Councillor Beattie withdraw their Declarations of Conflict of Interest with Agenda Items SR3 - Love Hudson's Hope after receiving a legal opinion that there is no conflict.

6. ADOPTION OF MINUTES

M1 REGULAR COUNCIL MEETING MINUTES JUNE 17, 2024

RESOLUTION NO. 354/2024

M/S Councillors Beattie/Winnicky

That the minutes of the June 17, 2024, Regular Council Meeting be adopted as amended to include an apostrophe in the word "Hudsons" on page 2.

CARRIED

7. BUSINESS ARISING FROM THE MINUTES

8. PUBLIC HEARING

9. STAFF REPORTS

SR1 2024 UBCM MAYOR AND COUNCIL ATTENDANCE

RESOLUTION NO. 355/2024

M/S Councillors Winnicky/Beattie

That Council receives the report titled "2024 UBCM Mayor and Council Attendance" dated July 8, 2024; further that Council approves registration and travel costs for Mayor and Council to attend the 2024 Union of BC Municipalities Conference.

CARRIED

RESOLUTION NO. 356/2024

M/S Councillors Winnicky/Charlesworth

That Council authorizes the development of a Mayor and Council Travel Policy to pre-authorize Council attendance for select annual Conferences.

CARRIED

SR2 CRI FIRESMART COMMUNITY FUNDING PROGRAM

RESOLUTION NO. 357/2024

M/S Councillors Beattie/ Charlesworth

That Council receives the report titled "Community Resiliency Investment Program for Fire Smart Community Funding and Supports Application-based Funding Program"; further, that Council authorizes the submission of a grant application to the Community Resiliency Investment Program for Fire Smart Community Funding and Support Application-based Funding Program, for a grant up to \$108,715 to be used to hire a local FireSmart Coordinator for six months and to develop a Community Wildfire Resiliency Plan; and further, that Council commits to provide overall grant management, upon the approval of the grant application.

CARRIED

SR3 LOVE HUDSON'S HOPE

RESOLUTION NO. 358/2024

M/S Councillors Beattie/Winnicky

That Council receives the report titled "Love Hudson's Hope" dated June 17, 2024; further; that Council authorizes an amendment to the District of Hudson's Hope Fees and Charges Bylaw No. 915, 2020, to establish a fee structure for the Love Hudson's Hope program as follows

- a. **Basic Service** - A one-time buy-in fee of \$100, with the option to update their information once a year for an additional fee of \$25
- b. **Standard Service** - An initial buy-in fee of \$100 with a yearly subscription fee of \$60
- c. **Premium Service** - A buy-in fee of \$100, with a yearly subscription fee of \$160
- d. Additional updates outside of Service Level - \$10.00 per update

CARRIED

RESOLUTION NO. 359/2024

M/S Councillors Winnicky/Charlesworth

That Council authorizes the development of a policy to establish the services included in the Basic, Standard, and Premium Service levels for the Love Hudson's Hope program, and eligibility; requirements; further, that Council directs staff to include all business types in the Love Hudson's Hope Policy, whether franchise or independent.

CARRIED

10. COMMITTEE MEETING REPORTS

11. BYLAWS

B1 TRAFFIC AMENDMENT BYLAW NO. 952, 2024

RESOLUTION NO. 360/2024

M/S Councillors Charlesworth/Cryderman

That Council receives the report titled "Traffic Amendment Bylaw No. 952, 2024" dated July 8, 2024; further, that Council gives District of Hudson's Hope Traffic Amendment Bylaw No. 952, 2024, first and second reading.

CARRIED

RESOLUTION NO. 361/2024

M/S Councillors Winnicky/Charlesworth

That Council gives District of Hudson's Hope Traffic Amendment Bylaw No. 952, 2024, third reading.

CARRIED

RESOLUTION NO. 362/2024

M/S Councillors Beattie/ Charlesworth

That Council schedules a Special Council Meeting on Wednesday, July 10, 2024, at 7:00 pm, for the purpose of adopting District of Hudson's Hope Traffic Amendment Bylaw No. 952, 2024.

CARRIED

B2 ZONING AMENDMENT BYLAW NO. 953, 2024

RESOLUTION NO. 363/2024

M/S Councillors Winnicky/Beattie

That Council receives the report titled "District of Hudson's Hope Zoning Amendment Bylaw No. 953, 2024" dated July 8, 2024; further that Council gives "District of Hudson's Hope Zoning Amendment Bylaw No. 953, 2024" first and second reading.

