



**REGULAR COUNCIL MEETING  
November 14, 2016  
6:00 P.M.  
MUNICIPAL HALL COUNCIL CHAMBERS**

**Present: Council:** Mayor Gwen Johansson  
Councillor Dave Heiberg  
Councillor Kelly Miller  
Councillor Nicole Gilliss  
Councillor Caroline Beam  
Councillor Heather Middleton

**Absent:** Councillor Travous Quibell

**Staff:** CAO, Tom Matus  
Office Assistant, Lindsay Richardson

**Other:** 7 in gallery

**1. CALL TO ORDER:**

The meeting called to order at 5:58 p.m. with Mayor Gwen Johansson presiding.

**RESOLUTION NO.168/16**

**M/S Councillors Heiberg/Middleton**

**THAT:**

**"The delegations be moved to the beginning of the meeting."**

**CARRIED**

**2. NOTICE OF NEW BUSINESS:**

**Mayors Additions:**

**Councillors Additions:**

**Staff Additions:** Agenda Addition SR4, SR5

**3. ADOPTION OF AGENDA BY CONSENSUS:**

The November 14, 2016 Council meeting agenda was adopted by consensus.

**4. DECLARATION OF CONFLICT OF INTEREST:**

**5. ADOPTION OF MINUTES:**

**M1 October 24, 2016 Regular Council Meeting Minutes**

**0550-01**

**RESOLUTION NO.169/16**

**M/S Councillors Heiberg/Middleton**

**THAT:**

**"The minutes of the October 24, 2016 Regular Council Meeting be adopted as written."**

**CARRIED**

M2 **October 18, 2016 Special Council Meeting Minutes** **0550-01**

RESOLUTION NO.170/16

M/S Councillors Middleton/Miller

THAT:

"The minutes of the October 18, 2016 Special Council Meeting be adopted as written."

CARRIED

6. **BUSINESS ARISING OUT OF THE MINUTES:**

7. **DELEGATIONS:**

D1 **Rick Loucks- BC Ambulance Service**

- District of Hudson's Hope supports \$5/hr on call rate- Working on call=\$20/hr
- Have approx. 10 call outs per month, 150/year- call volumes are low in Hudson's Hope.
- Require 5-6 people in Hudson's Hope to serve; to train. EMR must be employee to take the training.
- Contact is Chetwynd Supervisor of Paramedics

8. **STAFF REPORTS:**

SR1 **Signage and Branding Project**

- Refer to Staff – number of signs in storage, number required to complete the project etc.

SR2 **Paperless Office-SharePoint**

- Staff to have IT Partners implement a pilot project for SharePoint
- Councillor Middleton to follow up with training

SR3 **Destination development**

- Councillor Miller to attend the November 30, 2016 session

SR4 **Surplus Sale Items**

- Proceeds from sale to be deposited into General Capital Reserve

RESOLUTION NO.171/16

M/S Councillors Gillis/Heiberg

THAT:

"The Council accept the bid for the following item, listed below, and authorize staff to prepare and execute the transfer documents required for sale:

1980 Olympia Ice Surfacers \$3,101.00"

CARRIED

RESOLUTION NO.172/16

M/S Councillors Gillis/Beam

THAT:

"The 2003 Ford F Series Garbage Truck be retendered with a minimum bid of \$1,000.00"  
CARRIED

- SR5     **CAO, Action and Other Updates**     **0110-01**
- Thompson Sewer Main Extension Construction
    - Staff to provide options for the Parcel Tax
  - Wastewater Facility Upgrade
    - Staff to bring back additional information
  - Lunch Trailer
    - Staff to bring back additional information
  - Union Negotiations
    - Staff to send out information to Councillors
    - In-Camera scheduled for Monday November 21, 2016 @ 6:00PM
9.     **BYLAWS:**
- B1     **MEMBERS OF COUNCIL, OFFICERS AND EMPLOYEES INDEMNIFICATION BY-LAW NO. 874, 2016**     **3900-02**
- Bylaw 874 and Bylaw 674 are basically identical in form and format.
- RESOLUTION NO.173/16  
Motedion by Councillor Beam- no Second  
THAT:  
"Council adopt the "MEMBERS OF COUNCIL, OFFICERS AND EMPLOYEES INDEMNIFICATION BY-LAW NO. 874, 2016"."  
DEFEATED
10.    **CORRESPONDENCE:**
- C1     **Northern News Release**     **0400-80**  
FOR INFORMATION
- C2     **UBCM Newsletter**     **0400-01**  
FOR INFORMATION
- C3     **Site C Construction Schedule**     **6660-20**
  - Councillor Heiberg to follow up on access roads
- C4     **FCM Communique**     **0400-01**  
FOR INFORMATION
- C5     **Northern Health Media Advisory**     **0400-80**  
FOR INFORMATION
- C6     **Message from LGMA**     **0390-01**  
Local Government Leadership Association-courses available for Mayor and council
- C7     **Letter from the Honourable Stephanie Cadieux**     **0400-20**  
FOR INFORMATION

- C8 **Canadian Camping and RV Council** **0540-20**  
Discussion in regard to providing information to our local RV parks
- C9 **UBCM Newsletter Nov. 2** **0400-01**  
FOR INFORMATION
- C10 **BC Hydro Construction Notification** **6660-20**  
FOR INFORMATION
- C11 **BC Honours and Awards** **0230-20**
  - Staff to send out PSA requesting nominations, Mayor to draft letter for Bulletin
- C12 **Hudson's Hope Historical Society** **0230-20**  
RESOLUTION NO.173/16  
M/S Middleton/Heiberg  
THAT:  
*"Donations be made to the Hudson's Hope Museum in the form of a Family Swim Pass and a 7 Day Camping Pass."*  
CARRIED  
  
RESOLUTION NO.174/16  
M/S Beam/Gillis  
THAT:  
*"The District office provide District of Hudson's Hope promotional items to the Hudson's Hope Museum; the donation of items shall not exceed \$100.00 in value."*  
CARRIED
  - Staff directed to update Policy.
- C13 **John-Paul McCarthy, Coalbox Creative Limited- Expression of Interest for the Concession** **0850-01**
  - Staff direct to respond with a proposal of \$200/month fee.  
Review past Curling Club arrangements
- C14 **BC Hydro Construction Notification** **6660-20**  
FOR INFORMATION
11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**
- CR1 **Councillor Gillis- North Peace Airport Society** **360-01**  
FOR INFORMATION
12. **OLD BUSINESS:**
  - Councillor Middleton-Tax Policy Discussion, determine new rates and budget items prior to bringing forwarded
13. **NEW BUSINESS:**
  - Mayor Johansson- Bio Diversity, Pink Mountain
  - Councillor Heiberg
    - PRRD Elections

- 911- Staff to follow up with Mayor Johansson
  - Building Inspection- are we staying with current model
  - Agenda- make more public friendly, allow inquiries as we progress through items, move Delegations to beginning of meeting
- Councillor Miller- Telus senior rate, staff to advertise that cheaper rate is available
  - Councillor Middleton- Tax Utility Rate discussion- will bring back as motion
  - MARR Meeting Cancelled- reschedule
  - Special meeting to be scheduled for December 5<sup>th</sup> with library, historic society and Hudson's Hope Community Hall.

14. **PUBLIC INQUIRIES:**

15. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned at 8:28 pm

**DIARY**

***Conventions/Conferences/Holidays***

*Beryl Prairie Playground*

*UBCM resolution- Alternate Director*

***Diarized***

*07/25/16*

*10/11/16*

Certified Correct:



CAO/Tom Matus



Chair/Mayor Gwen Johansson