



REGULAR COUNCIL MEETING
July 23rd, 2018
6:00 P.M.
Council Chambers

Present **Council:** **Mayor Gwen Johansson**
Councillor Mattias Gibbs
Councillor Travous Quibell
Councillor Heather Middleton
Councillor Kelly Miller
Councillor Dave Heiberg

Absent: **Councillor Caroline Beam**

Staff: **CAO, Chris Cvik**
Director of Public Works, John Simcock
Director of Protective Services, Robert Norton
Safety/Bylaw Enforcement Officer, Wallace Roach
Special Events Coordinator, Kaitlyn Atkinson
Corporate Officer, Tammy McKeown

Other: **1 in gallery**

1. **CALL TO ORDER:**

The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.

2. **DELEGATIONS:**

D1 **PRRD: Director Rose, Director Goodings: Municipal Participation in Planning**

0400-50

- Presented on what Community planning is and what the Regional Districts position is in regard to decision making for the Electoral areas.
- The Electoral areas encourage joint planning when it affects areas close to Municipal boundaries.
- The level of participation the municipality could choose are:
 - Full Participation: municipal directors entitled to vote on all resolutions, bylaws, and matters relating to Part 26 of the Local Government Act.
 - Partial Participation: municipal directors entitled to vote on resolutions, bylaws, and matters relating to Part 26 of the Local Government Act to extent authorized under the agreement between the municipality and the regional district.
 - No Participation: Not entitled to vote on resolutions, bylaws, and matters relating to Part 26 of the Local Government Act

- Request made for District of Hudson's Hope to choose areas of interest that are important to the municipality so that a streamlined plan can be created.
- Shared services provided by the District of Hudson's Hope were discussed. Concern of the Electoral Area Directors is not these services but rather the decision making function in regard to planning for their areas: Official Community Plan, Zoning Bylaws, Development Permit Variances, etc. The Regional District has shown support towards senior housing in Hudson's Hope and the museum
- The Directors will let Council know if the deadline of August 31, 2018 is just to stipulate interest or to have a decision made.

3. **NOTICE OF NEW BUSINESS:**

Mayors Additions: CR1- presented at beginning of meeting

Councillors Additions:

Staff Additions:

11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

CR1 **MAYOR'S REPORT**

- **Disposal Well:**
 - Canada Energy Partners has signed a non-binding letter of intent to sell the disposal well for \$1.05 million. Potential buyer is not disclosed.
 - The disposal rights to 3 sections of land are included in the sale.
 - Canada Energy Partners retains the disposal rights to 45 sections, although it cannot drill another disposal well on those 45 sections for 3 years from the date of closing.
 - Sale is subject to a final agreement, acceptable test on the well and some other operational due diligence.
Closing is to occur by August 27 unless the time is extended due to regulatory delays.
- **Farrell Creek Hill**
 - On Friday, Ministry of Transportation (MOTI) restricted trucks to 50% of legal axle loads on the Farrell Creek Hill. The Mayor went to have a look yesterday, and there was a traffic control fellow at the foot of the hill. He was turning away all big trucks, he said, directing them to go out on the Beryl Prairie Road. Anything bigger than a pickup. The Mayor had the car so didn't go up - pickups have more clearance than the car and the Mayor heard that cars drag up near the top.
 - The Rural Road Task Force is meeting with Catherine Styba & MOTi staff next Monday (30th). Trans Canada North Montney.

6660-20

**0400-20
5400-01**

RESOLUTION NO.125/18
M/S Councillors Heiberg/Miller
That

"A meeting in Hudson's Hope be scheduled with Catherine Styba, District Manager, Ministry of Transportation, to discuss pedestrian traffic and water flow issues"

CARRIED

- **Mainline Extension:** **6660-20**
 - Representatives from Trans Canada and their prime contractors came in on Friday. Macro has the section of line between the Peace River (after it crosses the Peace River) and the Halfway. They anticipate starting in mid-August. They will use local businesses. The Mayor took the Construction Manager to all the hotel/motels and showed him the apartments, so he could find out what accommodations are available. He doesn't book the accommodation but he gives the info to the workers and they choose.
- **Hydro Application for Amendment for Source of Aggregate to berm & highway realignment:** **6660-20**
 - Questions were submitted by the Mayor and the CAO.
- **Meeting with BC Hydro** **6660-20**
 - The Mayor met with Darin Thompson & Mark Prestwich. Discussed the very noticeable long grass in front of the old Hudson's Bay office which they could consider getting cut. They didn't know about the application to change the source of aggregate. Were interested in our solar installations.
- **Pre-Hospital Care** **7130-01**
 - Thanks to the Director of Protective Services, Robert Norton's, efforts, we now have a First Responder Program, whereby our team of 9 qualified responders act when the call comes in. If they get there before the BC ambulance crew, they provide care until the ambulance arrives. That's critically important if the ambulance is coming from FSJ, Chetwynd, or somewhere else. We can still rely on STARS our of Grande Prairie, although they still have not been able to get an agreement that allows them to implement their Auto Launch program where they leave as soon as a call comes in. The Director of Protective Services did receive an email this morning that a meeting was held between BC Emergency Health Services, Northern Health, and STARS in Prince George on July 10 to discuss bringing STARS Auto launch into BC. They committed to meet again to plan next steps.

