



DISTRICT OF HUDSON'S HOPE
STUDENT EMPLOYMENT OPPORTUNITY – Part-time Pool Attendants

Two (2) Positions Available. The District of Hudson's Hope is accepting applications for employment at the Hudson's Hope Swimming Pool.

DUTIES AND RESPONSIBILITIES

- Answer patron's questions both on the phone and in-person.
- Enter data into the registration system.
- Handle monetary transactions.
- Provide aquatic program and facility information to patrons.
- Explain registration procedures to patrons.
- Adhere to all health and safety policies and procedures.
- Monitor the Pool Lobby/Locker Rooms/ for dangerous situations, cleanliness, and potential problems.
- Follow and adhere to the Opening, Ongoing and Closing procedures and responsibilities that will be outlined and provided during training
- Enforces pool rules and regulations.
- Notify supervisor of any safety hazards
- Must be able to work flexible hours including evenings, weekends and holidays
- Responds to public inquiries or complaints or refer to appropriate staff for follow-up.

QUALIFICATIONS

- Must be at least 15 years of age and have some previous customer service experience.
- Must be attending an educational institute.
- Experience working with computers, answering phones and providing information to customers and co-workers considered an asset.
- Be familiar with emergency procedures of the pool and related equipment.
- Knowledge of cash register operations and cash handling.
- Ability to count money and make change.
- Ability to work under pressure in a fast paced environment while paying attention to detail.
- Ability to lift 40 lbs.
- Must be able to work in all weather conditions.
- Ability to sit or stand for prolonged periods.
- Ability to work with chemicals to clean and sanitize areas.

PERSONAL ATTRIBUTES:

- Effective communication skills
- Accountable
- Exceptional customer service skills

Hours of operation for May Long Weekend to September Long Weekend

6:00 a.m. to 9:00 p.m. weekdays and weekends, but is subject to change.

Rate of Pay: \$14.61 per hour
as of January 1, 2018 rates, BCGEU Collective Agreement

Applications with a detailed resume may be mailed, emailed, faxed or dropped off at the District Office, 9904 Dudley Drive, and will be accepted until Wednesday May 16, 2018 at 4:30 p.m. If any clarification is required, please contact the undersigned.

Tammy McKeown, Corporate Officer
9904 Dudley Drive, PO Box 330
Hudson's Hope, BC, V0C 1V0
Telephone: (250) 783-9901 Fax: (250) 783-5741
district@hudsonshope.ca

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