CARRIED

12. CORRESPONDENCE

C1 CHETWYND LETTER OF SUPPORT

RESOLUTION NO. 364/2024

M/S Councillors Cryderman/Beattie

That Council receives the correspondence titled "Chetwynd Letter of Support" dated June 26, 2024; further that Council authorizes a letter to the Minister of Forests, expressing concern for the ongoing crisis in BC's forestry sector.

CARRIED

C2 SCOTT LINLEY – WATERFRONT PROPERTIES AND BC HYDRO

RESOLUTION NO. 365/2024

M/S Councillors Cryderman/Winnicky

That Council receives the correspondence "Scott Linley – Waterfront Properties and BC Hydro" dated June 14, 2024, for discussion.

CARRIED

C3 2024 TAYLOR GOLD PANNING CHAMPIONSHIP INVITE

RESOLUTION NO. 366/2024

M/S Councillors Cryderman/Winnicky

That Council receives the correspondence "2024 Taylor Gold Panning Championship Invite" dated June 12, 2024; further that Council authorizes the attendance of one Council member to attend the 52nd Annual World Invitation Class "A" Gold Panning Championships on August 2-4, 2024, at Peace Island Park in Taylor.

CARRIED

C4 2024 NCLGA RESOLUTIONS

RESOLUTION NO. 367/2024

M/S Councillors Jeffrey/Beattie

That Council receives the correspondence "2024 NCLGA Resolutions" dated June 19, 2024, for information.

CARRIED

C5 HUDSON'S HOPE OPEN RODEO REQUEST

RESOLUTION NO. 368/2024

M/S Councillors Cryderman/ Charlesworth

That Council receives the correspondence "Hudson's Hope Open Rodeo Request" dated July 5, 2024, for discussion.

CARRIED

RESOLUTION NO. 369/2024

M/S Councillors Charlesworth/Cryderman

That Council supports the Hudson's Hope Rodeo by providing available garbage cans and garbage bags for the Hudson's Hope Open Rodeo on July 27-28, 2024; further, that the District provides garbage collection for the Rodeo Grounds on Monday, July 29, 2024.

CARRIED

13. REPORTS BY MAYOR AND COUNCIL

14. OLD BUSINESS

15. NEW BUSINESS

16. PUBLIC INQUIRIES

17. IN-CAMERA SESSION

ICSR1 NOTICE OF CLOSED SESSION – JULY 8, 2024

RESOLUTION NO. 370/2024

M/S Councillors Winnicky/Cryderman

That Council receive the report titled "Notice of Closed Session – July 8, 2024"; further, that Council recess to a Closed Meeting for the purpose of discussing the following items:

- **Agenda Items ICM1, ICM2, and ICM3** - *Community Charter* Section 90(1)(b), closed meeting minutes; and
- **Agenda item ICSR1** – *Community Charter* Section 90(1)(c), labour relations and employee relations, *Community Charter* Section 90(1)(k), *Community Charter* Section 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, and *Community Charter* Section 90(1)(g) litigation or potential litigation affecting the municipality.

CARRIED

Mayor Quibell recessed the meeting for a Closed Session at 6:41 pm.

17. ADJOURNMENT

Mayor Quibell reconvened the open meeting and adjourned it to 7:26 pm.

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE REGULAR MEETING OF COUNCIL
HELD MONDAY, JULY 8, 2024.

Travous Quibell, Mayor

Andrea Martin, Corporate Officer



SPECIAL COUNCIL MEETING MINUTES
District Office – Council Chambers
Wednesday, July 10, 2024, 6:00 pm

Present: Mayor Travous Quibell
Councillor Debbie Beattie
Councillor KK Charlesworth
Councillor James Cryderman
Councillor Tashana Winnicky
Councillor Tina Jeffrey

Absent: Councillor Goddard

Staff: Chief Administrative Officer, Crystal Brown
Corporate Officer, Andrea Martin

Other: There was one community member in the gallery.

1. CALL TO ORDER

Mayor Quibell called the meeting to order at 7:08 pm.

2. ADOPTION OF AGENDA BY CONSENSUS

3. DECLARATION OF CONFLICT OF INTEREST

4. BYLAWS

B1 TRAFFIC AMENDMENT BYLAW NO. 952, 2024

RESOLUTION NO. 371/2024

M/S Councillors Charlesworth/Beattie

That Council receives the report titled "Traffic Amendment Bylaw No. 952, 2024" dated July 10, 2024; further, that Council adopts the District of Hudson's Hope Traffic Amendment Bylaw No. 952, 2024.

