**DISTRICT OF HUDSON'S HOPE**
**AGENDA - COMMITTEE OF THE WHOLE**
Council Chambers
May 27, 2024
Start time: 5:00 pm
(*Note: The Regular Council Meeting will follow the Committee of the Whole Meeting that is being held at 5:00 pm*)

**First Nations Acknowledgement**

**The District of Hudson's Hope would like to respectfully acknowledge that the land on which we gather is in the traditional unceded territory of the Treaty 8 First Nations.**

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**1. Call to Order**

**2. Delegations**

D1 Urban Systems – Draft Zoning Bylaw – SSMUH Legislation Update
Katrin Saxty – RPP, MPA Community Planner Page 2

D2 PRRD – Regional Growth Strategy
Ashley Murphy, RPP, MCIP General Manager of Development Services Page 9

**3. Adoption of Agenda**

**4. Declaration of Conflict of Interest**

**5. Adoption of Minutes**

M1 Committee of the Whole March 4, 2024, Draft Minutes Page 20

M2 Committee of the Whole March 11, 2024, Draft Page 24

Minutes

**6. Business Arising from the Minutes**

**7. Staff Report** Page 26

SR1 Water Conservation Bylaw No. 947, 2024

**8. Public Inquiries**

**9. Adjournment**

District of Hudson's Hope

# DRAFT Zoning Bylaw

## SSMUH Legislation Update

May 27, 2024

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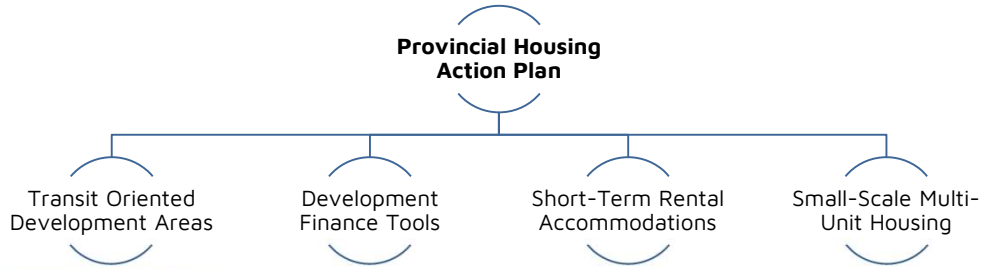
## Agenda

- Introductions
- Province's Housing Action Plan
- Why Are We Here?
- Bill 44: Small Scale – Multi Unit Housing (SSMUH)
- What Are The Proposed Changes?
- Next Steps

2

# Provincial Housing Action Plan

- In November 2023, the BC Ministry of Municipal Affairs & Housing made four announcements about new legislation.
- Intended to accelerate homes and reduce delays for housing approvals.
- Create more "attainable" housing forms for young people and seniors to stay in their communities.




3

# Bill 47: Transit Oriented Development (TOD) Areas

- Transit Oriented Development Areas (TOD):
  - Areas of mixed-use, complete communities around transit stations and bus exchanges.
  - Areas within 800 meters of a rapid transit station and 400 meters of a bus exchange.
- The Province has identified TOD locations of the prescribed transit locations. – Hudson's Hope is <u>not one</u> of them.

4

# Bill 46: Development Finance Tools

- The Province has introduced Amenity Cost Charges (ACC) as a new development finance tool and extended the flexibility of the Development Cost Charge (DCC) tool.
- ACC's and DCC's will replace Community Amenity Cost Charges.
- The District of Hudson's Hope does not collect any DCC's or use Community Amenity Cost Charges, so this does not apply to us.

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# Bill 35: Short-Term Rental Accommodations

- The Province now requires short-term rentals to obtain a business license and register through a Provincial registry system.
- In municipalities with a vacancy rate over 3%, short-term rentals will be limited to a host's principal residence.
- With a vacancy rate over 3%, a community can annually request to opt out of this requirement.

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# Why Are We Here?

- New legislation introduced in the Fall 2023 to allow for more small-scale multi-unit housing: **Bill 44: Small Scale – Multi Unit Housing (SSMUH)**
  - Address inconsistencies and ensure better upfront planning, long-term planning
  - Standardize Housing Needs Reports
  - Ensure adequate housing projections in Official Community Plans
  - Align Zoning Bylaws with Official Community Plans
  - Seek to a way from site-by-site rezoning or spot-zoning

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# Why Are We Here?

**Zoning Bylaws**

- **Must update to reflect SSMUH and notify Minister of Housing by June 30, 2024**
- Municipalities must align zoning bylaws with HNR and OCP by accommodating (pre-zoning) the 20-year total number of housing units – this must be done by December 31, 2025

**Official Community Plans (OCP)**

- Municipalities must update their OCP every 5 years (with public engagement)
- Ensure OCP provides for the 20-year total number of housing units.
- OCP Update must be done by December 31, 2025

**Housing Needs Reports (HNR)**

- HNRs must be updated using a standard method, for a more consistent, robust, understanding of current and 20 year anticipated total number of housing units needed
- Interim HNR Update must be done by January 1, 2025

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# Why Are We Here?

- We are proposing to repeal Zoning Bylaw No. 823, 2013 and adopt Zoning Bylaw No. 949, 2024 to meet the SSMUH updates required by the Province
- This update also provided the District an opportunity to incorporate any amendments that were previously adopted but not already integrated into the current Zoning Bylaw text or maps



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# What Are The Proposed Changes?

**Definitions**

- Secondary Suite definition covered both Secondary Suites and "Accessory Dwelling Units" (ADU).
- Separated the definition into two: Secondary Suite and ADU for increased clarity and alignment with Province
- Short Term Rentals definition was incorporated

**General Regulations**

- Secondary Suite regulations reviewed and amended to improve clarity
- Created general regulations for ADUs
- Added reference to short term rentals, with particular emphasis on obtaining a business license and following Province's regulations.

**Parking**

- Added parking requirements for ADUs

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# What Are The Changes?

Zone Summaries

- The District is currently compliant in the majority of its zones that allow Single-Detached Dwellings as a Principal Use, to include Secondary Suites as a Secondary Use.
- One key change incorporated into Residential zones is the addition of ADUs as an accessory use in those zones where Secondary Suites were permitted. This was already previously permitted, it was just worded differently.
- Height recommendations was also provided by the Province for ADU's for communities to consider in their context's. In discussions with staff, were appropriate, the recommended height for ADU's were incorporated.

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# What Are The Changes?

Zone Summaries

- Maximum numbers of dwelling units per parcels are now identified in those zones that have Secondary Suites or ADU's.
- Additional regulations have been incorporated to specify that if you have a parcel that has a Single-Detached Dwelling on it, you can have a maximum of one Secondary Suite or a maximum of one ADU – but not both.



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## Next Steps

- Issue a Public Notice*
- Return to Council at the next Council Meetings for Readings and Adoption
- Send notification to Minister of Housing by June 30th
- Continue with the Official Community Plan update
  - Interim Housing Needs Assessment needs to be Completed by January 2025
  - Once the Official Community Plan update is complete, the Zoning Bylaw will go under a complete review and update

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# Thank you!

