



**REGULAR COUNCIL MEETING
September 11, 2017
6:00 P.M.
MUNICIPAL HALL COUNCIL CHAMBERS**

Present: Council: Mayor Gwen Johansson
Councillor Dave Heiberg
Councillor Heather Middleton
Councillor Kelly Miller
Councillor Nicole Gilliss
Councillor Travous Quibell
Councillor Caroline Beam

Absent:

Staff: CAO, Tom Matus
Director of Protective Services, Robert Norton
Bylaw Officer/Safety Officer, Wallace Roach
Corporate Officer, Tammy McKeown

Other:

1. **CALL TO ORDER:**
The meeting called to order at 6:00 p.m. with Mayor Gwen Johansson presiding.
 2. **DELEGATIONS:**
 3. **NOTICE OF NEW BUSINESS:**
Mayors Additions: CR2
Councillors Additions: CM1
Staff Additions: SR1 addition, C4
 4. **ADOPTION OF AGENDA AS AMENDED BY CONSENSUS:**
 5. **DECLARATION OF CONFLICT OF INTEREST:**
 6. **ADOPTION OF MINUTES:**
- M1 **August 28th, 2017 Regular Council Meeting** **0550-01**
Correction: Councillor Heiberg declared meeting adjourned
Councillor Heiberg to certify as correct
SR2- include name of Rutledge building
CR1-include under discussion of letter:
 - o Concerns voiced in regard to optics, consideration needs to be given in regard to partnerships and existing terms of reference.

RESOLUTION NO. 181/17

M/S Councillors Heiberg/Quibell

That

"The minutes of the August 28th, 2017 Regular Council Meeting be adopted as amended."

CARRIED

6:03pm Councillors Gillis and Beam arrived

7. **BUSINESS ARISING OUT OF THE MINUTES:**
- BA1 SR1- Northern Development Initiative Trust (NDIT) **1855-01**
0230-20
0810-01
- Follow-up with Integrity in regard to the quotes for the two options for replacing the Hudson's Hope Community Hall. First option was to build onto the Curling Club, second option was to build a new free standing building.
 - Lions Club is the main user of the Community Hall and their preference would be for the free standing building.
 - Councillor Quibell will provide dimensions for new building to CAO to be forwarded to Integrity for the quote.
 - Councillors Middleton and Quibell to meet to discuss options once quotes have been obtained.
- BA2 CR1- **Letter to BC Utilities Commission(BCUC)** **6660-20**
0400-30
- Commission holding a public consultation session in Hudson's Hope on September 30, 2017.
 - Council will register to participate at the session as an affected stakeholder.
 - Council members to e-mail any additional information they want included at the meeting to Mayor Johansson. Request will be forwarded to all Council, from Mayor Johansson, to vote on whether or not it is to be included. Vote will be conducted via e-vote.
 - Submissions must be to Mayor Johansson by Friday September 22.
 - Letter previously submitted to BCUC
8. **STAFF REPORTS:**
- SR1 **CAO Report- Action and other Updates** **0110-01**
- **Grant writing**
 - Regional District is working on a proposal in regard to hiring a grant writer to share between the communities
 - The District of Hudson's Hope will wait to make any decisions in regard to hiring a grant writer until after reviewing the proposal
 - **Director of Public Works** **2790-01**
 - A good candidate had been offered the position but due to health issues they needed to withdraw their application.
 - The position has been reposted with a closing date of September 22, 2017.
 - **Valve Replacement Project Report** **5600-01**
 - Concern voiced in regard to safety issues that may arise due to water shut-off.
 - There should be internal policies in place for the clinic.

- Director of Protective Services will determine if there are other protocols in place.

SR2

Protective Services Update

• **Fire Dispatch Services- Director of Protective Services** **7150-00**

- Have ensured all civic address mapping for the District is accurate and accessible
- Working with North Island 911 to ensure dispatchers are able to link geospatial data to locations.
 - Have entered coordinates via GIS to 911 for all local areas without civic addresses. i.e Bullhead Mountain, Dinosaur Lake etc.
 - Will be beneficial to the community due to higher reliability and standard of services.
 - Community members with alarm monitoring should notify their security provider to contact North Island for emergency response.

○ Everbridge is an Emergency Notification System that is used by many different municipalities. **7130-01**

- Community members will have the capability to sign up through the system.
- It will provide choices in regard to ways for member to be notified and what notifications they want to receive.
- Can track functional needs of the community i.e. transportation issues, mobility issues, additional medical needs.
- The message can be sent to a set area or to all of the community.
- Has response capability.
- If the Regional District covers the installation under 911 there will be minimal to no cost for the District of Hudson's Hope.