CARRIED

5. PUBLIC INQUIRIES

Denis Matheson of 4188 Summer Road Hudson's Hope inquired why Council was having an emergency meeting. Mayor Quibell responded that the meeting was called to correct an error to the Traffic Bylaw; further, that the meeting was not an emergency meeting, it is a special meeting that was advertised accordingly. Councillor Charlesworth further added that the bylaw discussion and first three readings were held in a regular Council Meeting.

6. ADJOURNMENT

Mayor Quibell reconvened the open meeting and adjourned it to 7:12 pm.

CERTIFIED A TRUE AND CORRECT COPY OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL
HELD WEDNESDAY, JULY 10, 2024.

Travous Quibell, Mayor

Andrea Martin, Corporate Officer

DRAFT

STAFF REPORT

TO: Mayor and Council

FROM: Crystal Brown, Chief Administrative Officer

DATE: July 29, 2024

SUBJECT: 2024 Pick-up Purchase – Tender Evaluation and Award

RECOMMENDATION:

That Council receives the report titled “2024 Pick-up Purchase – Tender Evaluation and Award” dated July 29, 2024; further, that Council awards the tender purchase of the new 2024 ½ ton extended cab 4x4 pickup truck to Murray GM – Fort St. John in the amount of \$58,794.95 plus GST; and further, that Council accepts the Trade-In Value of \$11,500 from Murray GM for Unit #53, 2015 GMC Sierra Pickup Truck.

BACKGROUND:

A Tender No. PW01-2024 was posted on BC Bid and the District of Hudson’s Hope website on June 10, 2024 with a closing date of June 25, 2024. A total of 3 bids were received for the tender call.

The Purchasing Policy indicates that Council will consider all tenders for purchase of goods where the value exceeds \$75,000 and approve the award by resolution. In this case, the value does not exceed the \$75,000 threshold, but due to current budget concerns the matter is being brought before Council for consideration.

DISCUSSION:

The District received three bids for the purchase of a new 2024 ½ ton extended cab 4x4 pickup truck. The vehicle will be used by the Public Works Department. The tender results are as follows:

Dealer	Location	Pickup Truck Cost	10% PST	7% PST	5% GST	Total
Murray G.M.	Fort St. John	\$54,948.55		\$3,846.40	\$2,747.43	\$61,542.38
Fort Motors	Fort St. John	\$58,649.00		\$4,105.45	\$2,852.48	\$65,606.93
Peace Country Toyota	Dawson Creek	\$65,710.77	\$6,571.08		\$2,740.08	\$75,021.93

Notes

1. Vehicles purchased from a GST Registrant with a value of \$57,000 to \$124,999.99 PST is 10%.
2. Fort Motors tender, 2024 Ford F150 XLT does not include optional headache rack / rails and warning beacon – value of \$2,125.00 + applicable taxes.

3. Peace Country Toyota tender, 2024 Toyota Tundra TRD Off Road does not include full size spare tire, strobe warning light, mounted stainless steel headache rack or step side running boards. (no value given).
4. Murray GM tender, 2025 GMC Sierra complete tender includes all accessories as tendered and 5 off road tires – value of \$3,958.05 + applicable taxes.

The value of the optional Trade-Ins are as follows:

Dealer	Value
Murray G.M.	\$11,500
Fort Motors	\$4,700
Peace Country Toyota	\$12,000

Fort Motors – subject to change after 14 days due to market and vehicle condition.

The warranty as offered by Murray GM – Fort St. John is a standard 3 years 60,000 kms (bumper to bumper)

FINANCIAL CONSIDERATIONS:

\$70,000 was included in the 2024 Financial Plan for the purchase of a 2024 ½ ton Pickup Truck. The recommended bid from Murray GM Fort St. John comes in at \$58,794.95 plus GST, well within budget. The Trade-In value of \$11,500 will be credited to General Revenue.

ALTERNATIVE OPTIONS:

1. That Council receives the report titled “2024 Pick-up Purchase – Tender Evaluation and Award” dated July 29, 2024; further, that Council awards the purchase of the 2024 ½ ton extended cab 4x4 pickup truck to Fort Motors – Fort St. John.
2. That Council receives the report titled “2024 Pick-up Purchase – Tender Evaluation and Award” dated July 29, 2024; further, that Council defers the replacement of the 2024 ½ ton extended cab 4x4 pickup truck till 2025 due to financial constraints; and further, that a new tender be issued following the approval the 2025 Financial Plan.

