



DISTRICT OF HUDSON'S HOPE

Special Council Meeting

AGENDA

Council Chambers

Monday November 6th, 2017

Directly following the Committee of the Whole Meeting

1. **Call to Order:**
2. **Delegations:**
3. **Notice of New Business:**
 - Mayor's List
 - Councillors Additions
 - CAO's Additions
4. **Adoption of Agenda by Consensus:**
5. **Declaration of Conflict of Interest:**
6. **Adoption of Minutes:**
7. **Business Arising From the Minutes:**
8. **Staff Reports:**
 - SR1 Chief Elections Officer Appointment Page 1
 - SR2 Committee Appointments Page 4
9. **Committee Meeting Reports:**
10. **Bylaws:**
11. **Correspondence**
12. **Reports by Mayor & Council on Meetings and Liaison Responsibilities**
13. **Old Business:**
14. **New Business:**
15. **Public Inquiries:**
16. **Adjournment:**

REQUEST FOR DECISION

RFD#:	Date: November 3, 2017
Meeting#: SCM110617	Originator: Tammy McKeown
RFD TITLE: Appoint Chief Elections Officer	

BACKGROUND:

With the recent resignation of Councillor Gilliss a by-election will need to be called. A Chief Elections Officer and a Deputy Chief Election Officer will need to be appointed prior to calling the by-election.

William Lindsay has many years of experience as a Chief Elections Officer for different municipalities and for School Board #60. It is recommended that Council name Mr. Lindsay as Chief Elections Officer and name a district staff member as Deputy Chief Elections Officer. This would ensure an efficiently run by-election and would also provide an opportunity for the staff member to gain some training and knowledge in regard to running a municipal election.

DISCUSSION:

The LGMA will be holding their Elections workshop in early 2018, at which Council is required by the Local Government Act, section 41 to appoint the Chief and Deputy Chief Election Officers which reads as follows: :

Appointment of election officials

41 (1) For the purposes of conducting an election, the local government must appoint a chief election officer and a deputy chief election officer.

(2) The chief election officer must appoint election officials required for the administration and conduct of the election.

(3) Without limiting the generality of subsection (2), the chief election officer must appoint the following:

(a) presiding election officials for election proceedings where the chief election officer is not acting as presiding election official;

(b) election officials to act as alternate presiding election officials for election

proceedings;

(c) election officials required to assist the presiding election official at election proceedings.

(4) The chief election officer may delegate the authority under subsection (3) (c) to the presiding election official for the election proceedings.

(5) The chief election officer may appoint peace officers as election officials to assist presiding election officials in fulfilling their duty to maintain peace and order at the election proceedings for which they are responsible.

(6) If an election official is absent or unable to act, a person appointed as deputy chief election officer or appointed under this section as alternate for the official must perform the duties and has the powers of the official.

(7) A candidate, candidate representative or financial agent may not be appointed as an election official.

(8) Before assuming duties, an election official must make a solemn declaration that the person

(a) will faithfully and impartially fulfill the duties of the position to which the election official is appointed,

(b) has not received and will not accept any inducement to perform the duties of the position otherwise than impartially and in accordance with this Act or to otherwise subvert the election,

(c) will preserve the secrecy of the ballot in accordance with section 113, and

(d) is not and will not become a candidate, candidate representative or financial agent while holding the position of an election official.

BUDGET:

An amount has not been approved in the Budget at this time. Mr. Lindsay normally charges a fee of \$30 per hour when acting in the position of Chief Elections Officer.

RECOMMENDATION / RESOLUTION:

That Council:

Appoint William Lindsay as the Chief Elections Officer for the 2017 local municipal by-elections.

Tammy McKeown, Corporate Officer

THE DISTRICT OF HUDSON'S HOPE

REPORT TO: Mayor Johansson and Council
DATE: November 3, 2017
FROM: Tammy McKeown, Corporate Officer
SUBJECT: Committee Appointments –replacement members

RECOMMENDATION

That:

*“Council appoint Council Members to the following, recently vacated, Committee positions:
Mayor is ex-officio on all committees*

Medical Services Group	Mayor Johansson, Councillor Heiberg
Recreation	Councillors Beam/ Middleton
Parks And Recreation Advisory Committee	Councillors Beam/ Middleton Staff: Public: Coleman Mercereau, Debbie Beattie, Lynnea Stacey

Appointments to External Organizations

North Peace Airport Society	Protective Services, Bob Norton
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ADMINISTRATOR COMMENTS:

Tom Matus, CAO

COMMENTS:

Council must formally appoint members of Council and members at large to the following committees as per the Local Government Act Section Division 4 — Committees, Commissions and Other Bodies.

Report prepared by: _____
Tammy McKeown, Corporate Officer