## Questions/Comments?

14




1

## Agenda

- RGS Project Overview
- What's an RGS, and what does it mean for Municipalities?
- Work-to-date
- Survey
- What's next – June engagement

PRRD PEACE RIVER REGIONAL DISTRICT

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## Regional Growth Strategies

- Enabled by the provincial *Local Government Act*
- Initiated, prepared, enacted by a regional district with the involvement of member municipalities
- Help guide long-term regional growth management and support more coordinated region-wide planning
- Can cover a wide range of interconnected policy topic areas

PEACE RIVER REGIONAL DISTRICT

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## RGS – What does it mean for the PRRD?

- Process for preparing an RGS is also largely left up to each region
- Minimum provincial requirements include:
  - 20-year time frame
  - Regional vision statement
  - Population and employment projections
  - Regional actions for key areas such as housing, transportation, regional district services, parks and natural areas, and economic development
  - Climate – adaptation, resilience
- As part of the RGS process, the PRRD is required to:
  - Establish a monitoring program following the adoption of RGS
  - Prepare an annual report on the progress of implementation
  - Every 5 years consider whether the strategy should be reviewed and updated (minor or major)

PEACE RIVER REGIONAL DISTRICT

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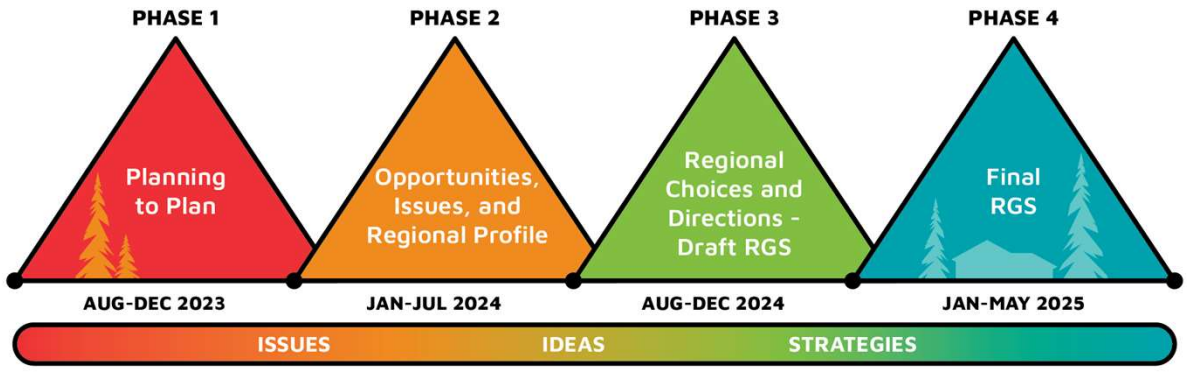
## RGS – What does it mean for municipalities?

- Once adopted, all subsequent regional district bylaws (OCPs) should be consistent with RGS
- Member municipalities are required to update their OCPs within two years of the adoption of the regional growth strategy to include a regional context statement
- Regional context statement sets out the relationship between the RGS and the OCPs

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## PRRD Regional Growth Strategy




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# Work-to-Date

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# Engagement and Communications




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# Communications

- Postcards, posters, newsletter, FAQs, press release
- Social media posts – Instagram, Facebook
- Banner ads on the PRRD Website, Energetic City, PRRD Public Notices, Chetwynd Coffee Talk
- Ads on the radio and Northern Horizon Bell Media for the Peace Region
- Outreach to interested community organizations and First Nations

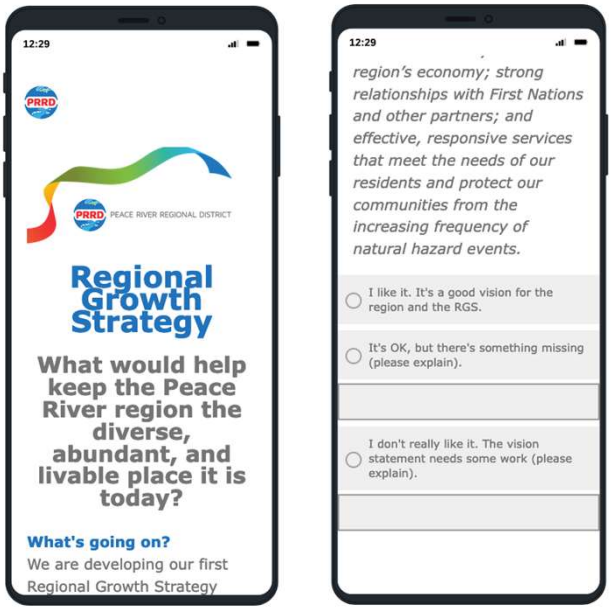



PEACE RIVER REGIONAL DISTRICT

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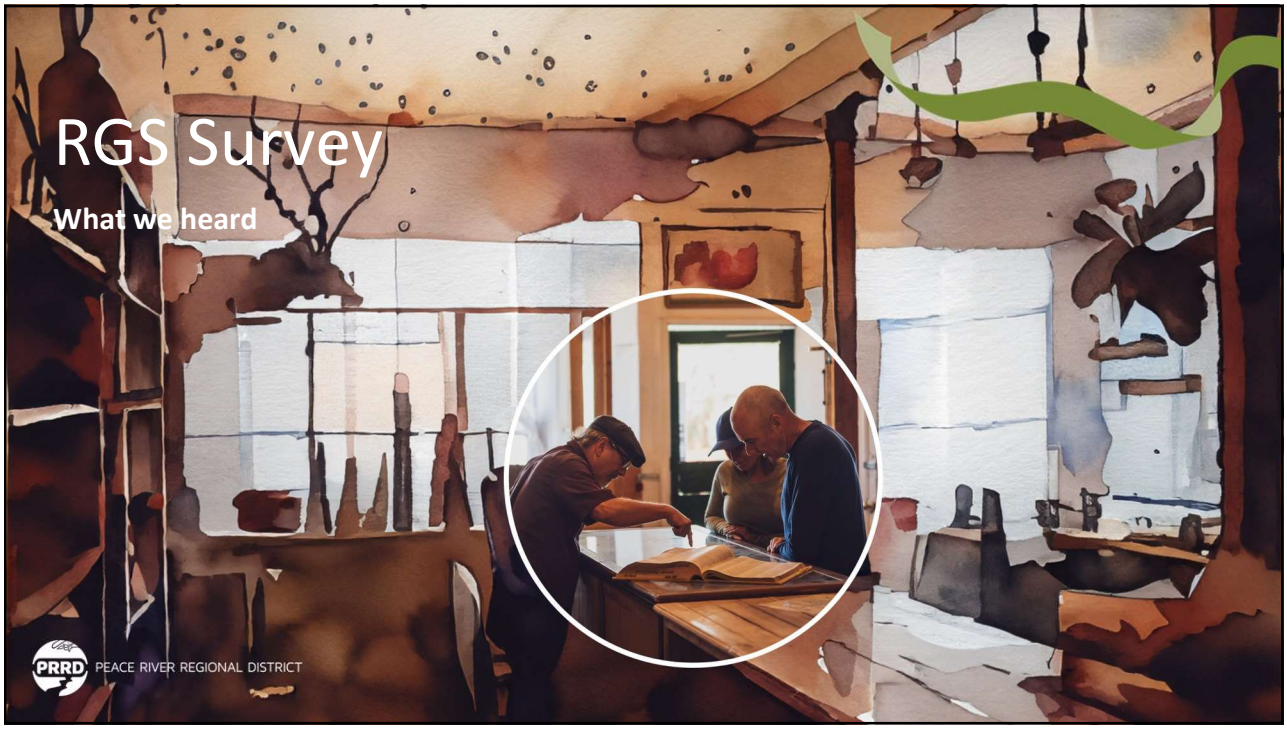
# Survey

