



**REGULAR COUNCIL MEETING
February 26, 2018
6:00 P.M.
COUNCIL CHAMBERS**

Present Council: Mayor Gwen Johansson
Councillor Travous Quibell
Councillor Kelly Miller
Councillor Caroline Beam
Councillor Heather Middleton
Councillor Mattias Gibbs
Youth Councillor Jade Rowe

Absent: Councillor Dave Heiberg

Staff: CAO, Tom Matus
Director Of Protective Services, Robert Norton
Safety & Bylaw Enforcement Officer, Wallace Roach
Corporate Officer, Tammy McKeown

Other: 2 in gallery

1. **CALL TO ORDER:**

The meeting called to order at 6:04 p.m. with Mayor Gwen Johansson

2. **DELEGATIONS:**

3. **NOTICE OF NEW BUSINESS:**

Mayors Additions: *Mayor's Report*

Councillors Additions:

Staff Additions: SR4, SR5

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

M1 **February 13 2018 Regular Council Meeting**

0550-01

RESOLUTION NO.028/18

M/S Councillors Quibell/Miller

That

"The minutes of the February 13, 2018 Regular Council Meeting be adopted as presented."

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 **C9 NCLGA**

0400-01

- Mayor Johansson and Councillor Heiberg to attend the NCLGA conference in Fort Nelson on May 8-10, 2018.

- BA2 **C8 ALR and ALC Revitalization** **0400-30**
- Mayor Johansson attend the stakeholder meeting in Fort St John on February 22.
 - The Committee has received some good recommendations.
 - It is unsure what the Province's stance is in regard to the existing system; there is a chance that they may opt to return to a one zone system in comparison to the existing two zone system.

- BA3 **SR5 GO-Fund Committee** **0540-01**
- Committee meetings can be attended via teleconference

8. **STAFF REPORTS:**

- SR1 **Mutual Aid Agreement with Charlie Lake Fire Department** **0110-01**
RESOLUTION NO.029/18 **0720-01**
M/S Councillors Miller/Gibbs
That
"Council enter into a mutual aid agreement with the PRRD for the sharing of resources between Hudson's Hope Fire Rescue and the Charlie Lake Fire Department."
CARRIED

- SR2 **Committee Appointments** **0540-01**
- New committee to be set up for Capital Projects; terms of reference will need to be drafted.
- RESOLUTION NO.030/18
M/S Councillors Beam/Quibell
THAT:
"Council appoint the following Council Members and Members at Large to the corresponding Committees as amended:
Mayor is ex-officio on all committees

| | |
|---|---|
| Industrial & Housing Committee | Councillors Heiberg/Miller/Gibbs Public: Darin Thompson |
| Promotional/Donations | Councillor Miller |
| Medical Services Group | Mayor Johansson, Councillor Heiberg |
| Tourism (includes RV & Trackway) | Councillor Beam/Miller |
| Volunteer/Youth Volunteer/Scholarships | Councillor Beam/Middleton |
| Parks And Recreation Advisory Committee | Councillors Middleton/Beam/Miller Staff: Kaitlyn Atkinson, SEC Public: Coleman Mercereau, Debbie Beattie, Lynnea Stacey |

Appointments to External Organizations

| | |
|-----------------------------|---|
| North Peace Airport Society | Councillor Heiberg Protective Services, Bob Norton |
|-----------------------------|---|

| | |
|--|---|
| Community Hall Society | Councillor Quibell |
| Hudson's Hope Library | Councillor Middleton |
| Northern Development Initiative Trust | Councillor Quibell, Mayor Johansson |
| Alaska Highway Community Society | Councillor Miller |
| Community Engagement Committee (CEC) | Councillors Heiberg, Miller CAO |
| Atkinson's Quality Assurance Team (AQAT) | Councillor Heiberg, CAO Hydro Representative: Darin Thompson |
| Site C Advisory Working Group | Mayor Johansson |

