



**REGULAR COUNCIL MEETING**  
**December 12, 2016**  
**7:00 P.M.**  
**MUNICIPAL HALL COUNCIL CHAMBERS**

Present: **Council:** Mayor Gwen Johansson  
Councillor Dave Heiberg  
Councillor Kelly Miller  
Councillor Nicole Gilliss  
Councillor Travous Quibell  
Councillor Caroline Beam

**Absent:** Councillor Heather Middleton  
Youth Councillor Tess Herrington

**Staff:** CAO, Tom Matus  
Foreman of Public Works, Layton Bressers  
Director of Protective Services, Robert Norton  
Corporate Officer, Tammy McKeown

**Other:**

1. **CALL TO ORDER:**  
The meeting called to order at 7:20 p.m. with Mayor Gwen Johansson presiding.
2. **DELEGATIONS:**
3. **NOTICE OF NEW BUSINESS:**  
**Mayors Additions:** C5-Senior's Housing Society  
**Councillors Additions:**  
**Staff Additions:** SR8-Integrity Post Structure Change Order
4. **ADOPTION OF AGENDA BY CONSENSUS:**  
RESOLUTION NO.181/16  
M/S Councillors Miller/Beam  
THAT:  
*"That Council adopt the December 12, 2016 Council Meeting Agenda as amended."*  
CARRIED
5. **DECLARATION OF CONFLICT OF INTEREST:**
6. **ADOPTION OF MINUTES:**
- M1 **November 28, 2016 Regular Council Meeting Minutes**  
RESOLUTION NO.182/16

**0550-01**

M/S Councillors Gillis/Heiberg

THAT:

"The minutes of the November 28, 2016 Regular Council Meeting be adopted as presented."

CARRIED

7. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 **Community Recreation Engagement Committee** **0360-01**

- Terms of Reference are not complete
- Meeting set for Wednesday December 14<sup>th</sup>, 2016 with Special Events Coordinator

BA2 **Lunch Trailer** **1280-20**

- Staff to follow-up with photos
- Trailer to be advertised on free and low-cost advertising forums.
- Advertise within Region and Grande Prairie

8. **STAFF REPORTS:**

SR1 **CAO Report- Action and other Updates** **0110-01**

- **Wastewater facility upgrade-** Councillor Heiberg to forward **5340-01**  
contact information to staff
- **Transfer Site:** Scope of Work has been received, Policy being **5360-03**  
finalized.
- **Solar Panels-** **970-01**
  - staff directed to bring report in regard to interested proponents
  - Possibility of interest from residents to have solar panels installed personally- Staff to contact Bill Lindsay to see if he has had any response

SR2 **Foreman of Public Works Report** **5260-01**

- Prioritizing the valves that need to be replaced, looking at a minimum of 4-5 per Budget year. Will be approximately a 4-5 year program dependant on budget allocations
- Requested quote for new tank, alignment issues should be solved once received
- Bring forward to Budget Meeting

SR3 **RFD-Public Viewing of Public Works Shop** **810-20**

RESOLUTION NO.183/16

M/S Councillors Heiberg/Quibell

THAT:

"Administration move forward and plan a public viewing of the new Public Works shop once it is completed."

CARRIED

SR4 **RFD- Christmas/New Year's Office Closure** **0110-01**

RESOLUTION NO.184/16

M/S Councillors Heiberg/Beam

THAT:



- C4     **Section 17 Conditional Withdrawal in the Peace Moberly Tract**     **0400-20**
- Additional information is to be provided at Community Engagement meeting with Ministry of Aboriginal Relations and Reconciliation
  - Will frame response based on information provided at meeting
- C5     **Senior's Housing Society**     **0230-20**  
RESOLUTION NO.188/16  
M/S Councillors Heiberg/Gillis  
THAT:  
"Council provide a letter of support to the North Peace Senior's Housing Society to assist them with their application to the BC Hydro "GO" fund.  
CARRIED
- Mayor Johansson to prepare letter
  - Letter template to be created
11.     **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**
- CR1     **Councillor Heiberg-RCLC Report**     **0400-30**
- 2017 – Berm activity will be underway
  - Evasive weeds control – invited Hydro to join Evasive Plants Committee
  - 85<sup>th</sup> Avenue - Building a conveyor belt to be used
  - Jobs - 40-50% are local hires. 135 of 159 total businesses are from Fort St John
  - Peace River Partners have Procurement Policy in place where they are willing to take local bids that are 10-15% higher
  - Quarry - information is being forward to Councillor Heiberg, will provide once received
- CR2     **Mayor's Report to Council**     **0400-80**
- Send out notification in Bulletin that Smart- Hubs are available through Telus for areas outside their service area.
  - **Environmental Assessment Review Panel** - Mayor Johansson to provide information to Council
  - **Meeting with Pat Pimm**  
RESOLUTION NO.189/16  
M/S Councillors Gillis/Heiberg  
THAT:  
"Council authorize travel costs for Mayor Johansson to attend meeting with Pat Pimm, in Fort St. John on December 13, 2016."  
CARRIED
12.     **OLD BUSINESS:**
- OB1     **RPT- Property Tax Revenue Per Capita**     **1880-00**  
FOR INFORMATION
- Staff to prepare comparison of District of Hudson's Hope and comparable sized municipalities

- Staff to clarify if information in report is based on households or total residents.

13. **NEW BUSINESS:**

14. **PUBLIC INQUIRIES:**

15. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned at 8:22 pm

**DIARY**

***Diarized***

***Conventions/Conferences/Holidays***

*Beryl Prairie Playground*

07/25/16

*UBCM resolution - Alternate Director*

10/11/16

Certified Correct:



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CAO/Tom Matus



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Chair/Mayor Gwen Johansson