- Introductory survey with five questions
- November 2023 – February 2024
- Vision, regional issues, opportunities
- Available digitally (web, phone)
- Paper copies distributed
  - PRRD offices
  - Member municipalities
- 303 responses




PEACE RIVER REGIONAL DISTRICT

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## Starting with an existing vision

"The Peace River Regional District is comprised of distinct and unique communities, each with their own strengths, values, and aspirations. The region is shaped by its roots in agriculture and its culture of independence, resilience and compassion for others.

With a thriving resource-based economy, an array of services and amenities, and a variety of striking and inspiring landscapes, our residents enjoy a rewarding quality of life.

We see a bright and prosperous future for our region, while acknowledging the economic vulnerabilities of our resource sector and the impacts on our region from a changing climate. We will strive for diversity within our region's economy; strong relationships with First Nations and other partners; and effective, responsive services that meet the needs of our residents and protect our communities from the increasing frequency of natural hazard events."

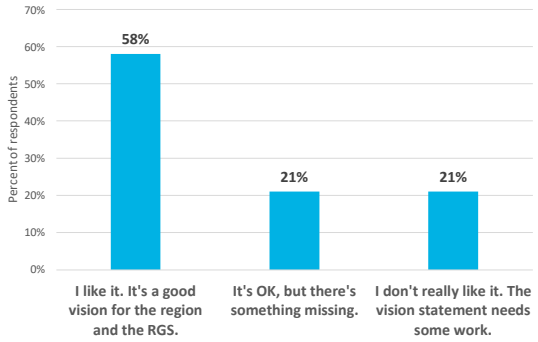



PEACE RIVER REGIONAL DISTRICT

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# RGS Survey

- 79% liked it or thought it was “OK”
- “It’s OK” common themes
  - Rural character and communities – no mention of rural communities
  - Environmental protection
  - Addressing the housing crisis
  - Economic development, including oil and gas, agriculture
  - Improving emergency services and safety
  - Including First Nations’ perspectives
  - Too much mention of climate change
  - Who are “partners”?
  - Addressing the needs of all age groups.




PEACE RIVER REGIONAL DISTRICT

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# RGS Survey

“Provincial legislation that guides RGS development identifies some policy areas that an RGS should include. We've added a couple of areas we know are important to the Peace (e.g., Agriculture). Which are most important to you?”

| | |
|---|---|
| **1** | **Regional Economy** |
| **2** | **Housing and Affordability** |
| **3** | **Agriculture and Food Security** |
| **4** | **Public Health and Safety** |
| 5 | Transportation |
| 6 | Parks and Natural Areas |
| 7 | Regional District Services |
| 8 | Climate Change and Resilience |

PEACE RIVER REGIONAL DISTRICT

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# RGS Survey

"What could the PRRD do to address the issues you identified as important?"

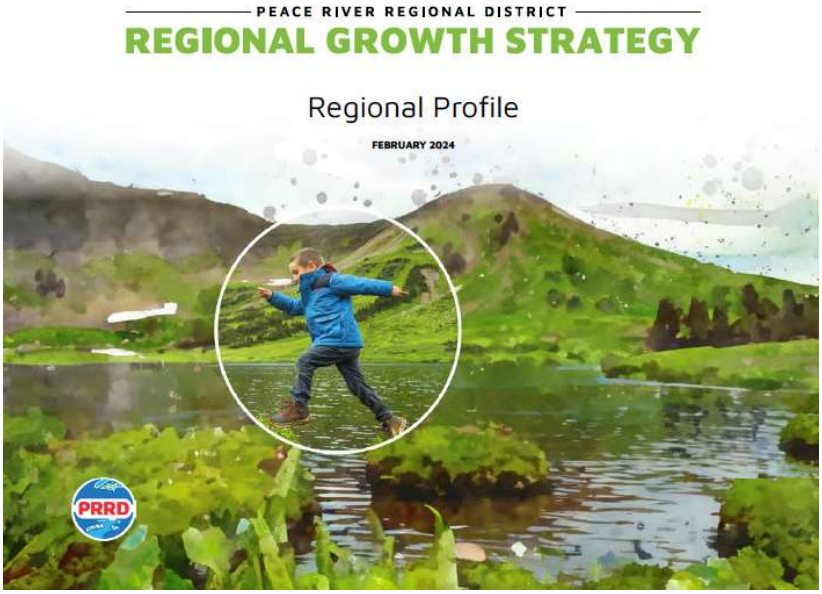
- Engagement and communications - transparency and clear communication when consulting with residents
- Advocacy – healthcare, transportation, oil & gas management (water)
- Agriculture – processing and value-added, small lot/farms
- Affordable housing - address housing affordability and develop housing to age-in-place
- Support farmers protect agricultural land
- Have more medical professionals and better access to healthcare facilities
- Protect natural resources
- Make it easier to subdivide land
- Promote economic development and protect small businesses
- Some comments express frustration with government regulations and interference, particularly regarding land use and industry regulations

PEACE RIVER REGIONAL DISTRICT

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# Regional Profile

- **Introduction**
  - Regional Districts
  - Peace River Regional District
- **Regional Growth Strategy Process**
- **Regional Land Use**
- **Regional Issues**
  - Population and Demographics
  - Housing and Affordability
  - Regional Economy
  - Transportation
  - Agriculture
  - Parks and Natural Areas
  - Regional Services
  - Health, Wellbeing, and Safety
  - Climate Change
  - First Nations
- **Moving Forward**




PEACE RIVER REGIONAL DISTRICT

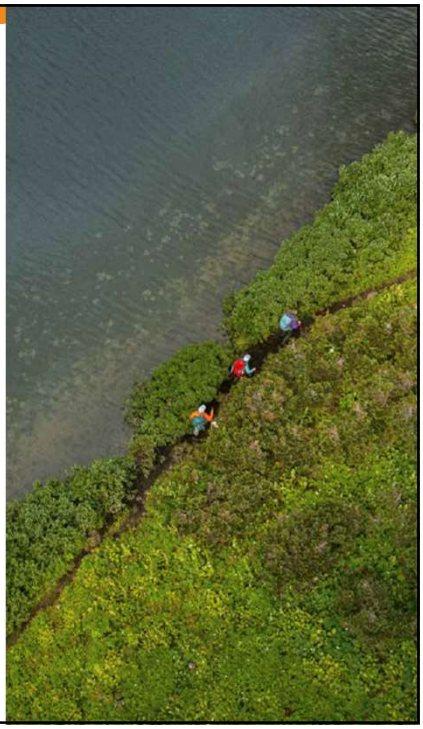
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## Moving Forward

