



**REGULAR COUNCIL MEETING**  
**January 22, 2018**  
**6:00 P.M.**  
**COUNCIL CHAMBERS**

Present **Council:** **Councillor Dave Heiberg**  
**Councillor Kelly Miller**  
**Councillor Caroline Beam**  
**Councillor Heather Middleton**  
**Youth Councillor Jade Rowe**

**Absent:** **Councillor Travous Quibell**  
**Mayor Gwen Johansson**

**Staff:** **CAO, Tom Matus**  
**Safety & Bylaw Enforcement Officer, Wallace Roach**  
**Corporate Officer, Tammy McKeown**  
**Special Events Coordinator, Kaitlyn Atkinson**

**Other:** **1 in gallery**

1. **CALL TO ORDER:**

The meeting called to order at 6:00 p.m. with Councillor Dave Heiberg presiding.

2. **DELEGATIONS:**

3. **NOTICE OF NEW BUSINESS:**

**Mayors Additions:**

**Councillors Additions:**

**Staff Additions: addition to SR4**

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS**

5. **DECLARATION OF CONFLICT OF INTEREST:**

Councillor Caroline Beam declared a conflict of interest with SR3- Safety Concerns: Garbage Collection and B1- Garbage Bylaw Amendment No. 892, 2017

6. **ADOPTION OF MINUTES:**

M1 **January 8 2018 Regular Council Meeting**

- Correction to BA9: Mr. Kelly was not in attendance at the dump

**0550-01**

**RESOLUTION NO.010/18**

**M/S Councillors Miller/Heiberg**

**That**

**"The minutes of the January 8, 2018 Regular Council Meeting be adopted as amended."**

**CARRIED**

7. **BUSINESS ARISING OUT OF THE MINUTES:**

- BA1 CR1 Mayor's Report- Solar Wave **5500-01**
- CAO has not received design from Peace Energy Cooperative
- BA2 SR1 CAO Report- Action and other Updates – 2018 Budget **0550-01**
- Request made by Councillor Middleton for Budget dates to be set. February 5<sup>th</sup>, 2018 set for strategic planning meeting in regard to Operations & Maintenance Budget and Capital Budget.
  - Date to be set for Community Grant planning.

8. **STAFF REPORTS:**

- SR1 **CAO Report- Action and other Updates** **0110-01**
- **Staff Travel** **0390-01**
    - Negotiating a Consultation Agreement workshops on January 24<sup>th</sup> and January 25<sup>th</sup>; Cannabis related Business workshop on January 26<sup>th</sup>.
      - CAO to confirm that meeting with Bear Mountain to ensure that there will not be a conflict with attendance at the above noted workshops.
  - **Wastewater Treatment** **0720-20**
    - CAO does not expect to see any warranties in regard to the blower system
  - **Atkinson Property** **6660-20**
    - LTSA: Land Titles and Survey Authority **3320-01**
    - Telus still needs to sign off
  - **Dudley Drive Asphaltting** **5400-01**
    - Awaiting on Quotes from Astro
    - Discussion in regard to future paving projects
      - To be included in five-year plan; discussion to be held at strategic planning meeting
      - Concern voiced in regard to prior agreement that no additional paving was to be budgeted for 2018.
  - **Infrastructure Planning Grant Program** **1855-04**
    - CAO is hoping to receive funding, from the Invest in Canada fund/grant, to use towards the Beattie lift station. The lift station project will be delayed until we receive a response in regard to the grant application.
- SR2 **Community Emergency Preparedness Fund** **1855-03-20**  
**RESOLUTION NO.011/18**  
**M/S Councillors Miller/ Beam**  
**THAT:**  
*"Council support the District of Hudson's Hope's Community Emergency Preparedness Fund application to be used to support the purchase of equipment and supplies required to maintain or improve our local Emergency Operations Centers and to enhance EOC capacity through training and exercises and Council agrees to provide overall grant management."*  
**CARRIED**

