



**REGULAR COUNCIL MEETING**  
**April 09<sup>th</sup>, 2018**  
**6:00 P.M.**  
**COUNCIL CHAMBERS**

Present **Council:** **Mayor Gwen Johansson**  
**Councillor Travous Quibell**  
**Councillor Kelly Miller**  
**Councillor Dave Heiberg**  
**Councillor Mattias Gibbs**  
**Councillor Heather Middleton**  
**Councillor Caroline Beam**  
**Youth Councillor Jade Rowe**

**Absent: CAO, Tom Matus**

**Staff:**

**Director Of Protective Services, Robert Norton**  
**Special Events Coordinator, Kaitlyn Atkinson**  
**Office Assistant, Lorraine Roach**

**Other: 1 in gallery**

1. **CALL TO ORDER:**

The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson  
Councillor Caroline Beam arrived at 6:02pm

2. **DELEGATIONS:**

D1 **RCMP update at 6:01 pm**

**Corporal Trevor Romanchych went over comparisons from last year.**

**7400-01**

- File count is down
- Prisoners are up
- Push for Enhance Road Safety
- Continuing efforts to reduce impaired driving in the area
- Annual Priority Plans 2017/2018 have not been released yet, recommendation is to keep our local initiatives from the previous year
- Still dealing with Human Resource issues since July 2017
- Hiring a Clerk is on track, position should be filled in 3-4 months, interviews are underway
- Corporal Trevor Romanchych is being deployed, but it is unsure when or to where. Corporal Trevor Romanchych requested to stay another year, but it was not approved.
- New Corporal has been selected, he is coming from the North West Territories. Nothing is in writing as of yet, no contract has been signed.

D2 **Shock Trauma Air Rescue Service- Glenda Farnden, Sr. Municipal Relations Liaison and Greg Schmidt, Base Director @ 6:13 pm** **7100-01**

- Physician consultation on all critical care calls,
- Collaboration with BCEHS
- Capable of responding to diverse situations
- Leading edge of technology with the equipment that is onboard at all times
- Mission breakdown and locations that STARS has responded to since 2007
- Additional Northern British Columbia missions are Fort Nelson, McBride, Quesnel, Valemount.
- Auto launch program has been proposed in the Peace River Regional District, this program would trigger a call to STARS when they are needed for a mission in the Peace Region.
- STARS are having a few "road blocks" but are optimistic they will have a trial in place soon.
- Mayor Gwen Johansson offered her and Councils support in any way that STARS requires from the municipality side.
- Councillor Caroline Beam asked if STARS does a recruitment program with the school.
- STARS response, they do a mobile education and outreach program. They have a bus that is set up as an operation room that is taken to schools and medical centers.
- STARS will contact Director Of Protective Services, Robert Norton and set up a time either in June or September to go to the school and medical center.
- Heather Middleton asked, since you are a charitable, non-profit organization would we go to your website to donate? STARS response was yes.
- Business cards and information pamphlet given to staff.

8. **STAFF REPORTS:**

SR3 **Solar Array Design "Solar Wave" RFD/Presentation Don Pettit/Greg Dueck from Peace Energy Co-operative @6:40 pm**

**5280-06-01**

- Solar arrays are turned on, except the pool,
- Will be able to monitor when all are up and running,
- Don Pettit/Greg Dueck will make links to monitor solar panels available to staff when all solar arrays are up and running,
- Public Works building panels are not able to be monitor because of the amount of snow this season
- Visitor Centre has 3000 hours of power, that equals \$260.00
- Grand opening will be June 2<sup>nd</sup>
- Councillor Heather Middleton asked, is this a presentation or a RFD. Don Pettit/Greg Dueck requested a decision tonight on this RFD because there is a short time frame if the "solar wave" is to be built by grand opening, June 2<sup>nd</sup>. It will take 1 month to fabricate.
- Councillor Kelly Miller asked, we had asked for a few different options in design, are those available to look at. Don Pettit/Greg Dueck, this is the only design.
- Councillor Kelly Miller, can we see more designs and you can present in 2 weeks' time. Don Pettit/Greg Dueck, this will not work, if we are to meet our deadline for the grand opening.