Prepared By: *Gordon Davies, Manager of Public Works*

Approved By: *Crysal Brow, Chief Administrative Officer*

STAFF REPORT

TO: Mayor and Council

FROM: Crystal Brown, Chief Administrative Officer

DATE: July 29, 2024

SUBJECT: District of Hudson's Hope Zoning Amendment Bylaw No. 953, 2024

RECOMMENDATION:

That Council receives the report titled "District of Hudson's Hope Zoning Amendment Bylaw No. 953, 2024" dated July 29, 2024; further that Council rescinds first and second reading for the "District of Hudson's Hope Zoning Amendment Bylaw No. 953, 2024" that were previously given on July 8, 2024.

RECOMMENDATION:

That that Council gives "District of Hudson's Hope Zoning Amendment Bylaw No. 953, 2024" dated July 29, 2024, first and second reading.

BACKGROUND:

On June 24, 2024, Council adopted Zoning Bylaw No. 949, 2024, reflecting required amendments related to the implementation of *Bill 44 Housing Statutes (Residential Development) Amendment Act*, 2023, which came into force on December 7, 2023. During the process of preparing Zoning Bylaw No. 949, 2024, it was noted that Bylaw 853, 2015, which rezoned a parcel north of Canyon Drive from P2 Parks and Open Space to RU1 Rural Residential, was given all four readings at the September 14, 2015, Council meeting, thereby making it procedurally invalid.

DISCUSSION

As part of the process for bylaw pertaining to land use, public notices and/or public hearings were required and thus, all four readings should not have occurred in one day.

When the error associated with Bylaw No. 853, 2015 was noted, Staff began working to remedy this error. Through conversations with the District's legal counsel, the recommended course of action was as follows:

- Revert the zoning for the parcels identified as:
 - Lot 1 Section 24 Township 81 Range 26 West of the Sixth Meridian Peace River District Plan EPP57145 (PID #029-729-581); and
 - Lot 2 Section 24 Township 81 West of the Sixth Meridian Peace River District Plan EPP57145 (PID #029729599)back to P2 Parks and Open Space for Zoning Bylaw 949, 2024.

- Prepare a new Zoning Amendment Bylaw that would proceed to Council once Zoning Bylaw No. 949, 2024 was adopted that would rezone the above-noted parcel from P2 Parks and Open Space to RU1 Rural Residential; and
- As part of the adoption process of the new Zoning Amendment Bylaw, hold a public hearing.

Finally, agency referrals will also be conducted as part of this zoning bylaw amendment. As the subject property is within 800 m of a controlled access highway, referral to the Ministry of Transportation is required prior to adoption.

FINANCIAL CONSIDERATIONS:

The District of Hudson's Hope staff have undertaken this Zoning Amendment Bylaw to correct a previous procedural error. No fees were imposed or collected for this.

COMMUNICATIONS AND OTHER CONSIDERATIONS:

Agency referrals will be sent out following Second Reading, to ensure the appropriate process is followed. Also following Second Reading, a public notice advertising a public hearing will be issued as per Section 464 of *Local Government Act* and on the suggestion from the District's legal counsel.

ALTERNATIVE RECOMMENDATIONS:

1. That Council provides further direction.

ATTACHMENTS:

1. District of Hudson's Hope Zoning Amendment Bylaw No. 953, 2024

Prepared By: Crystal Brown, Chief Administrative Officer



**DISTRICT OF HUDSON'S HOPE
BYLAW NO. 953, 2024**

A Bylaw to amend Zoning Bylaw No. 949, 2024

WHEREAS Council has adopted "District of Hudson's Hope Zoning Bylaw No. 949, 2024";

NOW THEREFORE the Council of the District of Hudson's Hope, in open meeting assembled, enacts as follows:

GENERAL PROVISIONS

1. This Bylaw shall be cited as "District of Hudson's Hope Zoning Amendment Bylaw No. 953, 2024".
2. If any portion of this Bylaw is declared invalid by a court, the invalid portion shall be severed, and the remainder of the Bylaw is deemed valid.
3. The headings used in this Bylaw are for convenience only and do not form part of this Bylaw and are not to be used in the interpretation of this Bylaw.

AMENDMENTS

4. Schedule E of District of Hudson's Hope Zoning Amendment Bylaw No. 949, 2024, is amended by rezoning:

Lot 1 Section 24 Township 81 Range 26 West of the Sixth Meridian Peace River
District Plan EPP57145 (PID #029-729-581)

Lot 2 Section 24 Township 81 West of the Sixth Meridian Peace River District
Plan EPP57145 (PID #029-729-599)

from P2 Parks and Open Space to RU1 Rural Residential, as shown on Schedule A, which is attached to and forms part of this bylaw.

READ A FIRST TIME this ____ day of ____, 2024.