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:** **0550-01**
Correction: CR1 District Team building should read: Council recognizes the importance of team building and will reflect their support through the budget

M1 **July 9th, 2018 Regular Council Meeting**

RESOLUTION NO.126/18

M/S Councillors Heiberg/Middleton

That

"The minutes of the July 9th, 2018 Regular Council Meeting be adopted as amended"

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

- BA1 **CR1 School Gymnasium agreement** **2240-01**
- Corporate Officer forwarded document to Councillor Heiberg. Agreement for use of gymnasium needs to be created.
 - Follow up item that the Special Events Coordinator will be working on.

8. **STAFF REPORTS:**

- SR1 **2018 Financial Plan –Check In** **1700-01**
- Discussion in regard to the Beattie lift station- Director of Public Works is working with Urban Systems on the grant application.
 - Gravel will be purchased as needed, have enough available to complete projects that are being worked on at this time
 - Urban Systems will have amounts from subcontractors in regard to the site specific work.

- SR2 **No Parking Signs** **5480-00**
- Discussion in regard to additional parking
RESOLUTION NO.127/18
M/S Councillors Heiberg/Miller
That
"Council approve the District of Hudson's Hope erects "No Parking" signs on the West side of Holland Street and on both sides of Macintosh Crescent and remove the "No Parking" sign from the East side of Holland Street in the interest of public safety."
CARRIED

- SR3 **Deputy Chief Elections Officer** **4200-01-01**
- RESOLUTION NO.128/18**
M/S Councillors Quibell/Middleton
That
"Appoint Rhonda Eastman as the Deputy Chief Elections Officer for the 2018 Local Municipal Election."
CARRIED

- SR4 **Recreation and Special Events Update** **7710-01**
8100-01
- Council suggested tracking of local and visitor participants for the summer hikes. Concern was voiced in regard to including Greta's Class Act in the advertising of the hikes as it is actually the District's event with Greta working as a volunteer for the District.
 - Trail Project- mapping will be completed by walking the trail or through GIS. Council would like to have a visual of each trail conducted to ensure that they are accessible and safe. The Coordinator stated that the project is just to provide information

in regard to our trails not to guarantee that they are accessible at all time.

- Playground -the Coordinator stated that the names of the companies that donated to the playground will be placed on the playground equipment. The Recreation and Special Event Coordinator was directed to have the sign approved prior by the sign committee prior to installation.

- SR5 **Surplus Sale** **1090-01**
RESOLUTION NO.129/18
M/S Councillors Gibbs/Miller
That
"Council accept the bid for the following item, listed below and authorize staff to prepare and execute the transfer documents required for sale:
2001 8.0HP Mercury Outboard Motor with fuel tank \$550.00"
CARRIED
- SR6 **Hiring of Recreation Assistant- Student** **2510-01**
RESOLUTION NO.130/18
M/S Councillors Heiberg/Middleton
That
"Council approve the use of the funding set aside for the hiring of a Recreation Summer Student for a reduced term of 6 weeks on a part time basis"
CARRIED
9. **BYLAWS:**
- B1 **Zoning Bylaw Amendment To Prohibit "Cannabis – Related Business"** **3900-02**
RESOLUTION NO.131/18
M/S Councillors Heiberg/Gibbs
That
"Council approve First and Second Reading of the "District of Hudson's Hope Zoning Amendment Bylaw No. 899, 2018".
And That:
"Council authorize staff to schedule a public hearing for the proposed Zoning Bylaw Amendment."
CARRIED
10. **CORRESPONDENCE:**
- C1 **Thank you from Hope For Health** **0230-20**
FOR INFORMATION
- C2 **Liquor and cannabis Regulation Branch** **0400-20**
FOR INFORMATION
- C3 **Site C Construction Update** **6660-20**
FOR INFORMATION

12. **OLD BUSINESS:**

13. **NEW BUSINESS:**

Hudson's Hope Capital Projects

1705-00

- Brought to Council in reference to priority capital budget items brought forth at the strategic planning meetings for the budget; to provide some guidance when determining capital budget needs.
- The CAO and Councillor Gibbs are to meet to discuss this item further and then bring back to Council

14. **PUBLIC INQUIRIES:**

0220-01

Tom Summers asked Council what their position is in regard to retail cannabis locations. Council responded that they have not had and discussions in regard to this topic.

15. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned at 7:29pm

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Septic Field

07/25/16

School Gymnasium agreement

02/26/18

Budget items

07/09/18

Certified Correct:


Chair/Mayor Gwen Johansson


Corporate Officer, Tammy McKeown