



**REGULAR COUNCIL MEETING
June 25th 2018
6:00 P.M.
Council Chambers**

Present **Council:** Mayor Gwen Johansson
Councillor Kelly Miller
Councillor Caroline Beam
Councillor Dave Heiberg
Councillor Mattias Gibbs

Absent: Councillor Travous Quibell
Councillor Heather Middleton

Staff: Director of Public Works, John Simcock
Safety/Bylaw Enforcement Officer, Wallace Roach
Special Events Coordinator, Kaitlyn Atkinson
Corporate Officer, Tammy McKeown
Office Administration, Tammy Krushelnicki

Other: 0 in gallery

1. **CALL TO ORDER:**

The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.

2. **DELEGATIONS:**

D1 **Jay Morrison representing Enbridge- Spruce Ridge Program Update** - Delegation postponed until a later date.

3. **NOTICE OF NEW BUSINESS:**

Mayors Additions:

Councillors Additions: CR1- Youth Councillor Report

Staff Additions: SR8, SR9

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

M1 **June 11th, 2018 Regular Council Meeting**

0550-01

RESOLUTION NO.107/18

M/S Councillors Heiberg/Miller

That

"The minutes of the June 11th 2018 Regular Council Meeting be adopted as presented"

CARRIED

- M2 **June 11th, 2018 Committee of the Whole Meeting** **0550-01**
RESOLUTION NO.108/18
M/S Councillors Heiberg/Gibbs
That
"The minutes of the June 11th 2018 Committee of the Whole Meeting be adopted as presented"
CARRIED
7. **BUSINESS ARISING OUT OF THE MINUTES:**
- BA1 **June 11th Regular Council Meeting Minutes** **0540-01**
CR2 Call out for committee members
 - Corporate Officer will post advertisement for United Way and Lions Club volunteers.
8. **STAFF REPORTS:**
- SR1 **Travel Expense Policy** **0340-50**
Discussion in regard to per-diem amounts
RESOLUTION NO.109/18
M/S Councillors Heiberg/Miller
That
"Approve the District of Hudson's Hope Travel Expense Policy"
CARRIED
Mayor Johansson opposed
- SR2 **Joint Occupational Health and Safety Committee Self Evaluation** **2640-01**
 - This is one of the requirements in regard for COR
 - The joint committee is working well together; staff members are eager to learn.
 - A call-out for additional alternates has been made to ensure that there are members available for meetings.
- SR3 **Premise Pollution Liability Insurance Policy** **2470-01**
 - Discussion in regard to what could be the cost if an environmental spill occurred
 - There is room in the budget to do the required correction to the lift station which would increase prevention
 - Cost will be less if the contract could be awarded to a construction company with their own engineer.
 - Approximate cost of the repairs would be \$300,000 in regard to the excavation and the shoring.
 - Public Works is holding back from purchasing assets in order to allocate funds for approximately two-thirds of the project
 - Council directed the Director of Public Works to bring back approximate timeline for completion and budget allocation.
 - Discussion in regard to the necessary requirements to apply for Invest Canada Fund; preliminary design may be required in order to apply for the next intake.
 - Concerns were voiced in regard to soil stability.

- Council directed the Director of Public Works to send out a Request for Proposal.