READ A SECOND TIME this ____ day of ____, 2024.

PUBLIC HEARING HELD this ____ day of ____, 2024.

READ A THIRD TIME this ____ day of ____, 2024.

Ministry of Transportation and Infrastructure Approval granted this ____ day of _____, 2024

ADOPTED this ____ day of ____, 2024.

Travous Quibell, Mayor

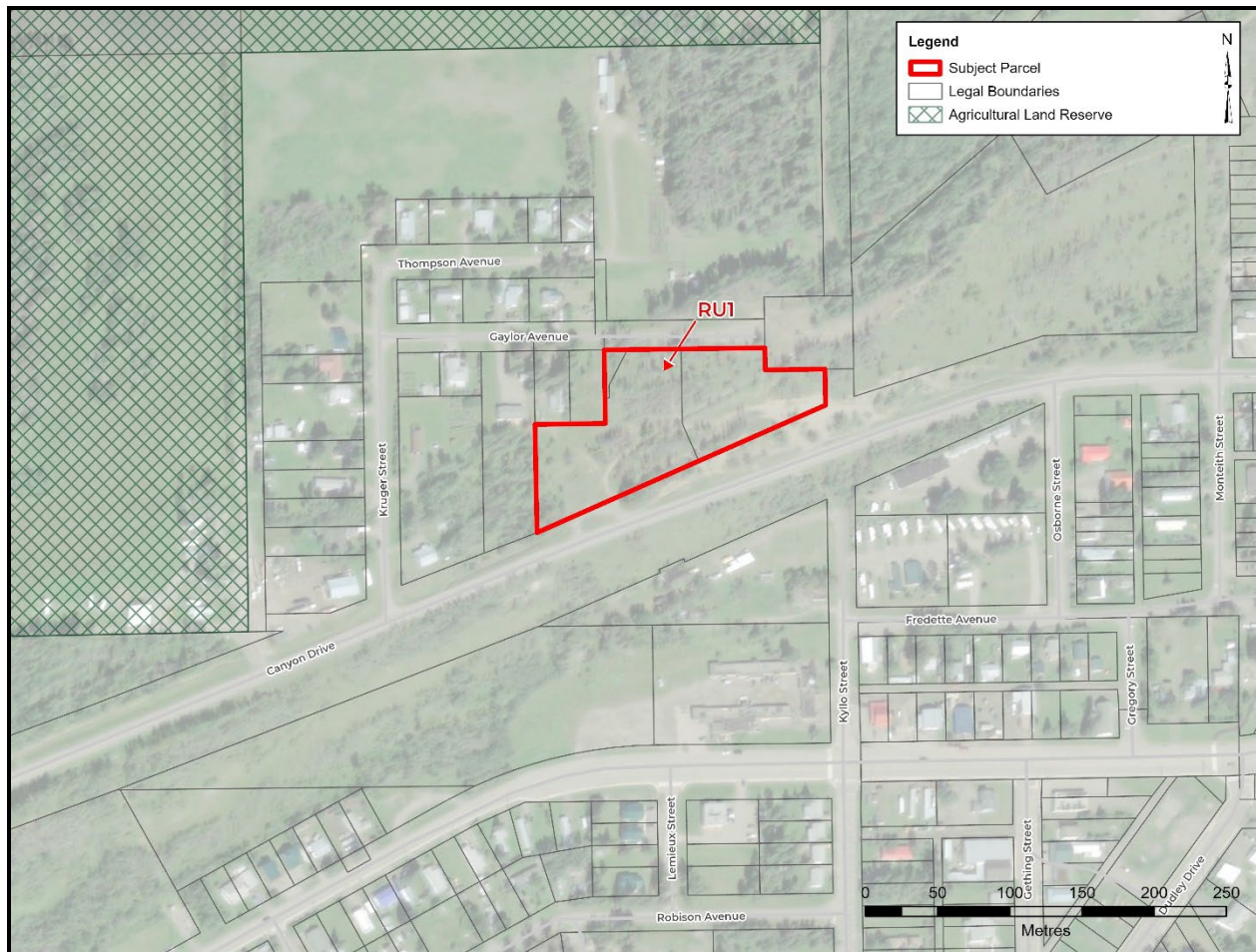
Andrea Martin, Corporate Officer

Certified a true copy of Bylaw No. 953, 2024

This ____ day of _____, 20____.

