



REGULAR COUNCIL MEETING
October 24, 2016
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Travous Quibell
Councillor Caroline Beam
Councillor Heather Middleton

Staff: CAO, Tom Matus
Foreman of Public Works, Layton Bressers
Corporate Officer, Tammy Andersen

Other: 9 in gallery

1. **CALL TO ORDER:**

The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.

RESOLUTION NO.161/16

M/S Councillors Gillis/Heiberg

THAT:

"The delegations be moved to the beginning of the meeting."

CARRIED

2. **NOTICE OF NEW BUSINESS:**

Mayors Additions: Agenda Addition CR4, OB2

Councillors Additions: Agenda Addition CR3,CR4,CR5

Staff Additions: Agenda Addition OB1

3. **ADOPTION OF AGENDA BY CONSENSUS:**

The October 24, 2016 Council meeting agenda was adopted by consensus.

4. **DECLARATION OF CONFLICT OF INTEREST:**

5. **ADOPTION OF MINUTES:**

M1 **October 11, 2016 Regular Council Meeting Minutes**

0550-01

RESOLUTION NO.162/16

M/S Councillors Quibell/Middleton

THAT:

"The minutes of the October 11, 2016 Regular Council Meeting be adopted as amended."

CARRIED

6. **BUSINESS ARISING OUT OF THE MINUTES:**
- BA1 **SR1 RFD- Arena Concession** **0850-01**
 - Cost analysis was presented to Council, position has been posted with closing date of October 27, 2016
- BA2 **SR7 RFD- Reservoir inspection** **5300**
 - Inspection has not been completed
- BA3 **SR2 RPT-Campground Year End Report** **6130-20**
 - New washrooms at Beattie Park maintenance, staff is aware.
- BA4 **D1 Bullhead Mountain Curling Club** **0810-01**
 - Expense has been approved, lower cost due to wiring not needing to be replaced. Season expected to begin early January.
- BA5 **D2 YRB (North Peace) Ltd** **0510-20**
 - Farrell Creek incident report forwarded
- BA6 **C9 Nominations for New Stop of Interest Signs** **0400-20**
 - Staff working on, assistance from Historical Society
- BA7 **C10 Correspondence from Hilary Crowley** **0400-80**
 - Letter of support to be sent, copy of motion to be included
- BA8 **CR1 Invitation to Northeast Resource Municipalities Coalition** **0400-50**
 - Added to Old Business
- BA9 **NB2 Standing Community Recreation Engagement Committee establishment** **0360-01**
8100-01
 - Terms of Reference not completed
7. **DELEGATIONS:**
- D1 **Jay Morrison –Spectra Energy** **6660-20**
 - Safety is Core Value
 - Outline of Western Canada system
 - Information regarding the expansion project
 - Less than 1 KM of project falls within District of Hudson's Hope
 - N5 Compressor will be accessed off of Beryl
 - Work on N4 expected to start in January
 - South Loop access through Johnson Creek and Moberly Forest Roads
 - Merger agreement between Spectra and Enbridge signed Sept.6/2016
- D2 **Neil & Earlene Bitterman, Shaun Shephard – Emergency response and hazmat control of hazardous substances** **7130-01**

- Information in regard to procedures used for decontamination process
- How can this process be approached differently in future? Are there any different protocols?
- Protocols that were followed were proper first responder protocols for situation
- Will review with attendees to determine what other protocols may have been followed
- Discussion in regard to responsibility

8. **STAFF REPORTS:**

SR1 **CAO- Action and Other Updates** **0110-01**

- Lunch Trailer- Will arrive on 25th. Discussion in regard to possibly trading for van.
- Grants- requesting information from L&M to assist in new intake.
 - BC Bike Fund- Engage with Rec committee prior to applying, must state where locating. Refer to Staff to retrieve input as where most interest is for new pathway.

