



**REGULAR COUNCIL MEETING**  
**September 12, 2016**

**6:00 P.M.**

**MUNICIPAL HALL COUNCIL CHAMBERS**

**Present: Council: Mayor Gwen Johansson**  
**Councillor Dave Heiberg**  
**Councillor Kelly Miller**  
**Councillor Nicole Gilliss**  
**Councillor Heather Middleton**  
**Councillor Caroline Beam**

**Absent: Councillor Travous Quibell**

**Staff: CAO, Tom Matus**  
**Foreman of Public Works, Layton Bressers**  
**Corporate Officer, Tammy Andersen**

**Other: 3 in gallery**

**1. CALL TO ORDER:**

The meeting called to order at 6:02 p.m. with Mayor Gwen Johansson presiding.

**2. NOTICE OF NEW BUSINESS:**

**Mayors Additions:**

- Water transport: There will be 83 trucks in convoys of 5 hauling water over the next 3 weeks from the core road down Farrell Creek Road, up Hwy 29 to the Alaska Hwy., up the Alaska Hwy and in on the Mile 95 Road to the Wet Creek Road. This will cause traffic delays on affected roads.
- Thompson Sewer: There are stabilization issues which are causing them to require a larger portion of land from the right-of-way than originally planned. Clarifying that the risk of not increasing the area required outweighs the cost of completion. Once completed the land will be returned to its original state.
- Mayor's Roundtable: Discussions in regards to value-added programs, Safety of Pipelines, examination of policies regard electricity usage i.e. mills in Quesnel

**Councillors Additions:**

Councillor Heiberg-

- PRRD meeting: discussion in regard to mutual aid agreement, fire protection, between Charlie Lake and Fort St John, may consider same type of agreement between Moberly Lake and Chetwynd.
- Spectra is being bought out by Enbridge in 2017.
- Save our Northern Seniors: Limited places for seniors to reside, requested to lobby at UBCM for more care facilities.

- RCLC: attempting to get a Site visit

Councillor Gillis-

- Press release: Go Fund-Generating Opportunities, \$200,000 available for non-profit organizations, discussion on how disposition of funds will be determined.

**Staff Additions:** Agenda Additions D2 and SR3, update to SR2

3. **ADOPTION OF AGENDA BY CONSENSUS:**  
The September 12, 2016 Council meeting agenda was adopted by consensus.
  4. **DECLARATION OF CONFLICT OF INTEREST:**  
Councillor Middleton declared a conflict of interest with agenda item B1. **0550-01**
  5. **ADOPTION OF MINUTES:**
- M1 **August 22nd, 2016 Regular Council Meeting Minutes**  
RESOLUTION NO.144/16  
M/S Councillors Heiberg/Miller  
THAT:  
"The minutes of the August 22<sup>nd</sup>, 2016 Regular Council Meeting be adopted as amended."  
CARRIED **6430-01**
6. **BUSINESS ARISING OUT OF THE MINUTES:**
- BA1 **SR4 DOHH Corporate Strategic Plan 2015-2020**
  - Strategic Planning meeting is set for October 15<sup>th</sup>, 2016 @ 8AM **0540-20**
7. **DELEGATIONS:**
- D1 Jennifer Moore, Regional Economic Development Officer
  - Presentation in regard to upcoming Business walk tentatively set for October 19<sup>th</sup>, 2016.
    - Focus on existing business community- will entail a short visit with each of the local service providers with the goal of determining what the municipality and Economic Development can do to support the growth and retention of their business.
    - Report to be compiled summarizing business economy of area and the struggles faced by local businesses. **0810-20**
- D2 Coleman Mercereau, Hudson's Hope Gentleman's Rec Hockey
  - Request for permission to use west end of Arena as a designated refreshment area during the upcoming Turkey Blaster Hockey Tournament.  
RESOLUTION NO.145/16

M/S Councillors Heiberg/Miller

THAT:

"The Council support the Hudson's Hope Gentleman's Rec Hockey by allowing the use of the west end of the Arena as a designated beer garden."