SR3	<b>Safety Concerns: Garbage collection</b> Tabled until next meeting due to lack of quorum for this item	<b>5360-01</b> <b>2640-01</b>
SR4	<b>Lagoon Upgrade Expense Report</b> <ul style="list-style-type: none"><li>• CAO presented printouts of resolutions made in April and June of 2017 in regard to budget approval of \$2.7 million for project</li><li>• Concerns were voiced in regard to amount being spent on Urban Systems' services; CAO directed to determine if District was charged for the redesign.<ul style="list-style-type: none"><li>➤ CAO stated that 15% engineering fee is acceptable industry wide.</li><li>➤ Council stated that project costs should have been accounted for better</li></ul></li><li>• Project is only 2% over budget.</li><li>• Future project planning to be topic at strategic planning meeting.</li></ul>	<b>0720-20</b> <b>1880-00</b>
9.	<b>COMMITTEE MEETING REPORTS:</b>	
CM1	<b>North Peace Airport Society January 11<sup>th</sup>, 2018 meeting</b> <ul style="list-style-type: none"><li>• Councillor Heiberg presented minutes from the meeting</li></ul>	<b>0540-01</b> <b>8400-01</b>
CM2	<b>North Peace Airport Society December 6<sup>th</sup>, 2018 meeting</b> <ul style="list-style-type: none"><li>• Minutes presented for information purposes</li></ul>	<b>0540-01</b> <b>8400-01</b>
10.	<b>BYLAWS:</b>	
BA1	<b>Garbage Bylaw Amendment No. 892, 2017</b> <ul style="list-style-type: none"><li>• Agenda item tabled until next meeting due to lack of quorum for this item</li></ul>	<b>3900-02</b> <b>5360-01</b>
BA2	<b>Fireworks Regulation Bylaw No. 87</b> RESOLUTION NO.012/18 M/S Councillors Middleton/ Miller <b>THAT:</b> <i>"Council repeal Fireworks Regulation Bylaw No. 87."</i> CARRIED	<b>3900-20</b>
11.	<b>CORRESPONDENCE:</b>	
C1	<b>Muscular Dystrophy Canada</b> FOR INFORMATION.	<b>1770-01</b>
C2	<b>Correspondence from Celina Fequet</b> FOR INFORMATION.	<b>0290-01</b>
C3	<b>Correspondence from Ray Gallant</b> Determine status of receiver.	<b>1275-01</b>
C4	<b>Modernizing the BC Motor Vehicle Act</b> FOR INFORMATION.	<b>0400-30</b>
C5	<b>Hudson's Hope Radio Amateur Club final report</b> FOR INFORMATION.	<b>1850-01</b>

- C6 **Fit for Life Request 2018** **1850-01**  
• Bring back to Budget meeting.
- C7 **Letter from District of Kent to Minister of Municipal Affairs and Housing** **0400-50**  
FOR INFORMATION.
- C8 **High on Ice Festival 2017** **0400-50**  
FOR INFORMATION.
- C9 **Letter of support- flexible ride-sharing regulation** **0400-50**  
FOR INFORMATION.
- C10 **Correspondence from Double "H" Saddle Club** **0220-01**  
FOR INFORMATION.
12. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**
13. **OLD BUSINESS:**
14. **NEW BUSINESS:**
15. **PUBLIC INQUIRIES:**
16. **ADJOURNMENT:** **0560-00**  
7:08pm motion to move into in-camera meeting.  
**RESOLUTION NO.013/18**  
**M/S Councillors Miller/Beam**  
**THAT:**  
**"Council close the meeting Pursuant to the Community Charter under Section 90 1(a), (c) and (K)".**

Councillor Heiberg declared the meeting adjourned at 7:40 pm

**DIARY**

***Diarized***

***Conventions/Conferences/Holidays***

*Beryl Prairie Septic Field*

*07/25/16*

*Grant Writer Program Sponsorship-September*

*04/10/17*

*NDIT Community Halls and Recreation Facilities Program-  
-to be brought forward at Strategic Planning Meeting*

*08/14/17*

Certified Correct:

\_\_\_\_\_  
Chair/Mayor Gwen Johansson

\_\_\_\_\_  
Corporate Officer Tammy McKeown