Liaison with Staff

| | |
|---------------------|---|
| Personnel Committee | Mayor Johansson, Councillors Heiberg/Miller/Quibell |
| Public Works | Mayor Johansson, Councillor Heiberg/Miller |
| Lease Agreements | Councillor Heiberg/Miller |
| Capital Projects | Councillor Gibbs |

Monitoring

| | |
|--------------------|-----------------------------|
| Finance Monitoring | Councillors Middleton/Gibbs |
| Bylaw Monitoring | Councillor Middleton |

CARRIED

- SR3 **Playground Leader –Summer Student** **0530-01**
Refer to next Strategic Planning Meeting
- SR4 **Site C Advisory Working Group** **0540-01**
 - Mayor Johansson will attend the initial meeting being held via teleconference. Follow-up meetings will be in Fort St John**6660-20**
RESOLUTION NO.31/18
M/S Councillors Middleton/Miller
THAT:
"Council appoint a Mayor Johansson to the Site C Advisory Working Group to represent the community and Council to review proposed amendment applications from Site C in regard to the Site C Project's Environmental Certificate."
CARRIED
- SR5 **CAO Action and Other Updates** **0110-01**
 - Grant Writer Application **2240-01**
 - Approved for \$8,000 Grant Writer Grant **1855-01**
 - Agreement to be put in place with the Electoral Areas for the shared services of a grant writer.
 - Electoral areas have chosen a firm, located in Charlie Lake, to provide the grant-writing services.

9. **COMMITTEE MEETING REPORTS:**
- CM1 North Peace Airport Society** **0540-01**
- Discussion in regard to Agenda including minutes from other Council Committees.
 - Not necessary but are willing to have them included for information purposes
 - Airport Society minutes should continue to be included as they show residents that the District is one of the owners of the North Peace Airport.
 - Historical Society, Northern Development Initiative Trust Committee and Library Board minutes to be included in agenda when received.
10. **BYLAWS:**
11. **CORRESPONDENCE:**
- C1 **Peace River Local Government Association Meeting** **0360-01**
FOR INFORMATION.
- C2 **Nursing Program in the Northeast** **4920-01**
 - Awaiting presentation of Auditor General's ReportFOR INFORMATION.
- C3 **Negotiating a Consultation Agreement** **0390-01**
 - Presents insight on negotiating with First Nations and the best approach to utilize.
 - Information provided may be a useful tool when working with the Provincial government.
 - CAO attended previous session; discussion with members of Provincial Government in attendance in regard to including municipalities in land agreement discussions; believes would be beneficial to have an elected official attend the upcoming session.
 - Discussion in regard to Ministry of Indigenous Relations and Reconciliation and the need for consultations with Local Governments.FOR INFORMATION
- C4 **Establishment of an Invasive Plant bylaw** **4000-01**
 - District of Hudson's Hope property bylaw encompasses the regulations in regard to invasive plants.
 - Have been able to make good headway in regard to dealing with any invasive plant issues in the community.
 - The District of Hudson's Hope works in conjunction with the Peace River Regional District when any issues arise.FOR INFORMATION
12. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**
- CR2 **Mayor's Report to Council**
 - **Presentations of Research by UBC and Geo-Science BC**

- Aaron Cahill will be reporting the findings from the experiment to determine how methane moves through soil (dry and saturated) in Beryl Prairie & Farrell Creek areas.
- Geo-Science BC has completed their aerial data collection to identify geology likely to indicate underground aquifers; Carlos Salas will be in attendance at the open house to report on their findings.

RESOLUTION NO.32/18

M/S Councillors Middleton/Beam

THAT:

"Council support the March 6, 2018 Geo-Science presentation by providing the venue."

