



DISTRICT OF HUDSON'S HOPE

AGENDA – ADDITION

Council Chambers

Monday November 14, 2016 at 6:00 PM

8. Staff Reports

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10. Correspondence

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Expression of Interest for the Concession | Page 3 |
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THE DISTRICT OF HUDSON'S HOPE

REPORT TO: MAYOR AND COUNCIL
DATE: NOVEMBER 14, 2016
FROM: BECKY MERCEREAU, OFFICE ASSISTANT
SUBJECT: SURPLUS SALE


RECOMMENDATION

"That Council accept the bids for the following items, listed below and authorize staff to prepare and execute the transfer documents required for sale:

1980 Olympia Ice Resurfacer \$3101.00"

ADMINISTRATORS COMMENTS:

To note: Administration recommends accepting the bid for the Olympia, only. We further recommend retendering the garbage truck with a minimum bid amount of \$1,000.00.



Tom Matus, CAO



Layton Bressers, Foreman

STAFF REPORT

The bids for the purchase of the Surplus Property closed at 4:00 pm, November 10, 2016.

The following are the highest bids that were received for the following items:

1980 Olympia Ice Resurfacer
\$3101.00

2003 Ford F Series Garbage Truck
\$300.00

The other bids that were unsuccessful can be seen at the office.

Report prepared by: 

Becky Mercereau, Office Assistant

THE DISTRICT OF HUDSON'S HOPE

SUBJECT: ACTION and other UPDATES
SUBJECT: ACTION and other UPDATES
DATE: November 9, 2016
FROM: Tom Matus, CAO

Staff Anticipated Travel:

CO: 2016 Western Economic Development Course, Richmond
CAO: CAO Forum - Victoria

Nov.10-16, 2016
Feb.22-24, 2017

Shop Design

Shop construction project is continuing, expected completion date is end of December 2016. Total structure with roof is complete – following schedule

Thompson Sewer Main Extension Construction

Project is complete other than some landscaping to be finalized. Final invoice processed at \$104,

Wastewater Facility Upgrade

We are working on other avenues to obtain a contractor for this project – as requirements met that satisfied the NWPTA. Re-tendering this project in January is the current plan. I've discussed with Eric to reduce the scope of work to serve its population only: Eric will had already began this task and should have something to us very shortly.

Grants

Building Canada Fund: unsuccessful – new intake deadline November 23rd, 2016: will not be submitting an application due to the reduction in our reserves.

BCH – CMA

Negotiations on-going, making progress. Further teleconference discussions scheduled for November 15th.

Transfer Site Scavenging Policy

Drafting of policy for Transfer Site is in progress. To meet with Councillor Miller at the site on Wednesday prior to finalization of the policy.

Transfer Site Maintenance Agreement

Drafting of agreement with Kevin Howard in progress. To meet with Councillor Miller at the site on Wednesday prior to finalization of the agreement.

Lunch Trailer – Mountain View Trailer

Lunch Trailer received: will research disposing of the trailer through appropriate means.

Strategic Planning

Will have plan drawn up for November 28th meeting.

Union Negotiations

Will have details and agreement for ratification prepared for in-camera meeting request this week.


Tom Matus, CAO

John-Paul McCarthy

Coalbox Creative Limited

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www.coalbox.ca

9 November 2016

Tammy McKeown
Corporate Officer, District of Hudson's Hope
9904 Dudley Drive
Hudson's Hope, BC

Dear Tammy,

Extending upon our recent conversation I would like to formally ratify our **expression of interest** to operate the seasonal concession at the Hudson's Hope Arena and Curling Club.

Our interest in applying to operate at these venues is that we believe it will be an interesting way for us to continue developing our presence within the community with the added benefit of initiating some revenue generation.

Coalbox is our business startup that, upon full realisation, will exist as a **Café, Coffee Roastery, Audio-Visual Space and Design Studios**. We in are in the midst of the renovation design process, construction planning and budget determination for our future headquarters located within the old Esso service station at 9516 Canyon Drive.

As for menu development, it is our wish to facilitate a return to **quality, locally sourced, hand-forged food items** while still keeping the point-of-sale cost affordable. Being a concession there is an obvious desire for burgers, chips, sodas. We'll definitely cover the greasy basics and the simpler options that small children (just likes ours!) typically require.

Although, being pescetarian and completely obsessed with interesting flavour combinations, the healthier options is an area of particular interest for us. Furthermore, a large number of families spend between two to four evenings per week at the arena and we feel both a dietary and budgetary responsibility to them.

