



**REGULAR COUNCIL MEETING**  
**October 13, 2015**  
**6:00 P.M.**  
**MUNICIPAL HALL COUNCIL CHAMBERS**

**Present:**

**Council:** Mayor Gwen Johansson  
Councillor Travous Quibell  
Councillor Kelly Miller  
Councillor Nicole Gilliss  
Councillor Heather Middleton

**Staff:** CAO, Tom Matus  
Public Works Foreman, Layton Bressers  
Acting Deputy Clerk, Becky Mercereau

**Absent:** Councillor Dave Heiberg  
Councillor Caroline Beam  
Director of Protective Services, Robert Norton

**Other:** 1 in gallery

1. **CALL TO ORDER:**  
The meeting called to order at 6:00 p.m. with Mayor Johansson presiding.
  
  2. **NOTICE OF NEW BUSINESS:**  
  
**Mayors Additions:** CBC Broadcast in Hudson's Hope and Meeting with BC Hydro  
  
**Councillors Additions:** Councillor Middleton – Moraine  
  
**Staff Additions:** CAO Action and other updates addition; Add staff report page to Beryl Prairie Fuel Fire Operation Application Letter; Site C Construction Schedule October 12 to October 25; 8015804 – Province of BC Referral Request on an Agriculture Extensive/Intensive Use Application; and District's Meeting – School District 60 Tuesday, December 8, 2015
  
  3. **ADOPTION OF AGENDA BY CONSENSUS:**  
The October 13, 2015 Regular Council meeting agenda was adopted by consensus.
  
  4. **DECLARATION OF CONFLICT OF INTEREST:**
  
  5. **ADOPTION OF MINUTES:**
- M1 **September 28, 2015 Regular Council Meeting Minutes** 0550-01  
**RESOLUTION NO. 167**  
**M/S Councillors Miller/Gilliss**  
**THAT:**

"The minutes of the September 28, 2015 Regular Council Meeting be adopted as amended."  
**CARRIED**

6. **BUSINESS ARISING OUT OF THE MINUTES:**

BR1 **Arena Ice** **0810-20**  
Requested that in the policy they don't use the Fall Fair as a point of reference as the dates may change from year to year for the fair.

BR2 **Strategic Plan** **6430-01**  
Council requested to review the strategic plan at the next meeting. Council was unsure whether they had seen the approved copy or only draft copy. They also requested an up to date budget information sheet.

7. **DELEGATION:**

D1 **Eileen Gallant – Questions about Budget (Town Logo Costs/Flowers & Wages/Budget)** **0220-01**

Mrs. Gallant voiced the following concerns:

- The Bear radio station is still not working;
- Cost of flowers is too high and the funds should be used in other areas of the community such as free swim lessons for the school, driver education courses or a new public works shop;
- Questioned why the garbage truck driver needed to get out of the vehicle;
- Need for new mowers as the current ones are breaking down too often;
- Paving upgrades needed in the Lynx Creek Subdivision;
- Requested more perennials be planted in the District flower beds;
- Thought a pool cover would be beneficial for heat loss during the night;
- Hot water in the pool showers takes quite a long time which is wasting water.

Staff and Council advised that they would contact the Bear radio station again, explained the liability issues with the pool cover, explained the hot water solutions at the pool and gave additional information as requested to Mrs. Gallant.

8. **STAFF REPORTS:**

SR1 **Visitor Centre Yearend Report** **0810-20**  
Requested that future reports be submitted more than once per year.

SR2 **MOU between HH RCMP and HH Fire Rescue** **7400-01**  
FOR INFORMATION

SR3 **Vaping** **0340-50**  
Council agreed to our policy needs to be updated, but we will wait to follow the lead of Northern Health.

SR4 **CAO, Action and other Updates** **0110-01**  
**RESOLUTION NO. 168**  
M/S Councillors Middleton/Gilliss  
**THAT:**

"That Council approve and sign the Integrated Economic Solutions Inc.'s Engagement Letter included in the "Marketing Feasibility Study" which outlines the complete economic development strategy for the airport runway, new Light Industrial Zone and the Atkinson Property."  
CARRIED

Councillors Gilliss and Middleton will form a committee to review the Special Events Coordinator and submit the recommendations for changes to Council prior to the end of the contract term.

