



**REGULAR COUNCIL MEETING
November 14, 2017
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS**

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Heather Middleton
Councillor Kelly Miller
Councillor Travous Quibell
Youth Councillor Jade Rowe

Absent: Councillor Caroline Beam

Staff: CAO, Tom Matus
Corporate Officer, Tammy McKeown

Other: 1 in gallery

1. CALL TO ORDER:

The meeting called to order at 6:01 p.m. with Mayor Gwen Johansson presiding.

2. DELEGATIONS:

D1 Corporal Trevor Romanchych

**7400-01
7380-01**

- Additional patrols have been scaled back due to lack of resources
- Files to date are in line with previous years; fewer amount of roadblocks due to limited resources may account for the lower number of impaired charges.
- Detachment has been focused on meeting priorities
 - Councillor Heiberg suggested a meeting between RCMP and Director of Protective Services to discuss information that was obtained during District meeting with Ministry of Transportation.
- Fentanyl Lab
 - North District Major Crimes and Fort St John GIS Unit worked with the Hudson's Hope detachment on the file.
 - There is not enough concrete evidence to bring the file forward for charge approval; detachment has been informed to close the file.
 - One suspect is incarcerated due to a related crime.
 - All evidence needs to be decontaminated prior to being sent for disposal.
- Recent Provincial Wide State of Emergency
 - Corporal Romanchych assisted in Williams Lake; was glad to have been able to give back.
 - This was the largest emergency operation Corporal Romanchych has been part of.

- Corporal Romanchych was given the honour of marching in the Memorial for Fallen Officers, held in Regina.

D2 **Shock Trauma Air Rescue Service (STARS)**
Due to the weather conditions STARS was unable to attend this meeting. They will reschedule for early in 2018.

3. **NOTICE OF NEW BUSINESS:**

Mayors Additions: Mayor's report
Councillors Additions:
Staff Additions:

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS**

5. **DECLARATION OF CONFLICT OF INTEREST:**

6. **ADOPTION OF MINUTES:**

M1 **October 23rd, 2017 Regular Council Meeting** **0550-01**

Correction to BA2: The Mayor in contact with a representative of the Minister of Transportation and Infrastructure

Correction to CR5: It has been suggested that the planned facility have an all-year farmer's market

Correction to C2: Councillor Miller will continue as a board members. Staff to contact Darryl Johnson and determine if he would be willing to remain as a board member.

RESOLUTION NO.203

M/S Councillors Gilliss/Miller

That

"Council re-appoint Councillor Miller to the Alaska Highway Community Society Board.

CARRIED

RESOLUTION NO.215/17

M/S Councillors Heiberg/Miller

That

"The minutes of the October 23rd, 2017 Regular Council Meeting be adopted as amended."

CARRIED

6:25pm Councillor Middleton arrived

7. **BUSINESS ARISING OUT OF THE MINUTES:**

BA1 CR5- **Issues brought forward by Mr. Kelly** **4100-01**

- Staff directed to ensure that Mr. Kelly has been kept apprised of actions being taken **0710-01**

BA2 Diary- **Grant Writer** **1855-01**

- The grant application has been submitted; no response has been received.
- Electoral areas have put out a request to surrounding municipalities to consider sharing a grant writer.

- Discussion in regard to hiring a Grant Writer in collaboration with the surrounding municipalities and Peace River Regional District.
Staff directed to follow-up with suggestion of inter-jurisdictional Grant writer.

8. **STAFF REPORTS:**

- SR1 **CAO Report- Action and other Updates** **0110-01**
- **Atkinson Subdivision** **3320-01**
 - L&M did a recent site visit, they did not provide any prior notification to the District.
 - A few deficiencies were noted and are in the process of being remedied. LNB has agreed to come back in the spring. The holdback will remain in place until all deficiencies are corrected.
 - A conference call between Omicron, LNB, L&M and AQAT is planned.
 - CAO is to pursue funding from BC Hydro at the next, Atkinson Quality Assurance Team meeting, in regard to appraisal costs.
 - **Asphalting** **5400-01**
 - Dudley Drive was completed without any issues, paving company was able to finalize while road was dry.
 - Contractor that paved Atkinson has given a one-year guarantee.
 - Paving at the District Shop is not finalized; the expense should be pro-rated based on completed work. Remaining costs will be realized in the upcoming year.
 - **Special Event Coordinator** **2770-01**
 - This was an in-camera item and should not have been included in this report.
- SR2 **Solar Array Display and Monitoring System** **0970-01**
- Discussion in regard to using SolarEdge for monitoring at the lagoon.
 - Installing internet to monitor would cost more than using SolarEdge.
 - It would be more efficient to have continuous updating compared to having daily updates provided by staff.
 - Suggestion made in regard to including a monitoring program on the District website so that the public had ease of access.
 - Will need to determine where information will be stored due to being a Cloud-based application. Regulations in place in regard to storing municipal information outside of Canada.
 - Presented for information purposes.
- SR3 **Valve Replacement Project Update** **5600-01**
- Presented for information purposes.
- SR4 **Water and Sewer Rates Calculation** **1820-00**
- Discussion in regard to meeting the financial needs of the District versus the additional costs to the residents.

- Council discussed the three scenarios brought forward to them for potential rate increases for water and sewer.
- Sewer reserves are healthy, a rate increase for sewer does not appear to need to be implemented
- Increasing water rates by 10% with a 0% increase to sewer rates.
- Rates will be revisited next year.
- Staff directed to send communication in regard to the rate increase out to the public.
- Staff directed to bring bylaw amendment, showing 10% rate increase to water, to next Council meeting.