Corporate Officer

SCHEDULE A





**DISTRICT OF HUDSON'S HOPE
BYLAW NO. 955, 2024**

A Bylaw to amend Fees and Charges Bylaw No. 915, 2020

WHEREAS Council has the authority to create and amend Bylaws to impose fees and charges for any service Council considers necessary or desirable;

AND WHEREAS Council wishes to amend District of Hudson's Hope fees and Charges Bylaw No. 915, 2020, to include a fee for participating in Love Hudson's Hope;

NOW THEREFORE the Council of the District of Hudson's Hope, in open meeting assembled, enacts as follows:

GENERAL PROVISIONS

1. This Bylaw shall be cited as "District of Hudson's Hope Fees and Charges Amendment Bylaw No. 955, 2024".
2. If any portion of this Bylaw is declared invalid by a court, the invalid portion shall be severed, and the remainder of the Bylaw is deemed valid.
3. The headings used in this Bylaw are for convenience only and do not form part of this Bylaw and are not to be used in the interpretation of this Bylaw.

AMENDMENT

4. District of Hudson's Hope Fees and Charges Bylaw No. 915, 2020 is amended by adding Schedule J – Love Hudson's Hope Fees, which is attached to and forms part of this bylaw.

READ A FIRST TIME this _____ day of _____ 2024

READ A SECOND TIME this _____ day of _____ 2024.

READ A THIRD TIME this this _____ day of _____ 2024.

ADOPTED this _____ day of _____ 2024.

Travous Quibell, Mayor

Andrea Martin, Corporate Officer

Certified a true copy of Bylaw No.

This ____ day of _____, 20____.

Corporate Officer

SCHEDULE J – LOVE HUDSON'S HOPE FEES

Basic Service – One Time Buy-in Fee	\$100.00
Basic Service – Information Updated on Website Once Per Year	\$25.00
Standard Service – One Time Buy-in Fee	\$100.00
Standard Service – Yearly Subscription	\$60.00
Premium Service – One Time Buy-in Fee	\$100.00
Premium Service – Yearly Subscription	\$160.00
Additional Updates Outside of Service Level	\$10.00 per Update

July 12, 2024

To Hudson's Hope Mayor and Counsel,

I am writing to indicate my interest in acquiring an aquatic wheelchair for the Hudson's Hope Pool. Because of my mobility challenges I am unable to access the pool without assistance. I believe that other residents and visitors have the same issues and would benefit from such equipment being available at our pool.

As I am a member of the Northeast BC Collaborative Accessibility Committee, I reached out to the committee at our meeting July 11th for information on how Hudson's Hope might obtain this or related equipment. Vanessa Harris, FSJ Recreation Manager, was very helpful and will contact the North Peace Leisure Pool Aquatic Manager who will contact District staff regarding possible grant information and a loan of equipment.

I will continue to assist in this effort as much as possible. Thank you for your attention to this matter.

Diana Jewan

From: Communications General Mailbox BCA BCA:EX <bcacommunications@bcassessment.ca>

Sent: Wednesday, July 10, 2024 9:03 AM

Subject: Invitation to Meet with BC Assessment During UBCM

Hello!

BC Assessment is proud to support our ongoing partnership with local government and the Union of BC Municipalities.

We are offering the opportunity to have a personalized, private meeting with delegates from BC Assessment during the week of the UBCM Convention. This allows you to discuss property assessment topics specific to your community, for us to answer questions about BC Assessment and our processes, or have a “meet and greet”.

The meetings are 25 minutes in length, and will be held on **Tuesday, September 17 and Wednesday, September 18** at the **Fairmont Pacific Rim**. If you are interested in booking time with us, please use [this Calendly scheduling tool](#). In the space provided, please identify any topics you may have at this time. This will help to ensure we are prepared to have an informed discussion.

To help accommodate requests, we encourage you to join together with your colleagues as a group. There is space provided to enter the emails of your colleagues you wish to include in your booking.

We ask that you please book a meeting before **Friday, August 16**.

Thank you for your continued partnership and collaboration, and we look forward to meeting with you in September!

NOTE: this inbox will not be monitored **July 15 - July 26**. If you have questions during this time, please email [Andréa van Koll](#) or [Graham Held](#).

Sincerely,

BC Assessment Local Government & Indigenous Relations teams



[WARNING: This message is from an external source]

Hudson's Hope Historical Society Museum and Gift Shop

9510 Beattie Drive (across from the info center)
PO Box 98, Hudson's Hope, B.C. V0C 1V0
Ph. 250-783-5735 Fax. 250-783-5770
Email: hmmuseum@pris.ca
Web Site: www.hudsonshopemuseum.com

RECEIVED
JUL 17 2024



Hudson's Bay Store (Circa 1939)
Now our Museum

District of Hudson's Hope
PO Box 330
9904 Dudley Drive
Hudson's Hope, BC V0C 1V0

July 12, 2024

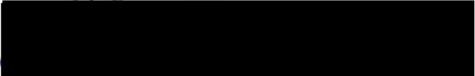
To whom it may concern:

The Hudson's Hope Historical Society is requesting your support for our grant application to the BC Hydro Go Fund.