- SR4 **Recreation Society of Hudson's Hope assets** **7500-01**
Discussion in regard to how to disperse of assets
Council would like the assets to be offered to District of Hudson's Hope non-profit organizations and District of Hudson's Hope clubs first; remaining assets could then be offered to other organizations within Hudson's Hope; any assets not taken by District of Hudson's Hope organizations and clubs will then be offered to organizations from surrounding municipalities.
RESOLUTION NO.110/18
M/S Councillors Miller/Gibbs
That
"Staff offer the Recreation Society of Hudson's Hope assets to District of Hudson's Hope non-profit organizations and clubs on a first come basis"
CARRIED
- SR5 **Purchase of Lagoon Boat** **5340-01**
Electronic vote held on June 14th; all responses were in favour of the purchase. Brought to Council meeting to ensure openness and transparency. **1240-01**
RESOLUTION NO.111/18
M/S Councillors Heiberg/Beam,
That
"Council approve the purchase of the flat bottom boat, to be used for maintenance and health and safety of the lagoons, for the sum of \$2,300"
CARRIED
- SR6 **Public Works Operational Update** **5260-01**
 - Item 10: Powell Road- Lowest quote for the repairs is \$57,000. This will be allocated from other items that were previously budgeted to be purchased or completed.
 - Highest priority item for public works is the Lift station, followed by Powell Road and then Carter Road
 - Director of Public Works to bring back updated budget
- SR7 **Recreation and Special Events Report** **8100-01**
 - Discussion in regard to Beryl Prairie playground; soil samples have been taken, expect results by the end of the week.
 - Summer student grant application was re-reviewed and has now been accepted.
 - Concern voiced by Council that no advertising for Canada Day has been done to date. Advertising to be sent out. Discussion in regard to weather issues, possible consideration in regard to moving the celebration to the Arena.
- SR8 **Team Building Golf Tournament** **0220-01**
 - Discussion in regard to how team building is important.
 - Need to ensure that it is inclusive of all staff
 - Should be brought forward at budget time

- Needs focal point such as strategic planning; consideration of costs.
- Item tabled
- Diarize

- SR9 **Bocce Courts and Horseshoe Pits** **0540-20**
- Funding to come from Recreation and Special Events Coordinator's budget with some input from Public Works.
 - Discussion in regard to location.
 - Suggestion by Council for Recreation and Special Events Coordinator to create a Recreation Vision/Plan; suggestion to include community in decision making by holding a brainstorming session to determine the needs and wants of the community.
 - Recreation Committee to spearhead.

9. **COMMITTEE MEETING REPORTS:**

- CM1 **North Peace Regional Airport Update** **0360-01**
- June 20th minutes are expected to be received in time to be included in the next Regular Council Meeting Agenda.
 - Annual General Meeting was held; Jim McKnight remains in place.
 - Discussion in regard to term of lease
 - Operational requirements
 - Asking about policies in place, capital investments etc.

10. **BYLAWS:**

- B1 **Council Remuneration and Reimbursement of Expenses Bylaw No.895, 2018** **3900-02**
- RESOLUTION NO.112/18*
M/S Councillors Gibbs/Beam
That
"Council approve the First, Second and Third Reading of the District of Hudson's Hope's 'Council Remuneration and Reimbursement of Expenses Bylaw No. 895, 2018"
CARRIED
Mayor Johansson opposed

- B2 **Zoning Amendment Bylaw No. 898** **3900-02**
- Amend section 4.6.6 by removing from part c:
 - the landscaping plants must be live and growing, grass must be mowed and the landscaped area must be free of weeds and litter;as this is covered by the District of Hudson's Hope Unsightly Premises Bylaw
- RESOLUTION NO.113/18*
M/S Councillors Heiberg/Miller
That
"Council approve First and Second Reading of the "District of Hudson's Hope Zoning Amendment Bylaw No. 898, 2018 as amended".
- And That:*

"Council authorize staff to schedule a public hearing for the proposed Zoning Bylaw Amendment."

"

CARRIED

11. **CORRESPONDENCE:**

C1 **Hudson's Hope Health Care and Housing Society Letter of support** **0230-20**

Electronic vote held on June 19th to ensure that the letter of support was sent prior to the deadline set by the New Horizons Seniors Program. All responses were in favor and the resolution was made at that time.

RESOLUTION NO.101/18

M/S Councillors Heiberg /Miller

That

"Council provide a letter of support for Hudson's Hope Health Care and Housing Society's application to the New Horizons Seniors Program for \$3,300 in funding to purchase appropriate patio furniture and a barbeque for the Society's patio improvement project."