- SR5 **Cemetery Mapping** **4100-01**
Councillor Miller informed Council that the Museum has information pertaining to the cemetery for the years up to 2010.
RESOLUTION NO.216/17
M/S Councillors Miller/Quibell
That
"Council authorize staff to get a search engine creating for the website and enter the cemetery information into it and to contact Mr. Kelly to see if he would be interested in doing the map with plot and section numbers only."
CARRIED
- SR6 **Visitor Centre Year-end report** **0810-01**
For Information **0640-01**
- SR7 **Marihuana Production Facilities** **4000-01**
Staff directed to bring recommendations to Council for necessary changes to affected Bylaws. **6440-01**
- SR8 **Surplus Trailer Disposal** **1280-20**
RESOLUTION NO.217/17
M/S Councillors Heiberg/Miller
That
"Council approve the sale of the following surplus equipment Trailer by sealed bid 'as is, where is' process."
CARRIED
- SR9 **Solar Array: Pool/Museum** **0970-01**
Staff directed to communicate to the museum when the project is scheduled to begin. **0230-20**
RESOLUTION NO.218/17 **0810-20**
M/S Councillors Heiberg/Quibell
That
"Council accept the Peace Energy Co-op "Option 2a & 2b" Pool and Museum building photovoltaic solar panel arrays."
CARRIED
9. **COMMITTEE MEETING REPORTS:**
CM1 **North Peace Regional Airport Society Meeting- Councillor Heiberg** **8400-01**
 Heiberg **0540-01**
 - Board is working with Operations to meet priorities

- Organization activities
- Budget requirements.
- Airport is almost at capacity; some periods are above capacity
 - Require staff to have project design in place in the event that funding becomes available.
 - Directors would like to postpone and include with a larger project.
- Procurement Policy
 - Discussion was held in regard to policy; there is nothing formal in place
- Chair of Society has offered to make presentation in Hudson's Hope.
 - Hudson's Hope is one of the owners of the Fort St John airport; would be beneficial to bring information to the community.
 - Invitation to be sent requesting that the Chair of Airport Society to attend as a delegate.

10. **BYLAWS:**

- B1 **Officer Bylaw No. 891, 2017** **3900-02**
RESOLUTION NO.219/17
M/S Councillors Quibell/Middleton
THAT:
"Council adopt the "Officer Bylaw No. 891, 2017".
AND THAT:
"Council repeal Officer Bylaw No. 771, 2009."
CARRIED

11. **CORRESPONDENCE:**

- C1 **Citizens for Safe Technology** **0510-20**
0320-00
 - The District of Hudson's Hope has given permission to Telus to install microcells within the District boundaries.
 - The request is outside of the District's realm of control
 - Pertains to a Regulatory Body Requirement.FOR INFORMATION.
- C2 **United Way Campaign** **0320-00**
FOR INFORMATION.
- C3 **Hudson's Hope Playschool final report** **1850-01**
FOR INFORMATION.
- C4 **Salish Sea Trust** **0400-50**
FOR INFORMATION.
- C5 **Site C Construction** **6660-20**
FOR INFORMATION.
- C6 **Letter from the Honourable Katrine Conroy** **6660-20**
FOR INFORMATION.
- C7 **Letter from Northern Health re: UBCM meeting** **0400-20**
FOR INFORMATION.

C8 **Letter from the District of Taylor** **0400-50**
FOR INFORMATION.

C9 **Letter from the Village of Pouce Coupe** **0400-50**
0400-01

- Would be a good networking opportunity.
- Send letter to Pouce Coupe expressing Council's interest in sharing in the cost of a chartered bus to travel to the 2018 NCLGA conference.

12. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

CR1 **Peace River Regional District Meeting- Councillor Heiberg** **0400-50**
4000-01

- Cannabis regulatory action
 - Peace River Regional Directors to a consultant facilitated workshop to assist with developing a consistent regulatory scheme.
 - Workshop would be beneficial in assisting with Bylaw creation.
- Ministry of Transportation **0400-20**
 - Ministry monitors complaints and responds to public concerns.

7:20pm Councillor Middleton left the room

CR2 **Ministry of Indigenous Relations and Reconciliation Meeting- Councillor Heiberg** **0400-20**

- Based on the statistics provide, it appears that many errors were made during the engagement process.
- The Ministry is working towards becoming more transparent.
- They are compiling information gathered from the two meetings and will communicate back to the stakeholders.
- The Peace River Regional District has set up a meeting with Minister Scott Fraser to hopefully discuss the Peace Moberly Tract.

CR3 **Mayor's Report to Council** **6660-01**

- Pipe laydown yard on Drew Road **0540-20**
 - Company is not planning to move the pipe in the near future. Will notify District prior to relocation.
- Water Research Projects
 - Student from University of Victoria had planned to come to Hudson's Hope the week of November 11, 2017. Has postponed their trip until spring of 2018.
 - Student from University of BC will be in Hudson's Hope on November 13th. She will be testing wells within the District.
- Council requested the creation of a fact sheet outlining each of the water research projects that will be conducted in Hudson's Hope. Suggested planning an information meeting in April.

13. **OLD BUSINESS:**

14. **NEW BUSINESS:**

15. **PUBLIC INQUIRIES:**

16. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned at 7:31 pm

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Septic Field

07/25/16

Grant Writer Program Sponsorship-September

04/10/17

Water and Tax Rates comparison

06/26/17

NDIT Community Halls and Recreation Facilities Program-

-to be brought forward at Strategic Planning Meeting

08/14/17

*Requests from Mr. Kelly-Entrance to dump, handrail
at Community Hall, Cemetery Plot Map*

10/23/17

NCLGA resolutions for December meeting

10/23/17

Certified Correct:


Chair/Mayor Gwen Johansson


Corporate Officer Tammy McKeown