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| SR5 | <b>Strategic Wildfire Prevention-Approval of Operational Fuel Treatment (SWPI-512: Beryl Prairie Operational Treatment, 2015)</b><br>FOR INFORMATION  | 7320-01 |
| 9.  | <b>CORRESPONDENCE:</b>  |         |
| C1  | <b>Letter from Honourable Stephanie Cadieux - MCFD</b><br>FOR INFORMATION   | 0400-20 |
| C2  | <b>NH-Chetwynd Primary Care Clinic</b><br>FOR INFORMATION   | 0400-80 |
| C3  | <b>Climate Change</b><br>FOR INFORMATION  | 0400-01 |
| C4  | <b>1641345-201501 Agency Referral Letter – Mines Act Permit – Leigh Summer</b><br>FOR INFORMATION   | 0400-20 |
| C5  | <b>A Note of Thanks – Fay Lavallee</b><br>FOR INFORMATION   | 0220-01 |
| C6  | <b>BC Assessment Re-Org Letter</b><br>FOR INFORMATION   | 0400-30 |
| C7  | <b>CFIB-Small Business Saturday letter to Councillor</b><br>FOR INFORMATION   | 0       |
| C8  | <b>Explorer Solutions Airport Familiarization Seminar Invitation-November 9</b><br>RESOLUTION NO. 169<br>M/S Councillors Quibell/Miller<br>THAT:<br>"That Council authorize two councillors to attend the Explorer Solutions Airport Familiarization Seminar on November 9, 2015 for the amount of \$250 plus tax per person."<br>CARRIED | 0390-01 |
| C9  | <b>LGMA Fall E-Learning Webinar Series Available</b><br>FOR INFORMATION   | 2810-01 |
| C10 | <b>Responding to concerns raised at UBCM – MJTST</b><br>Council requested that these concerns be presented to the Peace River Regional District if not already done so.   | 0400-20 |

C11	<b>Water Analysis and Results – Lynx Creek GW Solutions</b> Mayor Johansson presented new photos to Council with information on the slides.	5600-05
C12	<b>BC Hydro Awards Site C Worker Accommodation Contract to ATCO Two Rivers Lording Group</b> FOR INFORMATION	6660-20
C13	<b>BC Hydro – WAC Bennett Dam crest closure – October 11, 2015</b> FOR INFORMATION	0400-30
C14	<b>Site C Construction Schedule October 12 to October 25</b> FOR INFORMATION	6660-20
C15	<b>8015804 – Province of BC Referral Request on an Agriculture Extensive/Intensive Use Application</b> FOR INFORMATION	0400-20
C16	<b>District’s Meeting – School District 60 Tuesday, December 8, 2015</b> Mayor Johansson will be speaking with the local School Board Trustee, Candace Dow. Council requested bringing up joint use for school field.	0400-70
10.	<b>REPORTS BY MAYOR &amp; COUNCIL ON MEETINGS AND LIAISONS RESPONSIBILITIES:</b>	
CR1	<b>Councillor Middleton – Moraine</b> Councillor Middleton advised of all the garbage in the moraine. Mayor Johansson will write an email to BC Hydro asking them if they would send a clean-up crew in there as are using it as a gravel reserve.	0220-01
CR2	<b>CBC Broadcast in Hudson’s Hope</b> Mayor Johansson advised that CBC will be broadcasting from Hudson’s Hope on Thursday at the museum grounds.	1475-01
CR3	<b>Meeting with BC Hydro</b> Mayor Johansson reported on her meeting with Darren Thompson from BC Hydro: <ul style="list-style-type: none"><li>• They will try to send a representative to the invasive weed meeting at the PRRD;</li><li>• They will try to assist in anyway with the light industrial development</li><li>• They are keen on getting development in the Atkinson property; and</li><li>• Hydro is waiting on more information on the LED lights for their light posts as there have been reports on them not working well in colder climates.</li></ul>	0400-30
11.	<b>OLD BUSINESS:</b>	
OB1	<b>Pool Hot Tub</b> The Foreman of Public Works advised he is in the process of getting quotes for a hot tub at the pool.	0810-20
OB2	<b>Pavement Plan</b> Was suggested that a 5-year or more plan be developed for paving which outlines and prioritizes areas that need upgrades to the roads. Once plan is in place we can communicate to the public when they can expect their roads to be upgraded.	5400-01

12. **ADJOURNMENT:**  
Mayor Johansson declared the meeting adjourned (8:10 p.m.)

**Diarized**

**DIARY**

**Conventions/Conferences/Holidays**

DY1	<i>PRRD: Solid Waste Disposal</i>	<i>05/12/14</i>
DY2	<i>Airport Resurface and Redevelopment</i>	<i>05/12/14</i>
DY3	<i>Co-Op Correspondence Re: Card Lock</i>	<i>11/12/13</i>
DY4	<i>Capital Projects Meeting (every 6 months)</i>	<i>10/14/14</i>
DY5	<i>Financial Assistance Grant Policy</i>	<i>03/09/15</i>
DY6	<i>Special Events Contract</i>	<i>05/01/15</i>
DY7	<i>Herbicide/Pesticide Bylaw</i>	<i>05/01/15</i>
DY8	<i>2016 Budget Meetings to start in February</i>	<i>05/11/15</i>
DY9	<i>Wood &amp; Tent Policy Changes</i>	<i>07/13/15</i>
DY10	<i>Youth Volunteer of the Year</i>	<i>08/10/15</i>
DY11	<i>Community Rebate - Plant a Tree</i>	<i>08/10/15</i>
DY12	<i>Bylaw 588 to be looked at after Bylaw 852 adopted</i>	<i>09/14/15</i>
DY13	<i>Policy for Ice - Putting in and taking out</i>	<i>09/14/15</i>

Certified Correct: ✓

  
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CAO Tom Matus

  
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Chair/Mayor Gwen Johansson