- Starting to develop a draft RGS
- To be developed with Steering Committee
- Organized in similar chapter areas to Regional Profile
- Policy ideas informed by feedback from the RGS Steering Committee, policy directions from PRRD and member government OCPs, other PRRD and member government plans and strategies, and strategy and policy directions in key PRRD plans and strategies, including the PRRD Strategic Plan 2023 – 2026
- Some additional policy ideas were recommended through feedback and are included here



PRRD PEACE RIVER REGIONAL DISTRICT

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# Regional Issues and Policy Directions

**Regional Economy**

- Coordinate and cooperate to maintain and grow a healthy and diversified regional economy
- Support and promote tourism and tourism-related activity
- Address and Improve workforce housing

**Housing and Affordability**

- Collaborate and coordinate across the PRRD to support affordable and accessible housing
- Strengthen seniors housing and supports for others in need of housing
- Address and improve workforce housing

**Agriculture and Food Security**

- Support local agriculture and food businesses
- Coordinate and collaborate with regional partners for sustainable water access and water management

**Health, Wellbeing, and Safety**

- Support regional partnerships and collaborate for safe, healthy, and active communities
- Enhance community wellbeing
- Enhance emergency management

PEACE RIVER REGIONAL DISTRICT

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# Outreach and Engagement

- June - A big, ambitious week of outreach and engagement!
  - June 7-11
  - Two sessions a day (afternoon and evening) in communities of:
    - Fort St. John
    - Chetwynd
    - Hudson's Hope
    - Dawson Creek
    - Tumbler Ridge
  - Outreach at:
    - Chetwynd Chainsaw Carving Competition
    - Fort St. John Farmers Market
  - Targeted Stakeholder Sessions/Community Conversations

PEACE RIVER REGIONAL DISTRICT

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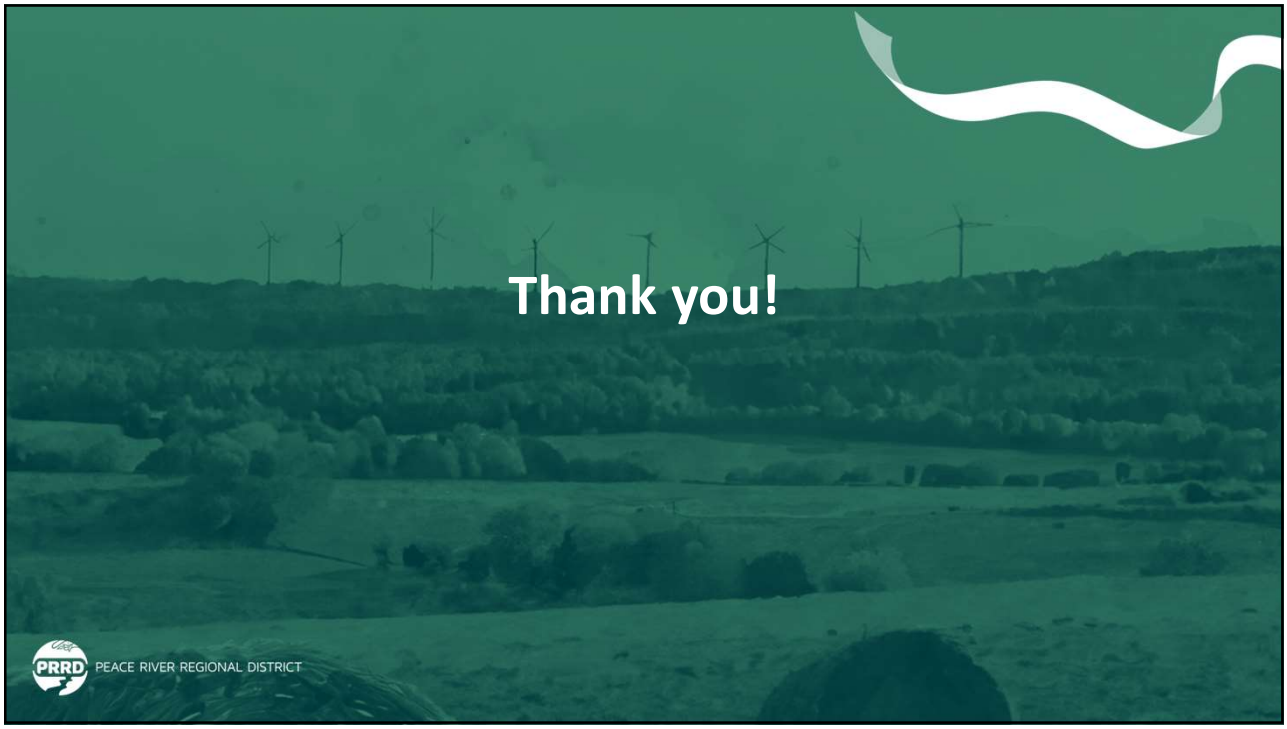
# June Engagement Events

| Date | Time | Location |
|---|---|---|
| **Saturday June 8, 2024** | 9:00 am – 12:00 pm | Fort St. John Farmer's Market |
| | 4:00 pm – 7:00 pm | Pomeroy Sports Centre - FSJ |
| **Sunday June 9, 2024** | 10:00 am – 1:00 pm | Chetwynd Chainsaw Carving Competition |
| | 4:00 pm – 7:00 pm | Tumbler Ridge Community Centre |
| **Monday June 10, 2024** | 4:00 pm – 7:00 pm | Hudson's Hope Community Hall |
| **Tuesday June 11, 2024** | 4:00 pm – 7:00 pm | Dawson Creek – Calvin Kruk Centre |

**FOR MORE INFORMATION VISIT:**
www.haveyoursay.prrd.bc.ca/regional-growth-strategy

PEACE RIVER REGIONAL DISTRICT

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**COMMITTEE OF THE WHOLE MEETING**
**District Office Council Chambers**
**March 4, 2024, 6:00 pm**

| | |
|---|---|
| Present: | Mayor Travous Quibell<br>Councillor Debbie Beattie<br>Councillor James Cryderman<br>Councillor KK Charlesworth<br>Councillor Tashana Winnicky<br>Councillor Tina Jeffrey<br><br>Youth Councillor Taylor Sanderson |
| Staff: | Crystal Brown, Chief Administrative Officer<br>Andrea Martin, Corporate Officer<br>Robert Dauphinee, Director of Public Works<br>Fred Burrows, Director of Protective Services<br>Allan Graham, Deputy Fire Chief |
| Other: | There were 33 community members in the gallery |

**1. CALL TO ORDER**

Mayor Quibell called the meeting to order at 6:00 pm.

