



**REGULAR COUNCIL MEETING
November 27, 2017
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS**

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Caroline Beam
Councillor Kelly Miller
Councillor Travous Quibell
Youth Councillor Jade Rowe

Absent: Councillor Heather Middleton

Staff: CAO, Tom Matus
Director Of Protective Services, Robert Norton
Bylaw Enforcement/Safety Officer Wallace Roach
Corporate Officer, Tammy McKeown
Office Assistant, Loraine Roach

Other:

1. **CALL TO ORDER:**
The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.
 2. **DELEGATIONS:**
 3. **NOTICE OF NEW BUSINESS:**
Mayors Additions: Mayor's report
Councillors Additions:
Staff Additions:
 4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS**
 5. **DECLARATION OF CONFLICT OF INTEREST:**
 6. **ADOPTION OF MINUTES:**
- M1 **November 6th, 2017 Committee of the Whole** **0550-01**
Correction: Date of meeting should read November 6, 2017.
- M2 **November 6th, 2017 Special Council Meeting**
Correction: Date of meeting should read November 6, 2017.
- M3 **October 23rd, 2017 Regular Council Meeting**
Correction to CR5: It has been suggested that the planned facility have an all-year farmer's market

RESOLUTION NO.220/17
M/S Councillors Heiberg/Miller

That

"The minutes of the November 6th, 2017 Committee of the Whole, the November 6th, 2017 Special Council Meeting and the November 14th, 2017 Regular Council Meeting be adopted as amended."

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

- BA1 SR9 November 14th Regular Council Meeting- **Solar Array: Pool/Museum** **0970-01**
- Staff has notified the museum staff of Council's decision to install the solar array on the museum building.
 - Councillor Miller has met with the museum society and discussed the delay of installation until spring of 2018.
- BA2 CR1 November 6th Special Committee Meeting- **Meeting with Ministry of Transportation** **0400-20**
- Safety Officer directed to follow-up with the Ministry regarding recommendations.
 - Director of Protective Service has been in contact with Mr. Kelly regarding the entrance to the transfer station.
- BA3 BA2 November 14th Regular Council Meeting- **Grant Writer** **1855-01**
- Regional District is waiting on input from municipalities in regard to sharing a grant writer.
 - District of Hudson's Hope has not received any response in regard to grant application.
- BA4 D1 November 6th Committee of the Whole Meeting- **Volunteers: William Lindsay.** **0230-01**
- Discussion in regard to youth volunteers attending Lions Club meeting.
- BA5 CM1 November 14th Regular Council Meeting- **North Peace Regional Airport Society Meeting.** **8400-01**
- Staff directed to extend invitation to Chair of Society to attend District of Hudson's Hope Council meeting as a delegate.

8. **STAFF REPORTS:**

- SR1 **CAO Report- Action and other Updates** **0110-01**
- **Atkinson Subdivision** **3320-01**
 - Appraisal costs may not need to be shared between District and BC Hydro as there may be a surplus available in the budget. Costs could be paid out of the escrow account.
 - Atkinson street lights- Staff directed to find out if cost of connection is part of amount covered by BC Hydro.
 - **Staff Tentative Travel** **2810-01**
 - Is there coverage in place for CAO planned periods of leave?
 - Major projects should all be completed so there should be no issues with CAO being away for tentative sessions.
 - **Wastewater Facility Upgrade** **0720-20**
 - Upgrades should be completed prior to December 25.

- Project is on budget
- This was an in-camera item and should not have been included in this report.

SR2 **Campground Year-End Report** **6130-20**

- Diarize to bring back to budget strategic planning meeting
- Council would like acknowledgment of a good job to be passed onto Becky Mercereau.

SR3 **Valve Replacement Project Update** **5600-01**

- Diarize to bring back to budget strategic planning meeting
- Move to In-Camera Agenda.

SR4 **Youth Councillor Policy** **0340-50**

RESOLUTION NO.221/17
M/S Councillors Heiberg/Quibell
That
"Council approve the Youth Councillor Policy."
CARRIED

SR5 **Christmas Parade Prize** **4710-01**

RESOLUTION NO.222/17
M/S Councillors Heiberg/Miller
That
"Council authorize a first place prize, for the District of Hudson's Hope Christmas parade, in the amount of a \$200 donation to a non-profit organization of the winner's choice."
CARRIED

9. **COMMITTEE MEETING REPORTS:**

10. **BYLAWS:**

B1 **Garbage Bylaw Amendment No. 892, 2017** **3900-02**

Tabled until December 11, 2017 meeting due to lack of quorum for vote. **5360-01**

B2 **Amended Fees and Charges Bylaw No. 893, 2017** **3900-02**

- Discussion in regard to ensuring water stands and metered premises are not included in the proposed changes. **1820-00**
- Discussion in regard to whether or not to include a discount for early payment in the bylaw.
 - Argument for keeping a discount was made as it acts as an incentive for payment and also assists those with a lower income.
 - Council decided to remain with the 4% discount and have it written into the Bylaw.
 - Direction given to amend the proposed bylaw by including reference to the 4% discounts for both the water and the sewer fees.

