



**SPECIAL COUNCIL MEETING  
April 27, 2017**

**5:30 P.M.**

**MUNICIPAL HALL COUNCIL CHAMBERS**

**Present: Council: Acting Mayor- Councillor Heather Middleton  
Councillor Nicole Gilliss  
Councillor Travous Quibell  
Councillor Kelly Miller**

**Absent: Mayor Gwen Johansson  
Councillor Caroline Beam  
Councillor Dave Heiberg**

**Staff: Deputy Treasurer, Rhonda Eastman  
Corporate Officer, Tammy McKeown**

**Other: 1 in gallery**

**CALL TO ORDER:**

1. The meeting called to order at 5:37p.m. with Councillor Heather Middleton presiding.

**DELEGATIONS:**

2. **KPMG- Financial Statements**

**1830-01**

D1

- Review of Draft Financial Statement.
- Increase in purchase of tangible capital assets
- Change in refundable deposit relates to MFA debt
- A/P reduced due to Community Hall Society payable being removed.
- Long term Debt reduced due to final payment having been made on Adams St. Sewer extension.

5:44pm Councillor Gilliss left the room

- Tree grant to be shown as separate line item for 2017.
- Water utility and sanitary sewer is actually under budget once you remove amortization
- Total surplus line does not take into consideration reserves
- Notes to Financials
  - 6(f) to remain as is, reflects accurate position as of December 31, 2016.
  - 15(iv) remove reference to the rental of the doctor's office.
  - 15(vii) include reference to the Curling Rink

Discussion in regard to creation of new reserve fund for Community Hall.

6:00 Councillor Gilliss returned

**RESOLUTION NO.108**

**M/S Councillors Quibell and Gilliss**

**That**

**"Council approve the 2016 Financial Statements as amended."**

**CARRIED**

3. **NOTICE OF NEW BUSINESS:**  
Mayor's List: CAO absence  
Councillors Additions  
CAO's Additions
4. **ADOPTION OF AGENDA BY CONSENSUS:**  
**Discussion in regard to additional Agenda items**
5. **DECLARATION OF CONFLICT OF INTEREST:**
6. **ADOPTION OF MINUTES:**
7. **BUSINESS ARISING FROM THE MINUTES:**
8. **STAFF REPORTS:**  
SR1 **Account Reserves Closure** **1610-01**  
RESOLUTION NO.109  
M/S Councillors Miller and Gilliss  
That  
"Council table agenda item until next meeting."  
CARRIED
- SR2 **Wastewater Treatment Plant Upgrade Tender Award** **5340-01**  
Discussion in regard to budget amount, request for actual expended to **2240-01**  
date. Staff directed to provide actual vs budgeted, explanation in regard  
to coverage of additional costs.  
RESOLUTION NO.110  
M/S Councillors Gilliss and Quibell  
That  
"Council accept the Bear Mountain Construction Ltd bid including all  
options at a cost of \$2,548,082.25, and approve the total budget of this  
Wastewater Treatment Plant Upgrade of \$2,740,745.00."  
CARRIED
- SR3 **District of Hudson's Hope Purchasing Policy Amendment** **0340-01**  
RESOLUTION NO.111  
M/S Councillors Quibell and Miller  
That  
"Council table agenda item until next meeting."  
CARRIED
9. **BYLAWS:**
10. **CORRESPONDENCE:**
11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON  
RESPONSIBILITIES**
12. **OLD BUSINESS:**

13. **NEW BUSINESS:**

- CAO away due to family emergency.
- Councillor Middleton, as Acting Mayor, to request Director of Protective Services, Robert Norton, to act in CAO absence.

14. **PUBLIC INQUIRIES:**

15. **ADJOURNMENT:**

Acting Mayor, Councillor Middleton, declared the meeting adjourned at 6:30pm.

**DIARY**

***Diarized***

***Conventions/Conferences/Holidays***

*Beryl Prairie Playground*

*07/25/16*

*UBCM resolution - Alternate Director*

*10/11/16*

*Grant Writer Program Sponsorship*

*04/10/17*

*Coal and Energy Forum-Tumbler Ridge in Sept.*

*04/24/17*

*MARR-Dale Morgan follow-up*

*04/24/17*

Certified Correct:



Corporate Officer/Tammy McKeown



Chair/Councillor Heather Middleton