**RESOLUTION NO. CW001/2024**
**M/S Councillors Jeffrey/Winnicky**
That Council varies the agenda to move Item No. 9 (Public Inquires) and Item No. 7 (Staff Report SR1, SR2, SR3) to the beginning of the Agenda.
**CARRIED**

**3. ADOPTION OF AGENDA AS VARIED BY CONSENSUS**

**4. DECLARATION OF CONFLICT OF INTEREST**

**9. PUBLIC INQUIRIES**

Members of the gallery approached the Mayor and Council with their concerns regarding the three presented Bylaws. Most of the members presented believed that the requirements in the bylaws were excessive for the area and were an infringement on their rights under the constitution.

## 7. Staff Report

SR1 Property Maintenance Bylaw No. 941, 2024

**RESOLUTION NO. CW002/2024**
**M/S Councillors Winnicky/Charlesworth**
That Council receive the report titled "District of Hudson's Hope Property Maintenance Bylaw No. 941, 2024" dated March 4, 2024, for information.
**CARRIED**

**RESOLUTION NO. CW003/2024**
**M/S Councillors Jeffrey/Cryderman**
That Council allows two members from the gallery to speak.
**CARRIED**

SR2 Garbage Collection Amendment Bylaw No. 942, 2024

**RESOLUTION NO. CW004 /2024**
**M/S Councillors Winnicky/Jeffrey**
That Council receive the report titled "District of Hudson's Hope Garbage Collection Amendment Bylaw No. 942, 2024" dated March 4, 2024, for information.
**CARRIED**

**RESOLUTION NO. CW005/2024**
**M/S Councillors Beattie/Jeffrey**
That Council allows one member from the gallery to speak.
**CARRIED**

SR3 Municipal Ticket Information System Bylaw No. 943, 2024

**RESOLUTION NO. CW006 /2024**
**M/S Councillors Charlesworth/Cryderman**
That Council receive the report titled "Municipal Ticket Information System Bylaw No. 943, 2024" dated March 4, 2024, for information.
**CARRIED**

**RESOLUTION NO. CW007/2024**
**M/S Councillors Winnicky/Cryderman**
That Council takes a five-minute recess.
**CARRIED**

## 2. DELEGATION

D1 Fire Apparatus Replacement Review

Council received a presented from the Director of Protective Services regarding the replacement of Engine 1. Topics included:

- Overview of existing apparatus (2007 Spartan/Toyne Custom Pumper with 1500 GPM Pump);
- Inventory of structures in the District and associated risk;
- Common apparatus types; and
- Proposed Replacement Apparatus and associated financial impacts and cost.

## 5. ADOPTION OF MINUTES

**RESOLUTION NO. CW008/2024**
**M/S Mayor Beattie/Jeffrey**
**THAT** the minutes of the October 10, 2023, Committee of the Whole Meeting be adopted as amended.
**CARRIED**

A spelling error was noted in Councillor Charlesworth's name, the 'l' was missing.

## 6. BUSINESS ARISING FROM THE MINUTES

## 8. CORRESPONDENCE

C1 Wildlife Entering the District

**RESOLUTION NO. CW009/2024**
**M/S Councillors Winnicky/Cryderman**
That Council receive the correspondence titled "Wildlife Entering the District" for information.
**CARRIED**

C2 Proposed Bylaw Changes

**RESOLUTION NO. CW010 /2024**
**M/S Councillors Beattie/Charlesworth**
That Council receive the correspondence titled "Proposed Bylaw Changes" for information.
**CARRIED**

**10. ADJOURNMENT**

Mayor Quibell declared the meeting adjourned at 8:27 pm.

Travous Quibell, Mayor

Corporate Officer, Andrea Martin

**COMMITTEE OF THE WHOLE MEETING**
**District Office Council Chambers**
**March 11, 2024, 6:00 pm**

| | |
|---|---|
| Present: | Mayor Travous Quibell<br>Councillor Debbie Beattie<br>Councillor James Cryderman<br>Councillor KK Charlesworth<br>Councillor Tashana Winnicky |
| Absent: | Councillor Tina Jeffrey (with notice) |
| Staff: | Crystal Brown, Chief Administrative Officer<br>Kelsey Shewfelt, Recreation Officer (Recording Clerk)<br>Robert Dauphinee, Director of Public Works<br>Fred Burrows, Director of Protective Services<br>Tonia Alexander, Deputy Treasurer |
| Other: | There were zero community members in the gallery |

**1. CALL TO ORDER**

Mayor Quibell called the meeting to order at 6:00 pm.

**2. DELEGATION**

D1 Budget Orientation

Council received a presentation from the Deputy Treasurer, Tonia Alexander, regarding 2024 budget process. Topics included:

- What is included in five-year plan;
- How is the budget guided;
- Revenue sources and Expenses;
- Property Taxes;
- 2024 Assessed Values; and
- Reserves.

**3. NOTICE OF NEW BUSINESS**

**4. ADOPTION OF AGENDA**

**5. DECLARATION OF CONFLICT OF INTEREST**

## 6. NEW BUSINESS

## 7. PUBLIC INQUIRIES

## 8. ADJOURNMENT

Mayor Quibell declared the meeting adjourned at 6:22 pm.

Travous Quibell, Mayor

Recording Clerk, Kelsey Shewfelt

# STAFF REPORT

**TO:** **Committee of the Whole**

**FROM:** **Crystal Brown, Chief Administrative Officer**

**DATE:** **May 27, 2024**

**SUBJECT:** **District of Hudson's Hope Water Conservation Bylaw No. 947, 2024**

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**RECOMMENDATION:**
That Council receive the report titled "District of Hudson's Hope Water Conservation Bylaw No. 947, 2024" dated May 27, 2024, for discussion.

**BACKGROUND:**
On January 8, 2024, Council passed the following resolutions:

> ***MOVED, SECONDED, and CARRIED***
> *That Council receives the report titled "Water Conservation Bylaw" dated January 8, 2024; further, that Council authorizes the development of a draft Water Conservation Bylaw for Council's consideration.*

> ***MOVED, SECONDED, and CARRIED***
> *That Council refer discussion on the Water Conservation Bylaw to a future Committee of the Whole meeting.*

On May 4, 2024, Council passed the following resolutions:

> ***MOVED, SECONDED, and CARRIED***
> *That Council receive the report titled "District of Hudson's Hope Water Conservation Bylaw No. 947, 2024" dated March 4, 2024; further, that Council gives "District of Hudson's Hope Water Conservation Bylaw No. 947, 2024", which established water conservation measures for the preservation of the Community Water System, first and second reading.*

> ***MOVED, SECONDED, and CARRIED***
> *That Council authorizes an amendment to the Municipal Ticket Information System Bylaw to include fines for non-compliance with the District of Hudson's Hope Water Conservation Bylaw No. 947, 2024.*

**DISCUSSION:**

The purposed of the District of Hudson's Hope Water Conservation Bylaw No. 947, 2024, is to provide a mechanism for Council to enforce water conservation to control demand at the water treatment plant for the preservation of the Community Water System.