- Councillor Heather Middleton, can there be signs near the "solar wave" to make it interactive for the public.
- Don Pettit/Greg Dueck, placing picnic tables under wave to create shade would make it interactive.
- Councillor Heather Middleton, how will we keep people from not trying to climb it.
- RSEC, Kaitlyn Atkinson suggested camera to monitor activity
- Councillor Heather Middleton asked if there were any awards that could be submitted to recognize the work that has been done on this project, provincial project to recognize, it is a worthy project to recognize.
- [Don Pettit/Greg Dueck to follow up](#)

**RESOLUTION NO.056/18**

*M/S Councillors Heiberg /Quibell*

*That*

*"Council approves the pool "Solar Wave" array as proposed.*

*Carried*

**3. NOTICE OF NEW BUSINESS:**

**Mayors Additions:** *Mayor's Report*

**Councillors Additions:**

**Staff Additions: SR3, SR4**

**4. ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**

**5. DECLARATION OF CONFLICT OF INTEREST:**

**6. ADOPTION OF MINUTES:**

**M1 March 26<sup>th</sup>, 2018 Regular Council Meeting**

- Correction: CR1- should read 'reply' not 'response'.
- Correction: BA1 – should read 'draft report' not 'report'

**0550-01**

**RESOLUTION NO.057/18**

*M/S Councillors Middleton/Beam*

*That*

*"The minutes of the March 26<sup>th</sup>, 2018 Regular Council Meeting be adopted as amended"*

**CARRIED**

**7. BUSINESS ARISING OUT OF THE MINUTES:**

**BA1 BA2 - Public Enquiries**

**0400-20**

- Mayor Johansson has attempted to contact the Oil and Gas Commission to discuss a public meeting in regard to the disposal well and the Liquefied Natural Gas (LNG) operations. She has not received a response back at this time.
- Mayor Johansson update is that there will be someone to come, no date as of yet. Is there a preference as to where the meeting should be held? Possible at the Beryl Prairie Fire Hall, but not on Tuesday nights, as this is Practice night.

8. **STAFF REPORTS (continued):**

- SR1 **Recreation and Special Events Coordinator Report** **7710-01**
- Special Event Coordinator (SEC) has had conversations with Becky Mercereau since she wrote the report. Becky and the SEC will be working together to create a 12 and up kids, parent and tot and adult skating program.
  - Arena staff hours will not change.

- SR2 **Request for Decision- Recreation and Special Events Promotions Funding** **8100-01**
- Special Event Coordinator received an e-mail from CAO before the meeting, this is to be tabled until his return.

- SR4 **BC Hydro Lot Sale,** **3010-00**
- Councillor Heather Middleton motioned to table the Request for Decision until Property Identifiers (PIDs) are confirmed and upon verification of map. Councillor Kelly Miller second.
  - [Staff to verify PIDs](#)
  - Public notice is required to post lots,
  - "matter of process"
  - Advertising is required before there is a transfer of lots
  - Motion was withdrawn by Councillor Heather Middleton
  - Councillor Travous Quibell suggested the RFD be approved but without the PIDs, just approve with lot numbers.

**RESOLUTION NO.058/18**

**M/S Councillors Heiberg/Quibell**

**That**

**"Council approves the British Columbia Hydro and Power Authority (BCH) request to exchange lot 12 for lot 10 in regard to the BCH Purchase and Sale Agreement section 8.4; and**

**Council approves by motion the sale of Lot #s 1, 6, 8, 10, 14, 17, 19, 21, 24, & 26 with in PLAN EPP77312 to the British Columbia Hydro and Power Authority (BCH), complying with the District of Hudson's Hope Surplus Policy and the Charter Community Act sections 26 and 94."**

**CARRIED**

9. **COMMITTEE MEETING REPORTS:**

10. **BYLAWS:**

11. **CORRESPONDENCE:**

- C1 **GeoScience BC** **0340-01**  
**FOR INFORMATION**

- C2 **Local Government Program Services** **1855-03**  
**FOR INFORMATION**

- C3 **Resource Breakfast Series** **0400-01**
- Councillor Dave Heiberg indicated that if Mayor Gwen Johansson is attending the event, he will attend also.
- FOR INFORMATION**

- C4 **BC Hydro-Site C Construction Schedule** **6660-20**  
Director of Protective Services, Robert Norton confirmed he receives notification who is burning.
- C5 **Northeast Regional Community Foundation Grant Program** **1855-03**  
Pass along information.  
**FOR INFORMATION**
- C6 Update on Regional Initiatives with First Nations **0400-20**  
**FOR INFORMATION**
- C7 Day of Mourning Ceremony **0330-01**  
**FOR INFORMATION**
- C8 Westcoast Energy response to Nation Energy Board Request **0400-20**  
• More information is required  
**FOR INFORMATION**
- C9 **Proclamation- May is MS Awareness Month** **0630-01**  
Mayor Gwen Johansson suggested that the District could have a walk or just acknowledge the week.  
**FOR INFORMATION**
- C10 **Letter of request Hudson's Hope Public Library** **0230-20**  
RESOLUTION NO.059/18 **1855-01**  
M/S Councillors Heiberg/Miller  
That  
"Council approve a resolution of support for the Hudson's Hope Public Library's application to NDI for the BC Hydro GO Fund."  
Carried
12. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**
- CR1 **Councillor Heiberg- Meeting with Ministry of Transportation** **0400-20**  
**Councillor Heiberg had a meeting with Katherine Styba, District Manager, Transportation**  
• Katherine Styba will be starting a Safety Study.  
• Next step will be prepare a budget  
• Plan is tentatively in place for three pedestrian controlled crosswalks. Locations will be: at the Post Office, Information Centre and "old" Kylo Street.  
For Information
- CR2 **Councillor Gibbs- Bylaw amendments discussion** **3900-01**  
To Council,  
  