CARRIED

8. **STAFF REPORTS:** **0110-01**  
**810-20**
- SR1 **CAO –Action and Other Updates**
- Shop Design: District is responsible for supplying washed crush gravel, bringing waterline to surface, supplying gravel to level site, tying in the fire hydrant, digging septic tank. Still need to look into insurance for lag time. More in-depth contract to be forwarded by contractor. **5320-01**
  - Thompson Sewer Main: Project is on track, completion expected by month's end. Will use tank to flush system, will monitor to determine required frequency of flushing. **0970-01**
  - Solar panels: Scan is almost complete. Looking at spreading panels to multiple buildings in order to reduce the largest percentage of consumption rather than having four larger solar arrays. Plan is to find the most efficient use of the panels in order to net hydro expenses to as close to zero as possible. Staff to request presentation in regard to maintenance and to request project timeline. **0720-20**
  - Wastewater Facility: We are working on other avenues to obtain a contractor for this project – as requirements met that satisfy the NWPTA. Though re-tendering this project in January is the current plan. Council requested review of scope to determine what had created costs to increase. Staff directed to return to Council prior to making any decisions in regard to contract. **5360-03**
- Remaining items for information purposes only.
- SR2 **RTC- Transfer Station Site**
- Ministry of Environment prohibits scavenging at waste or transfer sites unless items are in a designated area such as a share shed.
  - Attendants Scope of Work to be forwarded To CAO
  - The District does not have a contract in place with Kevin Howard Trucking for site maintenance.
- RESOLUTION NO.146/16  
M/S Councillors Gillis/Middleton  
THAT:  
"The Council direct staff to prepare contract with Kevin Howard Trucking and direct staff to work with Councillor Miller and PRRD to set a new designated area for public retrieval of reusable materials."  
CARRIED **0400-01**
- SR3 **CAO- UBCM Briefing Notes**
- Discussion in regard to briefing notes for upcoming meetings with Northern Health and the Ministry of Transportation

- **Mayor Johansson to contact Dr. Kamath and request a letter of support re: Necessity of Laboratory and Xray Technician 5 day work week.**
- Request clarification in regard to Paramedicine availability
- Due to regulations clinic requires Doctor and nurse plus Lab/Xray Technician to perform ambulatory care. Can Paramedical be considered third required health provider to meet requirements? If not must stress necessity for additional coverage either by the hiring of a nurse practitioner or guarantee from outlying areas.
- Ministry of Transportation: focus on Hwy 97 Infrastructure, need to include issues in regard to Hwy 29 and local surrounding roads.
- Hwy 29 between Hudson's Hope and Moberly Lake still not completely repaired from flooding in July.
- Discuss Healthcare perspective- emergency routes closed off due to damaged infrastructure.
- **Staff to retrieve stats in regard to accidents on the Farrell Creek Road.**
- Concerns in regard to increased traffic during Berm construction, pedestrian safety an issue by the post-office. Request should be made in regard to either creating another pedestrian crosswalk, repainting the existing crosswalk, installing crosswalk signal or a combination.

9. **BYLAWS:**

B1 **Garbage Bylaw Amendment**

**3900-20**

*Councillor Middleton leaves at 8:00 pm, returns at 8:03 pm*

Council approve the amendment to Garbage Bylaw Amendment No. 870, 2016 from "Bennet" to read "Bennett".

RESOLUTION NO.147/16

M/S Councillors Gillis/Miller

THAT:

Council approve the "Hudson's Hope Amending Garbage Collection Bylaw No. 870." as written.

CARRIED

And that:

"Council approve the adoption of The Garbage Bylaw Amendment No. 870, 2016, as amended".

RESOLUTION NO.148/16

M/S Councillors Heiberg/Beam

THAT:

"Council adopt the Hudson's Hope Amending Garbage Collection Bylaw No. 870."

CARRIED

B2 **Municipal Ticket Information System Amendment Bylaw No. 871, 2016**

**3900-20**

**RESOLUTION NO.149/16**

M/S Councillors Heiberg/Miller

THAT:

"Council adopt the Municipal Ticket Information System Amendment  
Bylaw No. 871, 2016."

