



**REGULAR COUNCIL MEETING
August 14, 2017
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS**

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Heather Middleton
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Caroline Beam
Councillor Travous Quibell

Staff: CAO, Tom Matus
Director of Protective Services, Robert Norton
Bylaw Officer/Safety Officer, Wallace Roach
Office Assistant, Becky Mercereau

Other: 1 in the gallery

1. **CALL TO ORDER:**

The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.

2. **DELEGATIONS:**

D1 **Roy Kelly**

Community Hall Handrail: Mr. Kelly offered to remedy this safety issue at the Community Hall by building handrails up onto the stage.
Garbage Dump Road: Requested the dirt berms on each side of this road where you exit be lowered so that drivers can see better both ways, as it is on a blind corner right now. Mayor Johannsson will bring this issue up with the Ministry of Transportation.
Cemetery Map Sign: Mr. Kelly offered to build and donate a sign showing the names and locations of grave sites. Council directed staff to look further into this.

3. **NOTICE OF NEW BUSINESS:**

Mayors Additions: Minister Meetings, BUCU Review

Councillors Additions: Library Board Question, General Inquiry

Staff Additions:

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

- M1 **July 26, 2017 Regular Council Meeting** **0550-01**
CM1-add July 21, 2017 and add water treatment plant.
SR2 – add "in no particular order"
RESOLUTION NO. 163
M/S Councillors Miller/Quibell
That
"The minutes of the July 26, 2017 Regular Council Meeting be adopted as amended."
CARRIED
7. **BUSINESS ARISING OUT OF THE MINUTES:**
- BA1 **Solar Array Project Change Orders** **0970-01**
Community Hall is not a priority as it doesn't use much energy. The pool is a better option if we have a choice.
- BA2 **NDIT Community Halls and Recreation Facilities Program** **1855-01**
No engineering studies have completed for the Community Hall. The Building Inspection has stated that the building is sound. Need long term planning for floor and roof. [Diarize for Strategic Planning Meeting.](#) **0230-20**
- BA3 **Cemetery Letter from Carolyn Stowe** **4100-01**
Mayor Johansson will be sending the letter. Need to set up work bee and do an assessment for what needs to be completed.
8. **STAFF REPORTS:**
- SR1 **CAO Report- Action and other Updates** **0110-01**
Council requested that future contractors be required to the weekly updates like what is being currently provided.
- Pool slide will be installed at the end of the 2017 pool season. **0810-20**
Councillor Gilliss arrived at 6:27 pm.
- SR2 **Current Bylaw Enforcement Activities** **4000-01**
Update was provided on the Safety and Bylaw Enforcement Officer's new updates to the safety program. Also addressed the abandoned cat issue.
- SR3 **Solar Array Project Change Orders #3 & #4** **0970-01**
RESOLUTION NO.164
M/S Councillors Heiberg/Beam
That
"Council approve the Peace Energy Cooperative's Contemplated Change Notice numbers "CCN# HHSI-0003-L" in the amount of \$244,308.20 exclusive of GST and Contemplated Change Notice number "CCN# HHSI-0004-BPFH" in the amount of \$19,656.75 exclusive of GST; in regard to the "Community Solar Initiative" project Peace Energy Cooperative contract."
CARRIED

- SR4 **Controlled Substance Policy** **0340-50**
Council requested this report be brought back after they had discussion at the In Camera Meeting.
9. **COMMITTEE MEETING REPORTS:**
10. **BYLAWS:** **3900-02**
B1 **Council Procedure Amendment 887**
RESOLUTION NO.165
M/S Councillors Heiberg/Quibell
That
"Council adopt the "District of Hudson's Hope Council Procedure Amendment Bylaw No. 887, 2017."
CARRIED
- Staff directed to create a Policy for the Youth Councillor Duties. Councillor Beam will send information to staff on what can be included.
- B2/B3 **Official Community Plan Amendment Bylaw 888 and Zoning Amendment Bylaw 889** **3900-02**
6480-01
Councillor Gilliss declared a conflict and left the meeting **3360-01**
RESOLUTION NO.166
M/S Councillors Heiberg/Quibell
That
"Council approve First and Second Reading of the "District of Hudson's Hope Official Community Plan Amendment Bylaw No. 888, 2017";
And That:
"Council approve First and Second Reading of the "District of Hudson's Hope Zoning Amendment Bylaw No. 889, 2017".
And That:
"Council authorize to schedule a public hearing for the proposed Official Community Plan Amendment and for the proposed Zoning Bylaw Amendment."
CARRIED
Councillor Gilliss returned to the meeting.
- B4 **Safe Premises Bylaw** **3900-02**
Council requested this report be brought back after they had discussion at the In Camera Meeting. **2640-01**
11. **CORRESPONDENCE:**
- C1 **BC Hydro Site C Project – Gastrointestinal Virus** **6660-20**
For Information
- C2 **Invitation from Asia-Pacific CEO Association** **0330-01**
For Information
- C3 **Letter from District of Squamish** **0400-50**
For Information

13. **NEW BUSINESS:**

NB1 **Arena Concession** **0810-20**
Council was advised that we received one submission for a contractor to operate the arena concession.

NB2 **Events Calendar** **8100-01**
Council questioned if there was an Events Calendar that could be created so that when clubs or organizations plan an event they can see if there are any other events planned that day. Council was advised that an Events Calendar is located on the website and we will put an advertisement in the Bulletin to let the public know about this service.

14. **OLD BUSINESS:**

OB1 **Road Wash Out Near Ardill's Ranch** **5400-01**
Mayor Johansson will contact YRB to request an update on the wash out of the road near Ardill's Ranch.

OB2 **Pool Policy** **0340-50**
Council requested a copy of the pool policy. **0810-20**

15. **PUBLIC INQUIRIES:**

16. **ADJOURNMENT:**

Council moved the meeting in-camera at 7:40 pm

RESOLUTION NO.167

M/S Councillors Heiberg/Miller

That:

"Council move into In-Camera Meeting".

CARRIED

Council returned to the regular meeting at 9:18 pm.

SR4 **Controlled Substance Policy** **0340-50**
RESOLUTION NO.170 **2640-01**

M/S Councillors Heiberg/Quibell

That:

"Council adopt by resolution the "Controlled Substance Policy" as written".

CARRIED

B4 **Safe Premises Bylaw** **0340-50**
RESOLUTION NO.171 **2640-01**

M/S Councillors Quibell/Middleton

That:

"Council give first, second and third reading to the Safety Premises Bylaw No. 890, 2017".

CARRIED

Mayor Johansson declared the meeting adjourned at 9:20 pm.

DIARY

Conventions/Conferences/Holidays

<i>Beryl Prairie Septic Field</i>	<i>07/25/16</i>
<i>Grant Writer Program Sponsorship</i>	<i>04/10/17</i>
<i>Water and Tax Rates comparison</i>	<i>06/26/17</i>
<i>NDIT Community Halls and Recreation Facilities Program- -to be brought forward at Strategic Planning Meeting</i>	<i>08/14/17</i>

Diarized

Certified Correct:



CAO- Tom Matus



Chair/Mayor Gwen Johansson