The Hudson's Hope Historical Society owns and operates the Hudson's Hope Museum. Our grant funding request is for a project within the museum called "Museum audio-visual presentation space for seniors." The amount applied for is \$ 8000.00

The Hudson's Hope Historical Society (HHHS) will use the grant in to create an inclusive space within the Hudson's Hope Museum for seniors to access local history and culture. The museum does not currently have any seating that can support seniors with mobility issues to still enjoy the museum and exhibits. To address this, the museum gift shop space will be reconfigured to include comfortable seating, laptops and a movable large screen television display. This will enable the viewing of documentaries, and speakers' series, including Indigenous knowledge keepers and historians. The new seated area will enhance the experience available to seniors who still wish to learn about regional history and culture but cannot move through the museum space. While our focus is on seniors and the diverse abilities population, this space will also be utilized by the public and school groups.

Thank you in advance for your support
Sincerely,


Patricia Campbell
Manager/Curator



July 24, 2024

Reference: 68879

Dear Mayors and Chairs:

Last year, to support our government's ongoing work in tackling the housing crisis and providing more homes to meet the needs of British Columbians, we passed legislation requiring local governments to update their zoning bylaws to make it easier to build Small-Scale Multi-Unit Housing (SSMUH). I would like to acknowledge the tremendous work that most local governments across BC have undertaken to comply with this new legislation.

As you are aware, the compliance date for zoning bylaw amendments was June 30, 2024. All local governments were required to notify the Ministry of Housing that they have amended their bylaws in accordance with the SSMUH requirements in Bill 44: *Housing Statutes (Residential Development) Amendment Act*, 2023 legislation by the compliance date.

The Province will be working to ensure that all local governments are in compliance with the legislation. We will be undertaking a comprehensive evaluation of the implementation of the legislation by local governments, including consideration of how recommended provincial standards have been applied, to ensure it is effective at creating the conditions across BC to get more housing built and does not deter building much needed homes for people.

As you are aware the deadline to apply for an extension to the compliance date for the SSMUH requirements has passed. Local governments that have applied for an extension for part of their community were still required to adopt an amended zoning bylaw by June 30, 2024 for all areas for which they have not requested an extension. If your local government has applied for an extension, please be assured the Ministry of Housing is currently processing applications, and decisions will be communicated as they are made.

Page 1 of 2

**Office of the
Minister of Housing**

Website:
www.gov.bc.ca/housing

Mailing Address:
PO Box 9074 Stn Prov Govt
Victoria BC V8W 9E9
Phone: 236 478-3970

Location:
Parliament Buildings
Victoria BC V8V 1X4
Email: HOUS.Minister@gov.bc.ca

Local governments who have not complied with the legislative requirements or requested an extension may receive a 30-day compliance notice. After the 30 days, the Province can issue a Ministerial Order overriding the local government zoning bylaw to comply with the legislation and putting the basic site standards from the SSMUH policy manual in place until the local government passes their own bylaw amendments. By ensuring SSMUH zoning has been adopted, we are supporting building more homes for people faster by reducing delays for anyone who wants to build this type of housing.

Please express my gratitude to your council colleagues and staff for all of their hard work to bring about these changes to make it easier for families to build this much needed housing in your community. I look forward to our continued work together to ensure that all British Columbians have access to the homes that they need.

Sincerely,

A black rectangular redaction box covering the signature of Ravi Kahlon.

Ravi Kahlon
Minister of Housing

cc: Chief Administrative Officers
City Managers

From: MUNI UBCM Meeting Requests MUNI:EX <MUNI.UBCM.MeetingRequests@gov.bc.ca>
Sent: Friday, July 19, 2024 11:10 AM
Subject: Invitation to Meet with the Health Authorities of British Columbia During UBCM Convention
Importance: High

This message is being sent to all Union of BC Municipalities (UBCM) Member Municipalities, Regional Districts, and First Nations on behalf of the Ministry of Municipal Affairs.

Subject: Invitation to Meet with the Health Authorities of British Columbia During UBCM Convention
Intended Recipient(s): Mayors/Regional District Chairs/Islands Trust Chair/CAOs/Chiefs and Chief Councillors
and cc: General Email/Administrative Support staff/Alternates

If you have received this message in error, please forward it to the appropriate person in your organization.