CARRIED

- **Site C**
 - Maps of the impact area between Dinosaur Lake and Site C was provided by Darin Thompson. Council will have the opportunity to review them after the February 26, 2018 meeting adjourns
- **School District 60 Joint meeting**
 - Attended by representatives from School District 60, Electoral Areas B and C, District of Hudson's Hope, District of Chetwynd and the City of Fort St John.
 - District of Hudson's Hope has supported the School District through a large amount of funding for the gymnasium; agreement was made at time of funding that the gymnasium would be available for the community to utilize.
 - [DIARIZE- review of agreement.](#)
 - School District voiced concerns in regard to the tables and chairs that were purchased for large events; these assets are starting to wear-out due to being moved between multiple locations. Council would like to see if there is a grant available in regard to replacement of these assets. It would need to be determined if the Parent Advisory Committee would be eligible to make grant application.
 - Rural and Remote Schools report has not yet been ratified or released. Request for a resolution to be brought forward to the North Central Local Government Association; to be included with Councillor Quibell's resolutions.
 - Niche courses have proven to be successful in Hudson's Hope. Suggestion made in regard to skateboarding program, perhaps in regard to the business side of a skate park. [Youth Councillor Rowe to bring concept to the school to determine interest.](#)
 - 2019 Joint meeting to be hosted by District of Hudson's Hope. District of Taylor will forward copy of minutes from the 2018 meeting.
- **Mass Communication Software**

- All members of the Peace River Regional District Board voted to opt in. The District of Hudson's Hope cost will be approximately \$438 per year.
- **Economic Development**
 - Two Development commissions collapsed in the last year; looking to implement a single commission.
 - Request for opportunities that municipalities would like to participate in; Tumbler Ridge Geo-Park is one option.
 - Geographic Information System costs were discussed; majority of the assessment area is within Electoral Area A, the District of Hudson's Hope are will see lower fees.

CR1 **Resolutions for NCLGA – Councillor Quibell**

RESOLUTION NO.33/18

M/S Councillors Miller/Gibbs

THAT:

" Council approve submitting, by resolution, the following 2018 NCLGA resolutions:

Daylight Savings Time

Whereas daylight savings time no longer serves a vital function in today's connected economy, the practice costing more to sustain today than the actualized savings historically achieved through its implementation, and;

Whereas there is a measurable impact to the health and safety of the general public each time daylight savings time changes are implemented (twice per year),

Therefore Be it Resolved that the District of Hudson's Hope petitions the Province of British Columbia to abandon the practice of Daylight Savings Time and implement a single time zone province wide.

Annual Financial Disclosure Requirement for Local Government Elected Officials

Whereas there has been a recent change in Local Government to move from 3 year to 4 year terms for Local Government Elected Officials, and;

Whereas the current requirement is that Local Government Elected Officials complete a Financial Disclosure Statement Annually within 15 days of the beginning of the calendar year whether there has been a change in the Financial Position of the Elected Official or not,

Therefore Be it Resolved that the requirement of annual filing for Financial Disclosure Statements for Local Government Elected Officials be amended to require these disclosures only once per term or any time that the Financial Position of the Elected Official changes in a reportable way.

CARRIED

- As mentioned in Mayor's report, an additional resolution urging the Rural and Remote School's report to be made public is to be created and brought back to Council for approval.

13. **OLD BUSINESS:**
OB1 **Road Maintenance**

- Discussion in regard to the maintenance requirements for the road located in the new subdivision off 12 Mile Road.
 - Safety concerns voiced in regard to District of Hudson's Hope plows meeting YRB plows on the narrow 12 Mile road.
 - Determination needs to be made in regard to whether the road meets Municipal standards.
 - The road is deemed to be a low priority road and as such will only be maintained when time and resources allow.
 - Council stated that Public Works should continue based on our Policy.

14. **NEW BUSINESS:**

15. **PUBLIC INQUIRIES:**

16. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned at 8:09pm

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Septic Field

07/25/16

NDIT Community Halls and Recreation Facilities Program-

-to be brought forward at Strategic Planning Meeting

08/14/17

School Gymnasium agreement

02/26/18

Certified Correct:


Chair/Mayor Gwen Johansson


Corporate Officer Tammy McKeown