RESOLUTION NO.223/17
M/S Councillors Quibell/Heiberg
THAT:

"Council approve First, Second and Third Readings of "Hudson's Hope Amended Fees and Charges Bylaw No. 893, 2017" as amended".

- B1 CAO revisited the discussion in regard to the declaration of Conflict of Interest made by Councillor Beam and Mayor Johansson. CAO stated that under s.96 of the "District of Hudson's Hope Council Procedure Bylaw No. 765, 2009", there is no conflict of interest. Council stated that they would prefer to act on the side of caution and treat the declarations as valid. **3900-02**
11. **CORRESPONDENCE:**
- C1 **Royal Canadian Legion** **0320-00**
FOR INFORMATION.
- C2 **2018 LGLA Leadership Forum** **0390-00**
FOR INFORMATION.
- C3 **Letter from National Energy Board** **0400-20**
FOR INFORMATION.
- C4 **Letter from University of Waterloo** **1610-01**
Discussion in regard to the District of Hudson's Hope's Asset Management to date.
FOR INFORMATION.
- C5 **BC Rural Dividend Program** **1855-03-20**
 - CAO was under the assumption that the District would not be applying on any grants that did not fund at 100% of project.
 - Possibly apply to provide additional funding towards the solar project or towards development of the light industrial park.
 - Review for allowable uses.FOR INFORMATION.
- C6 **Peace Energy Co-operative- O&M course and ribbon cutting event** **0970-01**
0330-01
 - Council in agreement with holding the ceremony in the spring.
 - Suggestion made in regard to holding the ceremony at the new District of Hudson's Hope Public Works Shop.
 - Staff directed to inform Don Pettit of decision.
12. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**
- CR1 **Museum Report- Councillor Miller** **0230-20**
 - The Historical Society would like to thank everyone that supported their Museum Harvest Social and Fundraising Dinner.
 - To date, the Historical Society has raised \$7,500.
 - Council would like to thank the members of the Historical Society for all their time and effort.

- CR2 **Mayor's Report to Council** **6660-20**
- Progress Oil and Gas has been in contact with the Mayor. They informed the Mayor that the partnership with Sasol Limited in regard to the Montney shale gas play has now been cancelled. The partnership had owned a substantial piece of property, within the Hudson's Hope area, which they are planning to put on the market.
 - Scott Fraser, Minister of Indigenous Relations and Reconciliation attended meeting with the Peace River Regional District. He was there to list to the concerns of the affected municipalities. Representatives from Hudson's Hope, Fort St. John, Taylor, Electoral Area B and Electoral Area C were in attendance. The discussion was in regard to the lands being affected by the different agreements coming into place. Mayor Johansson requested information pertaining to the Peace Boudreau boundaries. **0400-20**
 - Site C- cabinet meeting to be held on November 30, 2017, there is no agenda in place, possibly discussing the potential impact on hydro rates. There will be one more meeting with Finance in regard to the financial implications of both options. Mayor Johansson has located a letter from prior discussions in relation to Site C which stated that there would be no changes made in regard to BC Hydro grants in lieu. **6660-20**

13. **OLD BUSINESS:**

14. **NEW BUSINESS:**

15. **PUBLIC INQUIRIES:**

16. **ADJOURNMENT:**

6:49 motion to move into in-camera meeting.

RESOLUTION NO.224/17

M/S Councillors Quibell/Miller

THAT:

"Council move into In-Camera meeting".

Mayor Johansson declared the meeting adjourned at 7:40 pm

DIARY

Conventions/Conferences/Holidays

Beryl Prairie Septic Field

07/25/16

Grant Writer Program Sponsorship-September

04/10/17

NDIT Community Halls and Recreation Facilities Program-

-to be brought forward at Strategic Planning Meeting

08/14/17

Requests from Mr. Kelly-Entrance to dump, handrail

at Community Hall, Cemetery Plot Map

10/23/17

NCLGA resolutions for December meeting

10/23/17

Certified Correct:


Chair/Mayor Gwen Johansson


Corporate Officer Tammy McKeown