2024 UBCM Convention – Ministries, Agencies, Commissions, and Corporations (MACC) Staff Meetings

Senior staff from the Regional Health Authorities and the Provincial Health Services Authority (PHSA) are pleased to offer UBCM Delegates an opportunity to meet to discuss matters related to the following:

Regional Health Authorities (Northern Health Authority; Interior Health Authority; Fraser Health Authority; Vancouver Coastal Health Authority; Island Health)

- When most people think about health care, the first thing they think of are hospitals. While many services are offered in the hospitals operated by the regional health authorities, they also offer a wide range of other important services such as:
 - Home and community care
 - Long-term care
 - Seniors care
 - End of life care
 - Mental health & substance use
 - Environmental health
 - Public health
 - Healthy Living
 - Infant & Youth
 - Sexual Health
 - Lab and medical imaging services
 - Indigenous health

Provincial Health Services Authority:

- PHSA has a unique role in B.C.'s health authority system: to ensure that B.C. residents have access to a coordinated provincial network of high-quality specialized health-care services.
- PHSA programs provide care and services through specialized hospitals and centres across B.C. such as BC Children's Hospital and BC Cancer.
- PHSA is also responsible for specialized health services, which are delivered across the province in collaboration with regional health authorities, such as cardiac, trauma, perinatal and stroke services. Through BC Emergency Health Services, PHSA oversees the BC Ambulance Service and Patient Transfer Services.

To request a meeting with the Regional Health Authorities or the PHSA, please complete the form located at: <https://www.civicinfo.bc.ca/UBCMMeetingRequest/Staff>.

The deadline to submit online meeting requests is **Wednesday, August 21**. Decisions regarding MACC staff meeting requests will be communicated by September 11 to the contact(s) identified on your meeting request form.

As a reminder, meetings will be held **Monday, September 16 to Thursday, September 19** at the Fairmont Waterfront Hotel.

If you have any questions, please contact the MACC Staff Meeting Coordinator, Sarah Staszkiel, by phone at: 778 405-1784, or the Assistant MACC Staff Meeting Coordinator, Casey Cathcart by phone at: 778 405-3140. You may also reach out via email at: MUNI.UBCM.MeetingRequests@gov.bc.ca.

Regards,

Birgit Schmidt, Director
MUNI UBCM Convention Coordinator
Local Government Division | Ministry of Municipal Affairs
Phone: 778 698-3260 | Email: Birgit.Schmidt@gov.bc.ca
[WARNING: This message is from an external source]

Bottle Shed Relocation

July 23 2024

To Mayor and council.

Hudson's Hope minor hockey has been requested to relocate the bottle sheds off the property of the grocery store and we are currently looking for possible new homes for the sheds. We are hoping the district would allow us to put the sheds over by the hockey arena, which would allow parents time to sort bottles during hockey practice.

The bottle shed is one of our main fundraising means and has also been used by many other groups in town over the years (soccer, pac, grads, to name a few) During the summer months HHMH allows other groups the use of the bottle shed for their fundraising needs. We also strive to have the bottles dealt with at least biweekly to not have a mess left behind. With the bottle shed being relocated we are looking for an area in town which is convenient for the public to recycle their bottles and cans at any time.

Thank you for your time

Trent Winnicky President of Hudson's Hope Minor Hockey

STAFF REPORT

TO: Mayor and Council

FROM: Crystal Brown, Chief Administrative Officer

DATE: July 29, 2024

SUBJECT: Notice of Closed Session – July 29, 2024

RECOMMENDATION:

That Council receives the report titled “Notice of Closed Session – July 29, 2024”; further, that Council recess to a Closed Meeting for the purpose of discussing the following items:

- **Agenda item ICSR1** - *Community Charter* Section 90(1)(b), personal information about an identifiable individual who is being considered for a municipal award or honour; and
- **Agenda item ICSR1** – *Community Charter* Section 90(1)(c), labour relations and employee relations, *Community Charter* Section 90(1)(k), *Community Charter* Section 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, *Community Charter* Section 90(1)(g) litigation or potential litigation affecting the municipality, and *Community Charter* Section 90(1)(k), negotiations and related discussions respecting the proposed provision of a municipal service.

ALTERNATIVE OPTIONS:

1. That Council recess to a Closed Session to discuss whether the proposed agenda items properly belong in a Closed Meeting (*Community Charter* Section 90(1) (n)).

Prepared By: *Crystal Brown, Chief Administrative Officer*