



REGULAR COUNCIL MEETING
October 11, 2016
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS

Present: **Council:** **Mayor Gwen Johansson**
Councillor Dave Heiberg
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Travous Quibell
Councillor Caroline Beam

Absent: **Councillor Heather Middleton**

Staff: **CAO, Tom Matus**
Foreman of Public Works, Layton Bressers
Special Events Coordinator, Emily Nusse
Corporate Officer, Tammy Andersen

Other: **11 in gallery**

1. **CALL TO ORDER:**
The meeting called to order at 6:02 p.m. with Mayor Gwen Johansson presiding.
 2. **NOTICE OF NEW BUSINESS:**
Mayors Additions:
Councillors Additions:
Staff Additions: Agenda Additions SR9 and SR10, update to SR2
 3. **ADOPTION OF AGENDA BY CONSENSUS:**
The September 12, 2016 Council meeting agenda was adopted by consensus.
 4. **DECLARATION OF CONFLICT OF INTEREST:**
 5. **ADOPTION OF MINUTES:**
- M1 **September 12th, 2016 Regular Council Meeting Minutes** **0550-01**
RESOLUTION NO.151/16
M/S Councillors Quibell/Heiberg
THAT:
"The minutes of the September 12, 2016 Regular Council Meeting be adopted as written."
CARRIED

6. **BUSINESS ARISING OUT OF THE MINUTES:**

- BA1 **SR3 UBCM Briefing Notes** **0400-01**
- Mayor Johansson contacted Dr. Kamath and received a letter of support which was presented to Ulrich at UBCM.
 - Staff thanked for retrieving accident stats re: Farrell Creek Road.
 - Requested clarification in regard to Paramedicine availability, was informed that Paramedic Program does not fall under Northern Health's responsibilities
- BA2 **OB1 Clean-up of Moraine** **0400-30**
- Mayor Johansson has scheduled a meeting with Darin Thompson, BC Hydro representative, to discuss Moraine.

7. **DELEGATIONS:**

6:08pm Councillor Gillis arrived

- D1 **Shane Frocklage, Bullhead Mountain Curling Club** **0810-01**
- Brine Chiller at Curling Rink needs replaced as it is at the end of life-cycle. Presented 3 Quotes in regard to replacement and conversion to R507A:
Fraser Valley Refrigeration: \$ 36,767.00 plus GST
CIMCO: \$ 40,500.00 plus GST
Yeti Refrigeration: \$ 39,648.90 plus GST
(Yeti quote is based on individual quotes for the replacement and for the conversion- would have lower labour costs than quoted if both conversion done at same time as replacement)
 - Fraser Valley also supplied quote for upgrade to Titanium and Frame Chiller, this option would add an additional \$6,100 plus GST to cost but would extend the lifecycle by 30+ years. They also supplied a quote for increasing the Horsepower to 50HP at an additional cost of \$2,700.
 - Rush order can be done for an additional 10% of cost.
 - 3 Quotes showing total cost of upgraded Chiller, increased HP and rushed delivery/installation required.

RESOLUTION NO.152/16
M/S Councillors Quibell/Heiberg

THAT:

"That Council authorize an expenditure up to \$55,000 from the Capital Reserve Fund to replace the curling rink Brine Chiller with a Titanium Plate and Frame Chiller and to convert it to a R507A system, costs to include rushed delivery charge, motor increased to 50 horsepower and all required electrical upgrades for installation."

CARRIED

- D2 **Curtis McKay- YRB (North Peace) Ltd** **0400-30**
- Pre-winter Informational Presentation
 - Staff directed to forward copy of Farrell Creek Road Stats to YRB
- D3 **Eric Sears, Don Pettit, Greg Dueck- Community Solar Initiative** **0400-30**
- Explanation of Solar array with examples
(Councillor Miller arrived at 6:52 PM)

- HH Solar Project schedule:
 - Community scan- ongoing
 - Tech Requirements- ongoing
 - Electrical/structural assessment- Winter 2016
 - Procurement process- Winter 2016
 - Project management- Summer 2017
 - Overseeing commissioning and review O & M plans- Summer 2017
 - Project reporting- completion Fall 2017
- Potential saving of \$42,000 per year, potential return on investment of 3.7% over 20 yrs.

