



**SPECIAL COUNCIL MEETING
April 27, 2017**

5:30 P.M.

MUNICIPAL HALL COUNCIL CHAMBERS

**Present: Council: Acting Mayor- Councillor Heather Middleton
Councillor Nicole Gilliss
Councillor Travous Quibell
Councillor Kelly Miller**

**Absent: Mayor Gwen Johansson
Councillor Caroline Beam
Councillor Dave Heiberg**

**Staff: Deputy Treasurer, Rhonda Eastman
Corporate Officer, Tammy McKeown**

Other: 1 in gallery

CALL TO ORDER:

1. The meeting called to order at 5:37p.m. with Councillor Heather Middleton presiding.

DELEGATIONS:

2. **KPMG- Financial Statements**

1830-01

D1

- Review of Draft Financial Statement.
- Increase in purchase of tangible capital assets
- Change in refundable deposit relates to MFA debt
- A/P reduced due to Community Hall Society payable being removed.
- Long term Debt reduced due to final payment having been made on Adams St. Sewer extension.

5:44pm Councillor Gilliss left the room

- Tree grant to be shown as separate line item for 2017.
- Water utility and sanitary sewer is actually under budget once you remove amortization
- Total surplus line does not take into consideration reserves
- Notes to Financials
 - 6(f) to remain as is, reflects accurate position as of December 31, 2016.
 - 15(iv) remove reference to the rental of the doctor's office.
 - 15(vii) include reference to the Curling Rink

Discussion in regard to creation of new reserve fund for Community Hall.

6:00 Councillor Gilliss returned

RESOLUTION NO.108

M/S Councillors Quibell and Gilliss

That

"Council approve the 2016 Financial Statements as amended."

CARRIED

3. **NOTICE OF NEW BUSINESS:**
Mayor's List: CAO absence
Councillors Additions
CAO's Additions
4. **ADOPTION OF AGENDA BY CONSENSUS:**
Discussion in regard to additional Agenda items
5. **DECLARATION OF CONFLICT OF INTEREST:**
6. **ADOPTION OF MINUTES:**
7. **BUSINESS ARISING FROM THE MINUTES:**
8. **STAFF REPORTS:**
SR1 **Account Reserves Closure** **1610-01**
RESOLUTION NO.109
M/S Councillors Miller and Gilliss
That
"Council table agenda item until next meeting."
CARRIED
- SR2 **Wastewater Treatment Plant Upgrade Tender Award** **5340-01**
Discussion in regard to budget amount, request for actual expended to **2240-01**
date. Staff directed to provide actual vs budgeted, explanation in regard
to coverage of additional costs.
RESOLUTION NO.110
M/S Councillors Gilliss and Quibell
That
"Council accept the Bear Mountain Construction Ltd bid including all
options at a cost of \$2,548,082.25, and approve the total budget of this
Wastewater Treatment Plant Upgrade of \$2,740,745.00."
CARRIED
- SR3 **District of Hudson's Hope Purchasing Policy Amendment** **0340-01**
RESOLUTION NO.111
M/S Councillors Quibell and Miller
That
"Council table agenda item until next meeting."
CARRIED
9. **BYLAWS:**
10. **CORRESPONDENCE:**
11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON
RESPONSIBILITIES**
12. **OLD BUSINESS:**

13. **NEW BUSINESS:**

- CAO away due to family emergency.
- Councillor Middleton, as Acting Mayor, to request Director of Protective Services, Robert Norton, to act in CAO absence.

14. **PUBLIC INQUIRIES:**

15. **ADJOURNMENT:**

Acting Mayor, Councillor Middleton, declared the meeting adjourned at 6:30pm.

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Playground

07/25/16

UBCM resolution - Alternate Director

10/11/16

Grant Writer Program Sponsorship

04/10/17

Coal and Energy Forum-Tumbler Ridge in Sept.

04/24/17

MARR-Dale Morgan follow-up

04/24/17

Certified Correct:



Corporate Officer/Tammy McKeown



Chair/Councillor Heather Middleton