SR2 **Appreciation and Recognition Policy**

RESOLUTION NO.163/16

M/S Councillors Heiberg/Miller

THAT:

"Council approve the Appreciation and Recognition Policy as written"

CARRIED

9. **BYLAWS:**

B1 **DOHH Council Procedure Amendment Bylaw No. 875, 2016** **3900-02**

RESOLUTION NO.164/16

M/S Councillors Heiberg/Miller

THAT:

"Council adopt District of Hudson's Hope Council Procedure Amendment Bylaw NO. 875, 2016".

CARRIED

B2 **MEMBERS OF COUNCIL, OFFICERS AND EMPLOYEES INDEMNIFICATION BY-LAW NO. 874, 2016** **3900-02**

RESOLUTION NO.165/16

M/S Councillors Heiberg/Gillis

THAT:

"Council approve First, Second, and Third readings of "MEMBERS OF COUNCIL, OFFICERS AND EMPLOYEES INDEMNIFICATION BY-LAW NO. 874, 2016" as amended."

CARRIED

Staff to check for and review any existing indemnity bylaws.

10. **CORRESPONDENCE:**

C1 **UBCM special edition newsletter**

0400-01

- Auxiliary Constable Program
 - Councillors Gillis and Quibell to contact Cpl. Romanchych for direction.
- C2 **Northern Health Media Bulletin** **0400-80**
FOR INFORMATION
11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**
- CR1 **Councillor Heiberg-UBCM** **0400-01**
 - 85 million dollar Forest Enhancement, staff directed to look into possible funding projects
 - Support letter to be sent in regard to changing of wording for S.744 of the Local Government Act. Requesting that letter be forwarded to all Ministries. Councillor Heiberg to follow up with staff.
- CR2 **Councillor Middleton – Information Request re: Signage and Branding Project** **5330-01**
 - Request for status update on signage project
 - Budget is available to complete project, signs in storage? Staff directed to follow-up.
- CR3 **Councillor Gillis- UBCM** **0400-01**
 - To be brought forward to Strategic Planning Meeting
- CR4 **Mayor’s Report to Council**
 - Hudson’s Hope Pharmacy: **0400-80**
 - Have coverage for now, concern that pharmacy will close due to not meeting requirements, some interest has been shown for position. Meeting at UBCM shows support. Request letter of support from Moberly Lake
 - Water Comptroller: **0400-20**
 - Inform residences with non-domestic use of ground water well that they must register. Have until February 2017 to register for free. Issue for District of Hudson’s Hope’s cattle producers. Stress importance of registering- First in Right, First in Time.
 - Discussion in regard to water licences.
 - Discussion in regard to Berm.
- CR5 **Business Walk** **0540-20**
 - North Peace Economic Development Commission (NPEDC) will be holding a meeting for the businesses that were missed during the Business Walk.
 - NPEDC will be sending report to council in regard to the business walk
12. **OLD BUSINESS:**
- OB1 **Transfer Station Site** **5360-03**

- Change from share shed to share area
- Risk assessment should be conducted
- Signage/barriers required

OB2 **Invitation to Northeast Resource Municipalities Coalition** **0400-50**

- Mayor Johansson invoked her right to rescind the motion made under resolution 159/16.
 - Discussion in regard to concerns of setting up expectation to join coalition due to invitation.
 - Discussion in regard to attendance at Coalition's meeting in Taylor.

Motion brought forward for reconsideration

RESOLUTION NO.166/16

M/S Councillors Gillis/Quibell

THAT:

"The an invitation be sent to the Northeast Resource Municipalities Coalition requesting a presentation outlining Coalition membership and the Coalition's purpose, mission and goals."

CARRIED

13. **NEW BUSINESS:**

0400-50

NB1 **Northeast Resource Municipalities Coalition**

RESOLUTION NO.167/16

M/S Councillors Quibell/Miller

THAT:

"Council approves the travel and registration for up to 7 attendees to the Northeast Resource Municipalities Coalition Forum in Taylor BC."

CARRIED.

PUBLIC INQUIRIES:

14.

ADJOURNMENT:

15. Mayor Johansson declared the meeting adjourned at 7:55 pm

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Playground

07/25/16

UBCM resolution- Alternate Director

10/11/16

Certified Correct:



CAO/Tom Matus



Chair/Mayor Gwen Johansson