Following a decline in aquifer water quality in 2022 and a "Do Not Consume" order issued in August 2022, the wells serving the District of Hudson's Hope's water treatment plant were taken out of service and replaced by temporary pumps placed in the Peace River to extract the higher quality surface water for use in the District's potable water supply system, and a temporary treatment system was constructed.

**Current Water Supply and Demand**

The temporary water treatment plant has been successfully delivering surface water to the community since February 2023, however, it does come with its challenges. The problem sits with the volume of water in which the District can produce through the treatment plant to the distribution during high demand periods, water line leaks, breaks, while maintaining our fire flow level at all time. An integral part of the temporary treatment plant is the rental of a ballasted flocculation clarifier that was commissioned in April 2023. The clarifier pre-treats the water reducing the turbidity to acceptable levels prior to filtration and disinfection. The clarifier has a firm capacity of 720 cubic metres per day but can effectively treat up to 1250 cubic metres per day if river turbidity conditions remain within practical limits for the treatment process to remain effective. Typical water usage for the District of Hudson's Hope within the spring and summer months is twice the recommended guidelines for the clarifier, pushing the clarifier to its limits.

The District is also facing a number of other issues that are making it challenging to keep up with water demands, including drought conditions, river levels, algae growth, reservoir capacity of treated water, aging infrastructure, and pool use.

**River Levels -** The raw water supply is at an extreme low. This creates additional challenges for the District including costs directly related to the energy required to withdraw water from the river and bring it to the plant, as well as hiring certified divers to remove algae build up from the screens of the intake.

**Reservoir** - At 100%, the treated reservoir holds about two days of water. Under normal water demands, the reservoir maintains 97% average. 70% of this is held for fire protection, leaving less than one day for domestic purposes. Water line breaks and fire flow could easily drain our reservoir rapidly within hours. Essential Water treatment plant maintenance downtime is limited and becomes a high risk if can not complete due to high water demand.

**Key Changes to Proposed Bylaw.**

Key changes to the proposed bylaw include a staged approach to water restrictions based on time of year and typical seasonal water demand trends, precipitation and temperature conditions and forecasts, storage levels of the District Reservoir and draw down rates, current drought levels, and any other factor Councils considers to be relevant such as limitations on the ability to process water through the temporary water treatment plant or emergency situations.

For discussion, it would be helpful if Council looked at each induvial element and determined individual restrictions at the various stages.

**Watering Lawns**

| Stage 1 | Stage 2 | Stage 3 | Stage 4 |
|---|---|---|---|
| even-numbered civic addresses, on even calendar dates, between 4:00 am and 9:00 am and between 7:00 pm and 10:00 pm | at premises with even-numbered civic addresses on Wednesday and Saturdays between 4:00 am and 9:00 am and between 7:00 pm and 10:00 pm | at premises with even-numbered civic addresses on Wednesday and Saturdays between 4:00 am and 9:00 am and between 7:00 pm and 10:00 pm | No watering lawns |
| odd-numbered civic addresses, on odd calendar dates, between 4:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 10:00 p.m. | at premises with odd-numbered civic addresses, on Thursdays and Sundays between 4:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 10:00 p.m. | at premises with odd-numbered civic addresses, on Thursdays and Sundays between 4:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 10:00 p.m. | No watering lawns |
| Result – each residence can water 50% of days between 4:00 am and 9:00 am and between 7:00 pm and 10:00 pm | Result – each residence can water twice a week between 4:00 am and 9:00 am and between 7:00 pm and 10:00 pm | Result – each residence can water twice a week between 4:00 am and 9:00 am and between 7:00 pm and 10:00 pm | No watering lawns |

**Watering trees, shrubs, flowers, or vegetables.**

| Stage 1 | Stage 2 | Stage 3 | Stage 4 |
|---|---|---|---|
| Use a sprinkler to water at even-numbered civic addresses, on even calendar dates, between 4:00 am and 9:00 am and between 7:00 pm and 10:00 pm | Use a sprinkler to water at premises with even-numbered civic addresses on Wednesday and Saturdays between 4:00 am and 9:00 am and between 7:00 pm and 10:00 pm | water flower gardens, vegetable gardens, decorative planters, shrubs or trees, unless such watering is carried out by hand with a hose equipped with an Automatic Shut-Off Device | No Watering |
| Use a sprinkler to water at odd-numbered civic addresses, on odd calendar dates, between 4:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 10:00 p.m. | Use a sprinkler to water at premises with odd-numbered civic addresses, on Thursdays and Sundays between 4:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 10:00 p.m. | | No Watering |
| Result – each residence can water 50% of days between 4:00 am and 9:00 am and between 7:00 pm and 10:00 pm using a sprinkler, and 100% of the time using a device with an automatic shut off device. | Result – each residence can use a sprinkler to water twice a week between 4:00 am and 9:00 am and between 7:00 pm and 10:00 pm, and 100% of the time using a device with an automatic shut off device. | Result – each residence can water 100% of the time by hand using a device with an automatic shut off device. | No Watering |

**Wash sidewalks, driveways, parking lots, exterior windows, or exterior surfaces**

| Stage 1 | Stage 2 | Stage 3 | Stage 4 |
|---|---|---|---|
| Use a hose equipped with an Automatic Shut-off Device. | Use a hose equipped with an Automatic Shut-off Device. | Use a hose equipped with an Automatic Shut-off Device to prepare a surface for painting, sealing, or similar treatment; to prevent or control fires; or for the health or safety of a person. | Use a hose equipped with an Automatic Shut-off Device to prepare a surface for painting, sealing, or similar treatment; to prevent or control fires; or for the health or safety of a person. |
| Result – each residence can wash 100% of days using a hose with an automatic shut off device. | Result – each residence can wash 100% of days using a hose with an automatic shut off device. | Result – each residence can wash 100% of days using a hose with an automatic shut off device if it for the purposing of to prepare a surface for painting, sealing, or similar treatment; to prevent or control fires; or for the health or safety of a person | Result – each residence can wash 100% of days using a hose with an automatic shut off device if it for the purposing of to prepare a surface for painting, sealing, or similar treatment; to prevent or control fires; or for the health or safety of a person |

**Wash boats and motor vehicles**

| Stage 1 | Stage 2 | Stage 3 | Stage 4 |
|---|---|---|---|
| Use a hose equipped with an Automatic Shut-off Device. | Use a hose equipped with an Automatic Shut-off Device. | Use a hose equipped with an Automatic Shut-off Device to maintain visibility of lights or licence plates, or through windows, or is otherwise for the safe operation of the boat or motor vehicle; | Use a hose equipped with an Automatic Shut-off Device to maintain visibility of lights or licence plates, or through windows, or is otherwise for the safe operation of the boat or motor vehicle; |
| Result – each residence can wash 100% of days using a hose with an automatic shut off device. | Result – each residence can wash 100% of days using a hose with an automatic shut off device. | Result – each residence can wash 100% of days using a hose with an automatic shut off device to maintain visibility of lights or licence plates, or through windows, or the safe operation of the boat or motor vehicle. | Result – each residence can wash 100% of days using a hose with an automatic shut off device to maintain visibility of lights or licence plates, or through windows, or the safe operation of the boat or motor vehicle. |