CARRIED

C2 **Pro Hardware**

0220-01

- Discussion in regard to Policy that District once had in place in regard to local businesses
- Director of Public Works stated that cost was not the only issue that they have had with purchasing from the local hardware store, availability of stock and amount of time it takes to receive quotes are two other issues. Director of Public Works stated that there are some issues with customer services as well.
- District is still purchasing from the business just at the rate that was done previously. Public Works is utilizing purchasing power afford by using larger purchasing groups such as the Provincial Procurement site. Both the District office and the Fire Hall also have started to use these groups in an effort to be more economical.
- Representative from Pro Hardware met with the Corporate Officer and requested that they be included when looking for quotes and that they are provided with the item SKU in order to ensure that we are comparing apples to apples.
- Council directed staff to include Pro Hardware within the quote process for bulk orders.
- Meeting to be set up with the owner of Pro Hardware

C3 **National Airlines Council of Canada**
FOR INFORMATION

0220-01

C4 **The Corporation of the Township of Spallumcheen**
FOR INFORMATION

0400-50

C5 **BC Bus North**

7500-01

Visitor Center has been sharing information. Staff directed to share via Public Service Announcement, District website and District Facebook page

C6 **UBCM Meetings** **0400-01**

- Discussion in regard to which Ministries Council would like to meet with
- Forests, Lands, Natural Resource Operations & Rural Development
 - Ministry of Transportation
 - Ministry responsible for BC Ambulance services
 - Ministry of Municipalities and Housing

12. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

CR1 **Councillor Beam presented the following report from Youth Councillor Jade Rowe:** **0640-01**

- Initiated talks between the school and District regarding a skateboard park. Spoke to council and met with recreation society to start a conversation about the possibility of a skateboard park in Hudson's Hope. Brought news to Mr. Donahue's skateboard and Entrepreneur class to present their ideas and interest to council. Presentation was later well accepted.
- Brought forward student concerns regarding school cleanliness.
- Formed a student council with secretary, treasurer, and chair.
- Put together package regarding some student council duties, event ideas, and rules.
- Initiated outdoor school clean up with graduation class, hoping to have it a part of earth day school clean up next year.
- School spirit Christmas costume dress up days. Week before Christmas break we did four different school dress up days (snowman, ugly sweater, Christmas pajamas, and reindeer).
- Pajama day

I would like to thank Council greatly for the opportunity they have given me to learn about our town and political system. Although meetings were very confusing at first, I now understand much more about my job and our town.

13. **OLD BUSINESS:**

OB1 **Cannabis Legislation:** **3900-01**

- Draft Zoning Bylaw was forwarded to previous CAO for review, Bylaw Officer did not receive it back. Bylaw Officer will prepare an updated Draft copy for review by the incoming Interim CAO.

OB2 **Fentanyl House** **2210-00**

- Report in regard to changes to be made were sent to previous CAO, response was that CAO was not in agreement with suggestions made by the Bylaw Officer. Awaiting direction from Legal. Account payable to be sent to Deputy Treasurer.
- House has been deemed inhabitable in regards to the remediation of the fentanyl but is uninhabitable structurally.

- OB3 **Light on Drew Road** **5400-01**
- Corporate Officer to contact TransCanada to inquire if they will be willing to cover the cost of the installation of the light due to the safety concerns created from their operations on Drew Road.

14. **NEW BUSINESS:**

15. **PUBLIC INQUIRIES:**

16. **ADJOURNMENT:**

8:04pm motion to move in camera.

RESOLUTION NO.114/18

M/S Councillors Heiberg/Miller

THAT:

"Council close the meeting Pursuant to the Community Charter under Section 90 1 (a) (c) and (k)".

Carried

Meeting adjourned at 9:00pm

0560-00

DIARY

Conventions/Conferences/Holidays

Beryl Prairie Septic Field

School Gymnasium agreement

District team building

Certified Correct:

Diarized

07/25/16

02/26/18

06/25/18


Chair/Mayor Gwen Johansson


Corporate Officer, Tammy McKeown