



REGULAR COUNCIL MEETING
August 27th, 2018
6:00 P.M.
Council Chambers

Present **Council:** **Councillor Dave Heiberg**
Councillor Caroline Beam
Councillor Kelly Miller
Councillor Mattias Gibbs

Absent: **Mayor Gwen Johansson**
Councillor Travous Quibell
Councillor Heather Middleton

Staff: **CAO, Chris Cvik**
Corporate Officer, Tammy McKeown
Pool Supervisor, Larissa Ianson

Other: **2 in gallery**

2. **DELEGATIONS:**
D1 **Ministry of Transportation, Nicola Hogg, Operations Manager, North Peace: Pedestrian traffic, water flow issues, signage on Highway 29** **0400-20**

- Discussion in regard to the corridor study; expected completion by the end of 2018; presentation by the end of fiscal.
- Long term planning in regard to realignment, passing lanes, alignment. BC Hydro is addressing realignment issue but this does not address the maintenance issue nor the signage issue. [These issues are to be brought back to the follow-up meeting.](#)
- [Water flow issues are to be brought to follow-up meeting](#)
- Council thanked the Ministry for the work completed on the road to the transfer station; grass is possible mowed only once a year.
- Councillor Heiberg presented Councillor Middleton's concerns in regard to the expected increase in traffic on the Beryl Prairie road; request for additional signage to be erected in areas where children are playing such as the Beryl Prairie playground. CAO Chris Cvik explained that residents are placing homemade traffic signs in the area. Ministry of Transportation suggested trailer signage or speed readers be placed on the road. [Council to identify areas that would benefit from additional signage.](#)
- Councillor Beam expressed concern about the corner on Highway 29 where the last major Motor Vehicle Incident occurred; 4 industrial incidents and at least 6 other incidents have occurred at this location. Request made for additional signage. Ministry stated that it appears there is adequate signage in place, suggested possibly installing larger signs or reflective signs.
- Request made for some form of barrier to be installed on both sides of the road by location of paving by Ardill's.

- Staff to schedule follow-up meeting with specific agenda based on Ministry of Transportation's availability. Ministry requested time to investigate information provide at this meeting, suggested to set meeting within a few weeks.

1. **CALL TO ORDER:**

The meeting called to order at 6:10 p.m. with Councillor Dave Heiberg presiding.

3. **NOTICE OF NEW BUSINESS:**

Mayors Additions:

Councillors Additions: CM1- Museum

Staff Additions: SR5

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

M1 **August 13th, 2018 Regular Council Meeting**

RESOLUTION NO.147/18

M/S Councillors Miller/Gibbs

That

"The minutes of the August 13th, 2018 Regular Council Meeting be adopted as presented"

CARRIED

0550-01

7. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 **C5 BC Hydro Site C Construction update**

6660-20

- The next Community Engagement Committee will be held on October 2nd, 2018. Concerns identified at the August 13, 2018 Regular Council Meeting will be brought forward. The purpose of the meeting will to be to identify the next steps necessary.

BA2 **BA7 SR1-2018 Financial Plan –Check In**

5340-01

1700-01

- Review of discussion regarding Grant application for the Beattie Lift station.
- Urban System had been retained to prepare the grant application; application is due on August 29th.
- Resolution made in regard to budget is due to Council previously approving hiring Urban Systems to prepare the plan and to prepare the Grant application. The project itself has not been approved; cost of the project must be considered in the 2019 budget.

8. **STAFF REPORTS:**

SR1 **Pool Year End Report**

0810-20

- Pool supervisor Larissa Ianson presented the pool year-end report to Council.
- Maintenance items- recommendations to be presented to Public Works to action.
- Pool liner- suggested to have a 3-5 year replacement plan in place.
- Pool cover-if have one in place it would assist with the time required for preparing for opening of pool as it would keep the pool clean of leaves and debris.
- Chlorination system- Public Works has a plan in place.
- Front desk-request to have the counter lowered.
- Drains in change rooms- need lowered for better drainage; increased cleanliness.
- Electrical-some concern in regard to amount and location of wiring.
- Fees- suggestion to amend the Bylaw to only include the day rates as most people who leave and return are season pass holders. The side gate is now open for people to go outside the pool to eat.
- Family Definition- confirm that the definition is properly stated in the pool Policy/Bylaw.
- [Pool Policy/Bylaw to be reviewed by the Recreation Committee. Suggested amendments to be presented in a report to Council.](#)
- Budget items to be brought forward to the next budget meeting.
- Councillor Beam informed the pool supervisor that the pool looks more professional this year and that the community has been providing a lot of positive feedback.
- Tracking system- [Staff to look into possible systems that would be better for our facility.](#) Issue with the tracking system not interacting with other computer programs; require a dedicated laptop for the scanner system. Discussion in regard to needing better information from our scanning tool.

SR2 **Capital Planning Tools**

**1705-00
6430-01**

- Discussion about utilizing this tool and tying it into budgeting
- Tool will assist with prioritization; necessary to not only consider the cost of the item but also the maintenance and the lifetime expectancy.
- Will utilize the tool for the 2019 budget process; matrix will be tried; if any changes required, will bring back to Council.
- First step in building a long term asset management plan.

