



**REGULAR COUNCIL MEETING
October 10, 2017
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS**

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Heather Middleton
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Caroline Beam

Absent: Councillor Travous Quibell

Staff: Director of Protective Services, Robert Norton
Bylaw Officer/Safety Officer, Wallace Roach
Office Assistant, Becky Mercereau

Other: 5 in gallery

1. **CALL TO ORDER:**

The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.

2. **DELEGATIONS:**

D1 **Yellowhead Road & Bridge (YRB)**

0510-20

YRB presented their winter plans with the following information:

- New equipment purchases
- Area of operation
- Operation standards of the vehicles
- Sanding and salting rates and production
- Ardill washout will remain gravel for the winter
- Will try to paint lines on the Bear Flats road upgrades as they can be confusing to drivers

Council also questioned barricades on the Farrell Creek Hill and the rocks that continue to fall onto the road near the Lynx Creek Bridge.

3. **NOTICE OF NEW BUSINESS:**

Mayors Additions: CR5 and CR6
Councillors Additions: NB1
Staff Additions: SR2 addition and SR9

4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS**

5. **DECLARATION OF CONFLICT OF INTEREST:**

Councillor Heiberg declared a conflict with item SR8 – Commemorative Plaques.

6. **ADOPTION OF MINUTES:**

- SR3 **Speed Limit Change** **5460-01**
Council requested this be submitted during budget discussions, along with mapping, inventory of signs, wages of additional staff if requested, etc. It was also requested that this be communicated well to residents if it proceeds.
- SR4 **Crosswalks and Warning Devices** **5460-01**
Requested that the Bylaw & Safety Officer send this information to the Fort St. John Ministry office. Suggested to send a phased approach with a clear plan and request a site visit to try and get these projects completed.
- SR5 **2017 Tax Sale** **1970-07**
Report for information.
- SR6 **Curbs Cementing Dudley Drive** **5400-01**
RESOLUTION NO.190
M/S Councillors Heiberg/Miller
That
"Council approve the \$39,160.00 expenditure for curb work on Dudley Drive, to be charged to the 2018 fiscal year General O&M budget."
CARRIED
- SR7 **Valve Replacement Project** **5600-01**
Report for information.
- SR8 **Commemorative Plaques** **0220-01**
RESOLUTION NO.191
M/S Councillors Middleton/Gilliss
That
"Council approves the purchase and installation of two commemorative plaques and dedication of two trees in the memory of past employees Eric Heiberg and Johnny Reno."
CARRIED
Council requested that a procedure be prepared to ensure all the plaques are consistent in size, design, and material used.
- SR9 **Peace Energy Cooperative – Contemplated Change Notice** **0970-01**
Ensure that they is within the existing budget and get updated facts: Fire Hall has a Telus HUB for internet and does curling club just need a booster? Also requested information on how much a GSM kit would be monthly.
9. **COMMITTEE MEETING REPORTS:**
10. **BYLAWS:**
- B1 **Officer Bylaw No. 891, 2017** **3900-02**
Council tabled this bylaw until the next meeting with the following to be presented:
- Correct Acts sighted in Bylaw
 - Section 14 errors corrected

Council also requested a policy be presented for a clear chain of command and a process of how and when an Acting CAO will be named.