• **Bylaw Enforcement- Bylaw Enforcement Officer** **4000-01**

- Compliance Issues
 - Developing relationships with the community members
 - Those members who care about the community will be compliant
- Workload consists of complaints received from the community and through conducting neighbourhood drive-byes.

SR3

Road Use Permits

- Report for Information purposes **5400-01**
- CAO is still attempting to locate examples from British Columbia. **4520-01**
- Legislation under Section 36 and Section 42 of the Community Charter allows Council to enact bylaws to implement restrictions and fees in regard to use of district roads.

Concern over local contractors getting a fair chance to bid on projects. All members of the RCLC call for a more transparent process.

- To date, no Hudson's Hope businesses or contractors have supplied materials or worked on the project.
- Still concerns over local hire as well. Do the tracking numbers accurately reflect what's really going on at the work site?
- Personally invited Dan Davies to visit Hudson's Hope and discuss our issues and concerns.

11. **BYLAWS:**

12. **CORRESPONDENCE:**

C1 **Wildfire Grant Program Meeting**

- The Town of Smither's Council is seeking a meeting at UBCM to discuss this proposal.
- Need to ensure that the Ministry takes ownership of wildfire protection
- Would require capacity to meet the requirements set out.
- Director of Protective Services to send letter of support to Smithers.

**1855-03-20
7340-00**

C2 **UBCM Newsletter**
For Information

0400-01

C3 **Airport Privatization**

- The Airport Society has not had a meeting since June.
- Councillor Gillis will bring correspondence, to October 4th meeting, for discussion.

8400-01

C4 **International Day of Older People**
For Information

0220-01

13. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

CR1 **Mayors Report**

- Municipal Insurance Association of BC Annual General Meeting
 - Councillor Miller is first alternate and will be attending the meeting.
- UBCM
 - Ministry Meeting briefs are being prepared, will finalized within the next few days.
- Meeting with Darin Thompson, BC Hydro
 - Topic 1: Physician
 - Legislation in place for BC, Alberta and Manitoba regarding Obligation of Physicians to have continuity of care. Alberta and Manitoba are moving away from the policy.
 - This means that the physician must ensure that their patients have access to care.
 - This is an issue for single physician clinics
 - Mayor Johansson to include issue in brief to Ministry of Health. Will also forward to Northern Health.

0230-01

0400-01

- Topic 2: Telus
 - Residents of Hudson's Hope received notification from Telus of changes coming to their home phone lines.
 - Lynx Creek area to be converted to home cell service; Hudson's Hope town center including Jamieson subdivision and Thompson subdivision will convert to fibre lines.
 - Concern voiced in regard to loss of 911 service when extended power outages; cell tower has minimal back-up power available.
 - Mayor Johansson to discuss at September 21st meeting with the General Manager of Telus.
- Economic Development **6750-01**
 - Horticulture Study will be finalized on September 20th.
 - Peace River Regional District will present to Ministry of Agriculture at UBCM.
 - Coal Licence Referral
 - Mayor Johansson has opened communications with P. Burn Resources Ltd.
- Meeting with Ministry of Transportation (MOTi) **0400-20**
 - Discussed the crosswalk at the post-office, Ardill Ranch washout, and Beryl Prairie culvert.
 - Mayor Johansson voiced the concern of potential overflow backup due to the new larger culvert flowing into MOTi's smaller culverts.
 - Meeting was to discuss the community in general and for the new members of the Ministry to gather background information.
 - Safety Officer to write letter to Ministry regarding:
 - The need for a warning light at the intersection of Beattie drive and Fredette Ave.
 - The need for crosswalk on all four sides of intersection by the Post office- 2 crosswalks across Canyon Drive, 1 crosswalk across Beattie Drive and 1 crosswalk across Learmonth Street. Should be pedestrian triggered crosswalks.
 - Members of the community are wondering why road lines were not painted on Canyon Drive-Canyon Drive is Ministry of Transportation's responsibility and it was their decision to paint lines on Beryl Prairie and not on Canyon Drive.

14. **OLD BUSINESS:**

15. **NEW BUSINESS:**

16. **PUBLIC INQUIRIES:**

17. **ADJOURNMENT:**

RESOLUTION NO.183/17

M/S Councillors Miller/Beam

That

"The meeting move into In-Camera."

CARRIED

Meeting recessed at 7:27pm

Mayor Johansson declared the meeting adjourned at 8:57pm

DIARY

Diarized

Conventions/Conferences/Holidays

Beryl Prairie Septic Field

07/25/16

Grant Writer Program Sponsorship-September

04/10/17

Water and Tax Rates comparison

06/26/17

NDIT Community Halls and Recreation Facilities Program-

-to be brought forward at Strategic Planning Meeting

08/14/17

Certified Correct:


Corporate Officer/Tammy McKeown


Chair/Mayor Gwen Johansson