RESOLUTION NO.148/18

M/S Councillors Gibbs/Miller

That

"Staff will utilize the capital planning tool for the 2019 budget process."

CARRIED

- SR3 **Road Use Agreement** **6660-20**
1660-00
- CAO presented background information in regard to the Road Use Agreement with TransCanada.
 - The agreement is a little vague but covers the intent that any damages to the road caused by TransCanada will be repaired by them.
- RESOLUTION NO.149/18*
M/S Councillors Beam/Gibbs
That
"That Council approve the Road Use Agreement with TransCanada in respect of pipe that is to be removed from the Beryl Prairie laydown yard off Drew Road."
CARRIED
- SR4 **Travel Report-Andrea Martin** **2810-01**
FOR INFORMATION
- SR5 **CAO Action and Updates** **3320-01**
Lucas Subdivision
- Meeting was held this week between CAO, Director of Public Works, Public Works lead hand, Councillor Miller and Councillor Heiberg regarding the Lucas subdivision deficiencies list; staff reviewing list to determine if items have been resolved or if they are still outstanding; there is approximately \$130,000 remaining to deal with any remaining deficiencies.
 - Concerns had been voiced by the Director or Public Works in regard to the asbestos pipe; reviewing the engineer drawings to see if they are what had been presented.
 - Councillor Gibbs asked if the BC Hydro house being built will be affected by the deficiencies; the BC Hydro lots were the first ones that were actioned; there are two covenants on the properties, one in regard to the asbestos and the second in regard to not allowing the properties to tie into the Main highway.
- BC Emergency Health Services Meeting- Rick Loucks, Manager, Patient Care Delivery- Northeast District** **0400-30**
- Meeting was to gather background information for UBCM meeting and to get a better understanding of the BC Ambulance staff scheduling. Some people had stated that there was scheduling issues which caused some attendants to leave. Mr. Loucks has stated he will perform an audit.
 - Scheduling system is automated; people submit availability by the 15th of each month; a follow-up is conducted over the phone to attempt to fill any vacant spots.
 - Special staffing requests can be forwarded directly to Mr. Loucks, for example request to drive only and not become an Emergency Medical Responder.
 - Mr. Loucks is the point of contact for anyone interested in applying to BC Ambulance Service for Hudson's Hope.
9. **COMMITTEE MEETING REPORTS:** **0360-01**
CM1 Museum committee meeting to be held on August 30th. Councillor Miller to send invitations to CAO and to Councillor Heiberg.

10. **BYLAWS:**
11. **CORRESPONDENCE:**
- C1 **Canadian Association of Medical Cannabis Dispensaries** **0340-01**
FOR INFORMATION
- C2 **Section 17 Land Act application Chowade** **0400-20**
FOR INFORMATION
- C3 **UBCM Newsletter** **0400-01**
FOR INFORMATION
- C4 **Request for support UBCM- Resource Works** **0400-01**
FOR INFORMATION
- C5 **Welcome to Hudson's Hope signs** **5330-01**
- CAO had directed Public Works to remove the vine.
 - Director of Public Works had stated they would require specialized equipment to trim the vine.
 - Discussion in regard to choices; Groundskeeper to prepare a report outlining suggestions in regard to managing the vines. Lannie Rhymer, member of the public, explained that removal of the Virginia creeper vine is not feasible. She suggested cutting the vine about ½ way up at the beginning of the season.
- RESOLUTION NO.150/18*
M/S Councillors Beam/Gibbs
THAT:
"Virginia creeper maintenance plan to be created by Groundskeeper. Plan to outline safety issues, maintenance time and possible alternatives".
Carried
- C6 **Request for support UBCM- Boating BC Association** **0400-01**
FOR INFORMATION
12. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**
- CR1 **Pink Mountain- Mayor Johansson** **0540-20**
- Had been brought up at Peace River Regional District meeting. Located within Electoral Area 'B'.
- RESOLUTION NO.151/18*
M/S Councillors Beam/Miller
THAT:
"The District of Hudson's Hope support protection of a section (minimum 2.2 kilometers) of the Pink Mountain plateau for research and preservation of rare species of plants, insects, and animals."
Carried

13. **OLD BUSINESS:**

14. **NEW BUSINESS:**

15. **PUBLIC INQUIRIES:**

16. **ADJOURNMENT:**

0560-00

7:21pm motion to move in camera.

RESOLUTION NO.152/18

M/S Councillors Gibbs/Beam

THAT:

"Council close the meeting Pursuant to the Community Charter under Section 90 1 (a), (c, (e) and (k)".

Carried

Councillor Dave Heiberg declared the meeting adjourned at 8:10pm

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Septic Field

07/25/16

School Gymnasium agreement

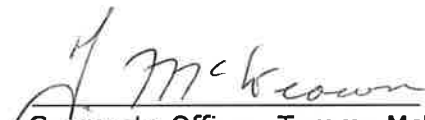
02/26/18

Budget items

07/09/18

Certified Correct:


Chair/Councillor Dave Heiberg


Corporate Officer, Tammy McKeown