**Fill garden ponds, ornamental fountains, privately owned hot-tubs, or privately owned swimming pools.**

| Stage 1 | Stage 2 | Stage 3 | Stage 4 |
|---|---|---|---|
| No restriction. | No restriction. | Not permitted. | Not permitted. |
| Result –100% of days | Result –100% of days | Not permitted. | Not permitted. |

**Operate a lawn sprinkler for play.**

| Stage 1 | Stage 2 | Stage 3 | Stage 4 |
|---|---|---|---|
| No restriction. | No restriction. | Not permitted. | Not permitted. |
| Result –100% of days | Result –100% of days | Not permitted. | Not permitted. |

**Haul bulk water for non-potable use.**

| Stage 1 | Stage 2 | Stage 3 | Stage 4 |
|---|---|---|---|
| No restriction. | No restriction. | Not permitted. | Not permitted. |
| Result –100% of days | Result –100% of days | Not permitted. | Not permitted. |

**FINANCIAL CONSIDERATIONS:**

The proposed fines for District of Hudson's Hope Water Conservation Bylaw No. 942, 2024, are presented for consideration to be included in the Municipal Ticket Information System Bylaw.

Staff are looking for direction from Council regarding the amounts. Once approved, a Bylaw amendment will be drafted for Council's consideration.

| **Column 1** | **Column 2** Bylaw Section | **Column 3** Fine |
|---|---|---|
| Stage 1 – Water lawn during unapproved time or day. | 1.1(a) | $100.00 |
| Stage 1 – Water trees, shrubs, flowers, or vegetables with a sprinkler during unapproved time or day. | 1.1(b) | $100.00 |
| Stage 1 - Use a hose without an Automatic Shut-off Device. | 1.1(c) | $100.00 |
| Stage 2 – Water lawn during unapproved time or day. | 2.1(a) | $200.00 |
| Stage 2 – Water trees, shrubs, flowers, or vegetables with a sprinkler during unapproved time or day. | 2.1(b) | $200.00 |
| Stage 2 - Use a hose without an Automatic Shut-off Device. | 2.1(c) | $200.00 |

| | | |
|---|---|---|
| Stage 3 – Water lawn during unapproved time or day. | 3.1(a) | $300.00 |
| Stage 3 – Water trees, shrubs, flowers, or vegetables without an Automatic Shut-Off Device. | 3.1(b) | $300.00 |
| Stage 3 – Use hose to wash outdoor surfaces without Automatic Shut-Off Device or unapproved use. | 3.1(c) | $300.00 |
| Stage 3 – Use a hose to wash boats or motor vehicles without Automatic Shut-Off Device or unapproved use. | 3.1(d) | $300.00 |
| Stage 3 - Use water to fill garden ponds, ornamental fountains, privately owned hot-tubs, or privately owned swimming pools. | 3.1(e) | $300.00 |
| Stage 3 - Use a hose without Automatic Shut-Off Device. | 3.1(f) | $300.00 |
| Stage 3 - Operate a lawn sprinkler using water for play. | 3.1(g) | $300.00 |
| Stage 3 – Haul bulk water for non-potable use. | 3.1(h) | $300.00 |
| Stage 4 – Water lawn, trees, shrubs, flowers, vegetables, or decorative planters. | 4.1(a) | $400.00 |
| Stage 4 – Use a hose to wash outdoor surfaces without Automatic Shut-Off Device or unapproved use. | 4.1(b) | $400.00 |
| Stage 4 – Use a hose to wash boats or motor vehicles without Automatic Shut-Off Device or unapproved use. | 4.1(c) | $400.00 |
| Stage 4 - Use water to fill garden ponds, ornamental fountains, privately owned hot-tubs, or privately owned swimming pools. | 4.1(d) | $400.00 |
| Stage 4 - Use a hose to provide water. | 4.1(e) | $400.00 |
| Stage 4 - Operate a lawn sprinkler using water for play | 4.1(f) | $400.00 |
| Stage 4 – Haul bulk water for non-potable use. | 4.1(g) | $400.00 |
| Obstruct Bylaw Enforcement Officer | 6.2 | $240.00 |

**COMMUNICATIONS AND OTHER CONSIDERATIONS:**

A Public Service Announcement was issued on May 17, 2024, to let the public know that the Bylaw will be discussed during the May 27, 2024, Committee of the Whole Meeting. Members of the public were encouraged to submit written comments or attend the COW Meeting if they have any questions or concerns.

Council may chose to amend the proposed Bylaw to allow the CAO to bring into effect a more restrictive Stage under emergency situations.

**ALTERNATIVE OPTIONS:**

1. That Council provide further direction.

**ATTACHMENTS AND EXTERNAL LINKS:**

1. Draft District of Hudson's Hope Water Conservation Bylaw No. 947, 2024
2. Water Conservation Guide

Prepared By: *Crystal Brown, Chief Administrative Officer*

**DISTRICT OF HUDSON'S HOPE**
**BYLAW NO. 947, 2024**

A Bylaw to establish water conservation measures with the District of Hudson's Hope

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WHEREAS Council has the authority to create Bylaws to regulate the use of water;

AND WHEREAS Council of the District of Hudson's Hope deems it necessary from time to time to establish regulations for the use of water for the preservation of the Community Water System;

NOW THEREFORE the Council of the District of Hudson's Hope, in open meeting assembled, enacts as follows:

**GENERAL PROVISIONS**

1.1 This Bylaw shall be cited as "District of Hudson's Hope Water Conservation Bylaw No. 947, 2024".

1.2 If any portion of this Bylaw is declared invalid by a court, the invalid portion shall be severed, and the remainder of the Bylaw is deemed valid.

1.3 The headings used in this Bylaw are for convenience only and do not form part of this Bylaw and are not to be used in the interpretation of this Bylaw.

1.4 Schedule "A" is attached to and from part of this Bylaw.

**DEFINITIONS**

2.1 In this Bylaw,

**"Automatic Shut-Off Device**" means a device, attached to a water hose, that shuts off the supply of water automatically unless the application of hand pressure allows the supply of water;

**"Bylaw Enforcement Officer"** means a person appointed by Council as an Officer or a Bylaw Enforcement Officer;

**"Corporate Officer"** means the Corporate Officer of the District of Hudson's Hope;

**"Council"** means the Council of the District;

**"District"** means the District of Hudson's Hope;

**"Fill"** means to completely fill or partially fill with Water an empty or substantially empty hot tub, swimming pool, fountain, wading pool, or similar structure;

**"Property"** means real property;

**"Stage"** means Water Conservation Measures imposed by Council as prescribed in Schedule "A";

**"Water"** used as a noun, means water supplied by the District; and

**"Water"** used as a verb, mean the application or distribution of water to lands, plants, trees, shrubs, flowers, or vegetables.