CARRIED

10. **CORRESPONDENCE:**

- |    |   |                |
|----|---|----------------|
| C1 | <b>BC Hydro- Site C Construction Bulletin August – September</b><br>FOR INFORMATION   | <b>6660-02</b> |
| C2 | <b>FortisBC- UBMC reception invitation</b><br><i>Staff to register Mayor Johansson and Councillors Heiberg and Miller to attend</i>                             | <b>0400-01</b> |
| C3 | <b>Urban Systems- Site C Berm and Shoreline Protection</b><br>FOR INFORMATION   | <b>6660-02</b> |
| C4 | <b>CN Operations and Community Affairs- UBCM meetings</b><br>FOR INFORMATION  | <b>0400-01</b> |
| C5 | <b>BC Hydro- Peace Water Use Plan</b><br>Staff to contact and register Council for attendance   | <b>6660-02</b> |
| C6 | <b>BC Hydro- Site C Construction Bulletin Sept 5- Sept 18</b><br>FOR INFORMATION  | <b>6660-02</b> |
| C7 | <b>Alaska Highway Newsletter</b><br>New Special Events Coordinator and Info Center Supervisor to possibly attend. <i>Councillor Miller to research further.</i> | <b>7710-01</b> |
| C8 | <b>UBCM- Convention Bulletin #4</b><br>For Information  | <b>0400-01</b> |

11. **REPORTS BY MAYOR & COUNCIL ON MEETINGS AND LIAISON RESPONSIBILITIES**

- |     |   |                |
|-----|---|----------------|
| CR1 | <b>Community Paramedic Program</b><br>Discussion was had in regard to being able to use the Hudson's Hope Airport for Paramedical driving training.<br><b>RESOLUTION NO.150/16</b><br>M/S Councillors Heiberg/Miller<br>THAT:<br>"The Hudson's Hope airport may be used for Paramedical driving training under the condition that availability has been cleared with the Airport Authority."<br>CARRIED | <b>7100-01</b> |
|-----|---|----------------|

12. **OLD BUSINESS:**

OB1 **Diarized Items**

- PRRD: Solid waste disposal-item is currently being actioned, remove from Diary.
- Airport Resurface and Redevelopment-Staff directed to locate report, item to be included on Strategic Planning list, remove from Diary.
- Co-Op Correspondence Re: Cardlock- move from Diary to old business for next agenda: industrial site implementation. **CAO directed to contact to discuss possible partnership, discuss anticipated traffic.**
- Capital Projects Meeting- remove from Diary to meeting calendar
- Building Bylaw 588 to be looked at after Bylaw 852 adopted- move from Diary to Old Business: staff to pull both Bylaws and review past minutes prior to next meeting.
- Clean up of Moraine-spring reminder- remove from Diary, **Mayor Johansson to follow up with BC Hydro.**
- Building Bylaw-add new construction requirements- remove from diary: **staff directed to review OCP to determine designated area that new bylaw will apply to, prepare bylaw for next meeting**
- Budget meetings to be set up for February 2017- remove from diary, add to Strategic Plan Meeting on October 15, 2016. Draft budget to be presented at December meeting.
- Beryl Prairie Playground- to remain on Diary
- Reduce-Reuse-Recycle: District of Hudson's Hope Dump- item is currently being actioned, remove from Diary.

13. **NEW BUSINESS:**

14. **PUBLIC INQUIRIES:**

15. **ADJOURNMENT:**

Mayor Johansson declared the meeting recessed at 8:06 pm and return to In-camera meeting returning to Regular Council Meeting at 9:02 at which time Mayor Johansson declared the meeting adjourned.

**DIARY**  
**Conventions/Conferences/Holidays**  
*Beryl Prairie Playground*

**Diarized**  
*07/25/16*

Certified Correct:

  
CAO/Tom Matus

  
Chair/Mayor Gwen Johansson