D4 **Hudson's Hope RCMP Policing Report** **7580**

- Same # of files as last year, higher percentage of accidents
- Cpl Romanchych received one year extension
- Speed/Safety Enforcement Campaigns are underway
- Council requested Cpl. Romanchych to extend meeting invitation to Chetwynd Commander.
- D.A.R.E Program- plans of meeting with school to implement program.

8. **STAFF REPORTS:**

SR1 **RFD- Arena Concession** **0850-1**

- Request for Contracted Temporary Employee to operate the concession at the Arena.
- [Staff to provide wage-cost analysis to Council electronically by October 14, 2016.](#)
- Council will conduct electronic vote once analysis received.

SR2 **RPT-Campground Year End Report** **5810**
0640-01
1700-01

- Noise Patrol- work with Cpl. Romanchych as he is working on plan with Chetwynd Detachment
- Budget items:
 1. Purchase of 'Rules" sign for Dinosaur Lake.
 2. Upgrades to playground equipment at Cameron Lake.
- [Referred to staff for implementation into Campground Policy:](#)
 1. Discounted fees for additional units in camp sites, set maximum allowable per site.
 2. Set limit on reservation fees per booking.
 3. Implement a service fee for transactions completed by call-center

SR3 **RPT- Pool Year End Report** **0810-20**

- Budget Items: **0640-01**
 - Capital: **1700-01**
 1. Break room at facility
 2. Dish tub sink
 3. Wall Awnings
 4. Hot tub/spray park
 5. Chain link fence expansion
 6. Water slide- \$4678.15
 7. Pool Cover -\$2.90 sq/ft

8. Electric Patio Heater

- Operational:
 1. PDF's (lifejackets)-\$34.75/ea-\$41.10/ea (15-20 per size)
 2. Flutter boards-\$202.50/case of 12
 3. 4 Play rafts- \$185.35/ea
 4. 8 Play mats-\$67.75/medium-\$128.80/large
 5. 20 Handbags-46.15/ea
 6. Exercise belts-\$44.10-48.75/ea-6 of each size
 7. 20 Aquafit Water Noodles- \$18.65/ea
 8. 10 Swim bars-\$32.75/ea
 9. 10 pull buoys-\$11.75/ea
 10. Swim Flippers
 11. Hockey nets-approx. \$100/ea
 12. 3 training AED machines
 13. 3 adult, 1 child, 1 infant Annie Doll
 14. 1-2 rescue dolls
 15. Maintenance service to facility (doors, drains light balance)
 16. Removal of grass
 17. staffing

- SR4 **RPT- Visitor Center Year End Report** **1700-01**
 • Budget Items: **0640-01**
 - additional maintenance funds
 - Advance Signage for Cameron Lake Campground
- SR5 **RPT- Special Events Coordinator** **8100-01**
 • Schedule of upcoming events **1700-01**
 • Budget Items:
 1. Branded Canopy Tent
 2. Hot Chocolate Backpack
- Fees for skate and helmet rentals
 Staff directed to look into liability issues.
- SR6 **RFD- Special Events Coordinator Consultant** **2510-01**
 - Discussion had in regard to position
 - Motion was made by Councillor Gillis to "Approve the creation of a contract position focused on working in cooperation with the Special Events Coordinator" –no seconder, motion failed.
 - *Directed back to staff-request to be made directly to CAO from SEC for additional assistance if required.*
- SR7 **RFD- Reservoir inspection** **5300**
 RESOLUTION NO.153/16
 M/S Councillors Quibell/Heiberg
 THAT:
 "Council approve up to \$16,000 for the reservoir inspection and cleaning, to be completed by Advanced Diving Projects"
 CARRIED