**DECLARATION OF WATER CONSERVATION MEASURES**

3.1 Stage 1 is in effect each year from May 1st to September 30th.

3.2 Despite Section 3.1, Council may, by resolution:
   a. amend the effective period for Stage 1,
   b. bring into effect a Stage more restrictive than Stage 1 at any time of the year for any period, or
   c. terminate a Stage.

3.3 If Council declares a Stage under Section 3.2, the Water Conservation Measures prescribed for that Stage comes into force forty-eight hours after the Corporate Officer provides Notice.

3.4 A Stage will remain in effect until it is terminated or until the commencement of another Stage.

**DETERMINING WATER CONSERVATION MEASURES**

4.1 Council may consider the following factors when determining a decision under Section 3.2:
   a. time of year and typical seasonal water demand trends;
   b. precipitation and temperature conditions and forecasts;
   c. storage levels of the District Reservoir and draw down rates;
   d. current drought levels; and
   e. any other factor Councils considers to be relevant.

**EXCEPTIONS TO WATER CONSERVATION MEASURES**

3.1 Despite Section 3, the District may use water and is exempt from the Water Conservation Measures applicable to that stage where the use of water is needed to carry out activities needed for the purpose of protecting public health or safety.

**INSPECTION**

6.1 A Bylaw may enter at all reasonable times on any Property which is subject to this Bylaw to ascertain whether the requirements of this bylaw are being met or the regulations in this bylaw are being observed.

6.2 A person shall not obstruct or interfere with a Bylaw Enforcement Officer in the performance of their duties under this Bylaw.

**OFFENCES AND PENALTIES**

6.3 A person who contravenes this bylaw commits an offence and may be liable to a fine enforced by means of ticket issued under the District of Hudson's Hope Municipal Ticket Information System Bylaw No. 590, 1999, as amended or replaced from time to time.

6.4 Each day that an offence against this Bylaw continues constitutes a separate offence.

READ A FIRST TIME this 6th day of May 2024

READ A SECOND TIME this 6th day of May, 2024.

READ A THIRD TIME this ____ day of ____, 2024.

ADOPTED this ____day of _____, 2024.

_____ _____

Travous Quibell, Mayor Andrea Martin, Corporate Officer

Certified a true copy of Bylaw No.

This ___ day of _____, 20___.

_____

Corporate Officer

## SCHEDULE "A"

**STAGE 1 WATER CONSERVATION MEASURES**

1.1 When Stage 1 Water Conservation Measures are in force, a person shall not:

a) water lawns, except:

(i) at premises with even-numbered civic addresses, on even calendar dates, between 4:00 am and 9:00 am and between 7:00 pm and 10:00 pm; and

(ii) at premises with odd-numbered civic addresses, on odd calendar dates, between 4:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 10:00 p.m.

b) use a sprinkler to water trees, shrubs, flowers, or vegetables, except:

(i) at premises with even-numbered civic addresses, on even calendar dates, between 4:00 am and 9:00 am and between 7:00 pm and 10:00 p.m.; and

(ii) at premises with odd-numbered civic addresses, on odd calendar dates, between 4:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 10:00 p.m. or

c) use a hose providing water to wash boats, motor vehicles, sidewalks, driveways, parking lots, exterior windows, or exterior surfaces unless the hose is equipped with an Automatic Shut-off Device.

**STAGE 2 WATER CONSERVATION MEASURES**

2.1 When Stage 2 Water Conservation Measures are in force, a person shall not:

a) water lawns, except:

(i) at premises with even-numbered civic addresses on Wednesday and Saturdays between 4:00 am and 9:00 am and between 7:00 pm and 10:00 pm;

(ii) at premises with odd-numbered civic addresses, on Thursdays and Sundays between 4:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 10:00 p.m.;

b) use a sprinkler to water trees, shrubs, flowers, or vegetables, except:

(iii) at premises with even-numbered civic addresses, on Wednesday and Saturdays, between 4:00 am and 9:00 am and between 7:00 pm and 10:00 p.m.; and

(iv) at premises with odd-numbered civic addresses, on Wednesday and Saturdays, between 4:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 10:00 p.m., or

c) use a hose providing water to wash boats, motor vehicles, sidewalks, driveways, parking lots, exterior windows, or exterior surfaces unless the hose is equipped with an Automatic Shut-off Device.

**STAGE 3 WATER CONSERVATION MEASURES**

3.1 When Stage 3 Water Conservation Measures are in force, a person shall not:

a) water lawns, except:

(i) at premises with even-numbered civic addresses on Wednesdays between 4:00 am and 9:00 am and between 7:00 pm and 10:00 pm;

(ii) at premises with odd-numbered civic addresses on Thursdays between 4:00 a.m. and 9:00 a.m. and between 7:00 p.m. and 10:00 p.m.;

b) water flower gardens, vegetable gardens, decorative planters, shrubs or trees, unless such watering is carried out by hand with a hose equipped with an Automatic Shut-Off Device;

c) use a hose providing water to wash sidewalks, driveways, walls, roofs, or other outdoor surfaces, unless the hose is equipped with an automatic shut-off device and the purpose of washing is:

(i) to prepare a surface for painting, sealing, or similar treatment;
(ii) to prevent or control fires; or
(iii) for the health or safety of a person;

d) use a hose providing water to wash boats or motor vehicles, unless the hose is equipped with an Automatic Shut-off Device and the purpose of the washing is to maintain visibility of lights or licence plates, or through windows, or is otherwise for the safe operation of the boat or motor vehicle;

e) use water to fill garden ponds, ornamental fountains, privately owned hot-tubs, or privately owned swimming pools;

f) use a hose providing water unless the hose is equipped with an Automatic Shut-Off Device;

g) operate a lawn sprinkler using water for play; or

h) haul bulk water for non-potable use.

**STAGE 4 WATER CONSERVATION MEASURES**

4.1 When Stage 4 Water Conservation Measures are in force, a person shall not:

a) water, or engage in drip irrigation of:

(i) lawns or landscaping, whether newly planted or otherwise;
(ii) flower or vegetable gardens;
(iii) decorative planters; or
(iv) shrubs or trees;

b) use a hose providing water to wash sidewalks, driveways, walls, roofs, or other outdoor surfaces, unless the hose is equipped with an automatic shut-off device and the purpose of washing is:

(iv) to prepare a surface for painting, sealing, or similar treatment;
(v) to prevent or control fires; or
(vi) for the health or safety of a person;

c) use a hose providing water to wash boats or motor vehicles, unless the hose is equipped with an Automatic Shut-Off Device and the purpose of the washing is to maintain visibility of lights or licence plates, or through windows, or is otherwise for the safe operation of the boat or motor vehicle;

d) use water to fill garden ponds, ornamental fountains, privately owned hot-tubs, or privately owned swimming pools;

e) use a hose providing water unless the hose is equipped with an Automatic Shut-Off Device;

f) operate a lawn sprinkler using water for play; or

g) haul bulk water for not potable use.