11. **CORRESPONDENCE:**
- C1 **Waste Reduction Week Challenge** **0320-00**
For information.
- C2 **Collaborative Emergency Management Model** **7130-01**
Action is already being taken.
- C3 **Greyhound Service Elimination Resolution to UBCM** **0400-01**
For information.
- C4 **Request from Ministry of Municipal Affairs** **0400-20**
For information.
- C5 **BC Natural Resources Forum** **0390-01**
RESOLUTION NO.192
M/S Councillors Heiberg/Gilliss
That
"Council authorize two members of Council to attend the 15th Annual BC Natural Resources Forum from January 16 to 18th, 2018."
CARRIED
A reminder to be sent to Council in two weeks to see if anyone would like to attend.
- C6 **Letter of request from Valerie Paice** **0970-01**
Council directed staff to find out if BC Hydro would install the light and the costs (initial and monthly charges) associated with this. The Director of Protective Services will contact Mrs. Paice to advise her of our actions.
- C7 **Invitation for Submissions – Cannabis Regulation in British Columbia** **0400-20**
The Bylaw Officer advised that he has been compiling information on this subject for when the new legalization comes into effect. Zoning and business bylaws will need to be amended.
- C8 **Salish Sea Heritage & House of Commons E-Petition 1269** **0400-50**
RESOLUTION NO.193
M/S Councillors Heiberg/Beam
That
"Council sign onto the federal E-Petition that would have Salish Sea added onto Canada's Tentative List for UNESCO World Heritage Sites."
CARRIED
- C9 **Notice of Site C Construction Activities: October 2017** **6660-20**
For information.
- C10 **Local Government Leadership Academy's 2017 CEO Forum** **0400-01**
For information.

- C11 **Letter from Honourable Katrine Conroy** **0400-20**
For information.
- C12 **UBCM Newsletter – UBCM 2018** **0400-01**
Council authorized staff to book six rooms for the 2018 UBCM Convention.
- C13 **The BC Municipal Climate Leadership** **0400-01**
For information.
12. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**
- CR1 **Mayors Johansson – UBCM Report** **0400-01**
Mayor Johansson also added the Meeting with the Ministry of Energy and Mines to her UBCM report. **0640-01**
- CR2 **Councillor Gilliss – UBCM Report** **0400-01**
For information. **0640-01**
- CR3 **Councillor Heiberg – UBCM Report** **0400-01**
For information. **0640-01**
- CR4 **Councillor Miller – UBCM Report** **0400-01**
For information. **0640-01**
- CR5 **Mayor Johansson – Telus Meeting** **0510-20**
Telus will be delaying the removal of landlines for now. Discussed some issues with this: cell tower will be getting a generator and trying to figure out how to improve Beryl Prairie cell service.
- CR6 **Mayor Johansson – BCUC Hearing** **0400-30**
Mayor Johansson will be sending the solar information sheets via email. Transcripts from the hearing can be accessed on their website. **6660-20**
13. **OLD BUSINESS:**
- OB1 **Signage** **5330-01**
Councillor Gilliss requested update from staff on the 19 directional signs that are still waiting to be installed.
- OB2 **Special Events Coordinator Position** **2790-01**
Council questioned when the second posting would close and it was advised that it has no closing date. It was requested that a report be prepared on the reasons why no applicants accepted the position, and suggestions for either a wage adjustment or job description exceptions changed.
14. **NEW BUSINESS:**
- NB1 **Letter to MOTi** **0400-20**
Discussion whether a letter should be sent to the MOTi regarding installation of barricades on Highway 29 between Beam's and Farrell Creek road due to the two fatalities over this past year. Questions if

the shoulders would be wide enough and the numerous other areas on the road that also have steep cliffs that have no barricades.

15. **PUBLIC INQUIRIES:**

PI1 **Student Councillor Position**

0530-01

Three high school students were in attendance as part of their project to apply for the Student Councillor position. They will be required to report on this meeting and submit ideas for their councillor term to Councillor Beam.

16. **ADJOURNMENT:**

RESOLUTION NO.194

M/S Councillors Heiberg/Beam

That

"The meeting move into In-Camera."

CARRIED

Meeting moved in camera at 8:02 pm

Mayor Johansson declared the meeting adjourned at 8:08 pm

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Septic Field

07/25/16

Grant Writer Program Sponsorship-September

04/10/17

Water and Tax Rates comparison

06/26/17

*NDIT Community Halls and Recreation Facilities Program-
-to be brought forward at Strategic Planning Meeting*

08/14/17

Certified Correct:



A/CAO-Robert Norton



Chair/Mayor Gwen Johansson