I have done a couple presentations at GMS and PCN about the demo home that BCH is building in Atkinson. Much of the feedback I received was around the topic of setting the theme/style for the neighbourhood and ensuring that someone doesn't build a mansion and then their neighbour pulls in a 10-year-old modular. The following ideas came from those:

Item	Topic	Description	Action
1	Siding	A ban of Vinyl siding would ensure a classier look to the neighbourhood. Also ensures that the houses look good longer as vinyl will fade in 10 years. <ul style="list-style-type: none"> <li>This is already in bylaw</li> </ul>	Add line to zone specific regulations for zone type R1b
2	Rain Water Control	Connect roof gutters and storm drains to the municipal storm water system. <ul style="list-style-type: none"> <li>Staff to research</li> </ul>	Add line to zone specific regulations for zone type R1b
3	Used modular	Ban all used modular <ul style="list-style-type: none"> <li>Remove #3 from proposal</li> </ul>	Add line to zone specific regulations for zone type R1b

The following items are areas of the bylaw that I think need clarification and should be revisited if we are amending the bylaw again:

Item	Topic	Description	Action
4	Driveway paving	The bylaw currently uses "off-street parking" as a blanket term that includes driveways, however the definition for "parking" excludes driveways...this is confusing <ul style="list-style-type: none"> <li>Staff to clarify the wording in "Driveway paving" section of current bylaw</li> </ul>	Create a new section to the bylaw that lays out the requirements for driveways
5	Landscaping plan	Section 4.6.6 requires a "Landscaping plan" but there is no description of what this is. Also, it is a requirement for the building permit so technically I think that means the landscaping has to be done before occupancy is allowed, I know we don't enforce this but that is how it is written. <ul style="list-style-type: none"> <li>Staff to contact FSJ and see how their bylaw reads regarding "Landscaping plan"</li> </ul>	Create a landscaping permit.

M/S Councillors Heiberg/Middleton

THAT:

"Councillor Gibbs to work with staff to help rewrite the bylaw"

Carried

CR3 **Mayor's Report to Council**

**Bats:** Inga-Jean Hansen was out yesterday and installed a bat detector. Will be back in about 2 weeks. She doesn't think it is bats.

**Progress Energy Survey:** Progress has hired a consulting firm to report on how Progress is perceived by various stakeholders. I have contacted a number of businesses, industry and non-profit groups but still have more to speak with. I would appreciate any comments from council and/or staff. The consultant is calling back on Wednesday, afternoon. **6660-20**

**BC Hydro Agriculture Compensation Board Appointments:** There is one position for a Peace Valley producer and two positions for members at large. Angie Watson has agreed to submit her name and Colin Meek already has. I will write letters of support for each. **0360-01**

**Meeting with Grant-Writer:** Chris Maudrell will meet with prospective applicants on Wednesday at 7 pm in the District office. Staff have posted it on the PSA, social media and at the post office. I've called a few people to make sure they know, and have asked them to pass it on. Councillors/ staff welcome. **1855-01**

**Horticulture Meeting:** -Taylor Community Church, 2:45 - 7:45 pm. Supper provided. See attached poster. I would like to attend in the name of economic development. Any others? See attached poster. **0540-20**

**Saturday, April 14<sup>th</sup> -2 pm Farmington Hall.** Topic: Surface vs sub surface issues. Value to Hudson's Hope: hearing the issues of the people who live with intensive gas development (20 holes to a pad etc.) **0540-20**

**Disposal Well:** Have been in touch with the Oil and Gas Commission. We don't have a date yet. Connecting on Wednesday and could decide then. Are there preferred dates? Perhaps Beryl Prairies? **0400-20**

**Independent Contractors and Businesses Association of British Columbia-** Invitation to Networking opportunity in Fort St John on April 11, 2018. **0390-01**

13. **OLD BUSINESS:**

14. **NEW BUSINESS:**

**UNBC meeting in Fort St John on April 30<sup>th</sup>** **0390-01**

RESOLUTION NO.061/18

M/S Councillors Heiberg/Miller

THAT:

"Council to send one Council member to attend"

Carried

15. **PUBLIC INQUIRIES:**

16. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned at 8:28 pm

**DIARY**

**Conventions/Conferences/Holidays**


*Beryl Prairie Septic Field*  
*School Gymnasium agreement*

**Diarized**

*07/25/16*  
*02/26/18*

Certified Correct:

  
\_\_\_\_\_  
Chair/Mayor Gwen Johansson

  
\_\_\_\_\_  
Acting CAO, Robert Norton