- SR8 **RFD- Surplus Equipment** **1280-20**
RESOLUTION NO.154/16
M/S Councillors Heiberg/Miller
THAT:
"Council approve the disposition of the 1980 Olympia ice resurfacer ser. #2GCEK14H9B1128301 and the disposition of the 2003 Ford Garbage Truck ser. #1FDXD46S13ED7229 through a public auction."
CARRIED
- SR9 **CAO- Action and Other Updates**
For information
- SR10 **Foreman of Public Works Project Report** **5260-01**
RESOLUTION NO.155/16
M/S Councillors Heiberg/Beam
THAT:
"Council approve an increase of \$22,335.26 to the budgeted amount for the fire hydrant replacement along Highway 29 for a revised total budget amount of \$57,335.26."
CARRIED
9. **BYLAWS:**
- B1/B2 **OCP Amendment Bylaw No 872** **3900-01**
Zoning Amendment Bylaw No 873
RESOLUTION NO.156/16
M/S Councillors Heiberg/Quibell
THAT:
"Council defer Bylaw 872 and Bylaw 873 until further deliberation of the BCH - CMA has been completed."
CARRIED
- B3 **Council Procedure Amendment Bylaw No 875** **3900-02**
 • Amend to read "...Councillor approved charity..."
RESOLUTION NO.157/16
M/S Councillors Heiberg/Gillis
THAT:
"Council approve the First, Second and Third Reading of "District of Hudson's Hope Council Procedure Amendment Bylaw No. 875, 2016." as amended."
CARRIED
10. **CORRESPONDENCE:**
- C1 **Peace Region Palaeontology Research Centre**
Staff directed to extend invitation to speak with Council
- C2 **BC Hydro 2016 Northern Annual Report**
FOR INFORMATION

- C3 **Notice of Site C Construction Activities: September 2016**
Discussion in regard to access to quarry roads, notifying public.
Waiting on feedback from BC Hydro
- C4 **Coastal GasLink Connector Newsletter - September 2016**
FOR INFORMATION
- C5 **Prince Rupert Gas Transmission Project – Project Activity Update #34 (July-September 2016)**
FOR INFORMATION
- C6 **Site C Construction Bulletin - September 30, 2016**
FOR INFORMATION
- C7 **Environment and Climate Change Canada**
Councillor Beam to research
- C8 **Site C Clean Energy Project - Draft Detailed Operations Plan**
FOR INFORMATION
- C9 **Minister of Transportation-Nominations for New Stop of Interest Signs**
Staff to determine potential nominees to be submitted for consideration.
- C10 **Correspondence from Hilary Crowley**
RESOLUTION NO.158/16
M/S Councillors Heiberg/Quibell
THAT:
"The Council support the Physiotherapists for Northern Communities request for a full academic physiotherapy program at UNBC to meet the needs of the citizens of northern BC and other rural areas of the province."
CARRIED
- C11 **Correspondence from Cathy Peters**
FOR INFORMATION
- C12 **Letter from HH Minor Hockey Association**
FOR INFORMATION
- C13 **UBCM- Convention Bulletin**
FOR INFORMATION
- C14 **Ministry of Children and Family Development**
FOR INFORMATION
- C15 **Municipal Youth Engagement Handbook**
FOR INFORMATION
- C16 **PRRD-Municipal Appointment of Alternate Director**
Staff to forward letter of response
Council to prepare resolution for next UBCM

11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

CR1 **Invitation to Northeast Resource Municipalities Coalition**

RESOLUTION NO.159/16

M/S Councillors Gillis/Quibell

THAT:

"The an invitation be sent to the Northeast Resource Municipalities Coalition requesting a presentation outlining Coalition membership and the Coalition's purpose, mission and goals."

CARRIED

Staff directed to forward invitation to coalition

CR2 **UBCM**

Mayor Johansson requested written reports from attendees for next council meeting

- Follow up on Paramedicine

12. **OLD BUSINESS:**

OB1 **Bylaw 588 Review**

FOR INFORMATION

13. **NEW BUSINESS:**

NB1 **Property Tax Rates Policy in DOHH**

Staff directed to prepare report determining viability of increasing Class 4 utility rates.

NB2 **Standing Community Recreation Engagement Committee establishment**

- *Mayor Johansson to prepare Terms of Reference for Committee*
- *Staff to prepare report on recreational facilities:*
 - *List of facilities*
 - *Capital costs*
 - *Operational and Maintenance costs*
 - *Revenues*
 - *membership*

14. **PUBLIC INQUIRIES:**

15. **ADJOURNMENT:**

Mayor Johansson declared the meeting adjourned at 9:19 pm

DIARY

Conventions/Conferences/Holidays

Beryl Prairie Playground

UBCM resolution- Alternate Director

Diarized

07/25/16

10/11/16

Certified Correct:



CAO/Tom Matus



Chair/Mayor Gwen Johansson