Examples of foods that we would wish to explore on a rotational basis throughout the season are:

- Vegetarian Burgers / Falafel
- Noodle Boxes
- Baked Pasta Dishes
- Enchiladas de Mole using Corn Tortillas (offering gluten free vegetarian and meat-based options)
- Winter Vegetable Soups (ie Smoked Tomato, Thai Pumpkin, Roasted Mushroom & Garlic)
- Fresh Salads & Roasted Vegetable Salads
- Indian & Thai Curries w/ Flatbread
- Sandwiches (ie Pulled Pork, Braised Beef, Roasted Vegetable, even a simple Bacon Butty)
- Espresso Coffee (Coincidentally, we've recently ordered a commercial espresso machine & grinder)
- Batch Roasted Coffee Beans (Our roaster arrives next week where we're immediately commence developing our local coffee brand)
- Treats (ie Handmade Nut & Energy Bars, Churros, Cookies, Pastries)

Without knowing the specification and load requirements for the respective kitchen spaces in the Arena and Curling Rink I have utilised the figure of \$50.00 that was proposed to cover the overhead cost of operation for 3-day duration of the Turkey Blaster Tournament this past October.

This equates to approximately **\$17.00 per day** of operation. Would this be a suitable amount to pay toward gas and electricity costs? This is something we are certainly willing to negotiate on.

Feel free to follow up with us if you require additional information; especially if you would like us to speak at council this coming Monday, November 14.

Thank-you so much for taking the time to review our application.

Kind Regards,

A handwritten signature in cursive script that reads "John-Paul McCarthy".

John-Paul McCarthy

Site C Construction Schedule: November 14 – November 27

The following construction activities are scheduled to occur November 14 – November 27:

Dam site area – north (left) bank and south (right) bank

- The main civil works contractor will continue to mobilize crews, material and equipment.
- Excavation will continue on the north and south banks. This may include blasting on the south bank.
- Drilling and the installation of geotechnical instrumentation will continue on the south bank.
- Work will continue on the south bank drainage tunnel and access ramp.
- Work will continue on the south bank cofferdam and approach channel.
- The placement of riprap may continue along sections of the south bank shore.
- Aggregate will be crushed on the south bank and work will continue to erect concrete batch plants.
- The foundation for the roller-compacted-concrete buttress will be prepared.
- Work will continue to construct a storage site for excavated surplus material on the east and west sides of the confluence of the Moberly River. Residual sediment storage sites are also being constructed on the north bank of the Peace River.
- Work will continue to construct dikes for the residual sediment storage areas.
- Access roads will be constructed on the south bank. Road maintenance activities will continue as required.
- Work will continue to construct the Moberly River construction bridge. This will include pile driving.
- A temporary forestry bridge will be installed across the Moberly River.

Other work areas

- Construction of the viewpoint will continue, weather permitting, on the north bank of the Peace River, above the dam site.
- The main civil works contractor will be surveying at the 85th Avenue Industrial Lands.
- Aggregate production will continue in Wuthrich Quarry and trucks will haul material from the quarry to the dam site.
- The Ministry of Transportation and Infrastructure may begin clearing assessments for the Highway 29 realignment at Cache Creek/Bear Flat.
- Clearing will occur in sections along the transmission line right-of-way between the Site C dam site and the Peace Canyon Dam. Survey work and staking will occur along the transmission line right-of-way.
- Geotechnical investigative works may occur along the transmission line right-of-way.

- Work will begin to upgrade existing access roads that connect to the transmission line right-of-way. This will include clearing, construction of ditches and vehicle pull-outs, installation of culverts and final resurfacing.

Please note that all activities listed in this construction bulletin are based on the latest information in our construction plan and are subject to change.

What to Expect

While this work takes place, local residents can expect the following:

- There will be truck traffic on public roads as construction crews mobilize and the hauling of rock and timber continues. This will include increased industrial traffic on resource roads and public roads from Chetwynd leading to the dam site on the south bank.
- Some noise will occur in the vicinity of the dam site and along public roads as a result of the scheduled construction activities.
- Some noise and vibration will result from the periodic blasting that is planned in Wuthrich Quarry. Material hauling may occur at night.
- Some noise will occur in and around the transmission line right-of-way as a result of clearing and access road upgrades. There may be minor traffic delays while upgrades are completed on the access roads.
- Early morning and night shifts may be scheduled, as well as shifts on the weekends.
- For boater and worker safety, boats will need to stay clear of active in-river work areas. These areas are clearly identified with signage and markings.

Note: In BC Hydro's technical documents, the north bank may be referred to as the left bank and the south bank may be referred to as the right bank.